

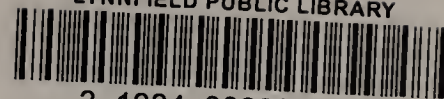








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TOWN OF LYNNFIELD

ESSEX COUNTY  
COMMONWEALTH OF MASSACHUSETTS



annual report  
for  
the year ending December 31, 1990





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## BOARD OF SELECTMEN

As chairman of the Board of Selectmen, it is my responsibility to report to the citizens of Lynnfield the operation of the Town over the past year. In my report to our residents, I would also like to review some of the changes I have witnessed in the Town for the eleven years I have served as a member and chairman of both the Finance Committee and the Board of Selectmen.

I was appointed to the Finance Committee in the fall of 1980, which coincidentally was the first year of Proposition 2½. All of us were uncertain what the ramifications of 2½ would be, but for the first few years the impact to the Town was not all that significant. Lynnfield was then, and continues to be a well-managed community. The difficulty over the first few years was in determining departments which would see little, if any, increases in their budgets.

Due to a decline in school population, two elementary schools were closed with a reduction in both teaching and administrative positions. Center Village now stands at the former Center School site and the South School building now houses the John Hancock Insurance Company.

Because Lynnfield has always been frugal in its spending, ensuing years of operation under 2½ became more difficult. This budget process was exacerbated by reductions in state aid as well as the loss of federal revenue sharing. Programs which were previously funded by state and federal monies have now become the responsibility of the Town to be funded through the tax levy.

In order to continue maintaining the level of services which our residents have come to expect, the Town deferred maintenance on its municipal buildings and redirected these funds to the operating budgets. In 1987 it became apparent that for some twenty years our physical plants had deteriorated to such a state that immediate action would have to be taken. The Capital Planning Committee was created and some fifteen months later presented its report to the Board of Selectmen. The results of this program will be evident to our citizens as it nears completion this year. The taxpayers of the Town are to be commended for recognizing the need for this program and approving the debt exclusion override.

In April of 1990 the Town found it necessary to pass a second override in the amount of \$884,000 in order to continue providing the same level of services as health insurance and rubbish disposal along with reductions in state aid necessitated this override.

The state's chaotic budget condition will have a significant effect on our cherry sheet receipts. At the time this report is being written, the governor is proposing a ten percent reduction in state aid as well as changing the distribution formula. Implementation of either of these measures will certainly have a negative impact on the Town.

Town officials will continue to be introspective; we will constantly monitor our procedures to see where we can cut costs and be more efficient as well. To cut costs, we combined the position of the Director of Administration with that of the Executive Assistant. The success of this consolidation is due in no small part of the management skills of the Executive Assistant.



The Department of Public Works has assumed the responsibility for the maintenance of the school buildings. As we enter the third year of this program, it is clear that the Town will realize both immediate as well as long term benefits.

Under the direction of L.I.F.E., the Town has created two senior citizen complexes. Essex Village and Center Village provide over the 130 senior citizen units. On Main Street we now have a Special Needs Facility operated by the state under the Lynnfield Housing Authority. The Town has not ignored its senior citizens or those less fortunate; of this all of us can be proud.

The Town has indeed been fortunate to have the truly fine people who serve on our various committees and boards as well as our full time employees. The management of the Town would be much more difficult were it not for these people as well as our outstanding department heads.

I would like to conclude by thanking the citizens of the Town who supported me as their selectman. I cannot express how grateful I am for the confidence you have expressed in me. It has been an honor to have served you.

John E. Redman, Chairman  
David W. Drislane  
John F. Donegan

#### POLICE DEPARTMENT

The activity level of the Police Department continued to increase in many categories while the 10% manpower reduction exacerbated by the loss of an officer for the entire year due to an injury had an impact on the budget and shift strength levels.

The Department returned the sum of \$146,244 to the Town's General Fund in fines from the District Court.

The Department continued its training programs, both in Law Enforcement and in Emergency Medical Services. The Department continues to place a priority on the staffing and operation of the Town's Class One Ambulance Service.

Due to the generosity of The Savings Bank, all officers were issued new semi-automatic pistols to replace outdated revolvers. All members were trained and qualified in the use of the new weapon.

After many hours of planning and development with the Capital Improvement Committee, work is about to begin on our much needed addition.

I would like to express my gratitude to all Department employees for their work often under adverse conditions and also express my appreciation to all other Town departments and employees for their continuing support.

Paul N. Romano, Chief

ROSTER

CHIEF OF POLICE  
Paul N. Romano

CAPTAIN  
Stephen L. Garland

SERGEANTS

Paul A. Madden  
Joseph A. Dunn

Edward G. Cleary  
John A. McGonnell

PATROLMEN

Hartley F. Boudreau  
David R. O'Hara  
Gordon F. Pepper  
David T. Donegan  
Charles Peabody  
John E. Conley

Leonard F. Rothwell  
David L. Mayerson  
Vincent J. Macchia, Jr.  
Richard L. Lamusta  
Mark G. Spencer  
Matthew J. Maglio

Paul S. Tomich

SPECIAL OFFICERS

Albert J. Caproni

Denis Bourque

Maura P. O'Brien

EXECUTIVE SECRETARY  
Theodora Alexander

ADMINISTRATIVE CLERK  
Maura P. O'Brien

CIVILIAN DISPATCHERS

Carol A. Bibbo  
Anne M. Topping

Diana E. Webster  
Diane E. Williams

Charlotte M. Peterson

MATRONS

Carol A. Bibbo

Carol L. Kilroy

Maura P. O'Brien

SCHOOL TRAFFIC SUPERVISORS

Doris Gaythwaite  
Charlotte Peterson

Carol Kilroy  
Anne Topping

Caren Ellis

1990

TOTAL COMPLAINTS RECEIVED 7,642

Breaking and entering/daytime	3
Breaking and entering/nighttime	3
Capias/Warrant arrests	129
Possession of a controlled substance	4
Possession of burglarious implements	3
Receiving stolen property	11
Disorderly conduct	9
Trespassing after notice	15
Larceny over	10
Larceny under	3
Larceny of motor vehicle	4
Assault and battery on a police officer	1
Assault and battery with a dangerous weapon	11
Malicious damage to personal property	9
Using a motor vehicle without authority	5
Leaving the scene of a motor vehicle accident	10
Operating a motor vehicle so as to endanger	12
Operating under the influence of alcoholic beverage	39
Operating after suspension of license	27
Operating after revocation of license	10
Other motor vehicle violations	119
Possession of a counterfeit license	1
Breaking and entering a motor vehicle	9
DBRO minor in possession of an alcoholic beverage	1
DBRO minor transporting an alcoholic beverage	4
DBRO larceny of a motor vehicle	2
DBRO being a runaway	4
Failure to stop for a police officer	12
Violation of a court order	21
Possession of a dangerous weapon	1
Operating a motor vehicle without a license	14
Possession of a controlled substance with intent to distribute	2
Attempted murder	1
Kidnapping	1
Assault and battery	2
Threats to murder	2
Malicious destruction of school property	1
Larceny from a building	1
Attempted larceny of a motor vehicle	1
Unlawful possession of a firearm	1
Insane person	5
 Total charges filed by arrest and warrants	 523
 Accidents	 442
Ambulance Cases	208
Auto Thefts	48
Breaks and Attempts	87



Burglar Alarms Answered	828
Court Appearances	429
Fire Alarms Answered	284
Persons Taken into Protective Custody	103

## FIRE DEPARTMENT

The Fire Department records shown an increase of 7% in the total number of fires and a slight reduction in total alarms of 2%.

The Department continued its training programs for all members in both firefighting and Emergency Medical Services.

Engine Two was refurbished with a new all aluminum body replacing a badly rusted steel body and other modifications to greatly extend the service life of the apparatus.

I would like to thank all Department members for the dedication to duty and acknowledge the support and assistance that the Department receives from other Town departments, employees and residents.

Paul N. Romano  
Chief

The following is a report of the number of alarms responded to by the Lynnfield Fire Department during the year 1990:

FIRES	EMERGENCIES
57 Brush Fires	159 Medical Aids
51 Mutual Aid	67 Auto Accidents
37 Stove Fires	56 Faulty Alarms
35 Car Fires	38 Accidental
24 Electrical Fires	32 Lock Outs
20 Smoke Investigations	30 False Alarms
19 Burning Complaints	27 Water Problems
10 Oil Burner Fires	18 Service Calls
7 Inside Fires	8 Flammable Liquid Spills
5 Outside Fires	8 Gas Leaks
5 House	8 Wires Down
4 Chimney Fires	8 Broken Water Pipes
3 Shed Fires	8 Assist Police
3 Arcing Wires	7 Gas Odors
2 Gas Grills	5 Investigations
2 Dump Fires	3 Bomb Scare
2 Kitchen Fires	2 Rescues
1 Pole Fire	1 Assist Occupant
1 Lightning Strikes	1 Water Rescue
1 Appliance Fires	1 Faulty Sprinkler
1 Trash Fire	1 Lock In
1 Smoke in Building	1 Good Intent Calls
1 Smoke Odor	1 Defective Heater
1 Incinerator Fire	1 Water Break
	1 Animal Rescue
293 Total Fires	492 Total Emergencies



Comparison With other years:

Year	Fires	Emergs.	Total
1990	273	492	785
1989	273	532	805
1988	342	532	874
1987	299	731	1030
1986	365	510	875
1985	529	529	868

1990	
Still Alarms	551
Box Alarms	234
Total Alarms	785

FIRE PREVENTION

INSPECTIONS	PERMITS ISSUED
57 Oil Burner Inspections	802 Burning Permits
132 Home Fire Alarm Inspections	101 Fire Alarm Certificates
148 Fire Prevention Inspections	38 Oil Burner Permits
22 Tank Removal Inspections	17 Tank Removal Permits
9 Tank Truck Inspections	9 Tank Truck Permits
15 Misc. Inspections	4 Blasting Permits
	1 Kerosene Permit
383 Total Inspections	971 Total Permits

HISTORICAL COMMISSION

In the year of 1990 the Historical Commission welcomed two new members, Mrs. Edith Medland and Mrs. Edith Richards. Both ladies will be an asset to the Historical Commission because of their interest and length of residence in Town.

The Hart House at 172 Chestnut Street was accepted on March 9, 1990 by the State Historical Commission for inclusion in the National Register of Historic Places.

The Spear House, oldest house, at 300 Main Street, has been reported to have been nominated to be included in the National Register of Historic Places. However, to date, we have received no official documentation to this effect and at the printing of the Annual Report, we are still trying to verify.

The scrapbook project of Lynnfield news clippings has been progressing well. There are articles dating from the 40's to date plus many older articles and pictures. These pages are being transferred to acid free paper and should be a permanent record of Lynnfield events for many years to come.

Mr. Warren Falls has continued to copy for historical records various photographs of past events and people in Lynnfield. He has set up the display case in the Meeting House on many occasions and has made audio recordings of some of the historical meetings.

Barbara A. Drozek, Chairman  
Beatrice Dalton, Secretary  
Robert Rourke  
Helen Sparks  
Shirley Northrup  
Edith Medland  
Edith Richards

## FINANCE COMMITTEE

The Town's fiscal difficulties that became evident in 1989 have continued into 1990. In order to close the gap between inflation-driven expenditures and legally capped tax increases, it was necessary this year to ask voters for an override of Proposition 2½ for general budget purposes. The override, a sum of \$884,409, was placed on the ballot at the general Town Election in April. It was supported by a majority of the Finance Committee. The override passed by a comfortable margin and enabled the Town Meeting to vote an adequate budget for Fiscal Year 1991.

Dwindling state aid and slowly increasing inflation continue to present the Town with problems in meeting its budget requirements. As we begin formulating the budget for Fiscal Year 1992, it appears that we can avoid an override request if state aid does not decrease appreciably from that of last year. We can do that, however, only by expending reserves - free cash, real estate sale proceeds, and the Stabilization Fund. Those reserves will cover us for Fiscal Year 1992 but only partially for the following year. Thus, future override requests seem likely.

This year the committee was sorry to lose its long-time Vice Chairman, Roger Eastman, first appointed in 1975, found that other commitments prevented his accepting reappointment. His wise counsel will be missed. We were pleased to welcome new member Mark Donovan.

Donald J. Gray, Chairman  
John J. Greeley, Vice Chairman  
Robert L. Ashton  
Philip M. Buchek  
Robert F. Buckley

Mark H. Donovan  
Norman F. Lazarus  
Arnold J. Levin  
Stephen D. Peabody  
Gayle G. Richardson  
G. Francis Rizzo

Julie R. Rea, Secretary

## DEPARTMENT OF PUBLIC WORKS

The Department of Public Works probably had its most productive and gratifying year ever.

The interfacing of school maintenance and operations with Public Works is in its second year and doing very well. Tremendous strides have been made in bringing the school facilities to their proper level, but it is just the beginning with a long row to hoe. General appearance and work ethic is vastly improved along with plumbing, heating, electrical and carpentry upgrades, resulting in a higher level of standards in our educational facilities.

The exterior side, or grounds, saw some much needed improvements along with the usual heavy daily work load of mowing, pruning, repairs and athletic facility demands. The Town now realizes a fine track facility with a new rubberized asphalt surface and renovated bleachers which were made structurally sound. A major drainage improvement to eliminate the cafeteria flooding problem was completed along with rebuilding of the tennis courts at the high school and middle school.



After forty-four years of existence, the Public Works facility has been expanded and renovated. It has really increased the efficiency of the Public Works and continues to prove its worth on a daily basis.

All of the above works was carried out via the Capital Improvement Program. A grateful thank you goes out to the Townspeople who voted it in, the selectmen and committee that governed it and to the Public Works employees who helped implement it. Everything was satisfactorily completed on or ahead of schedule, and on budget - a nice job by all parties involved.

While capital improvement was the big show in "90" and will continue to be so in "91", our crews managed to carry out its customary fine job of maintaining the Town. Parks and cemeteries were well maintained with the expansion of Forest Hill Cemetery underway and the revamping of the high school soccer and football fields. Townscape and our tree department worked well together again to plant many trees and maintain Lynnfield's pleasing appearance. The snow season started early last year, November 23<sup>rd</sup> to be exact, with eight plowable storms for a total of forty inches of snow. There was the usual heavy sanding load, for which we are using sand to salt mixtures of 4/5 to 1, below the recommended 3 to 1 and have added liquid calcium chloride, E.P.A. approved to help further control the use of salt getting into our environment. We had a fine year paving and upgrading our roadways, with Main Street at the Center being the largest undertaking.

Budgets are getting tighter and costs are increasing, but we will continue to try and maintain the continued level of service the community has come to expect.

Allen B. Caprone, Director

#### NORTH SHORE REGIONAL VOCATION SCHOOL

North Shore Regional Vocational-Technical High School entered its fifteenth year of operation as a vocational-technical high school in September of 1990. Students at the school receive both academic instruction leading to a high school diploma and vocational education leading to a vocational certificate. Students who successfully complete their programs of studies receive both a high school diploma and a vocational certificate upon graduation, and are prepared for immediate employment, further education, or both.

ADMINISTRATION - The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee, and oversee the daily operation of the school. Our principal, John Roper, brings statewide experience in curriculum development in applied academics for vocational schools to North Shore, as well as experience at both the high school and collegiate levels.

ENROLLMENT - Enrollment, as of October 1, 1990, was 427, an increase of twenty-nine percent (29%) over the 1989-90 school year. Enrollment of post-graduate students continues to increase each year.

Twenty-four students from Lynnfield participate in programs in Auto/Diesel Technology, Carpentry, Commercial Art, Collision Repair Technology, Cosmetology, Culinary Arts, Distributive Education, Fashion Design, Building Trades Technology, Electron Computer Technology, Masonry, Refrigeration, Welding, and Resort Services. A new program, Health Technology, opened in September of 1990. This program, jointly planned through the North shore Vocational Education Partnership, operates at



Beverly High School, and is funded through Carl A. Perkins federal vocational education funds. Also through the Partnership, students may enroll in Cabinet Making and Printing at Beverly High School, Machine Technology at Beverly or Gloucester High School, and Electricity at Salem High School.

GRADUATION - Sixty-seven (67) students received high school diplomas and vocational certificates at the thirteenth annual graduation exercises, held in the Lester C. Ayres Gymnasium on June 1, 1990. Ninety-seven percent (97%) of the graduates were placed in trade-related jobs, entered the military, or pursued further education.

CURRICULUM MODIFICATION - The faculty and administration continuously reviews curriculum and teaching methods to meet the needs of the students and to prepare them for the demands of the twenty-first century. Program Advisory Committee input is utilized extensively in reviewing and modifying vocational curriculum. Instructors from North Shore Regional have been involved in identifying math competencies which relate to a broad range of vocational programs and in pilot-testing, for the Division of Occupational Education, a program in Statistical Process Control. As a result of the study of math curricula, a new course, Applied Mathematics, was implemented for the eleventh and twelfth grades. A comprehensive AIDS education program was initiated during the 1987-88 school year and continues to be a cornerstone of the health education program.

The North Shore Regional Vocational School District, along with vocational directors from several other schools within the region are studying several vocational program areas, currently not available within the District, for possible consideration for future programming.

FUNDING - The vocational community faces the same uncertainty over state funding that the cities and towns of the Commonwealth face. In addition, questions surrounding Question 5 and its implementation place even greater uncertainty for regional schools. In light of the potentially crippling situation facing our member communities, every effort is being made to develop a fiscally responsible, austere budget for Fiscal Year 1992.

BUILDING AND GROUNDS - The District's current lease for a portion of the USM complex on Balch Street in Beverly expires on June 30, 1991. The District Committee is engaged in negotiations to purchase the former R & K Precision Machine property, located on Log Bridge Road in Middleton. The Committee recently voted to bond up to \$5.5 million for the purpose of acquiring and reconstructing the above-mentioned property, and is currently pursuing the statutory requirements for approval by the member communities of the vote. It is anticipated that, with the necessary approvals, the District will relocate its facility to the Middleton location in time for a September, 1991, opening.

INTERSCHOLASTIC SPORTS - North Shore Regional's teams continue to be competitive in a number of sports in the Commonwealth Athletic Conference. Soccer and cross-country occupy the fall season, basketball and cheerleading the winter season and baseball and softball round out the spring season. Increasing numbers of students participate each year, and enjoy the many benefits of organized sports. Each season is capped off by awards banquets sponsored by the Varsity Club.

CAREER EXPLORATION - Ninth grade students explore six different shops in their three quarters of attendance. This experience, along with a Career Guidance Seminar series offered by the Guidance Department, enables students to make informed and realistic career choices.



SPECIAL EDUCATION - Providing special education services to those students identified as requiring services continues to be a major strength of North Shore Regional. A team of well-trained specialists works closely with the regular education academic and vocational instructors to ensure maximum benefit to the students. Efforts to further integrate special needs students into the mainstream are underway. Research, and our own experience, has shown that many students who have been identified as having learning problems learn best through a hands-on approach to learning. Therefore, it is often possible for basic skills to be reinforced through shop experiences.

At the request of several of the member communities, a new program which provides additional assistance in the carpentry shop for those students who are not yet prepared to handle a totally mainstreamed vocational experience, was implemented. It is funded through the Carl D. Perkins Vocational Education Acts, and numerous member communities contributed their allocations toward this project.

Resort Services, a substantially separate program for students whose special needs preclude their mainstreaming in regular academic and shop areas, provides a fully integrated program of academic instruction, daily living skills, and occupational training to approximately fourteen students. Several graduates have made a very smooth transition to the world of work from the Resort Services program.

PLACEMENT EFFORT - Placement of students in trade or trade-related employment has been very high. Over the last five years, we have averaged over ninety-five percent placement. The average starting wage is over \$8.50 per hour. Follow-up studies show that both employers and graduates are very satisfied with the training received. We also find that the majority of graduates remain on the North Shore, and an increasing number have become employers and entrepreneurs in their own right, thereby making a positive contribution to their communities. Many students also participate in some form of post-secondary education or training, usually to upgrade skills learned at North Shore Regional.

#### OTHER ACTIVITIES

COLLABORATIVE EFFORTS - The North Shore Vocational Education Partnership, is designed to promote the collaborative delivery of vocational education services and to broaden vocational offerings to students throughout the District. A Steering Committee, comprised of representatives from each school district, meets monthly to discuss and plan more effective vocational education offerings to meet the needs of a broad range of students.

The Bridge Program enables junior and senior students from member high schools to spend a part of the school day in vocational program at North Shore. This program provides access to vocational education for students who might not participate in a full-time vocational education program.

North Shore Regional Vocational School District, in conjunction with North Shore Head Start, was awarded one of five grants to operate a day care center for Head Start eligible children and to provide vocational training to Head Start mothers. Through this grant, an infant and toddler day care program, which is housed at Danvers High School, was opened in late November of 1989. At the present time, fourteen (14) Head Start parents are engaged in full or part-time vocational training. The program was featured in a video prepared by the national Head Start organization.



EVENING ADULT EDUCATION - The Evening Adult Education Division of North Shore Regional Vocation School District continues to serve yearly over one thousand residents of the District. A wide variety of courses, ranging from specific skill training and retraining to home improvement and creative arts, are offered each of two semesters each year. This program operates at no cost to the District Committee, and provides a much-needed service to the adults of the region.

SUMMARY - North Shore Regional Vocational School District provides a much-needed alternative form of education for students on the North Shore who wish to learn a trade or technical skill. Through constant attention to labor market demand, an active and involved Trade Advisory Committee, and involvement in general school improvement efforts, North shore Regional Vocational-Technical High School strives to provide education and training to enable its graduates to enter the twenty-first century with the requisite skills to succeed. North Shore Regional Vocational School distric will continue to serve the communities of the North Shore by providing a continuous flow of yound, highly skilled workers who are prepared to take their places as contributing members of society and valuable citizens of their communities.

Ernestine J. Rose, Lynnfield Representative

#### LYNNFIELD SCHOOL COMMITTEE

The School Committee is pleased to welcome a friend of education and a worker back to its ranks, Mrs. Peg Strickland. We would also like to welcome two new members of the Administrative Staff, Dr. Anthony Roselli, Director of Curriculum, and Mr. Robert Simmons, Acting Principal of Huckleberry Hill School. The School Committee is confident that these two individuals, one of which comes to us from the Milton Public Schools, and the other from within our own system, will provide the leadership necessary to keep Lynnfield a premier school system.

In particular they will be working on the three broad goals that the School Committee adopted in 1990. The first goal focuses on The Centrality of the Classroom. The School Committee feels the most important part of education is the interaction between teachers and children in the classroom. The second goal is designed to promote community involvement in the schools. The last goal seeks to create a positive school culture in which teachers hold high expectations for all students. The School Committee is assured that with these goals Lynnfield will be an educational leader into the twenty-first century.

We recognize the financial problems that face the school and State in the upcoming year. The School Committee is committed to quality public education while being fiscally responsible. We have and will work with all Town departments to ensure a high level of cooperation and sharing of resources and information.

As Chairman it is my hope we can move forward in education even in these difficult times and with our administration there should be no doubt to the people of Lynnfield that we will.

Anthony P. Giannetti, Chairman

#### SUPERINTENDENT'S REPORT

During the past year, the School Department has worked hard to provide the highest quality education for the children of Lynnfield, even while we have dealt with



the problems associated with serious fiscal constraints. The School Committee, the administration, and the staff strive to develop and deliver programs and services that will prepare students to live productive lives and contribute in a positive way to society.

Through our collaboration with the Department of Public Works on matters of building maintenance, and with the advent of the capital Planning Project, the School Department offers a safe, comfortable environment in which children can study these projects have enabled us to renovate the High School Media Center. This newly designed library is expected to be open for service in September, 1991 and will offer students numerous opportunities to enhance their education.

The generosity of the citizens of the Town in Passing the Capital Bonding issue and subsequently the override of Proposition 2] makes it possible for the schools support, we are able to provide the kind of program described below.

CURRICULUM AND INSTRUCTION - In the year 1990 improvements in curriculum and instruction continued to be a focal point of professional time, energy, and resources. The ultimate outcome of increased student achievement, along with major goal of the K-12 school program. The Superintendent of Schools instituted three major goals to help define, articulate, and implement activities which supported progress toward that outcome. The three goals are: Centrality of the Class room, School and Community, and School Culture, all of which define, as of utmost importance, the daily teaching of students, the professional development of the faculty and the mutual support of community and school.

A few highlights of the completed, as well as the ongoing, activities which were and continue to be essential components of our progressive school system are:

- \* a review of Guidance Department services and the Academically Talented Program provided guidelines and future direction for those areas;
- \* summer curriculum workshops, which addressed many important areas of the curriculum, yielded extremely useful, and used, products to enrich classroom teaching;
- \* systemwide curriculum committees have begun to examine, and will eventually revise, programs in mathematics, social studies, computer technology, and student assessment.

The above highlights provide a glimpse of what is an otherwise fully engaged and active commitment to improving the entire curriculum of the Lynnfield Public Schools. Efforts in this regard are not limited to improvements in curriculum and instruction. Rather, a full program of staff development courses has been implemented to meet the inservice needs of the faculty. Examples of recent course offerings include; Graphing Calculators; Computers in the Classroom; Primary Math; Math Manipulatives; Function Graphic Software; Conflict Resolution; and Literature in the Elementary Classroom.

Measurement of progress in student achievement continued to be made through conventional teacher-made tests, commercially produced assessments, and standardized evaluations, including the Scholastic Aptitude Test (SAT), College Board (CEEB) Achievement Tests, Advanced Placement (AP) Tests; State-mandated Basic Skills Tests, Massachusetts Educational Assessment Program (MEAP), and the Educational Records Bureau (ERB) tests. While each test has its own design and potential



SCHOOL EXPENDITURES AND SCHOOL  
GENERATED INCOME/REIMBURSEMENTS

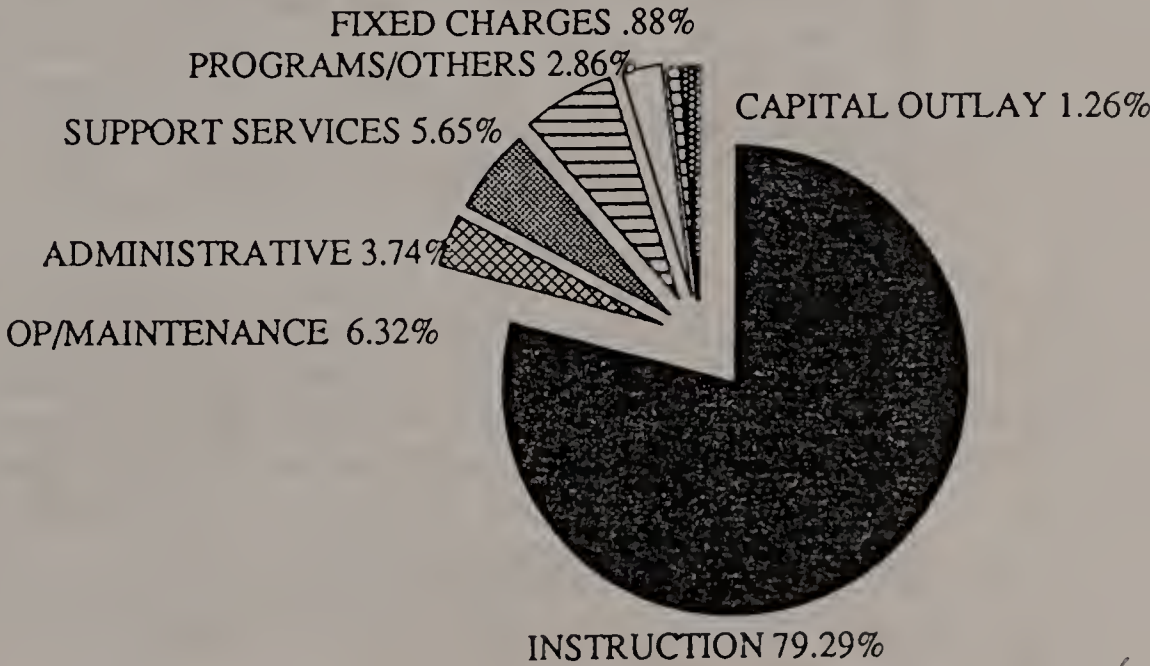
FY-90	
A. School Expenditures	
Appropriations at Town Meeting.....	\$8,215,813.00
Metco.....	\$26,000.00
Extra-curricular Fees.....	\$51,000.00
Community Schools.....	\$5,000.00
	<u>\$8,297,813.00</u>
Less: Oct. 89 Reduction.....	\$277,573.00
DPW Transfer.....	\$404,145.00
	<u>\$7,616,095.00</u>
Salaries carried over FY89.....	\$178,097.23
Expenses carried over FY89.....	\$18,984.45
	<u>\$7,813,176.68</u>
Check Adjustments.....	\$2,630.00
	<u>\$7,815,806.68</u>
April Town Meeting Transfer.....	\$10,000.00
Transfer from Metco.....	\$6,573.00
	<u>\$7,832,379.68</u>
Less: Encumbered Amount.....	\$190,149.28
Return to Town.....	\$10,000.00
Return to Fees Account.....	\$9,950.00
	<u>=====</u>
Total Expenditures	\$7,622,280.40

EXPLANATION OF GRAPH

- 1. Instruction  
Salaries of teachers, principals, specialists, coaches, substitute teachers, and office personnel, as well as textbooks, supplies, testing and various instructional materials.
- 2. Operation and Maintenance of Plant  
Custodial salaries and supplies, fuel, light and power, gas, telephones, and the maintenance and reconditioning of equipment.
- 3. School Support Services  
Transportation costs, athletics, and salaries of the school doctor, nurse, athletic coordinator and bus drivers.
- 4. Administration Expenses  
The business and educational administration of the schools, including central office expenses and salaries.
- 5. Programs with Others  
Special Education Tuition.
- 6. Capital Outlay  
All equipment over \$1000.
- 7. Fixed Charges  
Insurance, leasing costs

FY-90	
B. School Generated Income/Reimbursements	
Local.....	<u>\$20,795.00</u>
School Tuition.....	\$11,795.00
Bicentennial Gift.....	\$800.00
Athletic Gift.....	\$6,600.00
Choral Gift.....	\$1,600.00
State.....	<u>\$1,208,647.00</u>
Chapter 70 -School Aid.....	\$926,071.00
Chapter 71-71A, 71B, 74.....	\$125,053.00
Pupil Transportation	
Chapter 506-METCO.....	\$115,356.00
School Building Reimbursement.....	\$7,896.00
Tuition-State Wards.....	\$2,365.00
Commonwealth In-Service Grants.....	\$1,477.00
Chapter 188.....	\$21,516.00
Study Group Grant.....	\$463.00
Governors Alliance against Drugs.....	\$8,450.00
Federal.....	<u>\$118,061.00</u>
ECIA Chapter I.....	\$9,632.00
ECIA Chapter II.....	\$6,923.00
P.L. 89-313, Title I.....	\$625.00
P.L. 94-142, Title VI.....	\$96,162.00
P.L. 94-142, Title VI Early Childhood.....	\$2,425.00
EESA Title II.....	\$2,294.00
P.L. 98-377	
	<u>=====</u>
Total Income/Reimbursements	\$1,347,503.00

SCHOOL BUDGET DIVISIONS-FY90





for guiding changes in curriculum and instruction, when taken together they provide useful data for all school personnel as well as parents.

SPECIAL EDUCATION. - Mainstreaming continues to be the focus of special education, with the systemwide goal of returning students from private and collaborative placements to their home community of Lynnfield whenever possible. Planning for each student requires intensive effort and cooperation from teachers, parents, and administrators. The students themselves are also involved in the process so that they will have a good understanding of what is being planned for them, and will be able to express their own ideas about their education. Current enrollments in collaborative and private programs serve as indicators that successful mainstreaming is taking place and children are receiving quality programs locally.

Regular education teachers and administrators began to learn about integration and strategies for special needs students by means of the SEEM Collaborative inservice opportunities. Topics for 1990 included: Preventing Special Education, Dealing with Negative Behavior, Attention Deficit Disorders, and Legal Issues. The response was positive, with 61 Lynnfield teachers and administrators taking advantage of the first three sessions. We continue to collaborate with other school systems and agencies in order to provide quality inservice, while being aware of budgetary constraints.

Dr. Jeffrey M. Young, Superintendent of Schools

#### LYNNFIELD HIGH SCHOOL

The nature of high schools is such that each year brings to all members of the school community experiences that are different from previous years. Each September brings a new and fresh beginning. This aspect of school life is especially representative of 1990 at Lynnfield High School. We continue to strive in bringing out the very best in all of our students. The faculty, staff, and administration continue to dedicate themselves to and work towards the goal of helping students achieve personal and academic growth and excellence. The tradition of providing our students and community with the best possible educational opportunities at Lynnfield High School continues despite these difficult economic times.

The high quality of education that, through the years, has become synonymous with Lynnfield High School can be traced directly back to the high quality and very excellent teaching staff. Their enthusiasm, talent and dedication toward Lynnfield students remains most apparent. Two long-time members of the faculty retired after serving the community for a total of 55 years between them. Mr. Steve Wing and Ms Jean Ricciardelli will be missed but certainly not forgotten. In August we all felt the sadness and emptiness with the passing of our friend and colleague, Mr. Philip S. Wilson. His passion for teaching and learning as well as his sense of commitment and good humor will be memorialized through the Philip S. Wilson Memorial Scholarship Fund. In this way his presence at LHS and his desire to help "kids" will be eternally felt.

The issue of declining enrollment continued to affect the high school during the 1990 school year. The changing demographics and the decline in school age children which steadily saw enrollments in the Lynnfield Schools decline over a twenty year period appeared to be coming to an end. The population at the high school went from a high of 731 in 1985 to a low of 406 in October of 1990. The high school faculty and staff continued their assessment of curriculum that had been on-going for a number of years. As a result school opened September with substantial changes in the English and Social Studies curriculum as well as minor adjustments



in the areas of Business, Computers, Math, and Foreign Language. The work of the administration and faculty around curriculum and instructional issues will continue as Lynnfield High School Prepares to move full force into the 21<sup>st</sup> Century and the Information Age.

Graduation exercises for the Class of 1990 were held on Sunday, June 3<sup>rd</sup> at the Middle School Field. Despite the threat of rain and very strong winds 126 students received their High School Diplomas. In addition a total of 72 scholarships and academic excellence prizes were awarded. Ninety-four (94%) percent of the graduating class indicated their intention to pursue further education opportunities in either four-year colleges, two-year colleges, or preparatory schools.

Lynnfield High School students continue to do well in national tests and programs. In 1990, 22% of Lynnfield High School Seniors took a total of 38 Advanced Placement Exams. These exams were taken in the following subjects: English Literature and Composition, French, Calculus AB, and Calculus BC. Eighty-nine percent (89%) of these students earned grades on these tests which may permit them to receive college credit. This reflected an increase of 11% over 1989. Helen Diotte, Steven Fagell, Stephen Hollett, Craig Rottenberg, and Matthew Utterback received Letters of Commendation in recognition of outstanding academic promise in the 1991 National Merit Scholarship Competition. These five students placed in the top 5% of over one million students who sat for the exam. Additionally, Nur Abdulhayoglu was named as a semi-finalist in the 1991 National Merit Scholarship Competition which placed her in the 99<sup>th</sup> percentile of all students in Massachusetts who sat for the exam.

This was a very busy and successful year for student activities and athletics. A large number of students participated in a wide variety of extra-curricular activities. Over half of the student body was involved in athletics and more than 60% of the students participated in activities including Drama, Debate, National Honor Society, Math Team, P.E.P., A.F.S., Amnesty International, and Student Council. LHS athletic teams were quite successful in 1990. Eight of fourteen teams that were fielded in 1990 qualified for the state tournaments.

In the area of Performing and Fine Arts Lynnfield students continue to do outstanding work. LHS was once again well represented in the Boston Globe Scholastic Art/Photo competition earning a large number of awards. The "Ensemble" made it to the finals of the Massachusetts State Drama Festival with an outstanding production of "Fools."

William H. McAduff, Jr., Principal

#### LYNNFIELD MIDDLE SCHOOL

The 1990-1991 school year brought continued growth to the school; the sixth grade expanded into three instructional teams; several additional professionals joined the teaching staff; revised curriculum provided new vehicles for teaching the youngsters in our care.

Teachers and students continue to function as smaller units in the school; the teams, named after the American space program because of its direction to the future, enable adults and youngsters to interact in a comfortable setting. Research has shown that organizing middle schools in this way paves the way for stronger learning, teaching, and social development.

Teachers continue professional development by attending workshops and seminars and taking part in in-house staff development efforts. Several teachers were



invited to be presenters at regional conferences. Summer workshops resulted in a new focus for seventh grade home economics and a language arts curriculum on valuing differences that is a cooperative project between English teachers and a guidance counselor.

An energized and valued parent organization buttresses the efforts of the school with successful fund raisers and volunteer assistance. The PTO-sponsored motto contest brought fourth "IMS" - On the Road to Success" as the school's theme. Parental sponsorship of the Mini Grant Program enables teachers to secure funding for classroom projects not covered by the budget.

Students reached out to others through peer leadership work (eighth graders interacting with fifth graders) and with donations for the needy at holidays. A highly successful canned good drive and shoe box project showed the caring of the middle school community. Roller skating evenings, after-school recreation time, and dances provide times for positive social interaction.

Recognition of student achievement and citizenship comes through the Honor Roll, Reading awards, and STAR program, all of which complement classroom rewards. Thirty-six seventh graders qualified for the national Search for Talented Youth sponsored by the Johns Hopkins University.

Indeed, Lynnfield Middle School continues its growth as students progress on their way to further success!

Dr. Kevin T. Plodzik, Principal

#### HUCKLEBERRY HILL SCHOOL

Dr. John P. Crist IV, principal for the past four years, left over the summer months to take a principalship in Portsmouth, N.H. As the Acting Principal this year, I feel that Huckleberry Hill School continues to move forward in a very positive manner. With our new banner in the lobby stating Huckleberry's new motto: "Our Spirit is Showing", 367 K-4 students entered 17 classrooms for the 1990-91 school year. There are four Kindergarten classrooms, one Transition class and three classes each in grades one through four.

This past summer saw many physical improvements to our school. As part of the Capital Improvements Program, a new roof with additional support was installed on part of the building. New handicap lavatories and building entrance ramps were installed and the conversion to new gas burners was begun.

One of our Superintendent's goals for this school year is the growth of school culture. "The culture of a school is the foundation for school improvement." Developing school spirit and pride within the Huckleberry Hill community strengthen this school culture. Students, parents and staff have all worked on many activities this year to show that "Our Spirit is Showing".

During a Spirit Week in October, students and staff voted for and chose a rabbit as the school mascot, celebrated a Blue and Gold Day and Lined up outside to form HUCKLEBERRY HILL 1990 for an aerial photograph. A large photo now hangs in our lobby as a remembrance of that special day. Other spirit days are scheduled throughout the rest of the year. With many students, parents and teachers wearing sweat-shirts and sweatpants bearing our logo - our spirit IS showing!

Our spirit for ecology is evident as we recycle all classroom paper for weekly pickup by fourth grade students for delivery to the DPW recycling center behind



Town Hall. Greater student involvement in assemblies and playground rule-making have given students a greater sense of school spirit and pride. On one of our Early Release Days, teachers formed committees to work on ideas to increase school spirit. It's an effort put forth by the entire school community.

The PTO has remained strong and very helpful to our school and its programs. The school year opened with a very successful Open House with parents showing their support by having "standing room only" participation. One of the most important factors in all successful schools is parent involvement. Our PTO leadership this year is provided through co-presidents, Mrs. Pat DePamphilis and Mrs. Valerie Wendt. Along with the PTO Executive Board they have been most successful in assembling a large group of volunteers to work in our media center, publishing center, homerooms, on field trips and in our handicap program. They also have raised funds to provide enrichment programs and assemblies for all students and helped foster school spirit through the Fifth Pancake Breakfast, wrapping paper and sweat-shirt sales, Rollerworld nights, and in the creation of our school banner.

A Safety Committee has been active this fall. Playground and bus safety rules have been reviewed frequently with the Public Works Chairman, Allan Caproni and our own Safety Committee, a new traffic pattern for pick up and dismissal times was instituted.

The Mathematics Curriculum Committee continues its Program Review as we enter Phase 2 - Development. At Huckleberry Hill School, information on the recommendations from the National Council of Teachers of Mathematics have been reviewed with the faculty and have been given to parents through our monthly newsletter, Huckleberry Highlights. Both elementary schools have met together to review our present math curriculum and to further react to the recommendations from last year's Math Curriculum Committee. Many of our primary teachers attended a Primary Math workshop held in the fall and early winter. Another grade two through four math workshop will be held in the Spring.

Another aspect of school culture that we are strengthening is that of high expectations. Our classroom teachers frequently discuss with the students the expectations that are present in their own class. There is a new poster series in the hallway that reminds all students of our expectations. From kindergarten to fourth grade, students are being made aware that high expectations have been set for them.

Robert H. Simmons, Acting Principal

## SUMMER STREET SCHOOL

### Summer Street School Will Rock You !

In 1990, school spirit escalated again when the school adopted its second motto, and the 1990 Summer Street School Auction became one more example of parents and teachers working toward the same goal. The thrust of the Auction highlighted Academics, the Arts, and Sports. The overwhelming response represented the spirit of Summer Street School at a time when financial constraints have been placed on school budgets. The Fourth Annual Summer Street School, a strong commitment, and parental involvement.



### A School with Expectations

An impressive school sign, a magnificent play structure visible and open to the entire community, and well maintained grounds send a message of quality from the outside.

However, one asks, "What's behind the walls in all those wing areas and classrooms? Are students learning? Are they on task? Are they asking questions beyond the factual level? Are they responsible for accomplishing their work, and who's watching over them?" These questions deserve answers, and the foundation or baseline for each is high teacher expectations for student achievement.

To foster these high expectations, strong leadership on the part of the principal is essential and includes:

- recognizing students for their accomplishments and their worth;
- hiring teachers with high expectations who believe that all students can and will learn;
- protecting school time for learning;
- empowering teachers to become strong participants in deciding what happens in the school;
- letting parents know that their concerns will be addressed, and action will be taken if necessary.

This kind of leadership requires continuous fine tuning in addition to sensitivity with respect to human relations and indefatigable communication skills. This pledge is renewed and refined each year by the principal of Summer Street School.

### Experimentation

For the first time, Summer Street School is engaged in a school-based goal which was selected unanimously by the staff. The 1990/91 goal is EXPERIMENTATION. Its purpose is to experiment with new ideas and techniques and to focus on ways to enhance student achievement and an excitement for learning. These experiments involve doing versus talking only. Sometimes the experiments include a classroom, a grade level, or the entire school.

One of the significant goals is to enhance mainstreaming so that at least ninety five percent of special needs students are serviced in the classroom setting rather than in a "pull out" program.

Another school wide experiment is the publication of a literary magazine to show children how their writing is valued permanently. These significant experiments are examples of the diversity of ideas and the willingness of the staff to engage in a variety of teaching styles.

### Parent volunteers

If one of the benchmarks of an effective school is parental involvement, then Summer Street School parents continue to rate high on their effectiveness and visibility within the school. This year parent volunteers gave a total of 1,452 hours. This included 802 hours of volunteer instructional aide time which means that sixty parents volunteered on a weekly and/or monthly basis and gave as much as three hours per week of their own time. Some have volunteered consistently since their children were in Kindergarten and are now in fourth grade!

### Five Significant Celebrations

- the third graders prepared the Fourth Annual Summer Street School Town Meeting with a "Proposed Budget of \$10,000" on 26 April 1990;
- fourth graders moved on to Lynnfield Middle School at the Fifth Annual Moving on Program;
- on 14 June 1990, a Patriotic Celebration with new classroom flags was presented by the Lynnfield Bicentennial Commission as part of a U.S. Constitution Grant;
- a Flag burning/Flag Raisin Ceremony - 26 October 1990  
The purchase of a new flag for the outside, school flag pole was the result of monies earned through a two-week plastic bottle and soda can drive;
- the Third annual pep rally was celebrated with the Lynnfield Pioneers and Cheerleaders on 20 November 1990.

### IN SUMMARY:

The 1990-91 academic year opened with seventeen classrooms; over three hundred fifty six students from two hundred sixty four families. An optimal learning environment continues to be provided for each student with classes that range in size from nineteen to twenty-two students and a highly competent faculty and support staff.

An indicator of a successful school is a high rating of teachers by their students. As one student summarized, "The teachers in this school have good discipline but they know how to make you feel comfortable. In other words, they give you chances; they have good rules, but not too strict." What students are saying is that teachers have high expectations; they push to the limit; but they understand how to make modifications and to help students figure out things without telling them the answers!

Summer Street School represents quality education in a public school setting.

Nancy Santeusanio, Principal

### LYNNFIELD HOUSING AUTHORITY

The year 1990 was significant for the Lynnfield Housing Authority. After five years of planning and community activity, housing for eight handicapped adults was completed at 680-682 Main Street, Lynnfield. The Department of Mental Retardation, Commonwealth of Massachusetts, leased the property as of July 1, 1990, and began moving clients into the facility. At year's end, seven of the eight were now being housed there. The Hogan/Berry Regional Center, Danvers, Supervises the operation of the housing.

The sixty units of elderly and the four units of handicapped housing at Colonial Gardens remain fully occupied with preference given to Lynnfield residents.



At year's end, the Authority was busily engaged in the early stages of developing Chapter 705, Conventional Public Family Housing which serves the needs of low income families with preference given to Lynnfield residents.

John L. Vernalia, Chairman  
Helen Healy  
Francis Walsh  
Kathleen Caron  
Joan Gilchrist

#### L.I.F.E INCORPORATED

The aim of Lynnfield initiatives for elders, incorporated, better known as Life Incorporated, to provide eligible Lynnfield residents with the ease and comfort of living at both Center Village and Essex Village. Has been accomplished.

The Town of Lynnfield takes pride in being a forerunner of this concept of freeing our older residents from the responsibility of maintaining their large homes while remaining in the Town amid friends and family.

Both complexes are lovely, beautifully maintained by Roger Harbour at Center Village and by Dave Mayerson and Fred Perrin at Essex Village. We have 60 units at Center Village and 66 units at Essex Village. Each complex has a clubhouse where many activities take place. If you have any questions concerning either complex, contact Josephine Buchanan, Executive Director of LIFE, at the main office at Essex Village. The telephone number is 334-6066.

George E. McGee, Jr., President  
David E. Miller  
Joseph H. Maney

## LYNNFIELD ARTS COUNCIL

The Lynnfield arts council receives funds twice yearly from the Massachusetts Cultural Council, funded through the Massachusetts State Lottery Commission. This year the Lynnfield Arts Council received \$5,153.00 in new money to disburse in the form of Arts Lottery Grants and Performing Arts Student Series tickets. A total of 6 Arts Lottery applications were received, 5 of which were funded totaling \$1738. in the Spring of 1990. No PASS applications were received. Promotional dollars (\$25.) were spent on mailings to local groups that could avail themselves of the funds as well as on newspaper coverage. A total of 10 Arts Lottery proposals were received in the Fall yielding 6 grants for a total of \$3140. More advertising was done for the PASS program and 5 proposals were received. All of these were funded for a total of \$1985. The Council continues to strive to grant funds that support local artists, encourage art appreciation and talents among the youth of the community and bring cultural events within the reach of many area residents.

During the year two members tepped down from the Council. We were able to welcome two new members for a total of eight active members. In order to receive funds the local Council must have at least five members.

During the past year the Lynnfield Arts Council has directed its attention and energies towards making a lasting contribution to cultural life in the Town of Lynnfield. A sizeable sum of money has accumulated in our account over the past few funding cycles due to the lack of appropriate proposals. After much discussion and an open hearing it was decided that the LAC submit a grant to obtain monies to partially fund the purchase of a Baby Grand piano to be placed in the Town Library. This proposal has been approved by the library and recently the Massachusetts Cultural Council which gives final approval to all arts lottery grants has approved it as well. Over the next 3 years the LAC will be actively involved in fund-raising efforts toward this goal.

Perry C. Hayden, Chairman  
Nan Anastas  
Mildred b. Cunningham  
Virginia Garret  
Arlene j. Ilgenfritz  
Elizabeth b. Roma  
Noel Smith  
Bryna Tabasky

## CAPITAL PLANNING COMMITTEE

The Capital Planning Committee consists of five appointed citizens from the Town who are chartered withe the implementation and management of the \$4.4 million dollar Capital Improvements Program.

During 1990, the Committee started and substantially completed several projects within the overall program. The Committee spent



the first half of the year working with Architects reviewing plans and establishing critical milestone dates for construction. In June, the Town saw construction activity begin with the schools. Several renovation projects were begun consisting of new roofs, new fire and security alarms, heat and hot water upgrades and a new library at the High School. In the Fall a new DPW garage was added to the existing structure, the track at the Middle School was completely resurfaced and several nuisance problems which has bothered the Town for years were finally fixed.

As the Committee enters 1991, there are several key projects which it will be working on. The Public Library will undergo a complete face lift as well as structural changes. The Town Hall will be renovated to accommodate Handicapped Access and to air condition the offices. The Fire Department will have a new addition at the South Station and the Police Station will also have an addition doubling their current size.

At this time the Capital Planning Committee would like to thank all the Town departments, whose assistance and cooperation are a necessary ingredient in the establishment of a smooth and successful project.

Bernard L. Caniff, Jr., Chairman  
George DeLuca, Project Manager  
Richard L. Collari  
Walter P. Nugent  
Marianne E. Pantelakis  
Robert M. Whalen

## CONSERVATION COMMISSION

The Lynnfield Conservation Commission's (LCC) main role in the Town's government is to enforce the Commonwealth's Wetland Protection Act. The Act sets forth a public review and decision-making process of all activities in the following areas; any bank, any freshwater wetland, any marsh, or any swamp bordering a creek, a river, a stream, a pond or a lake, land under any of the water bodies listed above and land subject to flooding. Such activities are regulated in order to contribute to the following interests: protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of fisheries and protection of wildlife habitat. Any activity proposed within these areas of the Town or within 100 feet which will remove, fill, dredge or alter that area is subject to regulation under the Act and requires the filing of a Notice of Intent.

In administering the Act, the LCC held 46 public hearings, reviewed 15 Notices of Intent and 10 Requests for Determination, wrote 13 Orders of Conditions, approved 7 Certificates of Compliance and made over 50 site visits in 1990. The activities of the past year are about the same as last year which was a significant increase over previous years. With the diminishing availability of good buildable land, the role of the LCC will remain extremely significant in maintaining the environmental values of the Town.

Twenty years ago in 1970 the country rallied for a cleaner environment, this year marked the twentieth anniversary of Earth Day. The Commission worked with the schools and local organizations in celebrating this event. The Girl Scouts of Lynnfield adopted Beaver Dam Brook, a local Conservation land, with a clean-up day and plans to care for the area on an ongoing basis.

At the Fall 1990 Town Meeting the Conservation Commission sponsored a new bylaw revision which allows the LCC to require the applicant of a Notice of Intent to give written Notice to Abutters, a feature that the State law does not require; thereby keeping the local residents informed about what is happening in their neighborhood.

The Conservation Commission's efforts involved in the dredging of Pillings Pond have resulted in the formation of the Pillings Pond Association. The Pillings Pond Association now has over 100 members making it the largest lake association in the State.

The Conservation Commission is now at full complement with the addition of Lori Keough and David Melendy as new Commissioners during 1990. We wish to thank John Bartlett, Harold Kress and Robert Ilgenfritz for their many years of dedicated service on the Commission.

At present the ACEC (Area of Critical Environmental Concern) nomination document for Reedy Meadow is undergoing final changes with the hopes that it will be submitted to the State in the Spring of 1991.

The Commission is presently researching the feasibility of opening a town-owned composting facility. The facility would combine septage from residential septic tanks with shredded leaves and yard wastes (grass clippings, brush and tree trimmings) to produce a finished composting product capable of distribution to the general public. Due to the increasing costs of septage disposal and future banning of leaves and yard wastes from trash pick-up, the facility can solve a number of problems facing our community.

The LCC welcomes any suggestions on conservation and environmental issues and programs. We need your continued support to retain and protect the environmental integrity of the Town of Lynnfield.

Alan K. Dresios, Chairman  
John A. Roberts, Vice-Chairman  
Brian D. Buckley  
Irving E. Kane  
Lori D. Keough  
David W. Melendy  
Manton P. Spear  
Richard T. Whelan

#### COUNCIL ON AGING

Our Senior Center located at the K. of C. Hall in Post Office Square is continuing to offer many Health Care Services and Information, Instruction in Crafts and Hobbies, Recreational Opportunities and Social



Activities along with the Daily Lunch Program, all of this under the capable direction of our Senior Center Director, Sally Ross.

Our Van Program is continuing to operate successfully with the support of the Town of Lynnfield and other interested individual citizens and groups. Call the office for reservations on the use, 592-3745.

The Outreach Program suffered a little setback with the loss of State grant money, but G.L.S.S. had some surplus monies available from which we asked for assistance and we were granted enough to finish the FY. We hope to get the Town of Lynnfield to support this much needed program in the future which is run under the supervision of Mary Alice Lipman who can be reached by calling 592-3745.

The Council wishes to announce the formation of the "Friends of the Senior Citizens" group this year with the goal of raising funds to support the Senior Citizens Center and its activities. The group has already run several successful fund raisers and will continue to run more in the future. Any interested citizen who wishes to help this fund raising group with time or money or both, please contact our office 592-3745.

The Council wishes to thank the Board of Selectmen and other Department Heads and Board Members for their continued support of our Senior Population for which they are thankful for the services available to them.

Herbert P. Watts, Chairman  
Mary Taschner, Vice Chairman  
Margaret A. Strickland, Budget Dir.  
Elsie Bartlett  
Allston V. Farnsworth  
Adeline Munroe  
Emilie Plankey  
Sally Ross, Senior Center Dir.

#### LAW DEPARTMENT

Since April 1, 1966, I have attended to the Town's legal affairs with the kind cooperation of the Town's officials, employees and citizens. Our program of "preventative law" continues to be the most effective way to avoid legal expense. Increasing state and federal mandates and regulation coupled with the ever increasing value of undeveloped land have resulted in an increase in the need for legal services at a time when Federal and State financial aid are decreasing. Since neither trend shows any sign of improving, our program is more important than ever, and I look forward to the continuing cooperation of all involved in executing it.

S. Peter Gorshel  
Town Counsel of Lynnfield

## LIBRARY DEPARTMENT

During the past year of budget cutbacks and increasing materials costs the library has been able to maintain and improve its services to the residents of Lynnfield. The children's department offered a wide variety of programs for children of all ages and the reference department continued to develop the collection to meet the needs of our customers. To keep up with numerous requests for best-sellers and material we expanded our book rental service.

The year also saw a great deal of time spent on the development and design of the library renovation project in conjunction with the Town-wide Capital Improvement Project. The final design and the renovations which will begin in 1991 will not expand the physical size of the library but every available space will be fully utilized and the library will be air conditioned.

The library's membership in library networks has provided the Town with an economical way to share costly resources and provide free access to information from a number of sources. The FAX machine service introduced in 1989 was expanded and resulted in a number of varied material becoming available to our customers overnight.

Children's Department. In 1990 a number of goals of the children's department were accomplished. With the increased cooperation of the school department all fourth graders and some first graders visited the library and were given a tour of the library. Booktalks were held for the sixth graders and a number of story hours were arranged for elementary school children. Many teachers took advantage of the library's service of collecting subject material for their use in the classroom.

To make the collection more accessible books have been relabelled, subject lists have been compiled, displays arranged throughout the year, and the filmstrip collection has been added to the library's database.

Throughout the year and especially during vacation periods many wonderful programs have been presented. Programs held at the library this year were:

- Fun with fossils and dinosaurs
- Shorten the Road (Irish stories)
- Charlotte's Web performance at Wheelock Family Theater
- A balloon launch
- Case of the missing woodpile (Gerwick puppets)
- Detective class conducted by Officer Macchia of the LFD Police Department
- Mystery Mastery
- Magical Mystery Party
- National Fire Prevention Week
- Pilgrim visit from Plimoth Plantation
- Seasonal singalong

The cost of these programs was \$1,674.00 which was supported by the Friends of the Library. The average number of children attending a



program was 90. Other programs held during the year were the "Special Saturdays" and 10 week storyhour programs. 1,373 children attended these programs.

The summer reading "Undercover Investigator" a mystery and detective theme program saw the children's room transformed into the "Clue" board game. 561 children participated in the program as footprints wound their way around the children's room. Two scavenger hunts were held along with a number of other programs and clue sheets were given out during the ten week period. At the end of the program the children had to guess what room the Undercover Investigator had hidden the money.

Reference Department. The reference department handled 9,636 reference transactions during the year. This includes general requests for information, subject searches and telephone inquiries. Other transactions completed by the reference staff were:

Inter-library loan request -	969
Inter-library loan requests sent to other libraries	933
FAX requests -	109
Class sessions with High School and Middle Students	10

An inventory of the reference collection was completed. This year a new service called Infotrac was introduced. This system uses compact disc technology to provide indexing to more than 400 magazine and newspaper titles. FAX technology continued to provide useful information to library customers. These transmissions from area libraries and the Boston Public Library can now relay articles within a 24-hour period and we usually receive our requests on the same day.

The reference department will continue the library's development of computerization with the addition of the online public access catalogs - CLCAT. All staff personnel have been trained in using the online system and when the renovations are completed terminals will be placed throughout the library.

NOBLE-North of Boston Library Exchange. The NOBLE network continues to be a vital component of library service in the Town of Lynnfield. Through this network the library can access over 1 million items at 21 public and college libraries. The system also allows the library to access other library networks throughout the state. The development of the online catalog CLCAT has now expanded the use of the NOBLE system to the public.

Statistics.	Total circulation	124,872
	Book Budget	\$48,500.
	Books purchased	2,754
	Total volumes	62,295

## Board of Library Trustees

E. Seavey Bowdoin, Chairman  
Robert Grant  
John F. Leonard  
E. June Rose  
Elinor Wright

Carol A Mahoney, Library Director

## MEMORIAL DAY PARADE COMMITTEE

The Lynnfield Memorial Day Parade was held on Monday, May 28, 1990. Naval Officer Arthur Rodham again led the marchers to the cemeteries, while the Reverend Richard Stowe offered prayer at the graves. We were happy for the large gatherings at the cemeteries and on the Common. And also, thankful for all those who made the parade a success.

Richard F. Weeks, Chairman  
David T. Donegan  
Neil F. Restani

## PERSONNEL BOARD

The Personnel Board serves in an advisory capacity to the Board of Selectmen in all personnel related matters including all salary rates and classification changes for any employee or position, except those under the jurisdiction of the School Committee. The Board maintains a salary and rate schedule for the Town and makes recommendations for any changes which it deems necessary to maintain a pay scale representing satisfactory and proper remuneration for work performed. The Board makes a continuing analysis and evaluation of the jobs and positions of the Town.

In addition, the Personnel Board meets jointly with the Board of Selectmen and the Finance Committee to review the financial effects of the recommendations of the Personnel Board.

Robert F. Buckley, Chairman  
Jack D. Adelson, Vice Chairman  
Timothy J. Morrison  
Allston Farnsworth  
Michael Vozzella  
Valerie F. Williams, Clerk

## PLANNING BOARD

The Planning Board is responsible for the administration of the State Subdivision Control Law in Lynnfield and for the enforcement of Rules And Regulations adopted by the Board to govern the features of any new subdivision. During 1990, the Board approved plans for four new



subdivisions, consisting of a total of 16 new lots. One of them was a 9 lot subdivision designed as a Green Belt development as an alternative to a previously disapproved 23 lot conventional subdivision.

The decision reached during the Summer of 1988 by the Lynnfield Center Water District that no new connections to the water supply system would be permitted has been rescinded which removes a restraint on new development. However, the softening of the real estate market has restrained new housing development in Town and has led to the postponement of the development of a number of previously approved subdivisions consisting of 13 new house lots.

In April the Town Meeting approved an article sponsored by the Planning Board placing Broad Meadow in the Flood Plain District and for the second year in a row refused to rezone a parcel on Route 1 from Residential District to Office Park District.

John H. Fullerton, Chairman  
John A. Roberts, Vice Chairman  
Donald G. Harriss, Clerk  
Albert R. Stanzione  
Alan K. Dresios

#### SOLID WASTE COMMITTEE

The Solid Waste Committee has become a very busy committee in the past few years. Trash disposal has, as everyone knows, skyrocketed and now represents one-fourth of the Public Works 2.4 million dollar budget. We are constantly investigating all avenues of relief from this huge financial burden. The recycling program, in conjunction with our Mike Diorio of Saugus Disposal, is functioning with a minimum of difficulty. We wish to improve upon this if the opportunity presents itself.

In the upcoming year we will be negotiating a new pick-up contract with recycling options and with emphasis on leveling or reducing the amount of dollars spent on disposal.

Solid waste will be an item receiving a great deal of attention for the foreseeable future. The Solid Waste Committee will continue to work diligently to stay on top of an ever changing situation and continue to provide Lynnfield with the best available forms of disposal.

Allen B. Caproni, Chairman  
John E. Redman  
Theodore C. Regnante  
John A. Roberts  
A. Peter Watson  
Ronald A. Wysocki

#### VETERANS' SERVICES

The Lynnfield Veterans' Services office responded to thirty-two inquiries concerning benefits to veterans or their dependents.

The Veterans' office provided four grave markers for the graves of Lynnfield Veterans who are buried at our Town Cemeteries.

Two new cases of veterans aid are being processed at our office.

All Veterans' Graves at our five cemeteries were inspected and decorated with an American Flag for Memorial Day. Geraniums and wreaths were placed at the Common War Memorial and the cemeteries. The Veterans' Services office assisted at the Town Memorial Day ceremonies.

I wish to thank all of the Lynnfield Town Departments for their cooperation during the year 1990.

Neil F. Restani  
Veterans' Agent

#### TOWN REPORT COMMITTEE

My thanks to all the Town Report Committee members who assisted in reading the initial reports and in typing this years report.

We all wish to remember our fellow committee member, Mr. John B. Morse, who passed away this year and express our sympathy to his family.

We would also like to express our appreciation to all the Town officials, board and other committees who submitted the information found in this Town Report. Without their support the quality of life as we know it in our Town would be greatly diminished.

Edna M. Ashton, Chairman  
Pamela A Abenian  
James Calogero  
Anne H. Constantine  
Geraldine Fraser  
Rita Piazza  
Janet Ricci



BOARD OF ASSESSORS

Total Amount to be Raised.....	\$15,317,129.5
Total Estimated Receipts and Revenue from Other Sources.....	-4,780,916.9
NET AMOUNT TO BE RAISED BY TAXATION.....	\$10,536,212.6
Real Property Valuation.....	1,125,558,736.0
Personal Property Valuation.....	7,367,353.0

TOTAL ASSESSED REAL ESTATE AND PERSONAL PROPERTY VALUATION.....1,132,926,089.0

FISCAL 1990 TAX RATE: \$9.30

Real Estate Property Tax.....	\$10,467.696.2
Personal Property Tax.....	68,516.3

TOTAL TAXES LEVIED ON PROPERTY.....\$10,536.212.6

Abatements Issued in Fiscal 1990

Fiscal 1990 Exemptions on Real Estate.....	\$ 81,520.3
Fiscal 1990 Real Estate Abatements.....	102,937.5
Fiscal 1990 Personal Property Abatements.....	372.5
Fiscal 1989 in 1990 Real Estate Abatements.....	1,150.8
	\$ 185,981.3

LYNNFIELD WATER DISTRICT

Total Amount to be Raised.....	\$ 514,152.4
Total Estimated Receipts and Other Revenue Sources.....	-271,835.0

NET AMOUNT TO BE RAISED BY TAXATION.....\$ 242,317.4

Real Property Valuation.....	386,767,699.0
Personal Property Valuation.....	4,066,850.0

TOTAL ASSESSED REAL ESTATE AND PERSONAL PROPERTY VALUATION.....390,834,549.0

FISCAL 1990 TAX RATE: \$.62

Real Estate Property Tax.....	\$ 239,795.9
Personal Property Tax.....	2,521.4

TOTAL TAXES LEVIED ON PROPERTY.....\$ 242,317.4

Abatements Issued in Fiscal 1990

Fiscal 1990 Real Estate.....	\$ 3,411.4
Fiscal 1990 Personal Property.....	15.1
	\$ 3,426.5

LYNNFIELD CENTER WATER DISTRICT

Total Amount to be Raised.....	\$ 645,661.2
Total Estimated Receipts and Other Revenue Sources.....	-400,140.0

NET AMOUNT TO BE RAISED BY TAXATION.....\$ 245,521.2

Real Property Valuation.....	718,955,970.0
Personal Property Valuation.....	3,165,273.0

TOTAL ASSESSED REAL ESTATE AND PERSONAL PROPERTY VALUATION.....722,121,243.0

FISCAL 1990 TAX RATE: \$.34

Real Estate Property Tax.....	\$ 244,445.1
Personal Property Tax.....	1,076.0

Abatements Issued in Fiscal 1990

Fiscal 1990 Real Estate.....	\$ 1,584.4
Fiscal 1990 Personal Property.....	5.3
	\$ 1.589.8

MOTOR VEHICLE EXCISE COMMITMENTS

Levy of 1990 in 1990.....	\$ 847,621.01
Levy of 1989 in 1990.....	112,398.22
Levy of 1988 in 1990.....	<u>286.46</u>
	\$ 960,305.69

MOTOR VEHICLE EXCISE ABATEMENTS

Levy of 1990 in 1990.....	\$ 61,804.80
Levy of 1989 in 1990.....	12,004.36
Levy of 1988 in 1990.....	1,417.56
Levy of 1987 in 1990.....	<u>315.46</u>
	\$ 75,542.18

Fiscal 1991 was the first year of the state mandated revaluation which requires an up-date tri-annually.

The assessment accuracy exceeded the Guidelines prescribed by the Department of Revenue and the overall program received praise of the Department of Revenue for both accuracy and efficiency.

Peter Pesa, Chairman  
Leo M. Flynn  
Guy J. Festa



## TOWN OF LYNNFIELD - BALANCE SHEET - JUNE 30, 1990

## =====

## ASSETS

## CASH:

GENERAL CASH	\$4,224,424	
IN CUSTODY OF TREASURER	\$983,141	
PETTY CASH	\$200	\$5,207,

## ACCOUNTS RECEIVABLE:

REAL ESTATE - 1989 AND 1990	\$372,463	
PERSONAL PROPERTY - 1974 THRU 1990	\$26,375	
MOTOR VEHICLE EXCISE - 1976 THRU 1990	\$228,196	
BOAT EXCISE	\$25	
TAX TITLES AND POSSESSIONS	\$156,863	
FINAL CHERRY SHEET RECEIPTS	\$1,327,216	
DUE FROM CEMETERY TRUST FUND	\$12,000	\$2,123,

## PREPAID EXPENSES

\$7,

## STATE ASSESSMENTS - UNDERESTIMATES

\$7,

## DEFICIT REVOLVING ACCOUNT:

SNOW AND ICE	\$20,529	
EXTRA WORK DETAIL	\$28,844	\$49,

## TOTAL ASSETS

\$7,395,

## =====

## LIABILITIES AND FUND BALANCE

WARRANTS PAYABLE \$550,

PAYROLL WITHHOLDINGS \$42,

STATE ASSESSMENT PAYABLE \$222,

BOND DEPOSITS \$18,

AGENCY ACCOUNTS \$19,

TAILINGS \$13,

GIFTS \$27,

DUE TO TRUST FUNDS \$10,

REVOLVING FUNDS AND GRANTS \$67,

## APPROPRIATION BALANCES:

OPERATING ACCOUNTS	\$312,088	
TREASURERS TAX TITLE	\$9,328	
CAPITAL PROJECTS	\$12,189	
1989 CAPITAL IMPROVEMENTS PROJECT	\$2,980,546	\$3,314,

## STATE ASSESSMENTS - OVERESTIMATES

DEPOSITS FORFEITED TO PLANNING BOARD \$2,

## RECEIPTS RESERVED FOR APPROPRIATION:

SALE OF REAL ESTATE	\$342,
SALE OF CEMETERY LOTS	\$68,
CONSERVATION COMMISSION FEES	

OVERLAY RESERVE - 1985 THRU 1990 \$19,

## DEFERRED REVENUE:

TAX TITLE AND POSSESSION	\$156,863	
BOAT EXCISE	\$25	
MOTOR VEHICLE	\$228,196	\$385,

## RESERVE FOR PETTY CASH

FUND BALANCE \$1,307,

TRUSTS IN CUSTODY OF TREASURER \$983,

## TOTAL LIABILITIES AND FUND BALANCE

\$7,395,

## TOWN OF LYNNFIELD - RECEIPTS FOR FISCAL YEAR 1990

Real Estate	\$10,107,172.00		
Personal Property	\$66,258.00		
Title Redemption	\$58,134.00		
Fees in litigation	\$1,811.00		
Payment in Lieu of Taxes	\$97,834.00		\$10,331,209.00
FEES			
Quor	\$32,792.00		
Other	\$10,730.00		\$43,522.00
AND FORFEITS			
Port Fines And Settlements	\$155,247.00		\$155,247.00
FROM FEDERAL GOVERNMENT			
School Lunch Program	\$29,664.00	\$29,664.00	
FROM STATE			
ditional Aid To Libraries	\$1,009.00		
s Lottery	\$3,704.00		
apter 188 Early Childhood	\$21,428.00		
apter I, ECIA 1981	\$9,261.00		
apter II, ECIA 1981	\$6,923.00		
ildren/Low Income - Title I	\$625.00		
.M. Rivers & Harbors Grant	\$26,000.00		
g Free Schools	\$8,450.00		
le VI Early Childhood	\$125,586.00		
er Affairs	\$3,488.00		
ended Polling Hours	\$2,334.00		
apter 188 School Improvement	\$3,339.00		
ace Mann Grant	\$2,104.00		
hway Fund, Chapter 577	\$37,763.00		
rary Grant	\$8,950.00		
al Aid Add'l Assistance	\$964,426.00		
tery, Beano, and Charity	\$313,392.00		
CO, Chapter 506	\$128,563.00		
tion State Wards	\$2,365.00		
embursement - Taxes Abated	\$9,985.00		
ool Aid - Chapter 70	\$926,072.00		
ool Building Assistance	\$34,130.00		
deals Board Mediator Grant	\$5,000.00		
omwealth in Service Inst	\$1,477.00		
apter 90 Reimbursement	\$68,675.00		
.A. Outreach Grant	\$3,500.00		
mond Pension C.O.L.A.	\$5,460.00		
ocial Education - Title II	\$2,294.00		
nsportation of Pupils	\$125,053.00		
		\$2,851,356.00	
OTHER TOWNS			
mond Pension	\$5,820.00	\$5,820.00	
.A. Van Driver Gift	\$750.00		



Public Safety Gift		\$10,000.00			
School Gifts		\$10,970.00		\$21,720.00	
TOTAL GRANTS AND GIFTS					\$2,908,560
TOTAL GENERAL REVENUE					
COMMERCIAL REVENUE					
Motor Vehicle Excise		\$847,416.00			\$847,416
DEPARTMENTAL REVENUE					
GENERAL GOVERNMENT					
Treasurer		\$1,845.00			
Tax Collector		\$19,455.00			
Appeals Board		\$2,680.00			
Town Clerk		\$11,857.00			
Planning Board		\$2,955.00			
Board of Registrars		\$686.00			
Board of Assessors		\$613.00			
Conservation Commission		\$962.00			
Town Hall Rentals		\$17,745.00			
South School Rental		\$42,025.00			
Capital Improvement Fees		\$775.00			
Board of Selectmen		\$6,032.00			\$107,630
PROTECTION OF PERSONS AND PROP					
Police		\$14,811.00			
Ambulance Fees		\$28,709.00			
Fire		\$10,413.00			
Board of Health		\$3,988.00			
Sealer of Weights/Measures		\$307.00			
Building Inspector		\$28,211.00			
Wire Inspector		\$13,457.00			
Sanitary Inspector		\$12,920.00			
Plumbing Inspector		\$4,624.00			
Gas Inspector		\$2,451.00			
Installer Permits		\$380.00			\$120,27
PUBLIC WORKS - GENERAL					
Miscellaneous Fees		\$3,969.00			\$3,96
PUBLIC WORKS - CEMETERY					
Sale of Lots		\$10,875.00			
Burials		\$19,892.00			
Sale of Materials		\$1,579.00			
Recording Fees		\$200.00			
Overtime Fees		\$950.00			\$33,49
PUBLIC WELFARE					
Veteran Benefits-Commonwealth		\$534.00			\$53
SCHOOLS					
Material/Book Reimbursement		\$104.00			
Non-Resident Tuition		\$13,795.00			
Sale of Lunches		\$185,351.00			

## TOWN OF LYNNFIELD - RECEIPTS FOR FISCAL YEAR 1990

netic Receipts	\$8,384.00	
munity Service Programs	\$152,941.00	
ivity Fund	\$40,575.00	
sellaneous	\$2,206.00	\$403,356.00
AY		
ns and Sales	\$5,406.00	\$5,406.00
ETION COMMISSION		
e	\$7,666.00	\$7,666.00
RST		
xAnticipation Notes	\$379.00	
nrals Cash Invested	\$219,367.00	
tr Vehicle Excise	\$4,500.00	
xTitle Redemption	\$20,869.00	
xCollector Account	\$24,281.00	\$269,396.00
CPAL INDEBTEDNESS		
morary Loans	\$6,900,000.00	\$6,900,000.00
C TRUSTS AND INVESTMENTS	\$7,670,183.00	\$7,670,183.00
OF LAND	\$75,000.00	\$75,000.00
SERS FROM TRUST FUNDS		
IF.E. Fund	\$100,000.00	
senmacher Scholarship	\$7,372.00	\$107,372.00
NS		
nrals Departments	\$94,451.00	\$94,451.00
RECEIPTS		\$30,084,684.00



ANNUAL REPORT  
SUMMARY OF APPROPRIATIONS  
GENERAL FUND

ACCT NO	TITLE	APPROPR & CARRYFWD	OTHER SOURCES	EXPENDITURES	ENCUMBRANCES	BALANCE
100	SELECTMEN'S SALARIES	2,250.00		2,250.00		
107	OTHER SALARIES	76,700.00		74,772.09		1,927.91
108	EXPENSES	8,000.00		7,861.42	138.00	.58
165	SURVEYS & CONSULTANTS	30,645.00		26,722.50	2,000.00	1,922.50
174	TOWN & FINANCE COMM REPORTS	2,000.00		1,256.50		743.50
175	GENERAL TOWN INSURANCE	312,500.00	26,800.00-	258,663.85		27,036.15
176	GROUP INSURANCE	465,000.00	55,000.00	519,126.29		873.71
177	STREET LIGHTING	151,274.47	23,600.00-	115,181.81	6,600.00	5,892.66
180	MEDICAL BILLS	3,000.00	1,000.00	3,731.24	268.76	
208	CONTINGENCY FUND	17,634.00	655.27	18,289.27		
210	COMPUTER LEASE PURCHASE	39,000.00	12,000.00	47,544.69	3,455.31	
325	COPIER LEASE/PURCHASE					
901	UMAS CONVERSION	5,000.00		544.28	700.00	3,755.72
1	SELECTMEN	1,113,003.47	18,255.27	1,075,943.94	13,162.07	42,152.73
101	ACCOUNTANT'S SALARY	33,400.00	600.00	33,345.84		654.16
107	OTHER SALARIES	19,847.00	975.00	20,657.09		164.91
108	EXPENSES	2,353.00		1,809.58		543.42
210	COMPUTER LEASE PURCHASE					
3	TOWN ACCOUNTANT	55,600.00	1,575.00	55,812.51		1,362.49
102	COUNSEL'S SALARY	12,300.00		12,300.00		
108	EXPENSES	1,500.00		1,493.41		6.59
165	SURVEYS & CONSULTANTS	5,274.00	3,500.00-	1,274.00		500.00
302	DAMAGES & LEGAL FEES	17,700.00	25,615.00	40,613.35		2,701.65
5	TOWN COUNSEL	36,774.00	22,115.00	55,680.76		3,208.24
103	DIRECTOR'S SALARY	950.00	200.00-	750.00		
108	EXPENSES		200.00	198.61		1.39
7	CIVIL DEFENSE	950.00		948.61		1.39
104	DOG OFFICER'S SALARY	8,600.00		8,599.92		.08
108	EXPENSES	2,800.00		2,376.66		423.34
9	DOG OFFICER	11,400.00		10,976.58		423.42
105	SALARY OF DIRECTOR	24,000.00		23,603.14		396.86
106	VETERANS DIRECTOR'S SALARY	1,350.00		1,237.50		112.50

SUMMARY OF APPROPRIATIONS  
GENERAL FUND

ACCT NO	TITLE	APPROP & CARRYFWD	OTHER SOURCES	EXPENDITURES	ENCUMBRANCES	BALANCE
107	TAX TITLE PROCEEDINGS	4,465.00		156.60		2,308.40
110	ELECTION EXPENSE	7,300.00		6,093.63	2,000.00	1,206.37
111	VETERANS BENEFITS	5,000.00		1,300.74		3,699.26
169	MEDICARE	35,000.00	2,200.00	36,943.69		256.31
173	MEMORIAL DAY OBSERVANCE	1,000.00		828.37		171.63
304	OTHER SALARIES-TAX COLLECTOR	35,043.00	5,062.83	39,578.05		727.78
305	OTHER SALRIES-TREASURER	34,844.71	5,924.71	39,754.90		1,013.81
306	OTHER SALARIES-TOWN CLERK	18,863.00	8,012.46	26,244.34		631.12
307	EXPENSES-TAX COLLECTOR	10,000.00	7,800.00	9,993.71	7,806.29	
308	EXPENSES-TREASURER	21,084.63		20,948.94		135.69
309	EXPENSES-TOWN CLERK	3,650.00		1,999.74	1,650.00	.26
310	EXPENSES-VETERANS DIRECTOR	600.00		445.42		154.58
350	POSTAGE	13,500.00		13,500.00		
11	DIV.OF FIN. & ADMIN.SERVICES	215,699.63	29,000.00	222,628.77	11,456.29	10,614.57
112	DIRECTOR'S SALARY	40,793.00		40,793.00		
113	ASSISTANT DIRECTOR'S SALARY	31,421.00		31,421.00		5,457.51
114	HIGHWAY-OTHER SALARIES	181,612.00		176,154.49		2,570.96
115	MUNICIPAL BLDG/OTHER SALARIES	84,702.00	8,000.00-	74,131.04		178.64
116	PARK & CEMETERY/OTHER SALARIES	126,224.00		126,045.36		720.52
117	TREE & INSECT/OTHER SALARIES	60,648.00		59,927.48		.26-
118	D.P.W. OFFICE/OTHER SALARIES	21,073.00		21,073.26		29.64
119	HIGHWAY-EXPENSES	31,815.00		31,785.36		2.44
120	MUNICIPAL BUILDINGS-EXPENSES	77,500.00		77,497.56		17.75
121	PARK & CEMETERY-EXPENSES	8,700.00		8,682.25		10.81
122	TREE & INSECT-EXPENSES	17,000.00	548.00	17,537.19		4.33
123	D.P.W. OFFICE-EXPENSES	750.00		745.67		.57
124	TRUCK LEASING	47,298.00		47,297.43		
125	SNOW & ICE REMOVAL	75,000.00	20,529.32	95,529.32		49,187.39
126	RUBBISH COLLECTION	310,351.00	257,955.00	519,118.61		10.45
127	ROAD MAINTENANCE/CONSTRUCTION	183,821.00		183,810.55		90.85
128	SIDEWALK CONSTRUCTION	6,000.00		5,909.15		.10
129	STORM DRAINS	43.00		42.90		
130	MAINTENANCE OF SCHOOL GROUNDS	36,825.00		36,715.68		109.32
177	STREET LIGHTING	5,000.00		4,999.93		.07



ANNUAL REPORT  
SUMMARY OF APPROPRIATIONS  
GENERAL FUND

ACCT NO	TITLE	APPROP & CARRYFWD	OTHER SOURCES	EXPENDITURES	ENCUMBRANCES	BALANCE
178	MOTOR FUEL & OIL	50,000.00	8,000.00	55,619.82		2,380.18
630	D.P.W.-SCHOOL MAINT SALARIES		312,951.25	311,676.60		1,274.65
631	D.P.W.-MAINT. OF SCHOOL BLDGS		99,657.79	99,622.94		34.85
801	EQUIPMENT LEASING	17,357.00		17,357.44		.44-
802	TUITION	3,000.00		1,472.50		1,527.50
13	DIVISION OF PUBLIC WORKS	1,416,933.00	691,641.36	2,044,966.53		63,607.83
107	OTHER SALARIES	16,050.00	2,000.00	17,264.00		786.00
132	DIRECTOR'S SALARY	22,100.00		21,624.00		476.00
133	ASST. TO DIRECTOR'S SALARY	5,000.00		5,000.00		
134	SEALER/WEIGHTS&MEASURE/DR ACCT	350.00		307.00		43.00
135	WIRE INSPECTOR/DRAWING ACCT	8,500.00	3,000.00	9,908.90		1,591.10
136	PLUMBING INSPECTOR/DR. ACCT.	5,250.00		4,232.25		1,017.75
137	GAS INSPECTOR/DRAWING ACCT.	1,000.00	1,200.00	1,849.50		350.50
138	BUILDING INSPECTOR-EXPENSES	1,500.00		750.50	700.00	49.50
139	SEPTIC SYSTEM INSPT./EXPENSES	800.00		400.00		400.00
140	SEALER/WEIGHT&MEAS.-EXPENSES	120.00		93.79		26.21
141	WIRE INSPECTOR - EXPENSES	900.00		868.34		31.66
142	PLUMBING INSPECTOR-EXPENSES	90.00		69.35		21.65
143	GAS INSPECTOR - EXPENSES	90.00		20.00		70.00
15	DIV.OF ZONING ENF.& INSPECTION	61,750.00	6,200.00	62,386.63	700.00	4,863.37
144	SALARIES (INCLUDING HOLIDAYS)	682,879.00		645,327.09	37,551.91	
145	SALARIES (REVENUE SHARING)					
146	CHIEF'S SALARY (INCL. HOLIDAYS)	47,617.00		47,615.92		1.08
147	OVERTIME & INTRMT. OFF. SALARY	202,000.00		197,667.69	4,332.31	
148	SCHOOL CREDITS/LONGEVITY/EMT	53,300.00	484.00-	50,800.00		2,016.00
149	EXPENSES	93,546.54		93,487.95		60.59
150	AMBULANCE EXPENSE	2,200.00		2,101.80		68.20
311	CAPTAIN'S SALARY (INC. HOLIDAYS)	37,522.00		37,521.40		.60
314	BAPERN LEASING/MAINTENANCE	32,983.00		32,982.75		.25
327	AMBULANCE LEASE/PURCHASE	13,691.00		13,690.21		.79
17	POLICE DEPARTMENT	1,165,740.54	484.00-	1,121,224.81	41,884.22	2,147.51
151	SALARIES (INCLUDING HOLIDAYS)	223,296.00		223,177.71		118.29
152	OVERTIME	34,000.00		33,051.74		948.26
153	CHIEF'S SALARY-(INC. HOLIDAYS)	9,674.00	474.00	10,158.00		

# SUMMARY OF APPROPRIATIONS GENERAL FUND

ACCT NO	TITLE	APPROP & CARRYFWD	OTHERSOURCES	EXPENDITURES	ENCUMBRANCES	BALANCE
154	CALL DEPARTMENT SALARIES	164,000.00	484.00	163,149.71		850.29
155	FIRE ALARM SALARIES	7,050.00		7,047.72		2.28
156	FIRE EXPENSES	41,120.00		41,116.08		3.92
157	FIRE ALARM EXPENSES	3,300.00		3,262.79		37.21
179	HYDRANT RENTAL	7,175.00	420.00	7,665.00		
204	FIRE APPARATUS/LEASE-PURCHASE					
19	FIRE DEPARTMENT	489,615.00	974.00	488,628.75		1,960.25
108	EXPENSES	1,800.00		1,627.40	172.60	
312	SALARIES	4,800.00		4,276.54		523.46
21	BOARD OF APPEALS	6,600.00		5,903.94	172.60	523.46
107	OTHER SALARIES	9,812.00		9,645.93		166.07
158	HEALTH OFFICER'S SALARY	400.00		400.00		
159	SANITARIAN'S SALARY	2,234.00		2,233.98		.02
160	ANIMAL INSPECTOR'S SALARY	425.00		425.00		
161	BOARD OF HEALTH - EXPENSES	2,679.00	227.33	2,581.83	324.50	
162	SANITARIAN - EXPENSES	1,400.00		1,400.00		
163	ANIMAL INSPECTOR - EXPENSES	50.00				50.00
23	BOARD OF HEALTH	17,000.00	227.33	16,686.74	324.50	216.09
107	OTHER SALARIES	5,000.00	616.00	5,615.08		384.92
108	EXPENSES	6,300.00		6,143.38	156.62	
164	CANVASSING	2,799.00		1,056.00	1,644.00	
25	BOARD OF REGISTRARS	14,000.00	616.00	12,814.46	1,800.62	.92
108	EXPENSES	150.00		147.60		2.40
312	SALARIES	1,850.00	300.00	2,128.76		21.24
27	PERSONNEL BOARD	2,000.00	300.00	2,276.36		23.64
108	EXPENSES	13,500.00		11,852.39		1,647.61
312	SALARIES	29,500.00		22,884.33		6,615.67
29	RECREATION COMMISSION	43,000.00		34,736.72		8,263.28
108	EXPENSES	500.00		439.05		60.95
31	HISTORICAL COMMISSION	500.00		439.05		60.95



ANNUAL REPORT  
SUMMARY OF APPROPRIATIONS  
GENERAL FUND

ACCT NO	TITLE	APPROP & CARRYFWD	OTHER SOURCES	EXPENDITURES	ENCUMBRANCES	BALANCE
108	EXPENSES	1,000.00		653.34	346.66	
165	SURVEYS & CONSULTANTS	4,000.00		2,755.00	1,245.00	
205	GROUND WATER PROTECTING COMM.					
312	SALARIES	5,000.00		4,967.93		32.07
33	CONSERVATION COMMISSION	10,000.00		8,376.27	1,591.66	32.07
108	EXPENSES	13,287.00	1,056.00	14,342.90		.10
200	PROFESSIONAL CONSULTANTS	10,000.00		9,999.96		.04
35	COUNCIL ON AGING	23,287.00	1,056.00	24,342.06		.14
108	EXPENSES	400.00	122.75	472.69		50.06
165	SURVEYS & CONSULTANTS	1.00				1.00
206	RESERVE FUND	50,000.00	45,372.11-	1,433.79		4,627.89
312	SALARIES	3,500.00		1,906.48		2,066.21
37	FINANCE COMMITTEE	53,901.00	45,249.36-			6,745.16
166	MATURING DEBT					
167	INTEREST ON DEBT					
168	INTEREST ON TEMPORARY LOANS	124,900.00	1,909.00	126,316.68		492.32
39	DEBT AND INTEREST	124,900.00	1,909.00	126,316.68		492.32
170	ESSEX COUNTY RETIREMENT	481,114.00		481,114.00		
171	NON-CONTRIBUTORY RETIREMENT	17,161.28	631.12	17,792.40		
172	UNEMPLOYMENT COMPENSATION	5,000.00	16,066.00	18,761.00	2,305.00	
41	PENSIONS	503,275.28	16,697.12	517,667.40	2,305.00	
181	OUT-OF-STATE-TRAVEL	1.00				1.00
182	SALARIES & EXPENSES	8,035,858.64	303,297.91-	7,537,930.28	185,642.05	8,988.40
45	SCHOOL	8,035,859.64	303,297.91-	7,537,930.28	185,642.05	8,989.40
108	EXPENSES	2,000.00		1,199.95	398.00	402.05
165	SURVEYS & CONSULTANTS	500.00		496.17		3.83
312	SALARIES	13,200.00		12,557.99		642.01
47	PLANNING BOARD	15,700.00		14,254.11	398.00	1,047.89
107	OTHER SALARIES	39,539.00	4,700.00	43,836.70		402.30
108	EXPENSES	18,600.00	3,900.00-	8,935.56		5,764.44

# SUMMARY OF APPROPRIATIONS GENERAL FUND

ACCT NO	TITLE	APPROP & CARRYFWD	OTHER SOURCES	EXPENDITURES	ENCUMBRANCES	BALANCE
197	BOARD SALARIES	14,300.00		14,300.00		
200	PROFESSIONAL CONSULTANTS	16,500.00		16,179.00		321.00
207	APPELATE TAX BOARD CASES	1.00				1.00
209	ASSESSMENT UPDATE	40,000.00		34,552.03	5,447.97	
49	BOARD OF ASSESSORS	128,940.00	800.00	117,803.29	5,447.97	6,488.74
107	OTHER SALARIES	81,665.00		81,665.00		
108	EXPENSES	62,946.93	888.07	62,014.34		1,820.66
201	LIBRARIAN'S SALARY	35,000.00		35,000.00		
202	ASSISTANT LIBRARIAN'S SALARY	79,000.00	1,114.51	80,114.51		
203	STAFF LIBRARIAN					
51	LIBRARY	258,611.93	2,002.58	258,793.85		1,820.66
699	N.S. REGIONAL VOKE SCHOOL	100,600.00		100,600.00		
704	TOWN REVALUATION PRO. 11-82	1,392.69	1,392.69-			
706	WAR MEMORIAL PLAQUE 123-80	100.00	100.00-			
713	TOWN CHARTER/BYLAWS REV. 114-84	381.49	381.49-			
719	CEMETERY IMPROVEMENTS	7,509.79	8,000.00	784.22	14,725.57	
725	PRIOR YEAR BILLS		1,754.39	1,754.39		
53	TOWN MEETING ARTICLES	109,983.97	7,880.21	103,118.61	14,725.57	
447	LIBRARIES		6,000.00	5,911.01		88.99
505	PLANNING BOARD		1,000.00	1,000.00		
507	BOARD OF ASSESSORS	800.00	2,200.00		3,000.00	
508	CONSERVATION COMMISSION		2,000.00	1,859.00		141.00
515	BOARD OF HEALTH					
750	POLICE DEPARTMENT	18,036.32	47,350.00	52,513.76	12,872.56	
751	FIRE DEPARTMENT	73,393.00		61,097.19	12,097.81	
753	PUBLIC WORKS DEPARTMENT	3,702.00	101,724.20	105,039.03		387.17
754	TOWN ACCOUNTANT					
755	SCHOOL DEPARTMENT	462.65	86,731.22	82,731.22	4,507.23	
757	BICENTENNIAL COMMITTEE GIFT					
60	CAPITAL OUTLAY	96,393.97	247,050.00	310,349.21	32,477.60	617.16
108	EXPENSES					
200	PROFESSIONAL CONSULTANTS					
208	CONTINGENCY FUND					

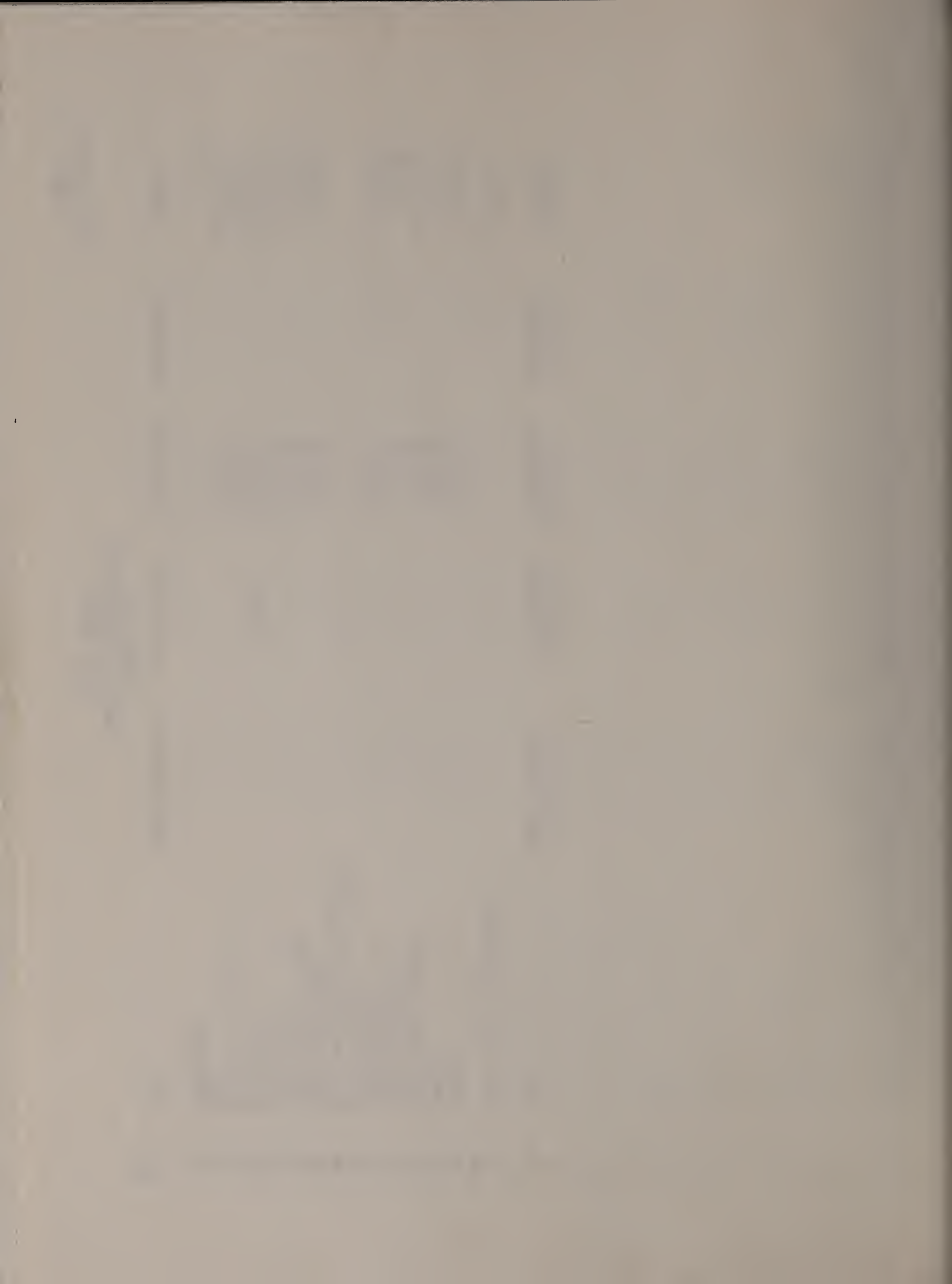


ANNUAL REPORT  
SUMMARY OF APPROPRIATIONS  
GENERAL FUND

ACCT NO	TITLE	APPROP & CARRYFWD	OTHER SOURCES	EXPENDITURES	ENCUMBRANCES	BALANCE
738	BOND COUNSEL			154,040.74		154,040.74-
739	DESIGN			20,730.22		20,730.22-
740	SUPPLEMENTAL SERVICES			274,305.57		274,993.70-
741	HIGH SCHOOL		688.13-	39,102.93		39,102.93-
742	MIDDLE SCHOOL			161,646.04		161,646.04-
743	HUCKLEBERRY HILL SCHOOL			5,462.60		5,462.60-
744	SUMMER STREET SCHOOL					
745	D.P.W. BOND CAPITAL IMP PROJECTS					
750	POLICE DEPARTMENT			26,600.12		26,600.12-
751	FIRE DEPARTMENT			471.00		471.00-
752	LIBRARY DEPARTMENT			170,237.47		170,237.47-
753	PUBLIC WORKS DEPARTMENT			1,532.75		1,532.75-
758	TOWN HALL			64,576.67		64,576.67-
759	OVERHEAD					
9999						
70	BOND - CAPITAL IMPROVEMENTS					919,454.24
NO	TITLE	APPROP & CARRYFWD	OTHER SOURCES	EXPENDITURES	ENCUMBRANCES	BALANCE
		14,411,418.43	698,579.47	14,632,246.07	312,088.15	165,663.68







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ESSEX COUNTY  
COMMONWEALTH OF MASSACHUSETTS

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ANNUAL REPORT  
for  
the year ending December 31, 1991





TOWN OF LYNNFIELD  
ESSEX COUNTY  
COMMONWEALTH OF MASSACHUSETTS

ANNUAL REPORT  
for  
the year ending December 31, 1991

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## POLICE DEPARTMENT

During 1991, veteran Officer David R. O'Hara received a disability pension. Officer Margaret M. Cassidy was hired to fill the open position.

The Department returned over \$100,000 to the Town's General Fund in fines from the District Court and also the sum of \$141,168.36 in ambulance fees and miscellaneous income.

The Department continued its training programs, both in Law Enforcement and in Emergency Medical Services. The Department continues to place a priority on the staffing and operation of the Town's Class One Ambulance Service.

I would like to express my gratitude to all Department employees for their work often under adverse conditions and also express my appreciation to all other Town departments and employees for their assistance. I would especially like to thank our residents for their continuing support.

Paul N. Romano  
Chief

### ROSTER

CHIEF OF POLICE  
Paul N. Romano

CAPTAIN  
Stephan L. Garland

### SERGEANTS

Paul A. Madden  
Joseph A. Dunn

Edward G. Cleary  
John A. McGonnell

### PATROLMEN

Hartley F. Boudreau  
Gordon F. Pepper  
David T. Donegan  
Charles Peabody  
John E. Conley  
Leonard F. Rothwell

David L. Mayerson  
Vincent J. Macchia, Jr.  
Richard L. Lamusta  
Mark G. Spencer  
Matthew J. Maglio  
Paul S. Tomich

Margaret M. Cassidy

### SPECIAL OFFICERS

Albert J. Caproni

Denis Bourque

Maura P. O'Brien

EXECUTIVE SECRETARY  
Theodora Alexander

ADMINISTRATIVE CLERK  
Maura P. O'Brien



# PUBLIC SAFETY DISPATCHERS

Carol A. Bibbo  
Anne E. Topping

Diana E. Webster  
Diane W. Williams

Charlotte M. Peterson

## MATRONS

Carol A. Bibbo

Carol L. Kilroy

Maura P. O'Brien

## SCHOOL TRAFFIC SUPERVISORS

Doris Gaythwaite  
Charlotte M. Peterson

Carol L. Kilroy  
Anne M. Topping

Caren S. Ells

1991

TOTAL COMPLAINTS RECEIVED

7920

Breaking and entering/nighttime	4
Capias/Warrant arrests	115
Possession of a controlled substance	8
Possession of burglarious implements	3
Receiving stolen property	17
Disorderly conduct	9
Trespassing after notice	2
Larceny over	5
Larceny under	2
Larceny of a motor vehicle	2
Assault and battery on a police officer	2
Assault and battery with a dangerous weapon	4
Malicious damage to personal property	8
Using a motor vehicle without authority	2
Operating a motor vehicle so as to endanger	9
Operating under the influence of alcoholic beverage	33
Operating under the influence of a controlled substance	2
Operating after suspension of license	26
Operating after revocation of license	4
Other motor vehicle violations	106
Possession of a counterfeit license	1
Breaking and entering a motor vehicle	5
DBRO minor transporting alcoholic beverage	3
DBRO being a runaway	4
DBRO trespassing after notice	2
DBRO disorderly conduct	1
DBRO using a motor vehicle without authority	1
Failure to stop for a police officer	7
Violation of a court order	4
Operating a motor vehicle without a license	14
Possession of a controlled substance with intent to distribute	2
Assualt and battery	3
Threats	1
Larceny from a building	2
Attempted larceny of a motor vehicle	1
Insane person	3
Sounding a false fire alarm	1
Parole violation	1

Indecent assault and battery	1
Defrauding an innkeeper	2
Failure to disperse for a police officer	6
 Total charges filed by arrest and warrants	 428
 Accidents	 429
Ambulance cases	221
Auto thefts	45
Breaks and attempts	73
Burglar alarms answered	763
Court appearances	409
Fire alarms answered	226
Persons taken into protective custody	78

## FIRE DEPARTMENT

The Fire Department saw a slight decrease in total calls for service in line with a continuing trend in the region.

The Department continued its training program for all members in a variety of firefighting and Emergency Medical Service topics.

I would like to thank all Department members for the dedication to duty and acknowledge the support and assistance that the Department receives from other Town departments, employees and residents.

Paul N. Romano  
Chief of Department

The following is a report of the number of alarms responded to by the Lynnfield Fire Department during the year 1991.

### FIRES

52 brush fires  
41 stove fires  
38 mutual aid  
24 car fires  
17 burning complaints  
17 electrical fire  
14 arcing wires  
11 smoke investigations  
6 smoke in building  
5 oil burner fires  
5 house fires  
3 dryer fires  
3 outside fires  
1 grease fire  
1 golf cart fire  
1 duct fire  
1 transformer fire  
1 kitchen fire  
1 inside fire

### EMERGENCIES

176 medical aids  
65 faulty alarms  
50 auto accidents  
39 accidental  
36 wires down  
25 lock outs  
22 false alarms  
11 broken water pipes  
9 investigations  
7 flammable liquid spills  
7 water problem  
7 assist occupant  
7 line boxes  
6 gas odors  
6 service calls  
5 lock in  
4 gas leaks  
3 tree on house  
2 needless

## FIRES (cont.)

1 arson attempt  
1 pole fire  
1 partition fire  
1 propane tank fire  
1 second alarm

247 Total Fires

## COMPARISON WITH OTHER YEARS:

YEAR	FIRES	EMERGS.	TOTAL
1991	247	503	750
1990	293	492	785
1989	273	532	805
1988	342	532	874
1987	299	731	1030
1986	365	510	875
1986	339	529	868

## EMERGENCIES (cont.)

2 animal rescue  
2 water rescue  
1 assist railroad  
2 blasting complaints  
1 water surge  
1 good intent calls  
1 search  
1 deer in house  
1 faulty sprinkler  
1 tree on wires  
1 broken steam pipe  
1 assist police  
503 Total Emergencies

## FIRE PREVENTION

### INSPECTIONS

174 Fire prevention inspections  
170 Home fire alarm inspections  
52 Oil burner inspections  
40 Tank removal inspections  
21 Misc. inspections  
1 Tank truck inspection

458 Total Inspections

### PERMITS ISSUED

899 Burning permits  
134 Fire alarm certificates  
33 Tank removal permits  
7 Blasting permits  
32 Oil burner permits  
1 Tank truck permit  
1 Tar kettle permit

1106 Total Permits

## HISTORICAL COMMISSION

In 1991 The Historical Commission welcomed a new Associate Member, Elizabeth Morris. Because of her interest in Town History and the fact that she is a lifelong resident, Elizabeth will be a great asset to the Commission.

The Spear House at 300 Main Street was officially included in The National Register of Historic Places on March 4, 1991.

The Commission researched three Town properties and have given the home owners the appropriate historical signs for their houses.

892 Salem Street: Elbridge Gerry House - Circa 1804



568 Main Street: Joseph T. Bancroft House - Circa 1885  
Lizzie's Tea Room

533 Main Street: Whittredge-McCarthy House - Circa 1831  
First Center Post Office - 1848

The meetings of the Historical Commission are open to the public. Anyone who has an interest in the Town's history or has a historical tale or information to offer is welcome to attend.

Barbara A. Drozek, Chairman  
Edith Richards, Secretary  
Beatrice Dalton  
Edith Medland  
Helen Sparks  
Elizabeth Morris

## FINANCE COMMITTEE

This year the April Town Meeting voted an austere budget that would keep within our projected revenues without the need for an override. The budget austerity extended to the salaries of Town employees, with no general increases authorized except those required by union contracts. As has come to be usual in recent years, we did not at that time have firm figures for State aid and used what the Finance Committee thought to be conservative estimates. When we received the Cherry Sheet in July we found that our forecast reduction of 22% in State aid was much too optimistic -- the actual reduction net of offsets and assessments was 29%. As a result, the October Town Meeting was asked to consider further reductions or increased use of free cash to balance the budget. Fortunately, the DPW was able to report a considerable saving in the trash collection account, making the net budget deficit \$33,005. Although the Finance Committee recommended the use of free cash to make up this deficit, the Town Meeting voted further reductions of 0.27% in the controllable operating budgets of major departments.

The budget picture for Fiscal Year 1993 looks even more bleak than that of the current year. State aid may be further reduced. The recession is cutting our local revenues and the restricted funds that have been paying for our capital budget in the last several years are largely used up. About \$240,000 in the Stabilization Fund is all that is left; considerably less than will likely be needed. As a starting point for the budget process, the Finance Committee has recommended that departments submit budget requests without general salary increases other than those required by contract and 2% below corresponding FY 92 budgets.

During this year Stephen Peabody, who has been a member of the committee since 1987, found it necessary to resign because of pressure of other commitments. Walter Nugent was appointed in his place.

Donald J. Gray, Chairman  
John J. Greeley, Vice Chairman  
Robert L. Ashton

Mark H. Donovan  
Norman F. Lazarus  
Arnold J. Levin

Philip M. Buchek  
Robert F. Buckley  
G. Francis Rizzo

Walter P. Nugent  
Gayle G. Richardson  
Lori DeCosta, Secretary

## DEPARTMENT OF PUBLIC WORKS

This Department had another plus side of the ledger year. The workload is heavy and it is rare for us to refuse a request, yet somehow we seem to get it done. It is this somehow that has developed a great sense of pride in what we do. School maintenance is, and will be, the focus of attention. Heating, ventilation, plumbing, electrical and roofing are on going problems with great strides being made, but with a long way to go. The creation of many new offices throughout the system has allowed us to return old office space to classroom space, enabling the School Department to meet its needs in the future. There are many areas that need attention. We are prioritizing and getting as much done for the dollar that we can.

Hurricane "Bob" swung through Lynnfield during August, uprooting many trees and leaving much of the Town without power. The crew worked through the night and all roadways, with few exceptions from down live wires, were open. With a declaration of a disaster area by the Federal Government, Lynnfield will be financially reimbursed for what it expended for clean up. On a positive note, for everything lost in the storm, twice as many trees were planted during the year, through the combined efforts of Public Works and Townscape.

Road construction was in full swing with increased funding from the State being a real plus. Several resurfacing projects were done along with a major reconstruction project on upper Main Street. This area will be the focus point for the next two years. Its poor design and narrow width make it a top priority. New sidewalks were also added on upper Main Street as well as on a stretch from Essex Village to the Peabody line.

Park/Cemetery/School Grounds Department did another fine job renovating the High School soccer and practice football fields, while maintaining everything else in Town. They received a lot of kudos for the appearance of the varsity football field during the two day Cape Ann League track meet, followed by a letter of commendation by the MIAA for the quality of our facilities during the State Field Hockey Championships.

The snow was relatively light with only five plowable storms, down from eight the previous year, and a total accumulation of 27", down from 40" the previous year. The largest storm being 11" on January 11th & 12th, which gave us a combination of snow and sleet that was extremely heavy and time consuming to plow.

Budgets are tighter, while costs continue to increase. But we have, through tight management, maintained a high level of service and will continue to make every effort to do so in the upcoming year.



## SOLID WASTE COMMITTEE

The Solid Waste Committee had a gratifying year, with the signing of a new Rubbish Pick-up Contract. A reduction in the FY 92 line item for rubbish of some \$60,000. was realized; a real plus for the Town.

The voluntary recycling effort is going quite well and is enabling us to meet the State mandate that 25% of our tonnage be recycled. The flip side of the coin is the steadily increasing costs to recycle, followed by a glut on the market to further increase costs and the inability to dispose of materials. We now pay the equivalent price of disposal to recycle. This appears to be a trend that has no foreseeable end in sight.

We will continue to explore new methods of disposal and recycling for it is an ever changing situation. If it is a viable avenue for the Town we will pursue it. As recycling goes, the situation we are in now is as cost efficient as it can be while meeting our commitments to the State and to the Community.

The Household Trash end creates new wrinkles as more and more items are eliminated from trash pick-up by the State Government. How to find means to dispose of these items is an on going problem that we are constantly trying to resolve.

Allen B. Caproni, Chairman  
John Redman  
Ted Regnante

Steven Richard  
John Roberts  
Ronald Wysocki

Peter Watson

## CONSERVATION COMMISSION

The Lynnfield Conservation Commission's (LCC) main role in the Town's Government is to enforce the Commonwealth's Wetland Protection Act. The Act sets forth a public review and decision-making process of all activities in the following areas; any bank, freshwater wetland, marsh or any swamp bordering on a creek, river, stream, pond or lake; land under any of the water bodies listed above and land subject to flooding. Such activities are regulated in order to contribute to the following interests: protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of fisheries and protection of wildlife habitat. Any activity proposed within these areas of the Town or within 100' which will remove, fill, dredge or alter that area is subject to regulation under the Act and requires the filing of a Notice of Intent.

In administering the Act, the LCC held 41 public hearings, reviewed 15 Notices of Intent and 5 Requests for Determination, wrote 18 Orders of Conditions, approved 5 Certificates of Compliance and made over 40 site visits during 1991. The Commission's activities have increased over the past few years due to the complexity of the projects and characteristics of the land being developed. Several proposed projects have required additional time



for review due to the diminishing availability of good buildable land. The role of the LCC will remain extremely significant in maintaining the environmental values of the Town.

The Conservation Commission continues to be involved in the dredging of Pillings Pond. Due to the slow economy, the project will take longer to complete than previously anticipated, but will be well worth the wait.

The Conservation Commission continues to offer bird walks conducted by ms. Lucy Ingalls each spring for those interested residents. Thank you Lucy for volunteering your time and efforts on behalf of the Commission.

At present the ACEC, Area of Critical Environmental Concern, nomination document for Reedy Meadow is on hold, awaiting the final study results on the Saugus River by Camp Dresser & McKee.

The Commission is continuing to research the feasibility of opening a town-owned composting facility. The facility would combine septage from residential septic tanks with shredded leaves and yard wastes (grass clippings, brush and tree trimmings), to produce a finished composting product capable of distribution to the general public. Due to the increasing costs of septage disposal and banning of leaves and yard wastes from trash pick-up, the facility can solve a number of problems facing our community.

The LCC welcomes any suggestions on conservation and environmental issues and programs. We need your continued support to retain and protect the environmental integrity of the Town of Lynnfield.

Alan K. Dresios, Chairman  
John A. Roberts, Vice Chairman  
Brian D. Buckley  
Irving E. Kane

Lori D. Keough  
David W. Melendy  
Manton P. Spear  
Richard T. Whelan

## BOARD OF HEALTH

The Board of Health continues to meet on the first and third Tuesdays of each month at 7:30 p.m. in the Town Hall. All meetings are open to the public.

The Board concerns itself with all matters of health affecting the Town and its inhabitants. These matters include the installation and repair of septic systems as well as the licensing of restaurants, domestic animals, masseurs, health clubs, septic system installers and pumpers of septic systems.

The Board of Health regretfully accepted Public Health Nurse Sonja Griffith R.N. resignation. Margaret Waugh, R.N. will continue as Public Health Nurse, to administer several of its programs, including the procurement and distributions of vaccine, the annual clinic for administration of influenza and pneumococcal vaccines and the follow-up of reportable communicable diseases. In the future, programs for health education will also be implemented.

For the calendar year 1991 approximately 100 hours of work was conducted by the Public Health Nurse, Sonja Griffith, R.N. She was the Public Health Nurse for the last several years and resigned in October. Margaret Waugh, R.N. was appointed to the position November 20, 1991. Nursing time was spent in the following ways:

1). Distribution of Biologicals. (Including trips to pick up vaccine at the State Regional Public Health Center in Tewksbury).

DPT	570	Doses	HIB	545	Doses
Polio	610	Doses	TD	140	Doses
MMR	260	Doses	PPD	0	Doses
		DT	10	Doses	

2). Follow up of communicable diseases.

Campylobacter	4 Cases
Salmonella	2 Cases
Hepatitis A & B	1 Case
Menigins	1 Case

3). Influenza and Pneumonia clins  
Influenza immunization given 505  
(17% increase from 1990)

This is the third and final year of the Medicare demonstration project. Projected revenue is \$3200. (26% increase over last year)  
Pneumonia immunizations given 52.

4). The remainder of time is spent in documentation, report writing, securing supplies and telephone inquiries by the Public Health Nurse.

#### Receipts for 1991

Septic System		Animal Permits	220.
New and Repairs	14,690.	Milk License	70.
Installers' Permit	800.	Carbonated Water	100.
Haulers' Permits	125.	Health Club	175.
Perc Tests	1,755.	Massage	450.
Food Service Permits	1,700.	Pool	400.

Total Receipts for 1991 \$20,485.00

Mayer R. Mintz, M.D., Chairman  
John A. Glennon  
Alan J. Shactman  
Edward P. Sirois, M.D., Health Officer  
Margaret Waugh, R.N. Health Nurse

#### BOARD OF REGISTRARS

The year 1991 was a quiet year for the Board of Registrars. There was only 1 election and 1 Town Meetings.



Present voters registration by Party and Precincts are as follows:

Prec.	Dem.	Rep.	Ind.	Total
1	343	441	998	1,782
2	505	361	946	1,812
3	485	360	1,046	1,891
4	355	512	1,105	1,972
TOTALS	1,688	1,675	4,095	7,457

Special registrations for Elections and Town Meeting are published in local papers.

Marcia T.S. McGivney, Chairman  
Dorsey A. Holappa  
Deborah R. Blandino  
Carol A. Bibbo, Town Clerk

### PERSONNEL BOARD

The Personnel Board serves in an advisory capacity to the Board of Selectmen in all personnel related matters including all salary rates and classification changes for any employee or position, except those under the jurisdiction of the School Committee. The Board maintains a salary and rate schedule for the Town and makes recommendations for any changes which it deems necessary to maintain a pay scale representing satisfactory and proper remuneration for work performed. The Board makes a continuing analysis and evaluation of the jobs and positions of the Town.

In addition, the Personnel Board meets jointly with the Board of Selectmen and the Finance Committee to review the financial effects of the recommendations of the Personnel Board.

Robert F. Buckley, Chairman	Jack D. Adelson
Timothy J. Morrison Vice Chairman	Robert P. Hausmann
Valerie F. Williams, Clerk	Thomas A. Nutile, Jr.

### PLANNING BOARD

The Planning Board is responsible for the administration of the State Subdivision Control Law in Lynnfield and for the enforcement of Rules and Regulations adopted by the Board to govern the features of any new subdivision.

During 1991 one plan for the extension of an existing roadway was submitted for approval. The plan, creating two new lots, is in the review process. One previously approved subdivision is under construction. However, the enduring soft real estate market continues to contribute to the postponement of several approved subdivisions.

The Board is responsible for reviewing plans proposing changes in lot lines for individual parcels and lots assuring the changes do not constitute the creation of a subdivision. Seven plans filed



for "Approval Not Required Under the Subdivision Control Law" were approved.

Six site plans were submitted to the Board of Appeals for approval. As required by Town Bylaw, the Planning Board reviewed the plans and made recommendations to the Board of Appeals.

The Planning Board sponsored four articles at the April Town Meeting. Town Meeting indefinitely postponed an article creating buffer strips in non-residential zones and approved separate articles amending "Accessory Uses in Residence Districts," "Signs in Residence Districts" and "Limited Business District Uses."

John H. Fullerton, Chairman  
Albert R. Stanzione, Vice Chairman  
Alan K. Dresios, Clerk  
Donald G. Harriss  
John A. Roberts

#### **DIVISION OF ZONING ENFORCEMENT & INSPECTION**

##### **Total Permits Issued in 1991**

	<b>Total Permits</b>	<b>Total Values</b>	<b>Total Permit Fees</b>
Dwellings	13	\$2,140,000.00	\$17,330.00
Additions & Alterations	124	\$1,358,432.00	\$13,933.00
Commercial - New & Alt.	7	\$2,584,450.00	\$16,822.00
Pools & Wood Stoves	17	\$ 124,400.00	\$ 1,923.00
Roofing, siding & acc. Build	49	\$ 199,936.00	\$ 2,831.00
Demolition & Signs	8	\$ 7,730.00	\$ 216.00
	218	\$6,414,948.00	\$53,055.00

Wilfred C. Rogers  
Building Inspector

#### **ARTS COUNCIL**

During 1991 the Lynnfield Arts Council received \$1,429. in new Arts Lottery Funds and \$496. in new PASS Funds for the Spring 1991 funding cycle. A Total of \$1,297. in Arts Lottery Funds and \$209. in PASS Funds had been held over at the State level from previous cycles. Nine Arts Lottery applications and 1 PASS applications were received. 4 Arts Lottery grants were made for \$2,400. and on PASS grant for \$675. We requested that excess funds be held over at the State level.

Massive state budget cuts are severely limiting granting sources of this type. There was no Fall 1991 funding cycle. Currently there will be one one funding cycle per year in the Winter with greatly reduced funding.

The LAC has continued to do publicity and fund raising for our project to raise money to purchase a piano for the Town Library.

Perry C. Hayden  
Chairman

## CAPITAL PLANNING COMMITTEE

The Capital Planning Committee consists of five appointed Citizens from the Town who are chartered with the implementation and management of the \$4.4 Million Dollar Capital Improvements Program authorized by the Town in April, 1989.

During 1991, the Committee substantailly completed all projects within the overall program. The first quarter of the year witnessed the completion of the school projects. Beginning in April, the Public Library underwent a complete face lift adding new stack space, a complete redesign of the first and second floors for better usage of space. A new air conditioning and dehumidification system was added and the Library was modified to be 100% handicapped accessible. Also ongoing at this time was the new addition to South Fire Station which added badly needed garage space to house all our fire apparatus. The open area behine Town Hall was enclosed to add space to the Police Station. This effectively doubled their current size to provide badly needed space, better working conditions and a secured area to house police cruisers. Finally the Town Hall Complex was modified to be 100% handicapped accessible. All Town Hall offices were equipped with central air conditioning.

The project was substantially completed in November with punch list items and other small items effectively being completed by february, 1992. The Committee is planning on providing a video to be presented at the April, 1992 Town Meeting and to be placed on permanent display at the Public Library. The Committee will turn over to the Town a complete maintenance manual for the projects which fell under their purview.

At this time the Capital Planning Committee would like to thank all the Town departments whose assistance and cooperation are a necessary part in the establishment of a smooth and successful project.

Bernard L. Caniff, Jr., Chairman	Walter P. Nugent
Richard L. Collari	Marianne E. Pantelakis
Robert M. Whalen	



## COMPREHENSIVE HOUSING AND PLANNING COMMITTEE

The Comprehensive Housing and Planning Committee's most significant action in 1991 was the modification of itself as a committee. Key to this were three changes of note.

- 1, The reduction of the membership on the committee from fifteen to seven members.
2. The resignation of all but two of the original membership.
3. The resignation of the chairman who had served from the committee's inception.

Although the changes in the committee's make-up were extensive, the reconstituted committee remains committed to the goals set down by Mass Gen. Laws 40B, providing for a proactive Town committee dedicated to the advancement of affordable housing within set guidelines.

The new committee responsible for providing this framework is as follows:

John Moynihan, Chairman	Stephen Coulter
Michael Craffey, Vice Chairman	John Mettler
James Calogero	Patricia Burnham
Thomas White	

The organizational meeting set in the Autumn of 1991 were convened for the purpose of reviewing and clearly understanding the continued role of the committee. Recent evidence of this commitment was a unanimous vote to recommend the Partridge Lane affordable housing plan to the Board of Selectmen for application of a comprehensive permit. Although this plan had already received a favorable vote from the previous committee under a H.O.P. (Housing Opportunity Partnership program, the state, because of its pressing financial problems, discontinued H.O.P. and instituted the Local Initiative Partition (L.I.P.) program. As the local group required to review proposals for affordable development under the new L.I.P. program the more recent examination was necessitated.

The reconfigured committee knows well the need for alternative housing units in Lynnfield and remains ready to fairly promote those needs in a way most beneficial to the Town.

John Moynihan, Chairman

## MEMORIAL DAY COMMITTEE

The largest crowd in years gathered at the local cemeteries on May 27th to honor the men and women who made this country free. The marchers covered the five cemeteries before ending at the Town Common for the final speeches and prayers.

Thanks to all who helped in the success of our Lynnfield Memorial Day Parade.

Richard Weeks, Chairman



## BOARD OF SELECTMEN

Highlights of the year 1991 started in early January when the Board signed \$4.4 million in General Obligation Bonds to finance the Capital Improvements Project previously authorized by Town Meeting. This was the most significant building and re-furbishing project carried out in the Town since the construction of the schools. The committee that led this effort, headed by Chairman Bernard Caniff, Jr. deserve great credit for all the time and energy they provided. Construction was substantially complete by the end of the year.

The world saw the Persian Gulf War erupt and come to an end in a short period of time with several Lynnfield residents being directly involved. Community interest was evidenced by the display of yellow ribbons that adorned the trees of the Town Center and other high visibility locations.

A significant event took place in early March when Dave Rodham announced his resignation as Executive Assistant to the Selectmen and Director of Finance & Administration to take a position in State Government as Director of Emergency Management by appointment from Governor Weld. David has been in his present position for 3 1/2 years but was Director of Public Works for 10 years before that. Dave also served 3 years as a State Representative from Lynnfield and six years as a Selectman.

Coincidentally with Dave's departure, long term Moderator, Selectman, Joe Maney was interested in municipal employment. After learning of that interest the Selectmen felt comfortable appointing Maney to replace Dave Rodham without any further search.

The Pillings Pond dredging project was making good progress on the pilot phase. At the request of the Pillings Pond Reclamation Committee the Board signed a long term contract with Gagnon Welding for the completion of the project.

The Saugus River Watershed Committee which is made up of the Towns of Lynnfield, Saugus and Wakefield reported some progress. Joe Maney, in his role as Executive Assistant is chairman of the Committee and reported that Camp Dresser and McKeen, Inc., the Committee's consultant engineer, had issued a draft final report. Recommendations in this report are expected to alleviate flooding problems in the three towns but will require substantial additional funding from the state.

In April, as the result of Town elections, Kathleen Caron was sworn in as a new Selectman to replace two term member John Redman. Kathie is thout to be the first woman Selectman in the history of the Town.

In September, Charles Cavallaro, who had served as the Dog Officer for 23 years gave notice of his retirement for health reasons. The Board accepted Charlie's resignation with regret. After a period of time where six candidates for replacement came forward, Jon Procurot, son of a former Dog Office in the Town, was

appointed by the Board. His wife Jean was appointed as the Assistant Dog Officer.

Also, in September the Board took a first step toward Central Purchasing when it named the Executive Assistant, Joe Maney to the additional post of Chief Procurement Officer. Joe immediately delegated all purchases under \$10,000. back to certain major department heads, maintaining responsibility for purchasing of goods or services in excess of that amount. New procedures for all purchases between \$1,000. and \$10,000. were also put into effect.

The Town made a move into the 21st Century when it included in the Fy '92 budget, money for Optical Scan Voting Machines. The elections held in 1992 and after will no longer have paper ballots which were counted by hand.

Once again, we expect to have a realistic budget presentation for Town Meeting. Much of the credit for this fine presentation should go to Selectman David Drislane and Finance Committee member Donald Gray to lead the Budget Committee. Town finances continued to occupy a good deal of our attention but through the efforts of all those involved in the budget process we continued to provide good service at reasonable cost to the taxpayer.

Hurricane Bob came through Town in August and caused some damage to Town property. Through FEMA (Federal Emergency Management Agency) and MEMA (Massachusetts Emergency Management Agency) the Town expects reimbursement of approximately \$50,000.

As the year drew to a close the time came for me to decide if I would be a candidate for re-election. I decided to call it a day at eighteen years. I have enjoyed my service to the Town and all the nice people I have come in contact with during my tenure. I will miss it but I look forward to spending more time with my family. To the Townspeople of Lynnfield, God Bless, good health and good government.

John F. Donegan, Chairman  
Kathleen Caron  
David W. Drislane

## **LIBRARY DEPARTMENT**

1991 arrived at the library along with the sound of jack-hammering and construction workers. The renovation of the library as part of the Town-wide Capital Improvement Project had begun. It was anticipated that the project which would include: air conditioning, handicap accessing the building, new lighting, installation of an elevator, renovating the basement for additional space, and painting the interior and exterior of the building, would take one year to complete. Actually it took only nine months.

During these nine months most areas of the the library were under some form of demolition or construction. Meanwhile all library departments continued to operate. While a number of areas were



consolidated and 2500 reference folumes moved out of the building for safety, it was business as usual at the library. The children's department continued to offer story hours and the summer reading program took place even though the building was closed. The reference department operated with the reduced collection and the circulation department remained in full operation until the library closed May 13th.

The library was closed from May 13 - September 3rd. Originally scheduled for only a six week closing period it stretched to 16 weeks due to the extensive scope of the project. Throughout the closing the library staff continued to work. Books were packed away for storage, shelving dismantled, equipment covered and moved into a trailer at the rear of the library. The children's room which is the oldest part of the building (built in 1857) was totally gutted, the floor which was being supported by piles of rocks was replaced with major support beams.

During the summer as parts of the library were completed the staff moved in and began replacing shelving, cleaning the shelving, and unpacking the boxes of books and placing them back on the shelves. Also, we were able to work with the library's database at our networks central site and review our portion of the database. New carpeting was also installed as each area was vacated by the construction crews. The Department of Public Works assisted throughout the summer with the renovation of the circulation desk and the building of a brand new reference desk.

The building was completely rewired and a computer panel board installed so that any trouble with a terminal can be readily seen and corrected. A new electrical system provides not only better lighting but is much more energy efficient. By Septemer 3rd the library could reopen with all areas of the library open to the public including a new area located on the lower level. Thanks to the donation of a sprinkler system for better fire protection, the library was able to renovate the lower level for the adult fiction collection. The collection was moved from the main reading room since the supports were showing a strain from the weight of the books and shelving.

The goal for the library was to maximize every area in order to provide a more expansive, efficient and modern faciltiy. The renovation succeeded in many ways in achieving this goal and the results have been an extremely active and well used library with many positive comments from the community and regular library users. A grand opening was held on Sunday, November 3rd to celebrate the new look of the building. Over 300 people enjoyed a beautiful Sunday afternoon with wonderful food and programs going on throughout the building.

The Capital Improvement Project was able to achieve most of the original scope of the project. One aspect which could not be accommodated in the budget were new furnishing for the building. The Friends of the Library began a program to purchase new furnishings for the building. The community response has been wonderful. The Library staff developed a wish book of tems which the library would like to have. Individuals or families could then choose to purchase



a particular item or give to the general fund. Brass plates engraved with the donors name will go on each item of furniture.

**Children's Department** - The goals for the year were the following:

- 1) To improve service to the community and increase awareness of library services to the children.
- 2) To accomplish a major streamling of the children's collection in anticipation of the renovation of the building. This was achieved in the following areas:

School and Community Outreach - Booktalks were initiated in the 6th grades at the Middle School. Local scout groups took part in tours of the library and volunteered at the library to meet certain badge requirements. Service to the teachers in Lynnfield schools was expanded by gathering special collections of material for classroom use. An "Adopt-A-Stack" program was designed in which library customers housed some of the children's books for the duration of the renovation. This enabled them to ake home enough books to carry them through the renovation.

Collection evaluation and design for access - Prior to the packing of the chiuldren's books the collection was completely evaluated. Out of date material was discarded. An inventory was completed of every collection except the picture books. A room design was put into place for the new shelving that would be installed before the library reopened. The shelving would be more appropriate for children's heights. The Learning Resource collection of educational toys and games were relabeled and new materials purchased. Audiotapes and talking book kits were replaced and new material purchased.

The department also reviewed the children's policies and procedures for the Library's policies manual.

Throughout the year a variety of programs were held, many sponsored by the Friends of the Library. Storyhours and craft programs provided 1,526 places for children. The average number of children attending programs was 74. The Summer Reading program continued throughout the construction at Town Hall. The theme was "summer Readers, Some're builder's," to coincide with the renovation project. The whole program centered around the construction theme. Story hours for apprentices, Building plots for journeymen, Construction crafts and a Raise the roof party was held to celebrate the end of the program. Yellow construction hard hats were not only seen on the workmen at the library but also on the children who participated in the reading program.

**Information Department** - The Information Department (formerly the Reference Department), worked through the construction from January - May with a limited collection. Since reference books are some of the most expensive in the library it was decided that for safety's sake it was bets to store 2,500 volumes (1/2 of the collection), out of the building. This reduction in material did not impede the information staff in any way. When the library reopened in September the information department was busier than ever. The new desk built for the library by Department of Public Works and its centralized location achieved a goal of increasing public service.

As a member of the NOBLE network the library decided to replace the standard paper card catalog with public access terminals, referred to as CLCAT. CLCAT now allows any customer of the library to search the NOBLE database, which includes 16 public library and 7 academic libraries collection on the North Shore. Three CLCAT terminals are presently available in the adult section of the library and one terminal in the children's room. Three more CLCAT terminals will be added in 1992. Many classes were held to assist people in becoming familiar with the technology and searching techniques.

The Information Department answered 9018 questions in 1991,  
251 a week. An increase of 35% from 1990.  
1,263 interlibrary loan requests were submitted.  
1,107 telephone requests answered.  
144 fax requests sent and received.  
857 items were sent to other libraries.

The library's computerized network, NOBLE, North of Boston Library Exchnage continues to improve services to the residents of Lynnfield. Each year grants are received which allow for the up-grading of equipment and telecommunications lines. The NOBLE staff continues to improve the software programs available to the network.

Throughout the year the Friends of the Library continued to demonstrate their support of the library. Many of the children's programs were paid for by the Friends and they continued the annual Concerts on the Common. The annual book sale was held at the former branch library and overflow crowds attended. The Friends also were generous supporters of the furnishing fund drive by contributing \$2,000. to the fund.

Under the direction of Mrs. Helen Ogilvie the library volunteers assisted the library staff in preparing the building for the shutdown and returned to assist the staff in September. The volunteers are a special group of people who donate thousands of hours to the library each year. A volunteer from the community also donated their time and purchased the paint to repair, paint and install the shutters on the building. The Lynnfield Public Library sign was also made by volunteers. The library is most grateful for all of those individuals who have contributed their time to the library.

A special note should acknowledge the library staff who worked throughout the construction. They had to be very flexible in arranging new work areas and hours, tolerating the noise and heat, working without bathroom facilities for six weeks, cleaning and shelving the entire library collection and adjusting to a very difficult working environment. The library staff worked tirelessly to insure that the library would reopen on September 3rd. The Library Director and the Board of Library Trustees are most grateful to the staff for their commitment to the library and the residents of Lynnfield.

## STATISTICS

1991

Circulation:	89,287*
Books purchased:	1,776
Items in collection:	62,549
1991 Book budget:	\$49,686.



## **LIBRARY STAFF**

Carol A. Mahoney, Library Director  
G. Virginia Campbell, Assistant Director  
June Hutchinson, Head of Technical Services  
Jeffrey Klapes, Head of Information Services  
Marianne Uttam, Head of Children's Services  
Janet Cartmill, Library Technician  
Avis Evans, Senior Library Technician  
Jayne Fraser, Staff Librarian  
Veverly Levy, Senior Library Technician  
Ernestine MacDonald, Staff Librarian  
Marjorie Potter, Staff Librarian  
Therest Smith, Library Technician  
Joan Weaver, Senior Library Technician  
Jennifer Caproni, Page  
Tara Maroskos, Page  
Delia Parsons, Page  
Keith Hammerbeck, Custodian

## **BOARD OF LIBRARY TRUSTEES**

E. Seavey Bowdoin, Chairman  
Robert Grant  
John F. Leonard  
Ernestine June Rose  
Elinor Wright

## **METROPOLITAN AREA PLANNING COUNCIL**

MAPC provided staff support to the North Suburban Planning Council (NSPC), of which Lynnfield is a member. The NSPC implemented procedures for review of developments with regional impacts; identified potential locations for commuter parking sites; identified transportation priorities; hosted a meeting on Affordable Housing and worked on the implementation of the regional development plan, MetroPlan 2000. In addition, MAPC's water resources department prepared a regional water supply protection plan for the north suburban communities which included mapping water supply recharge areas and identifying potential sources of contamination within the recharge areas.

MAPC staff also coordinated review of the Transportation Improvement Program; facilitated discussions and public input to the amendments to the State Implementation Plan for Air Quality; attended on behalf of member communities, all PMT (Program for Mass Transportation) meetings; identified commuter parking locations in the North Suburban subregion; assisted the Town in implementing the Pavement Management Program; provided population/age group forecasts; subregional and community census profiles; census data analysis; mapping of land resource protection areas; and coordinated review and input to "A Strategic Metropolitan Transportation System" as part of MetroPlan 2000.

MetroPlan 2000 continuing efforts included development of the



Transportation, Land resources and Housing Elements with input by the Subregions and policy committees.

Franklin G. Chin, President  
Marjorie A. Davis, Vice President  
Martha K. Gjestebj, Secretary  
Jay J. Donovan, Treasurer  
David C. Soule, Executive Director

## VETERANS' SERVICES

I hereby submit my report of the Department of Veterans' Services for the year ending December 31, 1991.

Our office had 38 inquiries during 1991. These involved requests for Veterans' Benefits, and explanation of these benefits or information regarding Veterans' and their families. We are presently processing three new cases.

All Veterans' graves withing the Town were properly marked with a flag for Memorial Day. Veterans' graves were inspected by the D.P.W. and found to be in good condition.

I wish to thank all Town Departments for their cooperation.

Neil F. Restani, Director

## SCHOOL COMMITTEE

1991 proved to be a fiscally unstable year as predicted. The School budget was level funded at Town Meeting in April, only to be reduced at October Town Meeting when State funding was reduced. This resulted in reduction in staff, reduction in freshman sports, an increase in class size in some classes at the elementary and middle school levels and a reduction in instructional materials and equipment. We continue to strive to maintain high educational standards within these fiscal constraints.

We were fortunate to see the benefits of the the townwide Capital Improvements Program. The school roofs were repaired, new burners installed, the High School became handicap accesable and the renovated and expanded Media Center ath the High School was completed. These improvements as well as other cost saving measures should enable the schools to operate more efficiently.

We welcomed two new principals to Lynnfield: Ms. Kristine Burke, at the High School and Dr. Paul Naso, at Huckleberry Hill. Mr. Robert Simmons was sppointed acting principal at Summer Street School following the retirement of Dr. Nancy Santeusaneo, who taught in Lynnfield for 40 years. A search process for a permanent replacement will begin in January 1992. In addition, we welcomed two new members to the School Committee: Mrs. Deborah Cotting and Mrs. Joan Pokrant.

Educating our children is an investment in Lynnfield's future. As a product of the Lynnfield Public Schools, I can attest to the quality education afforded our students. We must continue to maintain high educational standards to prepare our children for whatever lies ahead.

Margaret C. Waugh, Chairman  
Deborah T. Cotting  
Anthony P. Giannetti  
Joan M. Pokrant  
Margaret A. Strickland

## **SUPERINTENDENT'S REPORT**

During the past year, the School Department has worked hard to provide the highest quality education for the children of Lynnfield, even while we have Dealth with the problems associated with severe fiscal constraints. The School Committee, the administration and the staff strive to develop and deliver programs and services that will prepare students to live productive lives and contribute to society in a positive way.

New to our system this year are Kristine Burke, principal of Lynnfield High School; Dr. Paul Naso, principal of Huckleberry Hill School; and Robert Simmons, acting principal of Summer Street School. Their leadership, along with that of the continuing staff members, helps us pursue our major goals.

In the year 1991 the curriculum and instruction program continued to be progressive and responsive to relevant educational trends. As part of membership in EDCO (Education Collaborative for Greater Boston), the Lynnfield Public Schools shared expertise with other forward-thinking school systems. Results of that collaboration included: alternative assessment pilot programs in grades K-8 and extensive training in cooperative learning offered to all faculty. The Superintendent maintained emphasis on three broadly stated goals, namely: 1) centrality of the classrooms, 2) school and community, and 3) school culture. All of these goals serve as guidelines to improve teaching and learning in grades K-12.

A few highlights of completed, as well as ongoing, activities which contributed to our forward movement in ovvering quality educational programs:

- \*A revision of the accademically talented program, a program review of computer technology and a rivesed mathematics program, are examples of activities which helped in our steady improvement of educational programs of the Lynnfield Public Schools.
- \*Summer Curriculum Workshops and Independent Proffessional Development projects continue to improve and enrich classroom teaching.
- \*Systemwide Curriculum Committees focused on (and will continue to revise) programs in Science, Social Studies and Reading. Also, the importance of self-esteem in learning



outcomes is being examined by a task force.

The above activities are part of a concerted effort to update the entire curriculum of the Lynnfield Public Schools. Efforts in this regard are not limited to improvements in curriculum and instruction. Rather, a full program of staff development courses has been implemented to meet the inservice needs of the faculty. Examples of inhouse course offers are: Teaching Strategies for NCTM Standards (Math), Technology in the Humanities Classroom, Macintosh electronic Gradebook, UCSMP Math Series and Implementation of NCTM Standards, Desktop Publishing - Apple/Mac, Cooperative Learning Middle School, Telecommunications - Apple/Mac, and Study Skills Strategies in the Classroom (all content areas).

A revision of the policy on classroom testing was carried out in order to put policy statements more in line with changing emphasis in the area of student assessment. The Lynnfield Public Schools continue to use conventional teacher-made tests, commercially produced assessments, and standardized instruments including Scholastic Aptitude Tests (SAT), College Board Achievement tests, Advanced Placement tests, Massachusetts Educational Assessment Program (MEAP), and the Educational Records Bureau (ERB) tests. While the state discontinued basic skills tests, the Lynnfield Public Schools expanded its program to include alternative portfolio assessments as well as the measures listed above. When taken together all these various data are useful information as we attempt to meet the needs of each and every child.

In the Spring of 1991, the Lynnfield Special Education staff began training for the Massachusetts State Department of Education Chapter 766 Regulations changes. The first responsibility for each chairperson was to inform parents of their rights and clarify the new provisions withing Special Education. The mandated law took effect in September, 1991 and the early preparation proved to be effective. Training continues for the special education staff, principals and regular education teaches. These groups have received extensive in-service opportunities in order to familiarize them with the laws that now conform with federal requirements.

The special education teachers in Lynnfield are currently co-teaching in regular classrooms for the majority of their teaching time. This method has been very successful, as the children are receiving services within the regular classrooms rather than in small groups within the regular classrooms rather than in small groups within resource room settings. Regular education teachers have been provided with in-service that deals with integration and strategies not only for special education students but for other students as well. The response to co-teaching has been very positive, particularly from parents who strongly support his inclusion model.

Current enrollments in the SEEM Collaborative and private day placements show that many students have returned to the Lynnfield Public Schools and are receiving services locally rather than in an other community. This substantiates the fact that mainstreaming, the systemwide goal of special education in Lynnfield



SCHOOL EXPENDITURES AND SCHOOL  
GENERATED INCOME/REIMBURSEMENTS

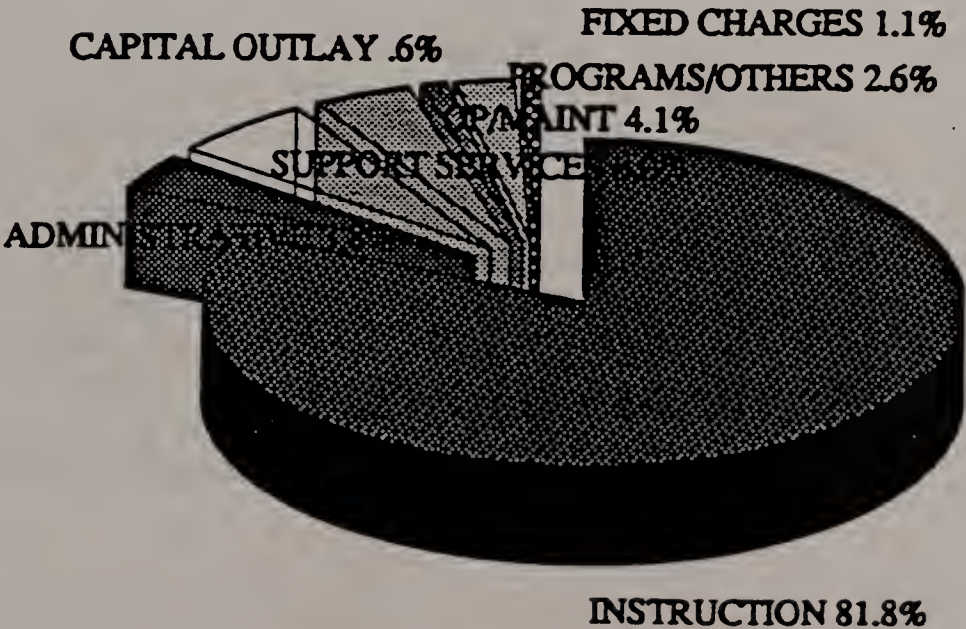
FY-91	
A. School Expenditures	
Appropriations at Town Meeting.....	\$7,708,870.00
Metco.....	\$26,000.00
Extra-curricular Fees.....	\$45,000.00
Community Schools.....	\$5,000.00
	<u>\$7,784,870.00</u>
	\$0.00
	<u>\$0.00</u>
	\$7,784,870.00
Salaries carried over FY90.....	\$148,242.91
Expenses carried over FY90.....	\$41,906.37
	<u>\$7,975,019.28</u>
Check Adjustments.....	\$2,603.45
	<u>\$7,977,622.73</u>
Reserve Fund Transfer	\$5,000.00
Transfer from Metco.....	\$1,945.00
	<u>\$7,984,567.73</u>
Less: Encumbered Amount.....	\$203,158.16
Return to Town.....	\$242.72
Return to Fees Account.....	\$13,055.00
	<u>=====</u>
Total Expenditures	\$7,768,111.85

EXPLANATION OF GRAPH

- 1. Instruction  
Salaries of teachers, principals, specialists, coaches, substitute teachers, and office personnel, as well as textbooks, supplies, testing and various instructional materials.
- 2. Operation and Maintenance of Plant  
Fuel, light and power, gas, telephones, and the maintenance and reconditioning of equipment.
- 3. School Support Services  
Transportation costs, athletics, and salaries of the school doctor, nurse, and athletic coordinator.
- 4. Administration Expenses  
The business and educational administration of the schools, including central office expenses and salaries.
- 5. Programs with Others  
Special Education Tuition.
- 6. Capital Outlay
- 7. Fixed Charges

FY-91	
B. School Generated Income/Reimbursements	
Local.....	<u>\$4,748.00</u>
School Tuition.....	\$3,248.00
Special Education Gift	\$1,500.00
Athletic Gift.....	\$0.00
Choral Gift.....	\$0.00
	.
State.....	<u>\$741,410.00</u>
Chapter 70 -School Aid.....	\$493,143.00
Chapter 71-71A, 71B, 74.....	\$107,707.00
Pupil Transportation	
Chapter 506-METCO.....	\$115,356.00
School Building Reimbursement.....	\$9,482.00
Tuition-State Wards.....	\$3,397.00
Commonwealth In-Service Grants.....	\$0.00
Chapter 188.....	\$3,875.00
Study Group Grant.....	\$0.00
Governors Alliance against Drugs.....	\$8,450.00
Federal.....	<u>\$118,994.00</u>
ECIA Chapter I.....	\$9,559.00
ECIA Chapter II.....	\$6,634.00
P.L. 89-313, Title I.....	\$1,300.00
P.L. 94-142, Title VI.....	\$92,456.00
P.L. 94-142, Title VI Early Childhood.....	\$6,643.00
EESA Title II.....	\$2,402.00
P.L. 98-377	
	<u>=====</u>
Total Income/Reimbursements	\$865,152.00

SCHOOL BUDGET DIVISIONS-FY91



is extremely successful and supported by students, teachers and parents.

Lynnfield is currently receiving Federal funding from the following grants:

P.L. 94-142	\$ 86,100.
Chapter 766 Regs Training	8,610.
Early Childhood	3,125.
P.L. 89-313	2,700. (Curriculum development)
	<u>\$100,535.</u>

The Annual Program Plan submitted to the Massachusetts State Department of Education is a public document that is currently available in the office of the Director of Special Education, Ms. Denise Christian located at Lynnfield High School, 334-5809.

Dr. Jeffrey M. Young  
Superintendent of Schools

## HUCKLEBERRY HILL SCHOOL

I assumed my duties as Principal of the Huckleberry Hill School at the beginning of the 1991-1992 school year. I have felt honored to join a community of students, teachers and parents with high expectations for their school. In each of our 16 classrooms (four kindergarten classes: three classes each in grades 1-4) there is a commitment to increase children's independence as they pursue new areas of knowledge and discover ways to relate respectfully with others. Our teachers, specialists and aides have established a positive working environment for the 367 students currently enrolled in our school.

With regard to our curriculum, there is work underway this year to improve coordination within and across grade levels. For example, teachers in grades 1-3 are incorporating the Silverburdett series into their classroom reading programs; K-4 classroom teachers have met to identify the emphases of writing instruction at each grade level; and an in-school study group is providing support for members who are introducing word processing and other applications of computer technology into their classrooms. Huckleberry Hill staff members also participate in system-wide reading, social studies and science curriculum committees.

This year we have expanded our "Buddies" program. Students in every classroom are paired with older or younger Reading Buddies. "Partner" classes meet regularly for the buddies to read together or cooperate in some other meaningful activity with books and stories. Some teachers have extended this arrangement to include activities related to writing and math. For example, third graders might design and construct a math game and then teach it to small groups of their first grade buddies. All classrooms are also taking part this year in a school-wide project known as the LEAFF Project---Lynnfield: Earth, Air, Flora, Fauna. Funded by the Lynnfield Education Trust, the project will



bring naturalists from the Massachusetts Audubon Society to discuss the local natural environment and help our staff involve our students in projects both inside and outside the classroom.

Parents continue to function in many crucial roles at Huckleberry Hill. Through their coordination of the Publishing Center, the School Store, the Enrichment Programs, the Handicapped Program, and the Media Center Volunteer Program, they have a direct impact on the intellectual life of the school. Moreover their fundraising efforts and family events (e.g. Pancake Breakfast, Pasta Night, Rollerworld Nights, gift wrap sale) contribute a great deal to the positive community spirit that we enjoy at our school.

One of the main goals for the staff this year is to improve communication between home and school. Through a survey and through discussions at P.T.O. meetings, the staff has elicited from parents their ideas about how we might use informational programs, the school newsletter, school displays and other channels of communication to realize that goal. For example, this work has led to changes in what we feature in HUCKLEBERRY HIGHLIGHTS and to the participation of over thirty parents in the two-part "Parents in the Writing Workshop" offering held in November and December. A repeat of this program will be offered in the spring.

With the assistance of the Department of Public Works we have continued to monitor and improve safety conditions at arrival and dismissal times. In particular, traffic signs, a new paved walk and painted lines have helped to ensure a steady flow of automobile and bus traffic and guide the students' movement from the bus circle to the playground. In September, routine testing by the Lynnfield Center Water District determined that the Huckleberry Hill water supply was contaminated. The school continued to function with bottled water available for drinking. Through the cooperative efforts of the Department of Public Works, the Center Water District and the School Department the contamination problem was resolved and full water service was reinstated by the end of November.

Of course, a brief written overview such as this can never convey the significant accomplishments our students and teachers experience every day in their classrooms. We urge members of the community to visit with us and become active in some way in our school. As this year's school motto suggests, we are eager to "SHARE THE SPIRIT." We invite you to learn about us by coming to learn with us!

Paul Naso, Principal

## SUMMER STREET SCHOOL

Dr. Nancy Santeusano, Principal for the past seven years, left Summer Street School last June. As Acting Principal this year, I feel that Summer Street School continues to move forward and remains an excellent school.

-School opened September 4, 1991 with 379 students in seventeen



classrooms. There are 3 Kindergarten classrooms, 3 classrooms each in Grades 1 and 2 as well as 4 classrooms each in grades 3 and 4.

This year's school's motto, "An Excellent Adventure" provides a framework for students, teachers and parents at Summer Street School to address our Superintendent's three general goals of The Centrality of the Classroom, The School and The Community and School Culture.

The Centrality of the Classroom is being strengthened by our monthly newsletters which highlight our K-4 Math Program's integration of the NCTM Math Standards as well as key grade level activities and study ideas for parents to help their children. To enhance classroom learning, Summer Street faculty are members of the Curriculum Review Committee for Science and as well members of the Alternative Assessment of Student Achievement, Reading Program, Teaching and Learning and Kindergarten Committees. All faculty members are continuing various forms of experimentation in their classrooms. After reviewing with the principal, teachers are developing newer approaches and activities to enhance the learning in the classroom. An example would be grade one's addition to their reading/language arts program where greater team planning and activities involve more students in an expanded classroom area. An additional school-wide goal of implementing further questioning strategies is being addressed by all teachers in their classrooms. Promoting higher-level questioning and thinking for our students is a goal for all faculty.

One of the goals of the School and Community is the continuation of the Parent Involvement Programs at each grade level. Parents are invited to work with their children in the classroom on activities that illustrate current curriculum. Some of the recommendations from the Lynnfield Education Advisory Council's systemwide survey of parent and community needs have been addressed at faculty meeting and through staff bulletins.

Our School has enthusiastically been involved in the town-wide paper recycling effort by having all classrooms reduce, reuse and then recycle all classroom paper. Our building has been used by Lynnfield Brownie Troops and the Lynnfield Junior Sports Basketball Program.

Summer Street School is committed to make school "an attractive place in which to work and effective place in which to learn." One of the most important ways to develop School Culture is promoting High Expectations for our students, staff and parents. High Expectation Awards are given by the principal to classes that demonstrate that high effort. Faculty members are exhibiting and promoting high expectations whenever possible.

An important aspect of our school is the involvement of the Student Council in school affairs. Two members of every classroom in grades one through four are elected as Student Council Members. Attending weekly before-school meetings, members discuss school-wide concerns with the Student Council Advisor and then report back to their classrooms. This student democratic empowerment provides a different form of expectations for our students.

The PTO has remained strong and very helpful to our school community and its programs. The school year opened with a very successful Open House with parents showing their support by having "standing room only" participation. One of the most important aspects of a successful school is the involvement of parents. PTO leadership this year is provided by President Mrs. Marylou Sambatakos and a very dedicated Executive Board. Together, they have provided many parent volunteers to work in our classrooms, Media Center and on the Understanding Disabilities Program. By sponsoring very successful fund raising events such as the Pumpkin Fair and the Summer Street Auction, the PTO has given all students the opportunity for further enrichment activities and provided additional funds for classroom materials. This continues to be an excellent example of schools and parents working together for the education of the children.

Summer Street School's faculty and staff remain dedicated to the successful learning of all students in a caring and supportive school.

Robert H. Simmons  
Acting Principal

#### **LYNNFIELD MIDDLE SCHOOL**

In September, 1991, five hundred and fifteen new and returning students regrouped with their teachers to begin the academic year. Within the smaller setting of the instructional teams, they were "On the Road to Success" once again! On-going revision and examination of curriculum led to the introduction of a sixth grade adolescent issues exploratory course as well as the expansion of classes co-taught by regular and special education staff. Computer education is centering on the integration of the technology into the classroom. The peer leadership program continues its successful approach of eighth graders interacting with fifth graders. Forty-five students on the seventh grade team qualified for the Search for Talented Youth sponsored by The Johns Hopkins University. Student achievement is recognized also through the Honor Roll and a variety of other awards.

Middle schoolers can take part in extra-curricular activities that include math team which competes with other middle schools, student council, jazz band, the Action Committee with its focus on the environment, concert choir, future problem solvers, school store, drama, evening roller skating and dances. The school community also put efforts into reaching out to others: seventh graders delivered decorated pumpkins at Halloween to Essex Village, Ross Drive and to the senior Drop-in Center; food was donated to the Haven from Hunger at Thanksgiving; a winter holiday focus was the collection of 250 gift boxes for the homeless at the Lynn Shelter.

The relationship between the PTO and the school continues to be strong and effective. The parent group organized a highly successful and spirited magazine subscription drive - the first for middle school. The results enabled the sponsoring of projects and enrichment activities for the students. Again this year fifth



graders were welcomed to the school at an opening day luncheon hosted by the parents. All students, parents and staff were invited to the second annual Back to School Picnis in early September.

Each academic year gives our school the exciting opportunity to continue to provide the best experiences for the intellectual, social, physical and emotional growth of the students in its care.

Dr. Kevin T. Plodzik, Principal

## LYNNFIELD HIGH SCHOOL

It is my privilege to be serving as Principal of Lynnfield High School. It is wonderful to be a part of a school community that takes such pride in its schools. The facility is a show piece with its newly renovated Library Media Center and computer room - the two major projects completed through the town-wide capital improvement program. The faculty and staff are all highly dedicated professionals whose priority is providing the best education possible to all Lynnfield High School students. Lynnfield High School students and their parents are wonderful to work with; their spirit and enthusiasm is contagious.

Lynnfield High School students continue to perform well on national tests and programs. In 1991, 23% off Lynnfield High School seniors took 38 Advanced Placement Exams. David Long and Wendy Koslow received Letter of Commendation in the National Merit Scholarship Competition. The average S.A.T. Score of Lynnfield High School continues to surpass the national average. In addition, 86% of the graduates of 1991 indicated their intention to continue their formal education in either four-year colleges, two-year colleges or prep schools.

In the area of curriculum development, some exciting work was begun. The entire English Department is engaged in a study of "Women in Literature." Their purpose is to study the writings of female authors, discuss and analyze them to determine whether or not they should be included in the English curriculum. The department meets biweekly and hopes to complete their work by June of 1992 for implementation in September of 1992.

During four weeks in Jly, the entire Math Department was enrolled in the National Science INstitute on Technology and Contemporary Mathematics at Boston University. The program offered short courses and lectures on topics of interest to secondary school math teachers. Lynnfiled High School teachers took courses on topics of contemporary mathematics involving hands-on work in a Macintosh lab, a workshop on using Hypercard as a presentation tool in the classroom and demonstrations of video programs and software. Well-known mathematicians gave lectures aimed at high school students on topics such as catastrophe theory, fractals and the Mandelbrot set. In September, Lynnfield High School math teachers began integrating their newly-acquired skills into their curriculum.

Throughout the 1991 school year, the faculty and staff, along



several parents and students, worked to complete the "Self-Study" which is step one in the accreditation process. During this time, committee members met and conducted a thorough analysis of the strengths and weaknesses of Lynnfield High School. In November, a 13-member visiting team spent four days in Lynnfield, during which time the scrutinized the Self-Study. The final report of the visiting team, complete with commendation and recommendations, is used by the New England Association of Schools and Colleges, Commission on Secondary Education, to recommend continued accreditation for a school. The findings of the Visiting Team will be made public after the first of the year.

1991 was a busy, productive year at Lynnfield High School. The positive enthusiasm of the staff and students alike makes it a pleasure to work with each person. The faculty, staff and students strive daily to achieve excellence in all they do.

Kristine B. Burke, Principal

#### **NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT FORMED 1972**

North Shore Regional Vocational School District is in its sixteenth year of operation as a vocational-technical high school. Students from Sixteen communities receive both academic instruction leading to a high school diploma and vocation education in a wide variety of program areas leading to a vocation certificate. Student placement in trade-related employment, the military or further education averages 96% per year.

This year brings many promising changes to the District. Work is under way to convert the former R & K property in Middleton into a first-class vocational-technical high school, which will open its doors to students as North Shore Technical High School in September, 1992. The new facility should prove to be a tremendous asset to the district. Twenty-three students from Lynnfield are enrolled in full-time programs at North Shore Regional Vocational School. The school district, along with representatives from all school districts within the sixteen member communities, continue to sustain the recently implemented Vocational Education Partnership. Through the Partnership, programs to prepare students for new and emerging careers are being developed.

Ernestine J. Rose  
Lynnfield Representative to the  
North Shore Regional Vocational  
School District Committee

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee, and oversee the daily operation of the school. Our principal, John Rober, brings statewide experience in curriculum development in applied academics for vocation schools to

North Shore, as well as experience at both the high school and collegiate levels.

Enrollment, as of October 1, 1991, was 448 an increase of five percent over the 1990-91 school year. Enrollment of post-graduate students continues to increase each year.

Twenty-three students from Lynnfield are currently enrolled. Students participate in programs in Auto/Diesel Technology, Carpentry, Commercial Art, Collision Repair Technology, Cosmetology, Culinary Arts, Distributive Education, Fashion Design, Building Trades Technology, Electronics/Computer Technology, Masonry, Welding, and Resort Services. Health Technology, which opened in September of 1990, has grown to an enrollment of 38 students in two sections in its second year of operation. This program, jointly planned through the North Shore Vocational Education Partnership, operates at Beverly High School and is funded through Carl A. Perkins federal vocational education funds. Also through the Partnership, students may enroll in Cabinet Making and Printing at Beverly High School, Machine Technology at Beverly or Gloucester High School and Electricity at Salem High School.

The current year marks the last year that the District will be leasing space and the renovation and construction of the new facility in Middleton are set to begin. Therefore, this year's budget process presents many unknowns. However, once the school is settled into its new quarters, budgeting should become a much more controlled process. The District, along with all other public schools and state and municipal agencies, face the same uncertainties regarding state aid which have existed for the last several years. All eyes are on the State House as reform is discussed and funding formulas are debated. Once again, every effort to contain costs and to stabilize assessments to member communities will be undertaken.

The District's current lease for a portion of the USM complex on Balch Street in Beverly expired on June 30, 1991. The District continues to lease at that site on a month-to-month basis until its new home in Middleton is ready for occupancy. Due to the diligence of many people, the District was successful in acquiring a property and the bond authorization necessary to fund its renovation. It is anticipated that the District will relocate its facility to the Middleton location in time for a September, 1992, opening. The new facility will be called North Shore Technical High School, reflecting the increased technological base of our instructional programs. The name of the District will remain the same.

North Shore Regional's teams continue to be competitive in a number of sports in the Commonwealth Athletic Conference. Soccer and cross-country occupy the fall season, basketball and cheerleading the winter season and baseball and softball round out the spring season. Increasing numbers of students participate each year and enjoy the many benefits of organized sports. Each season is capped off by awards banquets sponsored by the Varsity Club.

Ninth grade students explore six different shops in their first three quarters of attendance. This experience, along with a



Career Guidance Seminar series offered by the Guidance Department, enables students to make informed and realistic career choices.

Providing special education services to those students identified as requiring services continues to be a major strength of North Shore Regional. A team of well-trained specialists works closely with the regular education academic and vocational instructors to ensure maximum benefit to the students. Efforts to further integrate special needs students into the mainstream are underway. Research, and our own experience, has shown that many students who have been identified as having learning problems learn best through a hands-on approach to learning. Therefore, it is often possible for basic skills to be reinforced through shop experiences.

At the request of several of the member communities, a new program which provides additional assistance in the carpentry shop for those students who are not yet prepared to handle a totally mainstreamed vocational experience, was implemented. It is funded through the Carl D. Perkins Vocational Education Acts and numerous member communities contributed their allocations toward this project.

Resort Services, a substantially separate program for students whose special needs preclude their mainstreaming in regular academic and shop areas, provides a fully integrated program of academic instruction, daily living skills and occupational training to approximately fourteen students. Several graduates have made a very smooth transition to the world of work from the Resort Services program.

Placement of students in trade or trade-related employment has been very high. Over the last five years, we have averaged over ninety-five percent placement. The average starting wage is over \$8.50 per hour. Follow-up studies show that both employers and graduates are very satisfied with the training received. We also find that the majority of graduates remain on the North Shore and an increasing number have become employers and entrepreneurs in their own right, thereby making a positive contribution to their communities. An increasing number of students also participate in some form of post-secondary education or training, usually to upgrade skills learned at North Shore Regional.

The North Shore Vocational Education Partnership, is designed to promote collaborative delivery of vocational education services and to broaden vocational offerings to students throughout the District. A Steering Committee, comprised of representatives from each school district, meets monthly to discuss and plan more effective vocational education offerings to meet the needs of a broad range of students.

The Bridge Program enables junior and senior students from member high schools to spend a part of the school day in a vocational education for students who might not participate in a full-time vocational education program.

The Evening Adult Education Division of North Shore Regional Vocational School District continues to serve yearly over one thousand residents of the District. A wide variety of courses, ranging from specific skill training and retraining to home improvement and creative arts, are offered each of two semesters each year. This program operates at no cost to the District Committee

and provides a much-needed service to the adults of the region.

**SUMMARY.** North Shore Regional Vocational School District provides much needed alternative form of education for students on the North Shore who wish to learn a trade or technical Skill. Through constant attention to labor market demand and active and involved Trade Advisory Committee and involvement in general school improvement efforts, North Shore Regional Vocational-Technical High School strives to provide education and training to enable its graduates to enter the twenty-first century with the requisite skills to succeed. North Shore Regional Vocational School District will continue to serve the communities of the North Shore by providing a continuous flow of young, highly skilled workers who are prepared to take their places as contributing members of society and valuable citizens of their communities.

#### NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE

BEVERLY	Paul F. McDonald
BOXFORD	Herbert P. Golub, Ph.D.
DANVERS	T. Frank Tyrrell, Jr.
ESSEX	George R. Harvey
GLOUCESTER	Robert F. Parsons, Sr., Vice-Chairman
HAMILTON	Richard J. Ceremsak
LYNNFIELD	Ernestine J. Rose, Secretary
MANCHESTER	Marc A. Bliss
MARBLEHEAD	H. Bruce Boal
MIDDLETON	James M. Reynolds, Chairman
NAHANT	Thomas Johnson
ROCKPORT	Jean Knowlton
SALEM	Daniel Muldoon
SWAMPSCOTT	Stanley Goldstein
TOPSFIELD	Robert C. Nordstrom
WENHAM	Judith H. Bubriski

Superintendent-Director Patricia W. Carlson, Ed. D.

District Treasurer George E. Mosse Jr.



BOARD OF ASSESSORS

Total Amount to be Raised.....	\$	16,408,069.86
Total Estimated Receipts and Revenue from Other Sources.....		<u>-4,624,087.00</u>
NET AMOUNT TO BE RAISED BY TAXATION.....	\$	11,783,982.86
Real Property Valuation.....		1,063,053,403.00
Personal Property Valuation.....		8,217,765.00
TOTAL ASSESSED REAL ESTATE AND PERSONAL PROPERTY VALUATION.....		1,071,271,168.00

FISCAL 1991 TAX RATE: \$11.00

Real Estate Property Tax.....	\$	11,693,587.44
Personal Property Tax.....		<u>90,395.42</u>
TOTAL TAXES LEVIED ON PROPERTY.....	\$	11,783,982.86

Abateements Issued in Fiscal 1991

Fiscal 1991 Exemptions on Real Estate.....	\$	97,664.27
Fiscal 1991 Real Estate Abateements.....		89,240.39
Fiscal 1991 Personal Property Abateements.....		380.71
Fiscal 1982 in 1991 Personal Property Abateements.....		431.49
Fiscal 1990 in 1991 Real Estate Abateements.....		49,565.47
Fiscal 1990 in 1991 Personal Property Abateements.....		<u>131.22</u>
	\$	237,413.55

LYNNFIELD WATER DISTRICT

Total Amount to be Raised.....	\$	466,875.00
Total Estimated Receipts and Other Revenue Sources.....		<u>-239,265.00</u>
NET AMOUNT TO BE RAISED BY TAXATION.....	\$	227,610.00
Real Property Valuation.....		362,672,888.00
Personal Property Valuation.....		4,440,425.00
TOTAL ASSESSED REAL ESTATE AND PERSONAL PROPERTY VALUATION.....		367,113,313.00

FISCAL 1991 TAX RATE: \$.62

Real Estate Property Tax.....	\$	224,857.00
Personal Property Tax.....		<u>2,753.17</u>
TOTAL TAXES LEVIED ON PROPERTY.....	\$	227,610.17

Abateements Issued in Fiscal 1991

Fiscal 1991 Real Estate.....	\$	3,246.32
Fiscal 1991 Personal Property.....		19.48
Fiscal 1990 in Fiscal 1991 Real Estate.....		<u>2,719.80</u>
Fiscal 1982 in 1991 Personal Property Abateements.....		5.74
	\$	5,991.34

LYNNFIELD CENTER WATER DISTRICT

Total Amount to be Raised.....	\$	649,659.00
Total Estimated Receipts and Other Revenue Sources.....		<u>375,000.00</u>
NET AMOUNT TO BE RAISED BY TAXATION.....	\$	274,659.00
Real Property Valuation.....		682,898,725.00
Personal Property Valuation.....		<u>3,749,040.00</u>
TOTAL ASSESSED REAL ESTATE AND PERSONAL PROPERTY VALUATION.....		686,647,765.00

FISCAL 1991 TAX RATE: \$.40

Real Estate Property Tax.....	\$	273,159.00
Personal Property Tax.....		<u>1,500.00</u>
		274,659.00

Abateements Issued in Fiscal 1991

Fiscal 1991 Real Estate.....	\$	848.64
Fiscal 1991 Personal Property.....		.64
Fiscal 1990 in Fiscal 1991 Real Estate.....		267.12
Fiscal 77, 78, 79, 80, 81, 82, 83, 84 in Fiscal 1991.....		<u>22.07</u>
		1,138.47

MOTOR VEHICLE EXCISE COMMITMENTS

Levy of 1991 in 1991.....	\$ 684,996.66
Levy of 1990 in 1991.....	158,429.23
Levy of 1989 in 1991.....	692.60
	<hr/>
	\$ 844,118.49

MOTOR VEHICLE EXCISE ABATEMENTS

Levy of 1991 in 1991.....	\$ 35,670.31
Levy of 1990 in 1991.....	7,157.30
Levy of 1989 in 1991.....	513.39
Levy of 1988 in 1991.....	181.73
Levy of 1986 in 1991.....	200.04
Levy of 1985 in 1991.....	522.74
Levy of 1984 in 1991.....	73.75
Levy of 1983 in 1991.....	27.50
Levy of 1982 in 1991.....	157.50
Levy of 1981 in 1991.....	537.15
Levy of 1980 in 1991.....	443.24
Levy of 1979 in 1991.....	404.17
Levy of 1978 in 1991.....	177.41
Levy of 1977 in 1991.....	195.18
	<hr/>
	\$ 46,261.41

Fiscal 1992 was the second year since the State mandated revaluation.(Tri-annual update mandatory).

In order to remain abreast of the current market changes, the Board reviewed and validated all of the sales reported at the Essex County Registry of Deeds. The review indicated a 5% overall decrease in property valuation town wide.

The entire town's property values were reduced by 5%. Properties which had undergone changes such as new building, addition, demolition, splitting of lots, etc were additionally adjusted in total value to reflect the change (s).

Peter Pesa, Chaiman  
Leo M. Flynn  
Guy J. Festa



# ACCOUNTING DEPARTMENT ANNUAL REPORT

TOWN OF LYNNFIELD - BALANCE SHEET - JUNE 30, 1991

## ASSETS

CASH:		
GENERAL CASH	\$3,205.033	
TRUSTS IN CUSTODY OF TREASURER	\$978.933	
TRUSTS IN CUSTODY SCHOOL PRINCIPALS	\$32.430	
PETTY CASH	\$200	\$4,216.596
ACCOUNTS RECEIVABLE:		
REAL ESTATE - 1989 AND 1990	\$403.001	
PERSONAL PROPERTY - 1974 THRU 1990	\$26.517	
MOTOR VEHICLE EXCISE - 1976 THRU 1990	\$242.587	
BOAT EXCISE	\$25	
TAX TITLES AND POSSESSIONS	\$394.300	
TAXES IN LITIGATION	\$308	
OTHER RECEIVABLES	\$4.303	\$1,071.041
PREPAID EXPENSES		\$4.961
DEFICIT REVOLVING ACCOUNT:		
EXTRA WORK DETAIL		\$11.840
TOTAL ASSETS		\$5,304.438

## LIABILITIES AND FUND BALANCE

WARRANTS PAYABLE		\$574.754
PAYROLL WITHHOLDINGS		\$69.568
BONDS PAYABLE		\$4,400.000
BOND DEPOSITS		\$28.165
BOND INTEREST PAYABLE		\$8.292
TAILINGS		\$13.265
DUE TO TRUST FUNDS		\$1.808
DEPOSITS FORFEITED TO PLANNING BOARD		\$2.425
REVOLVING FUNDS, GIFTS AND GRANTS		\$137.769
APPROPRIATION BALANCES:		
OPERATING ACCOUNTS	\$330.568	
CAPITAL PROJECTS	\$12.189	
1989 CAPITAL IMPROVEMENTS PROJECT	\$1,048.514	\$1,391.271
STATE ASSESSMENTS - OVERESTIMATES		\$524
RECEIPTS RESERVED FOR APPROPRIATION:		
SALE OF REAL ESTATE	\$67.030	
SALE OF CEMETERY LOTS	\$80.662	
CONSERVATION COMMISSION FEES	\$5.020	\$152.712
OVERLAY RESERVE/DEFICIT		(\$74.654)
DEFERRED REVENUE:		
TAX TITLE AND POSSESSION	\$394.300	
BOAT EXCISE	\$25	
MOTOR VEHICLE	\$242.587	\$636.912
FUND BALANCE		
RESERVE FOR PETTY CASH	\$200	
TRUSTS	\$1,011.364	
UNDESIGNATED	\$1,350.063	
TO BE PROVIDED FOR BOND PAYMENTS	(\$4,400.000)	(\$2,038.373)

TOTAL LIABILITIES AND FUND BALANCE

\$5,304.438

TOWN OF LYNNFIELD - RECEIPTS FOR FISCAL YEAR 1991

TAXES			
Real Estate	\$11,375,842.00		
Personal Property	\$89,665.00		
Tax Title Redemption	\$116,577.00		
Taxes in litigation	\$0.00		
Payment in Lieu of Taxes	\$115,551.00		\$11,697,635.00
LICENSES			
Liquor	\$38,717.00		
All Other	\$4,485.00		\$43,202.00
FINES AND FORFEITS			
Court Fines And Settlements	\$141,705.00		\$141,705.00
GRANTS FROM FEDERAL GOVERNMENT			
School Lunch Program	\$35,417.00	\$35,417.00	
GRANTS FROM STATE			
Arts Lottery	\$6,789.00		
Chapter I, ECIA 1981	\$9,113.00		
Chapter II, ECIA 1981	\$6,634.00		
Children/Low Income - Title I	\$1,300.00		
D.E.M. Rivers & Harbors Grant	\$146,000.00		
Drug Free Schools	\$8,450.00		
Title VI Early Childhood	\$72,002.00		
Elder Affairs	\$3,387.00		
Extended Polling Hours	\$1,656.00		
Chapter 188 School Improvement	\$2,964.00		
Highway Fund, Chapter 577	\$0.00		
Library Grant	\$8,386.00		
Local Aid Add'l Assistance	\$925,849.00		
Lottery, Beano, and Charity	\$313,392.00		
METCO, Chapter 506	\$108,964.00		
Tuition State Wards	\$3,397.00		
Reimbursement - Taxes Abated	\$20,442.00		
School Aid - Chapter 70	\$493,143.00		
School Building Assistance	\$9,482.00		
Chapter 188:Horace Mann	\$911.00		
Chapter 90 Reimbursement	\$0.00		
C.O.A. Outreach Grant	\$3,488.00		
Redmond Pension C.O.L.A.	\$557.00		
Special Education - Title II	\$2,402.00		
Transportation of Pupils	\$107,707.00		
		\$2,256,415.00	
FROM OTHER TOWNS			
Redmond Pension	\$6,928.00	\$6,928.00	
GIFTS			
Council on Aging Gifts	\$350.00		
Public Works Gift	\$2,000.00		
Historical Commission Gift	\$555.00	\$2,905.00	
TOTAL GRANTS AND GIFTS			\$2,301,665.00



**TOWN OF LYNNFIELD - RECEIPTS FOR FISCAL YEAR 1991**

COMMERCIAL REVENUE			
Motor Vehicle Excise	\$934,546.00		\$934,546.00
DEPARTMENTAL REVENUE			
GENERAL GOVERNMENT			
Treasurer	\$2,301.00		
Tax Collector	\$18,468.00		
Appeals Board	\$2,880.00		
Town Clerk	\$11,441.00		
Planning Board	\$1,993.00		
Board of Registrars	\$62.00		
Board of Assessors	\$611.00		
Conservation Commission	\$4,306.00		
Town Hall Rentals	\$62,160.00		
Capital Improvement Fees	\$1,935.00		
Board of Selectmen	\$5,740.00		\$111,897.00
PROTECTION OF PERSONS AND PROP			
Police	\$9,139.00		
Ambulance Fees	\$26,936.00		
Fire	\$5,990.00		
Board of Health	\$16,550.00		
Sealer of Weights/Measures	\$299.00		
Building Inspector	\$51,185.00		
Wire Inspector	\$17,725.00		
Sanitary Inspector	\$4,755.00		
Plumbing Inspector	\$4,177.00		
Gas Inspector	\$2,222.00		
Dog Officer Admin Fee	\$69.00		
Installer Permits	\$50.00		\$139,097.00
PUBLIC WORKS - GENERAL			
Miscellaneous Fees	\$13,282.00		\$13,282.00
PUBLIC WORKS - CEMETERY			
Sale of Lots	\$14,575.00		
Burials	\$17,213.00		
Sale of Materials	\$1,025.00		
Recording Fees	\$240.00		
Overtime Fees	\$1,200.00		\$34,253.00
PUBLIC WELFARE			
Veteran Benefits-Commonwealth	\$2,282.00		\$2,282.00
SCHOOLS			
Material/Book Reimbursement	\$1,847.00		
Non-Resident Tuition	\$3,248.00		
Sale of Lunches	\$204,981.00		
Athletic Receipts	\$17,542.00		
Community Service Programs	\$133,674.00		
Activity Fund	\$32,085.00		
Miscellaneous	\$4,253.00		\$397,630.00
LIBRARY			
Fines and Sales	\$4,960.00		\$4,960.00

TOWN OF LYNNFIELD - RECEIPTS FOR FISCAL YEAR 1991

RECREATION COMMISSION				
Fees		\$4,756.00		\$4,756.00
INTEREST				
General Cash Invested		\$273,301.00		
Motor Vehicle Excise		\$5,187.00		
Tax Title Redemption		\$29,514.00		
Tax Collector Account		\$33,954.00		\$341,956.00
MUNICIPAL INDEBTEDNESS				
Bond Proceeds		\$4,408,292.00		\$4,408,292.00
AGENCY TRUSTS AND INVESTMENTS		\$4,911,250.00		\$4,911,250.00
SALE OF LAND		\$0.00		\$0.00
TRANSFERS FROM TRUST FUNDS				
Cemetary Fund		\$15,000.00		
Kustenmacher Scholarship		\$0.00		\$15,000.00
REFUNDS				
General Departments		\$52,188.00		\$52,188.00
-----				
TOTAL RECEIPTS				\$25,555,596.00
-----				



999

999

ACCT

NO NAME	TITLE	APPROPRIATION	CARRYFORWARD	TRANSFERS IN	TRANSFERS OUT	AVAILABLE FUNDS	EXPENDITURES	ENCUMBRANCES	ACCOUNT BALANCE
100	SELECTMEN'S SALARIES	2,250.00				2,250.00	2,250.00		613.51
107	OTHER SALARIES	82,735.00				86,235.00	85,616.49		10.28
108	EXPENSES	9,000.00	138.00			9,138.00	7,831.72	1,296.00	7,054.50
165	SURVEYS & CONSULTANTS	32,000.00	2,000.00			34,000.00	24,945.50	2,000.00	3,250.00
174	TOWN & FINANCE COMM. REPORTS	4,000.00				4,000.00	750.00		29,536.17
175	GENERAL TOWN INSURANCE	300,000.00				300,000.00	269,541.33	922.00	74,850.20
176	GROUP INSURANCE	635,000.00				635,000.00	560,149.80		16,512.14
177	STREET LIGHTING	130,000.00	6,600.00			136,600.00	113,387.86	6,700.00	284.08
180	MEDICAL BILLS	3,000.00	288.76	10,000.00	43,790.00	16,268.76	15,984.68		
208	CONTINGENCY FUND	43,790.00							
210	EQUIPMENT LEASE PURCHASE	52,000.00	3,455.31			59,105.31	56,831.25		2,274.06
901	UMAS CONVERSION	5,000.00	700.00			5,700.00	398.58		5,301.42
1	SELECTMEN	1,298,775.00	13,162.07	10,000.00	43,790.00	1,283,297.07	1,137,637.71	10,918.00	139,691.36
101	ACCOUNTANT'S SALARY	35,870.00				35,870.00	35,869.60		.40
107	OTHER SALARIES	21,751.00		1,000.00		22,751.00	22,520.26		230.74
108	EXPENSES	3,187.00				3,187.00	2,845.10		341.90
3	TOWN ACCOUNTANT	60,808.00		1,000.00		61,808.00	61,234.96		573.04
102	COUNSEL'S SALARY	12,915.00				12,915.00	12,915.00		82.57
108	EXPENSES	1,500.00				1,500.00	1,417.43		1.00
165	SURVEYS & CONSULTANTS	1.00				1.00			
302	DAMAGES & LEGAL FEES	18,500.00				21,500.00	21,500.00		83.57
5	TOWN COUNSEL	32,916.00				35,916.00	35,832.43		
103	DIRECTOR'S SALARY	250.00				250.00	250.00		1.00
109	EXPENSES	1.00				1.00			1.00
7	CIVIL DEFENSE	251.00				251.00	250.00		
104	DOG OFFICER'S SALARY	8,600.00				8,600.00	8,599.92		.08
108	EXPENSES	2,300.00		1,000.00		3,300.00	2,961.60		338.40
9	DOG OFFICER	10,900.00		1,000.00		11,900.00	11,561.52		338.48
105	SALARY OF DIRECTOR	9,500.00				10,500.00	10,230.63		269.37
106	VETERANS DIRECTOR'S SALARY	1,420.00		1,850.00		3,270.00	3,246.60		23.40
109	TAX TITLE PROCEEDINGS	1,000.00	2,000.00			3,000.00	423.00		2,577.00
110	ELECTION EXPENSE	9,000.00		3,550.00		12,650.00	12,556.16		93.84
111	VETERAN/ BENEFITS	5,000.00				5,000.00	1,558.65		3,441.35
169	MEDICARE	40,000.00				43,000.00	42,561.49		438.51
173	MEMORIAL DAY OBSERVANCE	1,000.00				1,000.00	801.20		198.80
301	OPERATIONS SUPPORT								
304	OTHER SALARIES-TAX COLLECTOR	54,116.00		1,000.00		55,116.00	50,547.07		4,568.93

RUN DATE 02/04/92  
EFF DATE 06/30/91

ACCUMULATION OF AVAILABLE  
FUNDS FOR APPROPRIATIONS  
1  
GENERAL FUND

APPROPRIATION ENDING BALANCE  
WITH SUMMARY AVAILABLE FUNDS  
1  
GENERAL FUND

PAGE 2  
FISCAL YEAR 1991

ACCT	NO	NAME	TITLE	APPROPRIATION	CARRYFORWARD	TRANSFERS IN	TRANSFERS OUT	AVAILABLE FUNDS	EXPENDITURES	ENCUMBRANCES	ACCOUNT BALANCE
	305		OTHER SALARIES-TREASURER	43,454.00		2,500.00		45,954.00	45,446.15		507.85
	306		OTHER SALARIES-TOWN CLERK	25,000.00				25,000.00	24,968.61		31.39
	307		EXPENSES-TAX COLLECTOR	23,000.00	7,806.29			27,156.29	15,250.19	600.00	11,306.10
	308		EXPENSES-TREASURER	12,800.00				12,800.00	8,701.08	978.00	3,120.92
	309		EXPENSES-TOWN CLERK	3,750.00	1,650.00			5,400.00	4,341.67		1,058.13
	310		EXPENSES-VETERANS DIRECTOR	600.00				600.00	462.64		137.36
	350		POSTAGE	14,500.00				14,500.00	14,500.00		
	830		SALARIES - BOARD OF REGISTRARS	21,857.00				21,857.00	19,887.44		1,969.56
	831		EXPENSES - BOARD OF REGISTRARS	7,900.00	1,800.62			9,700.62	4,736.10	595.00	4,369.52
	11		DIV. OF FIN. & ADMIN. SERVICES	273,897.00	13,256.91	8,900.00		296,153.91	260,218.88	2,173.00	34,112.03
	112		DIRECTOR'S SALARY	49,000.00				49,000.00	49,000.00		
	113		ASSISTANT DIRECTOR'S SALARY	33,149.00				33,149.00	31,874.76		1,274.24
	114		HIGHWAY/OTHER SALARIES	184,871.00				184,871.00	181,882.83	818.25	2,169.92
	115		MUNICIPAL BLDGS/OTHER SALARIES	92,250.00				92,250.00	92,199.04		50.96
	116		PARK & CEMETERY/OTHER SALARIES	134,287.00				134,287.00	133,001.60		1,285.40
	117		TREE & INSECT/OTHER SALARIES	65,906.00				65,906.00	62,704.57		3,201.43
	118		D.P.W. OFFICE/OTHER SALARIES	22,365.00		1,102.00		23,467.00	23,466.11		.89
	119		HIGHWAY - EXPENSES	31,815.00				31,815.00	31,810.17		4.83
	120		MUNICIPAL BUILDINGS-EXPENSES	77,500.00				77,500.00	75,116.89	1,381.48	1,001.63
	121		PARK & CEMETERY-EXPENSES	8,700.00				8,700.00	8,666.07		33.93
	122		TREE & INSECT-EXPENSES	17,000.00				17,000.00	16,888.16		111.84
	123		D.P.W. OFFICE-EXPENSES	750.00				750.00	733.75		16.25
	124		TRUCK LEASING	44,360.00				44,360.00	44,359.94		.06
	125		SNOW & ICE REMOVAL	75,000.00				60,000.00	58,534.38		1,465.62
	126		KUBISH COLLECTION	579,626.00				579,626.00	518,989.23	1,572.90	59,063.97
	127		ROAD MAINTENANCE/CONSTRUCTION	191,221.00				191,221.00	191,141.59		79.41
	128		SIDEWALK CONSTRUCTION	6,000.00				6,000.00	6,000.00		
	129		STORM DRAINS	6,000.00				6,000.00	5,997.85		2.15
	130		MAINTENANCE OF SCHOOL GROUNDS	36,825.00				36,825.00	36,383.81	441.19	
	177		STREET LIGHTING	5,000.00				5,000.00	4,934.66		65.34
	178		MOTOR FUEL & OIL	50,000.00				65,000.00	64,856.90	40.00	103.10
	630		DPH - SCHOOL MAINT SALARIES	508,535.00				508,535.00	491,439.53		17,095.47
	631		DPH - MAINT. OF SCHOOL BLDGS	175,009.00				175,009.00	174,525.21	425.00	58.79
	632		DPH - MAINT OF SCHOOL VEHICLES	6,000.00				6,000.00	5,999.02		.98
	801		EQUIPMENT LEASING	17,357.00				17,357.00	17,357.00		
	802		TUITION	3,000.00				3,000.00	1,530.00		
	13		DIVISION OF PUBLIC WORKS	2,421,526.00		1,102.00		2,422,628.00	2,329,443.07	4,678.82	1,420.00
											88,506.11
	107		OTHER SALARIES	11,350.00				11,350.00	7,832.18		3,517.82
	132		DIRECTOR'S SALARY	22,880.00				22,880.00	22,880.00		
	134		SEALER/WEIGHTS&MEASURE/DR ACCT	360.00				360.00	298.50		61.50
	135		WIRE INSPECTOR/DRAWING ACCT.	11,000.00		1,900.00		13,900.00	13,881.88		18.12
	136		PLUMBING INSPECTOR/DR. ACCT.	6,000.00			1,900.00	4,100.00	2,909.50		1,190.50
	137		GAS INSPECTOR/DRAWING ACCT.	2,500.00				2,500.00	2,116.50		383.50



RUN DATE 02/04/92  
EFF DATE 06/30/91

ACCUMULATION OF AVAILABLE  
FUNDS FOR APPROPRIATIONS  
1 GENERAL FUND

APPROPRIATION ENDING BALANCE  
WITH SUMMARY AVAILABLE FUNDS  
1 GENERAL FUND

ACCT	NO NAME	TITLE	APPROPRIATION	CARRYFORWARD	TRANSFERS IN	TRANSFERS OUT	AVAILABLE FUNDS	EXPENDITURES	ENCUMBRANCES	ACCOUNT BALANCE
			999				999			
138	BUILDING INSPECTOR-EXPENSES		1,500.00	700.00			2,200.00	2,100.87		99.13
140	SEALER/WEIGHTS&MEAS.-EXPENSES		120.00				120.00	101.81	50.22	32.03-
141	WIRE INSPECTOR - EXPENSES		900.00				900.00	886.11		13.89
142	PLUMBING INSPECTOR-EXPENSES		90.00				90.00			90.00
143	GAS INSPECTOR - EXPENSES		90.00				90.00			90.00
15	DIV.OF ZONING ENF.& INSPECTION		56,790.00	700.00	1,900.00	1,900.00	58,490.00	53,007.35	50.22	5,432.43
144	SALARIES (INCLUDING HOLIDAYS)		695,694.00	37,551.91			738,245.91	730,320.66		7,925.25
146	CHIEF'S SALARY(INCL. HOLIDAYS)		50,235.00				50,235.00	50,235.00		
147	OVERTIME & INTRMT. OFF. SALARY		222,600.00	4,332.31	27,440.00		256,183.31	256,127.21		56.10
148	SCHOOL CREDITS/LONGEVITY/VENT		59,650.00				59,650.00	55,455.00		4,195.00
149	EXPENSES		94,615.00				101,615.00	101,553.50		61.50
150	AMBULANCE EXPENSE		3,200.00				3,200.00	3,151.78		48.22
311	CAPTAIN'S SALARY(INC.HOLIDAYS)		39,586.00				39,586.00	39,585.49		.51
314	BAPERN LEASING/MAINTENANCE		32,983.00				32,983.00	32,982.75		.25
327	AMBULANCE LEASE/PURCHASE		13,691.00				13,691.00	13,690.21		.79
17	POLICE DEPARTMENT		1,212,254.00	41,884.22	27,440.00		1,295,389.22	1,283,101.60		12,287.62
151	SALARIES (INCLUDING HOLIDAYS)		239,859.00				239,859.00	239,587.44		271.56
152	OVERTIME		36,000.00				36,000.00	34,036.80		1,963.20
153	CHIEF'S SALARY-(INC. HOLIDAYS)		10,716.00				10,716.00	10,716.00		
154	CALL DEPARTMENT SALARIES		171,380.00				178,380.00	174,886.00		3,494.00
155	FIRE ALARM SALARIES		7,438.00				7,438.00	7,432.37		5.63
156	FIRE EXPENSES		43,176.00				43,176.00	42,984.48		191.52
157	FIRE ALARM EXPENSES		6,600.00				6,600.00	6,573.48		26.52
179	HYDRANT RENTAL		7,210.00				7,665.00	7,665.00		
204	FIRE APPARATUS/LEASE-PURCHASE		29,293.00				29,293.00	27,789.00		1,504.00
19	FIRE DEPARTMENT		551,672.00				559,127.00	551,670.57		7,456.43
108	EXPENSES		2,035.00	172.60			2,207.60	1,632.28		525.32
312	SALARIES		4,981.00				4,981.00	2,303.84		2,677.16
21	BOARD OF APPEALS		7,016.00	172.60			7,188.60	3,986.12		3,202.48
107	OTHER SALARIES		8,990.00				8,990.00	7,122.20		1,867.80
158	HEALTH OFFICER'S SALARY		400.00				400.00	400.00		
159	SANITARIAN'S SALARY		2,235.00				2,235.00	2,235.00		
160	ANIMAL INSPECTOR'S SALARY		425.00				425.00	425.00		
161	BOARD OF HEALTH - EXPENSES		3,100.00	324.50			3,424.50	3,248.04		176.46
162	SANITARIAN - EXPENSES		1,400.00				1,400.00	1,400.00		
163	ANIMAL INSPECTOR - EXPENSES		50.00				50.00			50.00
822	SEPTIC INSPECTOR SALARY		13,000.00		600.00		15,600.00	15,564.00		36.00
823	SEPTIC INSPECTOR - EXPENSES		400.00				400.00			400.00
23	BOARD OF HEALTH		30,000.00	324.50	600.00		32,924.50	30,394.24		2,530.26

RUN DATE 02/04/92  
EFF DATE 06/30/91

ACCUMULATION OF AVAILABLE  
FUNDS FOR APPROPRIATIONS  
1  
GENERAL FUND

APPROPRIATION ENDING BALANCE  
WITH SURHARY AVAILABLE FUNDS  
1  
GENERAL FUND

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FISCAL YEAR 1991

ACCT	NO NAME	TITLE	APPROPRIATION	CARRYFORWARD	TRANSFERS IN	TRANSFERS OUT	AVAILABLE FUNDS	EXPENDITURES	ENCUMBRANCES	ACCOUNT BALANCE
			999	.			999	.		
108	EXPENSES		249.00				249.00	248.82		.18
165	SURVEYS & CONSULTANTS		1.00		7,984.00		13,685.00	12,718.00		967.00
312	SALARIES		2,175.00				2,175.00	2,124.63		50.37
27	PERSONNEL BOARD		2,425.00		7,984.00		16,109.00	15,091.45		1,017.55
108	EXPENSES		8,930.00				8,930.00	7,380.28		1,549.72
312	SALARIES		14,070.00				14,070.00	9,688.94		4,381.06
29	RECREATION COMMISSION		23,000.00				23,000.00	17,069.22		5,930.78
108	EXPENSES		500.00				500.00	478.71		21.29
31	HISTORICAL COMMISSION		500.00				500.00	478.71		21.29
108	EXPENSES		1,000.00	346.66			1,346.66	1,242.94		103.72
165	SURVEYS & CONSULTANTS		2,000.00	1,245.00			3,245.00	3,000.00	245.00	
312	SALARIES		7,640.00				7,640.00	7,270.92		369.08
33	CONSERVATION COMMISSION		10,640.00	1,591.66			12,231.66	11,513.86	245.00	472.80
108	EXPENSES		11,000.00				11,000.00	11,000.00		
200	PROFESSIONAL CONSULTANTS		10,500.00				10,500.00	10,500.00		
312	SALARIES		6,000.00				6,000.00	4,699.75		1,300.25
35	COUNCIL ON AGING		27,500.00				27,500.00	26,199.75		1,300.25
108	EXPENSES		400.00				500.00	487.69		12.31
165	SURVEYS & CONSULTANTS		1.00				1.00	1.00		1.00
206	RESERVE FUND		50,000.00			35,769.00	14,231.00			14,231.00
312	SALARIES		3,000.00				3,000.00	1,876.17	30.94	1,092.89
37	FINANCE COMMITTEE		53,401.00			35,769.00	17,732.00	2,363.86	30.94	15,337.20
166	MATURING DEBT									
167	INT. ON DEBT EXCLUSION LOAN		175,000.00				175,000.00	170,637.50		4,362.50
168	INTEREST ON TEMPORARY LOANS		55,000.00				5,834.00	2,859.68		2,974.32
824	ARBITRAGE RATE		1.00				1.00			1.00
39	DEBT AND INTEREST		230,001.00				180,835.00	173,497.18		7,337.82
170	ESSEX COUNTY RETIREMENT		489,704.00				489,704.00	489,704.00		
171	NON-CONTRIBUTORY RETIREMENT		11,900.00				11,900.00	11,900.00		
172	UNEMPLOYMENT COMPENSATION		5,000.00	2,305.00	7,500.00		19,805.00	13,017.00		6,783.00
41	PENSIONS		506,604.00	2,305.00	7,500.00		521,409.00	514,621.00		6,788.00



RUN DATE 02/04/92  
EFF DATE 06/30/91

ACCUMULATION OF AVAILABLE  
FUNDS FOR APPROPRIATIONS  
1 GENERAL FUND

APPROPRIATION ENDING BALANCE  
WITH SUMMARY AVAILABLE FUNDS  
1 GENERAL FUND

ACCT	NO NAME	TITLE	APPROPRIATION	CARRYFORWARD	TRANSFERS IN	TRANSFERS OUT	AVAILABLE FUNDS	EXPENDITURES	ENCUMBRANCES	ACCOUNT BALANCE
			999				999			
181	OUT-OF-STATE TRAVEL		2,500.00							
182	SALARIES & EXPENSES		7,737,173.00	185,642.05	72,317.64	1,574.64	925.36	7,718,795.77	192,276.21	332.71
45	SCHOOL		7,739,673.00	185,642.05	72,317.64	85,282.64	7,912,350.05	7,719,721.13	192,296.21	332.71
103	EXPENSES		1,816.00	398.00	135.00		2,349.00	2,349.00		
165	SURVEY & CONSULTANTS		1.00				1.00			1.00
312	SALARIES		13,884.00				13,884.00	12,852.29		1,031.71
47	PLANNING BOARD		15,701.00	398.00	135.00		16,234.00	15,201.29		1,032.71
107	OTHER SALARIES		39,539.00		8,898.00		48,437.00	47,441.76		995.24
108	EXPENSES		16,500.00				16,500.00	10,772.87	83.37	5,643.76
199	BOARD SALARIES		14,300.00				14,300.00	14,150.04		149.96
200	PROFESSIONAL CONSULTANTS		15,500.00				15,500.00	13,234.50		2,265.50
207	APPELATE TAX BOARD CASES		1.00				1.00			1.00
209	ASSESSMENT UPDATE		40,000.00	5,447.97			45,447.97	44,604.00		843.97
49	BOARD OF ASSESSORS		125,840.00	5,447.97	8,898.00		140,185.97	130,203.17	83.37	9,899.43
107	OTHER SALARIES		80,952.00				80,952.00	74,718.26		6,233.74
103	EXPENSES		76,442.00				76,442.00	76,005.85	396.00	40.15
201	LIBRARIAN'S SALARY		40,000.00				40,000.00	39,999.96		.04
202	PROFESSIONAL SALARIES		92,250.00				92,250.00	92,715.15		34.85
51	LIBRARY		289,644.00				290,144.00	283,439.22	396.00	6,308.78
699	N.S REGIONAL VOKE SCHOOL		124,774.00				124,774.00	124,774.00		
719	CEMETERY IMPROVEMENTS		5,000.00	14,725.57			19,725.57	16,490.51	3,235.06	
725	PRIOR YEAR BILLS									
53	TOWN MEETING ARTICLES		129,774.00	14,725.57			144,499.57	141,264.51	3,235.06	
836	HISTORICAL COMMISSION GIFT									
55	UNCLASSIFIED									
447	LIBRARIES		13,600.00				13,600.00	7,990.75	2,974.08	2,635.17
505	PLANNING BOARD									
507	BOARD OF ASSESSORS			3,000.00			3,000.00			3,000.00
508	CONSERVATION COMMISSION		1,000.00				1,000.00			1,000.00
511	BOARD OF SELECTMEN									
515	BOARD OF HEALTH									
750	POLICE DEPARTMENT		42,825.00	12,872.56			55,697.56	6,140.50	49,557.06	
751	FIRE DEPARTMENT		64,080.00	12,097.81			76,177.81	31,326.53	44,851.28	
753	PUBLIC WORKS DEPARTMENT		108,500.00				108,500.00	96,912.14	6,991.09	4,596.77
754	TOWN ACCOUNTANT									

RUN DATE 02/04/92  
EFF DATE 06/30/91

ACCUMULATION OF AVAILABLE  
FUNDS FOR APPROPRIATIONS  
1  
GENERAL FUND

PAGE 6  
FISCAL YEAR 1991

ACCT	NO NAME	TITLE	APPROPRIATION	CARRYFORWARD	TRANSFERS IN	TRANSFERS OUT	AVAILABLE FUNDS	EXPENDITURES	ENCUMBRANCES	ACCOUNT BALANCE
	755	SCHOOL DEPARTMENT	45,197.00	4,507.23	5,000.00		54,704.23	42,615.90	12,088.33	
	60	CAPITAL OUTLAY	275,202.00	32,477.60	5,000.00		312,679.60	184,985.82	116,461.84	11,231.94
	208	CONTINGENCY FUND	380,851.00	380,851.00			380,851.00	34,520.50		380,851.00
	738	BOND COUNSEL	25,000.00	25,000.00			25,000.00	141,278.38		9,520.50-
	739	DESIGN	186,001.26	186,001.26			186,001.26	35,635.54		44,722.88
	740	SUPPLEMENTAL SERVICES	47,277.78	47,277.78			47,277.78	1,098,976.90		11,672.24
	741	HIGH SCHOOL	933,546.30	933,546.30			933,546.30	137,379.65		165,430.60-
	742	MIDDLE SCHOOL	350,927.07	350,927.07			350,927.07	40,437.47		213,547.42
	743	HUCKLEBERRY HILL SCHOOL	89,043.96	89,043.96			89,043.96	2,140.93		48,606.49
	744	SUMMER STREET SCHOOL	218,047.40	218,047.40			218,047.40	54,734.25		215,906.47
	745	DPH BOND CAPITAL IMP PROJECTS	181,760.00	181,760.00			181,760.00	3,478.90		127,025.75
	750	POLICE DEPARTMENT	210,999.88	210,999.88			210,999.88	634,858.80		207,520.98
	751	FIRE DEPARTMENT	465,579.00	465,579.00			465,579.00	170,951.88		169,279.80-
	752	LIBRARY DEPARTMENT	146,672.53	146,672.53			146,672.53	10,335.48		24,279.35-
	753	PUBLIC WORKS DEPARTMENT	123,737.25	123,737.25			123,737.25	67,332.61		113,401.77
	758	TOWN HALL	121,102.33	121,102.33			121,102.33	2,432,031.29		53,769.72
	759	OVERHEAD								
	70	BOND - CAPITAL IMPROVEMENTS	3,480,545.76	3,480,545.76			3,480,545.76			1,048,514.47



RUN	DATE	02/04/92
EFF	DATE	06/30/91
ACCT		

NO	NAME	TITLE	TOWN TOTAL
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## ACCUMULATION OF AVAILABLE FUNDS FOR APPROPRIATIONS

APPROPRIATION  
15,386,710.00

CARRYFORWARD  
3,792,633.91

TRANSFERS IN  
153,776.64

TRANSFERS DUT  
166,741.64

AVAILABLE FUNDS  
19,166,378.91

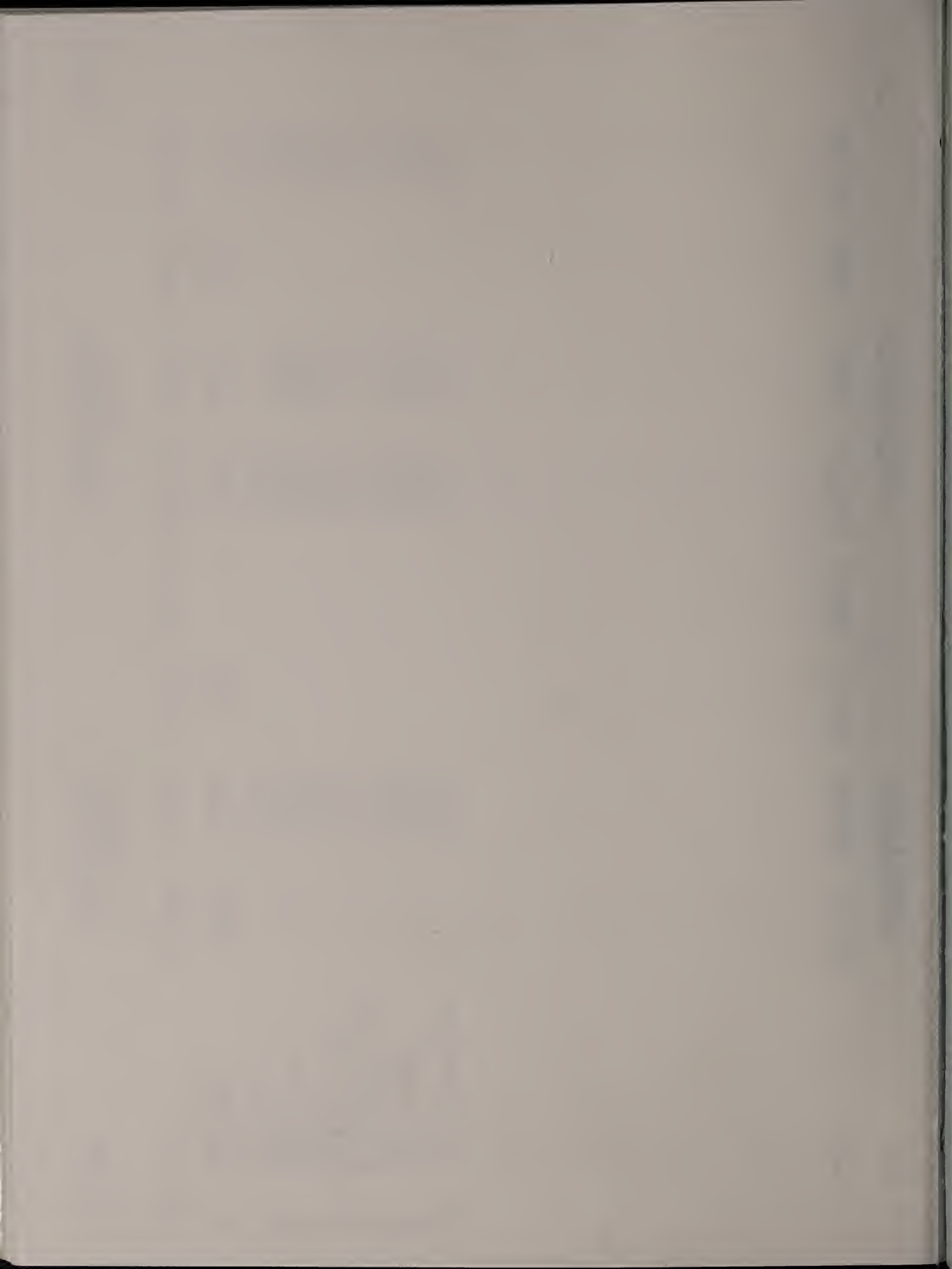
EXPENDITURES  
17,426,069.91

ENCUMBRANCES  
330,568.46

ACCOUNT BALANCE  
1,409,740.54

# APPROPRIATION ENDING BALANCE WITH SUMMARY AVAILABLE FUNDS

PAGE 9  
FISCAL YEAR 1991











**TOWN OF LYNNFIELD**

**ESSEX COUNTY**

*Commonwealth of Massachusetts*

**ANNUAL REPORT 1992**



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# Report of the Board of Selectmen

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*David W. Drislane, Chairman  
Kathleen Caron  
Arthur Bourque, III*

It is my privilege and duty, as chairman of the Board of Selectmen, to make a report to the Town on the activities of the board during the 1992 year.

Through prudent management and the continued husbanding of resources we find the Town still in sound financial condition, but with little cushion left. All special funds, traditionally relied upon to balance the budget, have been depleted. Continuation of the present level of service with provision for expected cost of living or inflationary increases will quickly eat up the allowed increase in the tax levy. In addition there are always the so-called budget busters, (i.e. increases in health insurance, county/state pension assessments, waste disposal fees, etc.) with nothing to offset them. The free cash balance did reach \$833,000.00, and this is available for FY 1994 but then we have always had free cash and used it so there is nothing new about this. The capital outlay budget will also have to be funded from ordinary revenue for as we have seen, the funds traditionally used for capital outlay are all gone. All of these factors then point to either a reduction in services or an increase in taxes but the town need not accept either of these alternatives. The selectmen are pursuing yet a third option and that is: Innovation in Town management and new approaches to budgeting. Some of the avenues being explored are:

1. Further implementation of centralized purchasing. We started this last year with the appointment of a chief procurement officer. We are actually doing some joint procurement with nearby communities. Much more can be done in this area.

2. Regionalization of some areas of service. Regional schools, public safety organizations, public works facilities, and so on are common in other parts of the country. It is said that with Regionalization we give up control or it doesn't work or a dozen other reasons are advanced as to why we shouldn't change. Times and our circumstances are changing; to remain stuck in our ways simply to avoid change can make us victims of our own inflexibility.

3. Consolidation of government within the town. With the computerization of all town records and data, the way is paved for consolidation of administrative functions of various departments. The pooling of clerical tasks of all descriptions offer a wide variety of opportunities for increased efficiency.

# Report of the Board of Directors

For the Year Ending  
December 31, 1900

The Board of Directors of the [Company Name] has the honor to acknowledge the interest of the stockholders in the affairs of the company, and to report the results of its management for the year ending December 31, 1900. The year has been a successful one for the company, and the Board is proud to have achieved the results which it has reported to the stockholders. The company has been able to maintain its position as one of the leading companies in the industry, and has been able to increase its assets and improve its financial position. The Board is confident that the company will continue to prosper in the future, and is sure that the stockholders will be satisfied with the results of its management.

The Board of Directors has also the honor to report that the company has been able to maintain its position as one of the leading companies in the industry, and has been able to increase its assets and improve its financial position. The Board is confident that the company will continue to prosper in the future, and is sure that the stockholders will be satisfied with the results of its management.

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4. The consolidation of water districts within the town should be looked at for possible improvements in service and efficiency of management.

5. Waste disposal, recycling, and incineration are being addressed and our approach to such matters is being reevaluated and changed to provide better, safer disposal at lower cost.

6. Other items being examined are the towns approach to long range planning and property valuation.

Some of the highlights of the year just past were: Jack Donegan's retirement after serving as a Selectman for a record 18 years; the election of Arthur Bourque III, a life long resident, to the board; the completion of the \$4.5 million capital improvement program by Bernie Canniff and his dedicated committee; and the rational revision of employee and retiree health programs to provide better service and lower cost to the employee and the town.

As always the board was confronted with several controversial issues, among these were: CATV hearings and contractual considerations; the so called "pickup truck by-law" debate; liquor sales violation hearings; sports field usage; and the Brook Dr. traffic problem. As usual 1992 was an interesting and busy year at the Selectmen's office.

The Board wishes to acknowledge the outstanding contribution made to the town by its Executive Assistant, Joe Maney. Joe fills the key position in town with intelligence, honesty, and dedication that is far above the norm. His extensive record of elected and appointed service to the Town spans 27 years and he is respected by all who know him. Bouquets also to Linda Sergi, our executive secretary, whose helpfulness, efficiency and cheerfulness helps make the selectman's office an "up" place.

*Respectfully submitted*

*Board of Selectmen*

*David W. Drislane, Chairman*

The following information is being furnished to you for your information and is not intended to constitute an offer of insurance.

It is requested that you read this information carefully and discuss it with your agent or broker before you decide whether to purchase insurance.

Insurance coverage is subject to the terms, conditions and exclusions of the policy.

The information contained in this document is for general information only and does not constitute an offer of insurance. It is not intended to be used as a basis for a decision to purchase insurance. The information is not intended to be used as a basis for a decision to purchase insurance.

Insurance coverage is subject to the terms, conditions and exclusions of the policy. It is requested that you read this information carefully and discuss it with your agent or broker before you decide whether to purchase insurance.

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# LYNNFIELD POLICE DEPARTMENT

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## ROSTER

### CHIEF OF POLICE

#### CAPTAIN

STEPHEN L. GARLAND

#### SERGEANTS

Paul A. Madden  
Joseph A. Dunn

Edward G. Cleary  
John A. McGonnell

#### PATROLMEN

Hartley F. Boudreau  
Gordon F. Pepper  
David T. Donegan  
Charles Peabody  
John E. Conley  
Leonard F. Rothwell

David L. Mayerson  
Vincent J. Macchia, Jr  
Richard Lamusta  
Mark Spencer  
Matthew J. Maglio  
Paul S. Tomich

Margaret M. Cassidy

#### SPECIAL OFFICERS

Albert J. Caproni

Maura O'Brien

Denis Bourque

#### EXECUTIVE SECRETARY

Theodora Alexander

#### ADMINISTRATIVE CLERK

Maura P. O'Brien

#### PUBLIC SAFETY DISPATCHERS

Carol A. Bibbo  
Anne M. Topping

Charlotte M. Peterson

Diana E. Webster  
Diane W. Williams

#### MATRONS

Carol A. Bibbo

Maura P. O'Brien

Carol L. Kilroy

#### SCHOOL TRAFFIC SUPERVISORS

Doris Gaythwaite  
Charlotte M. Peterson

Caren S. Ells

Carol L. Kilroy  
Anne M. Topping





**TOTAL COMPLAINTS RECEIVED 7879**

Breaking & entering/nighttime	5
Capias/Warrant arrests	122
Possession of a controlled substance	8
Possession of burglarious implements	13
Disorderly conduct	5
Trespassing after notice	13
Larceny over	6
Larceny under	1
Larceny of a motor vehicle	2
Assault & battery with a dangerous weapon	4
Malicious damage to personal property	7
Using a motor vehicle without authority	3
Operating a motor vehicle so as to endanger	3
Operating under the influence of alcoholic beverage	26
Operating under the influence of a controlled substance	1
Operating after suspension of license	29
Operating after revocation of license	9
Other motor vehicle violations	110
Possession of a counterfeit license	2
DBRO minor transporting alcoholic beverage	6
DBRO being a runaway	4
DBRO larceny of motor vehicle	2
DBRO burglary tools	2
DBRO no license	1
DBRO using a motor vehicle without authority	2
Failure to stop for a police officer	3
Violation of a court order	3
Operating a motor vehicle without a license	5
Assault & Battery	6
Attempted larceny of a motor vehicle	1
Insane person	4
Parole violation	1
Unlawful possession of firearm	4
Attempted B & E	2
Transportation of alcoholic beverages (under 21)	1
Possession of alcoholic beverage (under 21)	1
Causing injury to firefighter	1
Arson of dwelling	1
Kidnapping of a minor	1
Fugitive from justice	2
False name to a Police Officer	2
Contributing to delinquency of a child	1
Annoying phone calls	1
Minor in possession of alcoholic beverage	9
Total charges filed by arrest and warrants	442
Accidents	449
Ambulances cases	237
Auto thefts	55
Breaks and attempts	91
Burgular alarms unanswered	847
Court appearances	441
Fire alarms answered	218
Persons taken into protective custody	73





THE FOLLOWING IS A REPORT OF THE NUMBER OF ALARMS RESPONDED  
TO BY THE LYNNFIELD FIRE DEPARTMENT DURING THE YEAR 1992

---

**FIRES**

40 Brush fires  
26 Stove Fires  
23 Mutual Aid  
22 Car Fires  
18 Burning Complaints  
16 Oil Burner Fires  
16 Smoke Investigations  
12 Outside Fires  
12 Arcing Wires  
9 Inside Fires  
8 Electrical Fires  
5 Smoke in Building  
4 House Fires  
4 Appliance Fires  
4 Chimney Fires  
3 Dryer Fires  
2 Trash Fires  
2 Partition Fire  
2 Lighting Strikes  
2 Second Alarm  
1 Transformer Fire  
1 Attic Fire  
1 Gas Grill Fire  
1 Garage Fire

---

**EMERGENCIES**

155 Medical Aids  
66 Faulty Alarms  
59 Auto Accidents  
56 Wires Down  
50 Accidental  
26 Lock Outs  
12 Gas Odors  
11 Broken Water Pipes  
11 Line Boxes  
9 Tree Down in Road  
8 False Alarms  
7 Investigations  
7 Flammable Liquid Spills  
5 Assist Occupant  
4 Gas Leaks  
4 Lock In  
4 Service Calls  
4 Water Problem  
3 Animal Rescue  
3 Bomb Scare  
2 Steam for Smoke  
2 Faulty Sprinkler  
2 Toxic Spills  
2 Assist Police  
2 Investigate Odor  
2 Water Rescue  
1 Pole Down  
1 Lost Child  
1 Live Wire on Truck  
1 Elevator Rescue  
1 Building Collapse  
1 Electrical Problem  
1 Investigate Bomb  
1 Good Intent Calls

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**234 Total Fires**

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**524 Total Emergencies**

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## COMPARISON WITH OTHER YEARS

234 FIRES  
524 EMERGENCIES  
**758 TOTAL FOR 1992**

540 STILL ALARMS  
218 BOX ALARMS  
**758 TOTAL FOR 1992**

247 FIRES  
503 EMERGENCIES  
**750 TOTAL FOR 1991**

342 FIRES  
532 EMERGENCIES  
**785 TOTAL FOR 1990**

273 FIRES  
532 EMERGENCIES  
**805 TOTAL FOR 1989**

532 FIRES  
874 EMERGENCIES  
**874 TOTAL FOR 1988**

299 FIRES  
731 EMERGENCIES  
**1030 TOTAL FOR 1987**

365 FIRES  
510 EMERGENCIES  
**875 TOTAL FOR 1986**

## 1992 INSPECTIONS

### INSPECTIONS PERFORMED

136 Oil Burner Inspections  
223 Home Fire Alarm Inspections  
105 Fire Prevention Inspections  
71 Tank Removal Inspections  
2 Tank Truck Inspections  
6 Misc.

**543 Total Inspections**

### PERMITS ISSUED

1031 Burning Permits  
175 Fire Alarm Certificates  
70 Oil Burner Permits  
64 Tank Removal Permits  
15 Blasting Permits  
2 Tank Truck Permits  
1 Tent Permit  
2 Gas Station Permits  
2 Commercial Fire Alarm

**1362 Total Permits**



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## DEPARTMENT OF PUBLIC WORKS - 1992

Tighter budgets, higher operating costs, more demands for services, these are the items every Department faces. Under Prop 2 1/2 (of which I am in favor of), it forces people to be innovative to get the most out of the limited dollars available. It is Public Works goal to maintain the highest level of service possible at all times whether it be schools, roads, parks, cemeteries, municipal buildings or recreational facilities.

Our schools are progressing on a slow but steady pace in the areas of heat and lights. The facilities are old and in need of repair and upgrading. We have formulated a game plan, hired an Engineering firm, and are proceeding with what will amount to years of work, but on a positive note for dependability and cost savings. In other areas, three of the four Gyms have been renovated along with numerous other projects. The transition from Dr. Young as Superintendent to Dr. Flores has been a smooth and positive one and I look forward to working with him in the future.

Our Park/ Cemetery/ School Grounds/ Tree Departments had still another banner year. They continually do a fine job of keeping Lynnfield esthetically pleasing and providing us with the finest Athletic facilities possible. The Tree Department was presented with a bucket truck from Reading Municipal Light Department. The truck is somewhat dated, but operates fine. The bucket assembly is excellent and really enables us to maintain our well treed community. Speaking of well treed, in conjunction with Townscape, many more trees were planted with more to come, thus assuring Lynnfield the ability to retain its suburban character and charm.

The Highway Department was busy upgrading and resurfacing several roadways in Town-Trickett, Alexandra, Debston, West Huckleberry and the second phase of upper Main Street were reconstructed and resurfaced. The largest undertaking was the "Middleton Hill" section of Main Street with widening, drainage, and sidewalks, all done in-house, by the Public Works Department. Phase three to the Peabody/Middleton line will be completed by the Fall of 1993. All road work to date is being totally reimbursed by the State under Chapter 90 funding. A final note on Highway our Street lighting, while constantly being maintained, is now in the process of being upgraded, an area in need of addressing for some time but just recently taken over in total by Public Works.

Snow and ice was minimal again this year with the unused portion of the budget being returned to the Town for the third year in a row. This trend is sure to change and things have a way of averaging out in time. It was a good year, very positive, very productive. We have a great crew willing and able to handle anything that come along. We are looking forward to more of the same in the upcoming year.

*Allen B. Caproni, Director*





## **SOLID WASTE COMMITTEE 1992**

Solid waste has really become a topic of comment and controversy during the past year. The State has continued to increase its list of items banned from the waste stream. The removal of brush, grass clippings, glass and metal containers set to go into effect January 1, 1993 has been moved to April 1, 1993. There is little communication and support from the State on their actions resulting in much confusion for all parties concerned.

How waste is disposed of in the future is certain to change. The Solid Waste Committee will be working very hard to come up with a game plan for the future, one that is both beneficial and economical to the Town of Lynnfield. The present pick up contract will be entering its third and final year and the timing may be perfect for some form of change.

The recycling area has been expanded to include any and all items removed by State ban, to include leaves, brush, grass clippings, tires, batteries, scrap metal, cardboard and building material all located inside the fenced area. In the Lower Town Hall parking lot quality paper, aluminum containers, glass and newspaper containers are available for use.

*Allen B. Caproni, Chairman*

The first part of the paper is devoted to a discussion of the general principles of the theory of the structure of the atom. It is shown that the structure of the atom is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are derived from the principles of relativity and the laws of classical mechanics.

The second part of the paper is devoted to a discussion of the application of the theory of the structure of the atom to the problem of the structure of the nucleus. It is shown that the structure of the nucleus is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are derived from the principles of relativity and the laws of classical mechanics.

The third part of the paper is devoted to a discussion of the application of the theory of the structure of the atom to the problem of the structure of the molecule. It is shown that the structure of the molecule is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are derived from the principles of relativity and the laws of classical mechanics.

THE UNIVERSITY OF CHICAGO

# DIVISION OF ZONING ENFORCEMENT & INSPECTION

The building department issued 268 building permits in 1992 as follows:

TYPE	NUMBER OF PERMITS	PERMIT FEES
Dwellings	18	\$23,205.00
Additions/Alterations	149	18,731.00
Commercial-New / Alterations	15	17,723.00
Pools	14	1,127.00
Wood Stoves	3	75.00
Roofing	21	1,113.00
Siding	11	779.00
Accessory Buildings	17	591.00
Demolitions	3	75.00
Signs	17	678.00
<b>TOTALS</b>	<b>268</b>	<b>\$64,097.00</b>

Wilfred C. Rogers, Director  
Zoning Enforcement & Inspections

## GAS PERMITS 1992

Commercial	23 Permits
New Houses	13 Permits
New Heating Equipment	16 Permits
Replacement Heating Equipment	12 Permits
New Installation of Gas Equipment	25 Permits
Replacement of Gas Equipment	23 Permits
<b>Total Permits Issued</b>	<b>112 Permits</b>

## PLUMBING PERMITS 1992

Commercial	22 Permits
New Houses	16 Permits
Remodeling	68 Permits
Replacements	33 Permits
<b>Total Permits Issued</b>	<b>139 Permits</b>

*Respectively Submitted,*  
*Martin Katz, Gas Inspector*  
*Forrest Howard, Plumbing Inspector*



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## ANIMAL CONTROL

It's been our first full year as Animal Control Officers and 1992 has been very busy. There were 470 dogs licensed for 1992.

We had:

- 115 Loose Dogs
- 64 Miscellaneous calls
- 55 Raccoon calls
- 36 Barking dog complaints
- 32 Dogs reunited with owners
- 17 Road Kill pickers up
- 7 Dog bites
- 7 Dead dogs
- 7 Injured dogs
- 6 Dead cats
- 5 Stray's adopted out
- 1 Injured cat

*Jon A. Procurot, Dog Officer*  
*Jean M. Procurot, Assistant Dog Officer*

# Inventory List

Inventory of the collection of the Department of the Interior, Bureau of Land Management, Alaska Division, Fairbanks, Alaska, 1964.

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## FINANCE COMMITTEE

In another year of fiscal austerity the April Town Meeting voted a conservative budget, which nevertheless allowed for salary increases for non-school town employees of some 2.5 percent and an increase in the total school budget of about 2 percent. Having been unpleasantly surprised last year by state aid markedly below what we thought was a conservative estimate, the Finance Committee this year recommended a budget that used nearly all the remainder of the Stabilization Fund, all the remaining funds from the sale of real estate, and up to \$250,788 from free cash. The budget was based on an estimate of net state aid of \$783,514, some 23 percent less than was received last year. It turned out that state aid this year was about 15 percent greater than estimated. Furthermore, by dint of careful management, the town department heads finished Fiscal Year 1992 with a total budget surplus of almost \$378,000. Assuming that Fiscal Year 1993 is completed within budget, these two favorable events will replenish our free cash by about \$484,000.

The picture for Fiscal Year 1994, still somewhat clouded, is probably somewhat less favorable than this year's. Since next year is not an election year, net state aid may be reduced. The Finance Committee at present estimates a reduction of about 28 percent. In addition, the restricted funds that we have used for several years to finance capital expenditures are essentially gone. It seems likely that little or no increase in the budget will be possible.

This year we lost two long-time members. Pressure of other commitments prevented Arnie Levin from accepting reappointment, and Mickey Lazarus resigned because he moved from town. We will miss both. New members welcomed to the committee are Don Cox and Barry Morrison.

*Donald J. Gray, Chairman*  
*John J. Greeley, Vice-chairman*  
*Robert L. Ashton*  
*Philip M. Buchek*  
*Robert F. Buckley*

*Donald W. Cox*  
*Mark H. Donovan*  
*Barry F. Morrison*  
*Walter P. Nugent*  
*Gayle G. Richardson*  
*G. Francis Rizzo*

*Lori DeCosta, Secretary*

# Introduction

The purpose of this report is to provide a comprehensive overview of the current state of the market for [Product/Service]. The report is divided into several sections, each focusing on a different aspect of the market. The first section provides a general overview of the market, including its size, growth, and key players. The second section discusses the various factors that are driving the market's growth, such as technological advancements, changing consumer preferences, and government policies. The third section examines the competitive landscape, identifying the major players and their market shares. The fourth section explores the challenges that the market faces, such as regulatory hurdles, economic uncertainty, and technological obsolescence. Finally, the fifth section offers recommendations for stakeholders, including investors, manufacturers, and policymakers, based on the findings of the report.

The report is based on a thorough review of the available literature, including academic journals, industry reports, and news articles. It also includes data from various sources, such as government statistics, market research firms, and company financial statements. The findings of the report are presented in a clear and concise manner, using tables, charts, and graphs to illustrate key points. The report is intended to be a valuable resource for anyone interested in the market for [Product/Service], providing them with the information they need to make informed decisions.

The report is organized as follows: Section 1: Overview of the Market; Section 2: Factors Driving Market Growth; Section 3: Competitive Landscape; Section 4: Challenges Facing the Market; Section 5: Recommendations for Stakeholders. Each section is written by a different expert in the field, ensuring a high level of accuracy and expertise. The report is available in both print and digital formats, making it accessible to a wide range of users.

Category	Value
Market Size	1.2 billion
Growth Rate	5.3%
Key Players	Company A, Company B, Company C
Challenges	Regulatory Hurdles, Economic Uncertainty

Factor	Impact
Technological Advancements	Positive
Changing Consumer Preferences	Positive
Government Policies	Mixed

Page 1 of 10

## **L.I.F.E. INCORPORATED**

It is with pleasure to report that L.I.F.E. Incorporated has more than exceeded its expectations to provide the alternative of single home living to many of our eligible Lynnfield residents, to a life-style free of the maintenance of living in a single family home.

Through the years both Center Village and Essex Village have become a source of pride to the town of Lynnfield and especially to its residents. Improvements in landscaping, painting, etc., have added to the "Early American" ambiance of both complexes.

L.I.F.E. has been very fortunate to have dedicated Boards of Governors, elected by all the residents, to work in conjunction with the L.I.F.E. Board of Directors to ensure that both complexes continue to enhance the town of Lynnfield while affording its residents to live in comfort and pleasant surroundings.

All residents, past residents, parents of Lynnfield residents, and siblings of Lynnfield residents are eligible for future residence in both complexes. Josephine Buchanan, Executive Director of L.I.F.E. can be reached by phone, 617-334-6066, or at L.I.F.E.'s main office at 101 Essex Village, Monday through Friday.

The Board of Directors, are appointed by the Lynnfield Selectmen, and are responsible for overall management of both complexes. The present Board of directors are David E. Miller, President, H. Joseph Maney, and John E. Redman.

*Josephine Buchanan, Executive Director*

*David Miller, President*

*H. Joseph Maney*

*John E. Redman*



# DECLARATION

I, the undersigned, do hereby declare that the foregoing is a true and correct copy of the original as the same appears in the records of the Court.

Witness my hand and seal of office at the City of New York, this 10th day of June, 1900.

JOHN J. HENRY, Clerk of the Court.

Attest: JOHN J. HENRY, Clerk of the Court.

JOHN J. HENRY, Clerk of the Court.

JOHN J. HENRY, Clerk of the Court.

## LYNNFIELD HOUSING AUTHORITY

The year 1992 was the fifteenth year of occupancy of Lynnfield's Colonial Gardens elderly housing complex. The occupancy rate remains at 100%, and the waiting lists remain long and constant. During 1992 we have had only one tenant change in elderly housing and one in handicapped. We have had little movement in the Lynnfield list which has residential preference over the non-resident list.

Like most towns in Massachusetts, the waiting lists are getting longer as more elderly become eligible and tenants live longer. There is a clear need for more construction of both family and elderly housing. But the State of Massachusetts continues in a budget crunch and new, public housing is at a standstill.

During 1992 we had a change in Board membership. Long-term member and Perry Avenue resident, John L. Vernalia had been the State Appointee under former Governor Michael Dukakis. His term of office ended in December 1991. Governor William Weld appointed Robert A. Johnson, Jr. of 30 Howard Avenue as the State Appointee and he became a member of the Board in February 1992.

Our short-term goals include maintaining our buildings in top condition and continuing to work with tenants to make Colonial Gardens an attractive and happy place in which to live.

Among our long-term goals is to continue to press for construction of additional affordable housing in Lynnfield to meet the needs of the growing number of residents requiring affordable rents or the cost of purchasing a home.

*John F. MacDonnell, Executive Director*

### **Board of Commissioners**

*Gary R. Leach, Chairman*

*Joan Gilchrist, Vice Chairman*

*Helen C. Healy, Secretary*

*Francis A. Walsh, Treasurer*

*Robert A. Johnson, Assistant Treasurer*

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## BUDGET COMMITTEE

*(An Ad Hoc Committee of the Board of Selectmen)*

The Budget Committee met once in 1992, on November the 17th. Representatives of the Board of Selectmen, Finance Committee, School Department, Police & Fire Department, Department of Public Works, Library Trustees, and Assessors were present as well as the Executive Assistant to the Board of Selectmen, and the Town Accountant. Several interested taxpayers were also in attendance.

Representatives of the Selectmen and Finance Committee presented schedules of expected revenues and fixed assessments and charges. These estimates were reviewed and discussed by the entire committee and it was concluded that a budget in the range of level funded to a 1% increase was a reasonable starting point for proportion of the 1994 Budget (i.e., the budget to be voted at the April 1993 Town Meeting).

It was unanimously agreed that the Committee recommend that all departments be directed to submit level funded budget requests with alternate 1% increases.

This broad based "Budget Committee" approach has proved to be a successful one for the Town, in that all Department Heads are, from the outset, a part of the overall budget process from the outset.

*David W. Drislane, Chairman*

*E. Seavey Bowdoin*

*Allen B. Caproni*

*Donald Gray*

*John Greeley*

*Gail LaPointe*

*Peter Pesa*

*H. Joseph Maney*

*Paul N. Romano*

*Margaret Strickland*

AMERICAN MEDICAL ASSOCIATION

Published weekly, except during the summer months, when it is published bi-weekly. The subscription price is \$5.00 per annum in advance. Single copies are sold at 15 cents. The journal is published for the Association by the American Medical Publishing Company, 535 North Dearborn Street, Chicago, Ill. 60610.

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## COMPREHENSIVE HOUSING AND PLANNING COMMITTEE REPORT

The one action of consequence taken in the current fiscal year was a reaffirmation of the committee's favorable vote on the Partridge Lane Project.

At the request of Mark Favoloro, attorney for the Partridge Lane development, our committee was asked to review our previous stand and report the result to the Board of Appeals. Committee member Thomas White conducted the review, calling on the state anti-snob zoning guidelines (M.G.L. 40B), as well as the mandate given the committee by the town; that is to foster and promote alternative and affordable forms of housing. The review reconfirmed the support given to the Partridge Lane project by the committee's initial recommendation. The report was then sent to the Board of Appeals for their deliberation.

*Respectfully submitted.*

*John J. Moynihan, Chairman  
Patricia Burnham  
James Calogero  
Stephen Coulter  
Thomas White*





## VETERANS SERVICES

As of December 31, 1992 there were three active cases on the Veterans Benefits program. One case of an emergency nature was added for a one time benefit.

During 1992 approximately 51 Veterans and dependents were advised as to their rights and benefits, as administered by the Veterans Administration Program. Most referrals were serviced by this office.

In May all Veterans' Graves and Memorials, about 390, were inspected and found to be in excellent condition. Each grave was decorated with an American Flag for Memorial Day. A Memorial wreath was placed on the Common War Memorial on Veterans Day.

I wish to thank all Town Departments for their help to Veterans' Services during 1992 year.

*Neil F. Restani*  
*Veterans Services Director*

## MEMORIAL DAY COMMITTEE

The Lynnfield Memorial Day Parade was held on Monday, May 25th. Naval Officer Arthur Rodham, again led the marchers to the cemeteries, while the Reverend Richard Dinges offered prayer at the graves.

We were happy for the large gatherings at the cemeteries and the Common and also, thankful for all those who made the parade a success.

*Richard F. Weeks, Chairman*  
*David Donegan*  
*Neil Restani, Veterans Agent*

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## BOARD OF HEALTH

The Board of Health meets once a month on the 3rd Tuesday at 7:30 P.M. in the lower level of the Town Hall. All meetings are open to the public.

The Board concerns itself with all matters of health affecting the Town and its inhabitants. These matters include the installation and repair of septic systems as well as the licensing of restaurants, domestic animals, masseurs, health clubs, septic system installers and pumpers of septic systems.

The Board of Health regrets the resignation of Dr. Mayer Mintz and Mr. John Glennon and would like to thank them for their long and devoted services to the Town.

The Board of Health regretfully accepted Public Health Nurse Margaret Waugh's R.N.. resignation. Maragaret Schenkel will continue as Public Health Nurse, to administer several of its programs, including the procurement and distribution of vaccine, the annual clinic for administration on Influenza and Pneumococcal vaccines and the follow-up of reportable communicable diseases. In the future, programs for health education will also be implemented.

The Board of Health also welcomed Dr. Richard Peinert and (Mr. Robert St. Sauveur) as new members to the Board.

### RECEIPTS FOR 1992

Septic System New and Repairs	\$ 13,205.00
Installer's Permits	850.00
Hauler's Permits	150.00
Perc Test	4,250.00
Food Service Permits	2,000.00
Milk License	180.00
Retail Food	270.00
Animal Permits	190.00
Carbonated Water	100.00
Health Club	350.00
Massage	800.00
Pool	400.00
<b>TOTALS</b>	<b>\$2274 .00</b>

*Richard Peinert, M.D.*

*Robert J. St. Sauveur, Co-Chairman*

*Alan J. Shactman, Co-Chairman*

*Edward P. Sirois*

*Margaret Schenkel R. N. Health Nurse*

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## BOARD OF REGISTRARS

The year 1992 was a very busy year for the Board of Registrars. There were 4 elections including a Presidential and 2 Town Meetings. This was our first year with the Optech Scanner voting machines. The machines lived up to all expectations. The machines have saved the Town money and will in the years to come.

Present voters registration by Party and Precinct are as follows:

Precinct	Democrat	Republican	Unenrolled	Total
1	379	468	993	1840
2	558	397	987	1942
3	510	362	1095	1967
4	402	522	1124	2048
	-----	-----	-----	-----
	1849	1749	4199	7797

All residents 18 years of age or older are encouraged to register to vote. For High School students there is registration at the High School all school year. Registration at Town Hall is every day between 8:00 and 4:30 except Friday when we close at 1:00 pm. You must be a registered voter to attend Town Meetings. Special registration sessions are held for Elections and Town Meetings.

*Dorsey A. Holappa-Chairman*  
*Rose Marie Turino*  
*Barbara Rodgers*  
*Carol A. Bibbo-Town Clerk*

## TOWN CLERK

This was a very busy year for the Town Clerk's Office. There were 4 elections and 2 Town Meetings. The Presidential Election brought out 500 new voters in the Town of Lynnfield. With the Optech Scanner Voting Machines, the count for the Presidential Election was in by 10:00 P.M. instead of 7:00 A.M. the next day. Over 93% of Lynnfield's voters turned out at the polls. Lynnfield came into the 21st century.

There were 102 births, 62 marriages and 76 deaths registered in the Town of Lynnfield for 1992.

Carol A. Bibbo

Town Clerk



# RESEARCH REPORT

The purpose of this research is to investigate the effects of various factors on the performance of a specific task. The study was conducted over a period of six months, during which data was collected from a sample of participants. The results of the study are presented in the following sections.

The following table shows the results of the study, categorized by the different factors investigated.

Factor	Condition 1	Condition 2	Condition 3
Factor A	10.5	12.2	11.8
Factor B	11.2	13.5	12.9
Factor C	12.1	14.3	13.7
Factor D	13.4	15.6	14.9
Factor E	14.7	16.8	16.1

The data indicates that there is a significant positive correlation between the factors investigated and the performance of the task. Specifically, as the value of the factors increases, the performance of the task also tends to increase. This suggests that the factors studied are important in determining the outcome of the task.

Conclusion: The results of this study suggest that the factors investigated have a significant impact on the performance of the task. Further research is needed to explore the underlying mechanisms of these relationships.

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## LYNNFIELD HISTORICAL COMMISSION

"In 1992 the Historical Commission welcomed a new member, John Schneider. He has an extensive background in historical training and holds an adjunct position in the Department of History at Tufts University.

Our most important project of 1992 was to research and have erected three signs marking the boundaries of the Historical District in the Center of Lynnfield

The meetings of the Historical Commission are opened to the public. Anyone who has an interest in the Town's history or has a historical tale or information to offer is welcome to attend."

*Barbara Drozek, Chairman*

*Edith Richards, Secretary*

*Beatrice Dalton*

*Edith Medland*

*Elizabeth Morris*

*John Schneider*

*Helen Sparks*

## PERSONNEL BOARD

The Personnel Board serves in an advisory capacity to the Board of Selectmen in all personnel related matters. These responsibilities include contract negotiations with multiple municipal unions, grievance review, classification studies and review of all salary rates and classification changes for union or non-union employee or position. The Board develops a salary and rate schedule for the Town and makes recommendations for any changes which it deems necessary to maintain a pay scale representing satisfactory and proper remuneration for work performed. The Board also works with all department heads and the Selectmen to develop appropriate Personnel Policies and Procedures for all Town employees. The Personnel Board does not have statutory jurisdiction over the School Department.

In addition, the Personnel Board meets jointly with the Board of Selectmen to review the financial effects of the recommendations of the Personnel Board.

*Timothy J. Morrison, Chairman*

*Jack D. Adelson*

*Joseph W. Jennings, III*

*Kenneth MacNulty*

*Valerie F. Williams, Clerk*

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## LYNNFIELD ARTS COUNCIL

The Massachusetts Arts Lottery Council and the Massachusetts Council on the Arts and Humanities were merged in January 1990 to form the Massachusetts Cultural Council (MCC). The mission of the MCC is to promote excellence, access, education, and diversity in the arts, humanities and sciences in order to improve the quality of life for all Massachusetts residents and contribute to the economic vitality of our communities.

When the two groups joined to form the MCC there were many changes for the local cultural councils. The Lynnfield Arts Council had to announce these changes by way of the press. The most important change was the date that all grant requests were due (now October 15). The Lynnfield Arts Council also opened grants in 1991 to the new category of sciences.

The Lynnfield Arts Council receives only one funding cycle per year. It was awarded \$2,010 for the FY93 cycle. Added to this sum was money that was raised to purchase a piano for the town of Lynnfield. Unfortunately, the piano project was discontinued due to lack of support. However, the funds raised for the piano have been and will be used to supplement the amount received from the Massachusetts Cultural Council.

In this cycle the Lynnfield Arts Council received 24 arts lottery applications and 3 performing arts student series applications. Out of a total of 27 applications, seven arts lottery applications were approved for the full amount, seven arts lottery applications were partially funded and three PASS applications were partially funded. Ten arts lottery applications were disapproved. The total amount approved at the local level was \$5,072. The council also spent \$100 on administrative expenses.

The Lynnfield Arts Council welcomes Ann Decker and Beverly Parker as our two newest members with one position remaining to be filled. The council strives to grant funds to applicants that support local artists, encourage art appreciation and talents among the youth of our community and bring cultural events within the reach of many area residents.

*Noel Belanger Smith, Chairman*  
*Nan Anastas*  
*Mildred B. Cunningham*  
*Ann W. Decker*  
*Virginia Garret*  
*Perry Hayden*  
*Beverly Parker*  
*Bryna Tabasky*

# THE UNIVERSITY OF CHICAGO

The University of Chicago is a private research university in Chicago, Illinois. It was founded in 1837 and is one of the oldest and most prestigious universities in the United States. The university is known for its commitment to academic excellence and its diverse student body.

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## CONSERVATION COMMISSION

The Lynnfield Conservation Commission's (LCC) main role in the Town's government is to enforce the Commonwealth's Wetland Protection Act. The Act sets forth a public review and decision-making process of all activities in the following areas: any bank, any freshwater wetland, any marsh or any swamp bordering on a creek, a river, a stream, a pond or a lake, land under any of the water bodies listed above and land subject to flooding. Such activities are regulated in order to contribute to the following interests: protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of fisheries and protection of wildlife habitat. Any activity proposed within these areas of the Town or within 100 feet which will remove, fill, dredge or alter that area is subject to regulation under the Act and requires the filing of a Notice of Intent.

In administering the Act, the LCC held 38 public hearings, reviewed 6 Notices of Intent and 11 Requests for Determination, wrote 5 Orders of Conditions, approved 11 Certificates of Compliance and made over 40 site visits during 1992. The Commission's activities have increased over the past few years due to the complexity of the projects and characteristics of the land being developed. Several proposed projects have required additional time for review due to the diminishing availability of good buildable land. The role of the LCC will remain extremely significant in maintaining the environmental values of the Town. The Commission was involved in a recent Adjudicatory Hearing at which time the DEP Administrative Judge upheld the local consultant fee bylaw. This invaluable tool has aided the Commission in carrying out its responsibilities under the Act.

The Conservation Commission continues to be involved in the dredging of Pillings Pond. Due to the slow economy, the project will take longer to complete than previously anticipated, but will be well worth the wait.

Although no bird walks were held last year, the Conservation Commission will offer bird walks this spring to be conducted by Ms. Lucy Ingalls for any interested residents. Thank you Lucy for volunteering your time and efforts on behalf of the Commission.

At present the ACEC (Area of Critical Environmental Concern) nomination document for Reedy Meadow is on hold. The Commission is modifying the ACEC to reflect the results of the Camp, Dresser & McKee report on the Saugus River.

The Commission is allowing the Department of Public Works use of conservation land to open a town-owned leaf and yard waste composting area. The



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Commission is looking at the area as a possible septage/composting facility which would mix residential septage with shredded leaves and yard wastes (grass clippings, brush, and tree trimmings) to produce a finished composting product capable of distribution to the general public. Due to the increasing costs of septage disposal as well as the banning of leaves and yard wastes from trash pick-up, the facility would solve a number of problems facing our community.

The LCC welcomes any suggestions on conservation and environmental issues and programs. We need your continued support to retain and protect the environmental integrity of the Town of Lynnfield.

On behalf of the Town the LCC would like to thank Irving Kane for his many years of service as a member and Chairman of the Commission. His invaluable expertise and astute mind will be deeply missed.

*Allan K. Dresios, Chairman*

*John A. Roberts, Vice-Chairman*

*Brian D. Buckley*

*Lori D. Keough*

*David W. Melendy*

*Manton P. Spear*

*Richard T. Whelan*

#### **LYNNFIELD FLOOD COMMITTEE**

Activities during 1992 consisted of participating in meetings of the Saugus River Watershed Committee.

*Edward R. Baud. Chairman*

Section 4. The undersigned hereby certifies that the facts stated in the foregoing are true and correct to the best of his knowledge and belief, and that he is a duly qualified and licensed practitioner of the profession of medicine in the State of New York.

Witness my hand and seal this 1st day of January, 1901.

Attest: My hand and seal this 1st day of January, 1901.

JOHN J. [illegible]  
[illegible]  
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[illegible]  
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NOTARY PUBLIC IN AND FOR THE STATE OF NEW YORK

My commission expires this 1st day of January, 1901.



## **METROPOLITAN AREA PLANNING COUNCIL**

In 1992 MAPC kicked-off a joint services initiative designed to educate and inform member communities on new and cost effective ways of doing business. Municipal information network systems, service sharing, cooperative purchasing and regional dispatch opportunities were explored.

MetroPlan 2000 1992 activities included the Council's formal adoption of the housing, land resources and transportation elements of the plan; development of a Capital Investment Program (CIP) to examine priorities for public infrastructure investments in the region; and initiation of the Concentrated Development Center (CDC) nomination process.

The Metropolitan Area Planning Council also began an Overall Economic Development Program (OEDP) in 1992 that is expected to result in substantial new investments to the region from the Economic Development Administration as well as other federal and state sources.

MAPC continued to provide staff support to the North Suburban Planning Council in facilitating review of the CIP, the Land Resources Protection Element of MetroPlan 2000, and Concentrated Development Center analysis. As part of the North Suburban Groundwater Protection study, MAPC developed aquifer, zoning, land use, potential sources of contamination, and zoning/overlay districts maps for Lynnfield.

MFAPC's 1992 outreach encouraging communities to develop pavement management programs resulted in Lynnfield's participation in the program. Road inventories and pavement condition reports are some of the benefits of participation.

Last year's Data Center services to communities included development and distribution of Community Employment Forecasts used in long range highway, transit, water, and sewer planning; sponsorship of the Boston Area Census User's Conference featuring workshops on census data applications, reviews of major demographic patterns, and information on how to use new 1990 census information; development of the community profiles, a two-page summary of the first release of the 1990 census information; and analysis of the Fiscal 1993 State Budget to help inform communities of the differences between the governor's, senate and house program appropriations.

MAPC's 1992 transportation planning efforts included, development and distribution of the regional Transportation Improvement Program of the Fiscal Years 1993-1995. The document was distributed to all member communities to ensure local input into the process. MAPC sponsored two information sessions on the TIP in July and again in December. Because the Intermodal Surface Transportation Efficiency Act of 1991 requires a reclassification of roadways, in 1992 MAPC also provided member communities with maps of proposed functional classifications. All communities were offered an opportunity to comment.

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MAPC's technical assistance on the new National Affordable Housing Act included preparation of local Comprehensive Housing Affordability Strategies (CHAS), the HOME program, and consortia formation. On behalf of its communities, MAPC also participated in EOCD's Housing Policy Commission; supported the Housing Bond Bill; and sought a state CHAS consistent with Metro Plan 2000 and beneficial to MAPC communities.

As part of the Route 128 Corridor Planning Study, MAPC also produced zoning and land use maps showing the study area, of which Lynnfield is a part, participated in meetings with local officials, reviewed existing and potential development, and compiled development forecasts for the towns along Route 128. MAPC also completed a build out and land use analysis for the town of Lynnfield and made presentations on the 128 buildout and land use analysis to the North Suburban Planning Council.

Marjorie A. Davis, President  
Edmund P. Tarallo, Vice President  
Richard A. Easler, Secretary  
Marylou Batt, Treasurer  
David C. Soule, Executive Director



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## **LYNNFIELD PUBLIC LIBRARY**

During 1992 the residents of Lynnfield were able to enjoy and utilize a full year of library services in the newly renovated library. The successful renovation of the library has been highlighted by the Mass. Board of Library Commissioners, Building Consultant. The Board considers the renovation a remarkable achievement on a modest budget and particularly commented on the cooperation between departments which assisted in many projects such as the remodeling of the circulation desk, (DPW), and the removal of the walls in the children's room (Fire Dept.). Many Library Trustees, Directors, and municipal officials who are interested in renovating their own library attended the workshop held by the M.B.L.C. at the library in April. They have continued to visit throughout the year and are very impressed with the renovations.

The implementation of the CLCAT terminals in place of the card catalog has proven to be a success. This database which includes 16 public libraries and 7 academic libraries has opened up a whole new world of materials to the residents of Lynnfield. Many residents participated in seminars held by the Information Dept. to learn how to search the database. With the addition of 3 more terminals and a new terminal desk, (built by the Dept. of Public Works) we now have 6 CLCAT terminals in the main reading room and 1 CLCAT terminal in the Children's room.

Our Library network NOBLE (North of Boston Library Exchange) continues to expand services and implement new programs for more efficient use of its services. In 1992 NOBLE began a collection assessment project which allows us to review our collection for its age and the material contained within it under subject areas. This is a great assistance to us since we can make the appropriate decisions to update the collection and add material to areas that we do not have sufficient coverage in.

### **CHILDREN'S DEPARTMENT**

One of the busiest areas in the library, the Children's Department continues to offer many programs for children of all ages throughout the year. Story hours are held in the spring and the fall. Special Saturdays which include a story hour and craft programs are held 9 months of the year. This year a number of children and their parents had the opportunity to participate in the first Massachusetts Library Day held at Fenway Park. Libraries throughout the state participated in this family day and enjoyed a great ballgame.

The Summer Reading Program theme this year was "Reach for it READ". This program coincided with the Summer Olympics. Children had the opportunity to participate in many sports that were displayed on the walls of the children's room. Each child was able to place their athlete on the wall as they completed reading a number of books. 490 children participated in the program which concluded with a mini Olympic held at the field at the Middle School. All participants in the Olympics received a medal for being such outstanding READING athletes.

## THEORY OF THE EARTH

The theory of the earth is a branch of geology which deals with the origin and development of the earth and its various parts. It is a science which seeks to explain the processes which have shaped the earth and its features. The theory of the earth is based on the study of the earth's history and the changes which have taken place since its formation. It is a science which is constantly developing and changing as new discoveries are made and new theories are proposed.

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## **INFORMATION DEPARTMENT**

The adult information department answered 11, 148 questions in 1992 with an average of 214 per week. Of these, 1,832 were telephone requests and 166 were handled by fax machine. This represents an increase of 45% since 1990.

During 1992 the library borrowed 2,816 items on interlibrary loan for our customers from libraries as near as Wakefield and as far as Utah. We also handled 1,796 request from other libraries to borrow our materials. Interlibrary loan requests have increased 169% since 1990. The number of items lent from our library to other libraries has increased 95% since 1990.

The Information Department has been able to handle this large increase because of the access to other databases through our NOBLE network. In addition to the Noble database Lynnfield now has access through telecommunications links to 77 public libraries in Eastern Mass. as well as many colleges and universities. In 1993 this network of databases will be expanded to include all libraries throughout the state.

## **FRIENDS OF THE LIBRARY**

Over the past 20 years the Friends of the Library have provided financial support toward many programs at the library. This year they undertook the refurbishing of the library through a major Capital Furnishing Fundraiser. This project has been very successful. Due to the generous donations of the community the children's room has been completely refurbished. New tables, chairs, a bench, puppet theater, grow chart and computer table and benches have all been added to the children's room.

In the main portion of the library a new index table was donated by the Rotary Club of Lynnfield. Three comfortable reading chairs were donated by the Wakefield-Lynnfield Kiwanis Club. Other items purchased with the contributions of the community have been magazine shelving, newspaper shelving, a couch, a table, a bench, and study carrels. The Friends are continuing this fund raiser and they hope to completely refurnish the library within the next two years. A plaque has been placed in the Library noting those individuals who were major contributors to the fund raiser.

The Friends of the Library purchased a Macintosh computer with a laser printer for the use of the residents of Lynnfield. Residents are able to book time on the computer and many take advantage of this every week. The Friends subsidized the April vacation trip into the Big Apple Circus, many of the special performers, and they continue to organize and support the Concerts on the Common held every July. The Friends annual book sale was held in the main reading room of the library during the fall and had people lined up at the front door at 7:30 AM.

The library volunteers under the supervision of Mrs. Helen Ogilvie continue to assist the library through their many hours of revising the shelves, shelving books, and assisting in other projects.

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## BOARD OF LIBRARY TRUSTEES

*E. Seavey Bowdoin, Chairman*  
*Robert M. Grant*  
*John F. Leonard*  
*Ernestine June Rose*  
*Eilnor Wright*

## LIBRARY STAFF

*Carol A. Mahoney, Library Director*  
*G. Virginia Campbell, Assistant Director*  
*June P. Hutchinson, Head of Technical Services*  
*Jeffrey Klapes, Head of Information Services*  
*Marianne Uttam, Head of Children's Services*  
*Avis Evans, Senior Library Technician*  
*Jayne Fraser, Staff Librarian*  
*Beverly Levy, Senior Library Technician*  
*Linda Loukaareas, Library Technician*  
*Erestine MacDonald, Staff Librarian*  
*Jennifer MacKenzie, Library Technician*  
*Marjorie Potter, Staff Librarian*  
*Therese Smith, Library Technician*  
*Joan Weaver, Senior Library Technician*  
*Tara Maroskos, Page*  
*Keith Hammerbeck, Custodian*

## STATISTICS

Circulation of library material:	125,727
Library materials purchased:	1,680
Items in the collection:	65,374
1992 Book Budget:	\$48,708



# THE HISTORY OF THE

REIGN OF  
HENRY THE SEVENTH  
BY  
JAMES HALLAM

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# LYNNFIELD SCHOOL COMMITTEE

## ANNUAL TOWN REPORT

In 1992, as in previous years, the School committee continued to strive to maintain high educational standards in our schools within the fiscal constraints at both the state and local levels. Early in the fall, just prior to the September opening the buildings, additional state relief was appropriated. Lynnfield's share was \$165,700 and the committee immediately hired additional teachers across the system to help alleviate the overcrowding at some elementary and middle school levels and add additional sections for oversubscribed courses at the high school. We are pleased to see age population on the upturn as it will mean maximum use of our buildings. We continue the fine cooperative effort with DPW in the maintenance of our facilities and we look forward to working with the town as we strive to reduce our energy costs.

In January we began the search for a new principal at the Summer Street School. Robert Simmons, acting principal happily went back to the classroom as we welcomed Janis Rennie as the new principal in September.

In the spring Superintendent Dr. Jeffrey M. Young resigned to take a position in Lexington. A search was immediately undertaken and we are delighted to welcome as our new Superintendent Dr. John Flores, who came on board in late August. Dr. Flores continues to promote the centrality of the classroom with high expectations for all our students. We look forward to his educational leadership and long tenure. We are grateful to Dr. Anthony Roselli, Director of Curriculum who, during the summer months, kept our system running smoothly as Acting Superintendent. Ms. Sandra Guryan, Director of Administration and Finance resigned in the Fall. We welcome Edward Maguire to the newly labeled position of Director of Business Services. In addition, we bid farewell to two-term Committee member Anthony P. Giannetti and welcome Thomas A. Nutile, Jr. to the Board.

The Board, as the advocate for the children of this community, is committed to maintaining high educational standards in Lynnfield. We are hopeful that a State Education Reform Bill will soon be enacted by the Legislature and that this bill will help ease the Town's budget process with the schools. We must continue to provide quality education for our children as they prepare to enter the twenty-first century.

*Margaret A. Strickland, Chairman*  
*Deborah T. Cotting, Vice-chairman*  
*Thomas A. Nutile, Jr.*  
*Joan M. Pokrant*  
*Margaret C. Waugh*

THE UNIVERSITY OF CHICAGO

The University of Chicago is a private research university in Chicago, Illinois. It was founded in 1837 as the first American university to be organized on the basis of the European research university model. The university is known for its commitment to academic excellence and its role in the development of modern higher education in the United States. It has a long history of producing world-class scholars and leaders in various fields of study.

The university's commitment to academic excellence is reflected in its high standards for admission and its rigorous academic programs. It has a strong tradition of research and scholarship, and its faculty members are among the most distinguished in their fields. The university also has a strong commitment to public service and to the advancement of the human condition.

The University of Chicago is a member of the Association of American Universities and is one of the leading research universities in the world. It has a long history of producing world-class scholars and leaders in various fields of study. The university's commitment to academic excellence is reflected in its high standards for admission and its rigorous academic programs. It has a strong tradition of research and scholarship, and its faculty members are among the most distinguished in their fields. The university also has a strong commitment to public service and to the advancement of the human condition.

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## SUPERINTENDENT'S REPORT

1992

*DR. JOHN G. FLORES, SUPERINTENDENT OF SCHOOLS*

The 1992 Lynnfield school year has been filled with new growth, direction and transition. Curriculum and administrative initiatives have been implemented throughout the system in order to provide the most challenging and productive programs for our students. School Committee members working with administrators, teachers and parents have worked to improve school quality and delivery of services while trying to maintain educational excellence and integrity in a time of fiscal constraint. New leaders to the school system during 1992 included Mrs. Janis Rennie, Principal of Summer Street School, Mr. Edward Maguire, Director of Business Services and Dr. John G. Flores, Superintendent of Schools.

As Lynnfield Public Schools move ahead it is imperative that the town maintains its fiscal commitment and support in order to ensure that our children will be prepared to face the world armed with knowledge, skills and the courage they will need. Towards that end many varied curriculum activities occurred in the Lynnfield Public Schools during the year 1992. In January, we were midway through several ambitious projects involving the update and modification of our curriculum programs in Social Studies as well as a review of our Reading/Writing program. Additionally the newly revised Math program was implemented and we were refining the National Council of Teachers of Mathematics standards that have been infused into that program. In the area of alternative assessment we continued to pilot in both Language Arts and Math in grades K-8. Specifically, in the elementary schools we have advanced the kinds of assessment we use, especially in the early grades. At the Middle School we have experimented with portfolios and other anecdotal kinds of records to assess Mathematics in ways that are new, more comprehensive and more beneficial to the students.

Goals for Lynnfield Public Schools continue to be focused on :

1. the centrality of classroom
2. school and community
3. school culture.

All three goals guided many activities in all four schools as well as the overarching directions of the curriculum office.

In terms of supplemental funding which we received as our entitlement under Federal law, we continue to implement MCET (Massachusetts Corporation for Educational Telecommunications) programs and activities at the High School level. Our satellite dish was installed and we have been able to expand our capabilities with those of cable to broadcast many fine educational programs for student and faculty use. In addition, we linked all our schools so that they too could benefit from our membership in this statewide organization. The total funding for this program was provided through our Chapter 2 monies.

Our Eisenhower (Title 11) Grant, provided us expanded opportunities in the areas

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of staff development for our Math and Science teachers. These funds were very useful to us especially since we were very focused on Mathematics and Science programs and have continued to target them for improvement in our entire curriculum and instruction program.

While Summer Curriculum Workshops were not funded, we have had much success with our Staff Development in-house courses and offered a total of 18 highly successful ones during the year. Also, the IPD (Independent Professional Development) offering through the Curriculum Office continues to meet the needs of staff who have projects and professional development needs which cannot be met through our otherwise traditional mechanisms.

All activities have the one goal of improving student learning. Moreover, there has been an increased recognition of the importance of self-esteem in the curriculum and we have developed a task force to address that area. Since we have operated under a constrained budget, we have had to do more with less but have continued to succeed due to the outstanding efforts of our faculty and due to the hard work and leadership of our administration.

ERB testing was revised and a new series, namely CTP 111 was issued in the summer of 1992. That test was implemented in grades 4, 5 8 and 10 in the Fall of 1992, and will be used as one measure to complement the 1992 MEAP results as well as other kinds of assessments that we use and have piloted, as previously mentioned.

Special Education during 1992 continued to undergo transformations which have benefited the regular education program. The so-called "regular education initiative" (REI) has meant that we continue to value mainstreaming in our educational programming. Of course, meeting the needs of all students is the the primary mission of any public school and there have been occasions where our own resources have not been adequate to meet those needs. In those cases, of course, out-of-district placements have fulfilled our fiduciary responsibilities to the parents and to the town.

Beginning in September of 1992, we had additional resources available to assist us in our efforts in mainstreaming. Specifically, a \$4,500 Pre-Referral Grant, a \$9,100 Special Education Early Childhood Allocation, a \$2,175 PL89-313 Grant and a \$78,750 allotment from PL94-142 allowed us to target the major goal of Special Education, namely, fully meeting the needs of all students.

In closing, 1992 has indeed been a year of growth, new direction and transition. We look forward to the future with optimism and enthusiasm.



1. The first part of the document is a letter from the President of the United States to the Congress, dated January 1, 1861. It is a very important document, as it sets out the President's policy for the new year. The President states that he is proud to have the honor of presenting to the Congress the annual message. He then goes on to discuss the state of the Union, and the progress of the Government during the past year. He also mentions the recent events in Texas, and the question of slavery.

2. The second part of the document is a report from the Secretary of the Treasury, dated January 1, 1861. It is a very important document, as it gives a detailed account of the financial state of the Government. The Secretary states that the Government has been very successful in its financial management, and that the public debt has been reduced. He also mentions the progress of the internal improvements, and the state of the public lands.

3. The third part of the document is a report from the Secretary of the Interior, dated January 1, 1861. It is a very important document, as it gives a detailed account of the state of the public lands, and the progress of the internal improvements. The Secretary states that the Government has been very successful in its management of the public lands, and that the internal improvements have been carried out very efficiently. He also mentions the progress of the education, and the state of the public health.

4. The fourth part of the document is a report from the Secretary of the War, dated January 1, 1861. It is a very important document, as it gives a detailed account of the state of the Army, and the progress of the military operations. The Secretary states that the Army has been very successful in its operations, and that the public safety has been maintained. He also mentions the progress of the military education, and the state of the public health.

5. The fifth part of the document is a report from the Secretary of the Navy, dated January 1, 1861. It is a very important document, as it gives a detailed account of the state of the Navy, and the progress of the naval operations. The Secretary states that the Navy has been very successful in its operations, and that the public safety has been maintained. He also mentions the progress of the naval education, and the state of the public health.

6. The sixth part of the document is a report from the Secretary of the State, dated January 1, 1861. It is a very important document, as it gives a detailed account of the state of the foreign relations, and the progress of the diplomatic operations. The Secretary states that the Government has been very successful in its management of the foreign relations, and that the public safety has been maintained. He also mentions the progress of the diplomatic education, and the state of the public health.

7. The seventh part of the document is a report from the Secretary of the Agriculture, dated January 1, 1861. It is a very important document, as it gives a detailed account of the state of the agriculture, and the progress of the agricultural operations. The Secretary states that the Government has been very successful in its management of the agriculture, and that the public safety has been maintained. He also mentions the progress of the agricultural education, and the state of the public health.

## LYNNFIELD HIGH SCHOOL

*KRISTINE BENSON BURKE, PRINCIPAL*

1992 was a busy, productive year at Lynnfield high School. The faculty and students engaged in a wide range of productive activities.

Early in the spring of 1992, Lynnfield High School received full reaccreditation from the New England Association of Schools and Colleges. We are required to file a two-year report in September of 1993. The accreditation process was an extremely positive one for Lynnfield High School. The recommendations made reinforced those things identified by the staff in the Self-Study as areas of need, and the commendations highlighted many things about which we have cause to be proud.

Lynnfield High School students continue to perform well on national tests and programs. In 1992, 30 Lynnfield High School seniors took 42 Advanced Placement Exams. Jason Grillo was a semifinalist in the National Merit Scholarship Competition. The average S.A.T. score of Lynnfield High School students continues to surpass the national average. In addition, 83% of the graduates of the Class of 1992 continued their formal education in four-year colleges, two-year colleges or prep schools.

There was much faculty involvement in the area of curriculum development in 1992. Several departments are engaged at various levels in the 5-year curriculum review process (Year 1 - Needs Assessment; Year 2 - Curriculum Development; Year 3- Implementation & Staff Development ; Year 4 - Monitor; Year 5 - Evaluation). Math has completed the third year, and entered into the fourth year of the cycle. Social Studies completed year two and entered year three. Science completed the first year of the cycle and has entered into year two, and Health has just begun the first year of curriculum review.

During the summer of 1992, a team of Lynnfield High School teachers participated in a workshop funded through a L.E.T. grant. The focus of their study was to determine the reasons some students fail to graduate with their class. They collected substantial data which helped them to develop a profile of students who fail, and a series of recommendations for intervention. Several of the recommendations have been implemented, and others are under consideration by faculty subcommittees. The work of this group has provided us with very valuable information.

It is my privilege to work with such dedicated professionals, enthusiastic students and committed parents. I look forward to all of the challenges and successes that 1993 will certainly bring.

DEPARTMENT OF THE HISTORY OF ARTS

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## LYNNFIELD MIDDLE SCHOOL

*DR. KEVIN T. PLODZIK, PRINCIPAL*

The 1992-1993 academic year, with its anticipation and promise, opened with over five hundred and seventy students grouped into instructional teams. The student population represented an increase of sixty students. The school year began with the leadership of Dr. John G. Flores, our new Superintendent of Schools. The school schedule was restructured so that each day began with all students reading silently for twenty-five minutes. This expanded use of the traditional homeroom is designed to help students strengthen the habit of reading on their own for enjoyment--a value that is life-long. Fifth grade students and their teachers spent four days at an environmental education center in Becket, Massachusetts, in October. This program helps build the fifth grade community as well as support instruction in Science and Environmental topics.

Fifth and eighth graders who took the Massachusetts Educational Assessment Program Tests in the spring of the last school year scored exceptionally well in comparison with state and kind-of-community results. Forty four seventh grade students qualified for the Search for Talented Youth sponsored by the Johns Hopkins University. They did so by achieving a 97th or above percentile on their most recent standardized testing. They were invited to take the Scholastic Aptitude Test, usually taken by high school students, as the next step in the process.

Student Council, Peer Leaders, Math Team, and Drama are some of the extra curricular opportunities that expand students' learning and experiences. In reaching out to the community, students delivered Halloween greetings to senior citizens, donated food to the Haven from Hunger at Thanksgiving, and delivered over 280 gift boxes to the Lynn Shelter. The latter represented the willingness of the students and their families to share with others at the holiday time.

Parental involvement and support are necessary features of a strong school. The Parent-Teacher Organization meets monthly with the Principal, Housemaster and a teacher representative. Impressive enrichment programs for our students have been supported by the PTO, largely through the second successful year of a magazine subscription drive. The Parent-Advisory Council has been re-formed to provide another forum for strengthening communication between school and home.

The school's focus continues to be: what we do in school each day is important ; each student can learn and behave appropriately; teachers and parents will not give up on helping students to be successful. In communicating and maintaining those expectations, we want to provide the maximum opportunities for all students to learn and to continue their development.

The American Medical Association is a national organization of physicians and surgeons, organized for the purpose of promoting the science and art of medicine, and of securing the highest quality of medical education and practice. It is the largest and most influential of the medical organizations in the United States, and its members are the leading authorities in their respective fields. The Association is composed of more than 50,000 members, and its activities are directed towards the improvement of medical education, the advancement of medical research, and the promotion of the public health.

The Association is organized into several divisions, each of which is responsible for a specific area of medical activity. These divisions include the American College of Physicians, the American College of Surgeons, the American College of Obstetrics and Gynecology, the American College of Podiatry, and the American College of Optometry. Each of these divisions is composed of members who are specialists in their respective fields, and they work together to advance the interests of their respective specialties.

The Association is also responsible for the publication of the Journal of the American Medical Association, which is one of the most influential medical journals in the world. The Journal is published weekly, and it contains a wide variety of articles, including original research, clinical reports, and reviews of the literature. The Journal is read by physicians and surgeons throughout the world, and it is considered to be one of the most important sources of information in the medical field.

The Association is also responsible for the organization of medical conferences and meetings, which are held throughout the year. These conferences provide an opportunity for physicians and surgeons to meet and discuss their work, and they are an important part of the medical community. The Association also sponsors a number of medical programs, including the American Medical Students' Association and the American Medical Society for the Advancement of Science.

The American Medical Association is a non-profit organization, and its activities are financed by the contributions of its members. The Association is committed to the highest standards of medical practice, and it is dedicated to the improvement of the medical profession and the public health. The Association is a member of the International Medical Association, and it is also affiliated with a number of other medical organizations.



# HUCKLEBERRY HILL SCHOOL

*PAUL NASO, PRINCIPAL*

There are exciting programs and projects underway for the 375 students enrolled at the Huckleberry Hill School. This year we have seventeen classes at our school: four kindergarten classes; three classes each at grades 1 through 3; and four classes at grade 4. We are also pleased to welcome two new classroom teachers: Ms. Jennifer Becker, a kindergarten teacher, and Ms. Vicki Frontiero, a fourth grade teacher. They and the entire staff are in the midst of a rewarding 1992-1993 school year.

There have been significant improvements to the school's facilities since last year. Through the combined resources of the Department of Public Works and the Huckleberry Hill Parent-Teacher Organization (PTO), we now have a refinished gym floor, repainted walls in our all-purpose room; new cyclorama curtains on the stage of the all-purpose room; a new amplifier and cordless microphone for the all-purpose room sound system; and additional ceiling fans in various locations around the building. Significant improvements have also been made to the building's heating and ventilation systems. The space that was previously the art room has been subdivided to create a new conference room area and a new Learning Center. Meanwhile art instruction is occurring in the classrooms. With the addition of power lines and tables we have converted one classroom to a computer room.

By creating a separate computer room where teachers can schedule class visits, we are attempting to increase our students' access to computers. The lab consists of fourteen Apple IIe computers, seven printers, an overhead projection device and a wide assortment of software. Another five computers are available on carts to be used within classrooms. Also new this year are the Macintosh LC computer, printer, CD ROM player and modem that have been added to the Media Center. This equipment has multiple uses including research and telecommunications capabilities. During the school year teachers are meeting in various study groups to become more acquainted with the new technology and software and to share ideas about how best to use these new resources.

The teaching staff remains very active professionally. Ongoing system wide curriculum review committees are well represented by Huckleberry Hill Staff. Six Huckleberry Hill teachers are working with colleagues across the system to develop and implement alternative approaches for assessing student performance. More than half of our classroom teachers are also taking part in a professional development program entitled "Thinking Skills in the Regular Classroom." This last project is funded by the Lynnfield Educational Trust.

During the months of January and February, all classrooms are taking part in a school-wide project known as "Geography and Our Heritage: Understanding Our Ancestral Roots Across the Globe." This study represents a concentrated effort by the staff to put into practice the five fundamental themes of geography that were the focus of an inservice program for teachers during the 1991-1992 school year. Each grade level will have a special focus that will involve children in mapping, geography,



The first of these is the fact that the University of Chicago is a private institution. This means that it is not subject to the same regulations as public universities. The second is the fact that the University of Chicago is a research institution. This means that it is not subject to the same regulations as teaching institutions. The third is the fact that the University of Chicago is a large institution. This means that it is not subject to the same regulations as small institutions.

The fourth is the fact that the University of Chicago is a leading institution. This means that it is not subject to the same regulations as lesser institutions. The fifth is the fact that the University of Chicago is a prestigious institution. This means that it is not subject to the same regulations as less prestigious institutions. The sixth is the fact that the University of Chicago is a historic institution. This means that it is not subject to the same regulations as newer institutions. The seventh is the fact that the University of Chicago is a famous institution. This means that it is not subject to the same regulations as lesser known institutions.

The eighth is the fact that the University of Chicago is a powerful institution. This means that it is not subject to the same regulations as less powerful institutions. The ninth is the fact that the University of Chicago is a wealthy institution. This means that it is not subject to the same regulations as poorer institutions. The tenth is the fact that the University of Chicago is a successful institution. This means that it is not subject to the same regulations as less successful institutions. The eleventh is the fact that the University of Chicago is a respected institution. This means that it is not subject to the same regulations as less respected institutions. The twelfth is the fact that the University of Chicago is a trusted institution. This means that it is not subject to the same regulations as less trusted institutions.

The thirteenth is the fact that the University of Chicago is a valued institution. This means that it is not subject to the same regulations as less valued institutions. The fourteenth is the fact that the University of Chicago is a loved institution. This means that it is not subject to the same regulations as less loved institutions. The fifteenth is the fact that the University of Chicago is a cherished institution. This means that it is not subject to the same regulations as less cherished institutions. The sixteenth is the fact that the University of Chicago is a treasured institution. This means that it is not subject to the same regulations as less treasured institutions. The seventeenth is the fact that the University of Chicago is a beloved institution. This means that it is not subject to the same regulations as less beloved institutions.

The eighteenth is the fact that the University of Chicago is a dearly loved institution. This means that it is not subject to the same regulations as less dearly loved institutions. The nineteenth is the fact that the University of Chicago is a dearly cherished institution. This means that it is not subject to the same regulations as less dearly cherished institutions. The twentieth is the fact that the University of Chicago is a dearly treasured institution. This means that it is not subject to the same regulations as less dearly treasured institutions. The twenty-first is the fact that the University of Chicago is a dearly beloved institution. This means that it is not subject to the same regulations as less dearly beloved institutions. The twenty-second is the fact that the University of Chicago is a dearly loved and cherished institution. This means that it is not subject to the same regulations as less dearly loved and cherished institutions.

literature, and research activities. Funds from the Lynnfield Educational Trust and the Huckleberry Hill PTO will support two enrichment programs that will accompany this project: storyteller Ben Tousley, who uses folk tales and maps to tell the stories of many cultures who settled in North America; and Bartholomew's Fair, three performers who use music and their personal histories to communicate the cultural diversity of our society.

The PTO continues to sponsor other enrichments programs related to all curriculum areas. Of special interest in March and April are programs that will bring to our school two artists - in - residence; storyteller Tony Toledo for the fourth grades and illustrator Giles LaRoche for the third grades. The fourth grade students will work with Mr. Toledo to develop stories that they will perform for their classmates, the school community and invited guests. The third grade project, which is supported by matching funds from an Arts Lottery Grant, will make it possible to expand the social studies unit on life in the Colonial Period. Mr. LaRoche will involve the children in making cut-paper recreations of the furnishings and utensils typically found in the Colonial keeping room.

In addition to our outstanding enrichment program, the PTO once again coordinates many other fine services for our school. Parents volunteer in instructional roles (e.g. Handicap Awareness Program; computer lab; classroom writing workshops) and in other support roles (e.g. Media Center; Publishing Center; office help). The PTO's various fund raising projects and family events deepen the involvement and pride that families have in our school community.

The changes in facilities and the challenges of innovative curricula and teaching practices should not obscure an essential truth about our school: that people--- students, parents and staff---are our greatest resource. Ultimately, the qualities of our school that will make the greatest difference in the lives of our students are human qualities such as cooperation, imagination, reason and humor. With the support of the entire Lynnfield community we at the school will continue to draw upon and develop these fundamental qualities as we help children learn about life in an increasingly complex world.





## SUMMER STREET SCHOOL

*MS. JANIS T. RENNIE, PRINCIPAL*

Summer Street School thrived under the leadership of Robert H. Simmons, Acting Principal, while a comprehensive screening process involving parents, teachers and administrators was conducted for a new principal. A PTO-sponsored Family Picnic and the fourth grade Moving On program celebrated the closing of school year 1991-1992, **AN EXCELLENT ADVENTURE**. Four staff members retired: Teachers Dorene Lengyel, Eloise Kenney, and Sally Lewis, and Connie Cravotta, Cafeteria Manager.

Vanessa Stasio's motto, **BRIGHT FROM THE START**, selected for the 1992-1993 school year has had special meaning for our school community as school opened on September 9, 1992 with three new teachers as well as a new principal: Patricia Smith, Grade 1; Deborah Heintz, Grade 3; and Cheryl Sanderson, Grade 4. Jane Gardner began the year as a long-term substitute for Barbara Evans, (Grade 2). On Opening Day, 357 students were welcomed in 17 classrooms (2 Kindergartens, 4 First Grades, 3 Second Grades, 4 Third Grades and 4 Fourth Grades).

Our 1992-1993 goal is to further develop the sense of community that we already enjoy at Summer Street School and to focus on community interaction-creating a school environment that will nurture students' development of sense of self and community. Our focus will influence our use of funds, our applications for grants, our professional development, our choices for instructional materials and instructional models within the classroom. In another sense, our goal brings into focus a variety of activities in which we are already engaged. It connects and adds meaning to our participation in projects such as WRAP, telecommunications, ELNA, community service, integration/mainstreaming, conflict-resolution and peaceable classrooms, environmental awareness, and understanding disabilities. It will also require us to examine grading practices and student involvement in decision-making.

With the support of the PTO and Jeff Griffin, we have created mini computer labs in the fourth and third grade wings. This hardware configuration will help us further the integration of technology into curriculum and instruction.

Parents continue to provide constant and vital support for student learning and the school community as a whole. The Parent Teacher Organization, under the leadership of Co-Presidents Janice Confalone and Judith Umana, coordinates fund raising programs, the volunteer program and special programs (such as the understanding Disabilities Program). The traditional Pumpkin Fair was held in October and a new fund raiser, Casino Night, was held in November. An indication of the depth of parental support for school programs is the number of volunteer hours contributed by Summer Street School Parents. Over 100 hours were logged by volunteers in the Media Center alone, during September and October. Other volunteers work with students in classrooms and the mini computer labs on a weekly basis, assist with special projects on a one-time basis or perform clerical tasks (such as collating the monthly newsletter). A new PTO committee was formed this year to support the Student Council in community service projects. A successful coat drive

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in November provided over 250 coats to the Lynn Shelter. Paper products were collected and decorations were made for the shelter in December.

Summer Street School teachers continue to be involved in professional development activities within our school system and with teachers from other systems. Seven teachers are working with Pam Buchek to develop and utilize alternative assessment practices. Other teachers are members of the Reading and Writing, Science, and Social Studies Curriculum Committees.

Summer Street School teachers also contribute to their profession by serving as supervising teachers for college students in education programs. Debra Guenard supervised student teacher Donna Scigliano from Regis College; Anne Page hosted Cheryl Joyce, from North Shore Community College and Bette Shoreman hosted Pamela Thibalt from Salem State College for pre-practicum experience with Michelle Robert in January.

Summer Street School teachers wrote proposals to obtain grants for enrichment programs. Ruta Kulbis and Linda Wilson coordinated a Reading/Writing Program for grades 1 and 2 based on a two-day residency by author Jerry Pallotta funded jointly by the Lynnfield Educational Trust and the PTO. Debra Guenard and Jo Anne Rogers and the PTO Enrichment Committee were awarded funds by the Lynnfield Cultural Council for cultural field trips for the first and fourth grades.

There are many opportunities for students to contribute to their school. The Student Council, with Ron Nutter as advisor, meets weekly. Representatives discuss aspects of student life and make recommendations to the principal. Fourth graders and younger students are Reading Buddies. Relationships initiated through shared reading are frequently extended to other activities. For example, buddies attend assemblies together.

During December, five classes and their teachers collaborated in a project coordinated by Special Needs Teachers Scott Brennan and Judi Lucia. Students from grades 1 through 4 adapted a story by Tomie DePaola for a school-wide production. Students wrote dialogue, planned the movement through the four acts, created scenery and props, and practiced their parts. In the finale the baby animals and youngest clown of the circus rejoiced, "I guess you can do anything if you just put your mind to it and if you really practice hard enough. I guess it helps if you work cooperatively with your friends". These words, written by the students of Summer Street School, describe the attitudes of and relationships between students, staff and parents in our school community.



and have been made in the last few years. The following are the results of the work of the various departments of the Government.

The Department of Agriculture has been successful in increasing the production of food and fiber, and in improving the health of the people. The Department of the Interior has been successful in conserving the natural resources of the country, and in improving the lives of the people who live in the interior.

The Department of War has been successful in maintaining the peace, and in preparing the country for war. The Department of Navy has been successful in maintaining the fleet, and in preparing the country for war. The Department of State has been successful in maintaining the peace, and in preparing the country for war.

The Department of Justice has been successful in maintaining the law, and in preparing the country for war. The Department of Education has been successful in improving the education of the people, and in preparing the country for war. The Department of Commerce has been successful in increasing the production of goods, and in preparing the country for war.

The Department of Labor has been successful in improving the lives of the people, and in preparing the country for war. The Department of Housing and Urban Development has been successful in improving the housing of the people, and in preparing the country for war. The Department of Transportation has been successful in improving the transportation of the people, and in preparing the country for war.

The Department of Veterans Affairs has been successful in improving the lives of the veterans, and in preparing the country for war. The Department of Social Security has been successful in improving the lives of the people, and in preparing the country for war. The Department of Health and Human Services has been successful in improving the health of the people, and in preparing the country for war.

## **NORTH SHORE TECHNICAL HIGH SCHOOL**

North Shore Regional Vocational School District realized its long standing goal of owning its own facility with the purchase, in 1991, of a building and land in Middleton, Massachusetts, the renovation of that building during the spring and summer of 1992, and the opening, on September 9, 1992, of North Shore Technical High School. Although there is still much to be done to put the finishing touches on the facility, the school is operating effectively and efficiently in its new building, and students and staff are settling into their long awaited permanent home. Students, staff and School Committee members are working to complete the remaining renovations, and, by September of 1993, the facility is expected to be complete, with the exception of athletic fields, which will take slightly longer to finish. In the interim, a number of agencies, including the Town of Middleton, have been most helpful in providing athletic fields for use by the school's teams. The North Shore Regional Vocational School District Committee is extremely grateful to city and town officials for their support in helping to secure a permanent home for the District's School.

### **ADMINISTRATION**

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee, and oversee the daily operation of the school.

### **ENROLLMENT**

Enrollment, as of October 1, 1992, was 449. This reflects a constant enrollment from 1991, and includes out-of-district students, students enrolled through School Choice, and post-graduate students.

Twenty-three (23) students from Lynnfield are currently enrolled at North Shore Tech. Students participate in programs in Auto/Diesel Technology, Carpentry, Commercial Art, Collision Repair Technology, Cosmetology, Culinary Arts, Marketing Education, Fashion Design, Building Trades Technology, Electronics/Computer Technology, Masonry, Welding, Health Technology, Machine Technology, and Job Skills Training, (formerly Resort Services). Students from throughout the District may also enroll in Cabinet Making and Printing at Beverly High School, Machine Technology at Gloucester High School, and Electricity at Salem High School.

### **GRADUATION**

Seventy-one students received high school diplomas and vocational certificates, and twenty-eight post-graduate students received vocational certificates at the fourteenth annual graduation exercises, held in the Lester C. Ayres Gymnasium on June 5, 1992. Despite the high unemployment in the commonwealth, ninety-six percent of the graduates were placed in trade-related jobs, entered the military, or pursued further education.







## **CURRICULUM**

The faculty and administration continuously review curriculum and teaching methods to meet the needs of the students and to prepare them for the demands of the twenty-first century. Program Advisory Committee input is utilized extensively in reviewing and modifying vocational curriculum. Competency-based education is being implemented across the curriculum, and efforts to increase the integration of academic and vocational components of the curricula are being employed.

The North Shore Tech Prep Partnership, which was initially funded through a federal vocational education grant in 1991, received increased funding for the current year, and has expanded to include additional schools on the North Shore. Through the Partnership, teachers, counselors, and administrators from several area comprehensive and vocational-technical high schools are meeting with their counterparts at North Shore Community College and with business and industry representatives to review curriculum, identify areas where advanced standing may be granted, and develop and strengthen articulation and linkages from high school to college to enable students to pursue a nationally recognized program known as Tech Prep, which consists of planned curriculum from grade eleven through an Associate's degree.

## **FUNDING**

The level of state funding which will be available to the District for Fiscal Year 1994 remains as uncertain as it has in past years. The District's revenue from the state for Fiscal Year 1993 is \$328,000 less than was anticipated. This shortfall, which represents SBAB aid for the District's lease payments to USM, was not known until the Cherry Sheets were received in July, 1992. Efforts, to date, to recover this aid have been unsuccessful. Committee members are continuing their efforts to recover all, or some, of the aid due the District.

## **BUILDING AND GROUNDS**

The building in Middleton appears to be well-suited to its new purpose, and all major renovations have been completed. A new gymnasium has been erected, and students have recently completed laying a wooden floor in that building. The gymnasium should be fully operational within a few weeks. Plans to add a permanent transportation repair facility, to resurface the parking area, and to complete playing fields are in the works.

## **INTERSCHOLASTIC SPORTS**

North Shore Tech's teams continue to be competitive in a number of sports in the Commonwealth Athletic Conference. Soccer and cross country occupy the fall season, basketball and cheerleading the winter season, and baseball and softball round out the spring season. It is anticipated that Girls' Volleyball will be added as a fall sport in 1993. An awards banquet sponsored by the Varsity Club is held each spring to honor the athletes.

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CONCLUSION

The conclusion of this study is that...  
the results of the study are...  
the findings of the study are...

REFERENCES

1. Smith, J. (1998). The effects of...  
2. Jones, M. (2001). The impact of...  
3. Brown, K. (2003). The role of...

APPENDIX

The following table shows the...  
the data for the study are...  
the results of the study are...



## **CAREER EXPLORATION**

Ninth grade students explore six different shop areas in their first three quarters of attendance. This experience, along with a Career Guidance series offered by the Guidance Department, enables students to make informed and realistic career choices.

## **SPECIAL EDUCATION**

Providing special education services to those students identified as requiring services continues to be a major strength of North Shore Tech. A team of well-trained specialists works closely with the regular education academic and vocational instructors to ensure maximum benefit to the students. Our experience continues to reinforce our belief that many students learn best through a hands-on approach to learning.

North Shore Tech's substantially separate special education program, formerly known as Resort Services, received a new name, Job Skills Training, to go along with its new home and its emphasis on providing students with life skills and work habits and experiences.

## **PLACEMENT EFFORT**

Placement of students in trade or trade-related employment continues to be high, despite the poor employment outlook in Massachusetts. Employer satisfaction with North Shore's graduates remains high, and we maintain a very favorable reputation among North Shore employers. With the increasing technical nature of many of the programs offered at North Shore Tech, a higher percentage of graduates pursue post-secondary education than in the past. The Tech Prep program is one attempt to ensure that graduates are well-prepared for higher education.

## **COLLABORATIVE EFFORTS**

The North Shore Vocational Education Partnership is designed to promote the collaborative delivery of vocational education services and to broaden vocational technical offerings to students throughout the District. A Steering Committee, comprised of representatives from each school district, meets frequently throughout the school year to discuss and plan more effective vocational education offerings to meet the needs of a broad range of students.

The Bridge Program enables junior and senior students from member high schools to spend a part of the school day in a vocational -technical program at North Shore Tech. This program provides access to vocational education for students who might not participate in a full-time vocational education program.



# THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO  
DIVISION OF THE PHYSICAL SCIENCES  
DEPARTMENT OF CHEMISTRY

## RESEARCH REPORT

RESEARCH REPORT  
ON THE  
STRUCTURE AND  
PROPERTIES OF  
THE  
CRYSTALLINE  
POLYMER  
OF  
ETHYLENE  
DIOXIDE

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## ADULT EDUCATION

Working with the Division of Employment and Training, Mass Rehab., and Displaced Workers' Assistance programs such as that provided by Parker Brothers, programs have been developed to integrate adults in need of training or retraining into regular day programs, on a space available basis. Placement assistance is provided to adult students who have participated in training programs, and employment efforts have been positive.

The Evening Adult Education Division of North Shore Regional Vocational School District continues to serve yearly over one thousand residents of the North Shore. A wide variety of courses, ranging from specific skill training and retraining to home improvement and creative arts, are offered each of two semesters each year. This program operates at no cost to the District, and provides a much-needed service to the adults of the region.

## SUMMARY

North Shore Regional Vocational School district provides a much-needed alternative form of education for students on the North Shore who wish to learn a trade or technical skill. Through constant attention to labor market demand, an active and involved Trade Advisory committee, and involvement in general school improvement efforts, North Shore Technical High School strives to provide education and training to enable its graduates to enter the twenty-first century with the requisite skills to succeed in a world class market. North Shore Tech will continue to serve the communities of the North Shore by providing a continuous flow of young, highly skilled workers who are prepared to take their places as contributing members of society and valuable citizens of their communities.

## NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE

*Beverly  
Boxford  
Danvers  
Essex  
Gloucester  
Hamilton  
Lynnfield  
Manchester-By-The-Sea  
Marblehead  
Middleton  
Nahant  
Rockport  
Salem  
Swampscott  
Topsfield  
Wenham*

*Paul F. McDonald  
Charles Springer  
T. Frank Tyrrell, Jr.  
George R. Harvey  
Robert F. Parsons, Sr.  
Richard J. Ceremsak  
William Faria  
Marc A. Bliss  
H. Bruce Boal  
James M. Reynolds  
Thomas Johnson  
Alan Battistelli  
Audrey DeLoffi  
Stanley Goldstein  
Robert C. Nordstrom  
Judith H. Bubriski*

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## PLANNING BOARD

### 1992 Annual Report

The Planning Board is responsible for the administration of the State Subdivision Control Law in Lynnfield and for the enforcement of Rules and Regulations adopted by the Board to govern the features of any new subdivision.

During 1992 one preliminary plan, creating eight new lots, was submitted and approved with conditions. The Board approved a plan, submitted in 1991, creating two new lots. Three previously approved subdivisions are under construction.

The Board is responsible for reviewing plans proposing changes in lot lines for individual parcels and lots assuring the changes do not constitute the creation of a subdivision. Four plans filed for "Approval Not Required Under the Subdivision Control Law" were approved.

Eleven site plans were submitted to the Board of Appeals for approval. As required by Town Bylaw, the Planning Board reviewed the plans and made recommendations to the Board of Appeals .

The Planning Board sponsored an article at the April Town Meeting to reaffirm the Limited Business District at Goodwins/Good Luck Farms. At the October Town Meeting the Planning Board sponsored two articles. The first to rezone Lynnfield Woods from a Limited Industrial District to an Office Park District. The second to rezone John Hancock "Leased Area", the South School site, from a General Business District to an Office Park District. All three articles were approved at their respective Town Meetings.

In March and December, the Planning Board approved amendments to the "Rules and Regulations Governing the Subdivision of Land in Lynnfield, Massachusetts."

*Donald G. Harriss, Chairman*  
*John H. Fullerton Vice Chairman*  
*Albert R. Stanzione, Clerk*  
*Alan K. Dresios, Member*  
*John A. Roberts, Member*

# THE UNIVERSITY OF CHICAGO

## DEPARTMENT OF CHEMISTRY

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DEPARTMENT OF CHEMISTRY  
1155 EAST 58TH STREET  
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U.S. DEPARTMENT OF AGRICULTURE  
NATIONAL BUREAU OF STANDARDS  
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## BOARD OF ASSESSORS

Total Amount to be Raised.	\$16,716,472.91
Total Estimated Receipts and Revenue from Other Sources	<u>-4,123,451.00</u>
NET AMOUNT TO BE RAISED BY TAXATION	\$12,603,021.91

Real Property Valuation	\$ 1,002,874,179.00
Personal Property Valuation	<u>8,604,305.00</u>
TOTAL ASSESSED REAL ESTATE AND PERSONAL PROPERTY VALUATION	\$ 1,011,478,484.00

### FISCAL 1992 TAX RATE; \$12. 46

Real Estate Property Tax	\$12,495,812.67
Personal Property Tax	<u>107,209.69</u>
TOTAL TAXES LEVIED ON PROPERTY	\$ 12,603,022.36

### ABATEMENTS ISSUED IN FY 92

Fiscal 1992 Exemptions on Real Estate	\$ 74,964.07
Fiscal 1992 Real Estate Abatements	\$132,289.77
Fiscal 1992 Person Property Abatements	\$556.46
Fiscal 1991 in 1992 Real Estate Abatements	\$7,509.87

### LYNNFIELD WATER DISTRICT

Total Amount to be Raised	\$521,592.03
Total Estimated Receipts and Revenue from Other Source	<u>- 267,535.00</u>
NET AMOUNT TO BE RAISED BY TAXATION	\$254,057.03

Real Property Valuation.	\$ 338,745,129.00
Personal Property Valuation	<u>4,575,205.00</u>
TOTAL ASSESSED REAL ESTATE AND PERSONAL PROPERTY VALUATION	\$ 343,320,334.00

### FISCAL 1992 TAX RATE: \$.74

Real Estate Property Tax	\$ 250,671.48
Personal Property Tax	<u>3,385.64</u>
TOTAL TAXES LEVIED ON PROPERTY	\$ 254,057.12

### ABATEMENTS ISSUED IN FY 92

Fiscal 1992 Real Estate	\$ 5,688.21
Fiscal 1991 in 1992 Real Estate	\$ 810.65
Fiscal 1992 Personal Property	\$ 11.87



THE UNIVERSITY OF CHICAGO

Department of  
Chemistry

Office of the  
Department Head

Chicago, Illinois

June 10, 1954

Mr. J. H. Gold  
University of Chicago

Dear Mr. Gold:  
I have your letter of June 8, 1954, regarding the  
proposal for a new position in the Department of  
Chemistry.

Very truly yours,

Robert M. Waymouth

cc: Mr. J. H. Gold  
Mr. J. H. Gold

Enclosed for Mr. Gold are two copies of the  
proposal for a new position in the Department of  
Chemistry.

Sincerely yours,

Mr. J. H. Gold  
University of Chicago  
Chicago, Illinois

Very truly yours,  
Robert M. Waymouth  
Department of Chemistry  
University of Chicago  
Chicago, Illinois

cc: Mr. J. H. Gold

Mr. J. H. Gold  
University of Chicago  
Chicago, Illinois

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University of Chicago  
Chicago, Illinois

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University of Chicago  
Chicago, Illinois

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Very truly yours,  
Robert M. Waymouth

cc: Mr. J. H. Gold  
Mr. J. H. Gold  
University of Chicago  
Chicago, Illinois

## LYNNFIELD CENTER WATER DISTRICT

Total Amount to be Raised	\$ 716,369.00
Total Estimated Receipts and Revenue from Other Sources	<u>- 494,830.00</u>

NET AMOUNT TO BE RAISED BY TAXATION \$ 221,539.18

Real Property Valuation	\$ 647,594,050.00
Personal Property Valuation	<u>3,991,700.00</u>
TOTAL ASSESSED REAL ESTATE AND PERSONAL PROPERTY VALUATION	\$651,585,750.00

### FISCAL 1992 TAX RATE: \$.34

Real Estate Property Tax	\$220,182.17
Personal Property Tax	<u>\$ 1,357.18</u>
TOTAL TAXES LEVIED ON PROPERTY	\$ 221,539.35

### ABAATEMENTS ISSUED IN FY 92

Fiscal 1992 Real Estate	\$ 937.89
Fiscal 1992 Personal Property	\$ 9.73
Fiscal 1991 in 1992 Real Estate	\$ 273.09

### MOTOR VEHICLE EXCISE COMMITMENTS

Levy of 1992 in 1992	\$ 910,239.16
Levy of 1991 in 1992	\$ 249,823.79

### MOTOR VEHICLE EXCISE ABATEMENTS

Levy of 1992 in 1992	\$ 41,387.47
Levy of 1991 in 1992	\$11,769.09
Levy of 1990 in 1992	\$ 458.72
Levy of 1987 in 1992	\$ 167.50
Levy of 1985 in 1992	\$ 13.75
Levy of 1976 in 1992	\$ 125.95

Fiscal 1993 was the year in which The State Mandated Revaluation was accomplished.

In order to remain abreast of the current market changes, the Board reviewed and validated all of the sales reported at the Essex County Register of Deeds. The review indicated approximately 7 % overall decrease in property valuation Town wide.

The entire Town's Residential Property Values were reduced uniformly and the Commercial/Industrial Properties were changed on an individual basis. Properties which had undergone changes such as new building, addition, demolition, splitting of lots, etc. were additionally adjusted in total value to reflect the change (s).

### BOARD OF ASSESSORS

*Peter Pesa, Chairman*

*Leo M. Flynn*

*Guy J. Festa*

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TOWN OF LYNNFIELD - BALANCE SHEET - JUNE 30, 1992

=====

ASSETS

CASH:

GENERAL CASH	\$2,080,526	
TRUSTS IN CUSTODY OF TREASURER	\$870,479	
PETTY CASH	\$200	\$2,951,205

ACCOUNTS RECEIVABLE:

REAL ESTATE - 1992	\$385,214	
PERSONAL PROPERTY - 1974 THRU 1992	\$29,402	
MOTOR VEHICLE EXCISE - 1976 THRU 1990	\$197,071	
BOAT EXCISE	\$25	
TAX LENS AND FORECLOSURES	\$526,013	
TAXES IN LITIGATION	\$2,087	
RESERVE FOR ABATEMENTS AND EXEMPTIONS	(\$43,259)	\$1,096,551

PREPAID EXPENSES

\$2,969

AMOUNT TO BE PROVIDED FOR BOND PAYMENT

\$4,221,000

DEFICIT REVOLVING ACCOUNT:

EXTRA WORK DETAIL	\$20,12
-------------------	---------

TOTAL ASSETS

\$8,291,85

=====

LIABILITIES AND FUND BALANCE

WARRANTS PAYABLE

\$163,65

PAYROLL WITHHOLDINGS

\$103,53

BONDS PAYABLE

\$4,221,00

AGENCY ACCOUNTS

\$147,90

DEFERRED REVENUE:

TAX TITLE AND POSSESSION	\$526,013	
REAL ESTATE AND PERSONAL PROPERTY	\$416,703	
BOAT EXCISE	\$25	
MOTOR VEHICLE	\$197,071	\$1,139,81

FUND BALANCE:

RESERVE FOR ENCUMBRANCES	\$362,018	
RESERVE FOR PETTY CASH	\$200	
RESERVE FOR SPECIFIC PURPOSE		
TRUSTS	\$871,566	
REVOLVING FUNDS, GIFTS AND GRANTS	\$63,347	
DESIGNATED	\$130,399	
UNDESIGNATED	\$1,088,419	\$2,515,9

TOTAL LIABILITIES AND FUND BALANCE

\$8,291,8

THE UNIVERSITY OF CHICAGO LIBRARY

1950

1951

1952

1953

1954

1955

1956

1957

1958

1959

1960

TAXES				
Real Estate	\$12,197,847			
Personal Property	\$103,767			
Tax Title Redemption	\$103,660			
Deferred Taxes - Chapter 59	\$16,829			
Payment in Lieu of Taxes	\$177,081		\$12,599,184	
LICENSES				
Liquor	\$40,177			
All Other	\$2,000		\$42,177	
FINES AND FORFEITS				
Court Fines And Settlements	\$94,372		\$94,372	
GRANTS FROM FEDERAL GOVERNMENT				
Hurricane Bob Reimbursement	\$39,939			
School Lunch Program	\$24,280	\$64,219		
GRANTS FROM STATE				
Arts Lottery	\$5,203			
Chapter I, ECIA 1981	\$40,063			
Chapter II, ECIA 1981	\$6,341			
Title I	\$2,700			
D.E.M. Rivers & Harbors Grant	\$0			
Drug Free Schools	\$7,815			
Title VI	\$113,765			
Elder Affairs	\$3,739			
Extended Polling Hours	\$828			
Dept of Mental Retardation	\$150			
Highway Fund, Chapter 577	\$124,699			
Library Grant	\$8,798			
Local Aid Add'l Assistance	\$455,892			
Lottery, Beano, and Charity	\$313,392			
METCO, Chapter 506	\$107,555			
Law Enforcement Trust	\$2,172			
School Lunch Program	\$8,648			
Reimbursement - Taxes Abated	\$24,682			
School Aid - Chapter 70	\$493,143			
School Building Assistance	\$21,293			
Chapter 90 Reimbursement	\$72,123			
Redmond Pension C.O.L.A.	\$1,665			
Special Education - Title II	\$3,600			
Transportation of Pupils	\$131,609			
		\$1,949,875		
FROM OTHER TOWNS				
Redmond Pension	\$8,595	\$8,595		
GIFTS				
Arts Council Gift	\$243			
School Gifts	\$1,704			
Historical Commission Gift	\$72	\$2,019		
TOTAL GRANTS AND GIFTS			\$2,024,708	





COMMERCIAL REVENUE			
Motor Vehicle Excise	\$997,262		\$997,262
DEPARTMENTAL REVENUE			
GENERAL GOVERNMENT			
Treasurer	\$3,969		
Tax Collector	\$32,208		
Appeals Board	\$3,150		
Town Clerk	\$13,191		
Planning Board	\$1,590		
Board of Registrars	\$0		
Board of Assessors	\$1,093		
Conservation Commission	\$2,524		
Town Hall Rentals	\$62,889		
Capital Improvement Fees	\$75		
Board of Selectmen	\$8,611		\$129,300
PROTECTION OF PERSONS AND PROPERTY			
Police	\$22,470		
Ambulance Fees	\$27,186		
Fire	\$12,357		
Board of Health	\$28,240		
Sealer of Weights/Measures	\$1,054		
Building Inspector	\$50,461		
Wire Inspector	\$17,335		
Plumbing Inspector	\$4,842		
Gas Inspector	\$2,427		\$166,372
PUBLIC WORKS - GENERAL			
Miscellaneous Fees	\$4,083		\$4,083
PUBLIC WORKS - CEMETERY			
Sale of Lots	\$13,750		
Burials	\$19,910		
Sale of Materials	\$700		
Recording Fees	\$270		
Overtime Fees	\$900		\$35,530
PUBLIC WELFARE			
Veteran Benefits-Commonwealth	\$193		\$193
SCHOOLS			
Material/Book Reimbursement	\$3,603		
Non-Resident Tuition	\$3,654		
Sale of Lunches	\$208,661		
Athletic Receipts	\$14,510		
Community Service Programs	\$145,007		
Activity Fund	\$31,355		
Miscellaneous	\$3,314		\$410,104
LIBRARY			
Fines and Sales	\$3,927		\$3,927

Date	Time	Location	Remarks
1900	10:00	New York	Arrived at New York
1900	11:00	New York	Left New York
1900	12:00	New York	Arrived at New York
1900	13:00	New York	Left New York
1900	14:00	New York	Arrived at New York
1900	15:00	New York	Left New York
1900	16:00	New York	Arrived at New York
1900	17:00	New York	Left New York
1900	18:00	New York	Arrived at New York
1900	19:00	New York	Left New York
1900	20:00	New York	Arrived at New York
1900	21:00	New York	Left New York
1900	22:00	New York	Arrived at New York



RECREATION COMMISSION			
Fees	\$17,435		\$17,435
INTEREST			
General Cash Invested	\$170,400		
Special Revenue Interest	\$1,417		
Deferred Taxes - Chapter 59	\$3,231		
Motor Vehicle Excise	\$8,629		
Tax Title Redemption	\$36,821		
Tax Collector Account	\$30,732		\$251,230
MUNICIPAL INDEBTEDNESS			
Bond Proceeds	\$71,000		\$71,000
AGENCY TRUSTS AND INVESTMENTS	\$995,300		\$995,300
SALE OF LAND	\$0		\$0
TRANSFERS FROM TRUST FUNDS			
Stabilization Fund	\$203,219		
Cemetery Fund	\$18,000		
Kustenmacher Scholarship	\$6,504		\$227,723
REFUNDS			
General Departments	\$47,025		\$47,025
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TOTAL RECEIPTS			\$18,116,925
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1870	Jan 1	1870	1870
1871	Jan 1	1871	1871
1872	Jan 1	1872	1872
1873	Jan 1	1873	1873
1874	Jan 1	1874	1874
1875	Jan 1	1875	1875
1876	Jan 1	1876	1876
1877	Jan 1	1877	1877
1878	Jan 1	1878	1878
1879	Jan 1	1879	1879





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LINE	TITLE	APPROPRIATION	CARRYFORWARD	TRANSFERS IN	TRANSFERS OUT	AVAILABLE FUNDS	EXPENDITURES	ENCUMBRANCES	ACCOUNT BALANCE
	OTHER SALARIES-TREASURER	48,531.00		250.00		48,781.00	48,675.93		105.07
	OTHER SALARIES-TOWN CLERK	25,000.00				25,000.00	24,999.52		.48
	EXPENSES-TAX COLLECTOR	19,500.00	600.00			20,100.00	14,439.29	304.00	5,356.71
	EXPENSES-TREASURER	9,800.00	978.00			10,778.00	10,762.93		15.07
	EXPENSES-TOWN CLERK	2,700.00				2,700.00	1,928.76	500.00	271.24
	EXPENSES-VETERANS DIRECTOR	600.00				600.00	437.48		162.52
	POSTAGE	17,000.00		2,000.00		19,000.00	19,000.00		952.48
	SALARIES - BOARD OF REGISTRARS	17,478.00				17,478.00	16,525.52		3,578.97
	EXPENSES - BOARD OF REGISTRARS	6,678.00	535.00			7,213.00	3,634.03		9,832.64
	DIV. OF FIN. & ADMIN. SERVICES	298,125.00	2,173.00	7,350.00		307,648.00	296,761.36	1,054.00	
	DIRECTOR'S SALARY	49,000.00				49,000.00	48,999.60		.40
	ASSISTANT DIRECTOR'S SALARY	33,149.00				33,149.00	33,148.96		.04
	HIGHWAY/OTHER SALARIES	183,685.00	810.25			184,503.25	179,630.01	4,623.22	.02
	MUNICIPAL BLDGS/OTHER SALARIES	89,016.00				89,016.00	88,627.58		388.42
	PARK & CEMETERY/OTHER SALARIES	131,942.00				131,942.00	131,089.26		852.74
	TREE & INSECT/OTHER SALARIES	60,638.00				60,638.00	59,753.08		878.92
	D.P.H. OFFICE/OTHER SALARIES	23,467.00				23,467.00	23,335.74		71.26
	HIGHWAY - EXPENSES	31,815.00				31,815.00	31,804.06		10.94
	MUNICIPAL BUILDINGS-EXPENSES	79,474.00	1,381.48	13,000.00		93,855.48	93,771.12		84.36
	PARK & CEMETERY-EXPENSES	3,700.00				3,700.00	3,676.95		23.05
	TREE & INSECT-EXPENSES	17,000.00				17,000.00	14,636.44	2,302.96	.60
	D.P.H. OFFICE-EXPENSES	750.00				750.00	745.41		4.59
	TRUCK LEASING	44,353.00				44,353.00	44,359.00		
	SNOW & ICE REMOVAL	75,000.00				75,000.00	42,422.26		32,577.74
	RUBBISH COLLECTION	514,603.00	1,572.90			516,160.90	464,739.98		51,380.92
	ROAD MAINTENANCE/CONSTRUCTION	195,000.00				195,000.00	170,093.39	24,906.61	
	STREETWAY CONSTRUCTION	25,000.00				25,000.00	25,000.00		
	STORM DRAINS	35,000.00	441.19			35,441.19	34,123.24		1,317.95
	MAINTENANCE OF SCHOOL GROUNDS	5,000.00				5,000.00	4,906.40		93.60
	STREET LIGHTING	55,000.00	40.00			55,040.00	53,286.95		1,753.05
	MOTOR FUEL & OIL	492,926.00		4,615.68		497,541.68	491,449.09	6,092.51	.08
	DPW - SCHOOL MAINT SALARIES	157,800.00	425.00			158,225.00	158,015.23		209.77
	DPW - MAINT. OF SCHOOL BLDGS	10,000.00		2,000.00		12,000.00	11,042.23	157.77	.06
	DPW - MAINT OF SCHOOL VEHICLES	17,358.00				17,358.00	17,357.94		50.00
	EQUIPMENT LEASING	1,000.00				1,000.00	950.00		
	TUITION	2,331,687.00	4,678.82	19,615.68		2,355,981.50	2,228,199.92	38,083.07	89,698.51
	DIVISION OF PUBLIC WORKS								
	OTHER SALARIES	22,800.00		36.00		22,836.00	22,836.00		116.00
	DIRECTOR'S SALARY	360.00		800.63		1,160.00	1,044.00		.85
	SEALER/MEASURE/DR ACCT	11,000.00		1,687.00		12,687.00	12,198.15		1,465.25
	WIRE INSPECTOR/DRAINING ACCT.	5,000.00				5,000.00	3,534.75		749.00
	PUMPING INSPECTOR/DR. ACCT.					2,500.00	1,751.00		

17 1934 9 21 1934 年 11 月 1 日

18 1934 10 1 1934 年 10 月 1 日

19 1934 10 1 1934 年 10 月 1 日

20 1934 10 1 1934 年 10 月 1 日

21 1934 10 1 1934 年 10 月 1 日

22 1934 10 1 1934 年 10 月 1 日

23 1934 10 1 1934 年 10 月 1 日

24 1934 10 1 1934 年 10 月 1 日



999

NAME	TITLE	APPROPRIATION	CARRYFORWARD	TRANSFERS IN	TRANSFERS OUT	AVAILABLE FUNDS	EXPENDITURES	ENCUMBRANCES	ACCOUNT BALANCE
	BUILDING INSPECTOR-EXPENSES	1,500.00				1,500.00	1,475.54		24.46
	SEALER/WEIGHSTAMPS-EXPENSES	100.00	50.22			150.22	111.51		38.71
	WIRE INSPECTOR - EXPENSES	900.00		500.00		1,400.00	1,122.82		277.18
	PLUMBING INSPECTOR-EXPENSES	100.00				100.00	100.00		
	GAS INSPECTOR - EXPENSES	100.00				100.00	50.61		49.39
	DIV. OF ZONING ENF. & INSPECTION	44,360.00	50.22	3,025.00		47,435.22	44,714.38		2,720.84
	SALARIES (INCLUDING HOLIDAYS)	716,921.00				716,921.00	702,144.50		14,776.50
	CHIEF'S SALARY(INCL. HOLIDAYS)	50,235.00				50,235.00	50,235.00		
	OVERTIME & INIRPT. OFF. SALARY	243,731.00		15,000.00		228,731.00	197,302.49		31,428.51
	SCHOOL CREDITS/LONGEVITY/ENT	62,500.00		5,000.00		57,500.00	55,576.00		1,924.00
	EXPENSES	105,680.00				105,680.00	102,594.18	3,085.82	
	AMBULANCE EXPENSE	3,200.00				3,200.00	1,968.57	434.29	797.14
	CAPTAIN'S SALARY(INC.HOLIDAYS)	39,586.00				39,586.00	39,585.49		.51
	BAFERM LEASING/MAINTENANCE								
	AMBULANCE LEASE/PURCHASE								
	POLICE DEPARTMENT	1,221,853.00		20,000.00		1,201,853.00	1,149,406.23	3,520.11	48,926.66
	SALARIES (INCLUDING HOLIDAYS)	239,859.00				239,859.00	233,359.18		499.82
	OVERTIME	36,000.00				36,000.00	32,102.52		3,897.48
	CHIEF'S SALARY-(INC. HOLIDAYS)	10,716.00				10,716.00	10,715.34		.66
	CALL DEPARTMENT SALARIES	169,842.00				169,842.00	167,072.43		2,769.57
	FIRE ALARM SALARIES	7,438.00				7,438.00	7,428.44		9.56
	FIRE EXPENSES	44,903.00				44,903.00	44,781.25	121.75	
	FIRE ALARM EXPENSES	8,704.00				8,704.00	7,672.65	1,031.35	
	HYDRANT RENTAL	20,965.00		280.00		21,245.00	21,245.00		
	FIRE APPARATUS/LEASE-PURCHASE	27,789.00				27,789.00	27,789.00		
	FIRE DEPARTMENT	566,216.00		280.00		566,436.00	558,165.81	1,153.10	7,177.09
	EXPENSES	1,700.00				1,700.00	1,535.37		104.63
	SALARIES								
	BOARD OF APPEALS	1,700.00				1,700.00	1,535.37		104.63
	OTHER SALARIES								
	HEALTH OFFICER'S SALARY	400.00				400.00	400.00		
	SANITARIAN'S SALARY	2,235.00				2,235.00	2,235.00		
	ANIMAL INSPECTOR'S SALARY	425.00				425.00	425.00		
	BOARD OF HEALTH - EXPENSES	3,100.00				3,100.00	2,813.17		286.83
	SANITARIAN - EXPENSES	1,400.00				1,400.00	1,400.00		
	ANIMAL INSPECTOR - EXPENSES	50.00				50.00			50.00
	SEPTIC INSPECTOR SALARY	13,000.00		2,510.00		15,510.00	15,441.00		59.00
	SEPTIC INSPECTOR - EXPENSES	400.00				400.00	315.00		85.00
	SEPTIC INSPECTOR - EXPENSES						23,829.17		489.83

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FUNDS FOR APPROPRIATIONS  
1 GENERAL FUND

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NAME	TITLE	APPROPRIATION	CARRYFORWARD	TRANSFERS IN	TRANSFERS OUT	AVAILABLE FUNDS	EXPENDITURES	ENCUMBRANCES	ACCOUNT BALANCE
	EXPENSES	250.00				250.00	249.93		.07
	SURVEYS & CONSULTANTS	10,000.00		4,100.00		14,100.00	13,995.40		104.60
	SALARIES	2,284.00				2,284.00	1,732.10	230.58	321.32
	PERSONNEL BOARD	12,534.00		4,110.00		16,634.00	15,977.43	230.58	425.99
	EXPENSES	8,300.00				8,300.00	7,474.35		825.65
	SALARIES	19,000.00				19,000.00	17,123.12		1,876.88
	RECREATION COMMISSION	27,300.00				27,300.00	24,597.47		2,702.53
	EXPENSES	500.00				500.00	130.08	350.00	19.92
	HISTORICAL COMMISSION	500.00				500.00	130.08	350.00	19.92
	EXPENSES	750.00		400.00		1,150.00	1,027.09	122.91	
	SURVEYS & CONSULTANTS	2,000.00	245.00			2,245.00	1,153.24	1,091.76	.74
	SALARIES	7,895.00		703.65		8,604.65	8,603.91		.74
	CONSERVATION COMMISSION	10,645.00	245.00	1,109.65		11,939.65	10,784.24	1,214.67	
	EXPENSES	11,080.00				11,080.00	11,074.76		5.24
	PROFESSIONAL CONSULTANTS	19,400.00				19,400.00	19,393.92		.08
	SALARIES	5,000.00				5,000.00	4,935.25		4.75
	COUNCIL ON AGING	35,480.00				35,480.00	35,469.93		10.07
	EXPENSES	600.00				600.00	413.81		186.19
	SURVEYS & CONSULTANTS	1.00				1.00			1.00
	RESERVE FUND	50,000.00			34,403.70	15,596.30			15,596.30
	SALARIES	2,600.00	30.94			2,830.94	1,991.45	52.36	787.13
	FINANCE COMMITTEE	53,401.00	30.94		34,403.70	19,028.24	2,405.26	52.36	16,570.62
	MATURING DEBT	250,000.00				250,000.00	259,891.00		109.00
	INT. ON DEBT EXCLUSION LOAN	295,750.00		10,000.00		295,750.00	287,457.97		8,292.03
	INTEREST ON TEMPORARY LOANS			5,000.00		5,000.00			5,000.00
	ARBITRAGE REBATE								
	DEBT AND INTEREST	545,750.00		15,000.00		560,750.00	547,348.97		13,401.03
	EXPENSES	554,348.00				554,348.00	554,348.00		
	ESSEX COUNTY RETIREMENT	5,400.00				5,400.00	5,000.04		399.96
	NON-CONTRIBUTORY RETIREMENT	10,000.00				10,000.00	435.00		9,505.00
	UNEMPLOYMENT COMPENSATION	569,748.00				569,748.00	559,843.04		9,904.96
	PENSIONS								





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LINE	TITLE	APPROPRIATION	CARRYFORWARD	TRANSFERS IN	TRANSFERS OUT	AVAILABLE FUNDS	EXPENDITURES	ENCUMBRANCES	ACCOUNT BALANCE
	OUT-OF-STATE TRAVEL	7,642,917.00	192,834.83	69,015.00	7,716.86	7,868,099.97	7,697,125.33	123,542.12	67,432.52
	SALARIES & EXPENSES								
	SCHOOL ARTS GIFT	7,642,917.00	192,834.83	69,015.00	7,716.86	7,868,099.97	7,697,125.33	123,542.12	67,432.52
	SCHOOL								
	EXPENSES	1,700.00		416.98		2,116.98	2,055.84	41.64	19.50
	SURVEYS & CONSULTANTS	1.00				1.00			1.00
	SALARIES	14,439.00		427.07		14,866.07	14,405.93	264.67	195.47
	PLANNING BOARD	16,140.00		814.05		16,954.05	16,461.77	386.31	215.97
	OTHER SALARIES	45,887.00		3,500.00		48,587.00	48,294.19		292.81
	EXPENSES	17,637.00	83.37			17,720.37	14,748.16	2,000.00	972.21
	BOARD SALARIES	14,300.00				14,300.00	14,000.04		299.96
	PROFESSIONAL CONSULTANTS	16,500.00				16,500.00	9,410.00		7,090.00
	APPELLATE TAX BOARD CASES	1.00				1.00			1.00
	ASSESSMENT UPDATE	40,000.00				40,000.00	27,150.00	12,850.00	
	BOARD OF ASSESSORS	133,525.00	83.37	3,500.00		137,108.37	113,602.39	14,850.00	8,655.98
	OTHER SALARIES	81,801.00				81,801.00	81,771.76		29.24
	EXPENSES	72,230.00	396.00			72,626.00	72,615.52		9.48
	LIBRARIAN'S SALARY	40,000.00				40,000.00	33,939.96		.04
	PROFESSIONAL SALARIES	92,250.00				92,250.00	92,250.00		
	LIBRARY	286,281.00	336.00			286,677.00	286,638.24		38.76
	M.S REGIONAL VOKE SCHOOL	144,688.00				144,688.00	144,688.00		
	CEMETERY CARE, MAINT & IMPROV	18,000.00				18,000.00	11,178.92	6,821.08	
	CEMETERY IMPROVEMENTS	20,000.00	3,235.06			23,235.06	13,954.15	9,280.91	
	PRIOR YEAR BILLS								
	TOWN MEETING ARTICLES	182,688.00	3,235.06			185,923.06	169,821.07	16,101.99	
	LIBRARIES	11,800.00				11,800.00	16,514.75	790.00	104.50
	TAX COLLECTOR			5,000.00		5,000.00	4,914.00		86.00
	TOWN CLERK	31,000.00				31,000.00	31,000.00		
	PLANNING BOARD								
	BOARD OF ASSESSORS		3,000.00			3,000.00		3,000.00	
	CONSERVATION COMMISSION								
	BOARD OF SELECTMEN	6,000.00		1,510.00		7,500.00	4,103.16	300.00	3,096.84
	POLICE DEPARTMENT								
	BOARD OF HEALTH								
	OPW AND LOADER W/ING	71,000.00				71,000.00	71,000.00		
	POLICE DEPARTMENT	42,500.00	49,557.06			92,057.06	6,925.00	85,132.06	
						107,816.20	76,569.47	31,246.81	

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AME	TITLE	APPROPRIATION	CARRYFORWARD	TRANSFERS IN	TRANSFERS OUT	AVAILABLE FUNDS	EXPENDITURES	ENCUMBRANCES	ACCOUNT BALANCE
	PUBLIC WORKS DEPARTMENT	37,500.00	6,991.09		15,000.00	29,491.09	18,022.24	11,468.85	
	TOWN ACCOUNTANT								5,766.31
	SCHOOL DEPARTMENT	65,673.00	12,080.33			77,761.33	71,995.02		9,053.65
	CAPITAL OUTLAY	328,438.06	122,037.01	6,580.00	15,000.00	442,035.01	301,043.64	131,937.72	
	CONTINGENCY FUND	726,800.00			548,848.60	177,951.40			177,951.40
	BOND COUNSEL	25,000.00	34,520.50-	9,520.50		295,319.12-	295,319.12-		
	DESIGN		295,319.12-			56,335.78-	56,335.78-		
	SUPPLEMENTAL SERVICES		56,335.78-			77,370.60-	318,295.60-		240,925.00
	HIGH SCHOOL	1,296,600.00	1,373,970.60-			241,967.42.	178,985.49		62,981.93
	MIDDLE SCHOOL	418,450.00	176,482.58-			214,045.83	214,045.83		
	HUCKLEBERRY HILL SCHOOL	268,950.00	202,083.51-	147,179.34		240,415.65	240,415.65		
	SUMNER STREET SCHOOL	239,800.00	7,603.53-	8,219.18					
	DPW BOND CAPITAL IMP PROJECTS								
	POLICE DEPARTMENT	195,000.00	54,734.25-			140,265.75	450,557.31		310,291.56-
	FIRE DEPARTMENT	255,000.00	30,139.02-	28,064.25		252,925.23.	252,925.23		
	LIBRARY DEPARTMENT	500,000.00	635,329.80-	102,080.70		47,558.90	102,556.85		54,997.95-
	PUBLIC WORKS DEPARTMENT	340,000.00	341,189.35-	21,129.28		19,939.85	19,939.85		14,285.06
	TOWN HALL	134,400.00	11,868.23-			122,531.77	108,246.71		680.00-
	OVERHEAD		131,919.28-	151,847.43		19,938.15	20,618.15		130,173.88
	BOND - CAPITAL IMPROVEMENTS	4,400,000.00	3,351,485.55-	548,848.60	548,848.60	1,048,514.45	918,340.57		
	GENERAL FUND	20,186,512.00	3,014,693.30-	726,417.98	669,019.16	17,229,417.52	16,393,155.94	362,018.09	474,243.49

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# LYNNFIELD Annual Report 1993



So. LFD BRANCH LIBRARY 630 SALEM ST.

DEC. 12, 1979



The cover picture of the 1923 South Branch Library building illustrates the new use development of our town resources for the benefit of the people. On September 13, 1993 the Board of Selectmen granted custody of the building to the Lynnfield Historical Society. It is planned to advance it as a small museum and resource area of historical information centering on our Lynnfield heritage with the cooperation and aid of the Lynnfield Historical Commission.

# ***Town of Lynnfield***

**Essex County**

**Commonwealth of Massachusetts**



**annual report**

**for**

**the year ending December 31, 1993**

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## LYNNFIELD AT A GLANCE

Town of Lynnfield, Essex County, Massachusetts  
Incorporated: July 3, 1782

Governor: William F. Weld, R

Sixth Senatorial District U.S. Senators: Edward M. Kennedy, D., John F. Kerry, D.

Sixth Congressional District U.S. Representative: Peter Torkildsen, R

First Essex District Massachusetts State Senate: Walter J. Boverini, D

Twenty-Second Middlesex District Massachusetts State Representative: William F. Cass, D

Government:	Three member Board of Selectmen New England Open Town Meeting
Location:	12 miles north of Boston, bordered by North Reading on the north and northwest, by Reading on the west, Middleton, Peabody and Lynn on the east, and Saugus and Wakefield on the south.
Area:	10.22 square miles
Elevation of Town Hall:	Approximately 98 feet above mean sea level.
Population:	11,750
Tax Rate:	\$13.72. All homes are assessed at 100% fair market value.
Total Assessed Value:	1993 Real Estate and Personal Property \$936,767,970.
Miles of Roads:	Approximately 76.
Water:	Two water districts. Lynnfield Center Water District and Lynnfield Water District.
Sewer:	No Town sewage.
Electricity:	Reading Municipal Electric and Peabody Municipal Light.
Gas:	Available to 60% of the Town.
Recreational Facilities:	Playgrounds, Tennis Courts, Golf Courses, many active Clubs and Organizations and a Recreation Commission.
Zoning:	Protection by comprehensive zoning and planning regulations to insure controlled growth of residential and commercial areas.
Churches:	Assembly of God, Baptist, Church of Jesus Christ of Latter-Day Saints, 2 Congregational (United Church of Christ), Episcopal, Lutheran, and 2 Roman Catholic.
Shopping:	Two small Shopping Centers - The Centre at Lynnfield and the Currier Plaza at Post Office Square.
Registered Voters: As of December, 1993	Precinct 1 - 1,971 Precinct 2 - 1,872 Precinct 3 - 1,628 Precinct 4 - 2,015 Democrats: 1,768, Republicans: 1,652, Unenrolled 4,063



Dog License:	Due April 1st of each year
Tax Bills:	Due August 1st, November 1st, February 1st and May 1st of each year.
Motor Excise:	Due 30 days from date of issue.
Committee Meetings: (except Summer schedules)	<p>SELECTMEN meet every Monday at 7:30 p.m., Town Hall</p> <p>SCHOOL COMMITTEE meets first and third Tuesday at 7:00 p.m., High School Media Center</p> <p>PLANNING BOARD meets first and third Monday, 7:30 p.m., Town Hall.</p> <p>FINANCE COMMITTEE meets first Monday at 7:30 p.m., Town Hall.</p> <p>BOARD OF APPEALS meets first Tuesday at 7:30 p.m., Town Hall</p> <p>BOARD OF ASSESSORS meets Monday at 7:00 p.m., Town Hall</p> <p>BOARD OF HEALTH meets third Tuesday at 5:00 p.m., Town Hall</p> <p>PERSONNEL BOARD meets third Thursday at 7:30 p.m., Town Hall</p> <p>CONSERVATION COMMISSION meets 2nd &amp; 4th Tuesday at 7:00 p.m, Town Hall</p> <p>LYNNFIELD HISTORICAL COMMISSION meets 2nd Tuesday at 1:30 p.m., the Cultural Center</p> <p>RECREATION COMMITTEE meets 2nd Monday at 7:30 p.m., Town Hall</p> <p>COUNCIL ON AGING meets 3rd Tuesday at 7:30 p.m., Town Hall</p> <p>HOUSING AUTHORITY meets 3rd Tuesday at 7:30 p.m. at "Authority's Meeting Room, 600 Ross Drive</p> <p>BOARD OF LIBRARY TRUSTEES meets 1st Tuesday at 7:00 p.m., at Library</p>
Town Election:	2nd Monday in April
Town Meetings:	Last Monday in April and Third Monday in October. Special Town Meetings may be called with 200 signatures of registered voters.

## ***In Memoriam***

### **THOMAS F. GANLEY**



"Tom Ganley" died on October 27, 1993 after a long illness. He was born in Salem in 1913. He graduated from the Lynn Classical High School and from the FBI National Academy. He joined the Lynnfield Police Department in 1945 and served as Chief of Police from 1959 until 1976. He was a member of the

International Chiefs of Police and in 1990, President of the Massachusetts Police Chiefs Association. He loved young people and gained their respect by his strict adherence to the laws, but with sensitive understanding, directing them to be law-abiding citizens. From early spring through the summer, both men and women went to "Weekinduit Acres" to buy his beautiful annuals and vegetables. He and his wife, Annah Kirker, enjoyed working together on this project. They had three children, Thomas, James and Anne Louise.

The full church at his Memorial Mass was evident that he will be long remembered by those who knew him.

### **JAMES V. THOMPSON**



Mr. James V. Thompson passed away at age 87 at Kissimmee, Florida on December 25, 1993. Born in Cleveland, Ohio but a long time resident of Lynnfield, he had been elected a Park & Cemetery Commissioner in 1950 and continued to serve until 1971 when the Dept. of Public Works

took over the function of the Park & Cemetery Commission.

He was appointed by the Board of Selectmen to serve as Wire Inspector in 1953 and Fire Alarm Supervisor in 1957, serving in these positions until 1983.

He was retired from General Electric in Lynn. He was a charter member and past president of the Lynnfield Lions Club and a communicant of Our Lady of the Assumption parish.

# TOWN GOVERNMENT

## List of Elected Town Officials

	Incumbent	Term Expires
Board of Assessors	Gaetano J., Festa Jr.	1994
	Leo M. Flynn	1995
	Peter Pesa, Chairman	1996
Library Trustees	E. Seavey Bowdoin, Chairman	1994
	Robert M. Grant	1994
	John F. Leonard	1996
	Ernestine J. Rose	1995
	Elinor S. Wright	1995
Appointed by Library Trustees:		
Library Director	Carol A. Mahoney	indef.
Moderator	John E. Redman	1994
Planning Board	Alan K. Dresios	1996
	John H. Fullerton	1994
	Donald G. Harriss, Chairman	1997
	John A. Roberts	1998
	Albert R. Stanzione	1995
School Committee	Deborah T. Cotting, Chairman	1994
	Donald W. Cox	1996
	Joan M. Pokrant	1994
	Thomas A. Nutile, Jr.	1995
	Margaret C. Waugh	1995
Appointed by School Committee:		
Superintendent of Schools	John G. Flores, Dr.	06/95
Director of Business Services	Edward F. Maguire	06/95
Board of Selectmen	Kathleen E. Caron, Chairman	1994
	Arthur J. Bourque, III	1995
	David W. Drislane	1996
Housing Authority	Joan E. Gilchrist	1997
	Helen C. Healy	1994
	Gary R. Leach, Chairman	1998
	Francis A. Walsh	1995
Appt'd by State	Robert A. Johnson	02/96
Appt'd by Authority:	John MacDonnell, Executive Director	indef.

## Appointments Made By The Board of Selectmen

Town Accountant	Gail A. LaPointe	Town Hall	1995
ADA Coordinator (Americans with Disabilities Act)	Allen B. Caproni	Director, Public Works Dept.	indef.
Council on Aging	Betty L. DeAcetis	5 Durham Drive	1994
	Terence Gibbons, Chrm.	21 Elmwood Road	1996
	Betty J. Hayter	1402 Essex Village	1995
	Mary A. King	797 Summer Street	1994
	Alberta P. McMahon	14 Grayland Road	1996
	Emilie Plankey	297 Lowell Street	1994
	Lillian G. Ross	10 Lakewood Road	1996
Board of Appeals	Irving E. Kane, Alt.	24 Longbow Circle	1996
	John S. Legasey, Alt.	5 Keniston Road	1994



Board of Appeals (con't)	John B. Rodgers	191 Essex Street	1996
	John C. Smith	531 Lowell Street	1994
	Ronald W. Wysocki, Chrm.	19 Fernway	1995
Building Inspector	Wilfred C. Rogers	North Reading, MA	indef.
Cable Advisory Committee	Richard E. Antalik	12 Melch Road	1995
	Michael Carakatsane	25 Longbow Circle	1994
	Frederick E. Carroll, Chrm.	10 Alexandra Road	1996
	Suley Celimli	17 Wildewood Drive	1994
	Sheila Craffey	5 Grey Lane	1995
	James W. Kearns	High School Teacher	1996
	Bernard Sacks	9 Huckleberry Road East	1996
Civil Defense Director	Paul N. Romano	Chief, Fire & Police Depts.	1994
Town Clerk	Carol A. Bibbo-Cashman	544 Salem Street	1994
Comprehensive Housing & Planning Committee	Patricia E. Burnham	716 Main Street	1995
	James Calogero	982 Summer Street	1994
	Stephen Coulter	51 Parsons Ave.	1993
	John J. Moynihan, Chrm.	34 Doncaster Circle	1995
	Thomas E. White	568 Main Street	1993
Conservation Commission	Brian D. Buckley	7 Carpenter Road	1996
	Alan K. Dresios, Chrm.	64 Bourque Road	1995
	David W. Melendy	452 Summer Street	1995
	David A. Miles, Alt.	99 Forrest Hill Ave.	1996
	John A. Roberts	463 Lowell Street	1994
	George Scarmoutzos, Jr.		
	Alternate	306 Broadway	1995
	Margaret R. Silvern	32 Bishops Lane	1996
	Manton R. Spear	300 Main Street	1996
	Richard T. Whelan	3 October Lane	1995
Constables	David T. Donegan	562 Salem Street	1994
	David H. Janes	Swampscott, MA	1994
	Gaetano J. Macone	52 Summer Street	1994
Town Counsel	S. Peter Gorshel	21 Tophet Road	1995
Assistant Town Counsel	Donna Beth Gorshel	21 Tophet Road	1995
Cultural Council	Ann W. Decker	7 Carol Ann Road	1995
	Virginia Garret	22 Sylvan Circle	1994
	Perry C. Hayden	3 Russett Lane	1994
	Beverly B. Parker	25 Douglas Road	1995
	Kathy L. Randeale	55 Carter Road	1996
	Gale Rawding	9 Reedy Road	1996
	Noel B. Smith, Chrm.	17 Merrow Road	1994
	Bryna Tabasky	23 Fernway	1995
Demolition Committee	Allen B. Caproni	Public Works Director	—
	Wilfred C. Rogers	Zoning, Enforcement & Inspection	—
	Paul N. Romano	Fire Chief	—
Dog Officer	Jon A. Procurot	5 Grove Court	1994
Assistant Dog Officer	Jean M. Procurot	5 Grove Court	1994
Drainage Committee	Allen B. Caproni	Public Works Director	—
Executive Assistant	H. Joseph Maney	5 Wymon Way	03/95
Finance & Administration Director	H. Joseph Maney	5 Wymon Way	indef.
Finance Committee	Robert L. Ashton	11 East Huckleberry	1994
	Arthur E. Douglas	14 North Hill Drive	1996
	Barry F. Morrison	4 Newhall Road	1996
	G. Francis Rizzo	11 Cortland Lane	1994
	Mary A. Taschner	525 Lowell Street	1995



Finance Committee members appointed by Moderator:	Robert F. Buckley	32 Doncaster Circle	1995
	Donald J. Gray, Chrm.	11 Longbow Road	1994
	John J. Greeley	7 Sylvan Circle	1995
	Mary E. McLemore	12 Hunting Lane	1996
	John J. Moynihan	34 Doncaster Circle	1996
	Walter P. Nugent	15 Richards Road	1994
Fire Chief	Paul N. Romano	172 Locksley Road	indef.
Flood Committee	Edward R. Baud	3 Dale Road	1994
Gas Inspector	Martin S. Katz	4 Roundy Road	1994
Board of Health	Richard Peinert, M.D.	3 Rourke Lane	1994
	Co-Chairman:		
	Robert J. St. Sauveur	6 Grant Road	1995
	Alan J. Shactman	4 October Lane	1996
Appointed by Board of Health			
Sanitary Inspector	James E. Nugent	Reading, MA	1994
Historical Commission	Barbara A. Drozek, Chrm.	702 Essex Village	1995
	Edith W. Medland	1 Crescent Ave.	1994
	Elizabeth I. Morris	359 Salem Street	1996
	Edith M. Richard	85 Beaver Ave.	1994
	John C. Schneider	562 Main Street	1995
	Helen N. Sparkes	104 Ross Drive	1996
	Patrick Sullivan	787 Main Street	1996
Insurance Advisory Committee	Joseph F. Brugman	1 Stoneway	1996
	Arthur E. Douglas	14 North Hill Drive	1994
	Dennis C. Murphy	5 Saunders Road	1995
	Dean W. Westover	6 Westover Drive	1994
Insurance Safety Committee	Theodora Alexander	Fire & Police Depts.	indef.
	Donna M. Connor	Public Works Dept.	indef.
	Jane Ma	School Department	indef.
	Linda A. Sergi	Selectmen's Department	indef.
Ipswich River Water District	John B. Rodgers	191 Essex Street	1994
L.I.F.E. Inc.	H. Joseph Maney	5 Wymon Way	1994
	John E. Redman	8 Windsor Road	1995
	Janet E. Ricci	2 Heritage Lane	1996
Lock-Up Keeper	Paul N. Romano	Chief, Police Department	1994
Memorial Day Parade Committee	Anthony L. Grasso	1112 Ross Drive	1995
	Neil F. Restani	15 Hart Road	1996
Personnel Board	Jacob D. Adelson	9 Yorkshire Drive	1996
	Joseph W. Jennings, Chrm.	25 Huckleberry Road	1995
	Kenneth R. MacNulty	40 Merrow Road	1994
	Timothy J. Morrison	17 Grey Lane	1994
	Gregory Washington	726 Summer Street	1996
Plumbing Inspector	Forrest W. Howard	405 Essex Village	Civil Service
Assistant Plumbing Inspector	Martin S. Katz	4 Roundy Road	1994
Police Chief	Paul N. Romano	172 Locksley Road	Civil Service
Police - Special Officers	Denis Bourque	123 Locksley Road	1994
	Albert J. Caproni	North Reading	1994
	Edward G. Cleary	Peabody	1994
Public Works Director	Allen B. Caproni	North Reading	indef.
Assistant Director Public Works	Leonard L. Lilley, Jr.	23 Parsons Avenue	indef.
Reading Municipal Light			
Advisory Board	Roger H. Gerry	120 Essex Street	indef.
Recreation Commission	Fred J. Boling Jr.	24 Tophet Road	1994
	Barbara Ellen Cohen	86 Oakridge Terrace	1995
	Edward Gerry	8 Huckleberry Road East	1995
	Geoffrey Tolmei	9 Saunders Road	1996



	Frank R. Haskell	916 Main Street	1994
	Joseph T. O'Connell, Chrm.	976 Summer Street	1995
	Kathleen A. White	658 Main Street	1996
Board of Registrars	Carol A. Bibbo-Cashman	544 Salem Street	indef.
	Colleen Donegan	49 Mansfield Road	1996
	Dorsey A. Holappa, Chrm.	9 Hart Road	1995
	Barbara S. Rodgers	191 Essex Street	1994
Sealer/Weights & Measurers	Edward J. Michaliski	Revere	Civil Service
Septage Committee	Brian D. Buckley	7 Carpenter Road	indef.
	Allen B. Caproni	Director, Public Works	indef.
	John A. Glennon, Alt.	40 Homestead Road	indef.
	Richard A. Mottolo, Chrm.	8 Spearfields Lane	indef.
	Mayer R. Mintz, M.D.	22 Heritage Lane	indef.
	John A. Roberts	463 Lowell Street	indef.
Solid Waste Committee	Arthur J. Bourque, III	40 Chatham Way	indef.
	Bernard L. Caniff	18 Huntingdon Road	indef.
	Allen B. Caproni	Director, Public Works	indef.
	Theodore C. Regnante	15 Pocohantas Way	indef.
	Steven T. Richard	85 Beaver Ave.	indef.
	John A. Roberts	463 Lowell Street	indef.
	A. Peter Watson	43 Perry Ave.	indef.
	Ronald A. Wysocki	19 Fernway	indef.
Street Lighting Engineer	John A. Roberts	463 Lowell Street	indef.
Tax Collector	Karen B. McGarrahan	28 Bancroft Street	1994
Town Report Committee	Edna M. Ashton, Chrm.	11 East Huckleberry	1994
	Geraldine R. Fraser	58 Grove Street	1994
Treasurer	Christine O'Sullivan	North Reading	1994
Pretax Plan Administrator	Christine O'Sullivan	North Reading	1994
Veterans Service Agent	Neil F. Restani	15 Hart Road	1994
Local Water Resources			
Management Official	Kenneth H. Burnham	23 Carter Road	indef.
Weigher & Measurer of Motor			
Vehicles & Trailers	John A. McGonnell, Sgt.	162 Essex Street	1994
Wire Inspector	Steven W. Furey	80 Canterbury Road	1994



*Trees planted along Moulton Drive by Townscape and the Lynnfield DPW created a natural sound barrier of 30 white pine trees between the residential area and Route 128. The Moulton Drive experiment is one of the many successes achieved by Townscape. (Joe Hakey Photo)*





Arthur J. Bourque, III



Kathleen E. Caron, Chairman



David W. Drislane

## BOARD OF SELECTMEN

As Chairman of the Lynnfield Board of Selectmen, it is my responsibility to provide an accounting on the state of the Town over the past year. Crafting and managing a 17 million dollar budget is a continuous challenge given the fiscal restraints faced by the town. Since the enactment of Proposition 2 1/2 the cities and towns of Massachusetts have struggled to maintain the services which all citizens have come to expect. In Lynnfield this has been accomplished through the cooperation of various Town Boards, both elected and appointed, the Town employees under the direction of the Executive Assistant, H. Joseph Maney, my colleagues, David W. Drislane and Arthur J. Bourque, III, and of course, the residents of the Town.

We can all take pride in the near completion of a Capital Improvements Program. It is important to keep up the physical plant needs and infrastructure of the Town. We can take pride in the acquisition of Economic and Community Development Grants which supplement our computerization and consultant needs.

We have made improvements in our recycling programs, and have more planned, including a look at the regionalization of composting. We have funded the Dare Program in cooperation with our Police and

School Departments. Lynnfield is committed to the educational needs of the children, their teachers, and principals. Under the Educational Reform legislation, Lynnfield will commit to excellence in education while demanding accountability within the appropriated budget. The creation of Pioneer Playground at Jordan Park is a tribute to the volunteer spirit of some of our younger residents. The formation of a museum in South Lynnfield this Fall is thanks to the efforts of all who care about our heritage. We have complied with all state and federal mandates despite the reduction in state aid and the general economic recession. We have formed a Cable Advisory Commission to monitor cable service. We are nearing completion of an energy study designed to control energy costs for our municipal buildings, the positive savings to be realized in the 1995 budget. We are represented on the Executive Committee of the Essex County Advisory Board, the Essex County Selectmen's Association, and the Massachusetts Municipal Association. It is through cooperation with these governmental entities that progress will be made.

There is true day to day commitment from the Lynnfield Board of Selectmen in an effort to be accountable, available, visionary, fair and faithful to the Town's needs. It has been an honor to serve the Town as Chairman of the Lynnfield Board of Selectmen during this past year.

Kathleen E. Caron, Chairman  
Arthur J. Bourque, III, Selectman  
David W. Drislane, Selectman



## POLICE DEPARTMENT

The Police Department, while continuing to suffer the same budget restrictions that have affected all Town Departments, has been able to begin some important new operations and locate funds that will allow for the entry into the age of computerization. I would like to emphasize that hard work and a spirit of cooperation by all Department employees was instrumental in making the year a success in spite of continuing to operate below full strength.

The Department's DARE (Drug Abuse Resistance Education) Officer, Sergeant Vincent J. Macchia, Jr., began the Town's first DARE program classes at the Middle School and the Assumption School, teaching the DARE principles to all 6th grade students at the two schools. The seventeen week classes were a success, with assistance from the School Department and several private benefactors, the 187 students received their diplomas and DARE T-shirts. The Department has applied for a State grant that will allow us to continue and expand the DARE program in the Schools.

During 1993, the Department applied for and received a \$36,719 grant from the State Committee on Criminal Justice which, with a 25% local funding match, will purchase computer hardware and software that will combine Police and Fire Department record keeping, Computer Assisted Dispatch and an interface for the enhanced 9-1-1 system that we expect to be installed within the next two years.

Sergeant Edward G. Cleary retired after 32 years of service. Sgt. Cleary was the Department's firearms instructor, training coordinator and Uniform Crime Report coordinator. Officer Vincent J. Macchia Jr. was promoted by the Board of Selectmen to Sergeant to replace Sergeant Cleary.

All Department Emergency Medical Technicians were trained and certified in the use of the Semi-Automatic External Defibrillator during 1993. Two defibrillators, one purchased by the Town and one donated by the John Hancock Mutual Insurance Company, Property and Casualty Division, were placed into service.

The Department continued to work with New England Telephone to prepare for the Townwide installation of the Enhanced 9-1-1 system. A Public Safety Master Street Guide was completed and accepted by NET and residents received cards with the property tax bills designed to gather information for inclusion into the E-9-1-1 computer relative to persons



*Chief Paul N. Romano*

with special needs or disabilities. This information will only be available to the Town's Public Safety Departments and may only be used to assist in emergency responses.

All of the Department's full-time dispatchers were certified in Emergency Medical Dispatch and were trained and qualified to give pre-arrival treatment instructions in medical aid incidents.

The Department returned to the Town \$50,000 in ambulance fees and \$109,759 in motor vehicle violation/court fines.

On October 27, 1993, Retired Chief of Police Thomas F. Ganley succumbed after a long battle against cancer. Chief Ganley was accorded Department honors during his service with Department members serving as honor guard and pallbearers. Chief Ganley served the Town with honor for over thirty years including sixteen years as Chief of Police.

*Paul N. Romano, Chief*



*Sergeant Edward G. Cleary, Retired*



## ROSTER

### CHIEF OF POLICE

Paul N. Romano

### CAPTAIN

Stephen L. Garland

### SERGEANTS

Paul A. Madden  
Joseph A. Dunn

Edward G. Cleary  
John A. McGonnell

### PATROLMEN

Hartley F. Boudreau  
Gordon F. Pepper  
David T. Donegan  
Charles Peabody  
John E. Conley  
Leonard F. Rothwell

David L. Mayerson  
Vincent J. Macchia, Jr.  
Richard Lamusta  
Mark G. Spencer  
Matthew J. Maglio  
Paul S. Tomich

Margaret M. Cassidy

### SPECIAL OFFICERS

Albert J. Caproni

Edward G. Cleary

Denis Bourque

### SECRETARY

Theodora Alexander

### PUBLIC SAFETY DISPATCHERS

Carol Bibbo-Cashman  
Anne M. Topping

Maura P. O'Brien  
Diane W. Williams

Charlotte M. Peterson

### MATRONS

Carol Bibbo Cashman  
Maura O'Brien

Carol L. Kilroy

### SCHOOL TRAFFIC SUPERVISORS

Doris Gaythwaite  
Charlotte M. Peterson

Carol L. Kilroy  
Anne M. Topping

Caren S. Ells

### TOTAL COMPLAINTS RECEIVED — 8038

Assault & Battery	6
Assault & Battery on a Police Officer	3
Assault & Battery with a dangerous weapon	4
Attempted Armed robbery	1
Breaking & Entering/Daytime	3
Breaking & Entering/Nighttime	3
Capias/Warrant arrests	114
DBRO Assault & Battery Police Officer	1
DBRO disorderly conduct	1
DBRO operating under influence of liquor	2

DBRO operating w/o license	1
DBRO threats to commit murder	1
DBRO using a motor vehicle without authority	1
Disorderly conduct	5
Domestic Assault & Battery	5
Escape/Fugitive	1
Failure to stop for a Police Officer	3
False name to Police Officer	3
Fraudulent motor vehicle claim	1
Indecent Exposure	1
Insane Person	2
Larceny by check	3
Larceny from Banking Institution	1
Larceny of a motor vehicle	2
Larceny over	7
Leaving Scene after personal injury	1
Malicious damage to personal property	6
Open & gross lewdness	1
Operating a motor vehicle so as to endanger	11
Operating a motor vehicle without a license	6
Operating after revocation of license	10
Operating after suspension of license	17
Operating under the influence of a controlled substance	1
Operating under the influence of alcoholic beverage	25
Other motor vehicle violations	102
Parental kidnapping	1
Parole violation	1
Possession of a controlled substance	3
Possession of a controlled substance with intent to distribute	2
Possession of Dangerous Weapon	2
Receiving stolen motor vehicle	2
Receiving stolen property	1
Stalking	1
Threats	1
Using a motor vehicle without authority	2
Violation of a court order	7

### TOTAL CHARGES FILED BY ARREST AND WARRANTS

378

### OTHER ACTIVITIES

Accidents	456
Ambulance Cases	217
Auto Thefts	51
Breaks and Attempts	62
Burglar Alarms Answered	681
Court Appearances	358
Fire Alarms Answered	215
Persons Taken into Protective Custody	55

### FIRE DEPARTMENT

The Fire Department continues to provide a very cost effective service to the Town while maintaining a high level of readiness and training. As other communities in the Commonwealth continue to struggle with budget problems, we see more and more municipal representatives visiting to tour our operation.

The Department participated in the successful



prosecution of a local resident charged with arson of a dwelling house. The Department's Arson Investigator, Firefighter Robert J. Henderson, and Officer Gordon F. Pepper worked many hours with the Essex County District Attorney's Office preparing the case for prosecution. The court ordered the Defendant to make restitution to the Department for all costs incurred in fighting the fire and for injuries suffered by a firefighter, an amount in excess of five thousand dollars. The Defendant was also convicted of the felony crime: Causing injury to a firefighter in an arson fire.

All of the Department's Emergency Medical Technicians were trained and certified in the use of the semi-automatic external defibrillator. A defibrillator was donated to the Town by the John Hancock Mutual Insurance Company, Property and Casualty Division, in appreciation of the Department's assistance in arson investigations.

The month of July sorely taxed the resources of Essex County as drought conditions and high temperatures combined to cause extensive wildfires throughout the county. Our Department, as a member of the Beverly Control Mutual Aid District, assisted many communities during July while luckily remaining free of major wildfires during the crisis period.

Call Firefighter John A. McGonnell retired from the Department after 29 years of service.

The Department placed a newly acquired 1250GPM Class A Rescue/Pumper into service during 1993. The engine, a 1976, was completely refurbished and brought to modern standards at a total cost to the Town of \$125,000. To purchase a new engine of identical specifications would cost in the vicinity of \$275,000.

The Department continued a comprehensive training program in both firefighting topics and emergency medical services.

I would like to thank all Department members for their dedication to duty and their service to the community.

Paul N. Romano, Chief of Department

FIRES		EMERGENCIES	
Mutual Aid	43	Medical Aids	174
Vehicle Fires	33	Water Problem	94
Burning Complaints	28	Faulty Alarms	77
Brush Fires	27	Auto Accidents	63
Stove Fires	25	Accidental	42
Smoke Investigations	16	Lock Outs	24
Outside Fires	13	Investigations	13
Arcing Wires	12	Wires Down	12
Electrical Fires	10	Broken Water Pipes	10
Inside Fires	6	False Alarms	10
Lightening Strikes	5	Line Boxes	7

Oil Burner Fires	4	Gas Odors	6
Appliance Fires	4	Assist Occupant	5
Chimney Fires	3	Tree Down in Road	4
Kitchen Fires	3	Flammable Liquid Spills	4
Gas Grill Fire	2	Gas Leaks	4
Smoke in Building	2	Lock In	3
Building Fires	2	Assist Police	3
Pole Fire	1	Faulty Sprinkler	2
Odor of Smoke	1	Animal Rescue	1
Grease Fire	1	Steam for Smoke	1
Dump Fire	1	Elevator Rescue	1
		Ammonia Leak	1
		Haz Mat	1
		Incident Rescue	
		Alarm Trouble	1

**TOTAL FIRES: 242 TOTAL EMERGS: 563**

#### COMPARISON WITH OTHER YEARS:

YEAR	FIRES	EMERGS.	TOTAL
1993	242	563	805
1992	234	524	758
1991	247	503	750
1990	293	492	785
1989	273	532	805
1988	342	532	874
1987	299	731	1030

Still Alarms	589
Box Alarms	216
<b>Total Alarms</b>	<b>805</b>

#### INSPECTIONS PERFORMED

200 Home Fire Alarm Inspections
117 Oil Burner Inspections
130 Fire Prevention
37 Tank Inspections
25 Miscellaneous
3 Tank Truck Inspections

#### PERMITS ISSUED

1044 Burning Permits
147 Fire Alarm Certs.
78 Oil Burner Permits
42 Dumpster Permits
37 Tank Removal Permits
6 Sprinkler Plans
4 Blasting Permits
3 Tank Truck Permits
2 Gas Station Permits
1 Gunpowder Permit

**512 Total Inspections**

**1362 Total Permits**

#### OFFICE OF EMERGENCY MANAGEMENT (CIVIL DEFENSE)

The Town's Civil Defense Department should more appropriately be referred to as the Office of Emergency Management. The role of preparing for broad scale defense has been greatly reduced, but the Emergency Management Agency (formerly Civil Defense) under Director David A. Rodham, has focused on assisting communities in preparing for and



coping with broad scale emergencies. Your Director has participated in several training programs during 1993 that were provided by the Commonwealth at no charge to the Town.

During 1993, the return to the Town of just over \$70,000 in assistance for the December 1992 blizzard was coordinated through this office. DPW employees, Fire Department and Police Department employees all labored for many hours completing mountains of paperwork and multiple site visits by Federal Inspectors required by FEMA (Federal Emergency Management Agency) for successful reimbursement of costs incurred. The bulk of the reimbursement, some \$59,000, was to repay DPW expenses related to snow removal and damages caused by the great number of trees downed during the storm. My thanks to all involved for their work.

Paul N. Romano, Director



## TOWN CLERK

The recording of Vital Statistics (births, deaths and marriages) is of primary importance to this office. This task is accomplished daily by proofreading all of the incoming documents. Upon completion of this, we issue each document a record number. Once a month a report is sent to the state.

Census information is recorded in this office. This is obtained by the return of a form sent out annually to residents.

The report includes each person living at the same address. This census generates our voting list and the annual population count for the town.

Dog licenses are sold in the Town Clerk's office. The owner must show a copy of the rabies certificate and a copy of the spaying certificate. There were 565 dogs licensed in 1993.

Fishing, hunting, and trapping licenses are also sold in our office. In accordance with recently enacted legislation, every resident is required to purchase a Wildlands stamp. This is an added fee which is used

for the preservation of our wildlife.

Marriage licenses can also be obtained from this office. A person must file their intentions within thirty days of having their blood work done. The license is then good for sixty days.

## 1993 Vital Statistics Recorded

Births	108
Deaths	73
Marriages	68

Carol A. Bibbo-Cashman  
Town Clerk

## BOARD OF REGISTRARS

The year 1993 was a busy year for the Board of Registrars. This was the first time that the Town of Lynnfield had a recall petition circulated for four members of the School Committee. Three members reached the 20% needed for their names to be placed on the ballot. Following the regulations of our Town Charter, the Recall Election was scheduled for January 10, 1994.

Registration of Voters, Annual Town Census, issuance of voter lists and preparing for the street lists are some of the responsibilities of the Registrars.

All residents 18 years of age or older are encouraged to register to vote. For High School students there is registration at the High School. Registration at the Town Hall is Monday through Thursday between 8:00 a.m. - 4:30 p.m. Friday between 8:00 a.m. - 1:00 p.m., and evening hours on Mondays between 6:30 p.m. - 8:30 p.m. You must be a registered voter to attend Town Meeting. Special registration sessions for Elections and Town Meetings are listed in the local newspapers.

Carol A. Bibbo-Cashman  
Colleen Donegan  
Dorsey Holappa, Chairman  
Barbara Rodgers

## BOARD OF ASSESSORS

Total Amount to be Raised	\$ 16,969,150.56
Total Estimated Receipts and Revenue from Other Sources	- 4,116,694.00

Net Amount to be Raised by Taxation	\$ 12,852,456.00
Real Property Valuation	\$927,636,385.00
Personal Property Valuation	9,131,585.00
Total Assessed Real Estate and Personal Property Valuation	\$936,767,970.00

## FISCAL 1993 TAX RATE: \$13.72

Real Estate Property Tax	\$ 12,727,171.20
Personal Property Tax	125,285.35
Total Taxes Levied on Property	\$ 12,852,456.55



**ABATEMENTS ISSUED IN FY '93**

Fiscal 1993 Exemptions on Real Estate	\$116,335.08
Fiscal 1993 Real Estate Abatements	105,664.99
Fiscal 1992 in 1993 Real Estate Abatements	27,953.41
Fiscal 1991 in 1993 Real Estate Abatements	2,246.01
Fiscal 1990 in 1993 Real Estate Abatements	11,756.98
Fiscal 1993 Personal Property Abatements	3,264.24
Fiscal 1992 in 1993 Personal Property Abatements	879.05
Fiscal 1974, 75, 76, 77, 78, 79, in 1993	
Personal Property	2,986.18
Fiscal 1980, 81, 84, 85, 86, 87, 88 in 1993	
Personal Property	<u>19,765.81</u>
Total	\$290,851.75

**LYNNFIELD WATER DISTRICT**

Total Amount Raised	\$540,826.00
Total Estimated Receipts and Revenue	
from Other Sources	<u>290,510.00</u>
Net Amount to be Raised by Taxation	250,316.00
Real Property Valuation	\$308,146,095.00
Personal Property Valuation	<u>4,749,405.00</u>
Total Assessed Real Estate and	
Personal Property Valuation	\$312,895,500.00

**FISCAL 1993 TAX RATE: .80**

Real Estate Property Tax	\$246,516.88
Personal Property Tax	<u>3,799.53</u>
Total Taxes Levied on Property	\$250,316.41

**ABATEMENTS ISSUED IN FY '93**

Fiscal 1993 Real Estate	\$3,966.99
Fiscal 1992 in 1993	943.22
Fiscal 1993 Personal Property	159.94
Fiscal 1992 in 1993 Personal Property	52.19
Fiscal 1978, 79, 80, 81, 84, 85, 86, 87	
in 1993 Personal Property	<u>625.22</u>
Total	\$5,747.56

**LYNNFIELD CENTER WATER DISTRICT**

Total Amount to be Raised	\$713,445.00
Total Estimated Receipts and Revenue	
from Other Sources	385,265.00
Net Amount to be Raised by Taxation	328,180.00
Real Property Valuation	\$603,566,640.00
Personal Property Valuation	<u>4,173,200.00</u>
Total Assessed Real Estate and	
Personal Property Valuation	\$607,739,840.00

**FISCAL 1993 TAX RATE: .54**

Real Estate Property Tax	325,925.00
Personal Property Tax	<u>2,253.53</u>
Total Taxes Levied on Property	\$328,178.53

**ABATEMENTS ISSUED IN FY '93**

Fiscal 1993 Real Estate	1,480.78
Fiscal 1993 Personal Property	128.20
Fiscal 1978, 79, 81, 85, 86 in 1993	
Personal Property	9.69
Fiscal 1992 in 1993 Real Estate	18.01
Fiscal 1991 in 1993 Real Estate	<u>27.60</u>
Total	\$1,664.28

**MOTOR VEHICLE EXCISE COMMITMENTS**

Levy of 1993 in 1993	\$907,324.36
Levy of 1992 in 1993	28,190.93
Levy of 1991 in 1993	233.75
Levy of 1990 in 1993	672.71
Levy of 1988 in 1993	<u>228.13</u>
Total	\$936,649.88

**MOTOR VEHICLE EXCISE ABATEMENTS**

Levy of 1993 in 1993	28,118.60
Levy of 1992 in 1993	5,949.33
Levy of 1991 in 1993	923.65
Levy of 1990 in 1993	995.25
Levy of 1989 in 1993	227.50
Levy of 1987 in 1993	27.50
Levy of 1984 in 1993	4,327.21
Levy of 1983 in 1993	2,499.02
Levy of 1982 in 1993	<u>2,221.12</u>
Total	\$45,289.18

The tax rate for Fiscal Year 1994 was certified on December 2, 1993. The new rate of \$14.45 is an increase of \$0.73 over the Fiscal Year 1993 rate of \$13.72.

Peter Pesa, Chairman  
Gaetano Festa, Member  
Leo M. Flynn, Member

**LAW DEPARTMENT**

Shrinking financial resources have become a way of life for municipalities rather than an aberration as hoped in the seventies. Unfortunately, the litigiousness of our society continues to intensify. The result is an ever more difficult need to do more with less and to make harder choices.

Therefore we have recently declined to actively participate in the defense of decisions of the Board of Appeals and the Planning Board when aggrieved parties seek judicial review of the same, except when the Town has a clearly identifiable interest therein. This practice places the burden and expense of defending the decisions on the landowner whose financial interest is served by the decision and limiting our involvement to monitoring the progress of the litigation. The result is to substantially diminish or eliminate our participation in several suits yearly thereby saving the Town significant expense.

However, the biggest saving continues to result from the cooperation of Town Boards by conferring with us prior to taking any action which is in any way unusual or deemed likely to precipitate litigation. In addition, Mr. Maney, as Executive Assistant to the Selectmen, acts both as a check on departments' actions without prior consultation with us and also saves us time by obtaining and organizing sufficient facts relevant to each situation concerning which our opinion or action is requested. This enables us to work in a more cost-effective manner.

We look forward to continuing our relationship with the Town from which we derive so much pleasure.

Att. S. Peter Gorshel Town Counsel  
Att. Donna B. Gorshel,  
Assistant Town Counsel





## PUBLIC WORKS DEPARTMENT

Public Works had another banner year, with the winter of 92-93 the dominant topic. The first snow fell November 16 which led to the "great Northeaster of '92 on December 11-13. Heavy snows, 18 inches of snow, and high winds, up to 78 m.p.h. were the highlights of this storm. It then proceeded to snow every week for the remainder of the winter, with snow on the ground for 110 days or more. The final blows of winter were on March 13-14, when we were hit with the blizzard of "93" followed up by another 12" of wind driven snow on March 24. By winters ends, beleaguered men and equipment had done an exceptional job of handling 110+ inches of snow for the worst winter on record. It turned out to be quite an inaugural for our new loader and wing plow. I feel a four foot dual stage blower is our next addition, sidewalks were tough to do and we do some 16 miles of them.

The severity of winter got spring off to a late start, but again all personnel shifted gears for cleanup, athletics, roadwork, and schools. Athletics have current facilities bulging at the seams in all sports with youth soccer showing the highest numbers. The rate at which youth participation in all sports has grown, additional facilities will be needed in the future to better serve the community.

Road construction went extremely well with another leg of Upper Main Street, Sagamore to Friendship Lane, being the major undertaking. Drainage, widening, curbing, sidewalks, etc. were all part of the work performed totally in house with our own personnel and equipment.

The expansion of Forest Hill Cemetery is progressing quite well with some 20,000 cubic yards of composted materials creating the new burial areas. The roadways are being roughed in and drainage will be in place next year. This is still another major in house project being carried out by Public Works Personnel.

Municipal Buildings received their usual maintenance with heating systems taking the bulk of the effort. The library and South Hall will receive new burners and or boilers next year. The library roof got another section done, one a year until completion. The installation of an energy management system with upgrades in all areas will be a must in up coming years.

The school buildings receive the bulk of attention, while they have come a long way from the sad state they were in, it is almost insurmountable in what has yet to be done. Vandalism, heating, plumbing, electrical, and roofing are at the top of the list of things that are just on going. The buildings on a daily basis are excellently well maintained by our staff, especially if one realizes the amount of use and abuse they receive day, night, weekdays, and weekends. In subsequent years, energy management will step to the forefront. We have everything working, now we have to systematically control it. Heat and light in all buildings, once regulated, should allow the town to realize future savings, with pay back in these areas.

The final area that can't be forgotten is a tip of the hat to Townscape, the organization that runs the yearly Geraniumfest and uses the proceeds to purchase trees for us to plant. this group, in their short period of existence, has done much to maintain and preserve the well treed integrity which makes Lynnfield the esthetically pleasing community that it is.

Overall, it has been another productive year in Public Works and Facilities. The town wide cooperation from both the public sector and the administration has been outstanding, and is a major factor in the continued success of our operation.

Alan B. Caproni, Director

### 1993 TOTAL PERMITS ISSUED (GAS)

Total Permits Issued:	146 Permits
New Homes	23 Permits
Commercial	7 Permits
New Additions	14 Permits
Replacements	60 Permits
Renovations	42 Permits

### 1993 TOTAL PERMITS ISSUED (PLUMBING)

Total Permits Issued:	116 Permits
New Homes	14 Permits
Commercial	8 Permits
Boilers & Furnaces	38 Permits
Replacement of Existing Equipment	28 Permits
Installation of New Equipment	28 Permits

Martin Katz



## DIVISION OF ZONING, ENFORCEMENT & INSPECTION

The Building Department issued 206 building permits in 1993 as follows:

Purpose	# of Permits	Estimated Cost	Permit Fees
Dwellings	19	\$2,668,000.00	\$21,783.00
Additions/ Alterations	107	1,227,036.00	12,282.00
Commercials- Additions/ Alters	8	104,895.00	988.00
Pools	10	91,100.00	978.00
Wood Stoves	6	3,450.00	150.00
Roofing	19	72,993.00	1,072.00
Siding	12	54,059.00	704.00
Accessory Buildings	16	28,500.00	511.00
Demolitions	5	10,000.00	189.00
Signs	4	6,550.00	132.00
<b>TOTAL</b>	<b>206</b>	<b>\$4,266,583.00</b>	<b>\$38,789.00</b>

Month	# of Permits	Estimated Cost	Permit Fees
January	7	\$164,100.00	\$1,487.00
February	9	152,716.00	1,433.00
March	12	237,500.00	2,172.00
April	16	773,980.00	6,563.00
May	14	184,500.00	1,790.00
June	26	232,875.00	2,371.00
July	22	369,416.00	3,484.00
August	14	262,500.00	2,410.00
September	28	336,346.00	3,399.00
October	18	661,435.00	5,653.00
November	25	521,558.00	4,841.00
December	15	369,657.00	3,186.00
	<b>206</b>	<b>\$4,266,583.00</b>	<b>\$38,789.00</b>

Wilfred C. Rogers, Director  
Zoning, Enforcement & Inspector

### ELECTRICAL INSPECTOR (WIRING INSPECTOR):

Total Permits Issued for 1993 — 275

#### Permit Categories

New Homes	24
Service Upgrades	46
Swimming Pools	12
Temporary Service	4
Addition/Renovation	78
Alarm System	22
Service Upgrade with Addition/Renovation	26
Miscellaneous Repairs/Installations	63

Steven A. Furey

## BOARD OF APPEALS

The Board of Appeals acts under the zoning bylaws on requests for variances, special permits or site plan approval. The Board currently meets in the Public Hearing Room of the Town Hall on the first Tuesday of each month to act on all cases submitted four weeks or more prior to the hearing date.

The Board acted on twenty-one (21) cases in 1993, disposing of them as follows:

Granted	15
Granted w/conditions	3
Withdrawn w/o prejudice	3
Denied	0
Denied w/ prejudice	0
Pending	0

The procedural rules and all decisions of the Board are a matter of public record on file with the Town Clerk. Any person aggrieved by a decision of the Board is entitled to appeal to the Superior Court within twenty (20) days of the filing of the decision.

Ronald A. Wysocki, Chairman  
John C. Smith, Member  
John B. Rodgers, Member  
Irving E. Kane, Alternative  
John S. Legasey, Member

## PLANNING BOARD

The Planning Board is responsible for the administration of the State Subdivision Control Law in Lynnfield and for the enforcement of Rules and Regulations adopted by the Board to govern the features of any new subdivision.

During 1993 the Board signed a plan, submitted in 1991 and approved in 1992, creating two new lots. Four previously approved subdivisions are under construction.

The Board is responsible for reviewing plans, proposing changes in lot lines for individual parcels and lots assuring the changes do not constitute the creation of a subdivision. Two plans filed for "Approval Not Required Under the Subdivision Control Law" were approved. Two requests, one to modify and approved "ANR" plan the other to amend an "ANR" document were approved.

Thirteen site plans were submitted to the Board of Appeals for approval. As required by Town Bylaw, the Planning Board reviewed the plans and made recommendations to the Board of Appeals.

The Planning Board supported articles at the April Town Meeting to accept as public ways Alexandra Road and Cranberry Lane and two amendments to the Town Bylaw Chapter 9, Consultant Fees. All four arti-



cles were approved. The Planning Board supported articles at the October Town Meeting to transfer land from the School Department to the Board of Selectmen and to amend the Zoning Bylaws by creating a Groundwater Protection District. Both articles were approved. The Board recommended and Town Meeting voted the indefinite postponement of the article to accept as a public way Fall Way.

Donald G. Harriss, Chairman  
John H. Fullerton,  
Vice Chairman  
Albert R. Stanzione, Clerk  
Alan K. Dresios, Member  
John A. Roberts, Member

## HISTORICAL COMMISSION

In 1993 the Historical Commission welcomed a new member, Patrick Sullivan. Mr. Sullivan has an avid interest in Lynnfield's history and will make a vital member to the Commission.

Beatrice E. Dalton resigned from the Commission after 10 years of active work. Her input has been invaluable, and we thank her for all she has done.

The Historical Commission has been working with the Historical Society in obtaining the South Lynnfield library building for use as a Resource Center and Museum. Things are coming along slowly, and the results will be great for Lynnfield.

The following historical plaques have been made and installed at the following locations:

562 Main Street — "Built by William A. Whittredge - Circa 1850 - Lynnfield Historical Commission."

574 Main Street — "Parsonage - Center Congregational Church - 1839-1957 - Lynnfield Historical Commission"

The meetings of the Commission are open to the public. Anyone who has an interest in the town's history or has a historical tale or information to offer is welcome to attend.

Barbara A. Drozek, Chairman  
Edith M. Richards, Secretary  
Edith W. Medland  
Elizabeth I. Morris  
John C. Schneider  
Patrick Sullivan  
Helen N. Sparks

## PERSONNEL BOARD

The Personnel Board serves in an advisory capacity to the Board of Selectmen in all personnel related matters. These responsibilities include contract negotiations with multiple municipal unions, grievance

review, classification studies and review of all salary rates and classification changes for union or non-union employee or position. The Board develops a salary and rate schedule for the Town and makes recommendations for any changes which it deems necessary to maintain a pay scale representing satisfactory and proper remuneration for work performed. The Board also works with all department heads and the Selectmen to develop appropriate Personnel Policies and Procedures for all Town employees. The Personnel Board does not have statutory jurisdiction over the School Department.

In addition, the Personnel Board meets jointly with the Board of Selectmen to review the financial effects of the recommendations of the Personnel Board.

Joseph W. Jennings, III,  
Chairman  
Timothy J. Morrison,  
Vice Chairman  
Jacob D. Adelson  
Kenneth R. MacNulty  
Gregory Washington  
Valerie F. Williams, Clerk

## FINANCE COMMITTEE

This was an unusual year for the Town's budgets, both current and projected. The School Department incurred an unprecedented budgetary overrun, initially estimated eight days before the close of the fiscal year to be about \$230,000 and finally determined to be about half that amount. A serious result of this tardily-identified shortage, greatly beyond the capacity of the Finance Committee's Reserve Fund, was that many valid bills went unpaid until the October Town Meeting, resulting in the loss of several thousand dollars in prompt-payment discounts and unfairly burdening our suppliers. The Town Meeting authorized payment of the overdue bills from the Fiscal Year 1994 school appropriation.

The lateness of the state legislature in completing action on the Education Reform Bill and on the Fiscal Year 1994 Budget resulted, for the first time, in the Town Meeting's inability to complete its budget actions until the October session. Since the state aid to be received was in question by several hundred thousand dollars in April, completion of the school appropriation and of the free-cash appropriation was postponed until October. This delay, which seems likely to become a fixture of our budget practice, makes it difficult for the School Department to plan its spending for the year.

Aside from the School Department overrun, the town departments, through careful management, finished Fiscal Year 1993 with a surplus of over \$103,000. This surplus helped restore our free cash to the \$719,003 that remains after the use of \$362,613 to balance the Fiscal Year 1994 budget; much of the remainder will be needed for the Fiscal Year 1995 budget.



The Finance Committee thanks the committee chairmen and department heads for their cooperation and understanding in helping us complete our budget reviews during the busy winter period of January and February. Without their help, we could not meet the necessary schedule in preparing our recommendations to Town Meeting.

During this year the Finance Committee lost four valuable members. Gayle G. Richardson and Past Chairman Philip M. Buchek, both long-time members, did not seek re-appointment. Don W. Cox, elected to the School Committee, resigned; and Mark Donovan resigned because of demands of his business. The committee welcomed as new members Arthur E. Douglas, Mary E. McLemore, John J. Moynihan, and Mary A. Taschner.

- |                          |                   |
|--------------------------|-------------------|
| Donald J. Gray, Chairman | Mary E. McLemore  |
| John J. Greeley,         | Barry F. Morrison |
| Vice-Chairman            | John J. Moynihan  |
| Robert L. Ashton         | Walter P. Nugent  |
| Robert F. Buckley        | G. Francis Rizzo  |
| Lori DeCosta, Secretary  | Mary A. Taschner  |
| Arthur E. Douglas        |                   |

### BUDGET COMMITTEE

The Budget Committee of the Town of Lynnfield is an Ad Hoc Committee appointed annually by the Board of Selectmen for the purpose of making an early evaluation of the coming year's budget prospects, based on available hard data and considered estimates of those factors that govern the Town's budget.

Some years ago it was felt that the establishment of such a Committee, to include representatives of all major departments and other key financial committees or departments of the Town, as the initial step in budget process, would encourage team work and improve the moral of those people who play a key role in the preparation of a fair and comprehensive budget to be presented to the Town Meeting.

Thus, the Budget Committee is made up of: a member of the Board of Selectman (Acting as Chairman), the Library Trustees, the Board of Assessors, the Planning Board, School Committee; two members of the Finance Committee; the Executive Assistant, the Town Accountant, the Police & Fire Chief, and Director of Public Works.

The Committee meets in the fall of the year, usually late October or early November and after deliberation submits a recommendation to the Board of Selectmen and Finance Committee that can then be used as the basis for the guidelines that are included in the Selectmen's requests for Budget Proposals from all Town Departments and Committees, and the Finance Committee's recommendations thereon.

Accordingly the Budget committee met on November 3, 1993 and after due discussion and deliberation voted unanimously to recommend a 3% increase in the Operating Budget of the Town for FY 1995.

Respectfully submitted,  
David W. Drislane, Chairman  
(Selectman)

### BOARD OF HEALTH

The Board concerns itself with all matters of health affecting the Town and its inhabitants. These matters include installation and repair of septic systems as well as the licensing of restaurants, domestic animals, masseurs, health clubs, septic system installers and pumpers of septic systems.

The Board of Health regrets the resignation of Mr. Robert Rimbach and would like to thank him for his long service to the Town. We appointed James J. Nugent, Jr. to replace Mr. Rimbach as Food Inspector.

The Board of Health regretfully accepted Public Health Nurse Margaret Shenkel's resignation. Denise R. Pienta, R.N. was appointed as Public Health Nurse and will administer several of its programs, including the procurement and distribution of vaccine, the annual clinic for administration of influenza and pneumococcal vaccines and the follow-up of reportable communicable diseases. In the future, programs for health education will also be implemented.

Communicable Diseases reported during 1993 is as follows:

Diseases	No. of Cases
Chicken Pox	2
Bacterial/Parasitic Gastroenteritis	9
Neisseria Meningitis	1
Cat Bites	1
Dog Bites	2
Donkey Bites	1

Immunizations Distributed to Local Physicians/Health Agencies:

Types	Doses
Hepatitis B	339
DT	10
DTP	555
HIB	420
MMR	270
Polio	650
Td	150

692 people immunized with influenza vaccine and 32 people immunized with pneumococcal vaccine.



## Animal Permits Issued

Horses	3	Rabbits	3
Poultry	4	Geese	2
Goats	2	Sheep	3
Donkey	1		

Alan J. Schactman, Co-Chairman  
Robert St. Sauveur, Co-Chairman  
Dr. Richard Peinert, M.D.  
Edward P. Sirois, M.D., Health Officer  
Denise Pienta, R.N.  
Dale Hoban, Secretary

## DOG OFFICER

Another year has past and 1993 was a busy one! The Dog Officer was provided with an old police cruiser which is now marked "Animal Control". It is equipped with emergency lights enabling the Dog Officer to pick up dead or injured animals safely.

In August, the Town had its first reported case of rabies in a raccoon. The following is a list of complaints and/or calls received and responded to:

26 barking dogs  
4 dog bites  
5 dead dogs  
62 lost dogs  
15 dead cats  
25 lost cats  
8 injured cats and dogs  
2 strays  
201 wildlife calls ranging from raccoons, fox, coyote, deer, to squirrels and bats.  
266 miscellaneous

Jon A. Procurot, Dog Officer  
Jean M. Procurot, Assistant  
Dog Officer

## CABLE ADVISORY COMMITTEE

In July the Board of Selectmen formed a Cable Advisory Committee to monitor cable service in the Town. The following people were appointed to serve one Cable Advisory Committee: Richard E. Antalík, Michael Carakatsane, Fred E. Carroll, Suley Man D. Celimli, Sheila Craffey, Bernard R. Sacks and James W. Kearns, a teacher at the high school.

The Committee met in early September and elected the following officers: Chairman, Frederick E. Carroll; Vice Chairman, Richard E. Antalík; and Clerk, Michael Carakatsane. They discussed the current rates, complaints, and services provided by Cablevision and the fact that the contract with Cablevision will expire in June, 1997.

Frederick E. Carroll, Chairman

## VETERANS' SERVICES

During 1993, approximately 116 Veterans and dependents were advised as to their right of benefit. These inquiries are usually by the Commonwealth's Veterans' Services Program. The Lynnfield Office did service all referrals.

As of 31 December 1993 this office has one active case on our program. Two very costly cases have been resolved.

All Veterans' graves and memorials, about 375, were inspected and found to be in excellent condition. For Memorial Day each grave was decorated with an American Flag. Memorial Day Wreaths were placed on the Common War Memorial, the Memorial at Forest Hill and Willow Cemeteries, and the Memorial at Jordan Park.

I wish to thank all Town Departments for their help to the Veterans' Services Program during the 1993 Year.

Neil F. Restani, Veterans' Agent

## MEMORIAL DAY PARADE COMMITTEE

The Memorial Day Parade Committee is in charge of the observance to pay tribute to local men and women who served their country in time of war. A Memorial Day Parade has been held in Lynnfield since 1880.

The Parade was held on May 31, 1993. The first part of the parade assembled at 8:15 a.m. at Our Lady of the Assumption Church Parking lot. After formal ceremonies at the Old South Cemetery and Willow Cemetery, the marchers reformed at 10:00 a.m. at the Middle School Parking Lot. The parade continued with honors at the Common, and Forest Hill Cemetery. Final ceremonies were concluded at the Common and refreshments were served behind the Town Hall to the 125 marchers. Participants of the parade included Grand Marshal, Arthur Rodham, the Board of Selectman, Legion Post 131 members, police and fire personnel, Girl Scout, Brownie, Cub Scout and Boy Scout Troops, the High School Marching Band and High School Cheerleaders, and the Reverend Mark Strickland.

After many, many, years of service on this committee, Richard Weeks and David T. Donegan have resigned. They will be sorely missed, and their hope is that the traditional parade and ceremonies will be carried out in the future to honor our war heroes.

A new member, Tony Grasso was appointed in July, 1993 and there is one other position to be filled.

Richard Weeks, Chairman  
David T. Donegan  
Neil F. Restani  
Anthony L. Grasso  
Memorial Day Parade Committee



## L.I.F.E. INCORPORATED

The Board of Directors of LIFE, Incorporated report that Center Village on Main Street and Essex Village located on Essex Street have both fulfilled the aim to provide housing for Lynnfield residents, past Lynnfield residents, and parents of Lynnfield residents who are sixty years of age or older as an alternative to the maintenance of their former, larger homes.

Both complexes are constantly maintained to remain an asset to the Town of Lynnfield aesthetically and without any aid from the Town financially.

The main office of LIFE, Incorporated is located at 101 Essex Village. For further information on becoming a resident of either complex contact Josephine A. Buchanan, Executive Director, LIFE, Inc.

Board of Directors of LIFE Inc.  
John E. Redman, President  
H. Joseph Maney, Director  
Janet E. Ricci, Director

## LYNNFIELD HOUSING AUTHORITY

The year 1993 was a very active year for the administration of the Lynnfield Housing Authority. In 1992, the State Legislature increased rents to match the federal level of 30% of net monthly income. This meant a 20% increase for tenant of state public housing. All rents had to be redetermined to the higher level which impacts heavily on elderly tenants dependent on Social Security payments only.

The Authority had an unusual number of vacancies in 1993. Most were caused by the aging of the original or early occupants of Colonial Gardens. Seven new tenants were placed, most of these with family connections in Lynnfield. Despite these placements, our resident and non-resident applicant lists remain long, indicating the need for more public housing in the State of Massachusetts.

For the Authority's Board of Commissioners, the year ended sadly with the death on December 15, 1993, of Francis A. Walsh, a long-time member and treasurer of the Board of Commissioners.

John F. MacDonnell, Executive Director

Board of Commissioners

Gary R. Leach, Chairman  
Joan E. Gilchrist, Vice Chairman  
Helen C. Healy, Secretary  
Robert A. Johnson, Jr., Assistant  
Treasurer  
Vacancy

## COUNCIL ON AGING

Under the very able and dedicated efforts of our Senior Center Director, Sally Ross, our Senior Center has continued to offer health care services, social activities, crafts, exercise instructions, daily hot meals program, transportation for medical appointments and special day trips, and other efforts that enhance the quality of life for our senior citizens.

The Outreach Workers grant for this fiscal year was approved in the amount of \$3,849.00, an increase of \$110.00 over prior years.

A second annual appreciation day luncheon was held at the home of Ray and Betty DeAcetis which also celebrated the 20th anniversary of the Council on Aging.

Mary King from the Council on Aging was appointed as the C.O.A. liaison to the Police Department in support of "Elderly Protection Services". Chief Romano met with the Council on Aging to review the details of the program and to also request the Council's involvement and support. This program is sponsored by Attorney General Harshbarger's office.

An At-Large seat from Lynnfield to the Greater Lynn Senior Services Board of Directors has been filled by Jack Clifford.

A Board of Health sponsored flu immunization clinic was held at the Senior Center on October 15, 1993. Six hundred eighty-three flue shots and 33 pneumonia shots were given.

Special programs such as the Hug-A-Bear Program sponsored by the Telephone Pioneers of America have been conducted at the Senior Center one morning per week by volunteers. These bears are distributed by police, fire and hospital departments to traumatized children and to recent victims of the California earthquake.

Over 200 Hug-A-Bears have been made this year by the Senior Center Volunteers.

Having completed all the preliminary work, we will be publishing a monthly senior citizens newsletter beginning April, 1994 with Alberta McMahan as Chairman.

Greater Lynn Senior Services will begin in May, 1994 providing the "T Ride" to physically handicapped people.

The Greater Lynn Senior Services have significantly supported the Council on Aging.

The Council on Aging wishes to thank the Board of Selectman for their continued support of the senior citizens of Lynnfield.

Betty DeAcetis  
Terry Gibbons, Chairman  
Betty J. Hayter  
Mary A. King  
Alberta P. McMahan  
Emilie Plankey  
Lillian G. Ross



## LYNNFIELD CULTURAL COUNCIL

The Lynnfield Cultural Council receives only one funding cycle per year. It was awarded \$2,008.00 in the fall of 1993 to be used for fiscal year 1994 grant applications totalling more than \$7,000.00. The Council approved at the local level 6 local cultural council projects and 3 PASS projects totalling \$2,233.50. The Council will also spend \$100.00 in administration expenses.

The grants that are approved at the local level have been sent to the State for final approval and we should hear of the approval in March of 1994.

Current members of the council are: Noel B. Smith, Chairperson; Ann W. Decker, Treasurer, Beverly B. Parker, Secretary, Bryna Tabasky, Virginia M. Garrett, Kathy L. Randeale, Perry C. Hayden, and Gale Rawding.

## RECREATION COMMISSION

The Recreation Commission, an appointed board, takes pride in offering the citizens of Lynnfield the opportunity to take part in several recreational activities to supplement the programs run by the many worthwhile, independent organizations that exist in town.

Through the years, the Recreation Commission has launched, maintained, and/or passed on many programs to other independent organizations for a variety of reasons. This year, after 12 years of operation, the Recreation Commission voted to transfer the very successful and well established fall soccer program to the Lynnfield Soccer Club. This decision was made to all the fall and spring soccer programs the chance to grow and flourish under the jurisdiction of one board.

With the soccer program handed off in reliable hands, the two major activities sponsored by the Recreation Commission are the Summer Playground Program and the Girls Softball Program. Both these programs are currently under considerable review by the board as we are hoping to make many improvements within our budgetary constraints. Some changes were initiated in the playground program this past summer and it is our intention that more changes will be forthcoming as we continue to upgrade this program.

The Girls Softball Program is under going big changes this year as the Board has opted to totally reorganize and upgrade this program. An informational night was organized for parents interested in improving this program and the turnout was quite successful. Several ideas were brought forth, with safety being a major concern and it was with this in mind that a sub-committee was arranged to implement a totally new program. Look for these changes starting this Spring!

We, the Recreation Commission, would be remiss if we concluded without thanking the many people involved in operating our programs successfully. Hats off to Rob Gonnarn, Tom White, Joe Maney, Jr., Judy Barry

and the many counselors, coaches, referees, umpires, etc. who serve as role models to our children.

Joseph T. O'Connell,  
Chairman  
Fred J. Boling Jr.  
Barbara Ellen Cohen  
Edward F. Geary

Frank R. Haskell  
Geoff Tolmei  
Kathleen A. White  
Louanne Canty, Secretary

## CONSERVATION COMMISSION

The Lynnfield Conservation Commission's (LCC) main role in the Town's government is to enforce the Commonwealth's Wetland Protection Act. The Act sets forth a public review and decision-making process of all activities in the following areas; any bank, any freshwater wetland, any marsh, or any swamp bordering on a creek, a river, a stream, a pond or a lake, land under any of the water bodies listed above and land subject to flooding. Such activities are regulated in order to contribute to the following interests: protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of fisheries and protection of wildlife habitat. Any activity proposed within these areas of the town or within 100 feet which will remove, fill, dredge or alter that area is subject to regulation under the Act and requires the filing of Notice of Intent.

In administering the Act, the LCC held 50 public hearings, reviewed 19 Notices of Intent and 9 Requests for Determination, wrote 14 Orders of Conditions, approved 13 Certificates of Compliance and made over 40 site visits during 1993. The Commission's activities have increased over the past few years due to the complexity of the projects and characteristics of the land being developed. Several proposed projects have required additional time for review due to the diminishing availability of good buildable land. The role of the LCC will remain extremely significant in maintaining the environmental values of the Town.

The Conservation Commission continues to be involved in the dredging of Pillings Pond. Due to the slow economy, the project will take longer to complete than previously anticipated, but will be well worth the wait.

The Department of Public Works continues the use of conservation land for the town's leaf and yard waste composting area. Due to the increasing cost of waste disposal and the banning of leaves and yard wastes from trash pick-up, the composting area aids in the town's recycling efforts.

The LCC welcomes any suggestions on conservation and environmental issues and programs. We need your continued support to retain and protect the environmental integrity of the Town of Lynnfield.

Alan K. Dresios, Chairman  
John A. Roberts,  
Vice-Chairman  
Brian D. Buckley  
David W. Melendy

Betty Adelson, Secretary  
David A. Miles  
George Scarmoutzos, Jr.  
Margaret Reilly Silvern  
Manton P. Spear



## **IPSWICH RIVER WATERSHED DISTRICT**

The District was formed some 30 years ago through a law passed by the Massachusetts Legislature. All of the cities, towns and Water Districts in the River's Watershed were members of the District, and an advisory Board of Representatives of all members was formed and this group elected five members to be Commissioners. The Advisory Board must meet twice a year and the Commissioners as required, usually at least 3 to 5 times a year.

In a broad view, the task of both boards was to monitor both the quantity and quality of the water of the Ipswich River.

An engineering firm was retained (Whitman and Howard) to assist in various proposals to help control the quality and quantity of the River's flow. Several possible reservoir sites were pinpointed and much was accomplished to keep the quality of the water as high as possible.

Overall results have fallen short of the original hopes of the Commissioners and Advisory Board; however much has been accomplished, and the member cities, towns, and Water Districts have benefited by research of the District and cooperation of the members to help solve local problems.

Each meeting is highlighted by (a) "What's New" segment and/or (b) "Our New Problem is Discussion".

As the River is both a direct and indirect source of water supply to many areas we sincerely hope the District will continue to be a viable source of information and help to the members of the District.

It has certainly been a pleasure for this writer to have been a member of the Advisory Board; the Town of Lynnfield, the Lynnfield Water District and the Lynnfield Center Water District.

John B. "Bucky" Rodgers

## **FLOOD COMMITTEE**

Activities during 1993 consisted of participating in meetings of the Saugus River Watershed Committee.

Edward R. Baud, member  
Flood Committee

## **METROPOLITAN AREA PLANNING COUNCIL**

Throughout the year, MAPC has been representing the interests of communities in the region on a number of critical planning issues. In August MAPC initiated a public information process for review and comment on the Regional Transportation Plan, a long-range planning document that lays out future transportation investments in the region. Working within the Metropolitan Planning

Organization (MPO) structure, along with 5 other agencies, MAPC participated in the development of the Plan, mandated by the ISTEA (Intermodal Surface Transportation Efficiency Act) federal legislation. MAPC's involvement in the Regional Transportation Plan led to a final draft that was reflective of local needs.

Other transportation planning initiatives that MAPC participated in on behalf of its communities include coordinating local review of amendments to the TIP (Transportation Improvement Program); the State Implementation Plan (SIP) for Air Quality; and the Program for Mass Transportation (PMT).

MAPC also participated in the federally required reclassification of local roads, hosted an informational forum on the SIP; coordinated and solicited Transportation Demand Management (TDM) and transportation enhancement project development and funding; and participated in an electric vehicle pilot program to demonstrate the viability of alternative fuel vehicles in Massachusetts.

As the lead agency for the development of the Overall Economic Development Program (OEDP) for the region, MAPC brought together local officials and the region's business community to develop the OEDP priorities. In January, the Economic Development Administration (EDA) approved MAPC's OEDP qualifying the projects contained in it for public works grants from the EDA. During the year, OEDP project funding by the EDA totalled \$1.8 million.

MAPC's Data Center continued to develop and disseminate information on the communities in the region. Last year the center developed a 1990 census profile of sample data for each community in the region; surveyed and compiled an inventory of vacant industrial and commercial sites for each community in the region; and developed from the 1990 census, journey to work data and population and age group forecasts for each community.

As a member of the North Suburban Planning Council, one of the 8 subregions in the metropolitan region, Lynnfield continued to receive planning support from MAPC in 1993. Staff efforts in this regard focused on facilitating communications between the Mass Highway Department and NSPC in the design of the Industri-Plex Interchange to allow for easterly access; review and discussion of the Regional Transportation Plan and review and response to MetroGreen, the land resources protection element of MetroPlan 2000. MAPC staff also developed a work program to guide NSPC agenda items and discussions and compiled watershed and aquifer mapping information from the 1992 North Suburban Water Supply Protection Plan for use in a Lynnfield High School classroom assignment on watershed protection.

David C. Soule, Ex. Director



## LYNNFIELD PUBLIC LIBRARY

During 1993 the library experienced many changes due to the retirements and resignation of staff G. Virginia Campbell, Jayne K. Fraser, and Ernestine H. MacDonald having devoted a total of 78 years of service to the town. All of these individuals saw the library through many phases. They were here before the 1967 addition was in place and they worked through the 1991 renovations, the branch library closing, and the main library becoming fully computerized. Their professionalism and dedication to service will be missed by the staff and the community.

Marianne Uttam, the Children's Librarian resigned in September to accept a similar position for the Town of Arlington. For the past 5 years Mrs. Uttam organized the children's department, oversaw the design and renovation of the children's room, and conducted numerous programs. The summer reading programs were always inventive and exciting. During the summer that the library was closed for renovation, Mrs. Uttam conducted a summer reading program based on the construction theme — "Summer Readers, Som're Builders". This program received an award from the Massachusetts Library Association Public Relations Committee.

New members of the staff began work at the end of the summer and in the fall. Charlotte Harrington is working in the Information Department. Previously Mrs. Harrington had worked as a law librarian and brings with her a valuable professional experience. Michael Colford is working part-time in the circulation department. Mr. Colford also works for the Reading Public Library and is experienced in the automated network and acquisition sectors.

### Children's Department

Throughout the year the children's department offered story hours, Special Saturday, vacation and holiday programs. The very successful summer reading program "Sea Read" had 539 children of all ages participating in a summer of sea worthy programs. All of the programs were coordinated and conducted by Mrs. Uttam and Mrs. Potter.

The children's department began the year as the recipient of a \$1,000 grant from the Mott's Library Reading Program. The grant was used to purchase materials for the children's room. The annual bus trip to the Wheelock Family Theatre provided children and their parents with the opportunity to see an exciting performance of The Wizard of Oz. During National Library Week a variety of programs were held: Mr. Balloons performed magic and balloon tricks, the children planted seeds for Arbor Day, and they created a beautiful chalk sidewalk within the library due to inclement weather.

The 539 children sailed through the summer on a sea of books and had a whale of an adventure with the

"Sea Read" summer reading program. The children's room was transformed into an undersea world and thousands of colorful fish were placed on the walls. The log for the summer program included a puppet show, a sea chantey sing-a-long, musical stories, story hours, craft programs and outdoor splash sports. The program concluded with Splash Sports, a wacky and wet assortment of outdoor games held at the Middle School field and all readers participated in the Golden Fish Award ceremony.

### Information Department

With the implementation of the Internet the information department has been able to expand its research capabilities at the touch of a keystroke. Difficult and hard to locate information sources can now be located and answered through the Internet. Internet, an international network of networks, which allows librarians access to online reference works at some of the most prestigious universities, and also provides access to college and university on-line catalogs in New England and throughout the world as well as instant access to government maintained databases.

The department continues to see an increase in requests for information. Last year 16,440 questions were answered by the department. Access to periodicals and newspapers not available in the Lynnfield library has been made accessible with the fax machine. Articles requested from area libraries usually arrive within 24 hours and library users have had the opportunity to use the Business Infotrac through a free demonstration period. We hope to continue this service in 1994.

### Inter-Library Loan

The use of NOBLE libraries, other library networks throughout the state and the country continue to demonstrate the increase in inter-library loan requests. Last year 2,988 inter-library loan requests originated in Lynnfield. The majority of the material that was requested was located in a NOBLE library or within the state. Others were located in Arkansas, California, Rhode Island and Canada just to name a few of the locations that were utilized.

In return, a total of 1,598 books were sent from the Lynnfield library to other NOBLE libraries, library networks in the state and other libraries across the country.

### NOBLE - North of Boston Library Exchange

Our library network of 26 area libraries (public and academic) continues to improve library service through cooperative automation. The range and volume of NOBLE services has increased in recent years to better meet the needs of member libraries and their communities. The cooperative nature of NOBLE coupled with significant grant funding, enable member libraries to take advantage of library technology and service that



would be out of reach for a single library.

NOBLE libraries became the first library network in Massachusetts to be linked to the world through Internet, the international super highway. NOBLE's link to Internet is now operational.

NOBLE also serves as a gateway to other information sources. Access to other libraries on-line catalogs, including the Merrimack Valley Library Consortium, the Metro-Boston Library Network, the Minute-man Library Network, University of Mass. at Lowell, Northeastern Library Catalog, Southeastern Automated Libraries, the Old Colony Library Network and the Automated Bristol Library Exchange. More will be added in the coming months as the goal of statewide library network for resource sharing comes closer to reality.

### **Building Maintenance and Security**

In September the library reinstalled a book security detection system because of increasing theft of materials.

During the summer we began the installation of a sprinkler system in the building. The lower level had a system installed during the renovations. For the next five years we will continue to address every area of the library and install sprinklers throughout. The installation of sprinklers will mean a direct savings to the town. The savings come in the form of insurance savings, contents loss, and the reduced risk of interruption of library service.

### **Friends of the Library and Volunteers**

The Friends of the Library continue to provide financial support and programs for the library. The Friends held their yearly lecture with Mr. John Durkin, and Bob Thompson ran a spring gardening program. The guest artists that perform for the children throughout the year are paid for by the Friends of the Library.

The summer reading program is also sponsored by the Friends. This year was the 15th anniversary of the Summer Concerts on the Common which are organized and supported by the Friends at the Cultural Center and the business community. The Friends of the Library purchase all of the library's video's. Last year 3,089 videos were circulated. The Friends are continuing with the furnishing fund drive and many new pieces will be delivered to the library in 1994.

The library volunteers coordinated by Mrs. Helen J. Ogilvie assist the library in many ways. They help to keep the collection in order, they shelve books, and are assisting with the indexing of local Lynnfield newspapers. They contributed over 1,500 hours of service to the library each year.

### **Statistics**

	1992	1993
Circulation of library material:	125,727	128,664
Library materials purchased:	1,680	1,638
Items in the collection:	65,374	66,287
Library Materials Budget:	\$48,708	\$48,708

E. Seavey Bowdoin,  
Chairman  
Robert M. Grant  
John F. Leonard  
Ernestine J. Rose  
Elinor S. Wright  
Board of Library Trustees

### **Library Staff**

Carol A. Mahoney, Library Director  
G. Virginia Campbell, Assistant Director (retired 9/93)  
Jeffrey Klapes, Assistant Director/Head of Information Services  
June P. Hutchinson, Head of Technical Services  
Beverly Levy, Supervisor of Circulation Services  
Marianne Uttam, Head of Children's Services (resigned 9/93)  
Michael Colford, Senior Library Technician  
Avis H. Eavns, Senior Library Technician  
Jayne K. Fraser, Staff Librarian (retired 10/93)  
Charlotte Harrington, Information Services  
Ernestine H. MacDonald, Information Services (retired 6/93)  
Jennifer MacKenzie, Senior Library Technician  
Marjorie L. Potter, Staff Librarian - Children's  
Therese A. Smith, Library Technician  
Joan W. Weaver, Senior Library Technician  
Jennifer Pedone, Page  
Keith Hammerbeck, Custodian

### **LYNNFIELD SCHOOL COMMITTEE**

The School Committee faced many challenges this year as we tried to maintain high educational goals amidst the fiscal constraints facing the Town. Chief among these challenges was the school budget deficit announced in June. The cause of the deficit was attributed to cost overruns in the special education and utilities accounts. The School Committee vowed to absorb this \$117,000 shortfall in its FY '94 budget, thus placing severe limitations on spending for the 1993/94 school year.

The Educational Reform Act of 1993 changed the roles and responsibilities of school committees and school administrators. In addition, the Education Reform Act altered the funding requirements and formulas for local school districts. The School Committee and other local officials worked to meet the challenges of compliance with this new law.

The School Committee spent much of our time in contract negotiations during the early months of 1993.



We successfully negotiated contracts with the teachers, administrators, secretaries and clerks, and cafeteria personnel.

The town election in April brought a new member to the School Committee. We bid farewell to Margaret Strickland, who did not seek re-election, and welcomed Donald Cox to the committee.

At the October Town Meeting, the townspeople voted to appropriate \$227,436 to the School budget. This money was anticipated at the April Town Meeting as funds due the town with the passage of the Education Reform Act. Budget responsibility for contract buses was transferred to the Department of Public Works, continuing the cooperative effort that exists between our two departments.

The School Committee remains committed to its role of advocate for our school system. We must maintain high educational standards in order to prepare our students for the challenges of the twenty-first century.

Deborah T. Cotting, Chairman  
Margaret C. Waugh,  
Vice Chairman  
Donald W. Cox  
Joan M. Pokrant  
Thomas A. Nutile, Jr.

## **PUBLIC SCHOOL SUPERINTENDENT'S REPORT**

The 1993 Lynnfield school year has been filled with new growth, direction and transition. Curriculum and administrative initiatives have been implemented throughout the system in order to provide the most challenging and productive programs for our students. School Committee members working with administrators, teachers and parents have worked to improve school quality and delivery of services while trying to maintain educational excellence and integrity in a time of fiscal constraint.

The School Department had a curriculum management reorganization which resulted in the elimination of the system-wide Director of Curriculum and the establishment of new Department Head positions under the supervision of the Superintendent. This streamlined model has resulted in a more focused review of curriculum with a higher level of efficiency and accountability. The new "CMT" is moving the school system ahead, incorporating cutting edge ideas, techniques and expectations across all subject areas.

The 1993 school year was also impacted by a budgetary shortfall which was the result of unanticipated increased costs in special education and utilities. This shortfall created much consternation for the entire community but in the end was funded with state aid money.

Goals for Lynnfield Public Schools continue to be focused on 1) the centrality of classroom, 2) school and community and 3) school culture. All three goals guided many activities in all four schools as well as the overarching directions of the curriculum office.

As Lynnfield Public Schools move ahead it is imperative that the town maintain its fiscal commitment and support in order to ensure that our children will be prepared for the future. In terms of supplemental funding which we received as our entitlement under Federal Law, we continue to implement MCET (Massachusetts Corporation for Educational Telecommunications) programs and activities at the High School level. Our satellite dish was installed and we have been able to expand our capabilities with those of cable to broadcast many fine educational programs for student and faculty use. In addition, we linked all our schools so that they too could benefit from our membership in this statewide organization. The total funding for this program was provided through our Chapter 2 monies.

Our Eisenhower (Title II) Grant provided us expanded opportunities in the areas of staff development for our Mathematics and Science teachers. These funds were very useful to us especially since we were very focused on Mathematics and Science programs and have continued to target them for improvement in our entire curriculum and instruction program.

While Summer Curriculum Workshops were not funded, we have had much success with our Staff Development in-house courses and offered a total of 10 highly successful ones during the year.

Special Education during 1993 continued to undergo transformations which have benefited the regular education program. The so-called "regular education initiative" (REI) has meant that we continue to value mainstreaming in our educational programming. Of course, meeting the needs of all students is the primary mission of any public school and there have been occasions where our own resources have not been adequate to meet those needs. In those cases, of course, out-of-district placements have fulfilled our fiduciary responsibilities to the parents and to the town.

Beginning in September of 1993 we had additional resources available to assist us in our efforts in mainstreaming. Specifically, a \$4,500 Pre-Referral Grant, a \$17,500 Special Education Early Childhood Allocation, a \$1,575 PL89-313 Grant and a \$92,430 allotment from PL94-142 allowed us to target the major goal of Special Education, namely, fully meeting the needs of all students.

In closing, 1993 has indeed been a year of growth, new direction and transition. We look forward to the future with optimism and enthusiasm.

Dr. John G. Flores,  
Superintendent



## LYNNFIELD HIGH SCHOOL

Kristine Benson, Principal

1993 was a busy, productive year at Lynnfield High School. The faculty and students engaged in a wide range of productive activities.

The bell schedule at LHS was changed in September from an eight period schedule to a seven period schedule. As a result every period meets every day, which has substantially increased the amount of time each student spends in each class over the course of the year. The staff are very pleased with the change as it has added significantly to their instructional time which will serve to enhance delivery of the curriculum.

Lynnfield High School students continue to perform well on national tests and programs. In 1993, 30 LHS seniors took 39 Advance Placement Exams. The average S.A.T. score of Lynnfield High School students continues to surpass the national average. In addition, 88% of the graduates of the Class of 1993 continued their formal education in four-year colleges, two-year colleges or prep schools.

There continues to be significant involvement of the Lynnfield High School faculty in the area of curriculum development in 1993. The following departments are engaged at various levels in the 5-Year curriculum review process. Math has completed the fourth year, and entered into the fifth year of the cycle. Social Studies completed year three and entered year four. Science completed the second year of the cycle and has entered into year three, and Health is in the second year of curriculum review.

1993 also brought the passage of the Education Reform Act. I believe that this legislation has the potential to significantly impact in a positive way the education for all students in the Commonwealth. The formation of the Lynnfield High School School Council is a result of Ed Reform. The Council has participated in two training sessions, and has just scratched the surface in terms of the work that they are charged to do. This promises to be a productive group that will positively influence Lynnfield High School.

It is my privilege to work with such dedicated professional, enthusiastic students and committed parents. I look forward to all of the challenges and successes that 1994 will certainly bring.

## MIDDLE SCHOOL

Dr. Kevin Thomas Plodzik, Principal

The 1993-1994 school year opened with six hundred students and seven new teachers. Organizing students, teachers, physical space, and time schedules into instructional teams continues as the cornerstone of our school. One important goal is that students and teachers are part of a smaller school community through which they get to know each other better which

enhances learning and teaching. Students and parents early in the year were introduced to our revised Home-School Handbook which detailed the rules and responsibilities of students. A committee of parents, teachers, and administrators had scrutinized our behavior code and made appropriate changes. As part of that process, an after-school detention was instituted as another step in our behavior plan.

Thirty six seventh grade students qualified for the Search for Talented Youth sponsored by The Johns Hopkins University. They did so by achieving a 97th or above percentile on their most recent standardized testing. They were invited to take the Scholastic Aptitude Test, usually taken by high school students, as the next step in the process.

A School Council was formed with the passage of the 1993 Massachusetts School Reform Act. With elected membership from parents, teachers, and the community, the Council's chief role is to assist the principal in developing goals and a school improvement plan for the betterment of the Lynnfield Middle School Community. The Council continues to develop its plan of operation as it addresses its responsibilities.

Students have the chance to take part in Student Council, Peer Leaders, Math Team, Drama, Intramurals, and Concern Choir as after-class activities. In the fall and winter the school community reached out to the less fortunate by donating food to the Haven From Hunger and gift boxes to the Lynn Shelter Association. Through all of these experiences students are learning and reinforcing interpersonal skills and concern for others.

On the results of their third annual successful magazine subscription drive, our Parent-Teacher Organization has purchased educational materials and sponsored enrichment program(s). The PTO Board meets with the principal and assistant principal each month as the organization continues its supportive role in the school.

Middle school students present their own challenges and opportunities. We believe in them and in their potential as we work with them ON THE ROAD TO SUCCESS.





## HUCKLEBERRY HILL SCHOOL

Dr. Paul Naso, Principal

As the 1993-1994 school year progresses, the staff and families of the Huckleberry Hill School are providing exciting opportunities for the 390 children enrolled at our school. In response to an increase in enrollment, we now have eighteen classes: four kindergarten classes; four grade 1 classes; three classes each at grades 2 and 3; and four classes at grade 4. We are also pleased to welcome Mrs. Patricia Smith as a new first grade teacher. Mrs. Smith transferred to Huckleberry Hill this year after teaching first grade last year at the Summer Street School.

The increase in student enrollment has also meant further adjustments in the allocation of space within the school. Room 14, which last year served as a computer room equipped with Apple II family computers, once again has become a regular classroom space. The former conference room within the Media Center has become a new computer room specifically for Macintosh computers. Art and fourth grade music classes continue to occur in the regular classrooms. First, second and third grade music classes and fourth grade chorus occur in the all-purpose room.

Other major changes to school facilities were the result of special projects last spring and summer to upgrade the school playground. The Huckleberry Hill PTO funded the purchase of new play structures and coordinated teams of volunteers to install the equipment and improve the landscaping near the equipment and to paint a map of the United States on the hard top portion of the playground. A student committee with representatives from first, second and third grade took part in selecting pieces of equipment to be installed. They also had the responsibility of explaining the proposed changes to their classmates and conducting a vote among the students about preferred pieces of play equipment. One piece of equipment, a loop pole, was purchased with the proceeds from the school store which was operated last year by Mr. Styren's third grade class.

The Apple computers that had been in the computer room were reassigned to classrooms where teachers have set up computer stations, in some instances with two or more computers. A combination of school system funds and PTO funding has increased the number of Macintosh computers available for student use. We now have eight Macintoshes in the Media Center computer room and six of these have the capability to use CD ROM software. Many parent volunteers assist teachers and children in the use of this technology.

A continuing strength of our school is the high involvement among the faculty in professional development. The following examples illustrate the range

of professional development activity. Huckleberry Hill teachers participate in the WRAP Extensions Project, an inservice series that provides training in strategies for the teaching of writing and reading. This project is funded by the Lynnfield Educational Trust. Many teachers are also taking part in a mini-course occurring this winter on Wednesday mornings before school. The purpose of the course is to help teachers become better acquainted with the new Macintosh computers. Fourth grade teacher Nancy Cutter and Reading/Special Education teacher Elizabeth Lund received funding from the Lynnfield Educational Trust for a "Teachers as Readers" program. This winter and spring they will lead a group of fellow teachers in a review of current children's literature and discussions of ways to use various selections in their classrooms.

The staff is preparing for a school-wide study this spring on the theme of health and wellness. Each grade level will involve students in interdisciplinary studies on selected facets of this topic (e.g. applying knowledge of nutrition; informing other students about hygiene; graphing physical fitness levels). We expect that the work that grows from this project will generate much enthusiasm among students and serve as pioneering work for future curriculum changes as the school system develops a comprehensive health curriculum.

Through its sponsorship of enrichment programs, the Huckleberry Hill PTO is responsible for recurring special events at our school (e.g. artists-in-residence programs involving storyteller Tony Toledo with the fourth grades and illustrator Giles LaRoche with the third grades and the annual visit from Julie Collier who exhibits "Birds of Prey" and explains their influence on native American culture) as well as introducing new presentations. This year's series, for example, will also include a time visit from rain forest expert and scientist Brian Cassie.

The PTO remains committed to many other outstanding programs for our school. In addition to their assistance in classrooms (e.g. Disability Awareness Program; computer lab; classroom writing workshops) and in other support roles (e.g. Media Center; Publishing Center; office help), parents manage to find new ways to contribute to life at the school. For example, this year a parent volunteer has taken full responsibility for the production of our school's family newsletter, Huckleberry Highlights, with the use of desk-top publishing facilities in her home.

The new developments and special events mentioned in this report are only a few indications of the very important work that occurs every day in our school. Students experience success in our school because of the high levels of commitment from the staff and parents. We are grateful for all of these efforts that support children's learning in so many ways.



## SUMMER STREET SCHOOL

Ms. Janis T. Rennie, Principal

The highlight of the second semester of the 1992-1993 school year occurred Friday evening, March 26. 160 students brought sleeping bags to school for the Summer Street School Sleep Over. 99 of the staff participated in the event which raised money for the PTO. The Celebration Book Program was also initiated. A book donated to the Media Center is specially marked with a book plate documenting the donor and the special event or person in whose name the book is given. We were involved in writing two proposals funded by the Lynnfield Educational Trust (LET): WRAP Extensions, submitted by the Reading and Writing Committee and Keeping Peace (a focus on creative conflict resolution). On June 23, we celebrated with 88 students who moved on" to Lynnfield Middle School.

The most impressive renovation during the summer was the refinishing of the floor in the All Purpose Room. Barbara Evans returned to Second Grade; Donna Blake was hired for an additional Kindergarten; Gail Keddy assumed responsibilities as a Kindergarten Aide; Cheryl Joyce and Donna Scigliano began work with Special Needs students integrated into two Kindergartens; Joanne Higgins joined the school community as a School Aide. On Opening Day, September 2, 1993, 338 students were welcomed into 17 classrooms (3 Kindergartens, 3 First, 4 Second, 3 Third and 4 Fourth Grades).

We began the year with teachers assuming additional non-instructional duties due to the reduction in funds for School Aides. Teachers and parents--individually and collectively--responded to needs which resulted from the 50% reduction in funds for instructional materials and textbooks.

At our Open House September 28, Kathie White, Jane Ellis and Dottie Amanti were elected to represent parents on the School Council. A few days later, Judi Lucia and Linda Wilson were elected to represent teachers and Dorene Lengyel agreed to be the Community Representative.

Electricity added to the 2nd grade wing will enable us to create a mini-lab there as we have in the 3rd and 4th grade wings. The mini-lab in the 4th grade wing was upgraded to Macintosh computers with internal CD ROM drives. With computers readily available and networked for easy printing, students are using technology for writing and are researching with computer-based tools (data bases and microencyclopedias). PTO volunteers frequently move one of the Macintosh computers to the first grade wing so that first graders have the opportunity to work with interactive storybooks.

The PTO, with Janice Confalone and Judith Umana as Co-presidents, continues to support stu-

dent learning and the school community as a whole. The traditional Pumpkin Fair and new fund raisers--a golf tournament, an evening social, and a wrapping paper sale--were held in the fall. Income was immediately turned into materials to support the learning of the children in our classrooms. Volunteers work with students in classrooms, the Media Center, and the mini computer labs on a weekly basis; others assist teachers with special projects. In addition, volunteers desktop publish our newsletters and calendars, coordinate publicity, write grants for enrichment programs, and present the Understanding Disabilities Program.

Summer Street School teachers continue to be involved in professional development activities. A major effort this year is to increase our abilities to analyze students' work to document progress and inform our teaching. Every teacher is collecting samples of students' work for analysis during three school-based Early Release Days. Most teachers are also attending 10 after-school workshops on using the information obtained from portfolios to address the needs of students with flexible grouping. Summer Street School teachers continue to contribute to the work of the system-wide Curriculum Committees.

Beth Shea supervised student teacher Betty Peabody from Salem State College; Cheryl Sanderson, Debbie Heint and Michelle Robert supported Salem State College students Colleen Walker, Kimberly Zumpfe and Kerry White, respectively, for pre-practicum experiences.

Summer Street School teachers and parents aggressively sought funding from other sources for enrichment and professional development programs. Twelve teachers, determined to form a Teachers as Readers Group, were awarded \$495 by the Whole Language Teachers' Association to study conflict and conflict resolution in children's literature. Three proposals were submitted to the Lynnfield Cultural Council and we were awarded a total of \$387. Ron Nutter worked with Rita Havener and Ann Decker (PTO Enrichment Committee Chairs) and me to submit a proposal (Peacemakers) to the Massachusetts Cultural Council for a seven day residency program during which Tom McCabe will work with students to develop storytelling and creative writing around the topics of conflict and conflict resolution. We were awarded \$1,250.

There are many opportunities for students to contribute to their school. Bus Monitors--25 fourth graders--act as role models, help younger students and help the teachers supervising bus dismissal. The Student Council, with Ron Nutter as advisor, meets weekly to discuss aspects of student life and plan special events. Third and first grade Learning Buddies are focusing on writing; fourth graders and kindergartners are Reading Buddies.



At the end of the year, we held our Second Annual Coat Drive and collected paper goods for the Lynn Shelter. Fourth graders made 39 candy houses for their holiday meals and the Student Council began planning a Book Collection. Our holiday show (with staff as the cast) on the last day of school in 1993 emphasized conflict resolution and peaceable living.

## **NORTH SHORE TECHNICAL HIGH SCHOOL**

### **NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE**

BEVERLY	Paul F. McDonald
BOXFORD	Charles Springer
DANVERS	T. Frank Tyrrell, Jr.
ESSEX	George R. Harvey
GLOUCESTER	Robert F. Parsons, Sr.
HAMILTON	Richard J. Ceremsak
LYNNFIELD	William Faria
MANCHESTER-BY-THE-SEA	Marc A. Bliss
MARBLEHEAD	Carolyn Stanton
MIDDLETON	James M. Reynolds
NAHANT	Thomas Johnson
ROCKPORT	Alan Battistelli
SALEM	Audrey DeLoffi
SWAMPSCOTT	Stanley Goldstein
TOPSFIELD	Robert C. Nordstrom
WENHAM	Judith H. Bubriski

The long awaited passage of the Education Reform Act of 1993 is expected to have an enormous affect on education in Massachusetts. While there are aspects of the Education Reform Act of 1993 which have caused confusion and consternation among almost everyone involved, there are many positive thrusts of the act which should, over time and provided the state maintains its promised funding, have a profoundly positive impact on the education the students across the Commonwealth are afforded. Educators must seize this opportunity to work together with community and business leaders to fulfill the promise of the Education Reform Act of 1993. The School Committee, administration, teachers, parents, and students at North Shore are attempting to do just that.

### **Administration**

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent Director and the administrative team carry out the policies of the District School Committee, and oversee the daily operation of the school.

### **Enrollment**

Enrollment, as of October 1, 1993, was 445. This

reflects a constant enrollment from 1992, and includes out-of-district students, students enrolled through School Choice, and post-graduate students. Ninth grade enrollment is the largest it has been in a number of years. This, we believe, is attributable to both the increased population in that age cohort and the improved physical facility in which the school operated.

Twenty-nine (29) students from Lynnfield are currently enrolled at North Shore Tech. Students participate in programs in Auto/Diesel Technology, Carpentry, Commercial Art, Collision Repair Technology, Cosmetology, Culinary Arts, Marketing Education, Fashion Design, Building Trades Technology, Electronics/Computer Technology, Masonry, Welding, Health Technology, Manufacturing Technology, and Job Skills Training (formerly Resort Services). Students from throughout the District may also enroll in Cabinet Making and Printing at Beverly High School, Machine Technology at Gloucester High School and Electricity at Salem High School.

### **Graduation**

Seventy-nine students received high school diplomas and vocational certificates, and thirty-nine post-graduate students received vocational certificates at the fifteenth annual graduation exercises, the first from the newly named North Shore Technical High School in Middleton. Despite the high unemployment in the Commonwealth, ninety-six percent of the graduates were placed in trade-related jobs, entered the military, or pursued further education.

### **Curriculum**

The faculty and administration continuously review curriculum and teaching methods to meet the needs of the students and to prepare them for the demands of the twenty-first century. Program Advisory Committee input is utilized extensively in reviewing and modifying vocational curriculum. Competency-based education is being implemented across the curriculum, and efforts to increase the integration of academic and vocational components of the curricula are being employed.

The North Shore Tech Prep Consortium received increased federal funding for the current year, and has expanded to include additional schools on the North Shore. Each year, new programs are added for articulation, and students and their parents are becoming increasingly aware of this innovative route to college.

### **Funding**

The level of state funding which will be available to the District for Fiscal Year 1995 is not, as of this writing, certain, but it is anticipated that some increase as a result of the Education Reform Act of



1993 will be forthcoming. Committee members and the administration are still attempting to recover some of the funds which the District believed it was due from School Building Assistance from its lease with USM. As a result of the revenue shortfall in FY '93, the District ended the fiscal year with the first deficit in the history of the District. It is expected that the entire deficit will be cleared by the end of the current fiscal year. The District has received written assurance that School Building Assistance for the new facility will begin in FY '95 to offset the cost of acquisition and construction of the Logbridge Road site.

### **Building and Grounds**

The new facility in Middleton is serving the needs of the students quite effectively, and much of the remaining interior finish work was completed over the summer. The gymnasium is fully operational, and thanks to a donation from the Town of Wenham, the District has recently acquired some additional space in the form of portable classrooms. These have been located on site in Middleton, and students are now completing the necessary repairs to make them operational. The District expects to break ground early this spring for a transportation facility which will serve as a repair and maintenance garage for the District, as well as a dispatch and storage area. Funding for this addition is budgeted, and will be reimbursed by regional school transportation funds. Planning is underway to begin to construct playing fields for the District.

### **Interscholastic Sports**

North Shore Tech's teams continue to be competitive in a number of sports in the Commonwealth Athletic Conference. Soccer and cross country occupy the fall season, basketball and cheerleading the winter season, and baseball and softball round out the spring season. Girls' Volleyball was added as a fall sport in 1993, and saw active participation from a significant number of students. An awards banquet sponsored by the Varsity Club is held each spring to honor the athletes.

### **Career Exploration**

Ninth grade students explore six different shop areas in their first three quarters of attendance. This experience, along with a Career (Guidance series offered by the Guidance Department, enables students to make informed and realistic career choices.

### **Special Education**

Providing special education services to those students identified as requiring services continues to be a major strength of North Shore Tech. A team of well-trained specialists works closely with the regular education academic and vocational instructors to

ensure maximum benefit to the students. Our experience continues to reinforce our belief that many students learn best through a hands-on approach to learning.

North Shore Tech's substantially separate special education program, formerly known as Resort Services, received a new name, Job Skills Training, to go along with its new home and its emphasis on providing students with life skills and work habits and experiences.

### **Placement Effort**

Placement of students in trade or trade-related employment continues to be high, despite the poor employment outlook in Massachusetts. Employer satisfaction with North Shore's graduates remains high, and we maintain a very favorable reputation among North Shore employers. With the increasing technical nature of many of the programs offered at North Shore Tech, a higher percentage of graduates pursue post-secondary education than in the past. The Tech Prep program is one attempt to ensure that graduates are well prepared for higher education.

### **Collaborative Effort**

The North Shore Vocational Education Partnership is designed to promote the collaborative delivery of vocational education services and to broaden vocational-technical offerings to students throughout the District. A Steering Committee, comprised of representatives from each school district, meets frequently throughout the school year to discuss and plan more effective vocational education offerings to meet the needs of a broad range of students.

The Bridge Program enables junior and senior students from member high schools to spend a part of the school day in a vocational-technical program at North Shore Tech. This program provides access to vocational education for students who might not participate in a full-time vocational education program.

### **Adult Education**

Working with the Division of Employment and Training, Mass Rehab., and Displaced Workers' Assistance programs such as that provided by Parker Brothers, programs have been developed to integrate adults in need of training or retraining into regular day programs, on a space-available basis. Placement assistance is provided to adult students who have participated in training programs, and employment efforts have been positive.

The Evening Adult Education Division of North Shore Regional Vocational School District continues to serve yearly over one thousand residents of the North Shore. A wide variety of courses, rallying from specific skill training and retraining to home improve-



ment and creative arts, are offered each of two semesters each year. This program operates at no cost to the District, and provides a much-needed service to the adults of the region.

### Summary

North Shore Regional Vocational School District provides a much needed alternative form of education for students on the North Shore who wish to learn a trade or technical skill. Through constant attention to labor market demand, an active and involved Trade Advisory committee, and involvement

in general school improvement efforts, North Shore Technical High School strives to provide education and training to enable its graduates to enter the twenty-first century with the requisite skills to succeed in a world class market. North Shore Tech will continue to serve the communities of the North Shore by providing a continuous flow of young, highly skilled workers who are prepared to take their places as contributing members of society and valuable citizens of their communities.



*Children are entertained at the Lynnfield Spotlighters Country Fair that was held in September.*



Veterans and dependents are always notified of their benefits and assistance programs — medical, educational, employment, financial, and housing.

All Veterans graves were decorated with an American flag and memorial wreaths were placed at all town cemeteries as well as the Common and Jordan Park.

All 380 Veterans graves are in fine condition. A brief memorial service was held at the Common War Memorial on Veterans Day. Participating were the Town Administrator, Board of Selectmen, and members of Lynnfield American Legion Post 131. A wreath was placed followed by Taps.

I thank all Town Departments for their assistance during the 1994 year.

Respectfully submitted,  
Neil F. Restani

MEMORIAL DAY PARADE COMMITTEE

The Memorial Day Parade for 1994 was held on May 30. Memorial Day services were held at all five Lynnfield cemeteries and at the Common War Memorial.

Marching in the parade were the Grand Marshal Anthony L. Grasso, Town Administrator, H. Joseph Maney, the Board of Selectmen, the Lynnfield Police and Fire personnel, the Lynnfield High School Band and Color



Sons of Lynnfield — Sign known to have been in South Lynnfield — WWI.  
(courtesy Lynnfield Historical Society)

Guard, Lynnfield American Legion Post 131, and Lynnfield Boy Scout, Girl Scout, Brownie and Cubscout troops. About 130 did march in the parade. Refreshments were served to the marchers by Linda Krieger and members of the Lynnfield High School Key Club.

Respectfully submitted,  
Anthony L. Grasso  
Neil F. Restani  
Memorial Day Parade Committee

BOARD OF APPEALS

The Board of Appeals acts under the zoning bylaws of requests for variances, special permits or site plan approval. The Board currently meets in the Public Hearing room of the Town Hall on the first Tuesday of each month to act on all cases submitted four weeks or more prior to the hearing date.

The Board acted on twenty-six (26) cases in 1994, disposing of them as follows:

Granted	0
Granted w/conditions	16
Withdrawn w/o prejudice	7
Denied	0
Denied w/ prejudice	0
Pending	2

NOTE:

One case was a split decision, (case #94-12) request for a canopy was denied request for relocating sign was denied request for extension of island was allowed to 18 feet, not the 24 feet requested.

The procedural rules and all decisions of the Board are a matter of public record and are on file with the Town Clerk. Any person aggrieved by a decision of the Board is entitled to appeal to the Superior Court within twenty (20) days of the filing of the decision.

Ronald A. Wysocki, Chairman  
John B. Rodgers, Member  
John C. Smith, Member  
Anthony Rizzo, Alternate Member  
Gerald D'Avolio, Alternate Member  
Diane Hammerbeck, Secretary

FROM 1944 TOWN REPORT:

During the year 1944 the Board of Appeals conducted two hearings on appeals from the decisions of the Building Inspector. No other cases were presented to the Board.

Submitted by Louis B. Tuck



## **L.I.F.E. INCORPORATED**

The Board of Directors of Lynnfield Initiatives for Elders, Incorporated, known by its abbreviation, L.I.F.E., Inc., is pleased to report that our two complexes, Center Village with 60 units on Main Street and Essex Village with 66 units on Essex Street, are both operating as planned.

Both complexes are fully occupied and we have an extended waiting list.

Lynnfield is very proud to be a forerunner of this form of elder living. Many towns are attempting to use our pattern to build similar housing.

Our residents enjoy the ease and comfort of living at both complexes. Maintenance of both the exteriors and interiors of the buildings is constant. We endeavor to adhere to the Town's ambiance at all times.

Our Directors are Janet Ricci, President; Joseph Maney, and John Redman.

Main office of Life, Inc., is located in Clubhouse at Essex Village. You may call 617-334-6066 for any information for future housing. Ms. Josephine Buchanan is our Executive Director and can be called daily.

## **LYNNFIELD HOUSING AUTHORITY**

In September, 1994, the Lynnfield Housing Authority completed seventeen years of service to the elderly of Lynnfield and adjacent communities. The Colonial Garden complex at 600 Ross Drive, close to the intersection of Salem Street and Route One, provides affordable rental housing for low income elderly. The Authority operates under the State Executive Office of Communities and Development and its regulations which require maintenance of two lists of applicants: 1) Lynnfield residents who have a residential preference and, 2) non-residents of Lynnfield. There is normally a waiting period for an apartment.

In 1992 the Executive Office completed a state-wide computer inventory of all physical components of all Housing Authorities in the state. The intent is to maintain buildings in wholesome living and aesthetic conditions by allocating maintenance costs on an annualized basis. Under this preventative maintenance program, we placed funds in our 1994-1995 budget to replace our hot water heating system which had a ten-year life expectancy. This system is original in all six buildings and was slowly breaking down. Our consultant engineer recommended replacement. Also included were funds to replace plumbing fixtures, sid-

ing on worn exterior surfaces, and painting of exterior surfaces. All of these are in the process of completion.

Board membership changed in 1994 when John Harrigan of 16 Fernway, Lynnfield was appointed to the Board of Commissioners on January 31, 1994, by the Board of Selectmen. He was elected to a 5-year term in the April 19th, 1994 Town Election. Mr. Harrigan, a professional engineer and local business person, is making a strong contribution to the Board. Mr. Harrigan also serves the Town of Lynnfield as a member of the Board of Commissioners of the Lynnfield Water District. Mr. Harrigan fills the membership formerly held by the late Francis A. Walsh. Helen C. Healy, Tenant Representative, was re-elected to her third 5-year term. Mrs. Healy serves as Secretary and Tenant Representative on the Board.

Peter Confalone's multi-unit condominium development on Partridge Lane off Main Street adjacent to the 128 area near the Wakefield town line became a reality in 1994. The development adds beauty and multi-unit housing inventory in Lynnfield. Unfortunately the expertise of the Lynnfield Housing Authority was not sought nor utilized in the qualifying of six applicants chosen by lottery for the low income units required by the financing of the condos. All applicants in Colonial Gardens face income and asset restrictions. The administration is constantly involved in income, asset and credit histories of applicants. Local Housing Authorities are normally involved in qualifying of low income applicants. Not so in Lynnfield.

The calendar year 1994 ended with a struggle at the state level to maintain elderly housing for the elderly. Gov. William Weld, reacting to pressures from the advocates for the younger disabled, pushed for legislation to force local housing authorities to give priority to these people. Lynnfield elderly would lose resident priority and the contract between the Town of Lynnfield and the State of Massachusetts would be arbitrarily violated. The environment for the elderly would be seriously downgraded since recovering alcoholics and drug addicts are included in the young disabled population. Where such comingling has taken place in federal housing, the results have been disastrous. The Massachusetts Chapter of the National Association of Housing and Redevelopment Officials has continued to oppose this comingling. The smaller Housing Authorities like Lynnfield stand to lose most if this becomes law.

Board of Commisioners:  
Gary R. Leach, Chairman  
Joan Gilchrist, Vice Chairperson  
Helen Healy, Secretary  
Robert A. Johnson Jr., Treasurer  
John K. Harrigan, Asst. Treasurer  
John F. MacDonnell, Executive Director



	Carry Forwards	Appropriations	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned to Free Cash
<b>School Department</b>							
North Shore Vocational	\$ 0	\$ 149,737	\$ 0	\$ 0	\$ 149,737	\$ 0	\$ 0
School salaries and expenses	123,542	7,616,082	56,665	0	7,674,191	122,099	0
Total	\$ 123,542	\$ 7,765,819	\$ 56,665	\$ 0	\$ 7,823,928	\$ 122,099	\$ 0
<b>Public Works</b>							
Municipal buildings salaries	\$ 0	\$ 85,168	\$ 2,213	\$ 0	\$ 85,253	\$ 0	\$ 2,128
Municipal buildings expenses	0	75,359	25,000	0	92,809	7,550	0
School buildings salaries	6,093	491,824	17,771	0	505,609	0	10,079
School buildings expenses	158	166,325	1,625	0	155,814	12,184	110
Public works director salary	0	49,000	1,225	0	50,225	0	0
Public works other salaries	0	56,742	1,410	0	58,112	0	40
Public works admin. expenses	0	750	0	0	446	274	30
Public works motor fuel/oil	0	55,000	24,000	0	65,272	13,728	0
Highway other salaries	4,623	177,273	4,562	0	181,054	0	5,404
Highway expenses	24,907	251,999	0	0	252,612	22,970	1,323
Snow & ice expenses	0	75,000	0	0	146,749	0	(71,749)
Street lights expenses	9,600	126,000	0	0	116,395	4,000	15,205
Rubbish removal expenses	0	532,114	0	30,000	436,407	30,000	35,707
Cemetery & parks salaries	0	191,976	4,927	0	194,337	0	2,566
Cemetery & parks expenses	18,405	18,300	0	0	22,525	13,744	436
Total	\$ 63,785	\$ 2,352,830	\$ 82,733	\$ 30,000	\$ 2,363,617	\$ 104,451	\$ 1,280
<b>Board of Health</b>							
Other salaries	\$ 0	\$ 17,412	\$ 2,093	\$ 0	\$ 19,467	\$ 4	\$ 34
Board of health expenses	0	3,178	2,000	0	3,443	816	919
Total	\$ 0	\$ 20,590	\$ 4,093	\$ 0	\$ 22,910	\$ 820	\$ 953
<b>Council on Aging</b>							
Other salaries	\$ 0	\$ 4,394	\$ 408	\$ 0	\$ 4,582	\$ 0	\$ 220
Professional expenses	0	19,400	0	0	12,317	0	7,083
Council on aging expenses	0	10,980	0	0	10,977	0	3
Total	\$ 0	\$ 34,774	\$ 408	\$ 0	\$ 27,876	\$ 0	\$ 7,306
<b>Veterans</b>							
Director salary	\$ 0	\$ 4,160	\$ 104	\$ 0	\$ 4,264	\$ 0	\$ 0
Veterans benefits	0	9,340	6,700	0	15,741	0	299
Veterans agent expenses	0	588	0	0	286	0	302
Memorial day	250	980	0	0	972	0	258
Total	\$ 250	\$ 15,068	\$ 6,804	\$ 0	\$ 21,263	\$ 0	\$ 859
<b>Library</b>							
Director salary	\$ 0	\$ 40,000	\$ 1,000	\$ 0	\$ 41,000	\$ 0	\$ 0
Other salaries	0	168,728	368	0	168,728	368	0
Library expenses	0	71,808	0	0	71,626	157	26
Total	\$ 0	\$ 280,536	\$ 1,368	\$ 0	\$ 281,354	\$ 524	\$ 26
<b>Recreation Commission</b>							
Other salaries	\$ 0	\$ 19,044	\$ 31	\$ 0	\$ 17,668	\$ 0	\$ 1,407
Recreation comm expenses	0	7,700	0	0	6,132	13	1,555
Total	\$ 0	\$ 26,744	\$ 31	\$ 0	\$ 23,800	\$ 13	\$ 2,962
<b>Historical Commission</b>							
Historical comm expenses	\$ 350	\$ 500	\$ 0	\$ 0	\$ 433	\$ 0	\$ 417
Total	\$ 350	\$ 500	\$ 0	\$ 0	\$ 433	\$ 0	\$ 417



	Carry Forwards	Appropriations	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned to Free Cash
<b>Dept and Interest</b>							
Principal retirement	\$ 0	\$ 267,750	\$ 0	\$ 0	\$ 267,750	\$ 0	\$ 0
Long-term interest	0	283,133	0	0	283,133	0	0
Short-term interest	0	0	0	0	0	0	0
Total	\$ 0	\$ 550,883	\$ 0	\$ 0	\$ 550,883	\$ 0	\$ 0
<b>Employee Benefits</b>							
Other employee benefits	\$ 0	\$ 5,000	\$ 6,500	\$ 0	\$ 10,446	\$ 1,054	\$ 0
Retirement contribution	0	526,851	0	0	526,851	0	0
Workers' compensation	0	157,140	685	64,320	91,110	0	2,395
Unemployment compensation	0	10,000	0	9,000	105	0	895
Group insurance benefits	0	860,720	300	47,000	813,986	0	34
FICA	0	46,200	9,300	0	54,628	0	872
Total	\$ 0	\$ 1,605,911	\$ 16,785	\$ 120,320	\$ 1,497,125	\$ 1,054	\$ 4,197
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 226,583</b>	<b>\$15,390,018</b>	<b>\$ 250,464</b>	<b>\$ 240,814</b>	<b>\$15,207,824</b>	<b>\$ 282,889</b>	<b>\$ 135,539</b>

**TOWN OF LYNNFIELD  
BALANCE SHEET  
JUNE 30, 1993**

**ASSETS**

Cash:		
General cash	\$ 2,248,951	
Trusts in custody of treasurer	679,350	
Petty cash	200	
		\$ 2,928,501
Accounts receivable:		
Real estate taxes	382,383	
Personal property taxes	9,208	
Motor vehicle excise taxes	224,124	
Boat excise tax	25	
Tax liens and foreclosures	506,732	
Taxes in litigation	456	
Reserve for abatements and exemptions	(19,547)	
Departmental receivables	8,027	
		1,111,408
Prepaid expenses		5,242
Amount to be provided for bond payment		4,013,250
Deficit revolving account:		
School grant accounts	34,092	
Extra work detail	9,782	
		43,874
Total assets		<u>\$ 8,102,275</u>

**LIABILITIES AND FUND BALANCE**

Warrants payable		\$ 333,407
Payroll withholdings		150,976
Bonds payable		4,013,250
Agency accounts		129,582
Deferred revenue:		
Tax title and possession	\$ 506,732	
Real estate and personal property	596,814	
Boat excise	25	
Motor vehicle	224,271	
		1,327,842
Fund balance:		
Reserve for encumbrances	468,966	
Reserve for expenditures	9,851	
Reserve for petty cash	200	
Reserve for specific purpose		
Deficits	(143,294)	
Trusts	679,350	
Designated	(229,416)	
Undesignated	1,361,561	
		2,147,218
Total Liabilities and Fund Balance		<u>\$ 8,102,275</u>



# TOWN OF LYNNFIELD

## FISCAL 1993 CAPITAL EXPENDITURES

	Carry Forwards	Appropriations	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned to Free Cash
<b>Board of Selectmen</b>							
Copier lease	\$ 0	\$ 900	\$ 0	\$ 0	\$ 794	\$ 0	\$ 106
Total Selectmen Capital	\$ 0	\$ 900	\$ 0	\$ 0	\$ 794	\$ 0	\$ 106
<b>Board of Assessors</b>							
Personal Computer	\$ 3,000	\$ 0	\$ 0	\$ 0	\$ 2,980	\$ 0	\$ 20
Total Assessors Capital	\$ 3,000	\$ 0	\$ 0	\$ 0	\$ 2,980	\$ 0	\$ 20
<b>Operation Support</b>							
Cash register	\$ 0	\$ 2,000	\$ 0	\$ 0	\$ 0	\$ 2,018	\$ (18)
Personal computer	0	1,000	0	0	982	0	18
Total Operation Support	\$ 0	\$ 3,000	\$ 0	\$ 0	\$ 982	\$ 2,018	(\$ 0)
<b>Data Processing</b>							
Computer accessories	\$ 300	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300
Mainframe lease	0	26,735	0	0	26,734	0	1
Total Data Processing	\$ 300	\$ 26,735	\$ 0	\$ 0	\$ 26,734	\$ 0	\$ 301
<b>Police</b>							
Police cell monitor	\$ 3,535	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,535	\$ 0
Police cruisers	66,505	0	0	0	57,558	8,699	248
Police lockers	3,000	0	0	0	2,806	194	(0)
Police radar equipment	592	0	0	0	840	0	(248)
Police radio equipment	2,000	0	0	0	541	1,459	0
Police software	8,000	0	0	0	0	8,000	0
Police training equipment	1,500	0	0	0	0	1,500	0
Police copier/existing lease	0	2,315	0	0	1,749	0	566
Police heating system	0	5,000	0	0	2,250	2,750	0
Police furniture	0	5,000	0	0	370	4,630	0
Police fire alarm extension	0	2,500	0	0	0	2,500	0
Police interior repair & paint	0	6,000	0	0	116	5,884	0
Police carpeting and tile	0	2,600	0	0	0	2,600	0
Police lighting upgrade	0	3,800	0	0	1,825	1,880	96
Police kitchen renovations	0	1,000	0	0	1,662	0	(662)
Police intercom extension	0	1,625	0	0	0	1,625	0
Total Police Capital	\$ 85,132	\$ 29,840	\$ 0	\$ 0	\$ 69,716	\$ 45,256	\$ 0
<b>Fire Department</b>							
Fire department hose	\$ 2,600	\$ 0	\$ 0	\$ 0	\$ 2,550	\$ 0	\$ 50
Fire department tools	1,147	0	0	0	988	0	159
Fire department training equip	1,000	0	0	0	978	0	22
Fire department copier lease	0	837	0	0	840	0	(3)
Fire apparatus lease	0	27,789	0	0	27,789	0	0
Engine 3 replacement	25,000	30,000	0	0	55,000	0	0
Fire department furniture	1,500	0	0	0	970	0	530
Fire department radio upgrade	0	10,000	0	0	10,000	0	0
Fire department turnout gear	0	7,500	0	0	7,496	0	4
Total Fire Capital	\$ 31,247	\$ 76,126	\$ 0	\$ 0	\$ 106,611	\$ 0	\$ 762

	Carry Forwards	Appropriations	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned to Free Cash
<b>School Department</b>							
Telephone lease	\$ 0	\$ 5,619	\$ 0	\$ 0	\$ 5,619	\$ 0	\$ (0)
Middle School copier lease	0	3,763	0	0	3,763	0	0
Bus leases	0	20,214	0	0	20,213	0	1
Furniture	0	3,507	0	0	3,227	438	(158)
Computers and peripherals	0	20,472	0	0	20,317	0	157
Total School Capital	\$ 0	\$ 53,577	\$ 0	\$ 0	\$ 53,139	\$ 438	\$ 0
<b>Public Works</b>							
School Buildings Maintenance							
Windows	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 150	\$ 19,850	\$ 0
Heating Systems	3,179	50,000	0	0	12,524	40,369	286
Plumbing	3,000	5,000	0	0	1,440	1,352	5,207
Roof repair	0	5,000	0	0	4,805	0	195
Ventilation	0	2,500	0	0	0	2,500	0
Interior door replacement	0	5,000	0	0	7,842	0	(2,842)
Total School Buildings	\$ 6,179	\$ 87,500	\$ 0	\$ 0	\$ 26,762	\$ 64,071	\$ 2,845
Highway							
Truck lease	\$ 0	\$ 20,076	\$ 0	\$ 0	\$ 20,076	\$ 0	\$ 0
Heavy equipment lease	0	17,358	0	0	17,357	0	1
Total Highway Capital	\$ 0	\$ 37,434	\$ 0	\$ 0	\$ 37,433	\$ 0	\$ 1
Municipal Buildings							
Telephone Lease	\$ 0	\$ 4,141	\$ 0	\$ 0	\$ 3,681	\$ 0	\$ 460
Floors & Ceilings	110	2,000	0	0	2,978	0	(867)
Window Replacement	180	5,500	0	0	6,590	0	(910)
Heating System	0	5,000	0	0	4,554	0	446
Lighting	0	2,000	0	0	2,036	0	(36)
Generator conversion	0	3,500	0	0	4,975	0	(1,475)
Waste Oil Burner	0	6,000	0	0	5,799	0	201
South Hall painting	0	5,000	0	0	4,065	0	935
South Hall heating system	0	5,000	0	0	0	5,000	0
South Hall window replace	0	5,000	0	0	0	5,000	0
South Hall lighting	0	2,000	0	0	0	574	1,426
Library roofing	0	3,000	0	0	3,000	0	0
South Hall drainage	5,000	0	0	0	0	5,180	(180)
Fuel tank	0	0	50,000	0	0	50,000	0
Municipal Building Total	\$ 5,290	\$ 48,141	\$ 50,000	\$ 0	\$ 37,677	\$ 65,754	\$ 0
Library							
Library computer terminals	\$ 790	\$ 0	\$ 0	\$ 0	\$ 790	\$ 0	\$ 0
Library book security system	0	10,000	0	0	0	8,540	1,460
Library noble computer ports	0	5,250	0	0	5,250	0	0
Library total	\$ 790	\$ 15,250	\$ 0	\$ 0	\$ 6,040	\$ 8,540	\$ 1,460
TOTAL CAPITAL OUTLAY							
	<u>\$ 131,938</u>	<u>\$ 378,503</u>	<u>\$ 50,000</u>	<u>\$ 0</u>	<u>\$ 368,869</u>	<u>\$ 186,077</u>	<u>\$ 5,495</u>



# TOWN OF LYNNFIELD FISCAL 1993 SUMMARY OF RECEIPTS

## Taxes

Personal Property	\$ 119,082
Real Estate	12,374,805
Tax Leins	<u>272,963</u>

\$12,766,850

## Local Receipts

MOTOR VEHICLE EXCISE	\$ 1,017,919
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## PENALTIES AND INTEREST

Leins	\$ 97,481
Motor Vehicles	13,829
Property Taxes	<u>30,544</u>
TOTAL PENALTIES	\$ 141,854

PAYMENTS IN LIEU OF TAXES	\$ 96,759
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FEES	\$ 22,845
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## RENTALS

Salem Street School	\$ 42,025
South Hall	15,195
Parking lot	<u>6,539</u>
Total Rentals	\$ 63,759

## DEPARTMENTAL REVENUE

Selectmen	\$ 1,531
Assessors	1,764
Treasurer	5,329
Tax Collector	4,920
Town Clerk	8,117
Conservation	88
Planning Board	872
Board of Appeals	1,530
Police	61,569
Fire	8,206
School	4,759
Public Works	21,044
Cemetery	27,010
Board of Health	3,070
Recreation	<u>19,872</u>
TOTAL DEPARTMENTAL REVENUES	\$ 169,681

## LICENSES AND PERMITS

Selectmen	\$ 49,637
Town Clerk	4,479
Police	2,821
Fire	4,361
Zoning Enforcement	75,684
Board of Health	<u>18,200</u>
TOTAL LICENSES & PERMITS	\$ 155,182

## FINES AND FORFEITS

Police	\$ 107,998
Library	5,134
Dog Officer	<u>100</u>

TOTAL FINES & FORFEITS	\$113,232
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MISCELLANEOUS REVENUES	\$	36,746
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INVESTMENT INCOME	\$	78,395
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TOTAL LOCAL RECEIPTS		<u>\$ 1,896,372</u>
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**Intergovernmental Receipts**

**STATE "CHERRY SHEET" RECEIPTS**

Exemption Reimbursements	\$	39,774
State Owned Land		10,674
Additional Assistance		455,892
Lottery		336,948
Miscellaneous		6,657
Chapter 70 School Aid		489,069
Transportation Reimbursement		124,385
School Construction		14,803
Highway — Chapter 81		68,167
Veterans Benefits		<u>2,352</u>

TOTAL STATE RECEIPTS		<u>\$ 1,548,721</u>
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**Special Revenues**

**FEDERAL GRANTS**

Chapter I	\$	18,996
Chapter II		6,430
Title VI		68,114
Title I		2,175
Title II		4,535
School Lunch		31,890
Energy Grant		<u>18,380</u>

TOTAL FEDERAL GRANTS		\$ 150,520
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**STATE GRANTS**

Arts Council	\$	2,167
D.E.M. Rivers/Harbors		20,000
Extended Voting Hours		1,611
Metco		52,602
Drug Free Schools		8,081
Mass Arts Council		570
Education Reform		41,425
P.A.L.M.S. (Math/Science)		4,590
School Lunch		8,153
Chapter 90 Highway		71,190
Elderly Programs		3,739
Library		<u>9,289</u>

TOTAL STATE GRANTS		\$ 223,417
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**REVOLVING FUNDS**

Conservation Design Fees	\$	756
Insurance Reimb Under \$20,000		1,528
Extra Detail Work		154,791
Athletics		20,289
Community Schools		155,510
Book Damage		5,679
Activity Fee		27,955
School Lunch		196,294
Redmond Pension		<u>10,267</u>

TOTAL REVOLVING FUNDS		\$ 573,069
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RECEIPTS RESERVED FOR APPROPRIATION

Conservation Notice of Intent	\$ 965	
Cemetery Lots	<u>15,950</u>	
TOTAL RECEIPTS RECEIVED		\$ 16,915

GIFTS

Fire Dept. Defibrillator	\$ 4,300	-
Metco Bus Passes	240	
D.A.R.E. Program	2,100	
School Arts	640	
Motts Reading Program	1,000	
Historical Book Proceeds	<u>79</u>	
TOTAL GIFTS		<u>\$ 8,359</u>

TOTAL SPECIAL REVENUES		<u>\$ 972,280</u>
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Trusts

TRUST FUND INVESTMENT INCOME

Legion Memorial	\$ 446	
L.I.F.E.	1,191	
Lynnfield Tricentennial	109	
Peabody Memorial	1,317	
Stabilization Fund	2,010	
Conservation Land	972	
Keustenmacher Scholarship	3,586	
Cemetery Perpetual Care	14,899	
Library	<u>2,255</u>	
TOTAL TRUST FUND INCOME		\$ 26,785

TRUST FUND PRINCIPAL

Keustenmacher Scholarship	\$ 1,793	
Cemetery Perpetual Care	<u>19,825</u>	
TOTAL TRUST FUND PRINCIPAL		<u>\$ 21,618</u>

TOTAL TRUST FUND RECEIPTS		<u>\$ 48,403</u>
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# TOWN OF LYNNFIELD

## FISCAL 1993 SPECIAL REVENUE SUMMARY

	Carry Forward	Receipts	Transfers In	Transfers Out	Expenditures	Balance
<b>Federal Grants</b>						
Current Year						
Chapter I	\$ 0	\$ 18,996	\$ 1,642	\$ 0	\$ 23,330	\$ (2,692)
Chapter II	0	6,430	0	0	4,501	1,929
Title VI Special Education	0	59,064	0	0	73,639	(14,575)
Title VI Early Childhood	0	4,550	0	0	6,263	(1,713)
Title VI Strength Prereferral	0	4,500	0	0	282	4,218
Title I	0	2,175	0	0	333	1,842
Title II	0	4,535	0	0	1,729	2,806
Energy Systems	0	18,380	0	0	18,380	0
Prior Year						
Chapter I	1,642	0	0	1,642	0	0
Chapter II	1,665	0	0	0	1,609	56
Title VI Special Education	2,691	0	0	0	1,911	780
Title VI Staff Training	3,775	0	0	0	3,733	42
Title I	816	0	0	0	598	218
Title II	346	0	0	0	322	24
Total Federal Grants	\$ 10,935	\$ 118,630	\$ 1,642	\$ 1,642	\$ 136,628	(\$ 7,064)
<b>State Grants</b>						
Current Year						
D.E.M. Rivers/Harbors	\$ 41,022	\$ 20,000	\$ 0	\$ 0	\$ 32,410	\$ 28,611
Extended Voting Hours	0	1,611	0	0	1,611	0
Chapter 90 Highway	0	71,190	0	71,190	0	0
Elderly Programs	3,990	3,739	0	0	7,083	645
Library State Aid	6,988	9,289	0	0	7,287	8,990
Arts Cultural Council	4,691	2,167	0	0	2,165	4,693
Metco	0	52,602	0	26,000	70,241	(43,639)
Drug Free Schools	0	8,081	0	0	4,392	3,689
Mass Arts Cultural Council	0	570	0	0	0	570
Education Reform Grant	0	41,425	0	0	163,847	(122,422)
P.A.L.M.S.	0	750	0	0	550	200
P.A.L.M.S. (Math/Science)	0	3,840	0	0	0	3,840
Prior Year						
Metco	763	0	0	0	0	763
Drug Free Schools	613	0	0	0	613	0
Chapter 188 Early Childhood	52	0	0	0	0	52
Chapter 188 School Improvement	20	0	0	0	0	20
Chapter 90 Highway	(158,159)	0	0	0	0	(158,159)
Total State Grants	(\$ 100,021)	\$ 215,264	\$ 0	\$ 97,190	\$ 290,199	(\$ 272,147)
<b>Revolving Accounts</b>						
Redmond Pension	\$ 18,033	\$ 10,267	\$ 0	\$ 9,438	\$ 9,149	\$ 9,713
Conservation Design Review Fee	0	756	0	0	712	44
Deposits Forfeited (Planning)	2,425	0	0	0	0	2,425
Police Ins Reimb Under 20K	176	359	0	0	0	536
Police Law Enforcement Trust	2,172	0	0	0	0	2,172
Police Extra Detail	(20,126)	143,757	0	0	131,276	(7,644)
Fire Extra Detail	0	463	0	0	463	0
School Athletics	4,400	20,289	0	0	19,917	4,772
Community Schools	10,675	155,510	0	5,645	141,509	19,031
School Book Damage	2,349	5,679	0	0	2,523	5,505
School Activity Fees	100	27,995	0	28,005	50	0



	Carry Forward	Receipts	Transfers In	Transfers Out	Expenditures	Balance
School Lunch	(256)	236,337	0	0	232,339	3,742
School Bus Extra Detail	0	1,816	0	0	2,925	(1,110)
School Ins Reimb Under 20K	0	0	0	0	0	0
Custodian Extra Detail	0	9,106	0	0	10,133	(1,028)
DPW Ins Reimb Under 20K	338	1,170	0	0	1,508	0
Total Revolving Accounts	\$ 20,286	\$ 613,464	\$ 0	\$ 43,088	\$ 552,504	\$ 38,158

#### Receipts Reserved for Appropriation

Sale of Real Estate	\$ 25,000	\$ 0	\$ 0	\$ 25,000	\$ 0	\$ 0
Cons Comm Notice of Intent	7,193	965	0	0	0	8,158
Sale of Cemetery Lots	74,412	15,950	0	20,000	0	70,362
Total Receipts Reserved	\$ 106,605	\$ 16,915	\$ 0	\$ 45,000	\$ 0	\$ 78,520

#### Gifts

Wakefield Savings Public Safety	\$ 1,234	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,234
Fire Dept Defibrillator	0	4,300	0	0	4,300	0
Metco Bus Passes	0	240	0	0	0	240
Special Education Gift	56	0	0	0	0	56
Math/Science Gift	100	0	0	0	0	100
D.A.R.E. Donations	0	2,100	0	0	0	2,100
Study Group Grant	102	0	0	0	0	102
School Arts Donations	904	640	0	0	0	1,544
Parks & Recreation	258	0	0	0	0	258
Motts Library Reading Program	0	1,000	0	0	0	1,000
Historical Book Proceed	578	79	0	0	20	637
Arts Council Donations	2,185	0	0	0	0	2,185
Total Gifts	\$ 5,417	\$ 8,359	\$ 0	\$ 0	\$ 4,320	\$ 9,456

#### Expendable Trust Funds

Cemetery Perpetual Care	\$ 75,365	\$ 14,899	\$ 0	\$ 25,000	\$ 0	\$ 65,265
Library	10,332	2,255	0	0	2,192	10,395
Legion Memorial	10,320	446	0	0	0	10,766
L.I.F.E.	27,550	1,191	0	0	0	28,741
Lynnfield Tricentennial	2,523	109	0	0	0	2,632
Peabody Memorial	10,457	1,317	0	0	0	11,774
Keustenmacher Scholarship	4,844	3,586	0	0	4,753	3,677
Conservation Land	31,253	972	0	0	0	32,225
Stabilization Fund	212,947	2,010	0	208,675	0	6,282
Total Expendable Trusts	\$ 385,591	\$ 26,785	\$ 0	\$ 233,675	\$ 6,944	\$ 171,757

#### Nonexpendable Trust Funds

Cemetery Perpetual Care	\$ 268,250	\$ 19,825	\$ 0	\$ 0	\$ 0	\$ 288,075
Library	22,400	0	0	0	0	22,400
Peabody Memorial	20,000	0	0	0	0	20,000
Keustenmacher Scholarship	121,729	1,793	0	0	0	123,522
Total Nonexpendable Trusts	\$ 432,379	\$ 21,618	\$ 0	\$ 0	\$ 0	\$ 453,997



**LYNNFIELD TOWN WARRANT  
THE COMMONWEALTH  
OF MASSACHUSETTS  
ANNUAL TOWN ELECTION - APRIL 12, 1993  
ANNUAL TOWN MEETING - APRIL 26, 1993**

Essex, ss.

To any of the Constables of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in their respective polling places in said Lynnfield, on Monday, April 12, 1993 at 7:00 a.m., then and there to bring in their votes on one ballot for the choice of all necessary Town Officers for the ensuing year, chosen in this manner, viz: one assessor for three years; one Housing Authority member for five years; one Library Trustee for three years; one Planning Board member for five years; one School Committee member for three years; one Selectman for three years; and one moderator for one year.

The Polls in each precinct will open at 7:00 a.m., and will be closed at 8:00 p.m., on said April 12, 1993. The polling places for voters in Precinct 1 and 4 will be in the Lower Level Hearing Room at the Town Hall, and for those in Precinct 2 and 3, it will be in the South Hall on Salem Street, all in said Lynnfield.

And you are further directed to notify and warn the inhabitants of the Town of Lynnfield qualified to vote in elections and Town affairs, to meet in the Middle School Auditorium and the Gymnasium, if necessary, on Monday, April 26, 1993 at 8:00 p.m., then and there to act on the following articles:

ARTICLE 1. To act on Reports of Town Officers and special committees, as published.

Submitted by Board of Selectmen

ARTICLE 2. To choose all Town officers not required to be chosen by ballot: viz; three field drivers, one pound keeper and three wood measurers.

Submitted by Board of Selectmen

ARTICLE 3. To see if the Town will vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended.

Submitted by Board of Selectmen

ARTICLE 4. To see if the Town will vote to amend Chapter 3, of the Bylaws of the Town entitled "CLASSIFICATION OF EMPLOYMENT", by establishing Classifications and Pay Plans and certain part-time annual salaries in accordance with the schedule as recommended for Fiscal Year 1994 by the Personnel Board, or what action will be taken thereon.

Submitted by PERSONNEL BOARD

ARTICLE 5. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds in the treasury a sum of money to be placed in the Stabilization Fund, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 6. To see if the Town will vote to raise and appropriate or appropriate from available funds in the Treasury, or otherwise, a sum of money for the necessary Town charges and expenses, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 7. To see if the Town will vote to appropriate by transfer from available funds (free cash) up to \$252,700 to the School Department budget, or what action it will take thereon.

Submitted by Petition

ARTICLE 8. To see if the Town will vote to authorize the lease purchase of certain equipment by various Town departments in accordance with the provisions of Chapter 307 of the Acts of 1981 and with applicable Town Bylaws, such lease/purchase to be subject to annual appropriation, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 9. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees or officers, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 10. To see if the Town will vote to accept as a public way the entire length and breadth of Alexandra Road Extension, including both turn-arounds as shown on a plan of land entitled "Definitive Plan Alexandra Road Ext. Lynnfield, Mass." by Hayes Engineering Inc., dated June 1, 1977, revised July 8, 1977, Owner: Harwill Realty Trust and recorded in Essex South District Registry of Deeds as Plan 37 in Plan Book 144, or however the same may be more accurately described, or what action will be taken thereon.

Submitted by Board of Selectmen

ARTICLE 11. To see if the Town will vote to accept as a public way the entire length and breadth of Cranberry Lane, including the turn-around as shown on a plan of land entitled "Definitive Plan Cranberry Lane Lynnfield, Mass." by Hayes Engineering Inc., dated May 6, 1985, revised July 15, 1985, Developer: Harwill Realty Trust and recorded in Essex South District Registry of deeds as Plan 86 in Plan Book 200, or however the same may be more accurately described, or what action will be taken thereon.

Submitted by Board of Selectmen



ARTICLE 12. To see if the Town will instruct its Board of Selectmen to file a bill in the legislature requesting a Special Act Amendment to the Lynnfield Town Charter as follows:

1. Section 2-1-2 be deleted and in place thereof, the following section be inserted: "Section 2-1-2. The quorum necessary for the conduct of business at all town meetings shall be 15 persons. Upon the challenge of the presence of the established quorum, a smaller number than the established quorum, however, shall adjourn any such meeting forthwith to a stated date, time, and place."

2. This amendment to become effective after acceptance by Lynnfield voters in response to a question at its next regular election.

Submitted by: Board of Selectmen

ARTICLE 13. To see if the Town will instruct its Board of Selectmen to file a bill in the legislature requesting a Special Act Amendment to the Lynnfield Town Charter as follows:

1. Section 9-3-3 be deleted and in place thereof, the following section be inserted: "Section 9-3-3. The person appointed by the Selectmen in accordance with the provisions of Paragraph 5-1-1(b) as director of finance and administrative services may be appointed by the Selectmen to any one or more of the positions named in Paragraph 9-3-2 or the Selectmen may appoint any one or more other persons to any one or more of said positions."

This amendment to become effective after acceptance by Lynnfield voters in response to a question at its next regular election.

Submitted by: Board of Selectmen

ARTICLE 14. To see if the Town will instruct its Board of Selectmen to file a bill in the legislature requesting a Special Act Amendment to the Lynnfield Town Charter as follows:

1. "Whenever the word "Executive Assistant" appears throughout the text of the chapter such title be deleted and in place thereof, the title "Town Administrator" be inserted."

2. This amendment to become effective after acceptance by Lynnfield voters in response to a question at its next regular election.

Submitted by: Board of Selectmen

ARTICLE 15. To see if the Town of Lynnfield will instruct its representatives to the General Court to support an amendment to the FY'94 state budget to guarantee that cities and town receive the full \$47 million growth in lottery revenues.

Submitted by: Board of Selectmen

ARTICLE 16. To see if the Town of Lynnfield will instruct its representatives to the General Court to support legislation filed by the Massachusetts Municipal Association that would establish in state law a Local Roads Fund in order to ensure a fair and predictable share of state gas tax collections for distribution to cities and towns or use on local roads.

Submitted by: Board of Selectmen

ARTICLE 17. To see if the Town will vote to amend Section A of Chapter 6 of the Town's Bylaws entitled: "Consultant Fee" by replacing the following wording in paragraph two:

"consultant services account of the Commission" with the following wording:

"separate special revenue revolving account" as allowed by M.G.L. Chapter 44, Section 53G or what action it will take.

Submitted by: Conservation Commission

Article 18. To see if the Town will vote to amend Section A of Chapter 6 of the Town's Bylaws entitled "Consultant Fee" by replacing the wording in the fee schedule table from:

<u>Project Cost</u>	<u>Maximum Fee</u>
Up to \$100,000.	No Fee
\$100,00. - \$500,000.	\$2,500.

to:

<u>Project Cost</u>	<u>Maximum Fee</u>
0 - \$500,000.	\$2,500.

or what action it will take.

Submitted by: Conservation Commission

and you are further directed to serve this warrant, by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant with your doings thereon, to the Town Clerk, at the time and place of meeting, or before hand, as afore-said.

Given under our hands this 15th day of March in the year of our Lord one thousand nine hundred and ninety three.

David W. Drislane, Chairman  
Kathleen E. Caron, Selectmen  
Arthur J. Bourque, III, Selectman  
BOARD OF SELECTMEN  
TOWN OF LYNNFIELD

A true copy  
ATTEST:  
David T. Donegan  
Constable



**LYNNFIELD TOWN WARRANT  
SPECIAL TOWN MEETING  
APRIL 26, 1993**

Essex, ss.

To any of the Constables of the Town of Lynnfield, in the County of Essex, GREETINGS :

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and Town affairs, to meet in the Middle School Auditorium, and in the Gymnasium if necessary, on Monday, April 26, 1993, at 8:45 P.M., then and there to act on the following articles:

ARTICLE 1. To see if the Town will vote to transfer from available funds, sums of money to supplement certain accounts in the current 1993 Fiscal Year where balances are below projected expenditures for various reasons, or what action it will take thereon.

Submitted by Town Accountant

ARTICLE 2. To see if the Town will vote to pay overdue bills of a prior fiscal year, or what action it will take thereon.

Submitted by Board of Selectmen

And you are further directed to serve this Warrant by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, fourteen days at least before the time of holding said meeting .

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, or beforehand, as aforesaid.

Given under our hands this 5th day of April in the year of our Lord, one thousand nine hundred and ninety three.

David W. Drislane, Chairman  
Kathleen E. Caron, Selectman  
Arthur J. Bourque, III, Selectman  
BOARD OF SELECTMEN

A true copy:

ATTEST:  
David T. Donegan  
Constable



*Neighbors and friends gathered on the town common for the 30th Annual Rotary Barbecue. For many, the barbecue was the first time they have mingled with other town's people since the beginning of the summer.  
(Joe Hakey Photo)*





*On Saturday, September 18, 1993 parents and youngsters listened to opening ceremonies for Pioneer Park located at Jordan Park off Wildwood Road while the new apparatus stands idle awaiting the ribbon cutting. Standing in the center are Emily and Hal Jordan, parents of Marine Lt. Allan H. Jordan, who was killed in the Vietnam War for whom Jordan Park is named.*



*Mrs. Stephanie Kline, center, Event Organizer, begins the awaited ribbon cutting for the opening of Pioneer Park on September 18, 1993.*



**COMMONWEALTH OF MASSACHUSETTS**  
**TOWN OF LYNNFIELD**  
**TOWN ELECTION**  
Election of Town Officers held  
Monday April 12, 1993

Election Officers serving:

Precinct 1&4

Susanne Jodice, Warden  
Evelyn Round,  
Asst. Warden  
Margaret Strickland  
Allston Farnsworth  
Helen Prokop  
Carol Maddison  
Alberta McMahon  
Dorothy Sieckert  
Judith Andelman  
Nancy Loyd  
Josephine Boushell  
Linda LaGreca  
Constance Capone  
Mady Hopkins  
Robert Jodice  
Beverly Merritt  
Ethel Leonard

Precinct 2&3

Loretta Gibbons, Warden  
Terrence Gibbons,  
Asst. Warden  
Ernestine J. Rose  
Helen Sparks  
Mary Conte  
Evelyn Gardner  
Elaine Lowey  
Karen McGarrahan  
Janet Colclough  
Carolyn Furey  
Margaret Markham  
Thelma Lilley  
Owen McGarrahan  
Edith Belanger

Police Officers

David Mayerson  
David T. Doneghan  
Stephen Garland

Mathew Maglio  
John McGonnell  
Paul Madden

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
TOTAL VOTE	290	216	214	297	1,017

Board of Selectman  
For Three Years

David Drislane	222	145	151	232	750
19 Grey Lane					

Blanks	62	62	54	60	238
Other	6	9	9	5	29

Board of Assessors  
For Three Years

Peter Pesa	242	180	179	252	853
2 Homestead Road					

John Veinot	41	32	33	38	144
12 Edgemere Road					

Blanks	5	4	2	6	17
Other	2	0	0	1	3

Planning Board  
For Five Years

John Roberts	211	152	152	216	731
463 Lowell Street					

Blanks	77	62	60	79	278
Other	2	2	2	2	8

School Committee  
For Three Years

Donald W. Cox	201	147	152	204	704
33 Chatham Way					

Blanks	88	64	52	86	290
Other	1	5	10	7	23

Library Trustee  
For Three Years

John F. Leonard	217	154	154	216	741
15 Mitchell Road					

Blanks	73	60	58	80	271
Other	0	2	2	1	5

Housing Authority  
For Five Years

Gary R. Leach	200	150	149	206	705
39 Apple Hill Lane					

Blank	88	64	62	89	303
Other	2	2	3	2	9

Moderator  
For One Year

John E. Redman	229	165	157	234	785
8 Windsor Road					

Blank	59	44	55	60	218
Other	2	7	2	3	14



**RECORD OF ACTION TAKEN AT THE  
ANNUAL TOWN MEETING APRIL 26, 1993  
IN THE MIDDLE SCHOOL AUDITORIUM**

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium and Gymnasium on Monday, April 26, 1993. A quorum being present (631 present - 218 required) the meeting was called to order by Mr. John Redman, Moderator, at :8:00 P.M.

Prior to the reading of the Warrant, non-registered voters were given permission to attend the meeting as spectators and were seated on the stage .

The Moderator read that part of the warrant preceding the articles and with the consent of the voters, omitted the reading of the articles which would be read at the time they were taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the constable's return of service.

On motion of Mr. John E. Redman, duly seconded, it was VOTED that this Town Meeting be adjourned to the conclusion of the Special Town Meeting which is scheduled for 8:45 P.M. in the Middle School Auditorium and the Gymnasium if need be, and further moved that this Town Meeting be adjourned to Thursday, April 29, 1993 in the Middle School Auditorium and Gymnasium, if need be, should the business of the meeting not be completed.

Dr. Thomas E. Devaney was appointed as Assistant Moderator for those registered voters and spectators who were assembled in the gymnasium and was sworn in by Town Clerk, Carol A. Bibbo.

ARTICLE 1 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to accept the reports of Town Officers and special Committees, as published ARTICLE 2 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to appoint Robert Davis, Roger Gerry and Gabriel Zavala Field Drivers: to appoint Jon Procurot Pound Keeper and to appoint Peter E. Lennon, Ralph E. Dwight and Gabriel Zavala Wood Measurers .

ARTICLE 3 On motion of Mr Arthur J. Bourque, III, duly seconded, it was

VOTED to fix the annual compensation of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended, as follows:

Board of Selectmen	
Chairman	\$850
Member	\$700
Board of Assessors:	
Not including additional compensation paid in	

recognition of attaining a Certified Massachusetts Assessor's Certificate:

Chairman \$5125

Member \$4,613

Said compensation to be paid in installments so long as said Office Holders hold Office and perform the duties of their Office.

ARTICLE 4 On motion of Mr. Timothy Morrison, duly seconded, it was

VOTED to amend Chapter 3 of the Bylaws of the Town entitled "Classification of Employment", by establishing certain hourly and annual pay rates and classifications in accordance with the schedule recommended for Fiscal year 1994 by the Personnel Board for Town Hall Clerical Union and Non Union, Full-Time Firefighters, Call Firefighters, Public Works Department, Custodial and Bus Drivers, and Police Department Dispatchers as published in the recommendations of the Finance Committee and to defer amendment of said Chapter 3 with regard to those annual pay rates and classifications and part-time annual salaries concerning which no recommendations have been made, with the following amendment: Town Hall Clerical Personnel Grade 6 Administrative Assistant be changed in Steps 1 through 7 as follows:

**PERSONNEL CLASSIFICATION AND PAY PLANS  
EFFECTIVE 7/1/93 - 6/30/94**

**TOWN HALL CLERICAL PERSONNEL —  
UNION & NON UNION HOURLY RATES**

Grade	Classification	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
1	Junior Clerk	\$ 7.79	\$ 8.11	\$ 8.43	\$ 8.73	\$ 9.12	\$ 9.46	\$ 9.76
2	Senior Clerk	8.65	8.98	9.35	9.69	9.99	10.38	10.78
3	Principal Clerk	9.83	10.15	10.55	10.84	11.24	11.71	12.13
4	Admin. Clerk	11.24	11.65	11.95	12.33	12.82	13.21	13.61
5	Dept. Secretary	12.51	12.92	13.25	13.74	14.13	14.54	14.94
6	Admin. Assistant	13.70	14.11	14.52	14.94	15.35	15.76	16.17

**FIRE DEPARTMENT  
FULL TIME FIREFIGHTERS ANNUAL SALARY**

	Step 1	Step 2	Step 3	Step 4
Firefighter	\$24,157.71	\$24,870.26	\$27,409.19	\$30,233.00
Firefighter/Mechanic	—	—	—	34,768.13
Lieutenant	—	28,600.80	31,520.56	34,768.13
Captain	—	32,473.33	34,261.50	37,791.46
Deputy Chief	—	35,071.21	37,002.40	40,814.71

Merit increases from step 1 through step 4 are limited to a maximum of one per year.

**CALL FIREFIGHTERS HOURLY RATES**

	Basic Rate	6% EMT	5% Longevity	EMT & Longevity
Recruit	\$10.49	\$11.12		
Firefighter	11.53	12.22	\$12.11	\$12.83
Firefighter/Operator	12.69	13.45	13.32	14.12
Lieutenant	14.60	15.48	15.33	16.25
Captain	15.86	16.81	16.65	17.65



**PUBLIC WORKS DEPARTMENT HOURLY RATES**

Grade	Classification	Step 1	Step 2	Step 3	Step 4
1	Entry Level	\$10.40	—	—	—
2	Motor Equip. Opera., Municip. Maint.	11.31	\$11.65	\$11.84	\$12.11
	Heavy Equip. Operator, Equip. Maint., Municip. Maint.	12.32	12.62	12.93	13.24
	Craftsman Crew Supervisor Tree climber, Skilled Craftsman, Municipal Maintenance Craftsman Crew Super.	13.58	13.91	14.24	14.57
5	Working Foreman, Working Foreman Maint.	14.28	14.57	14.87	15.19

Merit increases from step 1 through step 4 are not given sooner than 1 per year

**CUSTODIAL & BUS DRIVERS (INCLUDING MAINTENANCE SPECIALIST)**

	Step 1	Step 2	Step 3	Step 4	Step 5
	\$9.58	\$9.57	\$10.01	\$10.60	\$11.12

DIFFERENTIALS: Elementary Head Custodian = 8%  
Maintenance Specialist = 9%  
Middle School Head Custodian = 9%  
Shift differential = 8.5%  
High School Head Custodian = 9%  
Bus Drivers = 5%

**POLICE DEPARTMENT — HOURLY RATES**

	Step 1	Step 2	Step 3	Step 4
Dispatchers	\$8.06	\$8.71	\$9.74	\$10.76

Traffic Guards/Matrons — \$8.87.

**ARTICLE 5** On motion of Kathleen Caron, duly seconded, it was

VOTED to raise in the tax levy the sum of 244,000 to be added to the stabilization fund.

**ARTICLE 6** On motion of David Drislane, duly seconded, it was

VOTED to raise and appropriate in the tax levy the sums of money for the necessary town charges and expenses, except for those which are to be transferred from available funds, and to give authority to credit the value old equipment to be turned in toward the purchase price of new equipment: said sums of money to be expended under the direction of the respective boards, committees, or officers of the town in the amounts and limited to the purposes as recommended in the Selectmen's budget which is printed with the recommendations of the Finance Committee, amended as follows: Change Line Item 33 Expenses of Board of Assessors to \$11,500 and

Change Line Item 105 Health/Life/Disability Insurance of Employee Benefits to \$883,010, such that the total budget is \$15,614,446.

**ARTICLE 7** On motion of John E. Redman, duly seconded, it was

VOTED to indefinitely postpone action on this article noted below. To see if the Town will vote to appropriate by transfer from available funds ( free cash) up to \$252,700 to the School Department budget, or what action it will take thereon.

**ARTICLE 8** On motion of Kathleen Caron, duly seconded, it was

VOTED to indefinitely postpone this article. To see if the Town Hall will vote to authorize the lease/purchase of certain equipment by various Town departments in accordance with the provisions of Chapter 307 of the Acts of 1981 and with applicable Town Bylaws, such lease/purchase to be subject to annual appropriation, or what action it will take thereon.

**ARTICLE 9** On motion of David Drislane, duly seconded, it was

VOTED to raise and appropriate in the tax levy the sums of money for the purchase of various equipment and items in the nature of Capital Expenditures except for those funds which are to be transferred from available funds, and to give authority to credit the value of various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various town boards, committees, or officers in the amounts as totaled by department and limited to the purposes as recommended in the selectmen's budget which is printed with the recommendations of the Finance Committee, amended as follows:

In Public Works, add Snowblower, \$6,000.00  
Reduce School heating systems to \$39,000  
Leaving Public Works total the same at \$193,976.00

**ARTICLE 10** On motion of Arthur J. Bourque, III, duly seconded, it was

VOTED to accept as a Public Way the entire length and breadth of Alexandra Road Extension, including both turn-arounds as shown on a Plan of Land entitled "Definitive Plan Alexandra Road Ext., Lynnfield, Mass.," by Hayes Engineering Inc., dated June 1, 1977, revised July 8, 1977, owner: Harwill Realty Trust and recorded in Essex South District Registry of Deeds as Plan 37 in Plan Book 144, or however the same may be more accurately described.

**ARTICLE 11** On motion of Arthur J Bourque, III, duly seconded, it was

VOTED to accept as a Public Way the entire length and breadth of Cranberry Lane, including the turn-around as shown on a plan of land entitled "Definitive plan Cranberry Lane, Lynnfield, Mass." by Hayes Engineering Inc. dated May 6, 1985, revised July 15, 1985,



developer: Harwill Realty Trust and recorded in Essex South District Registry of Deeds as Plan 86 in Plan Book 200, or however the same may be more accurately described.

ARTICLE 12 On motion of David Drislane, duly seconded, it was

DEFEATED to instruct its Board of Selectmen to file a Bill in the Legislature requesting a special act amendment to the Lynnfield Town Charter as follows:

1. Section 2-1-2 be deleted and in place thereof, the following section be inserted:

"Section 2-1-2. The quorum necessary for the conduct of business at all Town meetings shall be 150 persons. Upon the challenge of the presence of the established quorum, a smaller number than the established quorum, however, shall adjourn any such meeting forthwith to a stated date, time, and place.

2. This amendment to become effective after acceptance by Lynnfield voters in response to a question at its next regular election.

ARTICLE 13 On motion of David Drislane, duly seconded, it was

VOTED to instruct its Board of Selectmen to file a bill in the Legislature requesting a special act amendment to the Lynnfield Town Charter as follows:

1. Section 9-3-3 be deleted and in place thereof, the following section be inserted:

"Section 9-3-3. The person appointed by the Selectmen in accordance with the provisions of paragraph 5 b), as Director of Finance and Administrative Services may be appointed by the Selectmen to any one or more of the positions named in paragraph 9-3-2 or the Selectmen may appoint any one or more other persons to any one or more of said positions."

2. This amendment to become effective after acceptance by Lynnfield voters in response to a question at its next regular election.

ARTICLE 14 On motion of Arthur J. Bourque, III, duly seconded, it was

VOTED to instruct its Board of Selectmen to file a Bill in the Legislature requesting a special act amendment to the Lynnfield Town Charter as follows:

"Whenever the word "Executive Assistant" appears throughout the text of the Charter, such title be deleted and in place thereof, the title "Town Administrator" be inserted "

2. This amendment to become effective after acceptance by Lynnfield voters in response to a ques-

tion at its next regular election.

ARTICLE 15 On motion of Kathleen Caron, duly seconded, it was

VOTED to instruct it's Representatives to the General Court to support an amendment to the FY'94 State Budget to guarantee that Cities and Towns receive the full 47 million growth in Lottery Revenues.

ARTICLE 16 On motion of Kathleen Caron, duly seconded, it was

VOTED to instruct its Representatives to the General Court to support legislation filed by the Massachusetts Municipal Association to establish in State Law a local roads fund in order to ensure a fair and predictable share of State Gas Tax collections for distribution to Cities and Towns for us on local roads.

ARTICLE 17 On motion of Alan Dresios, duly seconded, it was

VOTED to amend Section A of Chapter 9 of the Town's Bylaws entitled: "Consultant Fee" by replacing the following wording in paragraph to:

"Consultant Services Account of the Commission"

with the following working:

"Separate Special Revenue Revolving Account" as allowed by M. G. L. Chapter 44, Section 53G.

ARTICLE 18 On motion of Alan Dresios, duly seconded, it was

VOTED to amend Section A of Chapter 9 of the Towns Bylaws entitled "Consultant Fee" by replacing the wording in the Fee schedule table from:

<u>PROJECT COST</u>	<u>MAXIMUM FEE</u>
UP TO \$100,000.	NO FEE
\$100,000. - \$500,000.	\$2,500.

TO

<u>PROJECT COST</u>	<u>MAXIMUM FEE</u>
0 - \$500,000.	\$2,500.

CLOSING MOTION;

With completion of action on all articles of this Town Meeting Warrant, on motion of Ms. Kathleen E. Caron, duly seconded, it was VOTED to adjourn sine die. Adjourned at 10:50.

Carol A.Bibbo Town Clerk



**RECORD OF ACTION AT THE  
SPECIAL TOWN MEETING HELD APRIL 26, 1993  
IN THE MIDDLE SCHOOL AUDITORIUM**

A quorum being present, the meeting was called to order by Mr. John Redman, Moderator.

The Moderator read that part of the warrant preceding the articles and with the consent of the voters omitted the reading of the articles which would be read at the time it was taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the constable's return of service.

The first order of business was action on Article 1.

ARTICLE 1 On motion of Mrs. Gail LaPointe, Town Accountant, duly seconded, it was

VOTED to transfer from available funds appropriated in the FY 1993 Budget the following sums of money to supplement certain accounts in the current 1993 Fiscal Year.

From: Office of Selectmen,  
Line Item 5 - Contingency Fund 21,600

To: Division of Finance and Administration,  
Tax Collector, Line Item 20 - Salary 2,000  
Treasurer, Line Item 22 - Salary 2,000  
Town Clerk Line Item 24 - Salary 2,000  
School Maintenance and Buses,  
Line Item 74 - Salaries 14,600  
School Maintenance and Buses,  
Line Item 75 - Expenses 1,625

From: Employee Benefits,  
Line Item 106 Workers' Compensation Insurance 51,320

To : Town Counsel,  
Line Item 13 Professional Services 5,000

Fire Department  
Line Item 52 - Full-Time Salaries 2,000  
Line Item 53 - Call Department Salaries 21,720  
Line Item 54 - Fire Alarm Salaries 3,200  
Line Item 55 - Fire Department Expenses 3,000

Division of Zoning Enforcement & Inspection  
Line Item 59 - Other Salaries 3,500

Board of Health  
Line Item 81 - Expenses 2,000

Council on Aging  
Line Item 2 - Van Driver 300

Veterans ' Services  
Line Item 57 - Veterans' Benefits 1,600

Employee Benefits  
Line Item 105 - Medicare - F.I.C.A. 6,000  
Line Item 107 - Other 3,000

From: Department of Public Works, Rubbish Collection & Disposal,  
Line Item 73 - Expenses 30,000

From: Employee Benefits,  
Line Item 104 - Health/Life/Disability Ins. 47,000  
Line Item 106 - Workers' Compensation Ins. 13,000  
Line Item 108 - Unemployment Compensation 9,002

To: Department of Public Works,  
Line Item 67 - Motor Fuel & Oil 24,000  
Line Item 77 - Municipal Building Maintenance Expenses 25,000

Capital Outlay Public Works, Fuel Tank System 50,000

ARTICLE 2 On motion of Mr. H. Joseph Maney, duly seconded, it was VOTED to pay overdue bills of a Prior Fiscal Year in the amount of \$9,850.67.

With the completion of Article 2 the Special Town meeting, on motion, of Mr. H. Joseph Maney, duly seconded it was VOTED to adjourn the Special Town Meeting.

Adjourned at 8:45 P.M.

ARTICLE 5: From Available Surplus Funds 244,000  
To be used to add to the Stabilization Fund

**APPROPRIATIONS FOR THE FISCAL YEAR  
JULY 1, 1993 TO JUNE 20, 1994 VOTED AT THE  
ANNUAL TOWN MEETING APRIL 26, 1993**

ARTICLE 6: OFFICE OF SELECTMEN  
1 - Selectmen ' s Salaries 2,250  
2 - Executive Assistant ' s Salary 55,790  
3 - Clerical Salary 33,517  
4 - Professional Services 48,000  
5 - Payrate Increase Fund 29,208  
6 - Town Report 2,000  
7 - Property & Liability Insurance 155,000  
8 - Other Expenses 9,800  

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355,565

TOWN ACCOUNTANT  
9 - Accountant ' s Salary 41,890  
10 - Clerical Salary 23,537  
11 - Expenses 10,700  

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67,127



TOWN COUNSEL		
12 - Counsel ' s Salary	13,569	
13 - Professional Services	17,805	
14 - Other Expenses	1,200	
	<u>32,574</u>	

#### DIVISION OF FINANCE AND ADMINISTRATION

15 - Director ' s Salary	9,981	
Operations Support		
16 - Salaries	59,072	
17 - Expenses	20,700	
Data Processing		
18 - Salary	10,700	
19 - Expenses	23,160	
Tax Collector		
20 - Salary	29,000	
21 - Expenses	10,100	
Treasurer		
22 - Salaries	52,241	
23 - Expenses	11,680	
Town Clerk		
24 - Salary	29,000	
25 - Expenses	2,925	
Board of Registrars		
26 - Expenses	4,325	
Other Expenses		
27 - Tax Title Proceedings	10,000	
28 - Elections	4,500	
	<u>277,384</u>	

#### BOARD OF ASSESSORS

29 - Board Salaries	14,650	
30 - Other Salaries	47,345	
31 - Professional Services	14,000	
32 - Assessment Up-Date	25,000	
33 - Expenses	11,500	
	<u>112,495</u>	

#### PLANNING BOARD

34 - Salary	16,486	
35 - Expenses	530	
	<u>17,016</u>	

#### BOARD OF APPEALS

36 - Expenses	1,666	
	<u>1,666</u>	

#### CONSERVATION COMMISSION

37 - Salary	9,087	
38 - Expenses	850	
39 - Professional Services	2,000	
	<u>11,937</u>	

#### PERSONNEL BOARD

40 - Salary	2,100	
41 - Professional Services	10,000	
42 - Expenses	250	
	<u>12,350</u>	

#### FINANCE COMMITTEE

43 - Salary	2,915	
44 - Expenses	500	
45 - Finance Committee Report	3,200	
46 - Reserve Fund	45,000	
	<u>51,615</u>	

TOTAL GENERAL GOVERNMENT 920,229

#### POLICE DEPARTMENT

47 - Chief ' s Salary (Incl. Holidays)	56,699	
48 - Other Salaries (Incl. Holidays )	825,510	
49 - Patrolmen Overtime	221,206	
50 - Ambulance Expense	6,900	
51 - Other Expenses	92,804	
	<u>1,203,119</u>	

#### FIRE DEPARTMENT

52 - Chiefs Salary (Incl. Holidays)	11,259	
53 - Full-Time Salaries (incl. Holidays)	281,955	
54 - Call Department Salaries	164,000	
55 - Fire Alarm Salaries	9,916	
56 - Fire Department Expenses	43,000	
57 - Fire Alarm Expenses	6,700	
58 - Hydrant Rental	21,560	
	<u>538,390</u>	

#### DIVISION OF ZONING ENFORCEMENT AND INSPECTION

59 - Director's Salary	24,038	
60 - Other Salaries	18,100	
61 - Total Expenses	2,620	
	<u>44,758</u>	

#### CIVIL DEFENSE

62 - Director ' s Salary	250	
63 - Expenses	1	
	<u>251</u>	

#### DOG OFFICER

64 - Dog Officer's Salary	8,200	
65 - Expenses	1,466	
	<u>9,666</u>	

TOTAL PUBLIC SAFETY 1,796,184

#### PUBLIC WORKS AND FACILITIES

##### DEPARTMENT OF PUBLIC WORKS GENERAL AND ADMINISTRATIVE

66 - Director's Salary	51,481	
67 - Other Salaries	61,667	
68 - Motor Fuel Oil	55,000	
69 - Other Expenses	750	

##### HIGHWAY CONSTRUCTION & MAINTENANCE

70 - Salaries	191,986	
71 - Expenses	231,022	

##### SNOW AND ICE REMOVAL

72 - Salaries and Expenses	75,000	
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STREET LIGHTING	
73 - Expenses	131,000
RUBBISH COLLECTION AND DISPOSAL	
74 - Expenses	517,200
SCHOOL MAINTENANCE AND BUSES	
75 - Salaries	492,502
76 - Expenses	157,825
MUNICIPAL BUILDING MAINTENANCE	
77 - Salaries	90,615
78 - Expenses	101,016
CEMETERIES, PARKS, AND TREES	
79 - Salaries	204,646
80 Expenses	18,300
TOTAL PUBLIC WORKS AND FACILITIES	2,380,010
HUMAN SERVICES	
BOARD OF HEALTH	
81 - Salaries	17,558
82- Expenses	3,678
	<u>21,236</u>
COUNCIL ON AGING	
83 - Salary	16,332
84 Expenses	10,980
85 - Professional Services	4,974
	<u>32,286</u>
VETERANS ' SERVICES	
86 - Director's Salary	4,371
87 - Expenses	588
88 - Veterans' Benefits	10,000
	<u>14,959</u>
TOTAL HUMAN SERVICES	68,481
CULTURE AND RECREATION	
LIBRARY	
89 - Director's Salary	42,025
90 - Other Salaries	169,543
91 - Expenses	721,566
	<u>284,134</u>
RECREATION COMMISSION	
92 - Salaries	19,205
93 - Expenses	7,600
	<u>26,805</u>
HISTORICAL COMMISSION	
94 - Expenses	500
MEMORIAL DAY OBSERVANCES	
95 - Expenses	500
TOTAL CULTURE AND RECREATION	311,939
EDUCATION	
SCHOOL DEPARTMENT	
SALARIES	
Administrative	241,978
Instruction	6,256,425
Supportive Service	122,656
TOTAL SALARIES	<u>6,621,059</u>

EXPENSES	
Administrative	40,321
Instruction	259,632
Supportive Service	230,163
Operation & Maintenance of Plant	250,167
Programs with Others	402,504
Fixed Charges - Insurance	21,846
TOTAL EXPENSES	<u>1,204,633</u>
TOTAL SALARIES AND EXPENSES	7,825,692
Before Additional State Aid	
LESS	
Public Law 874 Chapter 506 - Metco	26,000
Extracurricular- Fees	25,000
Community Schools	2,660
96 - Net Salaries and Expenses	7,772,032
97 - North Shore Technical High School	167,504
TOTAL EDUCATION	<u>7,939,536</u>
DEBT AND INTEREST	
98 - Long Term Principal	37,750
99 - Long Term Interest	5,474
100 - Long Term Principal (Debt Excl.)	250,000
101 - Long Term Interest (Debt Excl.)	262,750
102 - Short Term Interest (Debt Excl.)	0
103 - Short Term Interest	0
TOTAL DEBT SERVICE	<u>555,974</u>
EMPLOYEE BENEFITS	
104 - Pension Contributions	534,088
105 - Health/Life/Disability Insurance	883,010
106 - Medicare - FICA	47,355
107 - Workers' Compensation Insurance	157,140
108-- Other	11,000
109 - Unemployment Compensation	10,000
TOTAL OPERATING BUDGET	<u><u>15,614,446</u></u>

## ARTICLE 9: CAPITAL OUTLAY

### FINANCE ADMINISTRATION

Copier	3,600
Mainframe	26,735

30,335

### PUBLIC WORKS

Town Hall heating system	20,000
Library Heating system	10,000
Roof repair	3,000
Truck upgrading	15,000
Park/Cemetery mowers	2,500
Trucks (existing L/P)	20,076
Snow Blower	6,000
Heavy equipment (exist L/P)	8,400
Schools	
Roof repair	10,000
Lighting and electrical	10,000
Heating systems	39,000
New Bus	50,000

193,976



## POLICE DEPARTMENT

Two new cruisers	36,000
Truck scales	7,500
Software	12,000
Defibrillator	5,500
	<hr/> 61,000

## FIRE DEPARTMENT

Turnout gear- upgrade	5,000
Fire apparatus (exist L/P)	27,789
Copier (existing L/P)	558
4 large capacity breathing apparatus	8,000
	<hr/> 41,347

## SCHOOL COMMITTEE

Furniture replacement	4,011
35 Macintosh computers	41,731
Computer peripherals	2,152
Buses (existing L/P)	12,368
Sharp copier (existing L/P)	3,763
Xerox copier (existing L/P)	15,975
	<hr/> 80,000

## LIBRARY

Sprinkler system	8,000
Noble computer terminals	1,200
Noble computer ports (2)	3,500
	<hr/> 12,700

Total existing lease/purchase payments	119,264
Total outright purchases	300,094
Total Capital Outlay	419,358

## LYNNFIELD TOWN WARRANT

and

## FINANCE COMMITTEE RECOMMENDATIONS

## THE COMMONWEALTH OF MASSACHUSETTS

### Special Town Meeting-October 18, 1993

ARTICLE 1. To see if the Town will vote to transfer from available funds appropriated in the fiscal year 1994 budget, certain sums of money to supplement other accounts in the fiscal year 1994 budget, or what action it will take thereon.

Submitted by Town Accountant

Finance Committee recommends the following transfers:

FROM	AMOUNT	TO
Line Item 97, North Shore Technical High School	\$12,000	Employee Benefits, Line Item 106, Medicare
Employee Benefits, Line Item 107, Workers' Comp.	\$ 6,300	Police Dept., Line Item 49, Patrolmen Overtime
Employee Benefits, Line Item 107, Workers' Comp.	\$ 3,000	Police dept., Line Item 48, other salaries

Employee Benefits, Line Item 107, Workers' Comp.	\$ 200	Police Dept., Line Item 47, Chief's Salary Office
of Selectmen, Line Item 5, Payrate Increase Fund	\$24,500	Police Dept., Line Item 48, Other Salaries
School Dept., Line Item 96, Net Salaries & Expenses	\$ 9,660	Dept. of Public Works School Maint. & Buses, Line Item 76, Expenses

### Comments:

1. Our assessment for the vocational high school has been reduced by \$12,288.

2. The Police department transfers are necessary as a result of settlement of the union contract.

3. The school budget contains \$9,600 contingency for rental of buses in the event of ours being out of service. The DPW, being the bus operator, seems the logical agency to handle rental of replacements.

ARTICLE 2. To see if the Town will vote to raise and appropriate by transfer from available funds a sum of money to be added to line item 96-Net Salaries and Expenses of the fiscal year 1994 school department budget, or what action it will take thereon.

Submitted by Board of Selectmen

### Finance Committee Recommendation:

Raise and appropriate \$228,541.

Comment: The new Education Reform Act mandates the amount we must spend each year on education. Certain expenses, such as busing, are excluded from the mandated amount. This year the Massachusetts Department of Education has informed us that our "Net School Spending" for Lynnfield schools is \$9,531,748. This includes educational spending by the School Department and other town departments. It requires an appropriation of \$228,541 in addition to the amounts appropriated at the spring Town Meeting. The Finance Committee recommends that this entire amount be appropriated for the school budget.

ARTICLE 3. To see if the Town will authorize the payment of prior year bills of the school department out of funds previously voted to be raised and appropriated in the fiscal year 1994 school department budget, or what action it will take thereon.

Submitted by School Department

### Finance Committee Recommendation:

Authorize \$117,000 from fiscal year 1994 school department budget.

ARTICLE 4. To see if the Town will vote to amend Chapter 3, of the Bylaws of the Town entitled "CLASSIFICATION OF EMPLOYMENT", by establishing a Classification and Pay Plan for the Police Department in accordance with the schedule as recommended for Fis-



cal Year 1994 by the Personnel Board, or what action it will take thereon.

Submitted by Personnel Board

Finance Committee Recommendation:  
Adoption of the following Classification and Pay Plan:

**PERSONNEL CLASSIFICATION AND PAY PLANS  
EFFECTIVE 7/1/93 - 6/30/94**

**POLICE DEPARTMENT - ANNUAL RATES**

	Step 1	Step 2	Step 3	Step 4
Patrolman	\$25,273.57	\$26,958.46	\$28,457.05	\$30,239.18
Sergeant	\$29,064.58	\$31,000.63	\$32,726.03	\$34,775.44

Merit increases from Step 1 to Step 2 are not given sooner than one(1) per year. Longevity increases from Step 2 to Step 3 and from Step 3 to Step 4 are automatic after one (1) year in each instance.

Detail Rate Effective 7/19/93 - \$26.75 per hour.

ARTICLE 5. To see if the Town will vote to authorize the Board of Assessors to use such free cash as may be in the Treasury, or any part thereof, in computing the tax rate for the fiscal year 1994, or what action it will take thereon.

Submitted by Board of Selectmen

Finance Committee recommendation: Authorization to use \$388,718.

ARTICLE 6. To see if the Town will vote to transfer from the SALE OF LOTS AND GRAVES ACCOUNT, a sum of money to be used in part to fund the fiscal 1994 operating budget, or what action it will take thereon.

Submitted by Board of Selectmen

Finance Committee Recommendation: Transfer of \$25,000.

ARTICLE 7. To see if the Town will vote to transfer from the PERPETUAL CARE FUND, a sum of money to be used in part to fund the fiscal 1994 operating budget, or what action it will take thereon.

Submitted by Board of Selectmen

Finance Committee Recommendation: Transfer of \$20,000.

ARTICLE 8. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds or by borrowing or from any or all such sources, a sum of money to upgrade and enhance the Town's computer system, or what action it will take thereon.

Submitted by Board of Selectmen

Finance Committee Recommendation: Authorization to borrow \$90,000.

Comment: The new computer system will effect a saving of \$4,200 per year in hardware maintenance. The loan will be repaid over a five-year period beginning in July 1994, with semi-annual principal payments of \$9,000 and interest at an annual rate of 5 percent. The first year's interest will be \$4,275.

ARTICLE 9. To see if the Town will vote to transfer from the School Department to the Board of Selectmen certain parcels of land acquired by the Town by purchase or eminent domain pursuant to the authority of Article 1 of a Special Town Meeting held December 1, 1969 said land to be used for recreational purposes and located in the Town, northwesterly of Main Street and northwesterly of the southwesterly end of Tappan Way, or however the same may be more accurately described, or what action it will take thereon.

Submitted by Board of Selectmen

Finance Committee Recommendation:  
Transfer for general municipal purposes.

Comment:  
The parcel is about ten acres in area.

ARTICLE 10. To see if the Town will vote to accept as a public way the entire length and breadth of Fall Way as shown on a plan of land entitled "Definitive Subdivision Plan, Fall Way, Lynnfield, Mass. " dated August 8, 1987, by Surveyor R.W. Reid R.L.S., and recorded in Essex South District Registry of Deeds as Plan 9 in Plan Book 241, or however the same may be more accurately described, or what action it will take thereon.

Submitted by Board of Selectmen

Finance Committee Recommendation:  
Indefinite Postponement.

ARTICLE 11. To see if the Town will vote to amend its Bylaws by adding to Chapter 5 thereof a new Section 22, as follows:

Chapter 5  
Section 22  
F. Registration

1. From after March 1, 1994, any person who owns, leases, or otherwise controls any parcel of land wherein an underground storage tank, including a buried fuel oil storage tank, or container has been installed shall register such tank or container with the Fire Chief. This requirement shall only apply to tanks which are exempt from the registration requirements of 527 CMR 9. Any change in the information on the registration form must be reported within 30 days of the change.

As part of the registration process such person shall furnish to the Fire Chief the following information:



on the tank or container; size, type of construction, type of fuel or hazardous material being stored, location on the premises ( including a sketch map), address and location of property, and evidence of age. The evidence of tank or container age must be deemed sufficient by the Fire Chief to establish the date of installation of said tank or container. If sufficient evidence is not furnished, the tank or container shall be presumed to have been installed twenty years prior to the effective date of this Bylaw. Tanks which are not registered as provided herein shall be tested immediately upon discovery at the owner's expense. The method of testing must be approved in advance by the Fire Chief.

2. All owners of underground storage systems registered with the Fire Department under this Bylaw must affix a tag to the fill pipe of the tank. Such tags will be provided by the Fire Department. Tags must be placed in such a location on the fill pipe of the tank as to be visible to any inspector authorized by the Town, or by an oil dealer. IF, on making a delivery, a fuel dealer finds an underground tank without a tag, the dealer is required to provide the tank owner with a notice of their obligation to register the tank with the Fire Department. Such notices will be provided by the Fire Department, or what action it will take thereon.

Submitted by Fire Chief

Finance Committee Recommendation:  
Adoption.

ARTICLE 12. To see if the town will vote to amend the Zoning Bylaws of the Town of Lynnfield and the Zoning District Map of said town of Lynnfield, said Zoning district Map dated December, 1953, and prepared For the Lynnfield Planning Board of Allen Benjamin, Municipal Planning consultant as amended, said map being on file with the Office of the Town Clerk of said Town of Lynnfield as follows :

A. To add to Section 1 "districts a new section of subsection (a) "Establishment of Districts" to be numbered 13 and to state Groundwater Protection District".

B. To add to said Section 1 a new sentence after the present last sentence in subsection (b) stating "The Groundwater Protection District is located as shown on a separate map entitled 'Lynnfield Center Water district' hereinafter described."

C. To add to said Chapter 6 a new Section 3C entitled "Special Provisions in a Groundwater Protection District" which will provide as follows:

### SECTION 3C. SPECIAL PROVISIONS IN A GROUNDWATER PROTECTION DISTRICT

#### 1 PURPOSE

a. to promote the health, safety, and general welfare of the community by ensuring an adequate quality and quantity of drinking water for the residents, institu-

tions, and businesses of the Town of Lynnfield:

b. to preserve and protect existing and potential sources of drinking water supplies:

c. to conserve the natural resources of the town and

d. to prevent temporary and permanent contamination of the environment.

#### 2. SCOPE OF AUTHORITY

The Groundwater Protection District is an overlay district superimposed on the zoning districts. This overlay district shall apply to all new construction, reconstruction, or expansion of existing buildings and new or expanded uses. Applicable activities or uses which fall within the Groundwater Protection District must comply with the requirements of this district as well as with the underlying zoning. Uses that are prohibited in the underlying zoning districts shall not be permitted in the Groundwater Protection district.

#### 3. DEFINITIONS

For the purpose of this section the following words and phrases shall have the following meanings:

(a) Aquifer; Geologic formation composed of rock, sand, or gravel that contains significant amounts of potentially recoverable water:

(b) Groundwater Protection District: The zoning district defined to overlay other zoning districts in the Town of Lynnfield. The Groundwater Protection District may include specifically designated recharge areas.

(c) Impervious surface: Materials or structure on, above, or below the ground that does not allow precipitation or surface water to penetrate directly into the soil.

(d) Mining: The removal or relocation of geologic materials such as topsoil, sand, gravel, metallic ores, or bedrock.

(e) Recharge Area: Areas that collect precipitation or surface water and carry it to aquifers. Recharge areas may include areas designated as Zone I, Zone II, or Zone III.

(f) Toxic or Hazardous Material: Any substance or mixture of physical, chemical, or infectious characteristics posing a significant, actual, or potential hazards to human health if such substance or mixture were discharged to land or water of the town of Lynnfield. Toxic or hazardous materials include, without limitation, synthetic organic chemicals, petroleum products, heavy metal, radioactive or infectious wastes, acids and alkalis and all substances defined as toxic or hazardous under Massachusetts general Laws (MGL) Chapter 21C and 21E and 310 CMR 30.00 and also include such prod-



ucts as solvents and thinners in quantities greater than normal household use.

#### 4. ESTABLISHMENT AND DELINEATION OF GROUNDWATER PROTECTION DISTRICT

For the purpose of this district, there are hereby established within the Town certain groundwater protection areas, consisting of aquifers or recharge areas which are delineated on a map. This Map is entitled "Lynnfield Center Water District: dated December, 1970, as amended, drawn by William B. Howard Inc., with a scale of 1 inch to 600 feet and accompanied by a set of maps entitled "Small Scale Groundwater Protection District Zoning Map", dated September 1, 1993. These maps are hereby incorporated by reference into the Town of Lynnfield Zoning Map, and are on file in the office of the Town Clerk. In the event of any dispute regarding the boundary of the District, the boundaries established by the "Small Scale Groundwater Protection District Zoning Map" shall control.

#### 5. DISTRICT BOUNDARY DISPUTES

If the location of a District boundary in relation to a particular parcel is in doubt, resolution of boundary disputes shall be through a Special Permit Grating Authority (Zoning Board of Appeals). Any application for a special permit for this purpose shall be accompanied by adequate documentation. The burden of proof shall be upon the owner(s) of the land in question to show where the bounds should properly be located. The ZBA may engage a professional engineer (civil or sanitary), hydrologist, geologist, or soil scientist to determine more accurately the boundaries of the district with respect to individual parcels of land, and may charge the owner(s) for all or part of the cost of the investigation.

#### 6 USE REGULATIONS

In the Groundwater Protection District the following shall apply:

##### A. Permitted Uses

The following uses are permitted within the groundwater Protection District, provided that all necessary permits, orders, or approvals required by local, state, or federal law are also obtained:

- i. conservation of soil, water, plants, and wildlife:
- ii. outdoor recreation, nature study, boating, fishing, and hunting where otherwise legally permitted:
- iii. foot, bicycle and/or horse paths, and bridges:
- iv. normal operation and maintenance of existing water bodies and dams, splash boards, and other water control, and conservation devices:
- v. maintenance, repair, and enlargement of any existing structure, subject to Section B (Prohibited

Uses) and Section C (Special Permitted Uses):

vi. residential development, subject to Section B (Prohibited Uses) and section C (Special Permitted Uses):

vii. farming, gardening, nursery, conservation, forestry, and grazing, subject to Section B (Prohibited Uses) and Section C (Special Permitted Uses):

viii. construction, maintenance, repair, and enlargement of drinking water supply related facilities such as, but not limited to, wells, pipelines, aqueducts, and tunnels. Underground storage tanks related to these activities are not categorically permitted.

##### B. Prohibited Uses

The following uses are prohibited:

i. landfills and open dumps as defined in 310 CMR 19.006:

ii. storage of liquid petroleum products, except the following:

a. normal household use, outdoor maintenance, and heating of a structure:

b. waste oil retention facilities required by statute, rule, or regulation:

c. emergency generators required by statute, rule, or regulation:

d. treatment works approved under 314 CMR 5.00 for treatment of ground or surface waters: provided that storage of the petroleum product required for the uses listed under "a" through "d" above, is in a free standing container, above ground with secondary containment adequate to contain a spill equal to the capacity of the container plus 10%. The secondary containment must be covered and satisfactorily protected against intrusion by the elements.

iii. landfilling of sludge and septage as defined in 310 CMR 32.05:

iv. storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31:

v. individual sewage disposal system that are designed in accordance with 310 CMR 15.00 to receive more than 110 gallons of sewage per quarter acre under one ownership per day, or 440 gallons of sewage on any one acre under one ownership per day, whichever is greater, except the replacement or repair of an existing system that will not result in an increase in design capacity above the original design:

vi. storage of deicing chemicals, including loading



areas, is within a structure designed to prevent the generation and escape of contaminated runoff or leachate:

vii. storage of animal manure unless covered or contained:

viii. earth removal, consisting of the removal of soil, sand, gravel, or any other earth material (including mining activities) within 10 feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological survey, except for excavations for building foundations, roads, or utility works:

ix. facilities that generate, treat, store, or dispose of hazardous waste subject to MGL 21C and 310 CMR 30.00, except as following:

a. very small quantity of generators as defined under 310 CMR 30.00:

b. household hazardous waste collection centers and events under 310 CMR 30.390:

c. waste oil retention facilities required by MGL C. 21, S.52A.

d. water rendition treatment works approved under 314 CMR 5.00

x. automobile graveyards and junkyard, as defined in MGL C. 140B, S.1:

xi. treatment works that are subject to 314 CMR 5.00 including privately owned sewage treatment facilities, except the following:

a. the replacement or repair of an existing treatment works that will not result in a design capacity greater than the design capacity of the existing treatment works:

b. the replacement of existing subsurface sewage disposal system(s) with wastewater treatment works that will not result in a design capacity greater than the design capacity of the existing system (s):

c. Treatment works approved by the Massachusetts Department of Environmental Protection designed for the treatment of contaminated groundwater:

xii. Storage of liquid hazardous materials, as defined in MGL C. 21 E, unless in a free standing container, above ground, with secondary containment adequate to contain a spill equal to the capacity of the container plus 10%. The secondary containment must be covered and satisfactorily protect against intrusion by the elements.

xiii. industrial and commercial uses which discharge process wastewater on-site:

xiv. stocking and disposal of snow and ice containing deicing chemicals if brought in from outside the district:

xv. storage of commercial fertilizer and soil conditioners, as defined in MG. C. 128, S. 64, unless such storage is within a structure designated to prevent the generation and escape of contaminated runoff or leachate:

xvi. the use of septic system cleaners which contain toxic or hazardous chemicals:

#### C. Uses and Activities Requiring a Special Permit.

The following uses and activities are permitted only upon the issuance of a Special Permit under such conditions as the Special Granting Authority may require:

i. those activities that involve the handling of toxic or hazardous materials in quantities greater than those associated with normal household use, permitted in the underlying zoning (except as prohibited under section B). Such activities shall require a special permit to prevent contamination of groundwater:

ii. any use that will render impervious more than 15% or 2,500 square feet of any lot, whichever is greater. A system for groundwater recharge must be provided which does not degrade groundwater quality. For non-residential uses, recharge shall be by storm water infiltration basins or similar system covered with natural vegetation, and dry wells shall be used only where other methods are infeasible. For all non-residential uses, all such basins and wells shall be preceded by oil, grease, and sediment traps to facilitate removal of contamination. Any and all recharge areas shall be permanently maintained in full working order by the owner.

### 7. PROCEDURES FOR ISSUANCE OF SPECIAL PERMIT

A. The Special Permit Granting Authority under this Bylaw shall be the Zoning Board of Appeals ("ZBA"). Such special permit shall be granted if ZBA determines, in conjunction with the Board of Health, the Conservation Commission, Department of Public Works, and Planning Board that the intent of this Bylaw, as well as its specific criteria, are met. The ZBA shall not grant a special permit under this section unless the petitioner's application materials include, in detailed, definite, and credible information to support positive findings in relation to the standards given in this section. The ZBA shall document the basis for any departures from the recommendations of the other town boards or agencies in its decision.

B. Upon receipt of the special permit application, the ZBA shall, within 5 working days, transmit one copy to the Planning Board, Board of Health, the Conservation Commission, and the Department of Public Works for their written recommendations. Failure to respond



within 35 days of receipt by the Board shall indicate approval or no desire to comment by said agency. The necessary number of copies of the application shall be furnished by the applicant.

C. The ZBA may grant the required special permit only upon finding that the proposed use meets the following standards, those specified in Section 6 of this Bylaw, and any regulations or guidelines adopted by the ZBA. The proposed use must:

1. in no way, during construction or thereafter, adversely affect the existing or potential quality or quantity of water that is available in the Groundwater Protection District, and

2. be designed to avoid substantial disturbance of the soils, topography, drainage, vegetation, and other water related natural characteristics of the site to be developed.

D. The ZBA may adopt regulations to govern design features of the projects. Such regulations shall be consistent with subdivision regulations adopted by the Town.

E. The applicant shall file 6 copies of the site plan and attachments. The site plan shall be drawn at a proper scale as determined by the ZBA and be stamped by a professional engineer. All additional submittals shall be prepared by qualified professionals. The site plan and its attachments shall at a minimum include the following information where pertinent:

1. a complete list of chemicals, pesticides, herbicides, fertilizer, fuels, and other potentially hazardous materials to be used or stored on the premises in quantities greater than those associated with normal household use:

2. for those activities using or storing such hazardous materials, a hazardous materials management plan shall be prepared and filed with the Hazardous Materials coordinator, Fire Chief, and Board of Health. The plan shall include:

- a. provisions to protect against the discharge of hazardous materials or wastes to environment due to spillage, accidental damage, corrosion, leakage, or vandalism, including spill containment and clean up procedures:

- b. provisions for indoor, secured storage of hazardous materials and wastes with impervious floor surfaces:

- c. evidence of compliance with the Regulations of the Massachusetts Hazardous Waste Management Act 310 CMR 30.00 including obtaining an EPA identification number from the Massachusetts department of environmental Protection.

3. proposed down-gradient location(s) for groundwater monitoring well(s), should the ZBA deem the activity a potential groundwater threat.

F. The ZBA shall hold a hearing, in conformity with the provisions of MGL C. 40A, S.9, within 65 days after filing of application.

Notice of the public hearing shall be given by publication and posting and by first-class mailings to "parties of interest" as defined in MGL C. 40, S.11. The decision of the ZBA and any extension, modification, or renewal thereof shall be filed with the BA and Town Clerk within 90 days following the closing of the public hearing. Failure of the ZBA to act within 90 days shall be deemed to be a decision to deny the application. The Town Clerk shall forward copies of all filings received from the ZBA forthwith to the Planning Board, Conservation Commission, and the Board of Health.

G. Written notice of any violations of Section 3C shall be given by the Building Inspector to the responsible person as soon as possible after detection of a violation or a continuing violation. Notice to the assessed owner of the property shall be deemed notice to the responsible person. Such notice shall specify the requirement or restriction violated and the nature of the violation, and may also identify the actions necessary to remove or remedy the violations and preventive measures required for avoiding future violations and schedule of compliance. A copy of such notice shall be submitted to the Building Inspector, the Board of Health, Conservation Commission, Department of Public Works, and The Lynnfield Center Water District or its successor. The cost of containment, clean-up, or other action of compliance shall be borne by the owner and operator of the premises. For situations that require remedial action to prevent adverse impact to the water resources within the Groundwater Protection District, the Town of Lynnfield, the Building Inspector, the Board of Health, or any of their agents may order the owner or operator of the premises to remedy the violation. If said owner and/or operator does not comply with said order, the Town of Lynnfield, the Board of Health, or any of their agents, if authorized to enter upon such premises under the terms of the special permit or otherwise, may act to remedy the violation. The remediation cost shall be the responsibility of the owner and operator of the premises.

## 8. SEVERABILITY

A determination that any portion or provisions of this overlay protection district is invalid shall not invalidate any other portion or provision thereof, nor shall it invalidate any special permit previously issued thereunder or what action it will take thereon.

Submitted by Lynnfield Center Water District

Finance Committee Recommendation:

Adoption with the amendment on the following page: Change Paragraph B. to read as follows:



B. To add to said Section 1 a new sentence after the present last sentence in subsection (b) stating "The Groundwater Protection district is located as shown on a separate series of maps each entitled 'LYNNFIELD GROUNDWATER PROTECTION DISTRICT ZONES 1,2,3, SEPT. 1, 1993; SCALE 1"= 100'. Hereinafter described".

In paragraph 3. (e) change the numerals from Roman to Arabic Change Paragraph 4 to read as follows:

"ESTABLISHMENT AND DELINEATION OF GROUNDWATER PROTECTION DISTRICT"

For the purpose of this district, there are hereby established within the Town certain groundwater protection areas, consisting of aquifers or recharge areas which are delineated on a series of maps. These maps are entitled "LYNNFIELD GROUNDWATER PROTECTION DISTRICT ZONES 1, 2,3, Sept. 1, 1993; SCALE 1" = 100'." These maps are incorporated by reference into the Town of Lynnfield zoning Map, and are on file in the office of the Town Clerk. In the event of any dispute regarding the boundary of the District the boundaries established on the maps entitled "LYNNFIELD GROUNDWATER PROTECTION DISTRICT, ZONES 1,2,3 SEPT. 1, 1993; SCALE 1" = 100' " shall control

In paragraph 6. B. ii, add at the end of the paragraph:

"Normal household fuel tank installed in cellar on supports shall be considered 'above ground'. Secondary containment design and material must be approved by the Lynnfield Fire Chief."

ARTICLE 13. To see if the town will vote to raise and appropriate, appropriate by transfer from available funds in the treasury, or otherwise, a sum of money to be added to the fiscal year 1994 operating budget, for the purpose of restoring busing of public school students to the fiscal year 1993 levels, or what action it will take thereon.

Submitted by Petition

Finance Committee Recommendation: Appropriate \$40,000 from available funds to DPW Line Item 76, Expenses for School Maintenance and Buses.

**SPECIAL TOWN MEETING - OCTOBER 18, 1993**

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium and Gymnasium on Thursday, October 18, 1993 A quorum being present(450 present - 224 required), the meeting was called to order by Mr. John Redman, Moderator, at 8:00 P.M.

Prior to the reading of the warrant, non-registered voters were given permission to attend the meeting as spectators and were seated on the stage.

The moderator read that part of the warrant preceding the articles and with consent of the voters, omitted the reading of the articles which would be read at the time they were taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the Constable's return of service.

On motion of Mr. David W. Drislane, duly seconded, it was VOTED that this Town Meeting be adjourned to the conclusion of the Special Town Meeting which is scheduled for 8:00 P.M. in the Middle School Auditorium and the Gymnasium, if need be and further moved that this Town Meeting be adjourned to Thursday, October 21, 1993 at 8:00 P.M. in the Middle School Auditorium and Gymnasium, if need be, should the business of the meeting not be completed.

ARTICLE 1 On motion of Mr. H. Joseph Maney, duly seconded, it was

VOTED to transfer from available funds appropriated in the FY'94 budget the following sums of money to supplement certain accounts in current FY'94 fiscal year:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>
Line Item Number 97, North Shore Technical High School	\$12,000.	Employee Benefits, Line Item 106, Medicare-F.I.C.A
Employee Benefits, Line Item 107, Workers' Compensation Insurance	\$ 6,300.	Police Department, Line Item 49, Patrolmen Overtime
Employee Benefits, Line Item 107, Workers' Compensation Insurance	\$ 3,000.	Police Department, Line Item 48, Other Salaries
Employee Benefits, Line Item 107, Workers' Compensation Insurance	\$ 200.	Police Department, Line Item 47, Chief's Salary
Office of Selectmen, Line Item 5, Payrate Increase Fund	\$24,500.	Police Department, Line Item 48, Other Salaries
School department, Line Item 96, Net Salaries & Expenses	\$ 9,660	Department of Public Works, School Maintenance & Buses, Line Item 76, Expenses

ARTICLE 2 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to raise and appropriate the sum of \$227,436.00 to be added to Line Item 96 - Net Salaries and Expenses of the Fiscal year 1994 School Department Budget.

ARTICLE 3 On motion of Mrs. Deborah Cotting, (Chairman School Committee), duly seconded, it was

VOTED to authorize payment of overdue bills of a prior fiscal year for the School Department in the amount of \$117,000.00, out of funds previously appropriated in the FY'94 School Department Budget.



ARTICLE 4 On motion of Mr. Timothy Morrison,  
duly seconded, it was

VOTED to amend Chapter 3 of the Bylaws of the Town entitled "Classification of Employment", by establishing annual pay rates and classifications in accordance with the schedule recommended for Fiscal Year 1994 by the Personnel Board for Police department as published in the recommendations of The Finance Committee.

**PERSONNEL CLASSIFICATION AND PAY PLANS  
EFFECTIVE 7/1/93 - 6/30/94 POLICE DEPARTMENT -  
ANNUAL RATES**

	Step 1	Step 2	Step 3	Step 4
Patrolman	\$25,273.57	\$26,958.46	\$28,457.05	\$30,239.18
Sergeant	\$29,064.58	\$31,000.63	\$32,726.03	\$34,775.44

Merit increases from Step 1 to Step 2 are not given sooner than one (1) per year. Longevity increases from Step 2 to Step 3 and from Step 3 to Step 4, are automatic after one (1) year in each instance.

DETAIL RATE Effective 7/19/93 - \$26.75 per hour.

ARTICLE 5 On motion of Mr. David W. Drislane,  
duly seconded, it was

VOTED to authorize the Board of Assessors to use up to \$362,613.00 of Free Cash in computing the Tax Rate for Fiscal Year 1994.

ARTICLE 6 On motion of Mr. Arthur Bourque,  
duly seconded, it was

VOTED to transfer from the sale of Lots and Graves Account \$20,000.00 to be used in part to fund Department of Public Works, Cemeteries, Parks, and Trees, Line Item 79 Salaries of the Fiscal 1994 Operating Budget.

ARTICLE 7 On Motion of Mr. Arthur Bourque,  
duly seconded, it was

VOTED to transfer from the Perpetual Care Fund, \$25,000.00 to be used in part to fund Department of Public Works, Cemeteries, Parks, and Trees, Line Item 79, Salaries of the Fiscal 1994 Operating Budget.

ARTICLE 8 On Motion of Mrs. Kathleen E. Caron,  
duly seconded, it was

VOTED to appropriate by borrowing for a period not to exceed five years the sum of \$30,650.00 to upgrade and enhance the Town's Computer System.

ARTICLE 9 On Motion of Mr. Arthur Bourque,  
duly seconded, it was

VOTED UNANIMOUSLY to transfer from the

School department to The board of selectmen certain parcels of land acquired by the Town by purchase or eminent domain pursuant to the Authority of Article 1 of a Special Town Meeting held December 1, 1969 said land to be used for Recreational purposes and located in Town, Northwesterly of Main Street and Northwesterly of the Southwesterly end of Tappan Way, or however the same may be more accurately described.

ARTICLE 10 On Motion of Mrs. Kathleen Caron,  
duly seconded, it was

VOTED to indefinite postpone Article 10.

ARTICLE 11 On Motion of Chief Paul Romano,  
duly seconded, it was

VOTED to amend its bylaws by adding to Chapter 5 thereof a new Section 22, F. "Registration" as printed in the copy of the Warrant and "Recommendations of the Finance Committee: you have before you.

ARTICLE 12 On Motion of Stephen Tascher, duly seconded, it was

VOTED to amend the Zoning Bylaws of the Town of Lynnfield and the Zoning District Map of said Town of Lynnfield, said zoning district Map dated December, 1953, and prepared for the Lynnfield Planning Board by Allen Benjamin, Municipal Planning Consultant as amended, said Map being on file with the office of the Town Clerk of said Town of Lynnfield as follows:

A. To add to Section 1 "Districts" a new section of subsection (a) "Establishment of Districts" to be numbered 13 and to state "Groundwater Protection District."

B. To add to said section 1 a new sentence after the present last sentence in subsection (b) stating "The Groundwater Protection District is located as shown on a separate series of maps entitled 'LYNNFIELD GROUNDWATER PROTECTION DISTRICT ZONES 1, 2, 3, SEPT. 1 1993; Scale 1" = 100 ', hereinafter described . "

C. To add to said Chapter 6 a new Section 3C entitled "Special Provisions in a groundwater Protection District" which is as printed in the copy of the Warrant and recommendations of the Finance Committee you have before you, amended as follows:

In paragraph 3. (e) Change the numerals from Roman to Arabic.

Paragraph 4. to read  
"ESTABLISHMENT AND DELINEATION OF  
GROUNDWATER PROTECTION DISTRICT

For the purpose of this district, there are hereby established within the Town certain groundwater protection areas, consisting of aquifers or recharge areas



which are delineated on a series of maps. These maps are entitled 'LYNNFIELD GROUNDWATER PROTECTION DISTRICTS ZONES 1, 2, 3, SEPT. 1, 1993; SCALE 1" = 100'." These maps are incorporated by reference into the Town of Lynnfield Zoning Map, and are on file in the Office of the Town Clerk. In the event of any dispute regarding the boundary of the District the boundaries established on the maps entitled "LYNNFIELD GROUNDWATER PROTECTION DISTRICT, ZONES 1, 2, 3, SEPT. 1, 1993; SCALE 1" = 100'." shall control.

In paragraph 6. B. ii, add at the end of the paragraph; "Normal household fuel tanks installed in cellar on supports shall not require installation of secondary containment.

ARTICLE 13 On Motion of Louanne Canty, duly seconded, it was

VOTED to appropriate from available funds, free cash, the sum of \$40,000.00 to be added to the Fiscal Year 1994 Operating budget, Line Item Number 76, School Maintenance and Buses - Expenses, for the purpose of restoring Busing of Students to the Fiscal Year 1993 levels.

On Motion of Mrs. Kathleen Caron, it was

VOTED that this Special Town Meeting be adjourned Sine Die.

The meeting adjourned at 9:55 P.M.

Carol A. Bibbo Town Clerk

**FREE CASH VOTED AT THE SPECIAL TOWN MEETING HELD OCTOBER 18, 1993**

ARTICLE 5:  
From Available Surplus Funds \$362,613  
To be used by the Board of Assessors  
in computing the tax rate for Fiscal Year 1994.

ARTICLE 13:  
From Available Surplus Funds \$ 40,000

To be added to the Fiscal Year 1994 Operating Budget, line Item 76, School Maintenance and Buses Expenses, for the purpose of restoring busing of students to the Fiscal Year 1993 levels.  
TOTAL FREE CASH VOTED \$402,613

**TRANSFERS VOTED AT THE SPECIAL TOWN MEETING HELD OCTOBER 18, 1993**

ARTICLE 1:  
From Line Item 97, North Shore Technical \$ 12,000  
High School To Line Item 106, Employee Benefits - Medicare F.I.C.A.

From Line Item 107, Employee Benefits - \$ 6,300  
Workers' Compensation Insurance  
To Line Item 49, Police Department -  
Patrolmen Overtime

From Line Item 107, Employee Benefits - \$ 3,000  
Workers' Compensation Insurance  
To Line Item 48, Police Department -  
Other Salaries

From Line Item 107, Employee Benefits - \$ 200  
Workers' Compensation Insurance  
To Line Item 47, Chief's Salary

From Line Item 5, Office of Selectmen - \$ 24,500  
Payrate Increase Fund  
To Line Item 48, Police Department -  
Other Salaries

From Line Item 96, School Department - \$ 9,660  
Net Salaries & Expenses  
To Line Item 76, Department of Public Works -  
School Maintenance & Buses Expenses

ARTICLE 6:  
From Sale of lots and Graves Account \$ 20,000  
To fund the Fiscal 1994 operating budget.  
Cemeteries, Parks and Trees - Salaries

ARTICLE 7:  
From Perpetual Care Fund \$ 25,000  
To fund the Fiscal 1994 Operating budget.  
Cemeteries, Parks and Trees - Salaries

TOTAL TRANSFERS VOTED \$100,660

**APPROPRIATIONS VOTED AT THE SPECIAL TOWN MEETING HELD OCTOBER 18, 1993**

ARTICLE 2:  
To Line Item 96 - School Department - \$227,436  
Net Salaries and Expenses

ARTICLE 8:  
Appropriate by borrowing for a period \$ 30,650  
not to exceed five years for Town's  
computer system

ARTICLE 13:  
To Line Item 76 - Department of Public \$ 40,000  
Works - School Maintenance &  
Buses Expenses  
TOTAL APPROPRIATIONS VOTED \$298,086



## SOUTH LYNNFIELD LIBRARY AGREEMENT

The following is a true copy of the agreement dated September 13, 1993 between the Lynnfield Board of Selectmen and the Lynnfield Historical Society, Inc. regarding the South Branch library building. (see cover story)

### AGREEMENT

AGREEMENT made this 13th day of September, 1993 by and between the Board of Selectmen of the Town of Lynnfield, acting for and in behalf of said Town, a municipal corporation situated in Essex County, Commonwealth of Massachusetts ("Town"), and The Lynnfield Historical Society, a non profit corporation located in said Lynnfield ("Society").

Grant of Custody. The Town does hereby grant to the Society the custody of the former South Lynnfield Library, 630 Salem Street in said Lynnfield to be used by the Society as a repository for its artifacts and a museum for the display of the same and for materials for study and research.

Duty of Care and Maintenance. In consideration of the foregoing grant of custody, the Society hereby agrees to care for and maintain the said building and its appurtenant grounds at the sole expense of the Society. Said duty shall include but not be limited to the duties of heating, repairing, painting and otherwise maintaining the said building as well as removing snow from the entrances of the same.

Regulations. The Society shall adopt reasonable regulations for the use of said building after receiving prior written approval of the same from the Selectmen.

Insurance. The Town will continue to insure the building and its appurtenant grounds for public liability, fire and other casualty as presently insured. The Town will cause the Society and its members to be named as additional insured under said insurance.

Term. This agreement shall have an indefinite term subject to the provisions of the following paragraph.

Termination. Either party may terminate this agreement by giving the other party written notice of such termination.

Notices: All notices shall be given to the following named agents of the parties:

TOWN OF LYNNFIELD:  
Executive Assistant & Board of Selectman  
Town Hall Lynnfield, MA 01940

LYNNFIELD HISTORICAL SOCIETY  
President, Lynnfield Historical Society  
P.O. Box 274 Lynnfield, MA 01940

IN WITNESS WHEREOF, the parties have caused the signatures of their duly authorized officers to be affixed hereto all as of the date first above written.

Town of Lynnfield By:

Kathleen E. Caron, Chairman  
Arthur J. Bourque, III, Selectman  
David W. Drislane, Selectman

Lynnfield Historical Society By:  
Shirley T. Northrup, President

## TOWN REPORT COMMITTEE

The Town Report Committee, Mr. Roger H. Gerry, Mrs. Shirley T. Northrup, Mrs. Barbara A. Drozek and Mrs. Ernestine J. Rose, chairman, wish to express their thanks and gratitude to Mr. H. Joseph Maney, Executive Assistant to the Board of Selectmen, and to Linda A. Sergi, Secretary of the Board of Selectmen and Administrative Assistant to the Executive Assistant for their constant and invaluable assistance in the preparation of this 1993 Town Report.

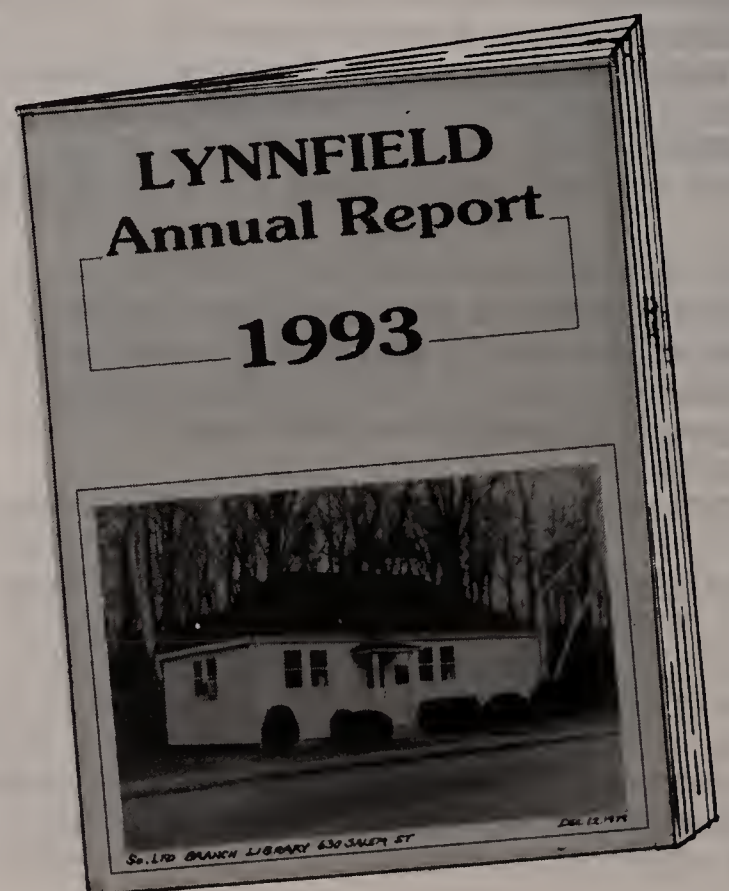
The Board of Selectmen on January 10, 1994 charged the committee to prepare and publish the 1993 Town Report in the booklet form as had been done in previous years. The Selectmen were responding to the expressed desire of the towns people for a return of the booklet format for the Town Report. The Town Reports serve as a history of the times and life of our town. They are a constant source of information for research and reference work and they are treasured items often becoming part of a family estate. Their intrinsic value increases with the years.

From the beginning preparations we set a theme to keep in mind during the compilation of materials vital to the 1993 report. The theme is reflected in the words of Jay Gatz in F. Scott Fitzgerald's The Great Gatsby as he was staring across the water at the solemn light on Daisy's pier,

"The past is everywhere,  
If you listen  
For that is not the wind you hear  
It is the whispering ghost of yesteryear."

This report is respectfully submitted to the towns people of Lynnfield. Copies are available at the Town Hall and the Public Library

EJR





**For Reference**

**Not to be taken**

**from this library**





# LYNNFIELD Annual Report

# 1994

WWII  
50<sup>TH</sup> ★  
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★

ANNIVERSARY



June 6, 1944

LYNNFIELD PUBLIC LIBRARY  
18 SUMMER STREET  
LYNNFIELD, MA 01940-1837

cover photo credit:

James Lubinski, Publisher of Community Connection Yellow Pages of Lynnfield



# ***Town of Lynnfield***

**Essex County**

**Commonwealth of Massachusetts**



LYNNFIELD PUBLIC LIBRARY  
18 SUMMER STREET  
LYNNFIELD, MA 01940-1837

**annual report**

**for**

**the year ending December 31, 1994**

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## LYNNFIELD AT A GLANCE

Town of Lynnfield, Essex County, Massachusetts  
Incorporated: July 3, 1782

Governor: William F. Weld, R

Sixth Senatorial District U.S. Senators: Edward M. Kennedy, D., John F. Kerry, D.

Sixth Congressional District U.S. Representative: Peter Torkildsen, R

First Essex District Massachusetts State Senate: Walter J. Boverini, D

Twenty-Second Middlesex District Massachusetts State Representative: Brian M. Cresta, R  
Ninth Essex District — Steven Angelo

Government:	Three member Board of Selectmen New England Open Town Meeting
Location:	12 miles north of Boston, bordered by North Reading on the north and northwest, by Reading on the west, Middleton, Peabody and Lynn on the east, and Saugus and Wakefield on the south.
Area:	10.22 square miles
Elevation of Town Hall:	Approximately 98 feet above mean sea level.
Population:	11,691
Tax Rate:	\$14.45. All homes are assessed at 100% fair market value.
Total Assessed Value:	1994 Real Estate and Personal Property \$13,523,586.93.
Miles of Roads:	Approximately 76.
Water:	Two water districts. Lynnfield Center Water District and Lynnfield Water District.
Sewer:	No Town sewage.
Electricity:	Reading Municipal Electric and Peabody Municipal Light.
Gas:	Available to 60% of the Town.
Recreational Facilities:	Playgrounds, Tennis Courts, Golf Courses, many active Clubs and Organizations and a Recreation Commission.
Zoning:	Protection by comprehensive zoning and planning regulations to insure controlled growth of residential and commercial areas.
Churches:	Calvary Temple, Assembly of God; Church of Jesus Christ of Latter-Day Saints, Mormon; Community Church, Congregational; Centre Congregational Church; Trinity Baptist; Messiah Lutheran; Our Lady of Assumption, Catholic; St. Maria Goretti, Catholic; St. Paul's Episcopal.
Shopping:	Shopping Centers - The Centre at Lynnfield and the Currier Plaza at Post Office Square.
Registered Voters: As of December, 1994	Precinct 1 - 1,963 Precinct 2 - 1,910 Precinct 3 - 1,669 Precinct 4 - 1,989 Democrats: 1,713, Republicans: 1,727, Unenrolled 4,091 = 7,531

Dog License:	Due April 1st of each year
Tax Bills:	Due August 1st, November 1st, February 1st and May 1st of each year.
Motor Excise:	Due 30 days from date of issue.
Committee Meetings: (except Summer schedules)	<p>SELECTMEN meet every Monday at 7:30 p.m., Town Hall</p> <p>SCHOOL COMMITTEE meets first and third Tuesday at 7:00 p.m., High School Media Center</p> <p>PLANNING BOARD meets first and third Monday, 7:30 p.m., Town Hall.</p> <p>FINANCE COMMITTEE meets first Monday at 7:30 p.m., Town Hall.</p> <p>BOARD OF APPEALS meets first Tuesday at 7:30 p.m., Town Hall</p> <p>BOARD OF ASSESSORS meets Monday at 7:00 p.m., Town Hall</p> <p>BOARD OF HEALTH meets third Tuesday at 5:00 p.m., Town Hall</p> <p>PERSONNEL BOARD meets third Thursday at 7:30 p.m., Town Hall</p> <p>CONSERVATION COMMISSION meets 2nd &amp; 4th Tuesday at 7:00 p.m, Town Hall</p> <p>LYNNFIELD HISTORICAL COMMISSION meets 2nd Tuesday at 1:30 p.m., the Cultural Center</p> <p>RECREATION COMMITTEE meets 2nd Monday at 7:30 p.m., Town Hall</p> <p>COUNCIL ON AGING meets 3rd Tuesday at 7:30 p.m., Town Hall</p> <p>HOUSING AUTHORITY meets 3rd Tuesday at 7:30 p.m. at "Authority's Meeting Room, 600 Ross Drive</p> <p>BOARD OF LIBRARY TRUSTEES meets 1st Tuesday at 7:00 p.m., at Library</p>
Town Election:	2nd Monday in April
Town Meetings:	Last Monday in April and Third Monday in October. Special Town Meetings may be called with 200 signatures of registered voters.

## ***In Memoriam: omitted as for 1994***

The Director of the Registry of Vital Records and Statistics has requested that Town Clerks do not publish any vital statistics in their Town Reports. The Clerks were informed that: information contained in Town Reports allows access for those who would illegally try to assume another's identify. It is against Mass. State law to give any information for children 17 years old and under.

Town Clerk

## ***For the Record***

As reported on page 6 in the 1944 Town Report WWII Honor Roll:

### **Gold Star — Died in Service**

Ralph C. Cushman  
Herbert K. Dow  
Lloyd A. Elwell  
William N. Sparkes  
David B. Todd  
Charles W. Tuttle

### **Silver Star — Missing**

John E. Harriss, Jr.

### **Prisoners of War — Japanese**

Paul W. Pinkham  
Sumner Smith



# TOWN OF LYNNFIELD: TOWN GOVERNMENT

## Listing of Boards, Committees, and Departments as of July 1994

Board or Committee	Name & Address	Term Expires	Appointed By
ADA COORDINATOR (Americans with Disabilities)	Caproni, Allen B. Dir., Public Works	—	Selectmen
ACCOUNTANT, Town (2 yr. term)	LaPointe, Gail 24 Crescent Avenue	1995	Selectmen
AGING, Council on (3 yr. terms)	DeAcetis, Betty* 5 Durham Drive	1997	Selectmen
	Hayter, Betty 1402 Essex Village	1995	Selectmen
	King, Mary A. 797 Summer Street	1997	Selectmen
	Krieger, Linda 12 Edward Ave.	1996	Selectmen
	McMahon, Alberta P. 14 Grayland Road	1996	Selectmen
	opening	1997	Selectmen
	Ross, Lillian 10 Lakewood Road	1996	Selectmen
	Ross, Sally P.O. Box 706	—	Committee
AMBULANCE STUDY COMMITTEE	Bourque, Arthur J., III 40 Chatham Way	—	Selectmen
	Gibbons, Terence 21 Elmwood Road	—	Selectmen
	Jain, Nirmal, Dr. 2 Spearfields	—	Selectmen
	Mayerson, David 67 Lincoln Avenue	—	Selectmen
	McLemore, Mary 12 Hunting Lane	—	Selectmen
	Taschner, Mary 525 Lowell Street	—	Selectmen
	Walsh, John 40 Douglass Road	—	Selectmen
APPEALS, Board of (3 yr. terms)	opening, Alt.	1995	Selectmen
	Hammerbeck, Diane Secretary	—	
	Kane, Irving, Alt. 24 Longbow Circle	1996	Selectmen

APPEALS, Board of (cont.)	opening, Alt.	1997	Selectmen
	Rodgers, John B. 191 Essex Street	1996	Selectmen
	Smith, John C. 531 Lowell Street	1997	Selectmen
	Wysocki, Ronald A.* 19 Fernway	1995	Selectmen
ASSESSORS, Board of (elected 3 yr. terms)	Festa, Gaetano 995 Salem Street	1997	Elected
	Flynn, Leo M. 4 Wirthmore Lane	1995	Elected
	Pesa, Peter* 2 Homestead Road	1996	Elected
BUDGET COMMITTEE	Bowdoin, E. Seavey 468 Main Street	—	Selectmen
	Caproni, Allen B. 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
	Drislane, David W.* 19 Grey Lane	—	Selectmen
	Gray, Donald 11 Longbow Road	—	Selectmen
	Greeley, John 7 Sylvan Circle	—	Selectmen
	LaPointe, Gail 24 Crescent Ave.	—	Selectmen
	Pesa, Peter 2 Homestead Road	—	Selectmen
	Maney, H. Joseph 5 Wymon Way	—	Selectmen
cc: Paula McKeever Dr. John Flores Carol Mahoney	Romano, Paul N.	—	Selectmen
	School Committee member	—	Selectmen
BUILDING INSPECTOR	Rogers, Wilfred C.* 17 Woodlane Drive North Reading, MA 01864	—	Selectmen
CABLE ADVISORY COMMITTEE	Antalik, Richard 12 Melch Road	1995	Selectmen
	Carakatsane, Michael 25 Longbow Circle	1997	Selectmen
	Carroll, Fred* 10 Alexandra Road	1996	Selectmen
	Celimli, Suley 17 Wildwood Drive	1997	Selectmen



CABLE ADVISORY COMMITTEE (cont.)	Craffey, Sheila 5 Grey Lane	1995	Selectmen
	Kearns, James (Teacher @ High School) 10 Mohawk Drive Andover, MA 01810	1996	Selectmen
	Sacks, Bernard 9 Huckleberry Road East	1996	Selectmen
CAPITAL PLANNING COMMITTEE	Caniff, Bernard, Jr.* 2 Daventry Court	1 yr. or completion of project	Selectmen
EMERGENCY MANAGEMENT (Civil Defense)	Romano, Paul N.	1995	Selectmen
CLERK, Town	Cashman, Carol A. 544 Salem Street	1995	Selectmen
COMPREHENSIVE HOUSING & PLANNING COMMITTEE (3 yr. terms)	Secretary Public Service Office	—	
	Burnham, Patricia 716 Main Street	1995	Selectmen
	Calogero, James 982 Summer Street	1997	Selectmen
	Coulter, Stephen 51 Parsons Avenue opening opening	1996	Selectmen
	Moynihan, John J.* 34 Doncaster Circle	1995	Selectmen
	White, Thomas 568 Main Street	1996	Selectmen
	Adelson, Betty, Clerk 9 Yorkshire Drive	—	Board
	Buckley, Brian D. 7 Carpenter Road	1996	Selectmen
	Dresios, Alan K.* 64 Bourque Road P.O. Box 124	1995	Selectmen
CONSERVATION COMMISSION (3 yr. terms)	Melendy, David 452 Summer Street	1995	Selectmen
	Miles, David A., Alt. 99 Forrest Hill Ave.	1996	Selectmen
	Roberts, John A. Vice Chairman 463 Lowell Street	1997	Selectmen
	Scarmoutzos, George Jr. Alt. member 306 Broadway	1995	Selectmen

CONSERVATION COMMISSION (cont.)	Silvern, Margaret 32 Bishops Lane	1996	Selectmen
	Spear, Manton P. 300 Main Street	1996	Selectmen
	Whelan, Richard T. 3 October Lane	1995	Selectmen
CONSTABLES	Donegan, David T. 562 Salem Street	1995	Selectmen
	Macone, Gaetano J. 52 Summer Street	1995	Selectmen
COUNSEL, Town (2 yr. term)	Gorshel, S. Peter* 20 New England Business Center Andover, MA 01810	1995	Selectmen
COUNSEL, Town Assistant	Gorshel, Donna	1995	Selectmen
CULTURAL COUNCIL (formerly Council for ARTS) (3 yr. term)	Berkal, Judy 12 Temple Road	1997	Selectmen
State mandates members not allowed to serve two consecutive terms	Decker, Ann W. 7 Carol Ann Road	1995	Selectmen
	opening		
	Parker, Beverly B. 25 Douglas Road	1995	Selectmen
	Randele, Kathy 55 Carter Road	1996	Selectmen
	Rawding, Gale 9 Reedy Road	1996	Selectmen
	Smith, Noel B.* 3 Townsend Road	1995	Selectmen
	Tabasky, Bryna 23 Fernway	1995	Selectmen
DEMOLITION COMMITTEE	Caproni, Allen B. 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
	Rogers, Wilfred C. 17 Woodland Drive North Reading, MA 01864	—	Selectmen
	Romano, Paul N. 172 Locksley Road	—	Selectmen
DOG OFFICER	Procurot, Jon 5 Grove Court	1995	Selectmen
ASSISTANT DOG OFFICER	Procurot, Jean 5 Grove Court	1995	Selectmen
DRAINAGE COMMITTEE	Caproni, Allen B. 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
TOWN ADMINISTRATOR (2 yr. term)	Maney, H. Joseph 5 Wymon Way	03/95	Selectmen



FINANCE & ADMINISTRATION DIRECTOR	Maney, H. Joseph 5 Wymon Way	—	Selectmen
FINANCE COMMITTEE (3 yr. term)	Ashton, Robert L. 11 East Huckleberry	1997	Selectmen
	Buckley, Robert F. 32 Doncaster Circle	1995	Moderator
	DeCosta, Lori, Sec. 21 Ledgewood Drive Danvers, MA 01923		Committee
	Douglas, Arthur 14 North Hill Drive	1996	Selectmen
	Gray, Donald J.* 11 Longbow Road	1997	Moderator
	Greeley, John J. 7 Sylvan Circle	1995	Moderator
	McLemore, Mary E. 12 Hunting Lane	1996	Moderator
	Morrison, Barry 4 Newhall Road	1996	Selectmen
	Moynihan, John J. 34 Doncaster Circle	1996	Moderator
	Nugent, Walter 15 Richards Road	1997	Moderator
	Rizzo, G. Francis 11 Cortland Lane	1997	Selectmen
	Taschner, Mary 525 Lowell Street	1995	Selectmen
FIRE CHIEF	Romano, Paul N. 172 Locksley Road	—	Selectmen
FLOOD COMMITTEE (3 yr. term)	Baud, Edward R. 3 Dale Road	1997	Selectment
GAS INSPECTOR	Katz, Martin* 4 Roundy Road	1995	Selectmen
ASSISTANT GAS INSPECTOR	Holmes, Edwin 5 Glen Drive	1995	Selectmen
HEALTH, Board of (3 yr. term)	Hoban, Dale Secretary	—	Committee
	Nugent, James, Registered Sanitarian 511 Pearl Street Reading, MA 01867		
	Peinert, Richard, M.D. 3 Rourke Lane	1997	Selectmen
	Pienta, Denise, R.N. 5 Lansdowne Court	—	Board
	St. Sauveur, Robert J.* 6 Grant Road	1995	Selectmen

HEALTH, Board of (cont.)	Schactman, Alan J.* 4 October Lane	1996	Selectmen
HISTORICAL COMMISSION (Town, State & Nation) (3 yr. term)	Borg, Mary 28 Bancroft Street	1996	Selectmen
	Drozek, Barbara A.* 702 Essex Street	1995	Selectmen
	Medland, Edith 1 Crescent Ave.	1997	Selectmen
	Morris, Elizabeth 359 Salem Street	1996	Selectmen
	Richard, Edith 85 Beaver Ave.	1997	Selectmen
	Schneider, John 562 Main Street	1995	Selectmen
	Sullivan, Patrick 787 Main Street	1996	Selectmen
HOUSING AUTHORITY (elected 5 yr. term) 600 Ross Drive	Gilchrist, Joan 24 Wing Road	1997	Elected
	Healy, Helen 508 Ross Drive	1999	Elected
	Johnson, Robert 30 Howard Ave.	02/02/96	State
	Leach, Gary R.* 39 Apple Hill Lane	1998	Elected
	MacDonnell, John, Exec. Dir. 600 Ross Drive	—	Committee
	Harrigan, John K. 16 Fernway	1995	Elected
	Brugman, Fred 1 Stoneway	1996	Selectmen
INSURANCE ADVISORY COMMITTEE (3 yr. terms)	opening	1997	
	Murphy, Dennis 5 Saunders Road	1995	Selectmen
	Westover, Dean W. 6 Westover Drive	1997	Selectmen
	Alexander, Theodora Fire/Police Dept.	—	Selectmen
INSURANCE SAFETY COMM.	Venza, Paula Public Works Dept.	—	Selectmen
	Ma, Jane School Dept.	—	Selectmen
	Sergi, Linda Selectmen's Dept.	—	Selectmen
IPSWICH RIVER WATER DIST.	Rodgers, John B. 191 Essex Street	1995	Selectmen



L.I.F.E. Inc. (3 yr. terms)	Buchanan, Josephine A. (Essex Village)	—	Committee
	Maney, H. Joseph 5 Wymon Way	1997	Selectmen
	Redman, John E. 8 Windsor Raod	1995	Selectmen
	Ricci, Janet 2 Heritage Lane	1996	Selectmen
LIBRARY TRUSTEES (elected 3 yr. terms)	Bowdoin, E. Seavey 468 Main Street	1997	Elected
	Haughney, Kerry Ellen 16 Longbow Circle	1997	Elected
	Leonard, John F. 15 Mitchell Road	1996	Elected
	Rose, Ernestine J.* 6 Saunders Road	1995	Elected
	Wright, Elinor 505 Summer Street	1995	Elected
	Mahoney, Carol, Lib. Dir. 2 Sycamore Court Rockland, MA 02370		
LOCK-UP KEEPER	Romano, Paul N. 172 Locksley Road	1995	Selectmen
MEMORIAL DAY PARADE COMM (3 yr. terms)	opening	1994	Selectmen
	Grasso, Tony* 112 Ross Drive, Bldg. 1	1995	Selectmen
	Restani, Neil F. 15 Hart Road	1996	Selectmen
MODERATOR, Town (elected annually)	Redman, John E. 8 Windsor Road	1995	Elected
N.S. REGIONAL VOKE SCHOOL (3 yr. term)	Faria, William G. 700 Chestnut Street	01/11/96	Moderator & School Com.
PERSONNEL BOARD (3 yr. term)	Hartwell, Leslie L. 76 Canterbury Road	1996	Selectmen
	Jennings, Joseph* 25 Huckleberry Road	1995	Selectmen
	MacNulty, Kenneth 40 Merrow Road	1997	Selectmen
	opening	1997	Selectmen
	Washington, Gregory 726 Summer Street	1996	Selectmen
PLANNING BOARD (5 yr. terms)	Dresios, Alan K. 64 Bourque Road P.O. Box 124	1996	Elected
	Harriss, Donald G.* 603 Lowell Street	1997	Elected

PLANNING BOARD (continued)	Johnson, Bruce 12 Village Row	1999	Elected
	Randele, Kathy L. 55 Carter Road	—	Committee
	Roberts, John A. 463 Lowell Street	1998	Elected
	Stanzione, Albert R. P.O. Box 92 Lynnfield, MA	1995	Elected
PLUMBING INSPECTOR	Katz, Martin 4 Roundy Road	1995	Selectmen
ASSISTANT PLUMBING INSPECTOR	Holmes, Edwin 5 Glen Drive	1995	Selectmen
POLICE CHIEF	Romano, Paul N. 172 Locksley Road	—	Selectmen
POLICE-SPECIAL OFFICER	Caproni, Albert 215 Haverhill Street North Reading, MA 01864	1995	Selectmen
	Cleary, Edward G. 13 Wilowbrae Drive Peabody, MA 01960	1995	Selectmen
PUBLIC WORKS DIRECTOR	Caproni, Allen B. 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
ASSISTANT DIRECTOR DPW	Lilley, Leonard L., Jr. P.O. Box 143 Lynnfield, MA 01940	—	Selectmen
READING MUNICIPAL LIGHT ADVISORY BOARD	Gerry, Roger 120 Essex Street	—	Selectmen
RECREATION COMMISSION (3 yr. terms)	Adams, William	—	Committee
	Boling, Fred 24 Tophet Road	1997	Selectmen
	Canty, Luann, Clerk 19 Clark Road	—	Committee
	Cohen, Barbara 86 Oakridge Terrace	1995	Selectmen
	Geary, Edward F. 8 Huckleberry Road E.	1995	Selectmen
	Tolmei, Geoffrey 9 Saunders Road	1996	Selectmen
	Haskell, Frank 916 Main Street	1997	Selectmen
	O'Connell, Joseph T.* 976 Summer Street	1995	Selectmen
	White, Kathleen A. 658 Main Street	1996	Selectmen



REGISTRARS, Board of (3 yr. terms)	Bibbo, Carol A. 544 Salem Street	—	Selectmen
	Donegan, Colleen 49 Mansfield Road	1996	Selectmen
	Holappa, Dorsey* P.O. Box 249 9 Hart Road	1995	Selectmen
	Rodgers, Barbara 191 Essex Street	1997	Selectmen
SANITARY INSPECTOR	Nugent, James 511 Pearl Street Reading, MA 01867	1994	Bd. Health
SCHOOL COMMITTEE (3 yr. term)	Adelson, Jack 9 Yorkshire Drive	1996	Elected
	Kerber, Margaret 1 Carol Ann Road	1997	Elected
	Meyer, Helena 76 Bourque Road	4/95	Election
	Saporito, David 226 Main Street	1997	Elected
	Waugh, Margaret* 4 Orchard Lane	1995	Elected
SEALER/WEIGHTS & MEASURES	Michaliski, Edward J. 120 Derby Road Revere, MA 02151	—	Civil Service
SELECTMEN, Board of (3 yr. terms)	Bourque, Arthur J., III 40 Chatham Way	1995	Elected
	Caron, Kathleen E.* 130 Summer Street	1997	Elected
	Drislane, David W. 19 Grey Lane	1996	Elected
SEPTAGE COMMITTEE	Buckley, Brian D. 7 Carpenter Road	—	Selectmen
	Caproni, Allen B. 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
	Glennon, John, Alt. 40 Homestead Road	—	Selectmen
	Mottolo, Richard A.* 8 Spearfields Lane	—	Selectmen
	Mintz, Mayer, M.D. 22 Heritage Lane	—	Selectmen
	Roberts, John A. 463 Lowell Street	—	Selectmen
SOLID WASTE COMMITTEE	Bourque, Arthur 40 Chatham Way	—	Selectmen

SOLID WASTE COMMITTEE (cont.)	Caniff, Bernard L. 18 Huntingdon Road	—	Selectmen
	Caproni, Allen B.* 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
	Regnante, Theodore C. 15 Pocahontas Way	—	Selectmen
	Richard, Steven 85 Beaver Ave.	—	Selectmen
	Roberts, John A. 463 Lowell Street	—	Selectmen
	Watson, A. Peter 43 Perry Avenue	—	Selectmen
	Wysocki, Ronald A. 19 Fernway	—	Selectmen
STREET LIGHTING ENGINEER	Roberts, John A. 463 Lowell Street	—	Selectmen
TAX COLLECTOR	McGarrahan, Karen B. 28 Bancroft Street	1995	Selectmen
TOWN REPORT COMMITTEE	Drozek, Barbara 702 Essex Village	1995	Selectmen
	Rose, Ernestine June* 6 Saunders Road	1995	Selectmen
TREASURER	O'Sullivan, Christine 7 Greenbriar Drive North Reading, MA 01864	1995	Selectmen
VETERANS SERVICE AGENT	Restani, Neil F. 15 Hart Road	1995	Selectmen
WATER DIST., Lynnfield Ctr. (3 yr. terms elected)	Lavoi. Fernard, Treasurer 4 Juniper Road	1995	Committee
	Maddison, David G. 1 North Hill Drive	1996	Elected
	Smith, John 531 Lowell Street	1995	Elected
	Taschner, Stefan* 525 Lowell Street	1997	Elected
LOCAL WATER RESOURCES MANAGEMENT OFFICIAL	Burnham, Kenneth H. 23 Carter Road	—	Selectmen
WATER DISTRICT, LYNNFIELD (elected)	Dwight, Ralph E. 3 Carpenter Road	—	Elected
	Howe, Stephen R. 8 Dunstan Road	—	Committee
	Kenerson, Bruce E. 2 Nottingham Road	—	Elected
	Thorngren, Richard H.* 938 Salem Street	—	Elected



WEIGHTER & MEASURER OF MOTOR  
VEHICLES & TRAILORS

McGonnell, John A., Sgt.  
162 Essex Street

1995

Selectmen

WIRE INSPECTOR

Furey, Steven W.  
80 Canterbury Road

1995

Selectmen

\*chairmanship

## 1944 REPORT OF TOWN CLERK IN ANNUAL REPORT, PAGE 7

### TOWN OFFICERS ELECTED

#### SELECTMEN, BOARD OF HEALTH and BOARD OF PUBLIC WELFARE

Stanley W. Heath, Chairman  
George W. Peavey  
Arthur B. Maddison

Term expires 1945  
Term expires 1945  
Term expires 1945

TOWN CLERK  
Harry W. Higgins

TOWN TREASURER  
Harry W. Higgins

TAX COLLECTOR  
Clifford C. Ham

MODERATOR  
Joseph F. Smith

#### ASSESSORS

Everett B. Richard, Chairman  
William W. Moxham  
Sidney E. Richards

Term expires 1947  
Term expires 1945  
Term expires 1946

#### SCHOOL COMMITTEE

James R. Houghton, Chairman  
Della A. Smith  
Burton W. Barrows

Term expires 1946  
Term expires 1945  
Term expires 1947

#### TRUSTEES OF PUBLIC LIBRARY

Rudolf P. Schlenker, Chairman  
Malcolm C. Eaton, Secretary  
Katherine S. Higgins

Term expires 1945  
Term expires 1946  
Term expires 1947

#### PARK COMMISSIONERS

Wallace H. Storey  
Walter E. Wilkinson  
Traugott Hawley

Term expires 1945  
Term expires 1946  
Term expires 1947

#### CEMETERY COMMISSIONERS

Raymond R. Pearson  
Arthur W. Bryant  
Benjamin W. Skinner

Term expires 1945  
Term expires 1946  
Term expires 1947

#### CONSTABLES FOR ONE YEAR

Charles W. Sweetser

Allison Tedford

#### TREE WARDEN

Lyman H. Twiss

Term expires 1945

#### TOWN PLANNING BOARD

Nicholas M. DuChemin  
Louis B. Tuck  
Theodore N. Ferren  
Edward S. Averell  
John Gibbons

Term expires 1945  
Term expires 1946  
Term expires 1947  
Term expires 1948  
Term expires 1949



Arthur J. Bourque, III



Kathleen E. Caron, Chairman



David W. Drislane

## BOARD OF SELECTMEN

Fifty years ago Chairman Stanley W. Heath of the Board of Selectmen reported to the people of the Town of Lynnfield on the condition of the town. In his report he advised that the board had requested the light companies remove the shields from the street lights because the extreme danger of air raids was over.

While things have changed through the years, our board finds itself dealing with many of the problems. In particular, trying to protect the welfare of the citizens of this community. The board is pleased to report that this has been a great year for our town.

January of this past year found us in the middle of one of the worst winters in recent memory. However, excellent work by our Department of Public Works storm after storm minimized the impact of all of these storms.

Fifty years ago the Board of Selectmen appointed Thomas F. Ganley as an intermittent patrolman on the police department. This year we appointed three new patrolmen to the department in an effort to increase the manning levels on our department and reduce the costs of overtime.

Fifty years ago the board was faced with an excessive number of bicycles riding on the sidewalks. In an effort to deal with this problem they banned the

riding of bicycles on the sidewalk. In the past twelve months we have dealt with a number of traffic problems within the community. All of them have to do with excessive number of vehicles on the streets. To solve these problems, we implemented a number of traffic changes including a major overhaul of the area around Lynnfield Center.

In 1944 the board worked in conjunction with the School Committee to continue a hot lunch program in the schools. In the past twelve months we have worked diligently with our School Committee to make a number of improvements within the schools. Foremost amongst these changes was the implementation of a major energy conservation project. We have completed the first two phases of this project and it will continue over the next several years.

In the interest of public health the 1944 board entered into a contract for the removal of garbage. Our board has overseen the implementation of an extensive, passive recycling project and entered into an agreement for the removal of our trash as well.

During the past year we formed an Ambulance Study Committee that examined the delivery of emergency medical services. They recommended the hiring of a consultant to assist us in upgrading our system. As the result, we hired Mr. Fred Thorpe who made numerous recommendations which are currently being implemented by Chief Romano.



We have also had a few minor setbacks during this year. Preeminent amongst those was the abandonment of the South School site by the John Hancock Insurance Company. We are currently seeking new tenant possibilities and litigating the case with John Hancock.

We continue to serve you as your elected representatives and appreciate the faith you have placed in us. We continue to try to be fair, visionary, accountable and available to the citizens of this community. We thank you for the opportunity to serve.

Arthur J. Bourque, III, Chairman  
David W. Drislane, Selectman  
Kathleen E. Caron, Selectman

## REPORT OF THE AMBULANCE STUDY COMMITTEE

The Ambulance Study Committee was formed by the Board of Selectmen to:

Examine the consequences of the Town getting out of the EMS transport business, in terms of cost to the Town, cost to the residents and the quality of service.

If it is concluded that it is not feasible or desirable for the town to get out of the EMS transport business, examine how we are performing that service now. Are there any organizational changes that should be considered? Is the EMS service we deliver adequate? What are the costs and benefits of alternative structures?

The committee conducted several meetings and met with numerous persons involved in these services at both the town level and the state. After developing an extensive amount of data it was the conclusion of the committee that the subject matter at hand was too comprehensive for this committee to analyze.

As the result of this, the Committee voted to recommend to the Board of Selectmen that a consultant be retained. Mr. Fred Thorpe was retained by the Town and has completed his analysis. The Board is currently implementing several of his recommendations.

Arthur J. Bourque, III, Chairman  
Terence Gibbons, Vice Chairman  
Dr. Nirmal Jain  
David Mayerson  
Mary McLemore  
Mary Taschner  
John Walsh

## POLICE DEPARTMENT

During 1994, the Lynnfield Police Department saw Officer Mark Spencer retire with a permanent disability and Officer Matthew Maglio transfer to the Wakefield Police Department. To replace these Officers, the Board of Selectmen hired David J. Breen who transferred from Peabody Police Department and appointed Sean M. Kilroy on January 10, 1994 and Neil C. Cavanagh on August 1, 1994. Officer Kilroy graduated from the Commonwealth of Massachusetts Criminal Justice Training Council Basic Academy on May 20, 1994 and Officer Cavanagh graduated on December 2, 1994.

*Historic note: The total Police Department budget in 1944 was \$11,955. The Department consisted of a Chief and four full-time patrolmen who worked a schedule of six days on and one day off. If anyone went on vacation, all remaining officers worked without days off.*



Chief Paul N. Romano  
(Photo by Joe Hakey)

The Police Department received a grant from the Commonwealth of over \$16,000 which was used to expand and fund the D.A.R.E. program. The D.A.R.E. program continues to be a tremendous success with the children. The continuing support of the school, parents and Town Government is critical to the continuing success of the program.

The installation of the Enhanced 911 system continued with extensive work being done in the station by



NYNEX and the Department to install and control over \$125,000 worth of equipment. Our projected turn-on date is in April of 1995. All residents are reminded **NOT** to dial 911 for emergency assistance until the Department makes public announcements of the official start-up. Calls placed to 911 before our system is activated may result in your call being routed to a distant operator and may cause your emergency response to be delayed.

The Police Department purchased and installed our first computerized dispatch and records management system which went into full operation in October of 1994. The majority of the funding for this new system was obtained via a grant from the Commonwealth of Massachusetts, Committee on Criminal Justice.

The Police Department employees participated in required training in various disciplines including Emergency Medical Technician/CPR recertification, firearms recertification, Breathalyzer recertification, in-service training, dispatch and Emergency Medical Dispatch recertification and other related subjects.

*Excerpts from the Police Log, June 6, 1944:  
Subject: Invasion "All monitoring stations alerted by the Army to be on watch for any acts of sabotage in connection with invasion and to notify War Dept. immediately.*

Paul N. Romano, Chief

## ROSTER

### CHIEF OF POLICE

Paul N. Romano

### CAPTAIN

Stephen L. Garland

### SERGEANTS

Paul A. Madden  
Joseph A. Dunn

Vincent J. Macchia, Jr.  
John A. McGonnell

### PATROLMEN

Hartley F. Boudreau  
Gordon F. Pepper  
David T. Donegan  
Charles Peabody  
John E. Conley  
Leonard F. Rothwell

David L. Mayerson  
Richard Lamusta  
Paul S. Tomich  
Sean Kilroy  
David J. Breen  
Neil Cavanagh

### SPECIAL OFFICERS

Albert J. Caproni

Edward G. Cleary

## SECRETARY

Theodora Alexander

## PUBLIC SAFETY DISPATCHERS

Carol M. Cashman  
Anne M. Topping

Maura P. O'Brien  
Diane W. Williams  
Charlotte M. Peterson

## MATRONS

Carol A. Cashman

Carol L. Kilroy  
Maura O'Brien

## SCHOOL TRAFFIC SUPERVISORS

Doris Gaythwaite  
Charlotte M. Peterson

Carol L. Kilroy  
Anne M. Topping  
Caren Ells

## 1994 CHARGES FILED BY ARREST AND WARRANT

Assault & Battery	4
Assault & Battery with a dangerous weapon	2
Breaking & Entering/Daytime	2
Breaking & Entering/Nighttime	2
Capias/Warrant arrests	89
Disorderly conduct	4
Failure to stop for a Police Officer	3
Insane Person	4
Larceny from a banking institution	4
Larceny of a motor vehicle	2
Larceny over	8
Leaving the scene after causing property damage	4
Malicious damage to personal property	4
Operating a motor vehicle so as to endanger	6
Operating a motor vehicle without a license	6
Operating after revocation of license	14
Operating after suspension of license	9
Operating under the influence of alcoholic beverages	15
Other motor vehicle violations	96
Parole violations	3
Possession of a controlled substance	3
Possession of dangerous weapon	2
Receiving stolen property	2
Stalking	1
Threats	4
Using a motor vehicle without authority	5
Violation of a court order	8
Trespass	1
Runaway	5

## TOTAL COMPLAINTS RECEIVED 6834

Accidents	417
Ambulance transports	267
Auto thefts	43
Breaks and attempts	47
Burglar alarms answered	870
Court appearances	331
Fire alarms answered	210
Persons taken into protective custody	47





*Joe Poeton & Wesley Munroe in 1914 Fire Engine Parade of 1944.*

*(Photo courtesy, Lynnfield Historical Society)*

## **FIRE DEPARTMENT**

The Fire Department continued to deliver a high level of services to the Town with a very low per capita expenditure.

All Department members continued an extensive training program both in firefighting and related fields such as hazardous materials and emergency medical service.

One of the Town's new defibrillators was used to restore a heartbeat in a resident who was clinically dead (no heartbeat) when Fire and Police EMT's arrived. The patient, a local resident, ultimately left the hospital after cardiac surgery and has made a full recovery.

*Historical excerpt from the 1944 log: Severe storm, tapper and fire alarm boxes at Town Hall burning, transfer on Rte. 1 at Town Line House burning, fire at Larkins Camps.*

The Lynnfield Fire Department jointly purchased a used City of Boston 1976 Seagrave 100' aerial ladder. This ladder will serve Lynnfield and the six other

Essex County communities that jointly own it as a spare should the primary ladder (in our case a 1956 American laFrance) be out of service.

The Fire Alarm and Communications Division completed the wiring of all Town building into the Fire Alarm Communications cable system. This expanded cable will allow coordination of computer systems and other communications over the Fire Alarm cable system. The Fire Alarm cable system presently is used for computer, telephone and Police radio tie-in in addition to carrying regular fire alarm signals.

*In 1944, the Lynnfield Fire Department responded to a total of 83 calls, 49 of which were brush or grass fires. In 1994, the Lynnfield Fire Department responded to a total of 760 calls, 48 of which were brush or grass fires.*

**I would like to thank all Department members for their continuing dedication to duty and acknowledge the assistance and cooperation we received from other Town Departments.**

Paul N. Romano, Chief of Department





Front row, L-R: FF Stephen McMahon, FF Scott Procurot, FF Keith Robey, FF James Alexander. Second row, L-R: Deputy Chief Francis Lennon, Liet. Steven Allison, Captain Robert MacKendrick, Captain Harold Hall, Chief Paul Romano, FF Robert Anderson, FF John Walsh, FF Glenn Davis, FF Alan MacDonald, FF Keith Gauvreau, FF Kevin Carter, FF Peter McGonnell. Back row, L-R: Lieut. Jon Procurot, FF Anne Topping, FF Kelly McGonnell, FF Stanley Shechtman, FF Jack Conley, FF Philip Bartlett, FF Steven Furey, FF Keith Hammerbeck, FF Kevin Kiley, FF William Finos, FF Eric Blackman. Missing from the picture: Liet. Kenneth Burnham, FF Kenneth Carter, FF Kim Diorio, FF James Johnson, FF Arthur Kilroy, FF Sean Kilroy, Captain Joseph Lingel, FF Joseph Massone, FF Nick Mercuri, FF John Perkins, FF James Wallace. (Photo courtesy Chief Romano)

# ROSTER

Chief of Department	
Paul N. Romano*	
Deputy Chief	
Francis J. Lennon*	
Captains	
Robert P. MacKendrick*	Harold G. Hall
F. Joseph Lingel	
Lieutenants	
Steven C. Allison*	Jon A. Procurot
Kenneth H. Burnham	

firefighters	
Headquarters	South
Eric D. Blackman	James S. Alexander
Kevin Carter	Phillip C. Bartlett
John E. Conley	Kim M. Diorio*
Glenn A. Davis	Steven W. Furey
William R. Finos	Keith A. Hammerbeck
Keith E. Gauvreau	Robert J. Henderson*
James Johnson	Kevin T. Kiley
Arthur W. Kilroy	Alan R. MacDonald
Sean M. Kilroy	Joseph A. McGonnell
Joseph M. Massone	Richard P. McGonnell*
Stephen M. McMahon	Nicholas Mercuri
John R. Perkins	Scott A. Procurot
Keith E. Robey	I. Stanley Schechtman
James Wallace	Anne M. Topping
	John Walsh
*permanent firefighter	



MASSACHUSETTS EMERGENCY  
MANAGEMENT AGENCY

The Department of Emergency Management (formerly Civil Defense) is an important department that lies dormant until an urgent need causes its activation. The most common cause is a manmade or natural disaster, most commonly weather related.

In 1944, the local wardens were charged with enforcing the emergency wartime regulation such as rations, war material drives and blackout enforcement. With the assistance of the Police Department, violators of practice blackouts were taken note of and treated seriously.

Conversations with Roger H. Gerry and his wife, Elizabeth, (a former Air Raid Warden) revealed that there were warning whistles located at the old South Fire Station, at Gerry's Cider Mill and at the old Town Hall that were used to advise or warn of air raid alerts and blackouts.

Paul N. Romano, Director

WAR PRICE AND RATION BOARD (1944)	
Expenses	
Telephone .....	\$ 72.12
Equipment .....	54.00
Supplies .....	22.09
Postage and Box Rental .....	5.60
	<u>\$153.81</u>

TOWN CLERK

In 1944, Harry W. Higgins was elected for a 1 year term as Town Clerk. In 1994, the Town Clerk was appointed for a 1 year term as Town Clerk. The Town Clerk's position was an elected position until 1971, when the Town of Lynnfield adopted a charter.

The Town Clerk serves the Town as . . .

Chief Election Official

Oversees polling places, election officers, and the general conduct of all elections.

Directs a preparation of ballots, polling places, voting equipment, voting list, administers campaign finance laws, certifies nomination papers and initiative petitions and serves on the local Board of Registrars.

Supervises voter registration and absentee balloting and prepares, records and reports offi-

cial election results to the Secretary of State of the Commonwealth.

Conducts the annual census, prepares the street list of residents and school list and furnishes the jury list to the Office of the Jury Commissioner.



Carol A. Cashman, Town Clerk  
(Photo by Joe Hakey)

Recording Officer

Records and certifies all official actions of the Town, including town meeting legislation and appropriations, Planning and Zoning Board Decisions, signs all notes for borrowing, and keeps the Town Seal.

Records state tax liens and Uniform Commercial Code filings.

Registrar of Vital Statistics

Registers all vital events of occurring within the community and those events occurring elsewhere to local residents.

Records and preserves original birth, marriage and death records providing the basis for the Commonwealth's central vital registration system.

Public Records Office

Administers the oath of office to all elected and appointed members of the local committees and boards.

Provides access to public records in compliance with State Public Records Law and corresponding regulations.



Provide certified copies of vital records and conducts or assists with genealogical research for members of the public, and is responsible for maintenance, disposition, and preservation of municipal archival records and materials.

Maintains records of adopted municipal codes, local bylaws, oaths of office, resignations and appointments, petitions, publications, budgets, meeting minutes, and financial statements.

Submit bylaws and zoning ordinances to Attorney General for approval.

#### Licensing Officer

Issues state licenses and permits: including marriage licenses, hunting, fishing and trapping licenses, and permits for raffles and bazaars. Issues local licenses, permits and certificates as mandated by statute or bylaw which include burial permits, business certificates, animal licenses, and fuel storage permits.

#### Public Information Officer

The Town Clerk's Office serves as the central information point for local residents and citizens at large.

Vital records recorded with the Town in 1944 and 1994.

	1944	1994
Births	48	95
Marriages	34	70
Deaths	34	89

Carol A. Cashman  
Town Clerk

### TOWN ADMINISTRATOR

The Town Administrator is appointed by the board of selectmen for a two year term and he shall have executive and administrative qualifications and education by training, experience or scholastic achievement to perform the duties of the office.

#### Duties:

The Town Administrator shall be directly responsible to the board of selectmen for the performance of his duties, and shall be the principal full-time administrative officer of the town.

He shall attend all meetings of the board of selectmen except when excused and shall have the right to speak, but not to vote.

He shall assemble and present to the board of selectmen the annual budget of the town and shall also be responsible for the development and annual revision of the capital improvements program, in accordance with the charter.

He shall keep the board of selectmen fully informed regarding the departmental operations, fiscal affairs, problems, and administrative actions, and to this end, shall submit reports to the board of selectmen.

He shall keep the board of selectmen fully informed on the long range needs of the town and shall provide the board with data to support suggested alternative courses of action.



*H. Joseph Maney, Town Administrator  
(Photo by Joe Hakey)*

He shall be responsible for the day-to-day administration of the personnel system and for purchasing for all town functions and departments.

He shall perform such other duties as may be required by the charter, bylaws, votes of the town, or votes of the board of selectmen.

### BOARD OF REGISTRARS

It's a strange fact to believe that the Lynnfield's 1940 population was a mere 2,274. By 1944, Lynnfield had two precincts totaling 1,902 registered voters.



Fifty years later in 1994, Lynnfield's population has soared to 11,691 with four precincts totaling 7,507 registered voters, a 395% increase in voters!

Four elections were held in 1994. January's School Board Recall Election totaled 1,134 voters, or 15% voting. April's Town Election totaled 2,526 voters, or 34% voting. September's State Primary totaled 2,683 voters, or 36% voting. November's State Election totaled 5,978 voters, or 80% voting.

The Board of Registrars shows the present registered voters by Party and Precinct.

Precinct	Democrat D	Republican R	Unenrolled U
1	396	513	1066
2	538	376	962
3	424	306	906
4	414	461	1145
	1772	1656	4079

All residents 18 years of age or older are encouraged to register to vote. High School students may register during the High School year. Town Hall registration is Monday through Thursday between 8:00 a.m. - 4:30 p.m. Friday between 8:00 a.m. -1:00 p.m. You must be a registered voter to attend Town Meeting. Special registration sessions for Elections and Town Meetings are listed in local newspapers. As of One July 1994, Mail-In Registration is available.

Respectfully submitted,  
Dorsey Holappa, Chairman

### BOARD OF ASSESSORS

Total Amount to be Raised	\$ 17,825,386.93
Total Estimated Receipts and Revenue from Other Sources	- 4,301,800.00
Net Amount to be Raised by Taxation	\$ 13,523,586.93
Real Property Valuation	\$926,495,294.00
Personal Property Valuation	9,393,075.00
Total Assessed Real Estate and Personal Property Valuation	\$935,888,369.00

#### FISCAL 1994 TAX RATE: \$14.45

Real Estate Property Tax	\$ 13,387,857.00
Personal Property Tax	135,729.93
Total Taxes Levied on Property	\$ 13,523,586.93

#### ABATEMENTS ISSUED IN FY '94

FY 94 Exemptions on Real Estate	\$100,416.75
FY 94 Real Estate Abatements	50,175.58

FY 93 in 94 Real Estate Abatements	13,808.96
FY 92 in 94 Real Estate Abatements	11,141.77
FY 91 in 94 Real Estate Abatements	1,487.12
FY 90 in 94 Real Estate Abatements	11,756.98
FY 94 Personal Property Abatements	903.70
Total	\$189,690.86

### LYNNFIELD WATER DISTRICT

Total Amount Raised	\$566,490.50
Total Estimated Receipts and Revenue from Other Sources	304,745.00
Net Amount to be Raised by Taxation	261,745.00
Real Property Valuation	\$306,646,575.00
Personal Property Valuation	4,955,215.00
Total Assessed Real Estate and Personal Property Valuation	\$311,601,790.00



Board of Assessors  
(Photo by Joe Hakey)

#### FISCAL 1994 TAX RATE: .84

Real Estate Property Tax	\$257,583.12
Personal Property Tax	4,162.38
Total Taxes Levied on Property	\$261,745.50

#### ABATEMENTS ISSUED IN FY '94

FY 94 Real Estate Abatements	\$1,669.85
FY 93 in 94 Real Estate Abatements	592.22
FY 92 in 94 Real Estate Abatements	569.56
FY 94 Personal Property Abatements	27.95
FY 93 in 94 Personal Property Abatements	5.35
Total	\$2,864.93

### LYNNFIELD CENTER WATER DISTRICT

Total Amount to be Raised	\$731,965.62
Total Estimated Receipts and Revenue from Other Sources	- 403,000.00
Net Amount to be Raised by Taxation	328,965.62



Real Property Valuation	604,920,630.00
Personal Property Valuation	4,274,960.00
Total Assessed Real Estate and Personal Property Valuation	\$609,195,590.00

#### FISCAL 1994 TAX RATE: .54

Real Estate Property Tax	326,657.14
Personal Property Tax	2,308.48
Total Taxes Levied on Property	\$328,965.62

#### ABATEMENTS ISSUED IN FY '94

FY 94 Real Estate	745.67
FY 94 Personal Property	16.21
FY 93 in 94	24.39
Total	\$786.27

#### MOTOR VEHICLE EXCISE COMMITMENTS

Levy of 1994 in 1994	\$1,085,795.96
Levy of 1993 in 1994	17,433.37
Levy of 1992 in 1994	1,203.44
Levy of 1988 in 1994	151.67
Total	\$1,104,584.44

#### MOTOR VEHICLE EXCISE ABATEMENTS

Levy of 94 in 94	\$31,690.03
Levy of 93 in 94	3,996.69
Levy of 92 in 94	33.75
Levy of 91 in 94	16.25
Levy of 90 in 94	134.07
Levy of 89 in 94	312.50
Levy of 88 in 94	25.00
Levy of 87 in 94	7,034.46
Levy of 86 in 94	8,016.22
Levy of 85 in 94	5,609.69
Total	\$56,868.66

In 1944 the Real Estate values totalled \$5,127,773. The tax rate was \$25.80 for the Town, Center Water District was \$3.10, and the Lynnfield Water District was .80. The total collected for Motor Vehicle Excise was \$5,805.98. Things have certainly changed in the last 50 years.

Guy J. Festa, Jr., Chairman  
Leo M. Flynn, Member  
Richard Simmons, Jr., Member

## LAW DEPARTMENT

Our program of declining to actively participate in the defense of decisions of the Board of Appeals and the Planning Board when aggrieved parties seek judicial review of the same except when the Town has a clearly identifiable interest therein seems to be working well. We did dispose of several pending major cases during FY '95, including recover of over \$34,000

of insurance proceeds claimed by a formerly disabled police officer and a substantial appeal by a developer to the Department of Environmental Protection.

Unfortunately, we have been forced to commence a major piece of litigation resulting from John Hancock's decision to terminate its lease of the South School Property as a result of the Selectmen's decision not to approve a proffered sub-tenant do to their conclusion that the same was not reasonably acceptable. We anticipate that this litigation will be time-consuming and costly.

We also see a growing trend of efforts made by developers to utilize marginal land and/or to dispute the area of unbuildable land under the inland wetlands regulations. As land becomes more scarce, it is inevitable that there will be increasing litigation pertaining to environmental and health regulations.

Each year we mention the unstinting cooperation of Town committees and officials which contributes heavily to our success in our representation of the Town. This past year was no exception. We offer our thanks to them all.

S. Peter Gorshel  
Donna B. Gorshel  
Town Counsel of Lynnfield

#### LAW (1944)

<i>Salaries</i>	
<i>Counsel</i>	\$500.00
<i>Expenses</i>	
<i>Mass. reports (books)</i>	156.50
<i>Repairs</i>	10.00
<i>Supplies</i>	3.60
<i>Recording fees, plans, etc.</i>	22.62
<i>Dues</i>	2.00
	<u>\$694.73</u>

## PUBLIC WORKS DEPARTMENT

Public Works had another outstanding year in 93-94 with winter again taking the top spot. It started on December 4, 1993 and stayed with us through March into April of '94 with snow on the ground for over 100 consecutive days. Men and equipment performed over and beyond the call of duty. The loader and wing blade were invaluable as was our 4' sidewalk blower. A new and better sidewalk blower has been requested by the Selectmen and Finance Committee. It is definitely the proper way, especially on Route 1, for sidewalk plowing.





Allen B. Caproni  
(Photo by Joe Hakey)

Like the previous year, spring came late but another yeoman's effort by all personnel had grounds, cemeteries, roads and athletic facilities in top shape and on schedule.

The state played its usual games with Chapter 90 road funds. They increased the amount but never released it, therefore our road construction was curtailed to strictly maintenance. A lot was accomplished but our ability to upgrade our infrastructure was put on hold.

Forest Hill Cemetery is progressing well with the first new section to be opened in FY95. Just another great job by our own personnel.

Municipal Buildings went well with the library getting another new section of roof, one more to go and it is done. New windows went in at South Hall, again done in house. Energy costs are soaring but with the new Energy Management Computer System, we now have a handle on it and constantly work at it to reduce the numbers.

Schools remain the big area of concern, we have greatly improved their well being with what seems to be an endless stream of work to be done. The roof system, not good to begin with and never properly repaired or maintained, came apart during the winter with cold, ice, and heavier than normal snows. There were buckets everywhere. In the spring we were fortunate enough to find and repair just about every problem area. The usual paint, clean and upgrade continues, our staff headed by Jeff Griffin, does an outstanding job. Our areas of responsibility continue to grow and we keep handling it as it comes sometimes a little

trying, but all somewhat related making things doable. There are still some grey areas of control but the separation of facility management and education is becoming more clearly defined.

Energy management is going well, from our central office we can now control every building and zone in the town. The overall performance is rewarding and in time the savings in actual dollars will be also.

Another annual thanks to Townscape for another banner year. Thanks to the cooperative efforts of Public Works and Townscape, Lynnfield will always remain an aesthetically pleasing well treed community.

In closing, again this year as every year in the past, the cooperation from the Board of Selectmen, Town Administrator, Finance Committee, and all other facets that make up Municipal Government, has made this another satisfying and productive year.

Allen B. Caproni  
Director

#### SNOW AND ICE REMOVAL (1944)

Wages	\$975.85
Expenses	
Tools and Equipment	344.99
Sand and Chloride	151.90
Plowing Streets	189.00
Plowing Sidewalks	100.70
	<u>\$1,762.44</u>

### REPORT OF THE INSPECTOR OF WIRES

Over the past 50 years, the Town of Lynnfield has experienced extensive growth. During the 1953 Annual Town Meeting, with the post World War II building demand and expansion. A new department was formed, the department of the Inspector of Wires.

James V. Thompson was appointed and served faithfully as the Inspector of Wires throughout the building boom. Oscar E. Hagfelt served as the Assistant Inspector of Wires. Both gentlemen retired in 1983.

Prior to 1953, electrical inspections were performed by the Reading Electric Light Company, Peabody Electric Light and Building Inspectors Henry A. Haskell and Edward Harney.

During 1994, 300 electrical permits were issued including 7 permits for the Energy Management System installed in the Town Hall complex, Elizabeth



Green Library, South Hall and Fire Station, Middle School, High School, Summer Street School and Huckleberry Hill School.

#### PERMITS ISSUED IN THE YEAR ENDING 12/31/94

NEW DWELLINGS	37
NEW ANIMAL HOSPITAL	1
OFFICE BUILDING RENOVATIONS	1
ADDITIONS, RENOVATIONS, ALTERATIONS	101
SERVICE CHANGES, ALTERATIONS	43
SECURITY ALARM SYSTEMS	30
AIR CONDITIONING SYSTEMS	7
HEATING SYSTEMS	25
SWIMMING POOLS	12
WELL PUMPS/SEWAGE PUMPS	6
ENERGY MANAGEMENT SYSTEMS	7
REPAIRS, TEMPORARY SERVICES	
MISCELLANEOUS	30
TOTAL	300

As a result of continuous Massachusetts Electrical Code updates, enforcement inspections, electrical faults and fire hazards are kept to a minimum. "An ounce of prevention . . . will ensure safety and comfort", said James V. Thompson in 1953. Please feel free to contact your Inspector of Wires at the Town Hall with any concerns or questions. Office hours are 4:30 to 5:30 P.M. Tuesday, Wednesday and Friday. (617) 334-2032.

Respectfully submitted,  
Steve W. Furey, Inspector of Wires  
Town of Lynnfield  
Diane Hammerbeck, Secretary

#### DIVISION OF ZONING ENFORCEMENT & INSPECTION

Purpose	# of Permits	Estimated Cost	Permit Fees
Dwellings	31	\$4,844,000.00	\$39,606.00
Additions/ Alterations	122	2,314,697.00	21,412.00
Commercial- Add'n/Alter	11	595,819.00	5,012.00
Pools	13	128,199.00	1,333.00
Wood Stoves	10	11,732.00	282.00
Roofing	47	192,364.00	2,586.00
Siding	8	37,100.00	521.00
Accessory Building	24	129,050.00	1,520.00
Demolitions	11	11,100.00	315.00
Signs	11	10,055.00	307.00
	288	\$8,274,116.00	\$72,894.00

January	12	\$ 158,950.00	\$ 1,540.00
February	6	293,900.00	2,494.00
March	14	701,219.00	5,968.00
April	32	959,450.00	8,562.00
May	40	697,918.00	6,422.00
June	24	1,126,250.00	9,327.00
July	27	411,425.00	3,941.00
August	32	1,080,099.00	9,360.00
September	23	329,697.00	3,248.00
October	41	872,508.00	7,960.00
November	22	825,900.00	7,209.00
December	15	816,800.00	6,863.00
	288	\$8,274,116.00	\$72,894.00

*From the 1944 Town Report:*

*During the year 1944, forty-five (45) permits were issued as follows:*

31 alterations and repairs	
approximate value	\$7,514.00
14 garages, poultry houses and outbuildings	
approximate value	\$4,630.00

*Henry A. Haskell was the Building Inspector at that time.*

Respectfully submitted,  
Diane Hammerbeck,  
Secretary  
Building Inspectors Office

#### 1994 TOTAL PERMITS ISSUED (GAS)

New Homes	37 Permits
Commercial	12 Permits
New Additions	0 Permits
Replacements	62 Permits
Renovations	58 Permits

#### 1994 TOTAL PERMITS ISSUED (PLUMBING)

New Homes	10 Permits
Commercial	6 Permits
Boilers & Furnaces	29 Permits
Replacements	23 Permits
Renovations	25 Permits

Respectfully submitted,  
Martin Katz, Gas &  
Plumbing Inspector  
Diane Hammerbeck,  
Secretary



## PUBLIC SERVICE OFFICE

Five years ago, the Public Service Office was created to assist the residents of Lynnfield in One Stop Shopping.

As some of the Boards were part time, they were not available to the residents at all times, therefore with the creation of the Public Service Office, the functions of these offices would now be available to the residents during normal working hours. For example, residents could pay their taxes, obtain a dog license, building permits, check septic design plans, and Board of Appeals decisions.

Lynnfield came into the 21st century early!

Carol A. Cashman  
Town Clerk



Public Service Office — Left to right: Maureen Lanpher, Diane Hammerback, Karen McGarrahan, tax collector. Center: Dale Hoban.

(Photo by Joe Hakey)

## PLANNING BOARD

The Planning Board is responsible for the administration of the State Subdivision Control Law in Lynnfield and for the enforcement of Rules and Regulations adopted by the Board to govern the features of any new subdivision.

During 1994 the Board reviewed a subdivision plan in North Reading, which created one unbuildable lot in Lynnfield, and is awaiting final action in North Reading. The Board updated the signatures of two

previously approved subdivision plans. Seven subdivisions are under construction.

The Board is responsible for reviewing plans proposing changes in lot lines for individual parcels and lots assuring the changes do not constitute the creation of a subdivision. Ten plans filed for "Approval Not Requested Under the Subdivision Control Law" were approved.

Fourteen site plans were submitted to the Board of Appeals for special permit approval. As required by Town Bylaw, the Planning Board reviewed the plans and made recommendations to the Board of Appeals.

The Planning Board supported articles at the April Town Meeting to accept as public ways Perkins Lane, Rourke Lane and an extension of Candlewood Road. All three articles were approved. The Planning Board submitted and supported nine articles at the October Town Meeting to amend the Zoning Bylaws by clarifying several sections. All these articles were approved. The Board recommended and Town Meeting voted the indefinite postponement of the article submitted by the Planning Board to amend the Zoning Map to change the "leased area" of the South School site from an Office Park District to a Residential B District.

Fifty years after the end of WWI it is appropriate to quote the following from the 1944 Town Report:

*"While we have had very little new building in Town during the past year, we feel that as soon as the War is over and building material can be secured, Lynnfield will grow rapidly, just as it did after the last War. Our best efforts will be to control this growth, that Lynnfield will always be, as it is now, a typical New England village."*

Respectfully submitted,  
Donald G. Harriss, Chairman  
John A. Roberts, Vice Chairman  
Albert R. Stanzione, Clerk  
Alan K. Dresios, Member  
Bruce A. Johnson, Member

## HISTORICAL COMMISSION

In 1994 longtime member, Helen N. Sparkes, resigned from the Commission. New member, Mary L. Borg, who has much knowledge and interest in historical data was warmly welcomed.

The year's main accomplishment was to design and create a State authorized 4' x 6' flag for the town



of Lynnfield. The flag has a royal blue background with the town seal in green, bordered by white on the perimeter of the seal. It was presented and installed in the new hall of Flags in the State House, Boston, June 14th.

The following information is from the 1992 Town Report that was not publically issued. New member, John Schneider, who has an extensive background in historical training was welcomed. The Historical Commission also research and erected the three signs marking the boundaries of the Historical District in the Center of Lynnfield.

In 1963 the State of Massachusetts authorized the establishment of the Massachusetts Historical Commission and local commissions in the cities and towns of the Commonwealth. The Lynnfield Historical Commission was initiated in 1976 at the time of the State Bicentennial.

The meetings of the Commission are open to the public. Anyone who has an interest in the town's history or has a historical tale or information to offer is welcome to attend.

Barbara A. Drozek, Chairman  
Edith M. Richard, Secretary  
Edith W. Medland  
Elizabeth I. Morris  
John C. Schneider  
Patrick Sullivan  
Mary L. Borg

## PERSONNEL BOARD

The Personnel Board serves in an advisory capacity to the Board of Selectmen in all personnel related matters. These responsibilities include contract negotiations with multiple municipal unions, grievance review, classification studies and review of all salary rate and classification change for union or non-union employee or position. The Board develops a salary and rate schedule for the Town and makes recommendations for any changes which it deems necessary to maintain a pay scale representing satisfactory and proper remuneration for work performed. The Board also works with all department heads and the Selectmen to develop appropriate Personnel Policies and Procedures for all Town employees. The Personnel Board does not have statutory jurisdiction over the School Department.

In addition, the Personnel Board meets jointly with the Board of Selectmen to review the financial

effects of the recommendation of the Personnel Board.

Joseph W. Jennings, III, Chairman  
Julie A. Finch  
Leslie L. Hartwell  
Kenneth R. MacNulty  
Gregory Washington  
Linda A. Sergi, Administrative  
Assistant

## FINANCE COMMITTEE

The 1994 fiscal year, which ended on June 30, 1994, was not marred by financial disturbance, and the town ended the year with a departmental budgetary surplus of nearly \$82,000, together with a revenue overrun of about \$481,000. These favorable results enabled the fall Town Meeting to further replenish the Stabilization Fund, nearly emptied in the several recent lean years, to a total of about \$715,000.

The size of these numbers together with the annual town budget of over \$16,800,000, sometimes makes us lose sight of earlier times in Lynnfield. During the dark years of World War II, budgets were much smaller. In 1944, when the town had a population of 2,287, its budget was only \$161,032, about 1% of our present budgets. How times have changed! State aid has changed much less dramatically. It represented about 17% of the budget in 1944, compared to 9% today.

The major activity of the eleven-member Finance Committee this year, as is usual, was review of departmental budget requests and preparation of its recommendations for Town Meeting. That focus of the committee's activity hasn't changed in fifty years. In 1944 a smaller committee, James McNamara, Arthur Morton, Arthur Nelson, Charles Wilkins, and Ralph Wilkinson, did the same thing, although without the help of any automation. They also did it much more economically. Finance Committee expenditures that year were \$74, compared to Fiscal Year 1994's \$4,899. Part of the reason for the increase in expenditures is that the committee's report for the Annual Town Meeting is now mailed to all voters in town.

The Finance Committee appreciates the cooperation of the committee chairmen and department heads in reviewing their budgets in timely fashion so that its recommendations can be ready for Town Meeting.

During this year Finance Committee member



Mary McLemore had to resign due to pressure of other commitments. The committee welcomed Louis Bertolami as her replacement.

Donald J. Gray, Chairman  
John J. Greeley, Vice Chairman  
Robert L. Ashton  
Louis Bertolami  
Robert F. Buckley  
Arthur E. Douglas  
Barry F. Morrison  
John J. Moynihan  
Walter P. Nugent  
G. Francis Rizzo  
Mary A. Taschner  
Lori DeCosta, Secretary

## BUDGET COMMITTEE

The Budget Committee is an Ad Hoc committee of the Board of Selectmen and is made up of a Selectman, two members of the Finance Committee, an Assessor, a member of the School Committee, the Town Administrators, the Town Accountant, a member of the Board of Trustees of the Library, and all major department heads i.e. Supt. of Schools, Director of Public Works, Police and Fire Chief, and Chief Librarian.

The Budget Committee was established some years ago to make an early evaluation of expected revenue and expenses for the year ahead and to make a recommendation to the Selectmen and Finance Committee as to the general parameters the operating budget should take considering the data available at the time. It was felt that a budget committee that included representatives of all major committees, boards, and departments would be beneficial to the budget process in that all points of view would be considered from the beginning of the process and thus be incorporated in the committee's recommendation. An additional advantage was that each individual involved would have an appreciation of the other fellow's problem.

The committee met in October of 1994 to consider all data then available for formulation of the 1996 budget to be acted upon at the April 1995 Town Meeting.

The Committee's recommendation was that all departments submit a budget with appropriate increases in salary line items to reflect contractual obligations and to increase expenses 2.5% to 3%. All departments should be further asked to reduce their

budget base by an amount equal to the cost of any major item of salary or expense that had been eliminated. Any department that anticipated a large unusual increase in an item or a new item considered essential to the proper operation of the town should submit a supplement or addendum along with the base budget detailing the whys and wherefors of such item.

The recommendation was accepted by the Selectmen and Finance Committee, the departments were requested accordingly, and all departments complied.

## BOARD OF HEALTH

The Board of Health meets once a month on the 3rd Tuesday at 5:00 p.m. in the lower level of the Town Hall. All meetings are open to the public.

The Board concerns itself with all matters of health affecting the Town and its inhabitants. These matters include the installation and repair of septic systems as well as the licensing of restaurants, domestic animals, masseurs, health clubs, septic systems installers and pumpers of septic systems.

The Board of Health regrets the resignation of Dr. Edward P. Sirois as Health Officer and would like to thank him for his long service to the Town. The Board of Health appointed Dr. Prathima Reddy to replace Dr. Sirois as Health Officer.

The Board decided to join the already existing Tobacco Control Program in Wakefield after meeting with Toni Klein, Tobacco Control Program Director of Wakefield. The money will be used to educate the community of the risks and dangers associated with tobacco and second hand smoke as well as youth access issues.

Denise R. Pienta, RN, Public Health Nurse, continues to administer several of its programs, including the procurement and distributions of vaccine, the annual clinic for administration of influenza and pneumococcal vaccines and the follow-up of reportable communicable diseases. In the future, programs for health education will also be implemented.

The occurrence of many diseases has declined dramatically in the United States since 1944. This is due to the discovery of vaccines as well as an increased awareness in health education to the general public.

Communicable Diseases reported during 1993 is as follows:

Diseases	No. of Cases
Varicella	2
Salmonella	1
Lyme Disease	2
Campylobacter Enteritis	3

534 people immunized with influenza vaccine and 18 people immunized with pneumococcal vaccine.

Types	Doses
Hepatitis B	259
DT	20
DTP	570
HIB	420
MMR	190
POLIO	650
TD	80
PPD (for Mantoux testing)	160

#### Animal Permits Issued

Horses	3	Rabbits	1
Pony	1	Geese	2
Goats	2	Sheep	3
Donkey	1	Pigs	1
Poultry	4	Cow	1

#### Receipts for 1994

Septic System New and Repairs	13,005.00
Installer's Permit	1,200.00
Hauler's Permit	350.00
Perc Test	1,350.00
Food Service Permits	3,200.00
Milk License	330.00
Mobil Food Service	100.00
Retail Food	600.00
Animal Permits	100.00
Carbonated Water	100.00
Health Club	350.00
Massage	550.00
Pool	400.00
Tanning	125.00
Total Receipts for 1994	\$21,760.00

Alan J. Shactman, Co-Chairman  
 Robert St. Sauveur, Co-Chairman  
 Dr. Richard Peinert  
 Dr. Parthima Reddy, Health Officer  
 Denise Pienta, R.N.  
 James J. Nugent, Jr., R.S.C.H.O.  
 Dale B. Hoban, Secretary

## ANIMAL CONTROL

The year 1994 was a busy one! It was also the year for the Fox. Calls came in from every part of Lynnfield.

The town was free from Rabies in Raccoons this year.

The following is a list of complaints and/or calls received and responded to:

Farm Animals killed by a dog	1
Barking dogs	43
Lost Dog	93
Dog Bites	5
Injured Dogs	2
Dead Dogs	9
Dog Hearings	1
Lost Cats	24
Dead Cats	6
Cat Bites	2
Wildlife	84
Miscellaneous	232

Jon and Jean Procurot,  
 Animal Control Officers

#### DOGS LICENSED IN 1944

231 Males @ \$2.00	\$462.00
38 Females @ \$5.00	190.00
81 Spayed @ \$2.00	162.00
1 Kennel @ \$25.00	25.00
<u>351</u>	<u>\$839.00</u>
Deduct Clerk's Fee, for 351	
licenses @\$0.20	\$ 70.20
Paid to Treasurer	<u>\$768.80</u>

#### REPORT OF DOG OFFICER IN 1944

To the Honorable Board of Selectmen:  
 Gentlemen:  
 I herewith submit my report as Dog Officer for the year ending Dec. 31, 1944.  
 I have answered 80 calls and disposed of 42 dogs.  
 Respectfully submitted,  
 Arthur W. Bryant  
 Dog Officer

## CABLE ADVISORY COMMITTEE

In 1944 the radio was still the primary source of family entertainment with the movie theatre second and a new wonder the television pulling third. As servicemen and women returned home from the war with the hope of freedom on their minds the television was



a sign of the free market, free speech and free enterprise they had fought for so hard. It also provided "real time" communications of the nation and the world that had up until now been limited.

Initial television station offerings were limited to two or three; black and white were the colors of choice; and "rabbit ears" and antennas were on every home that owned a tv set. Programming was typically live with every bloop and blunder seen by the viewers to say nothing of the transmission which was full of static.

Today the television industry has made available to its viewers 600 television channels, cable access, color tv and television screens that range up to 60 inches. Concerns of the consumer have gone full circle from free market to \$25.00 monthly service fees and free speech to censorship. To deal with such matters the Town of Lynnfield has commissioned for the second year in a row the Cable Advisory Committee to advise the issuing authority in the general oversight of cable television operating through the life and renewal of the license with Cablevision.

In 1994 the role of the committee was further defined to include the following roles and responsibilities:

- inform and educate the public about cable;
- assess cable needs of the town and recommend policy changes;
- conduct monthly meetings with cable company representatives to discuss matters of mutual interest;
- supervise the company's response to complaints and respond to citizen questions regarding the cable system;
- keep abreast of community programming issues; and
- submit necessary forms for Massachusetts Cable Television Commission and FCC as needed.

This year each member of the committee had been given specific assignments for coverage of the Cable Television (CATV) industry and technology. The industry is so broad no one person could possibly keep abreast of all aspects of the technology, pricing schedules and service mandates imposed by state and federal law.

In addition a Cable Opinion Survey was conducted at the April Town Meeting so that the committee could respond to immediate consumer concerns. The overriding major concern was the price of cable service. The Cable Act of 1992 set forth by the FCC is now in affect and Cablevision, the present cable provider, is in compliance with federal pricing regulations.

The survey also revealed a high interest in adding ESPN II, American Movie Classics, and Court TV to the channel selection available today.

Additional comments included a problem with remotes not in stock; comments on frequent service outages; better audio on school and selectmen meetings and several consumers commented that there are too many shopping channels. All matters brought to the attention of the committee were reviewed with Cablevision for action and attention.

The CATV Advisory Committee reviewed the Lynnfield High School cable set up, met with the Peabody and Saugus Cable Committees to review policies and submitted the necessary forms for the state and FCC.

Sheila Craffey, Chair  
Cable Advisory Committee

**REPORT OF MEMORIAL DAY COMMITTEE**

*To the Citizens of the Town of Lynnfield:  
The appropriation for Memorial Day, May 30, 1944, was used as follows:*

<i>Decorating graves</i>	<i>\$ 90.00</i>
<i>Parade music</i>	<i>100.00</i>
<i>Dinner expense</i>	<i>35.00</i>
	<i>\$225.00</i>

*Respectfully submitted, T. Hawley, Treas. of Committee,  
Lynnfield Post 131, Inc., A.L.*



*Lynnfield Veterans gather on the steps of Old Town Hall for Armistice Day Parade. (Note the Lynnfield Honor Roll by the Town Hall doors.)*

*(Photo courtesy, Lynnfield Historical Society)*

**VETERANS' SERVICES**

For the year 1994 there were 35 referrals that were serviced by the Veterans Office. Two financial cases (assistance) were resolved: Both veterans returned to the work force after receiving our assistance. We now have two active cases.



Veterans and dependents are always notified of their benefits and assistance programs — medical, educational, employment, financial, and housing.

All Veterans graves were decorated with an American flag and memorial wreaths were placed at all town cemeteries as well as the Common and Jordan Park.

All 380 Veterans graves are in fine condition. A brief memorial service was held at the Common War Memorial on Veterans Day. Participating were the Town Administrator, Board of Selectmen, and members of Lynnfield American Legion Post 131. A wreath was placed followed by Taps.

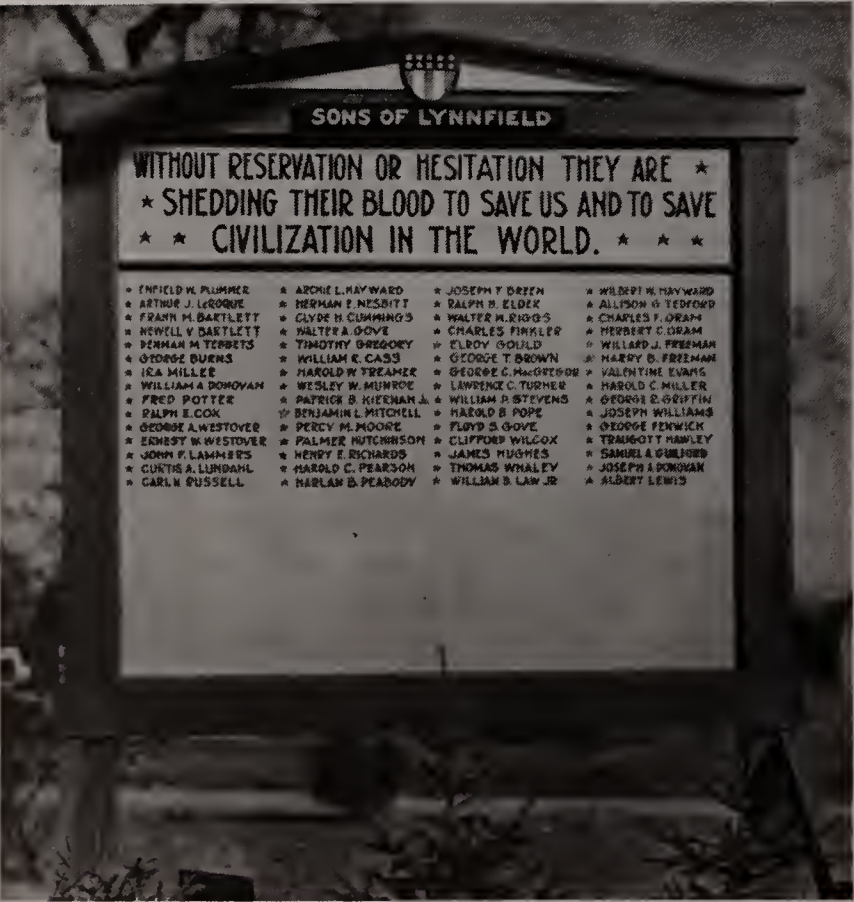
I thank all Town Departments for their assistance during the 1994 year.

Respectfully submitted,  
Neil F. Restani

MEMORIAL DAY PARADE COMMITTEE

The Memorial Day Parade for 1994 was held on May 30. Memorial Day services were held at all five Lynnfield cemeteries and at the Common War Memorial.

Marching in the parade were the Grand Marshal Anthony L. Grasso, Town Administrator, H. Joseph Maney, the Board of Selectmen, the Lynnfield Police and Fire personnel, the Lynnfield High School Band and Color



Sons of Lynnfield — Sign known to have been in South Lynnfield — WWI.  
(courtesy Lynnfield Historical Society)

Guard, Lynnfield American Legion Post 131, and Lynnfield Boy Scout, Girl Scout, Brownie and Cubscout troops. About 130 did march in the parade. Refreshments were served to the marchers by Linda Krieger and members of the Lynnfield High School Key Club.

Respectfully submitted,  
Anthony L. Grasso  
Neil F. Restani  
Memorial Day Parade Committee

BOARD OF APPEALS

The Board of Appeals acts under the zoning bylaws of requests for variances, special permits or site plan approval. The Board currently meets in the Public Hearing room of the Town Hall on the first Tuesday of each month to act on all cases submitted four weeks or more prior to the hearing date.

The Board acted on twenty-six (26) cases in 1994, disposing of them as follows:

Granted	0
Granted w/conditions	16
Withdrawn w/o prejudice	7
Denied	0
Denied w/ prejudice	0
Pending	2

NOTE:

One case was a split decision, (case #94-12) request for a canopy was denied request for relocating sign was denied request for extension of island was allowed to 18 feet, not the 24 feet requested.

The procedural rules and all decisions of the Board are a matter of public record and are on file with the Town Clerk. Any person aggrieved by a decision of the Board is entitled to appeal to the Superior Court within twenty (20) days of the filing of the decision.

Ronald A. Wysocki, Chairman  
John B. Rodgers, Member  
John C. Smith, Member  
Anthony Rizzo, Alternate Member  
Gerald D'Avolio, Alternate Member  
Diane Hammerbeck, Secretary

FROM 1944 TOWN REPORT:

During the year 1944 the Board of Appeals conducted two hearings on appeals from the decisions of the Building Inspector. No other cases were presented to the Board.

Submitted by Louis B. Tuck



## **L.I.F.E. INCORPORATED**

The Board of Directors of Lynnfield Initiatives for Elders, Incorporated, known by its abbreviation, L.I.F.E., Inc., is pleased to report that our two complexes, Center Village with 60 units on Main Street and Essex Village with 66 units on Essex Street, are both operating as planned.

Both complexes are fully occupied and we have an extended waiting list.

Lynnfield is very proud to be a forerunner of this form of elder living. Many towns are attempting to use our pattern to build similar housing.

Our residents enjoy the ease and comfort of living at both complexes. Maintenance of both the exteriors and interiors of the buildings is constant. We endeavor to adhere to the Town's ambiance at all times.

Our Directors are Janet Ricci, President; Joseph Maney, and John Redman.

Main office of Life, Inc., is located in Clubhouse at Essex Village. You may call 617-334-6066 for any information for future housing. Ms. Josephine Buchanan is our Executive Director and can be called daily.

## **LYNNFIELD HOUSING AUTHORITY**

In September, 1994, the Lynnfield Housing Authority completed seventeen years of service to the elderly of Lynnfield and adjacent communities. The Colonial Garden complex at 600 Ross Drive, close to the intersection of Salem Street and Route One, provides affordable rental housing for low income elderly. The Authority operates under the State Executive Office of Communities and Development and its regulations which require maintenance of two lists of applicants: 1) Lynnfield residents who have a residential preference and, 2) non-residents of Lynnfield. There is normally a waiting period for an apartment.

In 1992 the Executive Office completed a state-wide computer inventory of all physical components of all Housing Authorities in the state. The intent is to maintain buildings in wholesome living and aesthetic conditions by allocating maintenance costs on an annualized basis. Under this preventative maintenance program, we placed funds in our 1994-1995 budget to replace our hot water heating system which had a ten-year life expectancy. This system is original in all six buildings and was slowly breaking down. Our consultant engineer recommended replacement. Also included were funds to replace plumbing fixtures, sid-

ing on worn exterior surfaces, and painting of exterior surfaces. All of these are in the process of completion.

Board membership changed in 1994 when John Harrigan of 16 Fernway, Lynnfield was appointed to the Board of Commissioners on January 31, 1994, by the Board of Selectmen. He was elected to a 5-year term in the April 19th, 1994 Town Election. Mr. Harrigan, a professional engineer and local business person, is making a strong contribution to the Board. Mr. Harrigan also serves the Town of Lynnfield as a member of the Board of Commissioners of the Lynnfield Water District. Mr. Harrigan fills the membership formerly held by the late Francis A. Walsh. Helen C. Healy, Tenant Representative, was re-elected to her third 5-year term. Mrs. Healy serves as Secretary and Tenant Representative on the Board.

Peter Confalone's multi-unit condominium development on Partridge Lane off Main Street adjacent to the 128 area near the Wakefield town line became a reality in 1994. The development adds beauty and multi-unit housing inventory in Lynnfield. Unfortunately the expertise of the Lynnfield Housing Authority was not sought nor utilized in the qualifying of six applicants chosen by lottery for the low income units required by the financing of the condos. All applicants in Colonial Gardens face income and asset restrictions. The administration is constantly involved in income, asset and credit histories of applicants. Local Housing Authorities are normally involved in qualifying of low income applicants. Not so in Lynnfield.

The calendar year 1994 ended with a struggle at the state level to maintain elderly housing for the elderly. Gov. William Weld, reacting to pressures from the advocates for the younger disabled, pushed for legislation to force local housing authorities to give priority to these people. Lynnfield elderly would lose resident priority and the contract between the Town of Lynnfield and the State of Massachusetts would be arbitrarily violated. The environment for the elderly would be seriously downgraded since recovering alcoholics and drug addicts are included in the young disabled population. Where such comingling has taken place in federal housing, the results have been disastrous. The Massachusetts Chapter of the National Association of Housing and Redevelopment Officials has continued to oppose this comingling. The smaller Housing Authorities like Lynnfield stand to lose most if this becomes law.

Board of Commisioners:  
Gary R. Leach, Chairman  
Joan Gilchrist, Vice Chairperson  
Helen Healy, Secretary  
Robert A. Johnson Jr., Treasurer  
John K. Harrigan, Asst. Treasurer  
John F. MacDonnell, Executive Director



## COUNCIL ON AGING

The Senior Center has continued to coordinate and offer numerous services to our senior population.

Services offered include transportation for medical appointments, daily hot meals, health care services, social activities, crafts, yoga, aerobics, creative writing, bridge lessons, and special day trips.

The State Grant from the Office of Elder Affairs has been increased from \$3,849. to \$7,037. The funds are being used for Outreach Worker's salary and Volunteer Appreciation day.

A monthly newsletter "The Golden Outlook" edited by Alberta McMahon, began publication in May of 1994. It is distributed to twelve (12) different locations throughout the Town.

At the direction of the Town Administrator/ a set of "rules and procedures" were written to replace the bylaws.

The Senior Center Director and Council members attended seminars during the year.

A new Outreach Worker, Janet Alder, began working in September/ 1994.

A Board of Health sponsored flu immunization clinic was held at Town Hall on November 18th. Five hundred and thirty flu shots and 19 pneumonia shots were given.

Terry Gibbons has been appointed to serve as president of Greater Lynn Senior Service Board of Directors.

An informational brochure for town residents/ designed by Stephen Ross/ was mailed with tax bills.

The Council on Aging wishes to thank the Board of Selectmen, Town Accountant and Town Administrator for their support of the Senior Citizens of Lynnfield.

Lillian Ross, Chairperson  
Betty Hayter  
Mary King  
Alberta McMahon  
Linda Krieger  
Terence Gibbons  
Mary Alice Lipman

## LYNNFIELD CULTURAL COUNCIL

The Lynnfield Cultural Council receives only one funding cycle per year. It was awarded \$3,390.00 in

the fall of 1994 to be used for fiscal year 1995 grant applications. The Council received 11 grant applications and PASS applications totalling more than \$13,000.00. The Council approved at the local level 6 local cultural council projects and 3 PASS projects totalling \$3,405.00. The council will also spend \$90.00 in administration expenses.

The grants which are approved at the local level have been sent to the State for final approval and we should hear of the approval in March of 1995.

Current members of the council are: Noel Smith, Chairperson; Ann Decker, Treasurer; Beverly Parker, Secretary; Bryna Tabasky; Judy Berkal; Cathy Randall; and Gale Rawding. Currently there is one open position for the Council.

## RECREATION COMMISSION

The Recreation Commission, an appointed board, was established to develop, promote and encourage recreational opportunities and accessibility to all residents of the Town of Lynnfield.

Through the years, The Recreation Commission has supported, and, in some instances developed and passed on various activities, the programs offered by the many worthwhile, independent organizations that exist in town.

Currently, in addition to acting in an advisory capacity representing the town's interest and scheduling field usage to many of these groups, the Recreation Commission sponsors both the Summer Playground Program and the Girls Softball Program.

The Summer Playground Program, funded by the Town of Lynnfield, offers children at no cost a supervised 1/2 day drop-in program of sports, games and arts/crafts at two locations; the Middle School and Glen Meadow, for approximately 6 weeks each summer. (Some field trips are scheduled for a minimal fee.)

The Girls Softball program, upgraded and reorganized last spring, has gained great momentum due to the vast number of dedicated volunteers supporting the improvements. This year, an instructional league was developed allowing the girls to participate starting in grade three. Watch for this program to flourish and grow in the years ahead. (fee involved)

The Recreation Commission wishes to thank everyone involved in operating our programs successfully and for serving as role models to our children. In



addition, the Recreation Commission welcomes any comments/suggestions on ways to enhance our programs. There is currently an opening for 1 new Board member.

Edward F. Geary, Chairman  
Fred J. Boling, Jr.  
Barbara E. Cohen  
Frank Haskell  
Geoff Tolmei  
Kathleen A. White  
Louanne Canty, Secretary

## CONSERVATION COMMISSION

The Lynnfield Conservation Commission's (LCC) main role in the Town's government is to enforce the Commonwealth's Wetland Protection Act. The Act sets forth a public review and decision-making process of all activities in or near the following areas: any bank, any freshwater wetland, any marsh, or any swamp bordering on a creek, a river, a stream, a pond or a lake, land under any of the water bodies listed above and land subject to flooding. Such activities are regulated in order to contribute to the following interests: protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of fisheries and protection of wildlife habitat. Any activity proposed within these areas of the Town or within 100 feet requires filing with the Lynnfield Conservation Commission.

In administering the Act in 1994, the LCC held 26 public hearings, reviewed 8 Notices of Intent and 9 Requests for Determination, approved 5 Certificates of Compliance, wrote 11 Orders of Conditions and made over 40 site visits.

An additional ten Vernal Pools were certified by the Massachusetts Natural Heritage and Endangered Species Program. These pools constitute a unique and increasingly vulnerable type of wetland that is inhabited by many species of wildlife, but are not protected unless certified.

The Conservation Commission continues to be involved in the dredging of Pillings Pond. Approximately 25% of the Pond has now been dredged. Due to legal actions against the project, the dredging had been halted for most of 1994; however, work is now continuing. The Pillings Pond Association has rallied once again to seek customers to purchase the Pond's soil.

Reedy Meadow has been an active area for educational purposes again this year. The schools have been using Partridge Island as a real life laboratory. The Town is fortunate to be able to offer our children an opportunity to study science in a natural setting. In recognition of Reedy Meadow's unique national significance, Congressman Peter Torkildsen presented a bronze plaque from the National Park Service on September 17, 1994.

The LCC acquired two small parcels of land along Hawkes Brook which is a tributary to Lynn's water supply. Protection of everyone's drinking water remains a top priority for the LCC.

The LCC welcomes any suggestions on conservation and environmental issues and programs. We need your continued support to retain and protect the environmental integrity of the Town of Lynnfield.

Alan K. Dresios, Chairman  
Margaret Reilly Silvern, Vice Chairman  
Brian Buckley  
David Melendy  
David A. Miles  
John Roberts  
George Scarmoutzos  
Manton P. Spear

## IPSWICH RIVER WATERSHED DISTRICT

The Ipswich River Watershed District was formed according to Chapter 683 of 1966 of the Laws of our Commonwealth.

The history of using the waters of the Ipswich River date back to the 1890's. It seems that the Town of Reading was the 1st to get legislature approval to use the River for a water supply in 1889, and Salem, Beverly and Lynn to follow within a few years. Peabody next followed.

In total, there were over 40 Acts governing who might lawfully use the waters of the Ipswich River and how these waters should be apportioned to various cities and towns.

In 1968, Chapter 606 of 1968 authorized the Lynnfield Center Water District to use this water, with certain restrictions, and also to sell water, if desired, to Lynn, Peabody, North Reading, Danvers and the Lynnfield Water District.

All of this makes for rather dry reading except for many of our citizens who were trying to make sure the



water supply would be sufficient for many years to come.

While the proposed reservoir never saw the light of day, the efforts of the Lynnfield Center Water District, as well as the backing and approval of the Ipswich River Watershed District, were worth the effort expended.

While the Ipswich River Watershed Authority has not been very active lately, it is to be hoped its life will continue and that the Lynnfield members will continue to support and serve this entity.

Bucky Rogers

## **FLOOD COMMITTEE**

The Flood Committee was formed by the Selectmen on November 20, 1985. Originally there were 4 members. Currently I am the only one remaining. During the past year, I have been working with the Saugus River Watershed Committee on flood related matters.

Edward R. Baud

## **METROPOLITAN AREA PLANNING COUNCIL**

The Metropolitan Area Planning Council (MAPC) has worked to increase its legislative capacity in 1994, and this effort has resulted in substantial revenue to cities and towns. For example, the Council lobbied for the Capital Outlay Bill, signed into law in August, which included \$300 million in Chapter 90 funding to cities and towns for road and bridge repairs. The Capital Outlay Bill also included language which allotted \$10 million toward a state-funded revolving loan to homeowners for Title 5 repairs. MAPC was instrumental in creating this concept, and is currently working with the Department of Environmental Protection to formulate a mechanism to effectively allocate these funds. The Council was instrumental in organizing over thirty transportation-oriented groups to lobby for the passage of the Transportation Bond Bill, which will allot \$4.6 billion in bonds over two years for road, bridge, mass transit, and other transportation-related projects. The Council has also worked toward the passage of the Open Space Bond Bill, the River Protection Bill, and other critical initiatives.

North Suburban Planning Council - The NSPC is one of eight MAPC subregions developed to foster inter-town communication and cooperation. The two major areas of activity for this year were transportation and legislation. The NSPC provided input into the development of the Transportation Improvement Program and the Unified Planning Work Program. In addition, the subregion worked with CTPS on the public participation process for the update of the regional transportation plan. In cooperation with MAPC, the NSPC developed a scope of work for a study of circumferential transit. The subregion spent considerable time reviewing the "Growing Smart" legislation proposed by 1000 Friends of Massachusetts as well as reviewing and commenting on several bills that affected the way local planning boards operate. The subregion sponsored a legislative breakfast in January that was well-attended despite heavy snow.

NSPC also participated in the subregional evaluation process that took place this year. Several meetings were spent discussing and filling out the subregional evaluation form. Two NSPC members participated in MAPC's subregional retreat held at Brandeis. As a result of the retreat the subregion developed and submitted a proposal for the additional funding being made available to the subregions.

Another area of interest was economic development. Economic development officials were invited to a meeting featuring a representative of the Greater Boston Manufacturing Partnership. The subregion also reviewed data from the vacant sites survey.

MAPC staff assisted communities with the programming of transportation projects into the Transportation Improvement Program. Project solicitation requests, TIP updates, and project status reports were provided to the community on a regular basis.

Additionally, during the past year the GIS lab provided development and map production for The Ipswich North Coastal Water Supply Protection Plan which included Lynnfield.

Edmund P. Tarallo, President  
William G. Constable, Vice-President  
Donna M. Jacobs, Secretary  
Richard A. Easler, Treasurer  
David C. Soule, Executive Director



## LYNNFIELD PUBLIC LIBRARY

1994 will be my final annual report for the Library. I will be leaving Lynnfield to work at another library. During the past seven years I have been fortunate to report to the town about the activities and services that are offered at the library. These activities and services have been brought about by the dedication and effort of the library staff, the Board of Library Trustees, the Friends of the Library, volunteers, and many members of the community. Everyone has assisted in delivery of excellent library service to the residents of Lynnfield. In 1944, Elizabeth Green the first Director of the Lynnfield Public Library reported that even though a war was being fought and the quality of the books was not very good due to paper shortages Lynnfield residents continued to use and support the library. I would like to thank everyone for their support and assistance over these past seven years.

### CHILDREN'S DEPARTMENT

The Children's department was without a department head for the first 4 1/2 months of 1994. Therefore children's activities and programs were curtailed due to the shortage. Lori L. Stalteri was hired in May as the Head of Children's Services (just in time to kick off the annual summer reading program).

### Summer Reading Program

The summer reading program for 1994 was "Ticket to Read". Children imagined that they were visiting an amusement park and the goal was to visit all of the attractions at the park by the end of the summer. They "read" around the park. 603 children participated in the program. The children's room was decorated to resemble an amusement park and the children were given a map of the park to record their reading progress. Children of all ages had a lot of fun placing their roller coaster car along the tracks of the roller coaster hanging on the wall of the children's room.

Many programs were held in conjunction with the Ticket to Read theme. A juggling program attracted 253 children, the Hurdy Gurdy man and his monkey entertained 201 children on the common, and the Yo-Yo man taught 122 children and their parents how to rock the baby. Tony Toledo told tall, tall tales and the Hampstead Players performed at the end of the summer. 4 craft programs were held, 3 pj storytimes and 2 toddler storytimes were conducted, and 114 t-shirts were printed. The Friends of the Library funded the summer reading program with a \$2,000 donation.

### Seasonal Toddler and preschool storytimes

Seasonal toddler and preschool storytimes were held in the spring and the fall. 209 toddlers attended storytimes with Mrs. Potter in the spring and in the fall 243 toddlers participated. Ms. Stalteri has 345 preschool children enrolled in the fall storytimes. A Halloween program of scary stories entertained 90 children and a winter program conducted by the Stone Soup Storytellers enthralled 40 children.

### School Visits

Ms. Stalteri visited 140 4th graders at both elementary schools to give an introduction to the Library of Congress classification system and the online catalog. The students also visited the library for hands on experience with the computerized Catalog.

### Public Library/School cooperation

Ms. Stalteri initiated meetings with the Lynnfield public school librarians in an attempt to better serve the needs of the school aged community. It is hoped these meetings will achieve cooperation in the areas of homework assignments, library skills education, and technology sharing.

### **FROM THE RECORD OF ANNUAL TOWN MEETING 4-6-1944 PG. 12**

*Article 24. To see if the Town will vote to raise and appropriate a sum of money for the General Expense of the Public Libraries.*

*Voted: On motion by Rudolph Schlenker that the Town raise and appropriate the sum of \$800.00 for the General Expense of the Public Libraries.*



*Board of Library Trustees: Jack Leonard, Ernestine J. Rose, chairman, Kerry E. Haughney, E. Seavey Bowdoin. Absent: Elinor Wright.*

*(Photo by Joe Hakey)*



## **INFORMATION DEPARTMENT**

The Reference and Information Department saw another busy year in 1994. The conversion of the NOBLE network to a new software system yielded many improvements to our computerized catalogs. Library staff offered ten weeks of instructional classes on the catalog for the general public and they were well attended.

Access to the Library's collections was enhanced at the end of 1994 by allowing the public to connect to the NOBLE consortium's databases via the Internet. Anyone with an Internet connection from their home computer can now search the NOBLE catalogs, for both public and college libraries, and from there can connect to any institution in the world that has made its resources available on the Internet.

The department also expanded its collection of CD-ROM reference sources by purchasing two workstations, one equipped with PhoneDisc, a computerized database of almost 90 million U.S. business and residential phone listings, and CaseBase, an automated collection of Massachusetts legal information. The Information Department handled 14,376 reference questions during 1994. Of those, 1,726 (12%) were telephone requests.

Interlibrary loan continued to be an extremely popular service. The Library requested 3,062 books from other libraries in 1994, an increase of 2.5% over 1993. Of those requests, 96% were supplied by libraries within the NOBLE network, most of them delivered within 2 to 3 business days. The Lynnfield Library also sent out many books to other libraries. In 1994 we loaned 1,690 books, an increase of 5.8% over 1993.

### **NOBLE - North of Boston Library Exchange**

During 1994 many new and exciting projects were completed at NOBLE. For many years the NOBLE offices have been fortunate to have been housed at the Peabody library and most recently at North Shore Community College. This year the organization moved into a proper location in which to house the equipment and provide space for the staff.

In 1994 NOBLE:

- implemented 2 new computer systems and a new library automation software program.
- installed NOBLE's Internet gopher to improve access to electronic mail.
- provided state wide access to the catalog via the Internet. - planned for the delivery of full

text of 650 periodical titles with an index to almost 2,000 periodicals.

- implemented school access to serve the public schools in members communities.

With the implementation of the new hardware and software the system now has twice the capacity of the old system. The new software is more powerful and flexible and more user friendly.

## **BUILDING MAINTENANCE**

In cooperation with the Department of Public Works the library has continued to improve the energy efficiency of the building. The DPW has continued to replace portions of the roof as part of a 5 year plan. New windows were installed in the Elizabeth Green room for energy efficiency. In conjunction with Reading Light longer lasting light bulbs were placed throughout the building.

The program to fully sprinkler the library was continued with the completion of the installation in the basement and crawl space areas and preparation was made to convert the system from a wet system to a dry system. The system has been sized to accommodate all future additions.

## **FRIENDS OF THE LIBRARY**

The Friends of the Library held a number of programs throughout the year. Mr. John Durkin gave his yearly lecture, this time turning to Hollywood royalty instead of the British royalty. Bob Thomson arrived in April just in time to assist everyone with their gardens. The Friends arranged a trip into the Museum of Fine Arts to view the Audubon prints.

February was celebrated as Friends of the Library Month. A "We Love Our Friends" sign was placed on the Palladian window for the month. The Friends opened a library store which sold library book bags, fanny packs, mugs, umbrellas, beach towels and book pins. The Friends sponsored a trip during school vacation week into the Wheelock Family Theatre to see Aladdin. A new brochure inviting young and old to become a member of the Friends was also published.

The Friends continued their support of the Summer Reading program and the Summer concerts on the common. With the assistance of Fleet Bank and the Lynnfield Cultural Council the Friends were able to extend the number of concerts from 4 to 6.

The library volunteers coordinated by Mrs. Helen J. Ogilvie continued to be a great help to the library



staff. In 1994 the volunteers celebrated their 20th anniversary. During the week they assist in putting the books away, reading the shelves, and straightening out the newspapers. The volunteers contribute over 1,500 hours of service to the library each year.

**STATISTICS**

	1993	1994	1944
Circulation of library materials	128,664	133,191	6,105
Library materials purchased	1,638	2,038	240
Items in collection	66,287	65,894	
Library materials budget	48,708	52,796	447.26

Ernestine J. Rose, Chairman  
E. Seavey Bowdoin  
Kerry Haughney (elected 4/94)  
John F. Leonard  
Elinor Wright  
Board of Library Trustees

**Library Staff**

Carol A. Mahoney, Library Director  
Jeffrey Klapes, Assistant Director/Head of Information  
June P. Hutchinson, Head of Technical Services  
Beverly Levy, Supervisor of Circulation  
Lori Stalteri, Head of Children and Young Adult Services  
Michael Colford, Senior Library Technician  
Avis H. Evans, Staff Librarian  
Charlotte Harrington, Senior Library Technician — Information  
Jennifer MacKenzie, Senior Library Technician  
Marjorie L. Potter, Staff Librarian - Children's  
Therese A. Smith, Library Technician  
Joan W. Weaver, Senior Library Technician  
David Manodgian, Page

*REPORT OF LIBRARY TRUSTEES (1944)*

*To the Citizens of the Town of Lynnfield:*

*War conditions are still having their effect on the Library. Many of our patrons are in the armed forces. Many more are working in war plants or are expending their energies on the war effort in other ways. These facts, together with the restrictions in the use of automobiles have resulted in a decreased circulation of books. A close study of our statistics seems to indicate, however, that the average number of books outstanding has not been reduced very much, but due to the conditions outlined above, patrons take longer to read their books, resulting in a lower turnover. This is amply borne out by the fact that the fine money*

*received is this year at an all time high.*  
*The war is also having a depreciating effect on our books, since the books now being published have thinner paper and weaker bindings. This indicates that the new books which are now being acquired will wear out faster than formerly and must eventually result in an increased appropriation for books.*

*A very encouraging aspect of the present situation is the trend away from light fiction towards books of a more serious nature, especially towards the fields of History, Fine Arts, Description and Travel. This is very gratifying to the Trustees, as it indicates that readers are using the Library for its primary purpose, the improvement of their minds.*

*Respectfully submitted,*  
*Mrs. Katherine S. Higgins*  
*Malcolm C. Eaton*  
*Rudolf P. Schlenker*  
*Trustees of Public Library*

*LIBRARIES (1944)*

<i>Salaries</i>	
<i>Librarian — Main</i>	<i>\$208.00</i>
<i>Librarian — Branch</i>	<i>208.00</i>
<i>Books and Periodicals</i>	
<i>Books — Main</i>	<i>425.26</i>
<i>Books — Branch</i>	<i>22.00</i>
<i>Periodicals — Main</i>	<i>339.89</i>
<i>Periodicals — Branch</i>	<i>35.00</i>

**LYNNFIELD SCHOOL COMMITTEE**

The Lynnfield Public Schools faced many changes this year. Major changes in School Administration plus the arrival of four new members of the School Committee made a great impact on the school system and the community.

Dr. John Flores. Superintendent of Schools since August of 1992, resigned in March to become Executive Director of MCET. Massachusetts Corporation for Education Technology. The School Committee was fortunate to have retired, Lynnfield Superintendent, Dr. Bernard Huntley, return as Interim Superintendent from March through September. Dr. Huntley appointed Dr. Patsy Baugh to serve as Interim Business Director. In October, Dr. Baugh replaced Dr. Huntley as Acting Superintendent and Business Director until Dr. Richard Palermo. Superintendent of Schools in Millbury, MA was appointed Superintendent and assumed his duties on Dec. 12, 1994. Dr. Huntley



## **SCHOOL COMMITTEE 1944**

*Dr. James R. Houghton, Chairman      Term expires 1946*  
*Mrs. Joseph Smith, Secretary      Term expires 1945*  
*Burton W. Barrows      Term Expires 1947*



*Lynnfield School Committee: Front, L to R, David A. Saporito, Margaret C. Waugh (chairman), Jack Adelson. Back row, L to R, Helena Meyer, Margaret Kerber, Richard J. Palmero (Supt. of Schools), 1994.*

*(Photo by Joe Hakey)*

and Dr. Baugh served the Lynnfield Public Schools well by stabilizing the school community, giving strong leadership and support for faculty, staff, students, parents, and the School Committee.

Dr. Paul Naso, Principal of Huckleberry Hill School resigned in June. Mr. Robert Simmons, long-time teacher and administrator agreed to become Acting Principal, a position he held twice before. Dr. Kevin Plodzik, Principal of the Middle School for 12 years, resigned to take a similar position in Lincoln, MA. Mr Douglas Russell, assistant Middle School principal was appointed Acting Middle School Principal for the current year. We are grateful to have such highly qualified people as members of our teaching staff who are willing to serve and provide the stability our schools require.

Two members of the School Committee resigned. Mr. Thomas Nutile resigned in January. Mr. Phillip Buchek was unanimously appointed to fill the remaining term until the town election in April. In March, Mr. Donald Cox submitted his resignation. In addition, two School Committee members, Mrs. Deborah Cotting and Mrs. Joan Pokrant, chose not to run for reelection. Mrs. Cotting, Chairman in 1993-1994, and Mrs. Pokrant served on the Lynnfield School Committee from 1991-1994 during very difficult times. In April, voters elected three new committee members: Mr. David Saporito, Mrs. Margaret Kerber, and Mr. Jack Adelson. The fourth new member, Mrs. Helena Meyer, was appointed in late April to fill Mr. Cox's seat.

At the October Town Meeting, the townspeople voted to appropriate \$38,937 to the School department to fund a sixth grade teacher, a Special Education study, and a technology aide. In addition, Town Meeting approved the capital expenditure of \$65,000 for a multi-user computer system to replace an older single-user system for attendance, grade reporting and scheduling.

The School Committee continues to learn more about the impact of Education Reform and its effect on the Lynnfield Public Schools. We continue to strive to provide our students with a quality education that will prepare them for the twenty-first century.

Margaret Waugh, Chairman  
David Saporito, Vice Chairman  
Margaret Kerber  
Jack Adelson  
Helena Meyer

## **HUCKLEBERRY HILL SCHOOL**

Robert H. Simmons, Interim Principal

The 1994-1995 school year at Huckleberry Hill School has been very active for the 363 students (184 boys and 179 girls) presently enrolled at our school. We continue to have eighteen classes: three kindergarten classes; four classes each at grades one and two; three grade three classes; and four grade four classes. In response to an increase in enrollment at our school, we also have a kindergarten class of 20 students attending Summer Street School for this school year. This class will return here to grade one next September. We are pleased to have four students attending through Lynnfield's participation in the METCO program.

We have had faculty changes with Mrs. Barbara Nickerson, formally a kindergarten teacher now teaching grade two and Ms. Liz Lund, formally a Special Needs teacher, teaching grade four. Our new Special Needs Teacher, Mrs. Susan Redman, had been at the Middle School. Ms. Mary Patrick, Physical Education Teacher, has the added role of Physical Education Department Head. Working with Ms. Patrick as a Physical Education Teacher for grades two and three is Ms. Stephanie Hamer. Mrs. Ruth Delisio, Occupational Therapist works with many of our students. Through a grant from the Commonwealth, we have a part time Health Teacher, Mrs. Ann Hoffman, who works with students in grades one through four.



In September, in response to parents' concerns voiced last spring, we are providing safety education for our students. Funds from a state grant permitted an extension of the D.A.R.E. Program, currently at the Middle School, to the elementary grades. Sgt. Vin Macchia of the Lynnfield Police Department who has received extensive training in age-appropriate safety education, worked this fall with students in grades kindergarten, one and three.

The teaching staff remains very active professionally. Ongoing systemwide curriculum review committees are well represented by Huckleberry Hill staff. This year in particular, the Massachusetts Curriculum Frameworks for Mathematics and Science/Technology are out in draft form and are being reviewed by members of these committees and study groups. These frameworks and our own Curriculum Overviews will be used to study and make recommendations for our K-4 curricula. The Language Arts and Social Studies frameworks will be reviewed during the second half of the year. Other examples that illustrate the range of professional development of our staff include participation in Workshops, Mini-Courses or Study Groups in: CPR, Mac Basics for Teachers, CD ROM Classroom Presentations, Voyage of the Mimi Integrated Unit, Integrated Curriculum Resource Development, Thematic Units in Kindergarten Programs, and Sharing Information and Ideas about Multi-age Classrooms.

The PTO, under the leadership of Co-presidents Sara Richman and Bridget Walsh, continues to support our school in many aspects. In addition to their assistance in classrooms (Disability Awareness Program; computer lab; writing workshops) and in other support roles (Media Center and Publishing Center), parents manage to find new ways to contribute to life at the school.

Through its sponsorship of enrichment programs, the Huckleberry Hill PTO provides special events for our students and, this year we continued our involvement with the Lynn Shelter Association as students, parents and staff provided boxes and boxes of food items for the shelter in December.

Our elected School Council has three new members: Parent Rep. Stuart Siegel (co-chair), Teacher Rep. Barbara Savage and Principal Bob Simmons. The purpose of the Council is to assist the principal in the identification of the educational needs of the students, the review of the annual budget and in the formation of a school improvement plan.

## SUMMER STREET SCHOOL

Ms. Janis T. Rennie, Principal

During the spring of school year 1993-94, work under three projects—Keeping Peace (a professional development program funded by the Lynnfield Educational Trust), Peace Makers (a storyteller/writer-in-residency program funded by the Massachusetts Cultural Council and Summer Street School PTO) and Teachers as Readers (a reading group subsidized by the Whole Language Teachers' Association)—culminated over a two-week period during which the school community focused on the creation of a peaceable community, creative conflict resolution and the sharing of stories orally and in writing. Rita Havener, Co-Chair of the PTO Enrichment Committee, designed a Peace Train which surrounded the interior of the school to which every student and staff member contributed. Tom McCabe, storyteller and creative writer, worked with all students (but primarily second and third graders) for seven days during the two week period. One highlight was an evening program during which students shared their writing with their parents, taught them Tom McCabe's method for starting a story, and helped re-tell two of their favorite Tom McCabe stories.

In the spring, Debra Guenard, Elizabeth Shea, and I presented a plan to the School Committee which would enable Mrs. Guenard and Mrs. Shea to share one first grade teaching position for the 1994-95 school year. The plan, which would have Mrs. Guenard teaching Monday, Tuesday and Wednesday morning and Mrs. Shea teaching Wednesday afternoon and Thursday and Friday, was based on conversations with teachers and principals in other districts who had had experiences with various job-sharing models. The School Committee was generous in their support, and the Summer Street School staff and parents of kindergartners responded enthusiastically.

Prior to summer vacation, a committee of teachers worked with me to re-allocate classrooms throughout the school as we anticipated an additional kindergarten classroom (over and above the new one created in the fall of 1993) that would "replace" one grade 4 classroom and the advancement of the "fourth" classroom from grade 2 to grade 3. The final design, although not drastically different from previous layouts, placed the two newest kindergartens in the wing behind the kitchen close to the other two kindergartens. The Resource Room was moved into the front wing with the three first grade classrooms. The four third grade classrooms are spread over three wings. A total of at least 8 "moves" were made with the cooperation of the teachers (who packed and



*The heat or ordeal has forged a strong bond of kinship that all our heros with particular homage to our men of D-Day, day and place commenced a new era in the world's history,*

## Town of Lynnfield Honor Roll

### A

Ames, Philip L.  
Anderson, Carl E.  
Armstrong, Samuel L.  
Ash, Hedley M.  
Ayers, Dwight L.  
Ayotte, Roland A.

### B

Ballou, Lance C., Jr.  
Bangs, Albert H.  
Bangs, Ralph E.  
Barrett, Leo  
Barton, Anson F.  
Bedell, John C.  
Beesley, Eleanor C.  
Beesley, George  
Benoit, Cleophas J.  
Berg, Frederick H.  
Bertram, Frank L.  
Bertram, Melvin E.  
Blackstock, James  
Blackstock, Robert  
Blauvelt, F. Evangeline  
Bluestein, Alan C.  
Bradbury, Milton A.  
Brattin, William C.  
Briggs, Edith F.  
Brown, Carl H.  
Brown, Donald G.  
Brown, Robert E.  
Burkle, Jack M.

### C

Carter, Minot H., Jr.  
Cheney, June A.  
Clay, Henry E.  
Clay, John O.  
Coffill, William M., Jr.  
Cogswell, Burton B.  
Cole, Joseph C.  
Cox, Ralph E., Jr.  
Cox, Robert A.  
Crowley, Robert J.  
Cushman, Ralph C.

### D

Dalton, Francis P.  
Davis, Allan H.  
Davis, Carl E.  
deMarsellis, Robert, Jr.  
DeWilde, William W.  
Diamond, John D.  
Donovan, Richard H.  
Dow, Herbert K.  
Doyle, Joseph T.

Doyle, Thomas C.  
Dunn, Arnold W.

### E

Earle, Daniel C.  
Earle, Herman C.  
Earle, Wallace H.  
Edson, Nathan W.  
Edwards, Russell L.  
Elderbaum, George A.  
Elderbaum, Gilbert F.  
Elderbaum, William C.  
Ellis, Burton T.  
Elwell, Lloyd A.  
Emerson, William F., Jr.  
English, Samuel  
Eubanks, Carl F.

### F

Fellows, Ward Jr.  
Finn, Herbert G.  
Flagg, Stanley E.  
Fletcher, James C.  
Fournier, Albert A.  
Fournier, Alexander G.  
Fournier, Napoleon J.  
Fournier, Peter A.  
Fraser, Leslie F.

### G

Gerry, Roger H.  
Gerson, Julius I.  
Gerson, Nathan I.  
Gerson, William M.  
Goodwin, Greeley  
Goudey, Pelton  
Grace, William W.  
Grace, William V. N.  
Green, C. Franklin  
Grenier, George H.

### H

Haddon, Richard J.  
Ham, Clifford C., Jr.  
Hamilton, Francis H.  
Hamlin, Russell E.  
Harpell, Stedman C.  
Harrison, Melvin W.  
Harriss, John E., Jr.  
Harriss, Robert  
Harvey, Stanley R.  
Harvey, Stanley R., Jr.  
Haskell, William H.  
Hay, Richard R.  
Hendryx, Clair S.  
Herron, Adam A., Jr.

Herron, Philip W.  
Hibbard, Charles M.  
Hibbard, Warren B.  
Hisgen, Charles W.  
Hitchings, Barbara  
Hitchings, Gordon  
Hodgdon, Clifton E.  
Hoepner, Louis F.  
Holly, Norman J.  
Hooper, Granville  
Hoyt, Vernon A.  
Hudson, Marvin L.  
Huff, Donald A.  
Huff, Kenneth P.

### I

Iwanowicz, Alfred F.  
Iwanowicz, Henry F.

### J

Jackman, Howard, Jr.  
Jennings, Russell W.  
Johnson, Clarence W., Jr.  
Johnson, Ethelyn P.

### K

Kallenberg, Gordon L.  
Kessler, Charles W.  
Kahn, David S.  
Kahn, Melville J.  
Komack, Benjamin

### L

LaFrenier, Florian J.  
LaFrenier, Roy J.  
Lamont, Lawrence C.  
Larrabee, Vernon A.  
Laubner, Karl L.  
Laubner, Theodore C.  
Laubner, William D.  
Learned, Milton C.  
Leichner, Edward R.  
Leichner, Daniel W., Jr.  
Lord, Francis J.

### M

MacLaughlin, Ellsworth N.  
MacLaughlin, Leonard H.  
MacLaughlin, Robert K.  
MacLaughlin, Ruth E.  
Maddison, Frederick L.  
Maga, Donald C.  
Mansfield, Shirley J.  
Marston, George A.  
Martin, Frank E.  
Matevier, Thomas D.

Maynard, Harry C.  
Maynard, Norman B.  
McCarthy, William F.  
McFarland, John M.  
McGee, Thomas W.  
McGonnell, John A.  
McIlvin, Donald B.  
McKay, Robert  
McKay, Roland  
McKie, William C., Jr.  
McNamara, James David, Jr.  
Melanson, Francis G.  
Melonson, Fred E.  
Millar, Gerard  
Moriss, James E.

### N

Newhall, Donald F.  
Nute, Philip R.  
Nutile, Vincent D.

### O

Olmsted, Williard E.  
Olsson, Henry R.  
Oram, Herbert  
Oram, Charles  
Oster, Swen H.

### P

Patrick Hugh S.  
Peabody, Robert W.  
Pelletier, Robert H. J.  
Pelton, Douglass  
Pembroke, Harold L., Jr.  
Peterson, Paul T.  
Pike, Kenneth R.  
Pinkham, Paul W.  
Pirie, Robert  
Poeton, Richard R.  
Pottle, Clarence J.  
Pratt, Dana C.  
Preston, Lester C.  
Preston, Richard H.  
Putnam, Arthur L., Jr.  
Putnam, Richard S.  
Pyburn, George  
Pyburn, Herbert  
Pyburn, Joseph A.  
Pyburn, Thomas F., Jr.

### Q

Quinn, James F.

### R

Rand, Arthur W. H., Jr.  
Rand, Philip A.



exist for all times . . . the 1994 Town Report is dedicated to  
 na Beach, June 6, 1944 on their 50th Anniversary. From that  
 they can proudly say that they were present at its birth.

## Town of Lynnfield Honor Roll

Rich, Charles A.  
 Rich, George H.  
 Rich, George H., Jr.  
 Rich, James E.  
 Ricker, Karl N.  
 Robbins, Harold M.  
 Rombult, Julius B.  
 Rosa, Philip A.  
 Rousseau, Alan E.  
 Rousseau, Joan E.  
 Russell, Arthur H.  
 Russell, Donald W.  
 Russell, Elbridge E.  
 Russell, Hawley  
 Russell, Sylvia  
 Ryans, Charles W.

### S

Sadler, Richard B.  
 Sadler, William F.  
 Savage, George H.  
 Savage, James H.  
 Sayers, Edna M. L.  
 Sayers, Lillian H.  
 Schlote, Frederick L.

Schlenker, Ella May  
 Schlenker, Paul M.  
 Sears, William J., Jr.  
 Shaw, Malcolm R.  
 Sheehan, John J.  
 Shumway, Carl E.  
 Shute, Norman B.  
 Smith, Albert J.  
 Smith, Charles H.  
 Smith, John C.  
 Smith, Sumner  
 Snow, Lovell S.  
 Sparkes, John S.  
 Sparkes, Robert W.  
 Sparkes, William N.  
 Stack, Stanwood F.  
 Stevens, Wilfred W.  
 Stokes, Byron C.  
 Stone, Clarence H.  
 Stone, Joseph W.  
 Stone, H. Lewis, Jr.  
 Strong, Burton L.  
 Strong, Edward M.  
 Stuart, Howard B.  
 Studley, Charles F.

Swift, Charles R.

### T

Talbert Wilbur R.  
 Thornton, William W.  
 Todd, Charles N.  
 Todd, David B.  
 Tompkins, Frederick  
 Townsend, John F.  
 True, David A.  
 Trull, Paul L.  
 Tuck, Leighton B.  
 Tuttle, Albert W.  
 Tuttle, Charles W.  
 Tuttle, Gordon E.  
 Tyacke, Richard B.

### W

Wellander, Herbert L.  
 Westover, Merle W.  
 White, Walter E.  
 Whitney, Charles L.  
 Widger, William K.  
 Williams, John F.  
 Williams, Philip  
 Witham, Robert M.  
 Woodbury, Barbara  
 Woodbury, Beatrice  
 Woodbury, Lawrence  
 Woodworth, Stanley D.  
 Wormstead, Gardner B.  
 Worthen, Kenneth A.  
 Wylie, Donald P.  
 Total 264

*Honor Roll as it appeared updated in Article 28 p. 21 of  
 the 1944 Town Report . . . "Enlarging Present Honor Roll  
 . . . \$150.00 p. 120 New Honor Roll . . . \$115.00  
 Painting and Letter \$ 17.00  
 Flood Lights 18.00  
 \$150.00*



### RED CROSS WOMEN

Rear Row: Ethel Heath, Dot Lambert Robinson, Melva Thwing, Mary Hildreth, Lib Moore, 2 unidentified Red Cross nurses, Ethel Strong, Barbara Jacobsen, Eva White, Dot Derenzi, Eva Albertson, Mary Puffer, Marion Maddison. Front Row: Rita Pottle, Annie Dodge, Ethel Gerry, Claire Enwright, Fran Roberts, Edith Bush, Lucy Grant, Nora Lake.



labeled books and materials) and the DPW (who moved furniture during the summer).

Also during the summer, Abigail Cole-Benedix was hired to teach a class of Huckleberry Hill kindergartners to be housed at Summer Street School. Teachers and parents from both schools as well as Bob Simmons and myself were involved in the process. At the end of the summer, another committee, comprised of fourth grade teachers and parents, worked with me to hire Lisa Forrest for a fourth grade position created by Jo-Anne Rogers' appointment to Math/Science Curriculum Specialist. Other staff changes were Marge Robins' move from grade 3 to grade 1 (to fill the opening created by the job-sharing teachers), Deborah Heintz's move from grade 2 to grade 3, and Cheryl Sanderson's move from grade 4 to grade 3. Doreen Beuchert (who later resigned and was replaced by Heidi Carter), Gail Piccinni, Liz Budryk, Susan Vigliotte, and Kathleen White were hired as new aides (Instructional and Non-instructional).

The theme of our opening staff meeting was "celebrating change" and on Opening Day, September 1, 1994, the staff welcomed 344 students into 17 classrooms (4 Kindergartens, 3 First, 3 Second, 4 Third and 3 Fourth Grades). At our Open House September 29, Rita Havener and Linda DiPanfilo, PTO Co-Presidents joined me in welcoming parents. Susan Murphy was elected to the School Council as a three-year parent representative, replacing Dottie Amanti whose term expired and Wilson was re-elected to a two-year term to represent teachers.

The Health Program has been substantially improved by the addition of a .25 Health Educator funded by a state Health Protection Grant and the PTO provides enormous support for student learning and the school community as a whole. The traditional Pumpkin Fair and new traditions—the Second Annual Golf Tournament, and Second Annual Wrapping Paper Sale—continue to be important fall fundraisers. Under the leadership of Lisa McNamara, the school community published a cookbook, *Bright from the Heart*, which was everyone's favorite gift to give this holiday season. Volunteers continue to work with students in classrooms, the Media Center, and the mini computer labs on a weekly basis; others assist teachers with special projects. In addition, volunteers desktop publish our newsletters and calendars, coordinate publicity, write grants for enrichment programs, present the Understanding Disabilities Program and coordinate the Celebration Books Program.

We've continued our community service involvement with a Hat and Mitten Collection for the Bridge House family shelter and a paper goods drive for the Lynn

Shelter. For the third year, fourth grade students, under the direction of Dennis Rogers and their teachers, created Candy Houses for the Lynn Shelter's holiday meals.

We continue to explore ways students contribute to their school. Bus Monitors—35 fourth graders—act as role models, help younger students and help the teachers supervising bus dismissal. The Student Council, with Ron Nutter as advisor, meets weekly to discuss aspects of student life and plan special events. Third and first graders are Reading Buddies as are fourth graders and kindergartners.

During the month of December two wonderful events took place. Teachers ran a fun day, Saturday Spectacular, as a fundraiser for the PTO. Students came to school on Saturday for three hours of games, crafts, stories and play with their teachers. Throughout the month classes worked together (under the direction of Scott Brennan) to re-write and produce *How the Grinch Stole the Holidays*. Writing scripts, creating scenery, props and special effects, designing posters, interviewing each other for information for the introductions—everything was a cooperative task indispensable to the production which was a tremendous success the last day of school in 1994.

#### **FROM 1944 SCHOOL REPORT**

*With the onset of the war, citizenship was taught in a concrete way through the contributions of the teachers to the war effort and through students' work with the Red Cross. Interest in other parts of the world was heightened, because most pupils had relatives serving overseas. The change from rural to a suburban school was about to begin.*

#### **LYNNFIELD MIDDLE SCHOOL**

Mr. Douglas A. Russell, Interim Principal

September, 1994 found the middle school with its largest enrollment in recent memory, 617 students. Teams of teachers and students got acquainted and made plans to resume their travels "On the Road to Success", keeping in mind our collective focus: what we do in school every day is important, every student can learn and behave appropriately, and teachers and parents will never give up on helping students to be more successful. Staff changes for 1994-95 included a new health teacher, a new special needs teacher at grade 5, new multi-subject teachers - one at grade 7 and one at grade 8, an additional teacher at the 6th grade level, a new interim assistant principal and a new interim principal. As the year progressed, additional changes in staff occurred; a new teacher for the grade 8 Chapter I reading program, and in January



our school secretary notified us that she would be retiring at the end of February after many, many years of quality service to Lynnfield Junior High School and Lynnfield Middle School.

Teaming continues to be the hallmark of the middle school, with each team of students and teachers having a defined space within our building facilitating easy transitions between classes, and promoting interdisciplinary teaching as well as stronger learning and social development. The teams continue to be named after the American space program.

Again this year we participated in the Search for Talented Youth sponsored by The Johns Hopkins University. Twenty-nine seventh grade students qualified to participate. They did so by achieving a 97th or above percentile on their most recent standardized testing. They were invited to take the Scholastic Aptitude Test, usually taken by high school juniors and seniors, as the next step in the process. Student achievement at all grade levels continues to be recognized through our quarterly Honor Roll and/or through a variety of team award and assembly programs.

All middle school students continue to have the opportunity to take part in a variety of extra curricular activities which include: math team, which competes with other middle schools; student council; peer leaders; jazz band; the Action Committee, an environmentally focused group; concert choir; school play; school store; evening roller skating parties; dances; and recreation afternoons, not to mention a wide variety of Artworks and intramural sports programs offered through the Lynnfield Community Schools. Again this year, in an effort to make the world a little better place for everyone, middle school students, parents, and staff collected and donated food to the Haven from Hunger prior to Thanksgiving, and delivered over 300 gift wrapped holiday packages to the families serviced by Bridgehouse, a part of the Lynn Shelter Association.

Our School Council, formed under the Education Reform Act of 1993, continues to work towards the formation of our school improvement plan which will be presented to the School Committee in early March.

The Lynnfield Middle School PTO continues to support students and staff through its fundraising and enrichment activities. This year the PTO's annual magazine drive netted record profits, which will enable it to sponsor more activities, cultural programs, and field trips for students. It also enabled them to finish the installation of ceiling fans in each classroom which was begun with some of the proceeds from last year's drive.

Each new year gives us the exciting opportunity to continue to provide the best experiences to enhance the intellectual, social, physical, and emotional growth of our students. I consider it a privilege to work each year with such dedicated professionals, enthusiastic students, and caring and committed parents.

#### **FROM 1944**

*In the 1940's overcrowding arose again. Grade levels three, four and five were taught by two teachers with double teaching hours for grade four. In the upper grades the lack of facilities was more serious. Grades six through eight shared two classrooms with grade seven divided between these two rooms.*

*Added to this confusion were air raid drills and rationing programs. Teachers were expected to volunteer their time to the war effort.*

*Although it was reported that the school routine was disrupted badly during this period, attention was given to reorganizing the student body of 232 pupils. Each of the first five grades had its own teacher, while grades six through eight were departmentalized.*

*Another sign of the changing times was a school lunch program instituted in 1942 under the direction of Mrs. Preston. A nominal fee of five cents per pupil was charged.*

### **LYNNFIELD HIGH SCHOOL**

Kristine Benson, Principal

1994 was a busy, productive year at Lynnfield High School. The faculty and students engaged in a wide range of productive activities.

Lynnfield High School students continue to perform well on national tests and programs. The average S.A.T. score of Lynnfield High School students continues to surpass the national average. In addition, 88% of the graduates of the Class of 1994 continued their formal education in four year colleges, two-year colleges or prep schools.

There continues to be significant involvement of the Lynnfield High School faculty in the area of curriculum development in 1994. The following departments are engaged at various levels in the 5-Year curriculum review process. Math has completed the fifth year of the cycle. Social Studies completed year four and entered year five. Science completed the third year of the cycle and has entered into year four, and Health is in the third year of curriculum review. All



departments worked throughout the year to develop curriculum frameworks that reflected the content of the courses offered in each department.

The formation of the Lynnfield High School School Council is a result of the Education Reform Act of 1993. The Council reviewed the *Student / Parent Handbook* and served as an advisory group to the Principal during budget development. This year the focus of the group will be on developing the School Improvement Plan for the High School. This continues to be a productive group that will positively influence Lynnfield High School.

It is my privilege to work with such dedicated professionals, enthusiastic students and committed parents. I look forward to all of the challenges and successes that 1995 will certainly bring.

### **SECONDARY EDUCATION 1944**

*Our one hundred thirteen pupils are now enrolled in several different high schools. The policy of the present committee in allowing pupils to attend the high school of his choice is to be commended. Tuition for pupils attending a high school other than Wakefield is paid but in no case does the committee pay more than is the established tuition fee for those pupils attending Wakefield High School.*

*The established rate at Wakefield for high school tuition in 1945 is \$172.65 as against \$163.11 in 1944. Due to the increase in tuition rate of \$9.54 per pupil and the possible enrollment of one hundred thirty-four in secondary schools next September accounts for a very definite increase in our school budget.*

*John D. Whittier,  
Supt. of Schools*

### **NORTH SHORE TECHNICAL HIGH SCHOOL**

Now in the second year of the implementation of the Education Reform Act of 1993, school districts across the state continue to grapple with the changes which are unfolding as the Department of Education goes about the business of enacting regulations to support the legislation. The adoption of the Massachusetts Common Core, the recertification of educational personnel, the active involvement of School Councils, and the changes in school committee governance are just a sampling of the major changes with which all school districts are confronted. North Shore Regional Vocational School District is actively engaged in promoting the systemic change which The Education Reform Act of 1993 contem-

plates, and, as an institution, is striving to foster an atmosphere which is conducive to positive change and overall school improvement. This is an exciting and energizing time to be involved in the field of education, and the administration, faculty, and School Committee are working together to meld this energy into a synergistic organization.

### **ADMINISTRATION**

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee, and oversee the daily operation of the school.

### **ENROLLMENT**

Enrollment, as of October 1, 1994, was 525. This reflects a significant increase over last year's enrollment, and includes out-of-district students, students enrolled through School Choice, and a limited number of postgraduate students. The largest percentage of this increase is due to the inclusion, as of September 1, 1994, of the Beverly vocational programs under the administrative umbrella of North Shore Regional Vocational School District. Ninth grade enrollment increased for the second year in a row. This is a very positive development and is, we believe, attributable to both the increased population in that age cohort and the improved physical facility in which the school operated.

Thirty-one (31) students from Lynnfield are currently enrolled at North Shore Tech. Students participate in programs in Auto Technology, Carpentry, Commercial Art, Collision Repair Technology, Cosmetology, Culinary Arts, Marketing Education, Fashion Design, Building Trades Technology, Electronics/Computer Technology, Masonry, Welding, Health Technology, Manufacturing Technology, and Job Skills Training (formerly Resort Services). Students from throughout the District may also enroll in Machine Technology at Gloucester High School and Electricity at Salem High School.

### **CURRICULUM**

The faculty and administration continuously review curriculum and teaching methods to meet the needs of the students and to prepare them for the demands of the twenty-first century. Program Advisory Committee input is utilized extensively in reviewing and modifying vocational curriculum. Competency-based education is being implemented across the curriculum, and efforts to increase the integration of acad-



emic and vocational components of the curricula are being employed.

As part of a national movement to integrate academic and vocational curriculum, the Construction Cluster at North Shore instituted an innovative program which fosters curriculum integration. Students in grades ten, eleven, and twelve in the construction programs have the same group of teachers for the three years, engage in problem solving, design joint projects and work cooperatively to build linkages between academic subjects and vocational skills. The teachers meet frequently to jointly plan their activities, are actively involved in all aspects of the students' educational program, and are working to include special education students into the regular academic programs, with the assistance of a special education instructor, who works exclusively with the Construction Cluster. The students in the Construction Cluster, as a part of this project, have chosen to wear uniforms in shop. This gives them an identity with their group, and engenders a great deal of pride in their appearance. A second integration project, involving some of the Consumer Cluster, is in the planning stages, and is scheduled for implementation in September of 1995. These, and other teacher-driven initiatives, are testimony to the energy which is being felt throughout the District, and are among the reform initiatives which research indicates lead to effective school improvement. The District is proud of the enthusiasm and creativity exhibited by its staff.

Last spring, a chapter of the National Vocational Honor Society was chartered at North Shore Tech. Twelve students were inducted into the Honor Society.

The North Shore Tech Prep Consortium received federal funding for the current year, and has, once again, expanded to include additional schools on the North Shore. Each year, new programs are added for articulation, and students and their parents are becoming increasingly aware of this innovative route to college. One student is taking advantage of a provision of the Education Reform Act which allows high school students to take courses at state colleges and universities, and to receive dual credit for completed courses. North Shore Regional Vocational School District is actively involved with the state School-to-Work initiative, which received federal funding this year. The goal of School-to-Work programs is to prepare all students for entry into the workplace equipped with the skills and attitudes which employers indicate are needed in the workplace of the twenty-first century.

## FUNDING

The level of state funding which will be available to the District for Fiscal Year 1996 is not, as of this writing,

certain, but it is anticipated that some increase as a result of the Education Reform Act of 1993 will be forthcoming. current fiscal year. The District has begun to receive SBAB reimbursement for its construction project. These funds, which represent a 65% reimbursement, directly offset the costs of the bond issue which was approved by member communities to provide funds for the acquisition and renovation of the Logbridge Road facility.

## BUILDING AND GROUNDS

The District Administration recently relocated its offices into modular classrooms which were donated by the Town of Wenham. Students in the construction cluster performed renovations on the classrooms, adapting them into office space and bringing them into compliance with local building codes. The area previously occupied by the administrative offices is now under renovation by the students for use by counselors, social workers, and other professionals who provide much-needed services to students. A foundation has been poured for an addition which will house an expanded masonry program. Much of the construction work on this addition will be accomplished by the students, under the direction of their teachers. A new transportation facility is expected to be completed by February of this year. Work has begun on the development of playing fields, and will resume in earnest in the spring. Classroom space is at quite a premium, and the School Building Committee is surveying options for securing additional classroom space. One option under serious consideration is a modular building which would connect the main building and the gymnasium. This addition was projected in the original building plans for the site.

## INTERSCHOLASTIC SPORTS

North Shore Tech's teams continue to be competitive in a number of sports in the Commonwealth Athletic Conference. North Shore fielded its first football team in the fall of 1994, with excellent participation by the students and tremendous enthusiasm from the entire school community. Plans to play a varsity schedule next fall are underway. Girls' basketball was also added to the athletic program this winter, and participation is good. Soccer and cross country also occupy the fall season, basketball and cheerleading the winter season, and baseball and softball round out the spring season. Girls' Volleyball was added as a fall sport in 1993, and saw active participation from a significant number of students. An awards banquet sponsored by the Varsity Club is held each spring to honor the athletes.

## CAREER EXPLORATION

The ninth grade exploratory program was redesigned this year, with positive results. All ninth



grade students explore all program areas, and receive instruction in safety, broad industry knowledge, and career opportunities before experiencing the vocational program. This experience, along with a Career Guidance series offered by the Guidance Department, enables students to make informed and realistic career choices, and ensures that all students explore programs which are considered non-traditional for their gender.

## SPECIAL EDUCATION

Providing special education services to those students identified as requiring services continues to be a major strength of North Shore Tech. A team of well-trained specialists works closely with the regular education academic and vocational instructors to ensure maximum benefit to the students. Our experience continues to reinforce our belief that many students learn best through a hands-on approach to learning. The staff is beginning to plan for greater inclusion of special education students into regular academic classes, with special education teachers serving as consulting and team teachers.

North Shore Tech's substantially separate special education program, Job Skills Training, places emphasis on providing students with life skills and work habits and experiences.

## PLACEMENT EFFORT

Placement of students in trade or trade-related employment continues to be high, despite the poor employment outlook in Massachusetts. Employer satisfaction with North Shore's graduates remains high, and we maintain a very favorable reputation among North Shore employers. With the increasing technical nature of many of the programs offered at North Shore Tech, a higher percentage of graduates pursue post-secondary education than in the past. The Tech Prep program is one attempt to ensure that graduates are wellprepared for higher education.

## COLLABORATIVE EFFORTS

The North Shore Vocational Education Partnership is designed to promote the collaborative delivery of vocational education services and to broaden vocational-technical offerings to students throughout the District. A Steering Committee, comprised of representatives from each school district, meets frequently throughout the school year to discuss and plan more effective vocational education offerings to meet the needs of a broad range of students.

The Bridge Program enables junior and senior students from member high schools to spend a part of the school day in a vocational-technical program at North Shore Tech. This program provides access to vocational education for students who might not participate in a full-time vocational education program.

## ADULT EDUCATION

The Evening Adult Education Division of North Shore Regional Vocational School District continues to serve yearly over one thousand residents of the North Shore. A wide variety of courses, ranging from specific skill training and retraining to home improvement and creative arts, are offered each of two semesters each year. This program operates at no cost to the District, and provides a much-needed service to the adults of the region.

## SUMMARY

North Shore Regional Vocational School District provides a much needed alternative form of education for students on the North Shore who wish to learn a trade or technical skill. Through constant attention to labor market demand, an active and involved Trade Advisory committee, and involvement in general school improvement efforts, North Shore Technical High School strives to provide education and training to enable its graduates to enter the twenty-first century with the requisite skills to succeed in a world class market. North Shore Tech will continue to serve the communities of the North Shore by providing a continuous flow of young, highly skilled workers who are prepared to take their places as contributing members of society and valuable citizens of their communities.

## NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE

BEVERLY	Paul F. McDonald
BOXFORD	Charles Springer
DANVERS	T. Frank Tyrrell, Jr.
ESSEX	George R. Harvey
GLOUCESTER	Robert F. Parsons, Sr.
HAMILTON	Richard J. Ceremsak
LYNNFIELD	William Faria
MANCHESTER-BY-THE-SEA	Marc A. Bliss
MARBLEHEAD	Carolyn Stanton
MIDDLETON	James M. Reynolds
NAHANT	Thomas Johnson
ROCKPORT	Alan Battistelli
SALEM	Audrey DeLoffi
SWAMPSCOTT	Stanley Goldstein
TOPSFIELD	Robert C. Nordstrom
WENHAM	Judith H. Bubriski



# TOWN OF LYNNFIELD FISCAL 1994 OPERATING BUDGET SUMMARY

\*\*\*Some Individual line items have been rounded off to the nearest dollar

	Carry Forwards	Appropriations	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned to Free Cash
<b>Board of Selectmen</b>							
Board Salaries	\$0.00	\$2,250.00	\$0.00	\$0.00	\$2,250.00	\$0.00	\$0.00
Town administrator salary	0.00	55,790.00	0.00	0.00	55,790.00	0.00	0.00
Other salaries	0.00	33,517.00	0.00	0.00	33,177.83	0.00	339.17
General town insurance	0.00	155,000.00	0.00	40,000.00	109,679.67	0.00	5,320.33
Town reports	850.00	2,000.00	1,280.00	0.00	2,750.00	850.00	530.00
Professional service	15,875.50	48,000.00	1,458.21	0.00	64,353.71	980.00	0.00
Selectmen expenses	314.00	9,800.00	0.00	0.00	7,609.19	475.00	2,029.81
Selectmen contingency fund	35.42	29,208.00	0.00	24,500.00	0.00	0.00	4,743.42
Total	\$17,074.92	\$335,565.00	\$2,738.21	\$64,500.00	\$275,610.40	\$2,305.00	\$12,962.73
<b>Finance Committee</b>							
Other salaries	\$45.63	\$2,915.00	\$0.00	\$0.00	\$1,874.55	\$0.00	\$1,086.08
Reserve fund	0.00	45,000.00	0.00	31,708.23	0.00	0.00	13,291.77
Finance committee expenses	0.00	3,700.00	196.00	0.00	3,059.99	0.00	836.01
Total	\$45.63	\$51,615.00	\$196.00	\$31,708.23	\$4,934.54	\$0.00	\$15,213.86
<b>Town Accountant</b>							
Town accountant salary	\$0.00	\$41,890.00	\$0.00	\$0.00	\$41,889.64	\$0.00	\$0.36
Other salaries	0.00	23,537.00	0.00	0.00	23,470.23	0.00	66.77
Town accountant expenses	0.00	1,700.00	0.00	0.00	1,698.64	0.00	1.36
Total	\$0.00	\$67,127.00	\$0.00	\$0.00	\$67,058.51	\$0.00	\$68.49
<b>Board of Assessors</b>							
Board salaries	\$0.00	\$14,650.00	\$0.00	\$0.00	\$14,300.04	\$0.00	\$349.96
Other salaries	0.00	47,345.00	0.00	0.00	45,126.30	0.00	2,218.70
Revaluation	0.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00
Professional services	2,000.00	14,000.00	0.00	0.00	2,302.00	13,392.00	306.00
Board of assessors expenses	1,527.97	11,500.00	0.00	0.00	8,894.57	3,501.79	631.61
Total	\$3,527.97	\$112,495.00	\$0.00	\$0.00	\$95,622.91	\$16,893.79	\$3,506.27
<b>Town Counsel</b>							
Town counsel salary	\$0.00	\$13,569.00	\$0.00	\$0.00	\$13,569.00	\$0.00	\$0.00
Professional services	0.00	17,805.00	5,081.00	0.00	22,885.00	0.00	1.00
Town counsel expenses	0.00	1,200.00	500.00	0.00	1,531.70	0.00	168.30
Total	\$0.00	\$32,574.00	\$5,581.00	\$0.00	\$37,985.70	\$0.00	\$169.30
<b>Personnel Board</b>							
Other salaries	\$267.95	\$2,100.00	\$0.00	\$0.00	\$ 1,987.38	\$0.00	\$380.57
Professional services	0.00	10,000.00	1,154.00	0.00	11,154.20	0.00	(0.20)
Personnel board expenses	0.00	250.00	0.00	0.00	100.00	0.00	150.00
Total	\$267.95	\$12,350.00	\$1,154.00	\$0.00	\$13,241.58	\$0.00	\$530.37
<b>Conservation Commission</b>							
Other salaries	\$0.00	\$9,087.00	\$0.00	\$0.00	\$8,399.65	\$0.00	\$687.35
Professional services	1,831.54	2,000.00	0.00	0.00	1,685.76	2,145.78	0.00
Conservation comm expenses	31.67	850.00	0.00	0.00	854.40	0.00	27.27
Total	\$1,863.21	\$11,937.00	\$0.00	\$0.00	\$10,939.81	\$2,145.78	\$714.62
<b>Planning Board</b>							
Other salaries	\$0.00	\$16,486.00	\$0.00	\$0.00	\$12,803.83	\$0.00	\$3,682.17
Professional services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Planning board expenses	0.00	530.00	0.00	0.00	391.89	0.00	138.11
Total	\$0.00	\$17,016.00	\$0.00	\$0.00	\$13,195.72	\$0.00	\$3,820.00

	Carry Forwards	Appropriations	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned to Free Cash
<b>Board of Appeals</b>							
Professional services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Board of appeals expenses	108.88	1,666.00	0.00	0.00	1,664.99	0.00	109.89
Total	<u>\$108.88</u>	<u>\$1,666.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,644.99</u>	<u>\$0.00</u>	<u>\$109.89</u>
<b>Finance and Administration</b>							
Director salary	\$0.00	\$9,981.00	\$0.00	\$0.00	\$9,980.88	\$0.00	\$0.12
Treasurer other salaries	170.50	52,241.00	0.00	0.00	52,407.54	0.00	3.96
Treasurer expenses	600.00	11,680.00	0.00	0.00	11,252.21	500.00	527.79
Tax collector other salaries	0.00	29,000.00	0.00	0.00	28,999.88	0.00	0.12
Tax lien collection expenses	0.00	10,000.00	5,000.00	0.00	19,131.10	0.00	(4,131.10)
Tax collector expenses	127.50	10,100.00	0.00	0.00	8,875.01	0.00	1,352.49
Operation support salaries	0.00	59,072.00	0.00	0.00	54,320.88	0.00	4,751.12
Operation support expenses	0.00	20,700.00	0.00	0.00	19,369.20	0.00	1,330.80
Data processing salaries	0.00	10,700.00	500.00	0.00	11,155.00	0.00	45.00
Data processing expenses	0.00	23,160.00	1,200.00	0.00	24,114.99	0.00	245.01
Town clerk other salaries	0.00	29,000.00	0.00	0.00	28,999.88	0.00	0.12
Town clerk election expense	0.00	4,500.00	2,579.02	0.00	5,773.28	400.00	905.74
Town clerk registration expense	0.00	4,325.00	0.00	0.00	2,786.40	0.00	1,538.60
Town clerk expenses	0.00	2,925.00	0.00	0.00	1,926.72	250.00	748.28
Total	<u>\$898.00</u>	<u>\$277,384.00</u>	<u>\$9,279.02</u>	<u>\$0.00</u>	<u>\$279,092.97</u>	<u>\$1,150.00</u>	<u>\$7,318.05</u>
<b>Police Department</b>							
Police Chief salary	\$100.00	\$56,699.00	\$200.00	\$0.00	\$56,999.00	\$0.00	\$0.00
Patrolmen overtime	8,038.50	221,206.00	61,300.00	0.00	280,967.66	8,184.59	1,392.25
Other salaries	17,905.26	825,510.00	27,500.00	13,000.00	847,928.37	0.00	9,986.89
Ambulance expenses	1,392.30	6,900.00	2,000.00	0.00	10,189.11	94.96	8.23
Police expenses	2,615.47	92,804.00	0.00	0.00	94,459.91	837.81	121.75
Total	<u>\$30,051.53</u>	<u>\$1,203,119.00</u>	<u>\$91,000.00</u>	<u>\$13,000.00</u>	<u>\$1,290,544.05</u>	<u>\$9,117.36</u>	<u>\$11,509.12</u>
<b>Fire Department</b>							
Fire Chief salary	\$0.00	\$11,259.00	\$0.00	\$0.00	\$11,259.00	\$0.00	\$0.00
Firefighter salaries	0.00	281,955.00	2,000.00	0.00	281,911.63	1,727.25	316.12
Call firefighter salaries	0.00	164,000.00	16,000.00	0.00	179,142.75	847.44	9.81
Fire alarm salaries	0.00	9,916.00	0.00	0.00	9,879.00	0.00	37.00
Fire department expenses	45.00	43,000.00	0.00	0.00	42,168.42	876.58	0.00
Fire alarm expenses	45.00	6,700.00	0.00	0.00	3,576.41	3,078.34	90.25
Fire hydrant rental	0.00	21,560.00	0.00	0.00	21,525.00	0.00	35.00
Total	<u>\$90.00</u>	<u>\$538,390.00</u>	<u>\$18,000.00</u>	<u>\$0.00</u>	<u>\$549,462.21</u>	<u>\$6,529.61</u>	<u>\$488.18</u>
<b>Division of Zoning and Inspection</b>							
Director salary	\$0.00	\$24,038.00	\$0.00	\$0.00	\$24,034.40	\$0.00	\$3.60
Other salaries	0.00	18,100.00	2,500.00	0.00	20,413.50	0.00	186.50
Zoning expenses	0.00	2,620.00	300.00	0.00	2,836.18	0.00	83.82
Total	<u>\$0.00</u>	<u>\$44,758.00</u>	<u>\$2,800.00</u>	<u>\$0.00</u>	<u>\$47,284.08</u>	<u>\$0.00</u>	<u>\$273.92</u>
<b>Civil Defense</b>							
Director salary	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00
Civil defense expenses	0.00	1.00	0.00	0.00	0.00	0.00	1.00
Total	<u>\$0.00</u>	<u>\$251.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$250.00</u>	<u>\$0.00</u>	<u>\$1.00</u>
<b>Dog Officer</b>							
Director salary	\$0.00	\$8,200.00	\$0.00	\$0.00	\$8,199.96	\$0.00	\$0.04
Dog officer expenses	0.00	1,466.00	0.00	0.00	869.47	0.00	596.53
Total	<u>\$0.00</u>	<u>\$9,666.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$9,069.43</u>	<u>\$0.00</u>	<u>\$596.57</u>



	Carry Forwards	Appropriations	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned to Free Cash
<b>School Department</b>							
North Shore Vocational	\$0.00	\$167,504.00	\$0.00	\$12,000.00	\$155,216.00	\$0.00	\$288.00
School salaries and expenses	122,098.62	7,999,468.00	840,991.57	748,333.57	8,011,032.34	174,335.98	28,856.30
Total	<u>\$122,098.62</u>	<u>\$8,166,972.00</u>	<u>\$840,991.57</u>	<u>\$760,333.57</u>	<u>\$8,166,248.34</u>	<u>\$174,335.98</u>	<u>\$29,144.30</u>
<b>Public Works</b>							
Municipal buildings salaries	\$0.00	\$90,615.00	\$0.00	\$0.00	\$90,480.76	\$0.00	\$134.24
Municipal buildings expenses	7,550.28	101,016.00	0.00	0.00	102,741.07	1,029.90	4,795.31
School buildings salaries	0.00	492,502.00	10,500.00	0.00	493,994.28	273.83	8,733.89
School buildings expenses	12,184.25	197,825.00	9,660.00	0.00	190,991.53	0.00	28,677.72
Public works director salary	0.00	51,481.00	0.00	0.00	51,480.52	0.00	0.48
Public works other salaries	0.00	61,667.00	0.00	0.00	61,512.47	0.00	154.53
Public works admin. expenses	274.34	750.00	0.00	0.00	687.04	337.30	0.00
Public works motor fuel/oil	13,728.09	55,000.00	2,000.00	0.00	68,053.17	0.00	2,674.92
Highway other salaries	0.00	191,986.00	0.00	0.00	187,665.69	266.10	4,054.21
Highway expenses	22,970.38	231,022.00	0.00	0.00	247,324.05	6,668.33	0.00
Snow & ice expenses	0.00	75,000.00	0.00	0.00	149,054.08	0.00	(74,054.08)
Street lights expenses	4,000.00	131,000.00	0.00	0.00	124,619.86	10,380.14	0.00
Rubbish removal expenses	30,000.00	517,200.00	0.00	18,000.00	470,960.21	58,239.79	0.00
Cemetery & parks salaries	0.00	204,646.00	0.00	0.00	202,459.74	187.58	1,998.68
Cemetery & parks expenses	13,744.15	18,300.00	0.00	0.00	22,346.76	9,678.00	19.39
Total	<u>\$104,451.49</u>	<u>\$2,420,010.00</u>	<u>\$22,160.00</u>	<u>\$18,000.00</u>	<u>\$2,464,371.23</u>	<u>\$87,060.97</u>	<u>(\$22,810.71)</u>
<b>Board of Health</b>							
Other salaries	\$4.00	\$17,558.00	\$3,392.00	\$0.00	\$20,546.74	\$292.00	\$115.26
Board of health expenses	815.68	3,678.00	0.00	0.00	3,319.85	0.00	1,173.83
Total	<u>\$819.68</u>	<u>\$21,236.00</u>	<u>\$3,392.00</u>	<u>\$0.00</u>	<u>\$23,866.59</u>	<u>\$292.00</u>	<u>\$1,289.09</u>
<b>Council on Aging</b>							
Other salaries	\$0.00	\$5,159.00	\$0.00	\$0.00	\$4,850.60	\$0.00	\$308.40
Professional expenses	0.00	16,147.00	0.00	0.00	15,391.60	0.00	755.40
Council on aging expenses	0.00	10,980.00	10.00	0.00	10,986.55	0.00	3.45
Total	<u>\$0.00</u>	<u>\$32,286.00</u>	<u>\$10.00</u>	<u>\$0.00</u>	<u>\$31,228.75</u>	<u>\$0.00</u>	<u>\$1,067.25</u>
<b>Veterans</b>							
Director salary	\$0.00	\$4,371.00	\$0.00	\$0.00	\$4,371.00	\$0.00	\$0.00
Veterans benefits	0.00	10,000.00	0.00	0.00	3,824.13	0.00	6,175.87
Veterans agent expenses	0.00	588.00	0.00	0.00	560.19	0.00	27.81
Memorial Day	0.00	500.00	0.00	0.00	459.85	0.00	40.15
Total	<u>\$0.00</u>	<u>\$15,459.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$9,215.17</u>	<u>\$0.00</u>	<u>\$6,243.83</u>
<b>Library</b>							
Director salary	\$0.00	\$42,025.00	\$0.00	\$0.00	\$42,005.13	\$0.00	\$19.87
Other salaries	367.66	169,543.00	0.00	0.00	161,552.17	0.00	8,358.49
Library expenses	156.55	72,566.00	0.00	0.00	72,623.24	0.00	99.31
Total	<u>\$524.21</u>	<u>\$284,134.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$276,180.54</u>	<u>\$0.00</u>	<u>\$8,477.67</u>
<b>Recreation Commission</b>							
Other salaries	\$0.00	\$19,205.00	\$0.00	\$0.00	\$18,548.21	\$0.00	\$656.79
Recreation comm. expenses	12.75	7,600.00	1,800.00	0.00	5,943.96	0.00	3,468.79
Total	<u>\$12.75</u>	<u>\$26,805.00</u>	<u>\$1,800.00</u>	<u>\$0.00</u>	<u>\$24,492.17</u>	<u>\$0.00</u>	<u>\$4,125.58</u>
<b>Historical Commission</b>							
Historical comm. expenses	\$0.00	\$500.00	\$0.00	\$0.00	\$495.27	\$0.00	\$4.73
Total	<u>\$0.00</u>	<u>\$500.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$495.27</u>	<u>\$0.00</u>	<u>\$4.73</u>



	Carry Forwards	Appropriations	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned to Free Cash
<b>Dept and Interest</b>							
Principal retirement	\$0.00	\$287,750.00	\$0.00	\$0.00	\$287,750.00	\$0.00	\$0.00
Long-term interest	0.00	268,224.00	0.00	0.00	268,223.45	0.00	0.55
Short-term interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	\$0.00	\$555,974.00	\$0.00	\$0.00	\$555,973.45	\$0.00	\$0.55
<b>Employee Benefits</b>							
Other employee benefits	\$0.00	\$11,000.00	\$0.00	\$0.00	\$9,040.37	\$959.63	\$1,000.00
Retirement contribution	0.00	534,088.00	0.00	0.00	534,088.00	0.00	0.00
Workers' compensation	0.00	157,140.00	0.00	59,500.00	93,875.00	0.00	3,765.00
Unemployment compensation	0.00	10,000.00	0.00	0.00	731.00	0.00	9,269.00
Group insurance benefits	0.00	883,010.00	0.00	0.00	853,804.03	24,586.34	4,619.63
FICA	0.00	47,355.00	12,000.00	0.00	59,274.65	0.00	80.35
Total	\$0.00	\$1,642,593.00	\$12,000.00	\$59,500.00	\$1,550,813.05	\$25,545.97	\$18,733.98
<b>TOTAL OPERATING BUDGET</b>	<b>\$281,834.84</b>	<b>\$15,881,882.00</b>	<b>\$1,011,101.80</b>	<b>\$947,041.80</b>	<b>\$15,798,841.46</b>	<b>\$325,376.46</b>	<b>\$103,558.92</b>



LYNNFIELD CAMP FIRE youngsters learned the true meaning of Memorial Day from Campfire Secretary Mary Tagliamonte on Monday, May 17, 1982 at the Honor Roll Monument on the Lynnfield Common. (JGH Photo)



**TOWN OF LYNNFIELD  
BALANCE SHEET  
JUNE 30, 1994**

**ASSETS**

Cash:		
General cash	\$ 3,104,800	
Trusts in custody of treasurer	922,036	
Petty cash	200	
		\$ 4,027,036
Accounts receivable:		
Real estate taxes	348,607	
Personal property taxes	12,367	
Motor vehicle excise taxes	168,149	
Boat excise tax	25	
Tax liens and foreclosures	555,810	
Taxes in litigation	308	
Reserve for abatements and exemptions	(102,523)	
Departmental receivables	0	
		982,743
Prepaid expenses		558
Amount to be provided for bond payment		3,756,150
Deficit revolving account:		
Extra work detail		12,182
Total assets		<u>\$ 8,778,669</u>

**LIABILITIES AND FUND BALANCE**

Warrants payable		\$ 201,838
Payroll withholdings		191,290
Bonds payable		3,756,150
Agency accounts		281,825
Deferred revenue:		
Tax title and possession	\$ 555,810	
Real estate and personal property	362,515	
Boat excise	25	
Motor vehicle	168,149	
		1,086,499
Fund balance:		
Reserve for encumbrances	492,168	
Reserve for expenditures	0	
Reserve for petty cash	200	
Reserve for specific purpose		
Deficits	(103,791)	
Trusts	922,036	
Designated	315,018	
Undesignated	1,635,436	
		3,261,067
Total Liabilities and Fund Balance		<u>\$ 8,778,669</u>

# TOWN OF LYNNFIELD

## FISCAL 1994 CAPITAL EXPENDITURES

	Carry Forwards	Appropriations	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned to Free Cash
<b>Board of Selectmen</b>							
Copier lease	\$0.00	\$3,600.00	\$0.00	\$0.00	\$2,912.36	\$264.76	\$422.88
Total Selectmen Capital	\$0.00	\$3,600.00	\$0.00	\$0.00	\$2,912.36	\$264.76	\$422.88
<b>Operation Supporting</b>							
Cash register	\$2,017.90	\$0.00	\$1,258.00	\$0.00	\$3,120.00	\$0.00	\$155.90
Total Operation Support	\$2,017.90	\$0.00	\$1,258.00	\$0.00	\$3,120.00	\$0.00	\$155.90
<b>Data Processing</b>							
Mainframe lease	\$0.00	\$26,735.00	\$0.00	\$0.00	\$26,734.20	\$0.00	\$0.80
Total Data Processing	\$0.00	\$26,735.00	\$0.00	\$0.00	\$26,734.20	\$0.00	\$0.80
<b>Police</b>							
Cell monitor	\$3,535.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,535.00	\$0.00
Cruisers	8,699.29	36,000.00	0.00	0.00	20,130.37	21,640.95	2,927.97
Lockers	193.56	0.00	0.00	0.00	0.00	193.56	0.00
Radio equipment	1,459.00	0.00	0.00	0.00	2,460.75	\$0.00	(\$1,001.75 )
Software	8,000.00	12,000.00	0.00	0.00	14,833.00	5,167.00	0.00
Training equipment	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
Heating system	2,750.00	0.00	0.00	0.00	2,125.00	625.00	0.00
Furniture	4,630.00	0.00	0.00	0.00	0.00	4,630.00	0.00
Alarm extension	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
Interior remodeling	5,884.00	0.00	0.00	0.00	0.00	5,884.00	0.00
Carpeting & tile	2,600.00	0.00	0.00	0.00	1,772.44	827.56	0.00
Truck scales	0.00	7,500.00	0.00	0.00	0.00	7,500.00	0.00
Lighting upgrade	1,879.82	0.00	0.00	0.00	0.00	1,879.82	0.00
Intercom extension	1,625.00	0.00	0.00	0.00	0.00	1,625.00	0.00
Defibrillator	0.00	5,500.00	0.00	0.00	5,756.94	0.00	(256.94 )
Total Police Capital	\$45,255.67	\$61,000.00	\$0.00	\$0.00	\$47,078.50	\$57,507.89	\$1,669.28
<b>Fire Department</b>							
Large cap breathing apparatus	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00
Copier lease	0.00	558.00	0.00	0.00	704.48	0.00	(146.48 )
Fire apparatus lease	0.00	27,789.00	0.00	0.00	25,996.06	1,671.00	121.94
Turnout gear	0.00	5,000.00	0.00	0.00	4,975.00	0.00	25.00
Total Fire Capital	\$0.00	\$41,347.00	\$0.00	\$0.00	\$31,675.54	\$9,671.00	\$0.46
<b>School Department</b>							
High school copier lease	\$0.00	\$15,975.00	\$890.00	\$0.00	\$16,857.90	\$0.00	\$7.10
Middle school copier lease	0.00	3,763.00	0.00	0.00	4,200.94	0.00	(437.94 )
Bus leases	0.00	12,368.00	0.00	0.00	12,367.00	0.00	1.00
Furniture	437.94	4,011.00	0.00	0.00	4,017.00	0.00	431.94
Computers and peripherals	0.00	43,883.00	2,152.00	3,042.00	42,995.10	0.00	(2.10 )
Total School Capital	\$437.94	\$80,000.00	\$3,042.00	\$3,042.00	\$80,437.94	\$0.00	(\$0.00 )



	Carry Forwards	Appropriations	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned to Free Cash
<b>Public Works</b>							
School Buildings Maintenance							
Windows	\$19,980.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,850.00	\$0.00
Heating System	40,369.00	39,000.00	0.00	0.00	33,414.00	47,307.26	(1,352.26 )
Light/Electrical	0.00	10,000.00	0.00	0.00	0.00	5,650.00	4,350.00
Plumbing	1,352.26	0.00	0.00	0.00	0.00	0.00	1,352.26
Roof repair	0.00	10,000.00	0.00	0.00	14,750.00	0.00	(4,750.00 )
Ventilation	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
Bus	0.00	50,000.00	0.00	0.00	49,600.00	0.00	400.00
Total School Buildings	<u>\$64,071.26</u>	<u>\$109,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$97,764.00</u>	<u>\$75,307.26</u>	<u>(\$0.00 )</u>
Highway							
Truck lease	\$0.00	\$20,076.00	\$0.00	\$0.00	\$20,076.00	\$0.00	\$0.00
Heavy equipment lease	0.00	8,400.00	0.00	0.00	0.00	0.00	8,400.00
Mowers	0.00	2,500.00	0.00	0.00	3,629.00	0.00	(1,129.00 )
Snowblowers	0.00	6,000.00	0.00	0.00	5,600.00	0.00	400.00
Truck upgrading	0.00	15,000.00	0.00	0.00	21,341.87	0.00	(6,341.87 )
Total Highway Capital	<u>\$0.00</u>	<u>\$51,976.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$50,646.87</u>	<u>\$0.00</u>	<u>\$1,329.13</u>
Municipal Buildings							
Library heating	\$0.00	\$10,000.00	\$0.00	\$0.00	\$9,987.75	\$0.00	\$12.25
Heating system	0.00	20,000.00	0.00	0.00	484.50	19,627.75	(112.25 )
Lighting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
South Hall heating system	5,000.00	0.00	0.00	0.00	4,966.00	0.00	34.00
South Hall window replace	5,000.00	0.00	0.00	0.00	0.00	4,413.11	586.89
South Hall lighting	574.33	0.00	0.00	0.00	0.00	0.00	574.33
Library roofing	0.00	3,000.00	0.00	0.00	2,900.00	0.00	100.00
South Hall drainage	5,179.89	0.00	0.00	0.00	3,929.89	0.00	1,250.00
Fuel tank	50,000.00	0.00	0.00	0.00	52,445.22	0.00	(2,445.22 )
Municipal Building Total	<u>\$65,754.22</u>	<u>\$33,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$74,713.36</u>	<u>\$24,040.86</u>	<u>\$0.00</u>
Library							
Computer terminals	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00
Book security system	8,540.00	0.00	0.00	0.00	8,540.00	0.00	0.00
Library sprinkler system	0.00	8,000.00	0.00	0.00	8,000.00	0.00	0.00
Noble ports	0.00	3,500.00	0.00	0.00	2,500.00	0.00	1,000.00
Library Total	<u>\$8,540.00</u>	<u>\$12,700.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,240.00</u>	<u>\$0.00</u>	<u>\$1,000.00</u>
 TOTAL CAPITAL OUTLAY	 <u>\$186,076.99</u>	 <u>\$419,358.00</u>	 <u>\$4,300.00</u>	 <u>\$3,042.00</u>	 <u>\$435,322.77</u>	 <u>\$166,791.77</u>	 <u>\$4,578.45</u>

# TOWN OF LYNNFIELD

## FISCAL 1994 SUMMARY OF RECEIPTS

### Taxes

Personal Property	\$ 128,459
Real Estate	13,226,729
Tax Leins	<u>203,379</u>

\$13,558,566

### Local Receipts

MOTOR VEHICLE EXCISE \$ 1,041,265

#### PENALTIES AND INTEREST

Property Taxes	\$ 32,091
Motor Vehicle	19,771
Liens	<u>68,367</u>

TOTAL PENALTIES \$ 120,229

PAYMENTS IN LIEU OF TAXES \$ 268,847

FEES \$ 21,532

#### RENTALS

Salem Street School	\$ 75,920
South Hall	17,715
Parking lot	<u>7,201</u>

Total Rentals \$ 100,836

#### DEPARTMENTAL REVENUE

Selectmen	\$ 1,769
Assessors	1,417
Treasurer	3,133
Tax Collector	6,183
Town Clerk	9,956
Conservation	36
Planning Board	783
Board of Appeals	2,160
Police	69,461
Fire	8,821
School	6,354
Public Works	21,420
Cemetery	25,547
Board of Health	1,245
Recreation	<u>15,376</u>

TOTAL DEPARTMENTAL REVENUES \$ 173,661

#### LICENSES AND PERMITS

Selectmen	\$ 50,007
Town Clerk	4,201
Police	3,569
Fire	5,203
Zoning Enforcement	83,607
Board of Health	<u>20,310</u>

TOTAL LICENSES & PERMITS \$ 166,897

#### FINES AND FORFEITS

Police	\$ 88,745
Library	5,076
Dog Officer	<u>60</u>

TOTAL FINES & FORFEITS \$ 93,881



MISCELLANEOUS REVENUES	\$	5,200	
INVESTMENT INCOME	\$	71,124	
TOTAL LOCAL RECEIPTS			<u>\$ 2,063,471</u>

#### Intergovernmental Receipts

##### STATE "CHERRY SHEET" RECEIPTS

Exemption Reimbursements	\$	25,148
State Owned Land		16,958
Additional Assistance		455,892
Lottery		372,691
Miscellaneous		82,066
Chapter 70 School Aid		739,855
Transportation Reimbursement		93,090
School Construction		7,844
Highway — Chapter 81		68,794
Veterans Benefits		10,134

TOTAL STATE RECEIPTS \$ 1,872,472

#### Special Revenues

##### FEDERAL GRANTS

Chapter I	\$	28,689
Chapter II		6,081
Title VI		94,500
Title I		1,575
Title II		4,295
School Lunch		28,457
Energy Grant		0

TOTAL FEDERAL GRANTS \$ 163,597

##### STATE GRANTS

Arts Council	\$	2,142
D.E.M. Rivers/Harbors		20,000
Extended Voting Hours		0
Police computer grant		36,719
Metco		164,664
Drug Free Schools		7,883
D.A.R.E.		26,284
Health Protection		48,766
Education Reform		124,275
P.A.L.M.S. (Math/Science)		750
School Lunch		8,436
Chapter 90 Highway		316,318
Elderly Programs		3,849
Library		14,836

TOTAL STATE GRANTS \$ 774,922

##### REVOLVING FUNDS

Conservation Design Fees	\$	5,039
Insurance Reimb Under \$20,000		3,361
Extra Detail Work		159,386
Athletics		19,012
Community Schools		185,175
Book Damage		5,642
Activity Fee		29,675
School Lunch		212,479
Redmond Pension		9,599
Tuition		3,709

TOTAL REVOLVING FUNDS \$ 633,077

# RECEIPTS RESERVED FOR APPROPRIATION

Conservation Notice of Intent	\$ 1,180	
Cemetery Lots	<u>11,375</u>	
TOTAL RECEIPTS RECEIVED		\$ 12,555

# GIFTS

Special Education	\$ 200	
LEAC Ed Reform Seminars	1,200	
D.A.R.E. Program	500	
School Arts	590.	
Substitute Teachers	976	
Historical Book Proceeds	32	
Lynnfield Common Lighting	<u>2,422</u>	
TOTAL GIFTS		\$ <u>5,920</u>

TOTAL SPECIAL REVENUES \$ 1,590,071

# Trusts

## TRUST FUND INVESTMENT INCOME

Legion Memorial	\$ 350	
L.I.F.E.	934	
Lynnfield Tricentennial	86	
Peabody Memorial	1,031	
Stabilization Fund	3,031	
Conservation Land	1,024	
Keustenmacher Scholarship	2,691	
Cemetery Perpetual Care	10,982	
Library	<u>1,924</u>	
TOTAL TRUST FUND INCOME		\$ 22,053

## TRUST FUND PRINCIPAL

Keustenmacher Scholarship	\$ 1,345	
Cemetery Perpetual Care	<u>12,675</u>	
TOTAL TRUST FUND PRINCIPAL		\$ <u>14,020</u>

TOTAL TRUST FUND RECEIPTS \$ 36,073



Veterans known to have been present at this 1950 affair were Paul Schlenker, John Carter, Jr., John Carter, Sr., Doc Treamer, Minot Carter, Carl Laubnor, Burton Cogswell, George A. Westover, George Badaracco, Windsor Beebe, Bob Peabody, Bud Tyacke, Ken Worthern, Red Melansion, John Duggan, James Fletcher, Art Coon, Ted Ferren, Bob Barker, Al Giovanni, Bill Bratton, Al Russell, Dick Preston, Dana Page, Traugot Hawlig, Carl Davis, Russ Craig, George MacGregor, Ken Hill, William Grace and Minot Carter, Jr. Seated in lower left, Dwight Ayers and Wesley Monroe, standing at center table Alexander Grant Williams, the chef de cusine for the outing.



**TOWN OF LYNNFIELD**  
**FISCAL 1994 SPECIAL REVENUE SUMMARY** Public Works

	Carry Forwards	Receipts	Transfers In	Transfers Out	Expenditures	Encumbrances	Balance
<b>Federal Grants</b>							
Current Year							
Chapter I	\$0.00	\$25,036.00	\$529.72	\$0.00	\$23,902.12	\$0.00	\$1,663.60
Chapter II	0.00	6,081.00	806.38	0.00	5,782.36	0.00	1,105.02
Title VI Special Education	0.00	92,430.00	0.00	0.00	73,387.67	0.00	19,042.33
Title VI Strength Prereferral	0.00	4,500.00	0.00	0.00	2,274.37	0.00	2,225.63
Title I	0.00	1,575.00	0.00	0.00	1,505.62	0.00	69.38
Title II	0.00	4,295.00	0.00	0.00	3,457.86	0.00	837.14
Prior Year							
Chapter I	(2,631.93)	3,653.00	0.00	529.72	491.35	0.00	0.00
Chapter II	1,985.91	0.00	0.00	806.38	1,179.53	0.00	0.00
Title VI Special Education	(13,794.54)	16,652.00	0.00	0.00	541.15	0.00	0.00
Title VI Early Childhood	(1,712.50)	4,024.00	0.00	0.00	1,822.00	0.00	2,316.31
Title VI Staff Training	41.66	0.00	0.00	0.00	41.66	0.00	489.50
Title I	2,059.98	0.00	0.00	0.00	2,025.22	0.00	0.00
Title II	2,218.59	0.00	0.00	0.00	2,218.59	0.00	34.76
Title IV Strength/Pre-referral	4,218.00	0.00	0.00	0.00	4,218.00	0.00	0.00
Total Federal Grants	(\$7,614.83)	\$158,246.00	\$1,336.10	\$1,336.10	\$122,847.50	\$0.00	\$27,783.67
<b>State Grants</b>							
Current Year							
D.E.M. Rivers/Harbors	\$28,611.27	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,611.27
Extended Voting Hours	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Computer Grant	0.00	36,719.00	0.00	0.00	36,719.00	0.00	0.00
Drug Awareness	0.00	26,284.00	0.00	0.00	11,820.46	0.00	14,463.54
Metco	0.00	112,062.00	0.00	32,858.00	71,658.44	0.00	7,545.56
Drug Free Schools	0.00	7,883.00	0.00	0.00	3,781.53	0.00	4,101.47
P.A.L.M.S.	0.00	750.00	0.00	0.00	740.00	0.00	10.00
Health Protection Grant	0.00	48,766.00	0.00	0.00	44,306.39	0.00	4,459.61
Chapter 90 Highway	0.00	158,159.00	0.00	158,159.00	0.00	0.00	0.00
Elderly Programs	645.32	3,849.00	0.00	0.00	4,494.32	0.00	0.00
Library State Aid	8,989.71	14,835.81	0.00	0.00	8,467.73	0.00	15,357.79
Arts Cultural Council	4,693.06	2,141.71	0.00	0.00	5,257.06	0.00	1,577.71
Prior Year							
Metco	(42,875.97)	52,602.00	0.00	0.00	9,726.03	0.00	0.00
Drug Free Schools	3,688.80	0.00	0.00	0.00	3,322.05	0.00	366.75
Chapter 188 School Improvement	570.00	0.00	0.00	0.00	570.00	0.00	0.00
Education Reform Grant	(122,421.74)	124,275.00	0.00	0.00	1,453.73	0.00	399.53
P.A.L.M.S.	200.00	0.00	0.00	0.00	200.00	0.00	0.00
P.A.L.M.S. (Math Science)	3,840.00	0.00	0.00	0.00	3,840.00	0.00	0.00
Chapter 90 Highway	(158,159.00)	158,159.00	0.00	0.00	0.00	0.00	0.00
Total State Grants	(\$272,218.55)	\$766,485.52	\$0.00	\$191,017.00	\$206,356.74	\$0.00	\$96,893.23
<b>Revolving Accounts</b>							
Redmond Pension	\$9,712.58	\$9,599.69	\$0.00	\$0.00	\$9,149.40	\$0.00	\$10,162.87
Conservation Design Review Fee	43.94	5,038.54	0.00	0.00	5,082.48	0.00	0.00
Deposits Forfeited (Planning)	2,425.00	0.00	0.00	0.00	0.00	0.00	2,425.00
Police Ins Reimb Under 20K	535.70	1,175.25	0.00	0.00	882.50	0.00	828.45
Police Law Enforcement Trust	2,171.50	0.00	0.00	0.00	0.00	0.00	2,171.50
Police Extra Detail	(7,644.34)	142,909.20	0.00	0.00	145,668.10	0.00	(10,403.24)
Fire Ins Reimb Under 20K	0.00	1,430.00	0.00	0.00	1,430.00	0.00	0.00

	Carry Forwards	Receipts	Transfers In	Transfers Out	Expenditures	Encumbrances	Balance
Fire Extra Detail	0.00	1,149.45	0.00	0.00	1,256.45	0.00	(107.00)
Athletic Revolving	4,772.48	19,010.65	3,000.00	3,000.00	6,770.83	0.00	17,012.30
Community Schools	19,031.35	185,175.32	0.00	4,960.00	156,982.43	0.00	42,264.24
Book Damage—Chapter 88	5,505.01	5,641.56	0.00	0.00	1,497.35	0.00	9,649.22
Activity Fee	0.00	29,675.00	0.00	27,500.00	100.00	0.00	2,075.00
School Lunch	9,335.91	243,778.62	0.00	0.00	243,531.89	0.00	9,582.64
Tuition	0.00	3,709.23	0.00	0.00	3,709.23	0.00	0.00
School Bus Driver Extra Detail	(1,109.52)	2,184.89	0.00	0.00	1,624.92	0.00	(549.55)
Schl Bldg Ins Reimb Under 20K	0.00	220.70	0.00	0.00	106.00	0.00	114.70
School Custodian Extra Detail	(1,027.81)	13,143.25	0.00	0.00	13,237.53	0.00	(1,122.09)
DPW Ins Reimb Under 20K	0.00	534.83	0.00	0.00	566.79	0.00	(31.96)
Total Revolving Accounts	\$43,751.80	\$664,376.18	\$3,000.00	\$35,460.00	\$591,595.90	\$0.00	\$84,072.08
Receipts Reserved for Appropriation							
Notice of Intent Fees	\$8,157.50	\$1,179.50	\$0.00	\$0.00	\$0.00	\$0.00	\$9,337.00
Sale of Cemetery Lots	70,362.25	11,375.00	0.00	20,000.00	0.00	0.00	61,737.25
Total Receipts Reserved	\$78,519.75	\$12,554.50	\$0.00	\$20,000.00	\$0.00	\$0.00	\$71,074.25
Gifts							
Wakefield Savings Public Safety	\$1,234.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,234.11
Metco Bus Passes	240.00	0.00	0.00	0.00	240.00	0.00	0.00
Special Education Gift	56.05	200.00	0.00	0.00	54.95	0.00	201.10
Math/Science Gift	100.00	0.00	0.00	0.00	100.00	0.00	0.00
D.A.R.E. Donations	2,100.00	500.00	0.00	0.00	956.02	0.00	1,643.98
L.E.A.C. Ed Reform Updates	0.00	1,200.00	0.00	0.00	674.30	0.00	525.70
Study Group	101.65	0.00	0.00	0.00	101.65	0.00	0.00
School Arts Donations	1,544.22	590.00	0.00	0.00	387.34	0.00	1,746.88
Substitute Teacher Gift	0.00	976.00	0.00	0.00	818.14	0.00	157.86
Parks & Recreation	257.84	0.00	0.00	0.00	257.84	0.00	0.00
Holiday Lighting Fund	0.00	2,421.79	0.00	0.00	85.23	0.00	2,336.56
Motts Library Reading Program	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
Historical Book Proceeds	637.20	32.00	0.00	0.00	8.00	0.00	661.20
Arts Lottery Gift	2,184.91	0.00	0.00	0.00	0.00	0.00	2,184.91
Total Gifts	\$9,455.98	\$5,919.79	\$0.00	\$0.00	\$4,683.47	\$0.00	\$10,692.30
		Carry Forward	Receipts	Transfers In	Transfers Out	Expenditures	Balance
Expendable Trust Funds							
Cemetery Perpetual Care		\$65,264.57	\$10,982.65	\$0.00	\$25,000.00	\$0.00	\$51,247.22
Library		10,395.15	1,923.57	0.00	0.00	3,484.99	8,833.73
Legion Memorial		10,765.88	349.88	0.00	0.00	0.00	11,115.76
L.I.F.E.		28,740.84	934.05	0.00	0.00	0.00	29,674.89
Lynnfield Tricentennial		2,632.44	85.56	0.00	0.00	0.00	2,718.00
Peabody Memorial		11,774.05	1,031.39	0.00	0.00	0.00	12,805.44
Kuestenmacher Scholarship		3,677.27	2,690.76	0.00	0.00	3,062.48	3,305.55
Conservation Land		32,225.23	1,024.09	0.00	0.00	0.00	33,249.32
Stabilization Fund		6,281.77	3,031.26	244,000.00	0.00	0.00	253,313.03
Total Expendable Trusts		\$171,757.20	\$22,053.21	\$244,000.00	\$25,000.00	\$6,547.47	\$406,262.94
Nonexpendable Trust Funds							
Cemetery Perpetual Care		\$288,075.00	\$12,675.00	\$0.00	\$0.00	\$0.00	\$300,750.00
Library		22,400.00	0.00	0.00	0.00	0.00	22,400.00
Peabody Memorial		20,000.00	0.00	0.00	0.00	0.00	20,000.00
Kuestenmacher Scholarship		123,522.32	1,345.35	0.00	0.00	0.00	124,867.67
Total Nonexpendable Trusts		\$453,997.32	\$14,020.35	\$0.00	\$0.00	\$0.00	\$468,017.67



COMMONWEALTH OF MASSACHUSETTS
TOWN OF LYNNFIELD
RECALL ELECTION

Recall Election held Monday, January 10, 1994

Election Officers Serving:

- Susanne Jodice, Evelyn Round, Allston Farnsworth, Alberta McMahon, Margaret Strickland, Beverly Merritt, Helen Prokop, Pegeen Koschier, Mady Hopkins, Constance Capone, Carole Savigni, Ralph E. Dwight, Terrence Gibbons, Margaret Markham, Elaine Lowey, Carolyn Furey, Ernestine Rose, Janet Colclough, Eleanor Jorgenson, Lillian Ross, Mary Conte, Karen McGarrahan, David Conti, Owen McGarrahan

Police Officers

- Sgt. Paul Madden, Margaret Cassidy, Sgt. Vincent Macchia, Charles Peabody, David Mayerson, David Donegan

Table with 6 columns: Candidate, Prec. 1, Prec. 2, Prec. 3, Prec. 4, Total. Rows include Deborah T. Cotting, Joan M. Pokrant, and Margaret Cummings Waugh with Yes/No/Blank vote counts.

Carol Bibbo Cashman
Town Clerk

LYNNFIELD TOWN WARRANT
THE COMMONWEALTH OF MASSACHUSETTS
ANNUAL TOWN ELECTION - APRIL 11, 1994
ANNUAL TOWN MEETING - APRIL 25, 1994

Essex, ss.

To any of the Constables of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the

inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in their respective polling places in said Lynnfield, on Monday, April 11, 1994 at 7:00 a.m., then and there to bring in their votes on one ballot for the choice of all necessary Town Officers for the ensuing year...

Question 1. "Shall an act passed by the general court in the year nineteen hundred and ninety-three, entitled 'An Act relative to appointment to certain positions in the town of Lynnfield', be accepted?"
Yes [ ]
No [ ]

Question 2. "Shall an act passed by the general court in the year nineteen hundred and ninety-three, entitled 'An Act relative to the town administrator of the town of Lynnfield', be accepted?"
Yes [ ]
No [ ]

Question 3. "Shall the Town purchase additional group life and group accidental death and dismemberment insurance for employees in accordance with the provisions of Chapter 32-B of the General Laws with no premium contributions by the Town?"
Yes [ ]
No [ ]

The Polls in each precinct will open at 7:00 a.m., and will be closed at 8:00 p.m., on said April 11, 1994. The polling places for voters in Precinct 1 and 4 will be in the Lower Level Hearing Room at the Town Hall...

ARTICLE 1. To act on Reports of Town Officers and special committees, as published.
Submitted by Board of Selectmen

ARTICLE 2. To choose all Town officers not required to be chosen by ballot: viz; three field drivers, one pound keeper and three wood measurers.
Submitted by Board of Selectmen

ARTICLE 3. To see if the Town will vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended
Submitted by Board of Selectmen

ARTICLE 4. To see if the Town will vote to amend Chapter 3, of the Bylaws of the Town entitled "CLASSIFICATION OF EMPLOYMENT", by establishing Classi-



fications and Pay Plans and certain part-time annual salaries in accordance with the schedule as recommended for Fiscal Year 1995 by the Personnel Board, or what action will be taken thereon.

Submitted by Personnel Board

ARTICLE 5. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds in the treasury a sum of money to be placed in the Stabilization Fund, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 6. To see if the Town will vote to raise and appropriate a sum of money for the purchase of certain items of capital equipment and to authorize the Treasurer, with the approval of the Selectmen to borrow the sums of money needed therefor for periods not to exceed five (5) years, or what action it will take thereon.

Submitted by School Committee

ARTICLE 7. To see if the Town of Lynnfield will vote to adopt the Early Retirement Incentive Program for the Lynnfield Teachers Association in accordance with The Education Reform Act of 1993, pursuant to Chapter 71, Section 83, Paragraph 4:, or what action it will take thereon.

Submitted by Petition

ARTICLE 8. To see if the Town will vote to raise and appropriate or appropriate from available funds in the Treasury, or otherwise, a sum of money for the necessary Town charges and expenses, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 9. To see if the Town will vote to authorize the lease/purchase of certain equipment by various Town departments in accordance with the provisions of Chapter 307 of the Acts of 1981 and with applicable Town Bylaws, such lease/purchase to be subject to annual appropriation, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 10. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees or officers, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 11. To see if the town will vote to accept as a Public Way Perkins Lane as laid out by the board of Selectmen and approved by the Planning Board and described as follows:

The entire length and breadth of Perkins Lane as shown on a plan of land entitled "Definitive Plan Perkins Farm Lynnfield, Mass." by Hayes Engineer-

ing, Inc., sheets 1 and 2, dated July 17, 1981 and revised August 12, 1981 and recorded in Essex South Registry of Deeds in Plan Book 172 as Plan 72 of 1982, or however the same may be more accurately described, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 12. To see if the Town will vote to accept as a Public Way Rourke Lane as laid out by the Board of Selectmen and approved by the Planning Board and described as follows:

The entire length and breadth of Rourke Lane as shown on a Plan of Land entitled "Definitive Plan, Rourke Lane, Lynnfield, Mass." by Hayes Engineering, Inc. dated June 12, 1980 and recorded in Essex South Registry of Deeds in Plan Book 161 as Plan 48 of 1980, or however the same may be more accurately described, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 13. To see if the Town will vote to accept as a Public way the portion of Candlewood Road not previously accepted by the Town, said portion being laid out by the Board of Selectmen and approved by the Planning Board and described as follows:

The entire length and breadth of the portion of Candlewood Road shown on a Plan of Land entitled "Definitive Plan, Perkins Farm Lynnfield, Mass." by Hayes Engineering, Inc., sheets 1 and 2, dated July 17, 1981 and revised August 12, 1981 and recorded in Essex South District Registry of Deeds in Plan Book 172 as Plan 72 of 1982, or however the same may be more accurately described, or what action it will take thereon.

Submitted by Board of Selectmen

and you are further directed to serve this warrant, by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant with your doings thereon, to the Town Clerk, at the time and place of meeting, or before hand, as aforesaid.

Given under our hands this 14th day of March in the year of our Lord one thousand nine hundred and ninety four.

Kathleen E. Caron, Chairman  
Arthur J. Bourque, III, Selectmen  
David W. Drislane, Selectman  
BOARD OF SELECTMEN  
TOWN OF LYNNFIELD

A true copy  
ATTEST:  
David T. Donegan  
Constable



**LYNNFIELD TOWN WARRANT  
SPECIAL TOWN MEETING  
APRIL 25, 1994**

Essex, ss.

To any of the Constables of the Town of Lynnfield, in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and Town affairs, to meet in the Middle School Auditorium, and in the Gymnasium, if necessary, on Monday, April 25, 1994, at 8.45 P.M., then and there to act on the following Articles.

ARTICLE 1. To see if the Town will vote to transfer from available funds, sums of money to supplement certain accounts in the current 1994 Fiscal year where balances are below projected expenditures for various reasons, or what action it will take thereon.

Submitted by Town Accountant

And you are further directed to serve this Warrant by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, fourteen days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, or beforehand, as aforesaid.

Given under our hands this 28th day of March in the year of our Lord, one thousand nine hundred and ninety-four.

Kathleen E. Caron, Chairman  
Arthur J. Bourque, III, Selectmen  
David W. Drislane, Selectman  
BOARD OF SELECTMEN  
TOWN OF LYNNFIELD

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF LYNNFIELD  
TOWN ELECTION**

**Election of Town Officers  
held Monday, April 11, 1994**

Election Officers Serving:

Precinct 1 & 4

Susan Jodice, Warden  
Evelyn Round, Asst. Warden  
Margaret Strickland  
Helen Prokop  
Carol Maddison

Precinct 2 & 3

Terrence Gibbons, Warden  
Ernestine J. Rose  
Helen Sparks  
Mary Conte  
Elaine Lowey

Alberta McMahon  
Al Farnsworth  
Judith Andelman  
Nancy Lloyd  
Josephine Boushell  
Linda LaGreca  
Constance Capone  
Beverly Merritt  
Pegeen Koschier  
Carol Savigni  
Robert Jodice

John Gaythwaite  
Karen McGarrahan  
Janet Colclough  
Margaret Markham  
Carolyn C. Furey  
Edith M. Belanger  
Owen McGarrahan  
Lew A. Batchelder  
Pamela Harris  
Janet Harrison  
Eleanor Jorgenson  
Jan Lisi  
Art Lisi

Police Officers

Officer Conley  
Sgt. McGonnell  
Sgt. Madden

Captain Garland  
Sergeant Macchia  
Officer Lamusta

**TOTAL VOTE**

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
	707	615	505	699	2,526

Board of Selectmen  
for Three Years

Kathleen E. Caron 3 Townsend Road	522	453	377	528	1,880*
Blanks	170	151	116	153	590
Other	15	11	12	18	56

Board of Assessors  
for Three Years

Gaetano J. Festa, Jr. 995 Salem Street	490	416	351	500	1,757*
Blanks	214	198	153	195	760
Other	3	1	1	4	9

Housing Authority  
For Five Years

Helen C. Healy 508 Ross Drive	497	436	374	494	1,801*
Blanks	207	176	130	201	714
Other	3	3	1	4	11

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
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Housing Authority  
For One Year

Mary Borg 28 Bancroft Street	147	125	59	132	463
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John K. Harrigan 16 Fernway	238	217	149	218	882*
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Lillian G. Ross 10 Lakewood Road	149	138	178	167	632
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Blanks	170	132	115	176	593
Other	3	3	4	6	16

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<u>Library Trustee</u> <u>For Three Years</u>					
E. Seavey Bowdoin 468 Main Street	436	351	266	421	1,474*
Alma Barozzi 7 Village Row	263	190	156	229	838
Kerry Ellen Haughney 16 Longbow Circle	247	220	216	231	914*
Blanks	466	467	372	514	1,819
Other	2	2	0	3	7

Planning Board  
For Five Years

Bruce Johnson 12 Village Row	284	210	181	228	903*
Robert Priestley 3 Wing Road	225	213	156	274	868
Blanks	195	192	167	194	748
Other	3	0	1	3	7

School Committee  
For Three Years

Debra DeVito 67 Salem Street	107	124	113	91	435
Margaret P. Kerber 1 Carol Ann Road	462	335	262	415	1,474*
Linda Krieger 12 Edward Avenue	120	108	87	114	429
Thomas Niarchos 27 Durham Drive	87	75	49	119	330
David Saporito 226 Main Street	423	329	306	410	1,468*
I. Stanley Shechtman 4 Carpenter Road	77	118	71	87	353
Blanks	135	138	122	161	556
Other	3	3	0	1	7

School Committee  
For One Year to Fill Vacancy

Jacob D. Adelson 9 Yorkshire Drive	382	294	227	409	1,312*
Jonathan Bernard 43 Crest Road	26	38	52	30	146
Thomas Nutile, Jr. 88 Locksley Road	197	201	156	152	706

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Maren Solomon 34 Wing Road	56	46	36	72	210
Blanks	46	34	33	34	147
Other	0	2	1	2	5

Moderator  
For One Year

John E. Redman 8 Windsor Road	540	444	346	526	1,856*
Blanks	163	167	154	169	653
Other	4	4	5	4	17

Question 1

"Shall an act passed by the general court in the year nineteen hundred and ninety-three, entitled 'An Act relative to appointment to certain positions in the Town of Lynnfield', be accepted?"

YES	440	369	295	437	1,541*
NO	169	168	142	159	638
Blanks	98	78	68	103	347

This is a Charter amendment which allows the Selectmen to appoint a person other than the Director of Finance and Administrative Services to the position of Town Clerk.

Question 2

"Shall an act passed by the general court in the year nineteen hundred and ninety-three, entitled 'An Act relative to the Town Administrator of the Town of Lynnfield,' be accepted?"

YES	526	436	366	508	1,836*
NO	100	105	75	104	384
Blanks	81	74	64	87	306

This is a Charter amendment which changes the title of the "Executive Assistant" to "Town Administrator". The new title is thought to be more descriptive of the position as it presently is in the Charter. No change in duties or responsibility will result from this amendment.

Question 3

"Shall the Town purchase additional Group Life and Group Accidental Death and Dismemberment Insurance for employees in accordance with the provisions of Chapter Thirty-Two B of the General Laws with no premium contributions by the Town.

YES	407	392	309	429	1,537*
NO	198	150	128	159	635
Blanks	102	73	68	111	354

Carol A. Cashman  
Town Clerk



# NUMBER OF REGISTERED VOTERS

AS OF OCTOBER 18, 1944

Precinct 1 .....	1125
Precinct 2 .....	777
Total .....	1902

Harry E. Higgins  
Town Clerk

## RECORD OF ACTION TAKEN AT THE ANNUAL TOWN MEETING APRIL 25, 1994 IN THE MIDDLE SCHOOL AUDITORIUM

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium on Monday, April 25, 1994. A quorum being present (231 present - 226 required) the meeting was called to order by Mr. John Redman, Moderator, at 8:30 P.M.

Prior to the reading of the Warrant, non-registered voters were given permission to attend the meeting as spectators and were seated on the stage.

The Moderator read that part of the warrant preceding the articles and with the consent of the voters, omitted the reading of the articles which would be read at the time they were taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the constable's return of service.

On motion of Mr. John E. Redman, duly seconded, it was VOTED that this Town Meeting be adjourned to the conclusion of the Special Town Meeting which is scheduled for 8:45 P.M. in the Middle School Auditorium and the Gymnasium if need be, and further moved that this Town Meeting be adjourned to Thursday, April 28, 1994 in the Middle School Auditorium and Gymnasium, if need be, should the business of the meeting not be completed.

ARTICLE 1 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to accept the reports of Town Officers and Special Committees as published

ARTICLE 2 On motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to appoint Robert Davis, Roger Gerry, and Gabriel Zavala Filed Drivers: to appoint Jon Procuot Pond Keeper and Peter E. Lennon, Ralph E. Dwight and Gabriel Zavala Wood Measurers

ARTICLE 3 On motion of Mr. Arthur J. Bourque, III, duly seconded it was

VOTED to fix the annual compensation of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended, as follows:

# BOARD OF SELECTMEN

Chairman	\$850
Member	\$700

# BOARD OF ASSESSORS

Not included additional compensation paid in recognition of attaining a Certified Massachusetts Assessors Certificate:

Chairman	\$5,284
Member	\$4,753

Said compensation to be paid in installments so long as said Office Holders hold Office and perform the duties of their Office.

ARTICLE 4 On motion of Mr. Joseph Jennings, duly seconded, it was

VOTED to amend Chapter 3 of the Bylaws of the Town entitled "Classification of Employment", by establishing certain hourly and annual pay rates and classification in accordance with the schedule recommended for Fiscal year 1995 by the Personnel Board for Town Hall Clerical Non-Union, Full-Time Firefighters, Call Firefighters and Police Department as published in the recommendations of the Finance Committee and to defer amendment of said Chapter 3 with regard to those annual pay rates and classifications and part-time annual salaries concerning which no such recommendations have been made.

Grade	Classification	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
1	Clerk	\$ 7.95	\$ 8.35	\$ 8.68	\$ 8.99	\$ 9.39	\$ 9.74	\$10.05
2	Senior Clerk	8.91	9.25	9.63	9.98	10.29	10.69	11.10
3	Principal Clerk	10.12	10.45	10.87	11.17	11.58	12.06	12.49
4	Admin. Clerk	11.58	12.00	12.31	12.70	13.20	13.61	14.02
5	Dept. Secretary	12.89	13.31	13.65	14.15	14.55	14.98	15.39
6	Admin. Assistant	14.32	14.75	15.18	15.61	16.05	16.48	16.90

## FULL TIME FIREFIGHTERS — ANNUAL SALARIES

	Step 1	Step 2	Step 3	Step 4
Firefighter	\$24,897.60	\$25,618.32	\$28,239.12	\$31,143.84
Firefighter/Mechanic	—	—	—	35,817.60
Lieutenant	—	29,462.16	32,476.08	35,817.60
Captain	—	33,458.88	35,293.44	38,940.72
Deputy Chief	—	36,123.36	38,132.64	42,042.00

Merit increases from step 1 through step 4 are limited to a maximum of one per year.

## CALL FIREFIGHTERS — HOURLY RATES

	Basic Rate	6% EMT	5% Longevity	EMT & Longevity
Recruit	\$10.80	\$11.45	—	—
Firefighter	11.88	12.59	\$12.47	\$13.18
Firefighter/Operator	13.07	13.85	13.72	14.50
Lieutenant	15.04	15.94	15.79	16.69
Captain	16.34	17.32	17.16	18.14

## POLICE DEPARTMENT — HOURLY RATES

	Step 1	Step 2	Step 3	Step 4
Dispatchers	\$9.50	\$10.17	\$10.83	\$11.50

Traffic Guards/Matrons = \$9.14



# FULL TIME — ANNUAL SALARIES

	Step 1	Step 2	Step 3	Step 4
Patrolman	\$26,158.14	\$27,902.01	\$29,453.05	\$31,297.55
Sergeant	\$30,081.84	\$32,085.65	\$33,871.44	\$35,992.58

Merit increases from Step 1 to Step 2 are not given sooner than one (1) per year. Longevity increases from Step 2 to Step 3 and from Step 3 to Step 4 are automatic after one (1) year in each instance.

Detail Rate = \$27.69 per hour

ARTICLE 5: On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to raise in the tax levy the sum \$200,000 to be added to the Stabilization Fund.

ARTICLE 6 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to INDEFINITELY POSTPONE action on the article noted below:

"To see if the Town will vote to raise and appropriate a sum of money for the purchase of certain items of Capital equipment and authorize the Treasurer, with the approval of the Selectmen, to borrow money needed therefor for periods not to exceed five (5) years.

ARTICLE 7 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to INDEFINITELY POSTPONE action on the article noted below:

To see if the Town will vote to adopt the early retirement incentive program for the Lynnfield Teachers Association in accordance with the Educational Reform Act of 1993, pursuant to Chapter 71, Section 83, Paragraph 4.

## APPROPRIATIONS FOR THE FISCAL YEAR JULY 1, 1994 to JUNE 30, 1995, VOTED AT THE ANNUAL TOWN MEETING APRIL 25, 1994

ARTICLE 8: Transfer \$20,000 from the Sale of Lots and Graves Account.  
Transfer \$25,000 from Perpetual Care and all other sums to be raised in the tax levy.

### OFFICE OF SELECTMEN

1 - Selectmen's Salaries	2,250
2 - Executive Assistant's Salary	58,569
3 - Clerical Salary	36,136
4 - Professional Services	48,000
5 - Payrate Increase Fund	0
6 - Town Report	2,000
7 - Property & Liability Insurance	155,000
8 - Other Expenses	10,300
	<u>312,255</u>

### TOWN ACCOUNTANT

9 - Accountant's Salary	43,982
10 - Clerical Salary	25,247
11 - Expenses	1,700
	<u>70,929</u>

### TOWN COUNSEL

12 - Counsel's Salary	13,977
13 - Professional Services	17,805
14 - Other Expenses	1,200
	<u>32,982</u>

### DIVISION OF FINANCE AND ADMINISTRATION

15 - Director's Salary	10,478
Operations Support	
16 - Salaries	61,890
17 - Expenses	20,000
Data Processing	
18 - Salary	11,760
19 - Expenses	23,845
Tax Collector	
20 - Salary	31,597
21 - Expenses	9,350
Treasurer	
22 - Salaries	58,347
23 - Expenses	12,035
Town Clerk	
24 - Salary	31,597
25 - Expenses	2,725
Board of Registrars	
26 - Expenses	4,025
Other Expenses	
27 - Tax Title Proceedings	20,000
28 - Election	11,950
	<u>309,599</u>

### FIRE DEPARTMENT

52 - Chief's Salary (incl. Holidays)	11,820
53 - Full-Time Salaries (incl. Holidays)	292,615
54 - Call Department Salaries	168,508
55 - Fire Alarm Salaries	10,213
56 - Fire Department Expenses	43,000
57 - Fire Alarm Expenses	6,700
58 - Hydrant Rental	21,700
	<u>554,556</u>

### DIVISION OF ZONING ENFORCEMENT AND INSPECTION

59 - Director's Salary	25,228
60 - Other Salaries	18,100
61 - Total Expenses	2,620
	<u>45,948</u>

### CIVIL DEFENSE

62 - Director's Salary	250
63 - Expenses	1
	<u>251</u>

### DOG OFFICER

64 - Dog Officer's Salary	8,446
65 - Expenses	1,066
	<u>9,512</u>

### TOTAL PUBLIC SAFETY

1,884,374



## PUBLIC WORKS AND FACILITIES

### Department of Public Works

#### General and Administrative

66 - Director's Salary	54,045
67 - Other Salaries	71,560
68 - Motor Fuel & Oil	55,000
69 - Other Expenses	750

#### Highway Construction & Maintenance

70 - Salaries	201,778
71 - Expenses	229,281

#### Snow and Ice Removal

72 - Salaries and Expenses	75,000
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#### Street Lighting

73 - Expense	131,000
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#### Rubbish Collection and Disposal

74 - Expenses	494,000
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#### School Maintenance and Buses

75 - Salaries	556,414
76 - Expenses	192,485

#### Municipal Building Maintenance

77 - Salaries	99,606
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#### School Department

96 - NET SALARIES AND EXPENSES	8,229,502
97 - North Shore Technical High School	232,333

TOTAL EDUCATION 8,461,835

## DEBT SERVICE

### Debt and Interest

98 - Long-Term Principal	53,075
99 - Long-Term Interest	3,640
100 - Long-Term Principal (Debt Excl.)	250,000
101 - Long-Term Interest (Debt Excl.)	246,250
	<u>552,965</u>

## EMPLOYEE BENEFITS

102 - Pension Contributions	557,502
103 - Health/Life/Disability Insurance	918,330
104 - Medicare - F.I.C.A.	61,432
105 - Workers' Compensation Insurance	125,000
106 - Other	11,000
107 - Unemployment Compensation	10,000

TOTAL EMPLOYEE BENEFITS 1,683,264

## TOTAL OPERATING BUDGET

Salaries and Expenses	16,445,054
TOTAL	<u>16,445,054</u>

## CAPITAL OUTLAY

### FINANCE & ADMINISTRATION

Copier (existing L/P)	3,180
Personal Computer upgrade	1,800
Cash register	3,000
	<u>7,980</u>

## PUBLIC WORKS

Town Hall	
Heating System	5,000
Lighting	2,000

### South Hall

Heating System	5,000
Lighting	2,000

### Library

Heating System	5,000
Roof Repair	3,000
Lighting	2,000

### Line Item 75 - School Maintenance and

Bus Salaries	8,200
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### TO: SCHOOL DEPARTMENT

Line Item 96 - Net Salaries and Expenses	32,300
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TOTAL 121,000

VOTED to raise and appropriate the sums of money for the necessary Town charges and expenses, except for those which are to be transferred from available funds, and to give authority to credit the value of old equipment to be turned in toward the purchase price of new equipment: said sums of money to be expended under the direction of the respective boards, committees, or officers of the Town in the amounts limited to the purposes as recommended in the Selectmen's budget which is printed with the recommendations of the Finance Committee.

And to meet said appropriations, transfer from available funds, the sum of \$20,000 from the sale of lots and Graves Account and the sum of \$25,000 from the Perpetual Care Fund, and all other sums to be raised in the tax levy.

ARTICLE 9 On motion of Mr. Arthur J. Bourque, III duly seconded, it was

VOTED to INDEFINITELY POSTPONE action on the article noted below:

To see if the town will vote to authorize the lease/purchase of certain equipment by various Town Departments in accordance with the provisions of Chapter 307 of the Acts of 1981 and with applicable Town Bylaws, such lease/purchase to be subject to annual appropriation.

ARTICLE 10 On motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to raise and appropriate in the Tax Levy the sums of money for the purchase of various equipment and items in the nature of Capital Expenditures, except for those funds which are to be transferred from available funds, and to give authority to credit the value of various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town Boards, Committees, or Officers in the amounts as totaled by Department and limited to the purposes as recommended in the Selectmen's Budget which is



printed with the recommendations of the Finance Committee.

ARTICLE 11 Prior to action being taken on this article, the following report of the Planning Board was read by Mr. Donald G. Harriss.

April 25, 1994

To: Town of Lynnfield  
1994 Annual Meeting

SUBJECT: Recommendation Of The Lynnfield Planning Board Relative To Article 11, To Accept As A Public Way Perkins Lane

In accordance with the requirements of the Town Charter, the Planning Board has considered Article 11 and voted to recommend adoption of the Article to the Annual Town Meeting.

#### **RECORD OF ACTION TAKEN AT THE SPECIAL TOWN MEETING ON APRIL 25, 1994**

A quorum being present, the meeting was called to order by Mr. John Redmond, Moderator.

The Moderator read that part of the warrant preceding the article and with the consent of the voters omitted the reading of the article which would be read at the time it was taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the Constable's return of service.

The first order of business was action on Article 1.

ARTICLE 1 On motion of Mrs. Gail LaPointe, Town Accountant, duly seconded it was

VOTED to transfer from available funds appropriated in the FY '94 Budget the following sums of money to supplement certain accounts in the current 1994 Fiscal Year:

Submitted by Town Accountant

#### **\*\*\*SPECIAL MEETING\*\*\***

MOTION ARTICLE 1. It was voted to transfer from available funds appropriated in the FY '94 budget the following sums of money to supplement certain accounts in the current 1994 Fiscal Year:

FROM: OFFICE OF SELECTMEN	
Line Item 7 - Property & Liability Insurance	\$ 40,000
FROM: POLICE DEPARTMENT	
Line Item 48 - Other Salaries (Incl. Holidays)	13,000
FROM: DEPARTMENT OF PUBLIC WORKS	

	Line Item 74 - Rubbish Collection Disposal Expenses	18,000
FROM: EMPLOYEE BENEFITS		
	Line Item 107 - Workers Compensation Insurance	50,000
TOTAL		\$121,000

TO: DIVISION OF FINANCE AND ADMINISTRATION	
Line Item 18 - Data Processing Salary	\$ 500
Line Item 27 - Tax Title Proceedings	5,000
TO: POLICE DEPARTMENT	
Line Item 49 - Patrolmen Overtime	55,000
TO: FIRE DEPARTMENT	
Line Item 53 - Full time salaries (Incl. Holidays)	2,000
Line Item 54 - Call Department Salaries	16,000
TO: DEPARTMENT OF PUBLIC WORKS	
Line Item 68 - Motor Fuel & Oil	2,000

#### **LYNNFIELD TOWN WARRANT THE COMMONWEALTH OF MASSACHUSETTS Special Town Meeting October 17, 1994**

Essex, ss.

To either of the Constables of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in the Middle School Auditorium, and in the Gymnasium, if necessary, on Monday, October 17, 1994 at 8:00 p.m., then and there to act on the following articles:

ARTICLE 1. To see if the Town will vote to amend Chapter 3 of the Bylaws of the Town entitled "Classification of Employment", by establishing certain hourly and annual pay rates and classifications in accordance with the schedule recommended for Fiscal Year 1995 by the Personnel Board for Town Hall Clerical Union, Department of Public Works, School Custodians and Bus Drivers, and Library Personnel as published in the recommendations of the Finance Committee, or what action it will take thereon.

Submitted by Personnel Board

ARTICLE 2. To see if the Town will vote to amend certain line items in the Fiscal Year 1995 operating budget as previously voted at the Annual Town Meeting held on April 25, 1994, or what action it will take thereon.

Submitted by Board of Selectmen



ARTICLE 3. To see if the Town will vote to raise and appropriate a sum of money for the purchase of certain items of capital equipment and authorize the Treasurer, with the approval of the Selectmen, to borrow a sum of money therefor for a period not to exceed five (5) years, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 4. To see if the Town will vote to authorize the Board of Assessors to use such free cash as may be in the Treasury, or any part thereof, in computing the tax rate for the fiscal year 1995, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 5. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds in the treasury a sum of money to be placed in the Stabilization Fund, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 6. To see if the Town will vote to raise and appropriate a sum of money for highway design, construction and maintenance and for all other purposes which are authorized by law and to fund such effort with so called Chapter 90 money approved for said use by the Commonwealth of Massachusetts, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 7. To see if the Town will vote to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 1 (a) entitled "Establishment of Districts" by deleting from the first sentence thereof the word "thirteen", substituting in lieu thereof the word "fourteen" and by adding a new subsection thereto as follows:

14. "Wetlands Buffer Zone.",

or what action it will take thereon.

Submitted by Planning Board

ARTICLE 8. To see if the Town will vote to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 1 (b) entitled "Location of Districts" by deleting from the first sentence thereof the words "amended through June 1982" and the words "from March 1958 through November 1986" so that as so amended said first sentence of the Section shall read:

"Said districts referred to are located and bounded as shown on a map entitled "Zoning District Map of the Town of Lynnfield, Massachusetts, December 1953", together with all duly adopted amendments and revisions, and filed in the Office of the Town Clerk, which map, together with all explanatory matter thereon, is hereby incorporated in and made a part of this bylaw.",

or what action it will take thereon.

Submitted by Planning Board

ARTICLE 8. To see if the Town will vote to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 1 (b) entitled "Location of Districts" by deleting from the first sentence thereof the words "amended through June 1982" and the words "from March 1958 through November 1986" so that as so amended said first sentence of the Section shall read:

"Said districts referred to are located and bounded as shown on a map entitled "Zoning District Map of the Town of Lynnfield, Massachusetts, December 1953", together with all duly adopted amendments and revisions, and filed in the Office of the Town Clerk, which map, together with all explanatory matter thereon, is hereby incorporated in and made a part of this bylaw.",

or what action it will take thereon.

Submitted by Planning Board

ARTICLE 9. To see if the Town will vote to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 3A entitled "Special Provisions In Flood Plain Districts" subsection (b) entitled "Location" by deleting from the first sentence of the paragraph between subsections 7 and 8 thereof the words "February 1, 1980" and substituting in lieu thereof the words "July 16, 1990" so that as so amended the said sentence shall read:

The location of the Flood Plain District shall also include the areas listed below as sections numbered 8, 9, 10, and 11 and shown on "the most recent map prepared by the Federal Insurance Administration for the Town of Lynnfield entitled Flood Insurance Rate Map . . ." and placed on file with the Town Clerk.

or what action it will take thereon.

Submitted by Planning Board

ARTICLE 10. To see if the Town will vote to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 5 entitled "Non-Conforming and Temporary Uses" subsection (c) entitled "Extension of Non-Conforming Use" by adding to the end of the second sentence of the second paragraph thereof the words "together with the location and type of sanitary system, set back, side line and rear yard depth distances from all present and proposed buildings or other features, and identify any land thereon which lies within the "Wetland Buffer Zone" so that as so amended the said sentence shall read:

Said site plan shall show all existing and proposed buildings, structures, ways, lighting, driveway openings, driveways, parking spaces, if any and all major landscape features such as screening in the form of fences, walls, planting areas and other barriers together with the location and type of sanitary system, set back, side line and rear yard depth dis-



tances from all present and proposed buildings or other features, and identify any land thereon which lies within the "Wetland Buffer Zone",

or what action it will take thereon.

Submitted by Planning Board

ARTICLE 11. To see if the Town will vote to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 6 entitled "Earth Removal" by deleting the words "written permission of" wherever they appear and substituting in lieu thereof the words "a Special Permit from" in each case.

or what action it will take thereon.

Submitted by Planning Board

ARTICLE 12. To see if the Town will vote to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 12 entitled "Sign Regulations" subsection "(a) 1" by changing the last sentence to read "Such sign may be white lighted but shall not be flashing." and by reorganizing the same by adding the provisions of the subsection (b) 2 to those of the present subsection (b) 1 and renumbering the present subsection (b) 3 as subsection (b) 2 thereof, and change the third sentence of subsection (b) 1 to read: "Such sign may be white lighted but shall not be flashing."

or what action it will take thereon.

Submitted by Planning Board

ARTICLE 13. To see if the Town will vote to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 13 entitled "Definitions" by adding a new subsection thereto as follows:

"(k) STREET. A way which is over twenty-four (24) feet in right-of-way width which is dedicated or devoted to public use by legal mapping or by any other lawful procedure. A "street" includes all public ways, a way which the Town Clerk certifies is maintained and used as a public way, a way shown on a plan approved and endorsed in accordance with the rules and regulations governing subdivision of land in Lynnfield, Massachusetts, and a way having in the opinion of the Lynnfield Planning Board sufficient paved width, suitable grades and adequate construction to provide for the needs of vehicular traffic in relation to the proposed uses of the land abutting thereon or served thereby and for the installation of municipal services to serve such land and the buildings erected or to be erected thereon.",

or what action it will take thereon.

Submitted by Planning Board

ARTICLE 14. To see if the Town will vote to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 3 entitled "Special Provisions In Business, Commercial, Industrial, Elderly and Office Park Districts" subsection (b) entitled "Off-Street Parking"

by deleting all district references in the first sentence thereof and by adding the words "In all districts except Elderly Housing Districts" to the beginning of said first sentence so that said sentence shall read "In all Districts, except Elderly Housing Districts, no business or commercial building shall be constructed . . .", and subsection (d) entitled "Site Plan Approval" by deleting all district references in the first sentence and by adding the words "In all Districts, except Elderly Housing District . . .",

or what action it will take thereon.

Submitted by Planning Board

ARTICLE 15. To see if the Town will vote to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 3A entitled "Special Provisions in a Flood Plain District" Subsection (e) "Uses Allowed by the Board of Appeals" by adding in the first sentence, after the word 'proven' the words 'by a Letter of Map Amendment issued by the Federal Emergency Management Agency (FEMA)' so that said first sentence shall read:

"If any land shown on the Zoning Map or defined in this Bylaw as being in a Flood Plain District is proven by a Letter of Map Amendment issued by the Federal Emergency Management Agency (FEMA) to be in fact not subject to . . ."

or what action it will take thereon.

Submitted by Planning Board

ARTICLE 16. To see if the Town will vote to amend the Zoning Bylaws of the Town of Lynnfield and the Zoning District Map of said Town of Lynnfield, said Zoning District Map dated December, 1953, and prepared for the Lynnfield Planning Board by Allen Benjamin, Municipal Planning Consultant as amended, said map being on file with the office of the Town Clerk of said Town of Lynnfield so as to transfer the premises hereinafter described from an Office Park District to a Residential B District.

A portion of a certain parcel of land known as the South School site located on the southerly side of Salem Street, Lynnfield, said portion containing 5.988 acres more or less, and being shown as "Leased Area" on the Zoning District Map of the Town of Lynnfield, Mass.", and being bounded and described as follows:

Beginning a point on the northeasterly corner of the premises herein described as the southerly sideline of Salem Street

THENCE: S 04 55' 31" E 360.00' to a point.

THENCE: S 40 04' 29" W 90.00' to a point.

THENCE: N 65 50' 00" W 264.49' to a point.

THENCE: N 59 29' 10" W 103.13' to a point.



THENCE: S 32 53' 13" W 81.82' to a point.

THENCE: N 75 19' 31" W 265.19' to a point.

THENCE: N 34 25' 50" W 172.42' to a point.

THENCE: N 55 59' 00" E 57.87' along the northerly boundary of the property of the Town of Lynnfield to a point.

THENCE: N 55 34' 10" E 265.40' along the northerly boundary of said property of the Town of Lynnfield to a point.

THENCE: N 53 17' 30" E 77.22' along the northerly boundary of said property of the Town of Lynnfield to a point on the southerly sideline of Salem Street.

THENCE: S 76 30' 50" E 463.97' along the southerly sideline of Salem Street to the point of beginning, or however the same may be more accurately described.

or what action it will take thereon.

Submitted by Planning Board

**FREE CASH VOTED AT THE  
SPECIAL TOWN MEETING OCTOBER 17, 1994**

ARTICLE 4: From Available Surplus Funds \$412,784  
To be used by the Board of  
Assessors in computing the tax  
rate for Fiscal Year 1995.

TOTAL FREE CASH VOTED \$412,784

**APPROPRIATIONS VOTED AT THE  
SPECIAL TOWN MEETING OCTOBER 17, 1994**

ARTICLE 2: Voted to amend line items in the Fiscal  
Year 1995 Budget as voted at the Annual  
Town Meeting held on April 13, 1994.

Line Item	Description	New Amount	Change
71	Highway Construction & Maint. Exp.	\$ 77,281	(\$152,000)
90	Library Other Salaries	220,971	17,239
96	Net School Salaries & Expenses	8,268,439	38,937
99	Long Term Interest	5,640	2,000
		\$8,572,331	(\$ 93,824)

ARTICLE 3: Voted to raise in the tax levy \$96,500  
for Boilers and Associated  
Equipment for the Middle School

TOTAL APPROPRIATIONS VOTED TO  
BE RAISED IN TAX LEVY \$2,676

**APPROPRIATIONS VOTED TO BE RAISED BY**

**BORROWING AT SPECIAL TOWN MEETING  
OCTOBER 17, 1994**

ARTICLE 3: Student Service Computer	\$65,000
Ambulance	\$97,500

TOTAL APPROPRIATIONS TO BE  
RAISED BY BORROWING \$162,500

**APPROPRIATIONS VOTED TO BE RAISED BY  
TRANSFER AT SPECIAL TOWN MEETING  
OCTOBER 17, 1994**

ARTICLE 5: Voted to transfer to	\$250,000
Stabilization Fund from	
Free Cash	

ARTICLE 6: Voted to appropriate for	\$276,400
Highway Design from	
Chapter 90 money	

TOTAL APPROPRIATIONS TO BE  
RAISED BY TRANSFER \$526,400

TOTAL APPROPRIATIONS VOTED \$691,576

**RECORD OF ACTION TAKEN AT  
SPECIAL TOWN MEETING OCTOBER 17, 1994  
IN THE MIDDLE SCHOOL AUDITORIUM**

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in Middle School Auditorium in said Town of Lynnfield on Monday, October 17, 1994. A quorum being present (241 present - 227 required) the meeting was called to order by Mr. John Redman, Moderator, at 8:45 p.m.

A moment of silence was observed for Mr. Ralph Dwight, former Selectmen and Water Commissioner for the South District.

Prior to the reading of the warrant, non-registered voters were given permission to attend the meeting as spectators and were seated on the stage.

The Moderator read that part of the warrant preceding the articles and with the consent of the voters omitted the reading of the articles which would be read at the time they were taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the constable's return of service.

On motion of Mr. Arthur J. Bourque, III, duly seconded, it was voted to adjourn to Thursday, October 20, 1994 in the Middle School Auditorium and Gymnasium if need be, should the business of the meeting not be completed.

ARTICLE 1 On a motion of Mr. Joseph W.  
Jennings, duly second it was

VOTED to amend Chapter 3 of the Bylaws of the Town entitled "Classification of Employment", by estab-



lishing hourly and annual pay rates classifications in accordance with the schedule recommended for Fiscal Year 1995 by the Personnel Board for Town Hall Clerical Union, Department of Public Works, School Custodians and Bus Drivers, and Library Personnel.

**PERSONNEL CLASSIFICATION AND PAY PLANS  
EFFECTIVE 7/1/94-6/30/95  
TOWN HALL CLERICAL UNION PERSONNEL**

Grade	Classification	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
1	Clerk	\$ 7.95	\$ 8.35	\$ 8.68	\$ 8.99	\$ 9.39	\$ 9.74	\$10.05
2	Senior Clerk	8.91	9.25	9.63	9.98	10.29	10.69	11.10
3	Principal Clerk	10.12	10.45	10.87	11.17	11.58	12.06	12.49
4	Admin. Clerk	11.58	12.00	12.31	12.70	13.20	13.61	14.02
5	Dept. Secretary	12.89	13.31	13.65	14.15	14.55	14.98	15.39

**DEPARTMENT OF PUBLIC WORKS**

	Step 1	Step 2	Step 3	Step 4
Entry Level	\$10.71			
Motor Equip. Oper.				
Municipal Maint.	11.65	\$12.00	\$12.20	\$12.47
Heavy Equipment Oper.				
Equip. Maint.				
Municipal Maint.				
Craftsman	12.69	13.00	13.32	13.64
Crew Super				
Tree Climber				
Skilled Craftsman				
Municipal Maint.				
Craftsman				
Crew Super	13.99	14.33	14.67	15.01
Working Foreman				
Working Foreman				
Maint.	14.71	15.01	15.32	15.65

**LIBRARY PERSONNEL**

Each member employed as of 8/17/94 shall receive a one-time payment in the amount of 2 1/2% of the base pay (plus overtime) earned between 7/1/92 through 12/31/93.

**LIBRARY PERSONNEL CLASSIFICATION AND  
PAY PLANS EFFECTIVE 1/1/94 - 6/30/94**

**Non-Professional Classifications — Hourly**

	Step 1	Step 2	Step 3	Step 4	Step 5
Library					
Technician	\$ 8.44	\$ 8.65	\$ 8.87	\$ 9.09	\$ 9.32
Sr. Library					
Technician	9.59	9.83	10.08	10.33	10.59
Staff Librarian	10.97	11.24	11.53	11.81	12.11

**PROFESSIONAL CLASSIFICATIONS — ANNUAL**

	Step 1	Step 2	Step 3	Step 4	Step 5
Asst. Director	\$26,213	\$27,000	\$27,810	\$28,644	\$29,504
Dept. Head	23,786	24,500	25,235	25,992	26,772

**LIBRARY PERSONNEL CLASSIFICATION AND  
PAY PLANS EFFECTIVE 7/1/94 - 6/30/95**

**NON-PROFESSIONAL CLASSIFICATIONS — HOURLY**

	Step 1	Step 2	Step 3	Step 4	Step 5
Library					
Technician	\$ 8.69	\$ 8.91	\$ 9.14	\$ 9.36	\$ 9.60
Sr. Library					
Technician	9.88	10.12	10.38	10.64	10.91
Staff Librarian	11.30	11.58	11.88	12.16	12.47

**PROFESSIONAL CLASSIFICATIONS — ANNUAL**

	Step 1	Step 2	Step 3	Step 4	Step 5
Assistant					
Director	\$26,999	\$27,810	\$28,644	\$29,503	\$30,389
Dept. Head	24,500	25,235	25,992	26,772	27,575

**PERSONNEL CLASSIFICATION AND  
PAY PLANS EFFECTIVE 7/1/94 - 6/30/95**

**SCHOOL CUSTODIANS & BUS DRIVERS**

Subject to official ratification by the union.

Finance Committee recommendation deferred to Town Meeting.

Step 1	Step 2	Step 3	Step 4	Step 5
\$ 9.56	\$ 9.86	\$10.31	\$10.92	\$11.45

Differentials:	Elementary Head Custodian	8%
	Middle School Head Custodian	9%
	High School Head Custodian	9%
	Maintenance Specialist	9%
	Shift Differential	9%
	Bus Drivers	5%

**ARTICLE 2** On motion of Mr. Arthur Bourque, III, duly seconded, it was

VOTED to amend certain line items in the Fiscal Year 1995 budget as voted at the Annual Town Meeting held on April 25, 1994 as follows:

Line Item	Description	Change	New Amount
71	Highway Construction & Maint. Exp.	(\$152,000)	\$ 77,281
90	Library Other Salaries	17,239	220,971
96	Net School Salaries & Expenses	38,937	8,268,439
99	Debt and Interest	2,000	5,640
	Long-Term Interest		

**ARTICLE 3** On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to raise and appropriate the sum of \$259,000 for the purchase of Student Services Computer System at \$65,000, an Ambulance and associated equipment at \$97,500 and Boilers and associated equipment and services for the Middle School at \$96,500 and to raise said sums by authorizing the Treasurer, with the approval of the Selectmen, to borrow, using State House Notes, a sum up to \$162,500 for a period not to exceed five (5) years and to raise the sum of \$96,500 in the tax levy.

**ARTICLE 4** On motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to authorize the Board of Assessors to use up \$412,784 of free cash in computing the tax rate for Fiscal Year 1995.

**ARTICLE 5** On motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to raise and appropriate by transfer from available funds in the Treasury, free cash the sum of \$250,000 to be placed in the Stabilization Fund.

**ARTICLE 6** On motion of Mr. Arthur J. Bourque, III, duly seconded, it was



VOTED to raise and appropriate the sum of \$276,400 for Highway Design, Construction and Maintenance and for all other purposes which are authorized by law and to fund such effort with so called Chapter 90 money approved for said use by the Commonwealth of Massachusetts.

ARTICLE 7 Prior to action being taken on this article, the following report of the Planning Board was read:

"TO: TOWN OF LYNNFIELD  
1994 SPECIAL TOWN MEETING

SUBJECT: RECOMMENDATION OF THE  
LYNNFIELD PLANNING BOARD RELATIVE TO  
ARTICLE 7 OF THE SPECIAL TOWN MEETING

In accordance with the requirements of the Town Charter, the Planning Board has considered Article 7 and voted to recommend adoption of the Article to the Special Town Meeting.

Respectfully submitted,  
LYNNFIELD PLANNING BOARD  
s/Alan K. Dresios  
s/Bruce A. Johnson  
s/John Roberts  
s/D.G. Harriss

On motion of Mr. Donald Harriss, duly seconded, it was

VOTED to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 1 (a) entitled "Establishment of Districts" by Deleting from the first sentence thereof the word "thirteen", substituting in lieu thereof the word "fourteen" and by adding a new subsection thereto as follow:

14. "Wetland Buffer Zone."

ARTICLE 8 Prior to action being taken on this article the following report of the Planning Board as read.

"TO: TOWN OF LYNNFIELD  
1994 SPECIAL TOWN MEETING

SUBJECT: RECOMMENDATION OF THE  
LYNNFIELD PLANNING BOARD RELATIVE TO  
ARTICLE 8, AMENDING THE ZONING BYLAWS  
SECTION 1 (B), "LOCATION OF DISTRICTS".

In accordance with the requirements of the Town Charter, the Planning Board has considered Article 8 and voted to recommend adoption of the Article to the Special Town Meeting.

Respectfully submitted  
LYNNFIELD PLANNING BOARD  
s/Alan K. Dresios  
s/Bruce A. Johnson  
s/John A. Roberts  
s/D.G. Harriss

On motion of Mr. Donald Harriss, duly seconded, it was

VOTED UNANIMOUSLY to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 1 (b) entitled "Location of Districts" by deleting from the first sentence thereof the words "Amended through June 1982" and the words "from March 1958 through November 1986" so that as so amended said first sentence of the section shall read:

"Said Districts referred to are located and bounded as shown on a map entitled "Zoning District Map of the Town of Lynnfield, Massachusetts, December 1953", together with all duly adopted amendments and revisions, and filed in the Office of the Town Clerk, which map together with all explanatory matter thereon, is hereby incorporated in and made a part of this Bylaw."

ARTICLE 9 Prior to action being taken on this article the following report of the Planning Board was read.

"TO: TOWN OF LYNNFIELD  
1994 SPECIAL TOWN MEETING

SUBJECT: RECOMMENDATION OF THE  
LYNNFIELD PLANNING BOARD RELATIVE TO  
ARTICLE 9, AMENDING THE ZONING BYLAWS  
SECTION 3A , "SPECIAL PROVISIONS IN FLOOD  
PLAIN DISTRICTS", (b) "LOCATION".

Respectfully submitted  
LYNNFIELD PLANNING BOARD  
s/Alan K. Dresios  
s/Bruce A. Johnson  
s/John A. Roberts  
s/D.G. Harriss

On motion of Mr. Donald Harriss, duly seconded, it was

VOTED to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 3A entitled "Special Provisions in Flood Plain Districts" subsection (b) entitled "Location" by deleting the first sentence of the paragraph between Subsections 7 and 8 thereof in its entirety and substituting in lieu thereof the following:

The location of the Flood Plain District shall also include the areas listed below as sections numbered 8, 9, 10, and 11 and shown on the most recent map prepared by the Federal Insurance Administration for the Town of Lynnfield, entitled "Flood Insurance Rate Map" and placed on file with the Town Clerk.

ARTICLE 10 Prior to actions being taken on this article the following report of the Planning Board was read.

"TO: TOWN OF LYNNFIELD  
1994 SPECIAL TOWN MEETING



SUBJECT: RECOMMENDATION OF THE  
LYNNFIELD PLANNING BOARD RELATIVE TO  
ARTICLE 10, AMENDING THE ZONING BYLAWS  
SECTION 5 "NON-CONFORMING AND  
TEMPORARY USES" (c) "EXTENSION OF  
NON-CONFORMING USE".

In accordance with the requirements of the Town  
Charter, the Planning Board has considered Article 10  
and voted to recommend adoption of the Article to the  
Special Town Meeting.

Respectfully submitted  
LYNNFIELD PLANNING BOARD  
s/Alan K. Dresios  
s/Bruce A. Johnson  
s/John A. Roberts  
s/D.G. Harriss

On motion of Mr. Donald Harriss, duly seconded, it  
was

VOTED UNANIMOUSLY to amend Section II,  
Chapter 6 of the town's Bylaws entitled "Planning and  
Zoning", Section 5 entitled "Non-Conforming and Tem-  
porary Uses" subsection (c) entitled "Extension of Non-  
Conforming Use" by adding to the end of the second  
sentence of the second paragraph thereof the words  
"Together with the location and type of sanitary system,  
set back, side line and rear yard depth distances from  
all present and proposed buildings or other features,  
and identify any land thereon which lies within the "Wet-  
land Buffer Zone" so that as so amended the said sen-  
tence shall read:

Said site plan shall show all existing and proposed  
buildings, structures, ways, lighting, driveway open-  
ings, driveways, parking spaces, if any and all major  
landscape features such as screening in the form of  
fences, walls, planting areas and other barriers togeth-  
er with the location and type of sanitary system, set  
back, side line and rear yard depth distances from all  
present and proposed buildings or other features, and  
identify any land thereon which lies within the Wetland  
Buffer Zone".

ARTICLE 11 Prior to action being taken on this  
article, the following report of the  
Planning Board was read.

"TO: TOWN OF LYNNFIELD  
1994 SPECIAL TOWN MEETING

SUBJECT: RECOMMENDATION OF THE  
LYNNFIELD PLANNING BOARD RELATIVE TO  
ARTICLE 11, AMENDING THE ZONING BYLAWS  
SECTION 6 EARTH REMOVAL

In accordance with the requirements of the Town  
Charter, the Planning Board has considered Article 11  
and voted to recommend adoption of the Article to the  
Special Town Meeting.

Respectfully submitted  
LYNNFIELD PLANNING BOARD  
s/Alan K. Dresios  
s/Bruce A. Johnson  
s/John A. Roberts  
s/D.G. Harriss

On motion of Mr. Donald Harriss, duly seconded

VOTED UNANIMOUSLY to amend Section II,  
Chapter 6 of the Town's Bylaws entitled "Planning and  
Zoning", Section 12 entitled "Sign Regulations" subsec-  
tion "(a) 1" by changing the last sentence to read "such  
sign may be white lighted but shall not be flashing." and  
by reorganizing the same by adding the provisions of  
the subsection (b) 2 to those of the present subsection  
(b) 1 and renumbering the present subsection (b) 3 as  
subsection (b) 2 thereof, and change the third sentence  
of subsection (b) 1 to read: "Such sign may be white  
lighted but shall not be flashing."

ARTICLE 13 Prior to action being taken on this  
article, the following report of the  
Planning Board was read:

"TO: TOWN OF LYNNFIELD  
1994 SPECIAL TOWN MEETING

SUBJECT: RECOMMENDATION OF THE  
LYNNFIELD PLANNING BOARD RELATIVE TO  
ARTICLE 13, AMENDING THE ZONING BYLAWS  
SECTION 13 DEFINITIONS

In accordance with the requirements of the Town  
Charter, the Planning Board has considered Article 13  
and voted to recommend adoption of the Article as  
amended to the Special Town Meeting.

Respectfully submitted  
LYNNFIELD PLANNING BOARD  
s/Alan K. Dresios  
s/Bruce A. Johnson  
s/John A. Roberts  
s/D.G. Harriss

On motion of Mr. Donald Harriss, duly seconded, it  
was

VOTED UNANIMOUSLY to amend Section II,  
Chapter 6 of the town's Bylaws entitled "Planning and  
Zoning", Section 13 entitled "Definitions" by adding a  
new subsection thereto as follows:

"(K) Street. A way which is over twenty-four (24)  
feet in right-of way width which is dedicated or  
devoted to public use by legal mapping or by any  
other lawful procedure. A "Street" includes, 1) all  
Public Ways, 2) a way which the Town Clerk certi-  
fies is maintained and used as a Public Way, 3) a  
way shown on a plan approved and endorsed in  
accordance with the rules and regulations govern-



ing subdivision of land in Lynnfield, Massachusetts, or 4) a way having in the opinion of the Lynnfield Planning Board sufficient paved width, suitable grades and adequate construction to provide for the needs of vehicular traffic in relation to the proposed uses of the land abutting thereon or served thereby and for the installation of municipal services to serve such land and the buildings erected or to be erected thereon."

ARTICLE 14 Prior to action being taken on this article, the following report of the Planning Board was read:

"TO: TOWN OF LYNNFIELD  
1994 SPECIAL TOWN MEETING

SUBJECT: RECOMMENDATION OF THE  
LYNNFIELD PLANNING BOARD RELATIVE TO  
ARTICLE 14, AMENDING THE ZONING BYLAWS  
SECTION 3 "SPECIAL PROVISIONS IN  
BUSINESS, COMMERCIAL, INDUSTRIAL,  
ELDERLY AND OFFICE PARK DISTRICTS"  
(b) "OFF STREET PARKING and (d) "SITE PLAN  
APPROVAL

In accordance with the requirements of the Town Charter, the Planning Board has considered Article 14 and voted to recommend adoption of the Article as amended to the Special Town Meeting.

Respectfully submitted  
LYNNFIELD PLANNING BOARD  
s/Alan K. Dresios  
s/Bruce A. Johnson  
s/John A. Roberts  
s/D.G. Harriss

On motion of Mr. Donald Harriss, duly seconded, it was

VOTED UNANIMOUSLY to amend Section II, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 3 entitled "Special Provisions in Business, Commercial, Industrial, Elderly and Office Park Districts" subsection (b) entitled "Off-Street Parking" by deleting all District references in the first sentence thereof and by adding the words "In all Districts except Elderly Housing Districts" to the beginning of said first sentence so that said sentence shall read "In all Districts, except Elderly Housing Districts, no business or commercial building shall be constructed.", and subsection (d) entitled "Site Plan Approval" by deleting all District references in the first sentence and by adding the words "In all Districts, except Elderly Housing District."

ARTICLE 15 Prior to action being taken on this article the following report of the Planning Board was read.

"TO: TOWN OF LYNNFIELD  
1994 SPECIAL TOWN MEETING

SUBJECT: RECOMMENDATION OF THE  
LYNNFIELD PLANNING BOARD RELATIVE TO  
ARTICLE 15, AMENDING THE ZONING BYLAWS  
SECTION 3A "SPECIAL PROVISIONS IN FLOOD  
PLAIN DISTRICTS" (e) "USES ALLOWED BY THE  
BOARD OF APPEALS".

In accordance with the requirements of the Town Charter, the Planning Board has considered Article 15 and voted to recommend adoption of the Article to the Special Town Meeting.

Respectfully submitted  
LYNNFIELD PLANNING BOARD  
s/Alan K. Dresios  
s/Bruce A. Johnson  
s/John A. Roberts  
s/D.G. Harriss

On motion of Mr. Donald Harriss, duly seconded, it was

VOTED UNANIMOUSLY to amend Section II, Chapter 6 of the town's Bylaws entitled "Planning and Zoning", Section 3A entitled "Special Provisions in a Flood Plain District" subsection (e) "Uses Allowed by the board of Appeals" by adding in the first sentence, after the word 'proven' the words "by a letter of map amendment issued by the Federal Emergency Management Agency (FEMA)" so that said first sentence shall read:

"If any land shown on the zoning map or defined in this Bylaw as being in a Flood Plain District is proven by a letter of map amendment issued by the Federal Emergency Management Agency (FEMA) to be in fact not subject to . . ."

ARTICLE 16 Prior to action being taken on this article, the following report of the Planning Board was read.

"TO: TOWN OF LYNNFIELD  
1994 SPECIAL TOWN MEETING

SUBJECT: RECOMMENDATION OF THE  
LYNNFIELD PLANNING BOARD RELATIVE TO  
ARTICLE 16, AMENDING THE ZONING BYLAWS  
AND THE ZONING DISTRICT MAP TO TRANSFER  
A "LEASED AREA" OF 5.9888 ACRES MORE OR  
LESS ON SALEM STREET FROM AN OFFICE  
PARK DISTRICT TO RESIDENTIAL B DISTRICT".

In accordance with the requirements of the Town Charter, the Planning has considered Article 16 and voted to recommend indefinite postponement of the Article to the Special Town Meeting.

Respectfully submitted  
LYNNFIELD PLANNING BOARD  
s/Alan K. Dresios  
s/Bruce A. Johnson  
s/John A. Roberts  
s/D.G. Harriss



On motion of Mr. Donald Harriss, duly seconded, it was

VOTED to INDEFINITELY POSTPONE this article which is noted below:

"To see if the Town will vote to amend the Zoning bylaws of the Town of Lynnfield and the Zoning District Map of said Town of Lynnfield, said Zoning District Map dated December, 1953, and prepared for the Lynnfield Planning Board by Allen Benjamin, Municipal Planning Consultant as amended, said map being on file with the office of the Town Clerk of said Town of Lynnfield so as to transfer the premises hereinafter described from an Office Park District to a Residential B District.

A portion of a certain parcel of land known as the South School site located on the southerly side of Salem Street, Lynnfield, said portion containing 5.988 acres more or less, and being shown as "Leased Area" on the Zoning District Map of the Town of Lynnfield, Mass.", and being bounded and described as follows:

Beginning a point on the northeasterly corner of the premises herein described as the southerly sideline of Salem Street

THENCE: S 04 55' 31" E 360.00' to a point.

THENCE: S 40 04' 29" W 90.00' to a point.

THENCE: N 65 50' 00" W 264.49' to a point.

THENCE: N 59 29' 10" W 103.13' to a point.

THENCE: S 32 53' 13" W 81.82' to a point.

THENCE: N 75 19' 31" W 265.19' to a point.

THENCE: N 34 25' 50" W 172.42' to a point.

THENCE: N 55 59' 00" E 57.87' along the northerly boundary of the property of the Town of Lynnfield to a point.

THENCE: N 55 34' 10" E 265.40' along the northerly boundary of said property of the Town of Lynnfield to a point.

THENCE: N 53 17' 30" E 77.22' along the northerly boundary of said property of the Town of Lynnfield to a point on the southerly sideline of Salem Street.

THENCE: S 76 30' 50" E 463.97' along the southerly sideline of Salem Street to the point of beginning, or however the same may be more accurately described.

With completion of action on all articles of the Town Meeting warrant, on motion of Mr. Arthur J. Bourque, III, duly seconded, it was Voted that this Special Town Meeting be Adjourned Sine Die.

Adjourned at 10:40 p.m.

## *Christmas Blessing*

Christmas Day 1944, was cold, with low clouds hiding the Appennines of northern Italy. In a sea of mud, lines of ambulances brought the wounded to an evacuation hospital. Nurses and medical personnel greeted each patient with "Merry Christmas" and Christmas music played over the intercom. Word spread from cot to cot: our first hot meal in Italy — turkey with all the trimmings. Outside, women and children sat in the rain holding GI cans, patiently waiting for dinner leftovers. To the refrains of "Silent Night", combat-hardened GIs went through the chow lines or left their beds, walked out through the mud, and with rain blending with tears, placed their Christmas dinners in each can.



**COMMONWEALTH OF MASSACHUSETTS**  
**TOWN OF LYNNFIELD**  
**STATE PRIMARY**  
**November 8, 1994**

**Election Officers Serving:**

**Precinct 1 & 4**

Susanne Jodice, Warden  
 Beverly Merritt  
 Peg Strickland  
 Alberta McMahon  
 Robert Jodice  
 Edith Wendt  
 Harry Wendt  
 Rita Callahan  
 Ellen Kennedy  
 Dorothy Sieckert  
 Helen Prokop  
 Carol Maddison  
 Pegeen Koschier  
 Ethel Leonard  
 Carol Savigni  
 Judy Andelman  
 Nancy Loyd  
 Al Farnsworth  
 Josephine Boushell

**Precinct 2 & 3**

Lillian G. Ross, Warden  
 Lew A. Batchelder  
 Margaret Maravelias  
 Claire McCarthy  
 Mary King  
 Helen Healy  
 John Gaythwaite  
 Carolyn C. Furey  
 Margaret Markman  
 Ernestine Rose  
 Elaine Lowey  
 Helen Sparks  
 Asimo Lecouras  
 Raymond R. Dion  
 Ruth P. Marconi  
 Pamela J. Harris  
 Mary Conte  
 Evelyn L. Gardner  
 Janet Colclough  
 Eileen Eaton  
 Janice Lisi  
 Arthur Lisi  
 Karen McGarrahan  
 Owen McGarrahan

**Police Officers**

Charles Peabody  
 Stephen Garland  
 John McGonnell  
 Margaret Cassidy  
 David Donegan  
 David Breen

**Prec. 1   Prec. 2   Prec. 3   Prec. 4   Total**

**SENATOR**

Edward M. Kennedy	621	686	588	651	2546
W. Mitt Romney	925	785	668	884	3262
Lauraleigh Dozier	6	8	7	4	25
William A. Ferguson	1	3	2	1	7
Blanks	31	40	35	30	136
Write in	1	0	0	1	2

**GOVERNOR**

Weld & Cellucci	1301	1193	1027	1249	4770
Roosevelt & Massie	230	284	218	269	1001
Cook & Crawford	16	5	6	2	29
Rebello & Giske	0	0	2	1	3
Blanks	37	40	47	48	172
Write in	1	0	0	2	3

**ATTORNEY GENERAL**

L. Scott Harshbarger	825	800	660	825	3110
Janis M. Berry	699	653	567	671	2590
Blanks	61	6	73	73	276
Write in	0	0	0	2	2

**SECRETARY OF STATE**

Arthur E. Chase	841	69	581	810	2927
William F. Galvin	547	631	550	542	2270
Peter C. Everett	36	30	31	34	131
Blanks	160	166	138	181	645
Write in	1	0	0	4	5

**TREASURER**

Joseph D. Malone	1194	1103	889	1159	4345
Shannon P. O'Brien	258	287	263	269	1077
Susan B. Poulin	26	28	18	22	94
Thomas P. Tierney	44	37	61	37	179
Blanks	63	67	69	82	281
Write in	0	0	0	2	2

**AUDITOR**

A. Joseph DeNucci	867	913	755	832	3367
Forrester A. Clark	577	469	402	572	2020
Geoff M. Weil	17	21	23	19	80
Blanks	124	119	120	147	510
Write in	0	0	0	1	1

**REPRESENTATIVE IN CONGRESS**

Peter G. Torkildsen	1004	871	714	962	3551
John F. Tierney	473	534	478	500	1985
Benjamin A. Gatchell	25	26	25	23	99
Blanks	82	91	83	84	340
Write in	1	0	0	2	3

**COUNCILLOR**

Patricia A. Dowling	509	538	429	486	1962
John Michael Walsh	852	768	675	848	3143
Blanks	221	216	196	235	868
Write in	3	0	0	2	5

**SENATOR IN GENERAL COURT**

Kathleen E. Caron	1131	984	855	1112	4082
Edward J. Clancy	360	445	364	359	1528
Blanks	93	93	81	98	365
Write in	1	0	0	2	3

**REPRESENTATIVE IN GENERAL COURT**

Brian M. Cresta	1038		76	1017	2818
Peter G. Melanson	440		407	435	1282
Blanks	106		130	116	352
Write in	1		0	3	4

Steven Angelo		931			931
Blanks		558			558
Write in		3			3

**DISTRICT ATTORNEY**

Kevin M. Burke	1001	951	841	952	3745
Blanks	566	570	459	598	2193
Write in	18	1	0	21	40

**CLERK OF COURTS**

James Dennis Leary	945	899	799	905	3548
Blanks	628	622	501	643	2394
Write in	12	1	0	23	36



#### REGISTER OF DEEDS

John L. O'Brien, Jr.	620	689	588	612	2509
Paul E. Mendonca	728	592	505	699	2524
Blanks	236	241	207	252	936
Write in	1	0	0	8	9

#### COUNTY COMMISSIONER

Christopher T. Casey	501	619	512	515	2147
Frederick H. Tarr	761	582	483	711	2537
Bryan R. Dellolio	73	73	91	81	318
Blanks	248	248	214	261	971
Write in	2	0	0	3	5

#### QUESTION 1

##### Law Proposed by Initiative Petition

Do you approve of a law summarized below on which no vote was taken by the Senate or the House of Representatives before May 4, 1994?

#### SUMMARY

This proposed law would limit the way in which business and certain nonprofit corporations could contribute to and spend money on campaigns involving an initiative, referendum or other question submitted to the voters at a state or local election. The proposed law would require ballot committees organized to support or oppose any question submitted to the voters to disclose promptly certain contributions made late in the campaign; would establish procedures that business and certain nonprofit corporations would have to follow in order to spend money on ballot question campaigns; and would establish voluntary spending limits for ballot committees.

The proposed law would require a ballot committee to report to the state Office of Campaign and Political Finance, within one business day of receipt, the name, address, occupation and employer of any person or organization making a contribution of \$1,000 or more, if the contribution was made before the date of the election but after the closing date of the last official campaign contribution report.

Under the proposed law, business and certain nonprofit corporations would be prohibited from making contributions or expenditures to support or oppose a ballot question, but would be permitted to create and solicit contributions to a separate fund to be used to support or oppose a ballot question. A separate fund would be required for each ballot question on which the corporation intended to solicit contributions. The corporation would be required to report all amounts spent to establish and administer the fund to the Office of Campaign and Political Finance, and to a city or town if the fund were established to influence the vote on a local ballot question.

Contributions to the separate fund could be solicited only from members or stockholders, officers and

directors, and employees at a policymaking, managerial or professional level. Coercion, job discrimination and financial reprisals as methods of soliciting contributions would be prohibited. Nonprofit corporations that are formed for the purpose of promoting political ideas, do not engage in business activities, have no shareholders, and do not have business corporations as members or accept more than one percent of their revenues from such corporations would be exempt from these provisions. A business organization that violated these requirements could be fined up to \$50,000 and any director or agent of a business organization who violates or authorizes the violation of these requirements could be fined up to \$10,000 and/or imprisoned for up to one year.

The proposed law would establish voluntary spending limits for ballot committees at \$1,000,000 in the year of an election, and \$250,000 in the years immediately before and after an election. Ballot committees agreeing to observe these voluntary limits would be permitted to announce their compliance on advertisements and campaign materials. Ballot committees that agreed to observe the spending limits and later exceeded the limits could be fined up to \$10,000.

The proposed law states that if any of its provisions were declared invalid, the other provisions would remain in effect.

#### QUESTION 2

##### Referendum on an existing law

Do you approve of a law summarized below, which was approved by the House of Representatives on January 4, 1994, by a vote of 105 to 49, and approved by the senate on January 4, 1994, by a vote of 26 to 11?

#### SUMMARY

This law requires drivers and passengers in certain motor vehicles on public ways to wear properly adjusted and fastened safety belts. The law applies to persons driving or riding in private passenger motor vehicles or riding in vanpool vehicles or trucks under 18,000 pounds. It also applies to employees of cities, towns, counties, and districts. The law does not apply to: (1) children under twelve years old who are required by another state law to use safety belts or other child passenger restraints; (2) vehicles manufactured before July 1, 1966; (3) persons certified by a physician as physically unable to use safety belts; (4) U.S. Postal service rural carriers while performing their duties; (5) persons involved in operating taxies, liveries, tractor, trucks of 18,000 pounds or more, buses, or ( 6 ) passengers in authorized emergency vehicles.

The law is enforced by law enforcement agencies only when a driver has been stopped for a motor vehicle violation or some other offense. The driver and each passenger 16 years old or older may be fined \$25 for



not using a safety belt when required. A driver may also be fined \$25 for each passenger Between 12 and 16 years old who is not using a safety belt when required." A person who receives a citation for violating the law may challenge it using the same procedure that applies to most other automobile law violations. A violation is not considered a moving violation for motor vehicle insurance surcharge purposes.

The law directs the state Registrar of Motor Vehicles to require police officers, when reporting automobile accidents, to record whether safety belts were used. The Law directs the Governor's Highway Safety Bureau to (1) conduct a public information and education program on motor vehicle occupant protection; (2) evaluate and report to the Legislature, by June 1, 1995, on the effectiveness of and degree of compliance with the law; and (3) make annual surveys of safety belt use.

The law requires the state Commissioner of Insurance to evaluate, report, and make recommendations to the Legislature concerning the effectiveness of the law and the frequency of bodily injury claims during the law's first year of operation. The Commissioner must also require at Least a 5% reduction in bodily injury insurance premiums if the observed safety belt use rate among all vehicle occupants is 50% or more after the laws first year of operation. The Commissioner is required to take into account the annual safety belt use survey results in future decisions setting bodily injury premiums, and the Commissioner must further reduce those premiums if the safety belt use rate in Massachusetts exceeds the national average.

The law provided that failure to wear a properly fastened safety belt may not be considered a contributory negligence or used as evidence in any civil lawsuit. It also states that no insurance company may either (1) deny coverage to a person who failed to wear a safety belt during an accident that ted to bodily injury, or (2) refuse to issue a motor vehicle liability policy bases on a violation of this law.

### QUESTION 3

Referendum on an existing law

Do you approve of a law summarized below, which was approved by the House of Representatives on May 28, 1993 by a vote of 112 to 39, and approved by the Senate on June 23, 1993 by a vote on 20 to 19?

### SUMMARY

This law eliminates one of the two ways in which students may authorize fees to be assessed on tuition bills at state-operated colleges and universities to support nonpartisan student organizations that attempt to influence state legislation.

The law applies to community and state colleges and the University of Massachusetts. The law takes the

place of previous law that allowed a student body, by a majority vote in an official student body referendum, to authorize a "waivable fee," nonpartisan student organizations. Under this law, the boards of trustees at community and state colleges and the University are prohibited from collecting waivable fees and may only collect optional fees for such organizations.

A "waivable fee" is collected when authorized by a majority of those students voting in an official student body referendum. A waivable fee is an amount payable on a tuition bill, appearing as a separately assessed item and accompanied by a statement that the fee is not a charge required to be paid by the student but rather that the student may deduct the charge from the total amount due. The tuition bill also explains the nature of the fee and states that the fee appears on the bill at the request of the student body and does not necessarily reflect the endorsement of the board of trustees.

An "Optional fee" is collected when authorized by a majority of those students voting in an official student body referendum. An optional fee is an amount payable on a tuition bill, appearing as a separately assessed item and accompanied by a statement that the fee is not a charge required to be paid by the student but rather that the student may add the charge to the total amount due. The tuition bill also explains the nature of the fee and states that the fee appears on the bill at the request of the student body and does not necessarily reflect the endorsement of the board of trustees.

### QUESTION 4

Law Proposed by initiative petition

### SUMMARY

Do You approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 1994?

This proposed law would prevent the name of a person from being printed on a state primary or general election ballot as a candidate for one of a number of specified state and federal public offices, if the person had already served a certain number of consecutive terms in that office within a fixed period preceding the end of the then-current term of office. If such a person were still elected by write-in vote to one of the state offices (except the office of Governor), the person would serve without a salary, and in some of the state offices without payment for certain expenses.

Under the proposed law, the name of a person could not be printed on a primary or general election ballot as a candidate for the office of Governor, Lieutenant Governor, Secretary of States State Treasurer, State Auditor, or State Attorney General, if the person had served two consecutive terms, (eight years) in that office in the eleven years prior to the end of the then-current term of office. The name of a person could not



be printed on a primary or general election ballot as a candidate for the office of Governor's Councillor, State Representative, State Senator, or United States Representative from Massachusetts, if the person had served four consecutive terms (eight years) in that office in the nine years prior to the end of the then-current term of office. The name of a person could not be printed on a primary or general election ballot as a candidate for the office of United States Senator from Massachusetts, if the person had served two consecutive terms (twelve years) in that office in the seventeen years prior to the end of the then-current term of office. The proposed law would not prevent any voter from casting a write-in vote for any person as a candidate for any office.

If a person made ineligible by the proposed law to have his or her name printed on the ballot as a candidate for the office of Lieutenant Governor, Secretary of State, State Treasurer, State Auditor, State Attorney General, Governor's Councillor, State Representative or State Senator were still elected to that office by write-in vote, the person would serve without a salary. If such a person were elected to the office of Lieutenant Governor, Governor's Councillor, State Representative or State Senator, the person would also serve without payment for certain expenses.

The current terms of the person serving as Governor, Lieutenant Governor, Governor's Councillor, State Representative, State Senator, United States Representative from Massachusetts and United States Senator from Massachusetts, would not be counted for purposes of the proposed law. The terms of the persons elected in 1990 to the office of Secretary of State, State Treasurer, State Auditor, or State attorney General would be counted.

Any person who served more than half of a term in an office would be treated as having served a full term in that office. Any person who resigned from an office would be treated as having served a full term.

The proposed law states that if any of its provisions were found invalid, the other provisions would remain in effect.

#### QUESTION 5

Law Proposed by initiative petition

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 1994?

#### SUMMARY

This proposed law would allow retail stores to open at any time on Sundays and on the legal holidays of Memorial Day, July Fourth, and Labor Day. It would not affect current restrictions of the sale of alcoholic beverages on Sundays and these holidays. Stores opening under the proposed law would be required to make

Sunday and holiday work voluntary and would be required to pay most employees at least one and one-half times their regular pay.

#### QUESTION 6

Constitutional Amendment proposed by initiative petition

Do you approve of the adoption of an amendment to the constitution, summarized below, which was approved by the General Court in joint sessions of the House of Representatives and the Senate on November 6, 1992, by a vote of 132 to 39, and on May 25, 1994, by a vote of 119 to 73?

#### SUMMARY

This proposed constitutional amendment would require Massachusetts income tax rates to be graduated, in order to distribute the burden of the tax fairly and equitably. The proposed amendment would require the rates for taxpayers in higher income brackets to be higher than the rates for taxpayers in lower income brackets. The proposed amendment would eliminate from the Massachusetts Constitution the present requirement that income taxes must be levied at a uniform rate throughout the state upon incomes derived from the same class of property.

#### QUESTION 7

Law proposed by initiative petition

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 1994?

This proposed law would change the state personal income tax laws if a proposed amendment to the Massachusetts constitution requiring income tax rates to be graduated is approved at the 1994 state election. This proposed law would (1) set graduated income tax rates to replace the existing tax rate structure, (2) change exemptions and deductions relating to dependents, child care expenses, head of household status and personal exemptions, (3) establish a property tax and water rate credit of up to \$200 for taxpayers below certain income levels, (4) increase the maximum income levels for no-tax status and the limited income credit, (5) establish a "capital formation incentive to replace the existing capital gains exclusion, and (6) provide that taxpayers will not pay more Massachusetts income tax for 1995 than they would have paid under 1992 law, if their 1995, adjusted gross income is below certain levels (for instance, \$60,000 for single filers, and \$100,000 for married couples filing jointly).

#### (i) PROPOSED GRADUATED INCOME TAX RATES WOULD:

Set the following state tax rates for all Massachusetts taxable income (after subtracting applicable



deductions and exemptions:)

Tax rate	single	married	married filing sep.	head of household
5.5%	up to \$ 50,200	up to \$ 81,000	up to \$ 40,500	up to \$ 60,100
8.8%	over \$ 50,200	over \$ 81,000	over \$ 40,500	over \$ 60,100
	up to \$ 90,000	up to \$ 150,000	up to \$ 75,000	up to \$ 120,000
9.8%	over \$ 90,000	over \$ 150,000	over \$ 75,000	over \$ 120,000

A taxpayer whose total taxable income exceeded the upper limit for the 5.5% or 8.8% income bracket would still be taxed at the lower rate for income within that bracket. For example, a single person with \$100,000 in taxable income would be taxed at 5.5% on \$50,200 of that income. The income brackets would be increased annually, starting in 1996, to account for changes in the cost of living.

\*Eliminate the existing division of Massachusetts income into Part A income (generally, dividends, capital gains, and certain interest), currently taxed at 12 percent, and Part B income (all other income), currently taxed at 5.95 percent.

\*Create a "head of householder" filing status for single persons who have dependents and who file federal returns as heads of households.

Prevent any gain from the sale of a taxpayers' principal residence from being taxed by the state at a rate higher than 6%.

Provide that non-residents would pay tax on their Massachusetts income based on the income rate brackets applicable to their total income (including Massachusetts and other income).

## (2) PROPOSED CHANGES IN EXEMPTIONS, DEDUCTIONS AND CREDITS WOULD:

Replace the child and dependent care expense deduction with a child and dependent care tax credit equal to 60% of the federal child and dependent care tax credit.

\*Increase the existing exemption for each claimed dependent from \$1,000 to \$2,000.

\*Allow heads of households a personal exemption of \$3,400 plus \$2,200 if blind and \$700 if 65 years of age or over.

\*Reduce personal exemptions gradually for taxpayers whose adjusted gross income exceeded \$60,000 for single filers, \$100,000 for married persons filing jointly, \$50,000 for married persons filing separately and

\$80,000 for heads of households. The personal exemption would be eliminated entirely for filers, whose adjusted gross incomes exceeded these amounts by more than \$50,000 (\$25,000 for married persons filing separately). These amounts would be increased annually, starting in 1996 to account for changes in the cost of living.

\*Allow interest and dividends from deposits in all banks and institutions to qualify for the \$100 deduction (\$200 for married couples) currently applicable only to Massachusetts bank interest and dividends.

\*Allow the \$1000 net capital loss deduction to be taken against all income, not just against Part A income as current law provides.

## (3) PROPOSED PROPERTY TAX AND WATER RATE CREDIT WOULD:

\*Create a property tax and water rate credit of up to \$200 for eligible homeowners and renters who have total incomes less than: \$30,000 for married couples, \$25,000 for head of household filers, and \$20,000 for single filers. The amount of the credit would depend on the amount by which the taxpayers, real estate property tax and water charges exceeded 10% of the income. 20% of tenants rent would be treated as a property tax payment for these purposes. If the taxpayer had no income tax due, the amount of any credit due would be paid to the taxpayer, as long as the state Legislature made any appropriation necessary to pay such refunds.

## (4) PROPOSED \$2000 INCREASE IN THE EXISTING INCOME THRESHOLDS FOR NO-TAX STATUS WOULD:

\*Exempt taxpayers at or below the following levels of adjusted gross income from paying income tax: \$14,000 for married couples filing jointly, \$12,000 for head of household filers, and \$10,000 for single filers. These levels would be adjusted annually, starting in 1996, to account for changes in the cost of living. The new levels also would apply to the limited income credit which is available to taxpayers with adjusted gross income up to 175 percent of these levels.

## (5) PROPOSED CAPITAL FORMATION INCENTIVE WOULD:

\*Replace the current 50% capital gains deduction with a capital formation incentive deduction, which would allow partial deductions for gains from the sale or exchange of qualified stock issued by certain corporations that employ 50% or more of their employees in Massachusetts.

\*Only gains on original stock purchased on or after January 1, 1995 from certain corporations engaged in active business, and held for required periods of time, would qualify for the deduction. The amount of the deduction would be 30% of the gain on stock held at



least 3 years; 50% for stock held at least five years, and 70% for stock held at least seven years. Detailed provisions would restrict the benefit of this deduction to stock issuances which reflect new investments in businesses, and would disqualify stock in certain types of corporations that receive special tax treatment under existing law.

#### (6) PROPOSED CAP ON TAX LIABILITY FOR CERTAIN TAXPAYERS IN 1995 WOULD:

\*Excuse taxpayers at or below the following levels of adjusted gross income, as determined under the proposed law, from owing more Massachusetts income tax in 1995 than they would have owed under 1992 law, \$100,000 for married couples filing jointly, \$80,000 for heads of household, \$60,000 for single filers, and \$50,000 for married persons filing separately.

#### (7) EFFECTIVE DATE:

If the State Constitution is amended at the 1994 election to require graduated income tax rates, the proposed law would be effective beginning in tax year 1995. The proposed law states that if any of its provisions are found invalid, the other provisions would remain in effect.

NOTE Wherever this summary refers to current or existing law, the reference is to the law in effect in August 1993, when this summary was prepared.

#### QUESTION 8

Law proposed by initiative petition

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representative before May 4, 1994?

#### SUMMARY

This proposed law would increase the portion of gasoline tax revenue that would be credited to the state Highway Fund; prohibit the transfer of money from the Highway fund to other state funds for other purposes; declare that citizens have a right to a safe and efficient public highway, road and bridge system and require the state to develop a comprehensive seven-year state transportation plan; and make certain other changes in state finance laws relating to the Highway Fund.

The proposed law would require that the small portion of state gasoline tax revenues that is deposited in funds relating to the use of watercraft be deposited instead in the Highway Fund. No revenue deposited in the Highway fund could be transferred to any other state fund for any purpose other than one for which the Highway Fund may be used.

The proposed law would declare that the citizens of Massachusetts have a right to a safe and efficient pub-

lic highway, road and bridge system, constructed and maintained by the state and its counties, cities and towns. The state Secretary of Transportation and Construction would be required to prepare a comprehensive state transportation plan for the period July 1, 1995 through June 30, 2002, to be updated every three years. The plan would provide for the repair of reconstruction of at least five percent of public highways and bridges every year, and it would establish priorities for highway, road and bridge projects based on condition and safety factors. The plan would be designed to promote economic development and employment by meeting the various transportation needs of residents throughout the state. The plan would be prepared after a public hearing and after consultation with the state Secretaries of Environmental Affairs and Economic Affairs.

Under the proposed law, money in the Highway Fund would no longer be considered in determining whether the state government has sufficient money on hand to set some aside for use in future fiscal years or to deposit some in the state tax reduction fund. The proposed law would declare that no more than 15% of gasoline tax revenues could be used for mass transportation purposes, but it would not prevent the state Legislature from appropriating additional gasoline tax revenues for such purposes

The proposed law states that if any of its provisions were declared invalid, the other provisions would remain in effect.

#### QUESTION 9

Law Proposed by initiative petition

#### SUMMARY

This proposed law would prohibit rent control for most privately owned housing units in Massachusetts, and would nullify certain existing rent control laws, except that cities and towns would be authorized to adopt a restricted form of rent control for a six month period, after which compliance by property owners would be voluntary.

The proposed law would prohibit any city or town from enacting, maintaining or enforcing any law that requires below-market rents for residential properties. It would also prohibit the regulation of occupancy, services, evictions, condominium conversion, or the removal of the unit from rent control. if such regulation was part of a system requiring below-market rent s Existing state and local rent control laws would be nullified. The proposed law would not affect publicly owned or subsidized housing, federally assisted housing, or mobile homes.

Cities and towns would be authorized to adopt rent control for a six month period on housing units that have a fair market rent of \$400 or Less and that are



owned by a person or entity owning ten or more rental units. Such rent control could not include the regulation of occupancy, services, evictions, condominium conversion, or the removal of the unit from rent control. The city or town would have to pay the owners of rent controlled units the difference between the controlled rent and the fair market rent. after six months, owners of rent-controlled units would not be required to comply with the rent control regulation or with any other such regulation that the city or town might adopt in the future.

The proposed law would take effect on January 1, 1995. The proposed law states that if any of its provisions were declared invalid, the other provisions would remain in effect.

**QUESTION 10**  
**THIS QUESTION IS NOT BINDING**

Shall the state senator from this district be instructed to vote in favor of legislation repealing the 5% sales tax on telephone and utility bills?

**QUESTION 11**  
**THIS QUESTION IS NOT BINDING**

Shall the state senator from this district be instructed to vote for legislation establishing a single payer health care system for Massachusetts, each time such a bill is presented) This single payer system would:

provide the same comprehensive health care coverage to all residents without discrimination;

develop community based, culturally sensitive delivery systems, with consumer choice of health care provider;

increase efficiency by eliminating the overhead and profits of private health insurance;

Fund health care by payroll taxes and income taxes based on the ability to pay; and

limit the increase in the total cost of health care in Massachusetts to the rate of growth of the economy.

---

**D-DAY Plus 11 Months:  
V-E Day May 7, 1945**

Surrender terms were presented by Gen. Eisenhower to a reluctant German Col. Alfried Jodl in a former boys' school at Reims in Northeast France. Jodl signed precisely at 2:41 a.m. May 7th.

Gen. Eisenhower then broke open a bottle of champagne for his exhausted staff. It was flat. He asked if anyone had a bright idea for a victory communiqué. No one did, so the small-town warriors, later President, from Abilene, Kan., write his own:

"The mission of this Allied force was fulfilled at 0241 local time May 7, 1945."

With such simple, understated words, the war in Europe ended.

**TOWN REPORT COMMITTEE**

The Town Report Committee, Mrs. Barbara A. Drozek, Mrs. Caroline C. Furey, Mrs. Mary L. Borg and Mrs. Ernestine J. Rose, chairman, wishes to make known their thanks and gratitude for the guidance and assistance given in the presentation of this 1994 Town Report by Mr. H. Joseph Maney, Town Administrator and to Maureen Lanpher in the Public Service Office who so graciously accepted the position of contact person for the committee, their help and that of the department directors in preparing their reports that speak specifically to the business of the town during 1994 while including facts and figures of 1944 in commemoration of the 50th anniversary of the war year that gave us D-Day, June 6, 1944 was appreciated and well taken.

This report, an honorific issue, recalls the WWII years with special notice being given to that famous day in June. That day the Allies launched the daring attack that turned the tables on Adolf Hitler and ultimately brought us victory — that day Church called "The most difficult and complication operation ever to take place" and became know as "the longest day" the day of grand movements of men and personal acts of heroism — a day of blunders and a day of victories. It is too our hero's that the Town Report Committee, on behalf of the town, dedicates this Town Report of 1994 and joins the nation in giving praise to them who gave us our todays.

Resolve, when next we hear the crickets chirp we will stop and say, "We hear you, we remember."

Respectfully submitted,  
Ernestine J. Rose, Chairman  
Town Report Committee

Copies of the Town Report are available at the Town Hall and at the Public Library.



*Town Report Committee: left to right, Barbara A. Drozek, Mary L. Borg, Carolyn C. Furey and Ernestine J. Rose, Chairman.*



# The Longest Day

Words and Music by  
Paul Anka

March tempo

Man - y men came here as sol - diers, Man - y  
men are tired and wea - ry, Man - y

men will pass this way; Man - y men will count the  
men are here to stay; Man - y men won't see the

ho - urs, As they live THE LONG-EST DAY. Man - y  
sun - set, When it ends THE LONG-EST DAY.

DAY. THE LONG - EST DAY, THE LONG - EST DAY,



Am Am7 Am6 F7 Em Em7 C Em Am Am7 Am6 F7

This will be THE LONG - EST DAY. Filled with hopes and

Em Em7 C Em Am7 A7b5 D6 D7 G7 Dm7 G7

filled with fears, Filled with blood and sweat and tears. Man-y

C G7

men, the might - y thou - sands, Man-y men, to vic-to-

C G7 C G7 C7 F F#dim Ab7

ry; March-ing on right in - to bat - tle, In THE

G7 C G7 C

LONG-EST DAY in his - to - ry. Man-y ry.

D.S. sf D.S.





# **LYNNFIELD**

## **Annual Report**

**1995**



**COVER PHOTO:**

*Impressive tree located at 309 Summer St., Lynnfield in front of residence of Mr. and Mrs. Joel Salem. Tree is fondly referred to by townspeople as, "Alice Ward's Tree" as she was former owner of property. Age cannot be accurately determined for this Beech Tree. Trunk circumference is 13 1/2 ft.*

(Photo: Courtesy Joe Hakey)



# ***Town of Lynnfield***

**Essex County**

**Commonwealth of Massachusetts**



**annual report**

**for**

**the year ending December 31, 1995**

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## LYNNFIELD AT A GLANCE

Town of Lynnfield, Essex County, Massachusetts  
Incorporated: July 3, 1782

Governor: William F. Weld, R

Sixth Senatorial District U.S. Senators: Edward M. Kennedy, D, John F. Kerry, D

Sixth Congressional District U.S. Representative: Peter Torkildsen, R

First Essex District Massachusetts State Senate: Edward J. Clancy, D

Twenty-Second Middlesex District Massachusetts State Representative: Brian M. Cresta, R  
Ninth Essex District: Steven Angelo

Government:	Three member Board of Selectmen Town Administrator New England Open Town Meeting
Location:	12 miles north of Boston, bordered by North Reading on the north and northwest, by Reading on the west, Middleton, Peabody and Lynn on the east, and Saugus and Wakefield on the south.
Area:	10.22 square miles
Elevation of Town Hall:	Approximately 98 feet above mean sea level.
Population:	11,691
Tax Rate:	\$14.78. All homes are assessed at 100% fair market value.
Total Assessed Value:	1995 Real Estate and Personal Property \$941,163,059.00.
Miles of Roads:	Approximately 76.
Water:	Two water districts, Lynnfield Center Water District and Lynnfield Water District.
Sewer:	No Town sewerage.
Electricity:	Reading Municipal Electric and Peabody Municipal Light.
Gas:	Available to 60% of the Town.
Recreational Facilities:	Playgrounds, Tennis Courts, Golf Courses, many active Clubs and Organizations and a Recreation Commission.
Zoning:	Protection by comprehensive zoning and planning regulations to insure controlled growth of residential and commercial areas.
Churches:	Calvary Temple, Assembly of God; Church of Jesus Christ of Latter-Day Saints, Mormon; Community Church, Congregational; Centre Congregational Church; Trinity Baptist; Messiah Lutheran; Our Lady of Assumption, Catholic; St. Maria Goretti, Catholic; St. Paul's Episcopal.
Shopping:	Shopping Centers - The Centre at Lynnfield and the Currier Plaza at Post Office Square.
Registered Voters: As of December, 1995	Precinct 1 - 1,941 Precinct 2 - 1,831 Precinct 3 - 1,600 Precinct 4 - 1,939 Democrats: 1,647, Republicans: 1,668, Unenrolled 3,996 = 7,311

Dog License:	Due April 1st of each year.
Tax Bills:	Due August 1st, November 1st, February 1st and May 1st of each year.
Motor Excise:	Due 30 days from date of issue.
Committee Meetings: (except Summer schedules)	<p>SELECTMEN meet every Monday at 7:30 p.m., Town Hall</p> <p>SCHOOL COMMITTEE meets first and third Tuesday at 7:00 p.m., High School Media Center</p> <p>PLANNING BOARD meets first and third Monday, 7:30 p.m., Town Hall.</p> <p>FINANCE COMMITTEE meets first Tuesday at 7:30 p.m., Town Hall.</p> <p>BOARD OF APPEALS meets first Tuesday at 7:30 p.m., Town Hall</p> <p>BOARD OF ASSESSORS meets Monday at 7:00 p.m., Town Hall</p> <p>BOARD OF HEALTH meets third Tuesday at 5:00 p.m., Town Hall.</p> <p>PERSONNEL BOARD meets third Thursday at 7:30 p.m., Town Hall.</p> <p>CONSERVATION COMMISSION meets 2nd &amp; 4th Tuesday at 7:00 p.m., Town Hall.</p> <p>LYNNFIELD HISTORICAL COMMISSION meets 2nd Tuesday at 1:30 p.m., the Cultural Center.</p> <p>RECREATION COMMITTEE Meets 2nd Monday at 7:30 p.m., Town Hall</p> <p>COUNCIL ON AGING meets 3rd Tuesday at 7:30 p.m., Town Hall.</p> <p>HOUSING AUTHORITY meets 3rd Tuesday at 7:30 p.m. at "Authority's Meeting Room," 600 Ross Drive.</p> <p>BOARD OF LIBRARY TRUSTEES meets 1st Tuesday at 7:00 p.m., at Library</p>
Town Election:	2nd Monday in April
Town Meetings:	Last Monday in April and Third Monday in October. Special Town Meetings may be called with 200 signatures of registered voters.

## ***In Memoriam***

The Director of the Registry of Vital Records and Statistics has requested that Town Clerks not publish any vital statistics in their Town Reports. The Clerks were informed that: "Information contained in Town Reports allows access for those who would illegally try to assume another's identity. It is against Mass. State law to give any information for children 17 years old and under."

Town Clerk



# TOWN OF LYNNFIELD: TOWN GOVERNMENT

## Listing of Boards, Committees, and Departments as of July 1995

Board or Committee	Name & Address	Term Expires	Appointed By
ADA COORDINATOR (Americans with Disabilities Act)	Caproni, Allen B. Dir., Public Works	—	Selectmen
ACCOUNTANT, Town (2 yr. term)	LaPointe, Gail 24 Crescent Avenue	1997	Selectmen
AGING, Council On (3 yr. terms)	Boushell, Josephine 19 Dunstan Road	1996	Selectmen
	Funai, Janice 10 Saunders Road	1997	Selectmen
	Gibbons, Terence 21 Elmwood Road	1997	Selectmen
	Hayter, Betty 1402 Essex Village	1998	Selectmen
	Lipman, Mary Alice 15 Tophet Road	1997	Selectmen
	McMahon, Alberta P.* 14 Grayland Road	1996	Selectmen
	Lavender, Jane, Director 14 Oakland Street Melrose, MA 02176	—	Council
	Terranova, Charlene 774 Summer Street	1996	Selectmen
APPEALS, Board of (3 yr. terms)	D'Avolio, Gerald, Alt. 4 Bancroft Street	1997	Selectmen
	Hammerbeck, Diane Secretary	—	
	Kane, Irving, Alt. 24 Longbow Circle	1996	Selectmen
	Rizzo Anthony R., Alt. 23 Wildewood Drive	1998	Selectmen
	Rodgers, John B. 191 Essex Street	1996	Selectmen
	Smith, John C. 531 Lowell Street	1997	Selectmen
	Wysocki, Ronald A.* 19 Fernway	1998	Selectmen
ASSESSORS, Board of (elected 3 yr. terms)	Festa, Gaetano* 995 Salem Street	1997	Elected
	Flynn, Leo M. 4 Wirthmore Lane	1998	Elected

BOARD, Assessors (cont.)	Simmons, Richard D. 47 Beaver Avenue	1996	Elected
BUDGET COMMITTEE	Bowdoin, E. Seavey 468 Main Street	—	Selectmen
	Caproni, Allen B. 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
	Drislane, David W.* 19 Grey Lane	—	Selectmen
	Festa, Guy 995 Salem Street	—	Selectmen
	Gray, Donald 11 Longbow Road	—	Selectmen
	LaPointe, Gail 24 Crescent Ave.	—	Selectmen
	Maney, H. Joseph 5 Wymon Way	—	Selectmen
	Romano, Paul N. 172 Locksley Road	—	Selectmen
	Saporito, David 226 Main Street	—	Selectmen
BUILDING INSPECTOR	Roberto, Jack Wakefield, MA 01880	—	Selectmen
CABLE ADVISORY COMMITTEE (3 yr. terms)	Antalik, Richard 12 Melch Road	1998	Selectmen
	Carakatsane, Michael 25 Longbow Circle	1997	Selectmen
	Carroll, Fred 10 Alexandra Road	1996	Selectmen
	Celimli, Suley 17 Wildewood Drive	1997	Selectmen
	opening	1998	Selectmen
	opening	1996	Selectmen
	Kearns, James (Teacher @ High School) 10 Mohawk Drive Andover, MA 01810	1996	Selectmen
CIVIL DEFENSE	Romano, Paul N.	1996	Selectmen
CLERK, Town	Cashman, Carol A. 544 Salem Street	1996	Selectmen
COMPREHENSIVE HOUSING & PLANNING COMMITTEE (3 year terms)	Secretary Public Service Office	—	
	Burnham, Patricia 716 Main Street	1998	Selectmen



COMPREHENSIVE HOUSE (cont.)	Calogero, James 982 Summer Street	1997	Selectmen
	Coulter, Stephen 51 Parsons Ave.	1996	Selectmen
	opening	1997	Selectmen
	opening	1998	Selectmen
	Moynihan, John J.* 34 Doncaster Circle	1998	Selectmen
CONSERVATION COMMISSION (3 yr. terms)	White, Thomas 568 Main Street	1996	Selectmen
	Adelson, Betty, Clerk 9 Yorkshire Drive	—	Board
	Buckley, Brian D. 7 Carpenter Road	1996	Selectmen
	Caleshu, Peter V. 7 Hampton Court	1998	Selectmen
	Melendy, David 452 Summer Street	1998	Selectmen
	Miles, David A. 99 Forrest Hill Ave.	1998	Selectmen
	Motta, Louis, Alt. 39 Essex Street	1996	Selectmen
	Roberts, John A., 463 Lowell Street	1997	Selectmen
	Scarmoutzos, George Jr., Alternate 306 Broadway	1998	Selectmen
	Silvern, Margaret 32 Bishops Lane	1996	Selectmen
CONSTABLES	Donegan, David T. 562 Salem Street	1996	Selectmen
	Looney, Donna J. 209 Eastern Ave. Malden, MA 02148	1996	Selectmen
	Macone, Gaetano Jr. 52 Summer Street	1996	Selectmen
	Paglierani, John L. 579 Lincoln Ave. Saugus, MA 01906	1996	Selectmen
	Rivers, Anita D. 87 Barstow Street Salem, MA 01970	1996	Selectmen
	Ruehrwein, John J. 32 Pine Street Wakefield, MA 01880	1996	Selectmen
COUNSEL, Town (2 yr. term)	Gorshel, S. Peter 20 New England Business Center Andover, MA 01810	1997	Selectmen

COUNSEL, Town Assistant	Gorshel, Donna	1997	Selectmen
CULTURAL CENTER	Carbone, Agnes, Pres. 4 Herrick Lane	—	
	Decker, Shirley, Sec. 6 Cooks Farm Lane	—	
	Thorngren, Richard H. 938 Salem Street	—	
CULTURAL COUNCIL (formerly Council for ARTS) (3 yr. terms)	Berkal, Judy 12 Temple Road	1997	Selectmen
	Decker, Ann W. 7 Carol Ann Road	1998	Selectmen
State mandates members not allowed to serve two consecutive terms.	opening	1997	Selectmen
	Parker, Beverly B. 25 Douglas Road	1998	Selectmen
	Randele, Kathy* 55 Carter Road	1996	Selectmen
	Rawding, Gale 9 Reedy Road	1996	Selectmen
	opening	1998	Selectmen
	opening	1998	Selectmen
DEMOLITION COMMITTEE	Caproni, Allen B. 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
	Roberto, Jack Wakefield, MA 01880	—	Selectmen
	Romano, Paul N. 172 Locksley Road	—	Selectmen
DOG OFFICER	Procurot, Jon 5 Grove Court	1996	Selectmen
ASSISTANT DOG OFFICER	Procurot, Jean 5 Grove Court	1996	Selectmen
DRAINAGE COMMITTEE	Caproni, Allen B. 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
TOWN ADMINISTRATOR (2 yr. term)	Maney, H. Joseph 5 Wymon Way	3/18/97	Selectmen
FINANCE & ADMINISTRATION DIRECTOR	Maney, H. Joseph 5 Wymon Way	—	Selectmen
FINANCE COMMITTEE (3 year terms)	Ashton, Robert L. 11 East Huckleberry	1997	Selectmen
	Bertolami, Louis 17 Candlewood Road	1996	Moderator
	Buckley, Robert F. 32 Doncaster Circle	1998	Moderator
	DeCosta, Lori, Sec. 21 Ledgewood Drive Danvers, MA 01923		Committee



FINANCE COMMITTEE (cont.)	Douglas, Arthur 14 North Hill Drive	1996	Selectmen
	Gesamondo, Salvatore J. 3 Kimberly Terrace	1997	Moderator
	Gray, Donald J.* 11 Longbow Road	1997	Moderator
	McGovern, James P. 19 Homestead Road	1998	Moderator
	Morrison, Barry 4 Newhall Road	1996	Selectmen
	Moynihan, John J. 34 Doncaster Circle	1996	Moderator
	Rizzo, G. Francis 11 Cortland Lane	1997	Selectmen
	Taschner, Mary 525 Lowell Street	1998	Selectmen
FIRE CHIEF	Romano, Paul N. 172 Locksley Road	—	Selectmen
FLOOD COMMITTEE (3 yr. term)	Baud, Edward R. 3 Dale Road	1997	Selectmen
GAS INSPECTOR	Katz, Martin* 4 Roundy Road	1996	Selectmen
ASSISTANT GAS INSPECTOR	Holmes, Edward 5 Glen Drive	1996	Selectmen
HEALTH, Board of (3 yr. terms)	Hoban, Dale Secretary	—	Committee
	Hatfield, Richard K. 90 Chestnut Street	1998	Selectmen
	Nugent, James, Registered Sanitarian 511 Pearl Street Reading, MA 01867	—	—
	Peinert, Richard, M.D. 3 Rourke Lane	1997	Selectmen
	Pienta, Denise, R.N. 5 Lansdowne Court	—	Board
	Shactman, Alan J.* 4 October Lane	1996	Selectmen
	Borg, Mary 28 Bancroft Street	1996	Selectmen
	Drozek, Barbara A.* 702 Essex Street	1998	Selectmen
HISTORICAL COMMISSION (Town, State & Nation) (3 yr. term)	Medland, Edith 1 Crescent Ave.	1997	Selectmen
	Morris, Elizabeth 359 Salem Street	1996	Selectmen
	Richard, Edith 85 Beaver Ave.	1997	Selectmen

HISTORICAL COMMISSION (cont.)	Schneider, John 562 Main Street	1998	Selectmen
	Borg, James D. 28 Bancroft Street	1996	Selectmen
HISTORICAL SOCIETY (formed 1954)	Decker, Shirley 6 Cooks Farm Lane	—	State
<u>Meeting House Reservations:</u>	Pelletier, Joseph 5 Richards Road	—	State
	Rose, E. June 6 Saunders Road	—	State
HOUSING AUTHORITY (elected 5 yr. terms) 600 Ross Drive	Gilchrist, Joan 24 Wing Road	1997	Elected
	Healy, Helen 508 Ross Drive	1999	Elected
	Johnson, Robert 30 Howard Ave.	2/2/96	State
	Leach, Gary R.* 39 Apple Hill Lane	1998	Elected
	MacDonnell, John, Exec. Dir. 600 Ross Drive	—	Committee
	Harrigan, John K. 16 Fernway	2000	Elected
INSURANCE ADVISORY COMMITTEE (3 yr. terms)	Brugman, Fred 1 Stoneway	1996	Selectmen
	Murphy, Dennis 5 Saunders Road	1998	Selectmen
	Westover, Dean W. 6 Westover Drive	1997	Selectmen
INSURANCE SAFETY COMM.	Alexander, Theodora Fire/Police Dept.	—	Selectmen
	Griffin, Jeff Public Works Dept.	—	Selectmen
	School Dept.	—	Selectmen
	Sergi, Linda Selectmen's Dept.	—	Selectmen
IPSWICH RIVER WATER DIST.	Rodgers, John B. 191 Essex Street	1996	Selectmen
L.I.F.E. Inc. (3 yr. terms)	Buchanan, Josephine A., Executive Director (Essex Village)	—	Committee
	Maney, H. Joseph 5 Wymon Way	1997	Selectmen
	Redman, John E. 8 Windsor Road	1998	Selectmen
	Ricci, Janet 2 Heritage Lane	1996	Selectmen



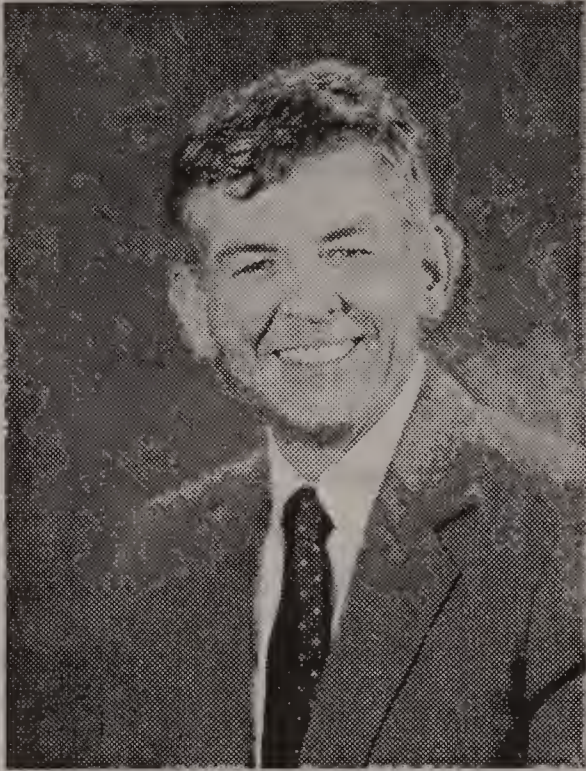
LIBRARY TRUSTEES (elected 3 yr. terms)	Bowdoin, E. Seavey*	1997	Elected
	468 Main Street		
	Haughney, Kerry Ellen	1997	Elected
	16 Longbow Circle		
	Leonard, John F.	1996	Elected
	15 Mitchell Road		
	Mary L. Chute, Director	—	Trustees
	409 Paula Lane		
	Franklin, MA		
	Rose, E. June	1998	Elected
	6 Saunders Road		
	Wiswall, William C., Dr.	1998	Elected
	15 Cortland Lane		
LOCK-UP KEEPER	Romano, Paul N.	1996	Selectmen
	172 Locksley Road		
MEMORIAL DAY PARADE COMM (3 yr. terms)	Grasso, Tony*	1998	Selectmen
	112 Ross Drive, Bldg. 1		
	Krieger, Linda	1998	Selectmen
	12 Edward Ave.		
	Restani, Neil F.	1996	Selectmen
	15 Hart Road		
MODERATOR, Town (elected annually)	Redman, John E.	1996	Elected
	8 Windsor Road		
N.S. REGIONAL VOKE SCHOOL (3 yr. term)	Faria, William G.	1/11/96	Moderator
	700 Chestnut Street		
PERSONNEL BOARD (3 yr. terms)	Finch, Julie A.	1997	Selectmen
	394 Summer Street		
	Hartwell, Leslie L.	1996	Selectmen
	76 Canterbury Road		
	Jennings, Joseph W., III*	1998	Selectmen
	25 Huckleberry Road		
	MacNulty, Kenneth	1997	Selectmen
	40 Merrow Road		
	Washington, Gregory	1996	Selectmen
	726 Summer Street		
PLANNING BOARD (5 yr. terms elected)	Dresios, Alan K.*	1996	Elected
	64 Bourque Road		
	P.O. Box 124		
	Harriss, Donald G.	1997	Elected
	603 Lowell Street		
	Johnson, Bruce	1999	Elected
	12 Village Row		
	Randele, Kathy L., Secretary	—	Committee
	55 Carter Road		
	Roberts, John A.	1998	Elected
	463 Lowell Street		
	Sullivan, Patrick J.	2000	Elected
	787 Main Street		

PLUMBING INSPECTOR	opening	—	Civil Service
ASSISTANT PLUMBING INSP.	Katz, Martin 4 Roundy Road	1996	Selectmen
ASSISTANT PLUMBING INSP.	Holmes, Edwin 5 Glen Drive	1996	Selectmen
POLICE CHIEF	Romano, Paul N. 172 Locksley Road	—	Selectmen
POLICE-SPECIAL OFFICER	Caproni, Albert 215 Haverhill Street North Reading, MA 01864	1996	Selectmen
	Cleary, Edward G. 13 Wilowbrae Drive Peabody, MA 01960	1996	Selectmen
PUBLIC WORKS DIRECTOR	Caproni, Allen B. 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
ASSIST. DIRECTOR DPW	Lilley, Leonard L., Jr. P.O. Box 143 Lynnfield, MA 01940	—	Selectmen
READING MUNICIPAL LIGHT CITIZEN ADVISORY BOARD	Thomas, John J. 9 Summer Ave.	—	Selectmen
RECREATION COMMISSION (3 yr. terms)	Boling, Fred 24 Tophet Road	1997	Selectmen
	Canty, Luann, Clerk 19 Clark Road	—	Committee
	Cohen, Barbara 86 Oakridge Terrace	1998	Selectmen
	Geary, Edward F.* 8 Huckleberry Road E.	1998	Selectmen
	Tolmei, Geoffrey 9 Saunders Road	1996	Selectmen
	Haskell, Frank 916 Main Street	1997	Selectmen
	opening	1998	Selectmen
	White, Kathleen A. 658 Main Street	1996	Selectmen
REGISTRARS, Board of (3 yr. terms)	Cashman, Carol A., Clerk 544 Salem Street	—	Selectmen
	Donegan, Colleen 49 Mansfield Road	1996	Selectmen
	Holappa, Dorsey* 9 Hart Road	1998	Selectmen
	Rodgers, Barbara 191 Essex Street	1997	Selectman
SANITARY INSPECTOR (annual)	Nugent, James 511 Pearl Street Reading, MA 01867	1996	Bd. Health



SCHOOL COMMITTEE (3 yr. term elected)	Adelson, Jack 9 Yorkshire Drive	1996	Elected
	Confalone, Janice E. 15 Candlewood Road	4/96	Selectmen/ School Comm.
	Kerber, Margaret 1 Carol Ann Road	1997	Elected
	Saporito, David* 226 Main Street	1997	Elected
SCHOOL SUPERINTENDENT	Dillon, James 25 Sylvan Circle	1998	Elected
	Palermo, Richard J., Dr. 66 Bourque Road	6/98	Committee
SEALER/WEIGHTS & MEASURES	Michaeliski, Edward J. 120 Derby Road Revere, MA 02151	—	Civil Service
SELECTMEN, Board of (elected 3 yr. terms)	Bourque, Arthur J., III 40 Chatham Way	1998	Elected
	Caron, Kathleen E. 130 Summer Street	1997	Elected
	Drislane, David W.* 19 Grey Lane	1996	Elected
STREET LIGHTING ENGINEER	Roberts, John A. 463 Lowell Street	—	Selectmen
TAX COLLECTOR	McGarrahan, Karen B. 28 Bancroft Street	1996	Selectmen
TOWN REPORT COMMITTEE	Borg, Mary 28 Bancroft Street	1996	Selectmen
	Drozek, Barbara 702 Essex Village	1996	Selectmen
	Furey, Carolyn 9 Roundy Road	1996	Selectmen
	Rose, E. June 6 Saunders Road	1996	Selectmen
	O'Sullivan, Christine 7 Greenbriar Drive North Reading, MA 01864	1996	Selectmen
TREASURER			
	<u>PRETAX PLAN ADMINISTRATOR</u> O'Sullivan, Christine	1996	Selectmen
VETERANS SERVICE AGENT	Restani, Neil F. 15 Hart Road	1996	Selectmen
WEIGHER & MEASURER OF MOTOR VEHICLES & TRAILERS	McGonnell, John A., Sgt. 162 Essex Street	1996	Selectmen
WIRE INSPECTOR	Furey, Steven W. 80 Canterbury Road	1996	Selectmen

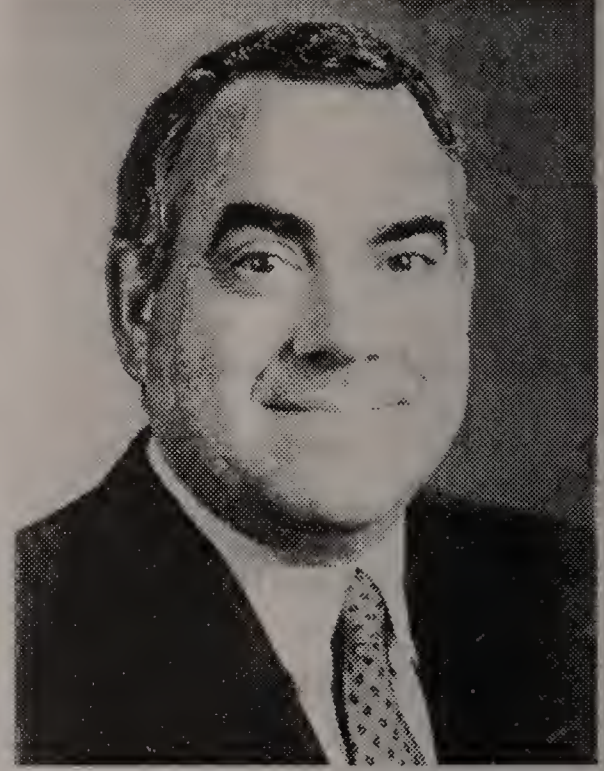




David W. Drislane



Kathleen E. Caron



Arthur J. Bourque

## BOARD OF SELECTMEN

A report of the Board of Selectmen, that covered all phases of their annual activities each year, would be repetitious and boring indeed and so this report will only highlight some of the non-routine items of a full agenda.

Curbside recycling has been talked about for some time. Everything came together this year when the recyclables and used paper markets rose and grants for recycle bins became available. Also the ability to co-mingle recycled items such as glass, plastic, and cans, made the whole process homeowner friendly. The Selectmen gave the go ahead and the program was implemented in the fall. Lower prices for pickup, better terms at the incinerator, plus a contract to sell the recycled materials results in dollar savings for the Town while we all contribute to a better environment.

Playgrounds received a shot in the arm when the Bishops Lane house lot, previously set aside for recreational purposes, was found to be marketable. A program of updating and improvement of the town playgrounds was submitted by the Recreation Committee, approved by the Selectmen, and the Finance Committee, and voted at the fall Town Meeting. The lot was sold for a very good price and playground lighting and irrigation will begin in the spring.

Financial matters take much of the Selectmen's attention and our pursuit of a prudent fiscal policy over

the years at last paid off big time. Not only did the Town achieve its goal of a one million dollar Stabilization Fund, but a stronger operating budget was possible while at the same time adequate cash reserves were maintained. In addition the Town was able to hold the line on taxes for the first time in recent memory and next year's prognosis looks every bit as bright.

The Selectmen wish to thank all employees, boards, and committees of the Town for their continuing hard work and dedication to the Town. This dedication by professionals and volunteers alike has made Lynnfield the wonderful community that it is.

One of the nicest things that happened this year started out as a problem for the Board. A dispute arose between the Board and the John Hancock as to the suitability of a sub-lease tenant at the old South School building and Hancock walked. The Town was then stuck with no lease income and a building to heat, maintain, and protect. Enter the SEEM collaborative who just happened to be looking for new quarters, and a new lease for about 80% of the building was signed. The Council on Aging was looking for a new Senior Center and the remaining space was just the ticket. The necessary remodeling was quickly accomplished by the DPW and everyone moved in. A wonderful ending to what could have been a difficult situation.

David W. Drislane, Chairman  
Kathleen E. Caron  
Arthur J. Bourque



## TOWN ADMINISTRATOR

The Town Administrator is appointed by the Board of Selectmen for a two year term and he shall have executive and administrative qualifications and education by training, experience or scholastic achievement to perform the duties of the office.

The Town Administrator shall be directly responsible to the Board of Selectmen for the performance of his duties, and shall be the principal full-time administrative officer of the town.



*Town Administrator and  
Director of Finance and Administration  
H. Joseph Maney*

He shall attend all meetings of the Board of Selectmen except when excused and shall have the right to speak, but not to vote:

He shall assemble and present to the Board of Selectmen the annual budget of the town and shall also be responsible for the development and annual revision of the capital improvements program, in accordance with the charter.

He shall keep the Board of Selectmen fully informed regarding the departmental operations, fiscal affairs, problems, and administrative actions, and to this end, shall submit reports to the Board of Selectmen.

He shall keep the Board of Selectmen fully informed on the long range needs of the town and shall provide the board with data to support suggested alternative courses of action.

He shall be responsible for the day-to-day administration of the personnel system and for purchasing for all town functions and department.

He shall perform such other duties as may be required by the charter, bylaws, vote of the town, or votes of the Board of Selectmen.

H. Joseph Maney

## PUBLIC SERVICE OFFICE



*Public Service Office staff: Diane M. Hammerbeck,  
Maureen Lanpher, Dale B. Hoban.*

One stop shopping is what the Public Service Office is. Lynnfield residents can pay their taxes, get a dog license and get a building permit in the Public Service Office.

The Public Service Office consists of the Town Clerk, Tax Collector, Zoning Office, Board of Appeals, and the Board of Health. This Office is the heart of the Town Hall. Lynnfield is the first Town in Massachusetts to have this concept.

Carol A. Cashman  
Town Clerk



## TOWN CLERK

The Town Clerk serves the Town as . . .

### Chief Election Official

Oversees polling places, election officers, and the general conduct of all elections.



*Town Clerk Carol A. Cashman*

Directs preparation of ballots, polling places, voting equipment, voting lists, administers campaign finance laws, certifies nomination papers and initiative petitions and serves on the Board of Registrars.

Supervises voter registration and absentee balloting and prepares, records and reports official election results to the Secretary of State.

Conducts the annual census, prepares the street list of residents and school list and furnishes the jury list to the Office of the Jury Commissioner.

### Recording Officer

Records and certifies all official actions of the Town, including Town Meeting legislation and appropriations, Planning and Zoning Board decisions, signs all notes for borrowing, and keeps the Town Seal.

Records State Tax Liens and Uniform Commercial Code filings.

### Registrar of Vital Statistics

Registers all vital events occurring within the Town and those events occurring elsewhere to Lynnfield residents.

Records and preserves original birth, marriage and death records providing the basis for the Commonwealth's central vital registration system.

### Public Records Office

Administers the oath of office to all elected and appointed members of the local committees and boards.

Provides access to public records in compliance with State Public Records Law and corresponding regulations.

## TOWN ACCOUNTANT

The Town Accountant is appointed by the Board of Selectmen and is responsible for the accurate recording and reporting of all financial transactions of the Town.



*Town Accountant Gail A. LePointe*



## TAX COLLECTOR



*Tax Collector Karen B. McGarahan*

The Tax Collector is an appointed position by the Board of Selectmen for a one year term. The primary duties and responsibilities of the office are:

- The collection of all monies concerning taxes as committed by the Board of Assessors.
- Preparation of certificates of municipal liens.
- Safeguarding of the Town's interest for unpaid real estate taxes by the tax taking procedure in a timely manner.
- Reconciliation of monies collected with the Town Accountant.

## BOARD OF REGISTRARS

Registration of voters, conducting the Annual Town Census, issuance of voters, lists, plus the compilation and publication of street listings are some of the more important responsibilities of the Board of Registrars. This year, 1995, was an off election year with only the Town Election in April.

The new Motor Voter Law came into effect in 1995 with the residents being able to register to vote by mail. There is now a Central Registry.

Present voter registration figures are as follows:

	Dem.	Rep.	Undeclared	Total
Precinct 1	391	492	1058	1941
Precinct 2	500	385	9461	1831
Precinct 3	382	316	902	1600
Precinct 4	374	475	1090	1939
TOTALS	1647	1668	3996	7311

Dorsey Holappa, Chairman  
Barbara Rodgers  
Colleen Donegan  
Carol A. Cashman, Town Clerk

## BOARD OF ASSESSORS

Total Amount to be Raised	\$ 18,730,055.01
Total Estimated Receipts and Revenue from other Sources	- 4,819,665.00
Net Amount to be Raised by Taxation	\$ 13,910,390.01
Real Property Valuation	931,846,454.00
Personal Property Valuation	9,316,605.00
Total Assessed Real Estate and Personal Property Valuation	\$941,163,059.00

### FISCAL 1995 TAX RATE: \$14.78

Real Estate Property Tax	\$ 13,772,690.59
Personal Property Tax	137,699.42
Total Taxes Levied on Property	\$ 13,910,390.01

### ABATEMENTS ISSUED IN FY95

FY 95 Exemptions on Real Estate	\$ 61,865.24
FY 95 Real Estate Abatements	24,925.44
FY 94 in 95 Real Estate Abatements	17,834.17
FY 95 Personal Property Abatements	1,895.31
Total	\$ 106,520.16

### LYNNFIELD WATER DISTRICT

Total Amount Raised	\$ 553,631.69
Total Estimated Receipts and Revenue from other sources	297,245.00
Net Amount to be Raised by Taxation	\$ 256,386.69
Real Property Valuation	307,726,015.00
Personal Property Valuation	\$ 4,940,685.00
Total Assessed Real Estate and Personal Property Valuation	\$312,666,700.00

### FISCAL 1995 TAX RATE: .82

Real Estate Property Tax	\$ 252,335.33
Personal Property Tax	4,051.36
Total Taxes Levied on Property	\$ 256,386.69





*Board of Assessors: Left to right, Richard D. Simmons, Gaetano J. Festa, Jr., Chair and Leo M. Flynn.*

#### **MOTOR VEHICLE EXCISE COMMITMENTS**

Levy of 1995 in 1995	\$ 1,182,791.11
Levy of 1994 in 1995	22,303.41
Levy of 1993 in 1994	1,313.23
Total	\$ 1,206,407.75

#### **MOTOR VEHICLE EXCISE ABATEMENTS**

Levy of 95 in 95	\$ 37,670.60
Levy of 94 in 95	4,755.75
Levy of 93 in 95	419.06
Levy of 92 in 95	26.25
Levy of 90 in 95	13.33
Total	\$ 42,884.99

Guy J. Festa, Jr., Chairman  
Leo M. Flynn, Member  
Richard Simmons, Jr., Member

#### **ABATEMENTS ISSUED IN FY 95**

FY 95 Real Estate Abatements	\$ 686.64
FY 94 in 95 Real Estate Abatements	571.07
FY 95 Personal Property Abatements	68.97
Total	\$ 1,326.68

#### **LYNNFIELD CENTER WATER DISTRICT**

Total Amount to be Raised	\$ 754,329.85
Total Estimated Receipts and Revenue	
From Other Sources	- 423,230.00
Net Amount to be Raised	
be Taxation	331,099.85
Real Property Valuation	608,829,150.00
Personal Property Valuation	4,318,720.00
Total Assessed Real Estate and	
Personal Property Valuation	\$613,147,870.00

#### **FISCAL 95 TAX RATE: .52**

Real Estate Property Tax	\$ 328,767.74
Personal Property Tax	2,332.11
Total Taxes Levied on Property	\$ 331,099.85

#### **ABATEMENTS ISSUED IN FY 95**

FY 95 Real Estate	\$ 443.81
FY 94 in 95	227.08
FY 95 Personal Property	36.60
FY 94 in 95	15.70
Total	\$ 723.19

## **LAW DEPARTMENT**

Over the course of the year, we have had the pleasure of working with the Selectmen, Planning Board, Conservation Commission, Assessors and others in an effort to keep legal work (and the corresponding expense) to a minimum. Thanks to Lynnfield officials' cooperation in our program of "preventive law", 1995 was a relatively quiet year for the Law Department. Town Counsel's expenditures for the first half of the Fiscal Year '96 are far below those of any year in the recent memory.

As always, we have had a most fulfilling and enjoyable year representing the Town of Lynnfield. We thank the Town employees, volunteers and citizens for making Lynnfield such a pleasure to serve.

S. Peter Gorshel, Town Counsel  
Donna B. Gorshel, Asst. Town Counsel



## POLICE DEPARTMENT



*Police and Fire Department  
Paul N. Romano, Chief*

### **CHIEF OF POLICE**

Paul N. Romano

### **CAPTAIN**

Stephen L. Garland

### **SERGEANTS**

Paul A. Madden  
Joseph A. Dunn

Vincent J. Macchia Jr.  
John A. McGonnell

### **PATROLMEN**

Hartley F. Boudreau  
Gordon F. Pepper  
David T. Donegan  
Charles Peabody  
John E. Conley  
Leonard F. Rothwell

David L. Mayerson  
Richard Lamusta  
Paul S. Tomich  
Sean Kilroy  
David J. Breen  
Neil Cavanagh

### **SPECIAL OFFICERS**

Albert J. Caproni

Edward G. Cleary

### **SECRETARY**

Theodora Alexander

### **PUBLIC SAFETY DISPATCHERS**

Carol A. Cashman  
Anne M. Topping

Maura P. O'Brien  
Diane W. Williams  
Charlotte M. Peterson

### **MATRONS**

Carol A. Cashman

Carol L. Kilroy  
Maura P. O'Brien

## **SCHOOL TRAFFIC SUPERVISORS**

Doris Gaythwaite  
Charlotte M. Peterson

Carol L. Kilroy  
Anne M. Topping  
Caren Ells

During 1995, the Lynnfield Police Department saw the activation of the Enhanced-9-1-1 system. All Police personnel and all Public Safety Dispatchers completed a specialized training course administered by the Commonwealth and were certified in use of the E-9-1-1 system. I urge all residents to make use of this excellent technology in emergency situations where Police, Fire or Emergency Medical Services are needed. If you accidentally dial 9-1-1, please do not hang up when the dispatcher answers as we are required to send a police officer if we cannot re-establish contact. Merely stay on the line and inform the dispatcher that your call was accidental. We understand that this is something new and takes getting used to. If you have any questions about this system, please do not hesitate to contact myself or Officer Margaret Cassidy, the Town's E-9-1-1 Coordinator.

In 1995, the Department received grants from the Commonwealth of Massachusetts for a variety of reasons including- \$16,000 for the DARE program, \$6,000 for Community Policing and \$6448 for the purchase of protective equipment.

The DARE program continues to be very successful. The interface between the Police Department, the School System and the children is of benefit to the entire community. In the Summer of 1995, the Department was invited by District Attorney Kevin M. Burke to participate in a two-week Dare Camp in Salem. All costs were borne by a grant secured by the District Attorney's Office, and thanks to the Board of Selectmens' willingness to support the program by agreeing to furnish the services of Dare Officer Vincent Macchia, a number of Lynnfield youths were able to enjoy this special experience.

Department employees continued to receive training in many fields to maintain certifications and stay current with the latest techniques. Training included In-Service Training, Emergency Medical Technician Re-Certification, firearms qualification, dispatch and Emergency Medical Dispatch re-certification, Elderly Protection training, Domestic Abuse Prevention and Action training, DARE training, Anti-Violence training, Breathalyzer recertification and Defibrillator Certification.

The Police Department and the Public Safety Dispatchers are the only Town agency that has people on duty twenty-four hours a day. Because of this availability, the Department provides a unique service to the



community, performing duties well beyond the scope of those duties normally expected. The Public Safety Departments hold the safety and welfare of the Town's residents as their most important concern and are constantly aware of the needs of the Community as a whole.

Obviously, the Police Department relies on the cooperation and assistance of every other Town Department to accomplish our task successfully. I wish to thank all other Town Departments and employees for rendering this assistance in a cheerful and efficient manner.

## 1995

### CHARGES FILED BY ARREST AND WARRANT

- 5 Armed Robbery
- 5 Assault and Battery
- 1 Assault and Battery on a Police Officer
- 3 Assault and Battery with a dangerous weapon
- 3 Assault with Intent to Murder
- 12 Breaking and Entering/Daytime
- 68 Capias/Warrant arrests
- 1 Child in need of services
- 4 Disorderly Conduct
- 2 Domestic Assault and Battery
- 3 Failure to stop for a Police Officer
- 3 False name to Police Officer
- 2 Fugitive from Justice
- 1 Impersonating a Police Officer
- 1 Insane Person
- 3 Larceny from a banking institution
- 2 Larceny of a motor vehicle
- 7 Larceny Over
- 1 Leaving accident scene after causing personal injury.
- 4 Leaving accident scene after causing property damage
- 11 Malicious destruction of property over \$250.00
- 1 Minor transporting alcoholic beverages
- 9 Operating a motor vehicle so as to endanger
- 17 Operating a motor vehicle without a license
- 10 Operating after revocation of license
- 10 Operating after suspension of license
- 19 Operating under the influence of alcoholic beverages
- 137 Other motor vehicle offenses
- 2 Possession of a controlled substance
- 1 Possession of a dangerous weapon
- 1 Possession of Fireworks
- 5 Receiving stolen property
- 3 Runaway
- 1 Shoplifting
- 2 Threats
- 1 Trespass
- 3 Using a motor vehicle without authority
- 7 Violation of a court order

TOTAL COMPLAINTS RECEIVED	5796
ACCIDENTS	442
AMBULANCE TRANSPORTS	296
AUTO THEFTS	21
BREAKS AND ATTEMPTS	35
BURGLAR ALARMS ANSWERED	1149
COURT APPEARANCES	363
FIRE ALARMS ANSWERED	211
PERSONS TAKEN INTO PROTECTIVE CUSTODY	39

## FIRE DEPARTMENT

### ROSTER

#### Chief of Department

\*Paul N. Romano

#### Permanent Firefighters

\*Francis J. Lennon, Deputy Chief

\*Robert P. MacKendrick, Captain

\*Steven C. Allison, Lieutenant

\*Robert J. Hendersen, Arson Investigator

Richard P. McGonnell, Mechanic

\*Kim M. DiOrio

#### Call Firefighters

#### Headquarters

\*Harold G. Hall, Captain

Kenneth H. Burnham, Lieutenant

\*Eric D. Blackman

\*John E. Conley

\*Glenn A. Davis

William R. Finos

\*Keith E. Gauvreau

\*James Johnson

Arthur W. Kilroy

\*Sean M. Kilroy

\*Stephen M. McMahon

John R. Perkins

Keith E. Robey

\*James S. Wallace

#### South Lynnfield Station

\*F. Joseph Lingel, Captain

John A. Procurot, Lieutenant

James S. Alexander

Philip C. Bartlett

Kenneth R. Carter

Kevin J. Dillon

\*Steven W. Furey

Keith A. Hammerbeck

Kevin T. Kiley





*Lynnfield Fire Department*

Alan R. Macdonald  
 Joseph M. Massone  
 Joseph A. McGonnell  
 Scott A. Procurot  
 \*I. Stanley Shechtman  
 \*Anne M. Topping  
 \*\*John H. Walsh

\*Registered Emergency Medical Technician  
 \*\*Registered Paramedic

The year 1995 saw a broad range in weather conditions that affect the Fire Department's operations. In July, August and September, a drought of major proportions caused an epidemic of wildfires in Essex County. All Fire Departments in the County were sorely pressed to muster sufficient resources to combat these blazes. We were relatively lucky locally as our fires were contained and extinguished before they reached major proportions. The summer gave way to an early winter with major snowfalls and storms arriving on what seemed to be a regular schedule. Standby crews were placed on duty in both fire stations when weather conditions warranted to ensure a rapid resource of sufficient resources to any incident.

The Department continued to regard training as a priority, requiring every member to complete mandatory core training and offering varied specialized courses

throughout the training year. Courses included topics such as: emergency apparatus operation, self-contained breathing apparatus, aerial and ladder operations, hazardous materials, ice rescue, multi-casualty incidents, communications and incident command. All Department Emergency Medical Technicians and First Responders maintained their certification, completing all required courses and topics.

The Department received and put into service a new Fire Alarm truck that will allow our fire alarm technicians to operate much more efficiently and safely.

The members of the Fire Department maintain a unique place in their interest and preservation of the Town's Heritage. The early fire departments in our small towns were an important part of the social fabric of the community. A very strong sense of community made helping your neighbor and caring about others a very important part of life in the first half of this century. By preserving many of the artifacts of this era and maintaining the members' sense of Community, we continue to hold the welfare and safety of our residents as our most important duty. What stories the Town's first motorized piece of fire apparatus, a 1914 Ford/American laFrance Model T Chemical, could tell of its long career in Lynnfield. This priceless relic of our past is still owned and maintained by members of the Department and can best be appreciated when parked next to one of today's modern pumping engines!



Due to the increasing level of interest in our annual antique apparatus muster, I wish to inform residents that the 1996 Muster will be held on Saturday, June 8, 1996 with the parade beginning at 10:00 AM.

I would like to thank all other Town Departments and employees for their cooperation and assistance throughout the year.

### 1995

The following is a report of the number of alarms responded to by the Lynnfield Fire Department during the year 1994:

#### Fires

70 Brush Fires  
44 Mutual Aid  
34 Stove Fires  
29 Vehicle Fires  
26 Smoke Investigations  
16 Electrical Fires  
15 Oil Burner Fires  
11 Burning Complaints  
10 Building Fires  
8 Outside Fires  
7 Smoke in Building  
7 Arcing Wires  
4 Chimney Fires  
4 Gas Grill Fires  
4 Inside Fires  
3 Lightning Strikes  
1 Pole Fire  
1 Appliance Fire  
1 Second Alarm

#### Emergencies

173 Medical Aids  
80 Faulty Alarms  
45 Auto Accidents  
41 Accidental  
32 Lock Outs  
24 Investigations  
23 Carbon Monoxide Det.  
20 Wires Down  
8 Broken Water Pipes  
8 Line Boxes  
8 Gas Odors  
7 Flammable Liquid Spills  
7 Water Problems  
6 False Alarms  
5 Assist Occupant  
5 Trees Down  
3 Faulty Sprinkler  
3 Bomb Scares  
2 Good Intent  
2 Lost Child  
1 Gas Leaks  
1 Service Call  
1 Ice Rescue  
1 Elevator Rescue  
1 Animal Rescue

295 Total Fires

507 Total Emergencies

#### Comparison with Other Years:

Year	Fires	Emergs.	Total
1995	295	506	802
1994	250	510	760
1993	242	563	805
1992	234	524	758
1991	247	503	750
1990	293	492	785
1989	273	532	805

### 1995

Still Alarms 591  
Box Alarms 211  
Total Alarms 802

### 1995

#### Inspections Performed

174 Home Fire  
Alarm Inspections  
92 Oil Burner Inspections  
171 Fire Prevention  
Inspections  
42 Tank Removal  
Inspections  
18 Misc.  
1 Tank Truck Inspection  
324 Total Inspections

#### Permits Issued

977 Burning Permits  
121 Fire Alarm Certificates  
54 Oil Burner Permits  
51 Dumpster Permits  
42 Tank Removal Permits  
9 Sprinkler Plans  
2 Blasting Permits  
1 Tank Truck Permits  
5 Gas Station Permits  
1262 Total Permits

## MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY

The Department of Emergency Management (formerly Civil Defense) is an important department that lies dormant until an urgent need causes its activation. The most common cause is a manmade or natural disaster, most commonly weather related.

Paul N. Romano, Director

## PUBLIC WORKS DEPARTMENT

It seems weather either starts my report or somehow dominates it, and this year is no exception. The winter of 94-95 was very quiet with only three measurable storms, 4.5" on January 11 and 12, 10+" on February 4, and 2-3" on February 27/28. All were plowable, all mixed with sleet, freezing rain and or rain. After the previous two 1 00+ inch winters this was welcome relief. We actually turned in some \$25,000.00 in unspent Snow and Ice money. The lack of precipitation carried over to the spring summer and fall with drought conditions for this period. The drought devastated our parks, cemeteries, and athletic facilities. By the time fall sports arrived everything was a dust bowl. It will take quite an effort to bring them back in the spring. In a complete reversal the current winter has started off with record snow early and often.

Park, Cemetery, School grounds and Tree departments had a busy year. Without a lot of mowing many maintenance items, including a goodly amount of tree work was accomplished. While the elms are an ongoing





*Department of Public Works  
Allen B. Caproni, Director*

ing concern, injection has slowed their demise but in their place the large older ashes are succumbing to an as of yet untreatable disease. The Lowell Street area is especially hard hit. Townscape again is right there planting replacements even before we do the take-downs. Townscape is truly a valuable asset to the town.

The schools are an on going project but every subsequent year is better than the previous. All roof leaks have been addressed, but it will be ongoing, heating systems are being maintained and up graded and energy management is working out quite well.

We finally received some Chapter 90 funds from the state allowing us to pave; Roundy, Newhall, Locksley, Friars and Lynnbrook and reconstruct Kimball, Midland and Hampton. Major work on Edwards and Coleman Avenues will take place next year.

The Pillings Pond dredging project was added to our list of things to do. Working in conjunction with Town Administrator Maney, we seem to have it at least running in a proper direction. A lot of time and effort will have to be expended to keep it moving. Time will tell but enough dogged determination will see this project through.

Again, as in the past it has been another positive year, the cooperation from Town officials, townspeople, and various organizations makes everything work as well as it does.

*Allen B. Caproni, Director*

## WIRING INSPECTOR

The Office of the Inspector of Wires continued quite active during 1995, issuing a total of 325 permits, a slight increase from the previous year, with an index total as follows:

New house	10
New town house	10
Additions, renovations, alterations	93
Service changes/alterations	55
Swimming pools	9
Alarm Systems	35
Well pumps/sewerage pumps	22
Air conditioning and heating systems	38
Temporary services, repairs, miscellaneous	36
Garage	1
Sign	1
Gasoline transfer pumps	2
Fire supression system	1
Retail renovation/alteration	9
Natural gas distribution station	1
Police department 911 system	1
South School renovation for SEEM	1
Environmental recovery system	1
	<hr/> 326

This office is quite fortunate to access resources of the many fine departments throughout the Town which help provide continuous improvement of the electrical installation within the Town.

More especially, the Fire Department through their Fire Prevention and Investigation and Inspection Programs.

The purpose of the Massachusetts Electrical Code



*Martin Katz, Gas and Plumbing Inspector and Steven Furey, Wiring Inspector.*



is the practical safeguarding of persons and property from the hazards arising from the use of electricity, which hazards often occur from faults by methods and usage which are not in conformity with standards of the current electrical code.

Any questions or concerns about electrical equipment, installations or the use of electricity, please contact your Inspector of Wires. Office hours 4:30-5:30 Tuesday, Wednesday and Friday. (617) 334-2032.

Respectfully submitted  
Steve Furey, Wire Inspector  
Diane Hammerbeck, Secretary

## PLUMBING & GAS DEPARTMENTS

The Plumbing & Gas Departments interact with the Building, Health, Fire, and Water Departments and Town Manager to insure that all work performed by contractors abide to Massachusetts State Code for the welfare of the homeowners in Lynnfield.

### 1995 TOTAL GAS PERMITS ISSUED

Permits Issued	Total Permits
New Homes	6 Permits
Heating Boilers	25 Permits
Replacement of Appliances	20 Permits
Replacement of Water Heaters	17 Permits
Furnaces	21 Permits
Commercial	6 Permits
Pool Heaters	10 Permits
Replacement of Cancelled Permits	1 Permit
	<hr/> 106 Permits

### 1995 TOTAL PLUMBING PERMITS

Permits Issued	Total Permits
New Homes	24 Permits
Replacement of Fixtures	47 Permits
Renovation of Existing Plumbing	29 Permits
New Plumbing/Additions to Home	26 Permits
Commercial	13 Permits
B.F.P. for Heating Systems	25 Permits
B.F.P. for Sprinkler Systems	5 Permits
Replacement of Cancelled Permits	2 Permits
	<hr/> 171 Permits

Respectfully submitted,  
Martin Katz  
Gas & Plumbing Inspector  
Diane Hammerbeck, Secretary

## ZONING ENFORCEMENT & INSPECTION

The Building Department issued 227 Building Permits in 1995 as follows:

Purpose	# of Permits	Estimated Cost	Permit Fees
Foundations	4	27,500.00	364.00
Dwellings	11	1,821,000.00	13,953.00
Additions/ Alterations	115	1,590,997.00	15,365.00
Commercial- New/Alter	14	464,100.00	4,013.00
Pools	9	66,100.00	745.00
Wood Stoves	1	1,000.00	25.00
Roofing	34	110,070.00	1,673.00
Siding	10	71,173.00	772.00
Accessory Building	18	87,825.00	1,082.00
Demolitions	3	9,000.00	147.00
Signs	8	12,050.00	291.00
	<hr/> 227	<hr/> 4,260,815.00	<hr/> 38,430.00
January	7	292,000.00	2,467.00
February	13	224,413.00	2,114.00
March	14	298,200.00	2,693.00
April	27	403,300.00	3,827.00
May	27	243,707.00	2,477.00
June	25	338,710.00	3,285.00
July	24	376,950.00	3,571.00
August	16	450,800.00	3,195.00
September	24	174,635.00	1,920.00
October	21	614,600.00	5,453.00
November	18	439,800.00	3,919.00
December	11	403,700.00	3,509.00
	<hr/> 227	<hr/> 4,260,815.00	<hr/> 38,430.00

Respectfully submitted,  
Diane Hammerbeck, Clerk

## PLANNING BOARD

The Planning Board is responsible for the administration of the State Subdivision Control Law in Lynnfield and for the enforcement of Rules and Regulations adopted by the Board to govern the features of any new subdivision.

During 1995 the Board approved two subdivision plans creating 15 new lots. We expect construction on



these subdivisions to begin in 1996. Currently five subdivisions are under construction.

The Board is responsible for reviewing plans proposing changes in lot lines for individual parcels and lots ensuring the changes do not constitute the creation of a subdivision. Five plans filed for "Approval Not Required Under the Subdivision Control Law" were approved.

Thirteen site plans were submitted to the Board of Appeals for special permit approval. As required by Town Bylaw, the Planning Board reviewed the plans and made recommendations to the Board of Appeals.

The Board recommended to the April Town Meeting acceptance as a public way Fall Way. Town Meeting passed the article. At the October Town Meeting, the Board supported three articles to accept as public ways Deanna Circle, Stafford Road and Partridge Lane, an article to accept as public ways fifty streets, and an article to convey a lot of land to the Town. Town Meeting passed all five articles.

The approval process and construction of a subdivision encompass the Department of Public Works, Board of Health, Conservation Commission, Water District, Fire Department, Street Lighting, Division of Zoning Enforcement and Inspection and in some cases the Board of Appeals. All these Boards contribute to the well-planned community we all enjoy!

Respectfully submitted,  
Alan K. Dresios, Chairman  
Donald G. Harriss, Vice Chairman  
Patrick J. Sullivan, Clerk  
John A. Roberts, Member  
Bruce A. Johnson, Member

## HISTORICAL COMMISSION

In 1995 Patrick Sullivan resigned from the Commission. James D. Borg was welcomed as our newest member.

One historical plaque and one historical sign have been installed at the following locations:

880 Salem Street — "Munroe — Newhall House — Circa 1800"

Walnut Street — historical sign depicting history of Gerry's Cider Mill

The Commission reprinted "Guide to Historical Lynnfield" originally published by the Lynnfield Bicentennial Commission in 1975.

As always the Historical Commission meetings are open to the public. Anyone who has an interest in the town's history or has an historical tale or information to offer is welcome.

Barbara A. Drozek, Chairperson  
Edith M. Richard, Secretary  
Edith W. Medland  
Elizabeth Morris  
John C. Schneider  
Mary L. Borg  
James D. Borg

## PERSONNEL BOARD

The Personnel Board serves in an advisory to the Board of Selectmen in all personnel related matters. These responsibilities include contract negotiations with multiple municipal unions, grievance review, classification studies and review of all salary rates and classification changes for union or non-union employee or position. The Board develops a salary and rate schedule for the Town and makes recommendations for any changes which it deems necessary to maintain a pay scale representing satisfactory and proper remuneration for work performed. The Board also works with all department heads and the Selectmen to develop appropriate Personnel Policies and Procedures for all Town employees. The Personnel Board does not have statutory jurisdiction over the School Department.

In addition, the Personnel Board meets jointly with the Board of Selectmen to review the financial effects of the recommendations of the Personnel Board.

Joseph W. Jennings, III, Chairman  
Kenneth MacNulty, Vice Chairman  
Julie Finch  
Leslie Hartwell  
Gregory Washington  
Betty Adelson, Clerk



## FINANCE COMMITTEE

The fiscal year that ended June 30, 1995 was an especially good one from the financial point of view. Our departmental budget surpluses totaled about \$270,000. Our local revenues exceeded estimates by over \$500,000. State aid exceeded estimates by more than \$207,000. These favorable results enabled the Town Meeting to increase the Stabilization Fund balance to just under the \$1,000,000 objective that the Board of Selectmen and Finance Committee have been advocating. In addition, for the first time in forty years or more, the Town Meeting was able to vote a balanced budget for Fiscal Year 1996 with essentially no increase in the average residential tax bill or in the overall tax levy. This happy result was achieved while increasing departmental appropriations by nearly 5%. Let us hope that we will again be so fortunate in Fiscal Year 1997.

The interaction of the Finance Committee with other members of town government is primarily in connection with our principal duty, the review of proposed budgets and preparation of recommendations on them to Town Meeting. In this role our members meet as small sub-committees with committee chairmen and department heads to discuss their budget proposals. The full committee then meets with each chairman or department head, and sometimes with full committees, to review their budgets. This time consuming process, necessary for the formulation of our recommendations, is possible only because of the considerable goodwill and excellent cooperation of the other committees and departments, for which we are most grateful.



*Finance Committee: Left to right, standing, Lori DeCosta, Barry Morrison Salvatore J. Gesamondo, Robert L. Ashton, Louis Bertolami and Arthur Douglas. Left to right, seated, James P. McGovern, John J. Moyihan, Donald J. Gray, Chair, Robert F. Buckley and G. Francis Rizzo.*

During 1995 John Greeley, our vice-chairman, was prevented by illness from seeking re-appointment to the committee. We miss him sorely and hope for his recovery and return. Pressure of business made it necessary for Walter Nugent to resign. The committee also welcomed new members Al Gesamondo and Jim McGovern.

Donald J. Gary, Chairman  
Robert F. Buckley, Vice-Chairman  
Robert L. Ashton  
Louis Bertolami  
Arthur E. Douglas  
Salvatore J. Gesamondo  
James J. McGovern  
Barry F. Morrison  
John J. Moynihan  
G. Francis Rizzo  
Mary A. Taschner  
Lori DeCosta, Secretary

## BUDGET COMMITTEE

The Budget Committee was established some years ago for the purpose of making an early evaluation of expected revenues and expenses and of recommending to the Selectmen and Finance Committee the general parameters of the operating budget for the coming year. Composed of a Selectman who serves as chairman, two members of the Finance Committee, an Assessor, a School Committee member, the Town Administrator, the Town Accountant, a member of the Board of Trustees of the Library, and all major Department heads i.e. Supt. of Schools, Police And Fire Chief, and Chief Librarian, the Budget Committee involves all segments of town government in the Budget process from day one.

The Committee met in October of 1995 and after examination of all projected revenues and expenses recommended to the Selectmen and Finance Committee that the Town pursue a 1997 operating budget (to be voted at the April 1996 Town Meeting) that aimed for an increase over the prior year's budget that provided for contractual wage increases plus a 3% increase in expenses. Unusual items, either deletions from or additions to last year, to be spelled out on a separate side sheet for individual consideration.



The Selectmen and Finance Committee accepted these recommendations and all departments complied.

This process over the years has resulted in level taxes, good cash reserves, and fiscal stability while promoting goodwill and understanding among all segments of Town Government.

David W. Drislane, Chairman

BOARD OF HEALTH

The Board of Health meets once a month on the third Tuesday at 5:30 P.M. in the lower level of the Town Hall. All meetings are open to the public.

The Board concerns itself with all matters of Health affecting the Town and its inhabitants. These matters include the installation and repair of septic systems as well as the licensing of restaurants, health clubs, septic system installers and pumpers of septic systems.

As you may be aware, Title V. was instituted in March of 1995. The DEP has held informal seminars to help with the understanding of the new regulations. The Board of Health does have in the office, and available for all individuals who would like to have informational pamphlets that answer questions relevant to the regulations.

The Board of Health regretfully accepted Public Health Nurse Denise R. Pienta's, R.N., resignation. Karen Campigilio, R.N., will continue as Public Health Nurse to administer several of its programs, including the procurement and distribution of vaccine, the annual clinic for Pneumococcal vaccine and the follow up of reportable communicable diseases. In the future, programs for health education will also be implemented.

This year the Board passed new Rules and Regulations affecting access of Tobacco Products to minors under the direction of Toni Klein, Program Director.

The Board of Health regrets the passing of Co-Chairman Robert St. Sauveur and former Board Member John A. Glennon.

The Board of Health also welcomed Richard Hatfield as a new member to the Board.

Communicable Diseases Reported during 1995 is as follows:

	No. of Cases
Vericella	2
Salmonella	4
Rockymountain Spotted Fever	1

632 people were immunized with influenza vaccine and 62 people were immunized with pneumococcal vaccine.

Immunization Distributed to  
Local Physician/Health Agencies:

Types	Doses
Hepatitis B	280
DT	30
DTP	660
HIB	410
MMR	320
POLIO	700
TD	120
PPD (for Mantoux testing)	200

Receipts for 1995

Septic System New and Repairs	\$18,975.00
Installers Permits	1,900.00
Haulers Permits	350.00
Perc. Test	3,510.00
Food Service Permit	2,300.00
Milk License	150.00
Mobile Food Service	100.00
Retail Food Service	480.00
Animal Permits	150.00
Carbonated Water	100.00
Health Club	350.00
Massage Permits	900.00
Pool Permits	400.00
Tanning Permits	125.00
Tobacco Permits	60.00
Total Receipts for 1995	\$29,850.00

Alan J. Shactman, Chairman  
Dr. Richard Peinert, MD  
Richard Hatfield  
Dr. Prathima Reddy, Health Officer  
Karen A. Campigilio, RN  
James J. Nugent, Jr., R.S.C.H.O.  
Dale B. Hoban, Secretary

## ANIMAL CONTROL

As 1995 has come and gone, it has proven to be an unusual one. Wildlife calls have been on the rise, with fox calls starting in April. Further through the year came the deer calls, and more and more sightings of coyotees walking through people's yards.

Jon and I had the rare opportunity to rescue a babyhawk and a baby owl, days apart. Both went to a rehabilitator until they could be released.

In between wildlife calls, we were able to tend to dog calls. The following is a list of complaints and or calls received and responded to:

Barking Dogs	56
Lost Dogs	125
Dog Bites	10
Injured Dogs	4
Dead Dogs	4
Lost Cats	31
Dead Cats	4
Cat Bites	3
Wildlife	110
Miscellaneous	202

Jon and Jean Procurot  
Animal Control Officers

## CABLE COMMISSION

The Lynnfield Cable Commission is a seven member ad-hoc advisory committee. Commission members are appointed by the Board of Selectmen and work under the Board's direction.

The Cable Commission was established to negotiate the Town's cable television renewal license. Members are committed to represent Lynnfield residents interests with regard to providing quality cable service. Currently, the committee is working towards incorporating the latest in cable technology, expanding programming channels and delivering good customer service to residents.

The Commission has been working closely with the Lynnfield School Department planning for the upgrade of equipment for the schools I-NET

system and educational television station. In the coming months, commission members will be in contact with other town committees and civic organizations to address their needs and promote the use of the Town's community access television stations.

Phil Zagarri, Chairman  
Ignatius Cataldo, Vice Chairman  
Alan Leffler, Secretary  
Richard Antalik  
Michael Carakastane  
Fred Carroll  
Suley Celimli

## VETERANS' SERVICES

During the Year 1995, this office serviced fifty-four referrals. All inquiries from veterans and dependents had the Veterans Benefits Programs explained. The Veterans Office had two cases of benefits. We now have one active case on file.

We received much cooperation from the Town Police and Fire Departments. They provided a color guard and the firing squad for the Annual Memorial Day Parade.

The Dept. of Public Works was of assistance by preparing the five cemeteries and the Common for the Memorial Day observance and providing firing squad members.

Lynnfield did observe Veterans Day, V-E Day, V-J Day, and Memorial Day.

All 385 veterans graves were decorated with an American Flag; and, a memorial wreath placed on the Common War Memorial, Jordan Park, the Willow and Forest Hill Cemeteries. I wish to thank the following for participating in our Town programs: the Town Administrator, Board of Selectmen, School Superintendent and Board members, and the DPW, Fire and Police Departments.

Respectfully submitted,  
Neil F. Restani



## MEMORIAL DAY PARADE COMMITTEE

For the fiftieth anniversary of V-J Day the Lynnfield Town Officials and other residents commemorated the end of World War 2 with a ceremony on the Common, marking the 50th Anniversary of the official Japanese surrender on September 2, 1945.

Board of Selectmen Chairman David Drislane addressed the gathering following the reading of a proclamation by Selectman Arthur Bourque.

"Today we remember with joy and pride, although tempered with sadness, the end of World War 2," Drislane said. "This was a just war. It was a response to unwarranted attacks by dictatorial gangster regimes against peaceful people. This war was long and bitterly fought and only ended when all vestiges of those tyrannies were obliterated. Then with charitable hearts we helped those defeated foes rebuild their shattered countries and economies with an eye toward lasting peace for all. We harbor no malice toward former enemies, but we make no apology for our all-out response to unprovoked, naked aggression." Drislane continued, "Indeed we take pride (as I have said) in what we accomplished. Prior to our victories in World War 2, the democracies of the world could be numbered on your fingers. Now the democratic form of government is the norm. May God have mercy on those who started this terrible conduct. He has already smiled on those who finished it." Following the ceremony, Drislane remembered the 16 million Americans who served in World War 2 as the last veterans who fought for their country without expecting anything in return.

Lynnfield's War Memorial on the Common lists 303 Lynnfield residents who served during World War 2.

V-E Day was observed with appropriate ceremonies in the Hearing Room at the Town Hall. This program commemorated the end of Word War 2 in the European Theatre of War, fifty years ago.

June Rose presided at this patriotic gathering of about twenty veterans who participated in the war in Europe. Several veterans related some of their personal experiences of the war.

I wish to thank the following for participating in our Town programs: the Town Administrator, Board of Selectmen, School Superintendent and Board Members, the DPW, Fire and Police Departments.

Respectfully submitted,  
Neil F. Restani  
Director of Veterans Services

## BOARD OF APPEALS

The Board of Appeals act under the Zoning Bylaws of requests for variances, special permits or site plan approvals. The Board currently meets in the Public Hearing Room of the Town Hall on the first Tuesday of each month to act on all cases submitted four weeks prior to the hearing date.

The Board acted on thirty-four (34) cases in 1995, disposing of them as follows:

Granted	29
Withdrawn	0
Withdrawn w/o Prejudice	2
Denied	1
Denied w/o Prejudice	0
Pending	1
Not Applicable	1

The procedural rules and all decisions of the Board are a matter of public record and are on file with the Town Clerk. Any person aggrieved by a decision of the Board is entitled to appeal to the Superior Court within (20) twenty days of the filing of the decision.

Ronald A. Wysocki, Chairman  
John B. Rodgers, Member  
John C. Smith, Member  
Anthony Rizzo, Alt. Member  
Gerald D'Avolio, Alt. Member  
Irving Kane, Alt. Member  
Diane Hammerbeck, Secretary

## L.I.F.E. INCORPORATED

Once again, LIFE, Incorporated is proud to report that our two complexes, Center Village on Main Street and Essex Village located on Essex Street, are both looked upon with admiration by the residents of these complexes, by the Town of Lynnfield for maintaining the two complexes aesthetically, and in keeping with the tradition of Lynnfield being a town held in very high esteem as a place in which to live in Massachusetts. It has a consistently growing list of eligible people looking forward to future residency in either of the two complexes.

LIFE, Incorporated has at this time, an esteemed Board of Directors, who are carefully chosen by the town's Selectmen, to be certain that both complexes will be a source of pride for all citizens of Lynnfield.



Most importantly, our aim to have all of our residents living in comfortable surroundings, in harmony and contentment. This is what LIFE strives for always.

It would be remiss not to mention that Roger Harbour of Center Village and David Mayerson of Essex Village, LIFE'S maintenance staff, take pride in their sincere efforts to keep abreast of all needed repairs and also planning ahead for annually adding to the beautification of Center and Essex Village.

Josephine A. Buchanan  
Executive Director

## LYNNFIELD HOUSING AUTHORITY

The Lynnfield Housing Authority provides housing for elderly in 64 units located at Colonial Gardens at Ross Drive and housing for the Developmentally Disabled at the facility located on Main Street leased to and operated by the Massachusetts Department of Mental Health.

The Town's housing facilities operated within the State-approved budget and remained significantly well occupied throughout the year. The Authority's reserves are all funded well in excess of minimum's recommended by the State Executive Office of Communities and Development. During the year, our longtime Executive Director, John MacDonnell, took ill and was on medical leave for much of the year. The Authority recruited Katherine Thurston, Executive Director of the Middleton Housing Authority who served as acting executive director during that time.

The Colonial Gardens Tenant Organization continues to be active. This year in addition to inviting many Lynnfield residents to its annual Christmas Party, members assisted the Lynnfield Educational Trust in a first ever phon-a-thon to help boost participation in LET's annual fund raising campaign. Volunteer callers utilized the Community Center at Colonial Gardens cellular phones were donated by Bell Atlantic/Nynex Mobile. This was a great way for some of Lynnfield's seniors to contribute time to help raise funds for the Lynnfield Educational Trust.

Gary R. Leach, Chairman  
Joan Gilchrist, Vice Chairman  
Robert Johnson, Treasurer  
Helen Healy, Secretary  
John Harrigan, Assistant Treasurer

## COUNCIL ON AGING

Change has been the by-word for the Senior Center this year. In June, we were pleased to welcome, as Director, Jane Lavender, LSW. July 1, the anticipated move to the South School Building became a reality. This was an effective and smooth transition due to the support of the Board of Selectmen, Town Administrator and outstanding cooperation of the Department of Public Works. With a huge assistance of a \$2,000 donation from the Lynnfield Rotary Club and additional monies approved by the Town we were immediately operative.

A new much needed twenty-passenger, wheelchair equipped van was received, financed by the Town, including a portion of funds raised by the Drop-in Group of the Center. At this time Al Farnsworth, our original driver opted to step aside. A new driver was hired in August and has taken over full operation of the van and its service.

Under Jane Lavender's direction, sharing a mutual interest and vision with a very active and hard working Council on Aging Board, new heights have been achieved. Programs and activities have prospered and services improved. Working primarily with the Community, intergenerational programs are being formed. The Art Council is in residence serving the Center on a weekly basis. Many speakers are recruited for timely topics on Elder Affairs, Health and Community History.

Through the efforts of the Director, Grant applications have been approved for a Home Repair Referral Program — \$1,000; "Grandparents Raising Grandchildren" workshops — \$500. Three (3) Lynnfield Arts Council Grants totalling \$650 to provide painting workshops and funding for the Writers' Group publication "Prose and Poetry" and the State Approval Formula Grant which covers the salary of the Outreach Coordinator.

Sharing the building with the Special Education Education Mutual (SEEM) Collaborative has proven an asset at both ends of the spectrum. A mutually professional relationship has ensued enhancing the lives of the children and elders. We are pleased to announce the transfer of our daily lunch program to the Lynnfield Public Schools Food Service Director, Veronica DeLeo. An increase in participation was immediate.

Long term goals, as outlined by the Director include, a brochure for the Senior Center; senior health fair; art festival; senior choral group; breakfast club; local Cable TV program and additional programs



with the Lynnfield Public Schools, such as, pen-pals; student-senior debate group, and community services.

In conclusion, working solicitously with the Town, its Departments, Fraternal Organizations, and Social Groups is a positive experience. We look forward to the twenty-first century with continued growth and being an integral partner with the Community.

Alberta McMahon, Chairman

## **LYNNFIELD CULTURAL COUNCIL**

The Lynnfield Cultural Council receives only one funding cycle per year. It was awarded \$3,623.00 the fall of 1995 to be used for fiscal year 1996 grant applications. The Council received 19 Grant and PASS applications totaling more than \$9,000.00. The Council approved at the local level eleven local cultural council projects and 2 PASS projects totalling \$3,651.25. The Council will also spend approximately \$80.00 dollars in administration expenses.

The grants which are approved at the local level have been sent to the State for final approval and we should hear on the approval in March of 1996.

Current members of the council are: Kathy Randeale, Chairperson; Ann Decker, Treasurer; Beverly Parker, Secretary; Judy Berkal, Gale Rawding and Dawn Campbell. Currently there are two open positions on the Council.

Respectfully submitted,  
Kathy Randeale, Chairperson

## **RECREATION COMMISSION**

The Recreation Commission, an appointed board, was established to develop, promote and encourage recreational opportunities to all residents of the Town of Lynnfield.

In Lynnfield, we are lucky to have many independent organizations that offer a variety of activities. In addition to acting in an advisory capacity representing the town's interest and scheduling field usage to many of these groups, the Recreation Commission still sponsors the ever popular Summer Playground program headed by Louise Ferullo, Director and the Girls Softball program, organized by Judy Barry.

The downside to having an abundance of recreational opportunities available is not having the adequate space to handle the programs. Although we seem to have a fair amount of open space, different weather conditions, seasons, etc., play havoc with scheduling tasks. Anyone involved in this area is quite aware of our limitations.

In response to this dilemma, this next fiscal year should prove to be a very busy one for the Recreation Commission as we embark on a mission to upgrade and install lights and irrigation systems to various fields in town. This project has become reality due to the positive support from the Selectmen and the Department of Public Works, who will be doing the major portion of the labor involved. It will be financed by the transfer of funds from the sale of land on Bishops Road that was put aside for recreational purposes.

The Recreation Commission would also like to take this opportunity to thank all the groups in town who have taken the initiative in helping to upgrade and beautify our open spaces. The Friends of Pioneer Park, Townscape, the newly organized Friends of Glen Meadow Park, and the various garden clubs, etc., should be commended for their active roles in getting the job done.

The Recreation Commission welcomes any comments/suggestions of ways to enhance our programs. We currently have an opening for 1 new board member. Anyone interested should submit their name to the Selectmen's office.

Edward F. Geary, Chairman  
Fred J. Boling, Jr.  
Barbara E. Cohen  
Louanne Canty, Secretary  
Frank Haskell  
Geoff Tolmei  
Kathleen A. White

## **CONSERVATION COMMISSION**

The Lynnfield Conservation Commission's (LCC) main role in the Town's government is to enforce the Commonwealth's Wetland Protection Act. The Act sets forth a public review and decision-making process of all activities in or near the following areas: any bank, any freshwater wetland, any marsh, or any swamp bordering on a creek, a river, a stream, a pond or a lake, land under any of the water bodies listed above



and land subject to flooding. Such activities are regulated in order to contribute to the following interests: protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of fisheries and protection of wildlife habitat. Any activity proposed within these areas of the Town within 100 feet requires the filing with the Lynnfield Conservation Commission.

In administering the Wetlands Protection Act in 1995, the LCC held 53 public hearings, reviewed 15 Notices of Intent and 13 Requests for Determination, approved 8 Certificates of Compliance, wrote 16 Orders of Conditions and made over 60 site visits.

The Conservation Commission continues to be involved in the dredging of Pillings Pond. The Pillings Pond Association has submitted proposed bylaws which are currently being reviewed by the Board of Selectmen. The LCC is researching environmental concerns such as construction material for docks, the use of powercraft and other water quality issues on this tributary to a water supply. The end result will be a pristine, recreational pond to be enjoyed by all residents of Lynnfield for many years to come.

Reedy Meadow has been an active area for educational purposes again this year. The schools have been using Partridge Island as a real life laboratory and have raised funds to repair its walkways and an observatory at the end of the trail. The Town is fortunate to be able to offer our children an opportunity to study science in a natural setting.

The LCC is in the process of acquiring a parcel of land approximately 1.5 acres on Bishops Lane to be retained for open space. The Commission is always interested in obtaining additional parcels of land to help protect our valuable water resources in Lynnfield. Protection of everyone's drinking water remains a top priority for the LCC.

The LCC welcomes any suggestions on conservation and environmental issues and programs. We need your continued support to retain and protect the environmental integrity of the Town of Lynnfield.

Margaret Reilly Silvern, Chairman

David A. Miles, Vice Chairman

Brian Buckley

Peter Caleshu

Mary Doyle

David Melendy

Lou Motta

John Roberts

George Scarmoutzos

## FLOOD COMMITTEE REPORT

Activities during 1995 consisted of working with the Saugus River Watershed Committee to alleviate the water problems experienced by homeowners in town.

E.R. Baud

## METROPOLITAN AREA PLANNING COUNCIL

In order to increase its ability to serve its local communities, MAPC has made an increasing effort over the past year to add new programs and technologies that will enhance our existing programs. The agency recently purchased MassTrac and MuniLaw, two services that allow MAPC to answer questions on current legislative action and local zoning and general bylaws. Additionally, the agency continues to work with the Massachusetts Municipal Association's Local Net to post information relevant to its communities. Communities that have a modem and are not yet part of the network may call MAPC in order to obtain a license that will allow them to participate in this program.

The agency's Data Center has recently compiled new community profiles for each community and has developed new 25-year population age group and household forecasts for the region. These projections will be used in planning for new infrastructure, and in the delivery of municipal services in the region. MAPC's Geographic Information Systems (GIS) department organized a municipal GIS user's group that meets to share information and help one another. The department also received a state grant to conduct workshops providing technical assistance to local communities on how to best plan for their own GIS needs.

Transportation issues continue to be a major concern for local municipalities. MAPC works with them to help get their projects ready for the Transportation Improvement Program (TIP). The agency recently hosted a public meeting to provide information on the Transportation Enhancement Program so that local governments will have a better chance to make their projects competitive. In order to improve air quality, the federal and state governments encourage new and creative approaches under what is called the Transportation Demand Management Program. MAPC works with local communities to help them formulate their applications for funding under this program. Additionally, this year the agency introduced



Commuter Check, a program that utilizes a federal subsidy to allow employers to provide their employees with a tax free transportation benefit. Employers can purchase up to \$60 a month per employee in travel vouchers which their workers can use for commuting by bus, boat, subway, train or vanpool. The goal is to reduce the number of single occupancy vehicles on the road, thus improving air quality, conserving energy and easing the overcrowding of the roadways. Any size business can participate.

Two other transportation-related programs that MAPC has worked on over the past year are the Greater Boston Clean Cities Initiative and the Regional Bicycle/Pedestrian Committee effort. The Clean Cities Initiative is a national program that assists communities and public agencies in acquiring clean fuel vehicles by assisting with the incremental cost differences between these vehicles and conventional fuel vehicles.

Through this program, communities have the opportunity to acquire electric or compressed natural gas vehicles for use in their municipal fleets. The program, through the use of Congestion Mitigation/Air Quality funding in the TIP can subsidize the additional costs associated with purchasing clean fuel vehicles. The group is also working with the private sector to help set up the necessary infrastructure to support these new vehicles. MAPC has acted as the major staff support for the Boston effort. MAPC staff has also been very instrumental in helping with numerous bicycle planning efforts in the area including helping to develop a regional bicycle/pedestrian plan. The agency has assisted the Bicycle Coalition of Massachusetts in setting up a series of public meetings as part of their contract with the state to inventory existing and potential bicycles facilities throughout the state. The staff has also worked with a number of local groups and projects including: the North Shore Bicycle Coalition, the Assabet River Rail Trail organization, the MetroWest/ SWAP bikeway and the Central Mass. Branch feasibility study.

MAPC continues to offer its pavement management program to all its communities. This year, in an effort to increase efficiency and be more compatible with the other regional planning agencies throughout the state, "C has changed the software it uses to VHB's Road Manager. For the first time, the agency hired and trained college students to carry out roadway inspections. This worked very well and the agency intends to continue the practice in the future.

The Council has continued its active legislative efforts on behalf of its cities and towns. On the state level, MAPC played an active role in passing, supporting, and/or initiating scores of planning-related efforts

including: the Metropolitan Highway System, the Open Space Bond bill, the River Protection bill, the MegaBoston bill, the Budget, the Transportation Bond bill, and the Growing Smart legislation. A successful amendment proposed by MAPC to the Metropolitan Highway System bill requires the state to disclose the results of a feasibility study on creating a dedicated funding source for the Central Artery to local municipalities for their review before the state can take any legislative action.

This past year, MAPC placed an increasing emphasis on federal legislative priorities. MAPC met individually with six members of the Massachusetts delegation to discuss important federal legislative initiatives affecting local and regional efforts, including the Reauthorization of the Economic Development Act (EDA), the Safe Drinking and Clean Water Acts, Housing and Urban Development (HUD) reform, and the reorganization of the Department of Transportation among the issues.

The agency continues to review and comment on Environmental Impact Reports (EIRs) that are seen as having regional impacts. Staff handles hundreds of calls a year asking for information on a wide range of subjects. They also worked with a variety of local planning groups and sponsor or co-sponsor several dozen public meetings a year.

The North Suburban Planning Council is composed of the following communities: Bedford, Burlington, Lexington, Lynnfield, North Reading, Reading, Stoneham, Wilmington, Winchester and Woburn. The Council normally meets the second Wednesday morning of the month.

This past year, the subregion worked to follow-up on the North Suburban Water Supply Protection Plan that was developed for them by MAPC staff. They also initiated a series of evening meetings to facilitate the participation of local selectmen. Additionally, they review all the transportation proposals and projects for the region including the Regional Transportation Center at the Industry-Plex site.

Recently, the group began a research project on assisted living facilities. This study will be completed in 1996.

MAPC staff attends the Route 1/114 Corridor Planning Study Citizens Advisory Committee. This group was formed to develop solutions to traffic problems along Route 1/114 and Route I in the area bordered by Route 129 on the South I-95 on the north and Route 128 on the east.



## LYNNFIELD PUBLIC LIBRARY

The calendar year of 1995 was a time of much personnel transition for the Lynnfield Public Library. Some of the library's strong advocates and moving forces moved on to new enterprises. Some of the library's past supporters and staff are still actively involved, but on new and expanded levels. And new participants were warmly welcomed and incorporated into the organization.

Trustee, Elinor Wright left the Board at the end of her term and was replaced by new Trustee, Dr. William Wiswall.

Staff Librarian, Avis Evans, retired in March after 21 years of dedicated service to the town of Lynnfield.

Senior Library Technician, Charlotte Harrington, relocated out of state with her family in March.

Assistant Director/Head of Information Services, Jeffrey Klapes, left in January and is now Head of Reference at the Lucius Beebe Library in Wakefield.

Carol Mahoney, Library Director in Lynnfield for the past seven years left in February for a similar position and new challenges in Lexington. Carol was very instrumental in the growth and development of library service in Lynnfield. She was an active force in the building program completed in 1991, deeply involved in the NOBLE network, and extremely committed to the community of Lynnfield, the Lynnfield Library and its users. She will be greatly missed by the Board of Trustees, her fellow workers, and patrons alike.

All of these positions were left vacant while the Trustees and their fellow Search Committee members went about the process of filling the position of Library Director. Much to the credit of the remaining staff, and with the help of several temporary library workers acquired through the NOBLE network, the Lynnfield Library continued to provide a high level of service to its patrons. Hours of public access were decreased by only four hours per week in spite of the loss of ninety-one hours of permanent administration and staff time. Public service is always the primary function of the public library. As a result many other aspects of library operation were allowed less time and energy during these four months. The cooperative effort made by the staff during this time and the subsequent months as everyone concentrated on catching up is indeed to be commended.

Lori Stalteri, Head of Children and Young Adult

services since May of 1994, not only became "Acting



*Board of Library Trustees: Left to right, Kerry Ellen Haughney, E. Seavey Bowdoin, Chair, Ernestine J. Rose. Standing, left to right, Dr. William C. Wiswall, John F. Leonard.*

Library Director", but also took over the responsibilities of Head of Information Services. It should be noted that Lori also continued to provide service in the Children's department and with the assistance of Staff Librarian, Marjorie Potter, planned a wonderful and extensive summer reading program for the children of Lynnfield.

June Hutchinson, Head of Technical Services and Beverly Levy, Supervisor of Circulation, worked along with Lori and all the other staff members to insure that the information needs of the patrons were indeed met.

Mid May brought the hiring of Mary Chute as Library Director. Mary had worked in multiple capacities over the past eleven years at the Franklin Public Library. She had been Library Director since 1990, and prior to that had worked as Assistant Director/Head of References, as Children's Librarian, and as Head of Technical Services. Other town department heads, Library Trustees, staff, Friends, volunteers, and patrons of the Lynnfield Library all moved quickly to make Mary feel very welcome and very much at home here.

Mary's first official move was to fill the Assistant Director/Head of Information vacancy by appointing Lori Stalteri to this position. Lori's recent responsibilities and experience made her without a doubt the strongest candidate. We were indeed fortunate to be able to incorporate her in this new role.

The next appointment was that of Jennifer MacKenzie to Staff Librarian. This promotion for



Jennifer, like Lori's appointment created yet another staff vacancy.

Leslie Todd, who was concurrently a part time staff member in Beverly and had been working in Lynnfield as one of the temporary reference librarians since February, applied and was selected as Head of Children's and Young Adult Services. Leslie's background includes experience as both Children's Librarian and Library Director.

Two newcomers were added to the staff. Kevin McGrath was hired as a part time reference librarian and Patricia Hoover took over a full time position at the circulation desk. Patricia, Kevin and Leslie all had experience in NOBLE network libraries. The Lynnfield Library benefitted by finding such compatible and capable additions to the staff. By the first week in July all public access hours were restored and by the end of July all positions were filled.

### **INFORMATION DEPARTMENT**

As always the Reference and Information Department was one of the busiest areas of the library. The number of reference questions and interlibrary load requests continue to rise on an annual basis. In addition the number of CD-ROM products available, databases accessible through NOBLE, and increased access to the Internet increase the areas of expertise required of the staff.

Lori Stalteri held a number of training sessions for patrons in the use of the public catalog as well as the information staff providing ongoing, one on one, assistance for patrons in pursuing their information requests, using the public access catalog, the new periodical database, the NOBLE gropher on the Internet and CD-ROM products such as Phone-disc and Street Atlas USA.

### **CHILDREN AND YOUNG ADULT SERVICES**

In spite of the added responsibilities taken on by the Head of Children's Service during the first half of the year, and the arrival of a new Children's Librarian half way through the summer, the children's department continued to be an active and entertaining place to visit. Regular staff members were well assisted by former library page, Jennifer Pedone who spent hours decorating and helping parents, children and staff.

This year's Summer reading program involved a "Rain Forest" theme and the Children's room was appropriately decorated as a veritable jungle. There

were pajama storytimes held on Thursday evenings. Tickets were available for local area attractions. Once again T-shirts were silk screened. And each week provided a professional performer for added entertainment.

With the fall Leslie Todd and Majorie Potter embarked on the seasonal toddler and preschool storytimes with an addition this year of a Books and Babies program.

Older youngsters were invited to participate in a ghost story writing contest for Halloween and we were treated to numerous "frightful" entries.

### **BUILDING MAINTENANCE**

Our thanks to the Department of Public Works, who maintains the physical plant and is responsible for the care of the grounds. Members of the DPW also cooperated very generously to help the staff and Friends with the organization and prompt clean up of the Friends' annual booksale.

We continue to move ahead with the five year program to install a sprinkler system in the building.

### **FRIENDS OF THE LIBRARY**

The Friends of the Library continue to support a number of enhancements to library service in Lynnfield. They continue to cover the operating costs of the copy machine and sponsor the video rental program. In 1995 they added 215 videos to the adult and children's collections. Both of these endeavors combined with their annual booksale raise the monies which the Friends organization then spends on additional materials, equipment, museum passes and programs. Not only did they sponsor several talks by John Durkin and a trip to the Museum of Fine Arts, Boston, but also an extensive series of children's performers to supplement the Summer reading program. Once again with the support of the Lynnfield Cultural Council, Fleet Bank and the Lynnfield Rotary Club, the Friends continued their sponsorship of the Summer Concerts on the Common.

### **VOLUNTEERS**

The Lynnfield Library volunteers under the able direction of Helen Ogilvie continue to make a generous and essential contribution to the productivity of the library. The over 1,500 hours they donate on an annual basis in order to help keep library materials accessible to the patrons are essential and most gratefully received.



## STATISTICS

	1994	1995
Circulation of library materials	133,191	137,561
Library materials added to collection	2,038	2,872
Items in collection	65,895	66,699
Library materials budget	52,796	52,796

### Library Trustees

E. Seavey Bowdoin, Chairman  
 Kerry Haughney  
 John F. Leonard  
 Ernestine J. Rose  
 William Wiswall

### Library Staff

Mary L. Chute, Library Director  
 Lori Stalteri, Assistant Director/Head of Information  
 June P. Hutchinson, Head of Technical Services  
 Beverly Levy, Supervisor of Circulation  
 Leslie Todd, Head of Children and Young Adult Services  
 Michael Colford, Senior Library Technician  
 Patricia Hoover, Senior Library Technician  
 Jennifer MacKenzie, Staff Librarian - Technical Services  
 Kevin McGrath, Staff Librarian - Information  
 Marjorie L. Potter, Staff Librarian - Children's  
 Therese A. Smith, Library Technician  
 Joan W. Weaver, Senior Library Technician  
 John Burns, Page  
 Jennifer Pedone, Page

## SCHOOL COMMITTEE

When Dr. Palermo assumed his duties as Superintendent of Schools in December 1994, he came into a system in which there were two interim Principals and no Business Manager. It did not take him long to promote Mr. Douglas Russell to Principal of the Middle School, to hire Ms. JoAnne Kwarta to the position of Principal of the Huckleberry Hill School and to hire Mr. Gerry Raines as Director of Finance. He has since hired Ms. Margery Daniels as Director of Special Services to round out a strong and talented Administrative Team.

The thoroughness and efficiency with which Dr. Palermo built his Administrative Team has been applied to a series of issues throughout 1995. Other hallmarks



*School Committee: Left to right, standing, Jack J. Adelson, Janice E. Confalone, Margaret Kerber, James Dillon. Left to right, seated, David Saporito and Supt. Dr. Richard J. Palermo.*

of our Superintendent's management style are responsiveness to parents and staff and collaboration with town officials. Dr. Palermo has eagerly joined forces with the School committee in our efforts to work with the Board of Selectmen and Finance Committee to better understand each other's issues. It is this spirit of collaboration and the support of the residents of Lynnfield which resulted in a budget increase of over 7%, or \$562,000, for FY96. This increase allowed us to meet significant Special Education needs plus add 2.85 teachers and a Guidance counselor to the High School staff.

The Committee began the budget cycle in November with the hope of maintaining the momentum that has begun to build within the School Department. We believe this can be achieved with the assistance of new members Jim Dillon and Janice Confalone. Openings were created on the School Committee when six year veteran Margaret Waugh, who served as Chairman from 1994-1995, decided not to run for re-election and one year appointee Helena Meyer also chose not to run for office. Mr. Dillon was elected in April and Ms. Confalone was subsequently appointed to the Committee.

1995 was a successful year for the Lynnfield School System. A new Superintendent took control and solidified the Administrative Team, the school budget was increased significantly, SAT scores rose dramatically and our graduating seniors were accepted to a number of the best colleges and universities in the



country. True success can only be attained if sustained over time. This is our challenge and will only be possible through continued collaboration among all constituencies - school administrators, parents, teachers, students, town officials and residents - working together to educate our children.

David Saporito, Chairman  
Jack Adelson, Vice Chairman  
Janice Confalone  
James Dillon  
Meg Kerber

## **SUPERINTENDENT'S REPORT**

1995 school year was very exciting and challenging to me as Superintendent of Schools. My family and I moved to town in February, 1995 and immediately felt welcome. During my first year as Superintendent I have worked closely with School Committee members, town officials and community members and I am very pleased to report that everyone has one goal in mind - to make the Lynnfield Public Schools a model of excellence in education. During the past year, we have sought to aggressively improve our educational system by maintaining what we do well and identifying areas of weakness. By working collaboratively with town boards and other supportive groups in town we have been able to support our initiatives in a fiscally responsible manner.

The FY 96 budget process was characterized by open and honest communication at all levels. For the first time in recent memory staff members, citizens, town officials and others had many opportunities to express their views regarding budget priorities. This approach proved very fruitful to the schools, resulting in a budget increase of 7.15% for FY 96.

The key to any successful organization is the people behind the steering wheel. I have had the wonderful opportunity to bring in five top administrators to round out my administrative team. Margery Daniels, Director of Special Services, came to us from the Georgetown Public Schools. Gerald Raines, Director of Finance, came from Dedham and JoAnne Kwarta, Principal of the Huckleberry Hill School, previously taught in the Newton Public Schools. Douglas Russell, long time Lynnfield staff member, was my choice for Principal of the Middle School and Richard Hodges, Assistant Principal of the Middle School, came to us after several years in the Hamilton-Wenham School System.

A major area of focus in 1995 was curriculum and assessment. Following the state Curriculum

Frameworks, initiatives have been implemented in the areas of mathematics, social studies and technology. Curriculum Committees and Study Groups are constantly reviewing curriculum and instruction. The standardized testing program uses the Educational Records Bureau(ERB) tests in grades 5 and 8 and the state Curriculum Assessment Test in grades 4, 8 and 10. We were very pleased to report that SAT scores for the class of 1995 averaged a combined 991, representing a 79 point increase from 1994.

Critical to improving instruction is staff training. Lynnfield is fortunate to have an outstanding staff development program. Through workshops, seminars, and attendance at professional conferences, teachers become acquainted with the latest developments in curriculum research as well as successful instructional strategies. In addition, this past summer staff members had the opportunity to attend two Lynnfield School Department summer institutes, one focusing on technology and the other on inquiry based learning.

In closing, 1995 has been a year of establishing momentum characterized by a feeling of trust and credibility throughout the entire community. I look forward to the future with optimism that we can provide the best possible education for the youngsters of Lynnfield.

## **LYNNFIELD HIGH SCHOOL**

Kristine Benson, Principal

1995 was an excellent year for Lynnfield High School. We are growing again. We have had a number of students return from private schools to get their education at Lynnfield High. The students who have elected to return are a welcome addition. In addition, the classes we receive from the Middle School are larger. We also note an increase in the number of new students moving into the community.

During this year we replaced our outdated computer system with a new system. We are now using MAC SCHOOL for our scheduling, attendance, grade reporting, and discipline records. Unlike our old system which was a "stand alone" computer, we are now networked so that terminals are located in the Principal's and the Assistant Principal's offices, in the three guidance counselors' offices and in the main office computer room. This makes it possible for several people to be working on the system at the same time. The net effect of this new system is that students are serviced in a much more expedient manner and we are able to provide information for faculty and staff that they have not been able to have in the past.



We are indebted to the community for supplying us with this outstanding program and equipment. Jim Kearns, our Technology Department Head also deserves a great deal of thanks as he spent a significant part of his summer assisting us in getting the system up and running and our schedule completed.

Over the next couple of years LHS will be working to implement the mandates of the new EDUCATION REFORM LAW. Along those lines we will also be looking at alternative methods of scheduling the school. We are enthusiastic about the future and anticipate putting a lot of effort into making Lynnfield High School an even better school than it already is.

In closing we want to extend our appreciation to the Lynnfield Selectmen, The Finance Committee, The School Committee, and the many town departments that assist and support us throughout the year.

## **LYNNFIELD MIDDLE SCHOOL**

Mr. Douglas A. Russell, Principal

January of 1995 saw Lynnfield Middle School in a state of transition with an interim principal, an interim assistant principal, and a school secretary with more than 20 years service who had announced her plans to retire at the end of February. By mid-March our school clerk had been appointed school secretary and a new school clerk had been hired. Throughout this transitional period, our teachers and students continued their travels "On the Road to Success", keeping in mind our collective focus: what we do here every day is important, every student can learn and behave appropriately, and teachers and parents will never give up on helping students to become more successful, nor will they allow students to give up on themselves. In addition to these changes in our main office, we welcomed several new staff members in 1995. For the 1994-95 school year, a new health teacher, a new grade 5 special needs teacher, multi-subject teachers at grade 7 and 8, and an additional classroom teacher at grade 6. By the mid-Spring, the Superintendent of Schools had officially appointed a new principal. In September of 1995, we hired a special needs teacher for grade 5, several new instructional aides, a part-time health teacher (shared with the Huckleberry Hill and Summer Street Schools), a computer teacher and a music teacher/band director (due to staff resignations), and an additional multi subject teacher for the 7th grade level. We also hired a new assistant principal after a very lengthy and thorough search process which lasted well into the summer.

Teaming continues to be the hallmark of the middle school, with each team of students and teachers having a defined space within our building facilitating easy transitions between classes, and promoting interdisciplinary teaching as well as stronger learning and social development. Our teams continue to be named after the American space program: The Enterprise/5 team; The Challenger/6, Discovery/6, and Voyager/ 6 teams; The Columbia/7 team; the Viking/8 team; and the Explorer team, which includes our school-wide exploratory subjects, physical education and health.

Again this year we participated in the Search for Talented Youth sponsored by The Johns Hopkins University. Twenty-five seventh grade students qualified to participate. They did so by achieving a score at the 97th percentile or above on their most recent standardized testing. They were invited to take the Scholastic Aptitude Test, usually taken by high school juniors and seniors, as the next step in the process. Student achievement at all grade levels continues to be recognized through our quarterly Honor Roll and/or through a variety of team award and assembly programs.

All middle school students continue to have the opportunity to take part in a variety of extra curricular activities which include: math team, which competes with other middle schools; student council; peer leaders; jazz band; the Action Committee, an environmentally focused group; concert choir; school play (Peter Pan was presented in the Spring to rave reviews); school store; evening roller skating parties; dances; and recreation afternoons, not to mention a wide variety of Artworks and intramural sports programs offered through the Lynnfield Community Schools. The Community Schools also began a successful program called the Middle School Club which provides a place to go and supervised activities for our students after school hours. Again this year, in an effort to make the world a little better place for everyone, middle school students, parents, and staff collected and donated food to the Haven from Hunger just before Thanksgiving, and purchased, packed, and delivered over 200 gift wrapped holiday packages to the families serviced by Bridge House, a part of the Lynn Shelter Association.

Our School Council, formed under the Education Reform Act of 1993, completed the formulation of our first school improvement plan and presented it to the School Committee in March. Throughout the year we continued to implement the recommendations included in this plan with an eye toward the formulation of next year's plan. The Council has reviewed the proposed FY-97 middle school budget, and will continue to help refine it as the town-wide budget process continues. A new parent representative and teacher representative



were elected in September to replace two retiring members. Also our community representative agreed to serve for an additional year and was re-appointed.

The Lynnfield Middle School PTO continues to support students and staff through its fundraising and enrichment activities. The PTO's annual magazine drive which netted record profits both this year and last, allows it to sponsor more activities, cultural programs, and field trips for students. It also enabled the PTO to provide funds to complete the installation of ceiling fans in each classroom and instructional area, as well as to fund the purchase and installation of map rails and bulletin boards which allow teachers to hang student work in each of our corridors and public areas. The PTO also graciously volunteered to fund a portion of the purchase of an Agenda Book for each middle school student in FY-96 and plans to fund the entire purchase in FY-97.

Each new year gives us the exciting opportunity to continue to provide the best experiences to enhance the intellectual, social, physical, and emotional growth of our students. I consider it a privilege to work each year with such dedicated professionals, enthusiastic students, and caring and committed parents.

## **SUMMER STREET SCHOOL**

Ms. Janis T. Rennie, Principal

With the beginning of the new calendar year, the 1994-95 School Council worked in earnest to formulate a School Improvement Plan in response to needs identified via the survey of parents and staff conducted during the spring of 1994 and studied during the fall. On February 8, the School Council held a forum to validate the three goals we had identified for the school. Those goals were: to improve school-home communication, improve the library/media/technology program, and to improve curriculum. The goals were validated, the Council developed action plans to guide our work toward these goals, and the School Improvement Plan was presented to the School Committee in March.

Work toward our goals began immediately as a Library/Media/Technology Committee began to meet and identified three areas to address. The committee would work to address immediate needs due to understaffing of the media center; the committee would research standards and visit other media centers to increase our collective knowledge so that we can create a vision for our media center; the committee would create a plan for renovations to the physical space. The committee met throughout the spring, during the summer and continues to meet. In a related effort, the PTO

brought back a fund-raiser from the past — the auction, and decided that all funds raised by the auction, held in March, would be set aside for the renovations of the media center.

In March, the school community celebrated Women's History Month with Historical Perspectives performances depicting Helen Keller and Marie Curie. During the week of April 24, many families participated in TV Turn-off Week. Summer Street School's participation in this nationwide event was coordinated by Rita Havener and Ellen Crawford. Another big day was June 2. On this day Bob Whalen was Principal for the Day (an honor he outbid others for at the PTO auction). As the school year drew to a close, the staff and students found ways to honor Barbara Evans (a second grade teacher) and Ron Nutter (the guidance counselor) as they retired after many years of service to the youth of the town.

The summer was a busy time for the staff of Summer Street School. Early in the summer, members of our school council met with members from the Huckleberry Hill School Council, and Acting Principal Bob Simmons and new principal JoAnne Kwarta, to make revisions to the Parent/Student Elementary Handbook. A number of teachers attended one or more technology workshops during the last two weeks of June. (These workshops were co-funded by school department professional development funds and the Lynnfield Educational Trust (LET). First and second grade teachers and the principal attended the Everyday Math User's Conference on a Saturday and Sunday at the end of July. Our attendance at this conference was completely funded by the LET to support the implementation of this new math program in the fall.

In August, Lorie Kelly (teacher), Sue Murphy (parent), and Janis Rennie (principal) joined Jackie Jamison and Jo Anne Kwarta from Huckleberry Hill and attended the Project BEST Collaborative Leadership Conference presented by the Math, Science and Technology Center at Lesley College. The first Lynnfield Public Schools Summer Institute was held for three days at the end of August and a number of Summer Street School teachers participated in three days of inquiry learning and teaching.

A number of teachers and parents served their school during the summer by participating on committees to interview candidates for the open guidance counselor position and special education positions opened when Judi Lucia transferred to a second grade in the regular program and Scott Brennan moved to a special education position at the high school. New members of the school community the first day of school were Jennifer DiVincenzo (guidance counselor),



Colleen Dolan and Kerri O'Donoghue (special education teachers), Annejeanne deMoraes (kindergarten aide), and Kate McLaughlin and Becky Canter (special education aides). We were also pleased to welcome Margery Daniels to Lynnfield in her role as Director of Special Services.

The school secretary and office aide started the year with a fierce determination to master MAC School the new student records and attendance software program. The school office had been painted and a rug had been installed during the summer. The PTO purchased a wood bench to add to the new decor.

Discussion had started in the spring, but as soon as school started, we finalized plans for a revamped Open House. The new schedule enabled teachers to talk with all of the parents of children in their classes at one time. This presented an opportunity for teachers to talk much more specifically about curriculum and classroom expectations. The schedule also provided parents opportunities to hear presentations by the art, music, physical education, health (grant funded) and media center specialists. The new schedule (with small adjustments) will be used again next year as teachers and parents felt the revamped Open House better met their needs.

The school benefits from the continued support of the parents of its students through a strong PTO which among functions raises funds for school and classroom projects and a large corps of volunteers who help out in classrooms and the media center.

On October 27, the teaching staff participated in the Lynnfield Public School's first full day of professional development (a calendar change from the release days in previous years). First and second grade teachers focused on Everyday Math, working with a practitioner/consultant from the Winchester Public Schools. Kindergarten teachers worked with Grayce Kushmerek to learn to use the computer software program EasyBook. Third grade teachers worked on their new social studies program and an introduction to Everyday Math. Fourth grade teachers worked to refine their practices of portfolio assessment and developed ways to incorporate their new writing handbook into Writers' Workshops.

The PTO Enrichment Committee submitted two proposals to the Lynnfield Cultural Committee seeking matching funding for two programs for the school. One will kick-off TV Turn-off Week in April-Math Masters, and one will be a culminating activity at the end of the school year-Brian Gilly and Songs of America. Right before the end of the year, we were notified that our proposals would be funded.

We have continued our community service involvement with the Lynn Shelter Association and Bridge House. Nancy McNeill coordinates the Birthday Club for youngsters at Bridge House through which individual families or youth organizations purchase the cake and supplies for a youngster's birthday. We collected paper products and fourth graders made candy houses for the Lynn Shelter's holiday meals.

We continue to explore ways to build and sustain a spirit of community in our school. Every other Tuesday we have a 20 minute school meeting. Mrs. Rennie runs the meetings, but teachers and students are beginning to contribute more and more frequently.

As the year draws to a close, we are getting ready to celebrate the career of Ron Nutter at his retirement party in January and to begin planning events for Summer Street School's 40th year (to begin in September 1996).

## **HUCKLEBERRY HILL SCHOOL**

Jo Anne Kwarta, Principal

From January, 1995, through June, 1995, Huckleberry Hill School flourished under the leadership of Interim Principal, Robert Simmons. During this time, the School Improvement Plan's three major goals were put into the planning and implementation stages. The three major goal areas of the Huckleberry Hill School Improvement Plan are: Media Center Improvement, Conflict Resolution and Home/School Communication.

The Spring was spent in the actual planning of the physical renovation of the present Media Center. The PTO provided impetus and funding for the new, improved lighting of the Media Center, transforming the large room, dramatically, to a more visually appealing and user-friendly space. A staff committee was formed to help determine the ultimate vision, in coordination with the School Council.

Architectural drawings were made by Eric Styren, a Third Grade teacher, to help the school community envision the possibilities of new carpeting, child-centered bookcases and new tables and chairs. The overall feeling was of modular units which would increase the flexibility of use of the Media Center by students as individuals, cooperative learning groups, and whole class. Ideas focused on possible uses for reading, research, writing, listening, computing, and multi-class activities such as learning buddies.



In a vision statement, the Media Center was seen as a centralized "hub" for library, media and technology thereby making media and technology more accessible for classroom integration. A long term goal is to provide full time staffing for the Media Center. Parent volunteers assist in clerical tasks on a scheduled basis. By June, 1995, all of the planning, fund-raising and purchasing had occurred to complete the physical renovation during the summer.

Summer, 1995, was a unique coordination by Bob Simmons with the Media Center Specialist, Sue Tsiatis, and an army of parent volunteers, to weed and store the current collection. Furniture arrived in late August and was assembled by teacher and parent volunteers working many hot evenings to accomplish the task of assembling all of the units and placing them in the planned locations. Mrs. Tsiatis worked with parents to replace the vast print and media materials on the new shelves. Technology hardware and media equipment were set up in centers. Coordination with the DPW staff, under the leadership of Jeff Griffin, was part of this process to see the new Media Center open its doors in September, 1995. A ribbon-cutting ceremony was held with the students and a walk-through of all classes to celebrate the first stage of renovation!

A second goal of providing Huckleberry Hill students with constructive strategies for coping with conflict was put into motion through a Lynnfield Educational Trust Grant written by Bob Simmons and Kathy Kenney, the Guidance Counselor. Training for faculty and staff was scheduled as well as provision for materials to use with students directly in their classrooms. PTO Enrichment Coordinator, Heidi Tourkistas, enlisted the services of a well-known storyteller, Tom McCabe, to coordinate the staff and parent training by Dell Salza, providing a connection for students to read and write about conflict resolution.

Staff participated in Conflict Resolution Training on their Fall Professional Development Day in October. Dell Salza, our trainer, provided initial vocabulary, concepts and strategies. This information was also presented to the elementary school community at an evening Parent Training session in early December. Cablevision taped the program for scheduled viewing and also provided a video tape for our school's Professional Library.

Students are receiving introductory and on-going lessons about Conflict Resolution in their classrooms from Kathy Kenney, our Guidance Counselor. Students are being taught actual strategies to use in situations of conflict--proper vocabulary and steps toward a win-win solution for all parties involved. Our school theme is

that of "Respect" which has been highlighted this Fall, 1995, at All-School Assemblies and brought into the classrooms as poetry and storytelling activities. A group of students wrote and performed an original "Respect" cheer for a portion of an assembly.

A third goal of the school improvement plan is to provide more effective home-school communication. During June, July and August, members of our school council met with members from the Summer Street council with Janis Rennie, Principal of SSS, Bob Simmons, Interim Principal of HHS and Jo Anne Kwarta, newly-appointed Principal of HHS to make revisions to the Parent/Student Handbook for 1995-1996.

Expansion of the Huckleberry Highlights included information on curriculum and learning as well as the addition of student pages and an expanded monthly calendar. The efforts of Ann LaMonica, a fourth grade parent and Linda LaGreca, our school secretary are very much appreciated in this work toward an improved Huckleberry Highlights newsletter. More work is expected in this area to communicate State Curriculum Frameworks and the Common Core of Learning to parents.

Plans are under way for the revision of Report Cards for Grades 1-8 beginning with a committee planned for early 1996. The Kindergarten Report Card has undergone a three-year revision process and was printed for communication to parents. Ideas for improvement of our Open House and Parent Conferences are already being discussed and surveyed.

Staff changes have included a grade change by Ms. Vicki Frontiero from Grade Four to Grade Three. Mrs. Susan Widmer was hired as a Special Education Aide to assist students in an Inclusion Model along with our Learning Resource Teachers, Dr. Anne Eschbach and Mrs. Susan Redman. Mrs. Joan Walsh was hired as a Special Education Aide within a First Grade Classroom, along with the re-hiring of Mrs. Maryann Mazzola, a Special Education Aide for First Grade, also.

Mrs. Kristen Sperling was hired as our Health Education Instructor on a bi-weekly basis and is shared with Summer Street School and the Middle School, Grade Five. Mrs. Gerri Spector-Brady joined our staff as an Occupational Therapist, working with Mrs. Ruth DeLisio.

The Huckleberry Hill Principal Search Committee representing the school committee, staff, parents and administration narrowed their decision in the Spring of 1995, to three candidates and Ms. Jo Anne Kwarta emerged as the Finalist. Ms. Kwarta voluntarily began duties during the Summer months and worked with



Bob Simmons to make a smooth transition for the school community in September, 1995. Mrs. Janis Rennie, Principal of the Summer Street School, served as a strong mentor throughout the Summer and beginning Fall months for Ms. Kwarta. It is the hope of both Principals to work collaboratively and not competitively to move the two elementary schools forward toward increased excellence.

## **NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT**

Following is the Annual Report for the North Shore Regional Vocational School District. The report was written mainly by the administrators of the District and North Shore Technical High School, as it should be. The only comments that I am adding and all need to be aware of is that you have a first class facility and staff, but there is much left to be done to finish what has been started. All need to be aware that there is a dollar cost, yet to be totaled, to complete the building and grounds and provide the quality, vocational-technical education program each student residing in the different communities is entitled to. A Master Plan and the most cost-effective way to implement and accomplish this Master Plan is being put together and will be brought forward to all cities and towns for review.

### **Administration**

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee and oversee the daily operation of the school.

### **Enrollment**

Enrollment as of October 1 was 488, continuing a generally upward trend in the popularity of this school in particular and vocational education in general. While we reported more students during the 1994-95 school year, the total this year reflects an increase in the population served at our Middleton campus. Apparently, a number of students enrolled at Beverly High School during the 1994-95 school year transferred here after we assumed control of the programs. Coupled with graduation, this resulted in a larger number of students attending classes in Middleton and a smaller number at the leased facility in Beverly. The cafeteria and library in Middleton are feeling the pressure of that increased enrollment. The scheduling of classrooms is an additional concern as we look toward implementation of the Curriculum Frameworks.

Nineteen students from Lynnfield are currently enrolled at North Shore Tech. Students participate in programs in Automotive Technology, Carpentry, Commercial Art, Collision Repair Technology, Cosmetology, Culinary Arts, Marketing Education, Fashion Design, Building Management, Electronics/Computer Technology, Masonry, Welding, Health Technology, Manufacturing Technology, and Job Skills Training (formerly Resort Services). Students from throughout the District may also enroll in Machine Technology at Gloucester High School and Electricity in Salem High School.

North Shore is again serving students in eleven communities through School Choice in addition to the sixteen cities and towns within the District. Additionally, the joint program with Beverly School for the Deaf continues to be offered, providing necessary vocational training to handicapped youngsters of the region.

### **Curriculum**

With the passage of the Curriculum Frameworks by the State Board of Education in November, all schools are reviewing what their students should know and be able to do. North Shore is no exception. Faculty Study Groups have been organized to thoroughly investigate the Frameworks and to assess their impact on our curriculum. In addition, efforts to integrate academic and vocational programs are continuing. The project begun in 1994-95 within the construction cluster was expanded this year with a second integration program involving several vocational majors in the service and technical clusters. Team Renaissance, as this group is known, seeks to involve students from Marketing, Commercial Art, Electronics and Fashion Design in the academic skill areas that flow naturally throughout their trades. Projects that cut across traditional departmental lines are designed to use the natural motivation of the occupational environment to entice more student involvement and effort in academic pursuits. Academic skills within the trade areas are identified and stressed to provide greater transfer to the students. Increased integration was a federal mandate under the Carl Perkins Vocational Education and Applied Technology Act.

A second major innovation this year at North Shore involved the inclusion of more students with identified special needs into the regular education classroom. Whether afflicted with disabilities or not, North Shore continues to provide the best possible education for all of its students. Inclusion is more than simply transferring students from self-contained classrooms to regular classrooms. It involves retraining of teachers to modify and improve curriculum in the best interest of every learner. In some cases, help must be



provided to the classroom teacher to allow for needed modifications to be effectively provided to inclusion students. In the end, both regular and special education students are helped, while traditional and special education teachers improve their instructional skills as well. Newly arrived ninth grade students were the benefactors of the inclusion efforts this year. It is hoped that ninth and tenth grade students will be serviced by this model next year and that more students and teachers will be encouraged to participate.

As the result of initiatives by the School Council, North Shore plans to begin a semester examination schedule in 1998.

Professional development efforts by the faculty have been designed to foster both the inclusion and integration efforts. The Study Groups referred to earlier have been supported by guest speakers from outside the school. Teacher training efforts were carried out over the summer months and ongoing consultation efforts continue throughout the year.

The North Shore Tech Prep Consortium continues to thrive, offering students the opportunity to earn advanced standing and college credits while taking high school programs. The Dual Enrollment provision of the Education Reform Act continues to offer students the opportunity to take courses for credit at state universities, colleges and community colleges in the area. Our one participant last year brought a great deal of honor to herself and North Shore by her performance

### **Building and Grounds**

The building program at North Shore was halted this year by unexpected shortfalls in anticipated revenue. Lower than expected reimbursements for School Choice and student transportation caught the school district by surprise and left a partially completed addition awaiting completion. Work needs to be planned and budgeted on badly needed practice fields for the athletic teams. The School Committee is investigating options for funding both the fields and needed alterations to the building space. At this time, classrooms are so heavily scheduled that no alternate space is available to handle classes in the event that short term emergency repairs are needed. Classes are regularly scheduled both in parts of the cafeteria and in the principal's office. Additions to the building have been investigated and will need to be reinvestigated when and if funds become available.

### **Career Exploration**

At the request of the teachers, the ninth grade exploratory program continued to offer an opportunity for students to participate in all shop areas over the course of the year. In April, students choose their shop

major for the next three years, and are placed in that shop until the close of their ninth grade year. One innovation in this program is the replacement of a three-day shop specific related class with a semester long introduction to the work experience. Modeled after Missouri's All Aspects of the Industry program, the class attempts to provide young people with an introduction to the expectations of employers, the meaning of fringe benefits, insurance, business and tax laws and other things adults take for granted. Reaction has been positive thus far in the pilot phase.

### **Special Education Department**

The Special Education Department consists of ten teachers, one speech/language pathologist consultant, and three aides.

We offer students classes in English, math, science, and social studies. These classes parallel the regular education curriculum and are taught by teachers with moderate special needs certification. Additionally, we offer a resource room for help with specific subjects and organization skills. Also, we have two 502.4 programs.

The 502.4 programs are designed for the students with special needs who are developing skills for competitive employment. One program, "Job Skills", is designed to provide functional academics, vocational training, and independent living skills. "Building Management", is designed to provide functional academics and vocational training specific to maintenance of a building.

This past year, we began inclusion classes at primarily the freshman level. The special education teachers serve as team teachers providing special education services within the regular education classroom and making the necessary adaptations to the curriculum. We are currently meeting regularly to determine an appropriate school-wide model (or models) for inclusion.

Total enrollment in special education is 197 students which is approximately 40% of the students at North Shore Technical High School. The breakdown is as follows:

- 4% of the students are 502.1
- 25% of the students are 502.2
- 6% of the students are 502.3
- 5% of the students are 502.4

### **Interscholastic Sports**

Participation by students in the Athletic Program continues to increase at a tremendous rate. The past year nearly 200 students participated in the program at some level. The baseball and softball teams fielded



both varsity and junior varsity teams in the spring. The football program played its first season of league play and far exceeded all of our expectations in regards to competition, participation, and school interest. Not only did we play a varsity schedule, but a junior varsity/freshman schedule was also provided. Providing a sub-varsity game schedule keeps interest levels high among underclassman which is imperative for the continued growth of our programs. A fall cheering squad was put together to cheer on the football team - they were frequently at home soccer games as well. Volleyball and Soccer continued on a positive note, and the soccer team continues to grow in numbers. Perhaps a sub-varsity team may need to be considered in the future. Girls basketball is off to its first varsity season playing independent varsity and junior varsity schedule. The Commonwealth Conference has been notified of our intent to enter into league play during the 1996-97 season. There has been a tremendous turnout for boys basketball and as a result, we are also playing a freshman schedule as well as varsity and junior varsity.

Due to a lack of interest, Cross Country was dropped for the fall 1995 season. Only three students were interested in running, and you need at least five to compete. We hope to be able to rekindle interest and reform the team in the fall of 1996.

Field space is quickly becoming a problem. Demoulas Market was kind enough to grant us the use of the small plot of land in front of the school for use by the soccer team this fall for practice space which cut down on bussing and increased practice time. As of November, 1995, the town of Middleton closed the landfill field which was the site of our softball field as well as our football practice field. Alternatives will need to be sought for this spring season.

### **Beverly Campus**

North Shore Regional Vocational School District is in its second year of operating the programs at the Beverly campus. With the closing of Cabinetmaking for insufficient enrollment, four programs are currently being offered.

Automotive Technology is a valuable adjunct to the larger program offered at the Middleton campus. Efforts are being made to upgrade technology to keep pace with changing developments in the automotive industry. The Print program has also become quite popular. Acquisition of new computer equipment and a Foster's layout table, along with the use of Pagemaker 5.0 has replaced the Ludlow setting traditionally used. Reorganization of the Machine Technology Program is progressing well. Newly acquired equipment will provide additional teaching station to serve an increasing num-

ber of students. Machine Tech is a participant in the Tech Prep program, allowing students to earn up to 13 college credits while attending high school classes. Students will specialize in computer aided manufacturing (CAM), as well as materials, process, and tool design.

Health Technology, the youngest of the Beverly campus programs, continues to break new ground. Students are studying integrated anatomy, physiology, pre-hospital emergency, medical terminology, and nutrition. In addition, therapeutic diet, growth and development, mental health, geriatrics, rehabilitation, and death and dying are also explored. Externships are arranged with Beverly Hospital in several departments. The program has begun offering similar externships with Salem Hospital this year. Early childhood programs at Endicott College have provided opportunities to observe psychomotor and psychosocial development of pre-school through grade 5 students. Health Tech is also a participant in the Tech Prep program with agreements in place at North Shore Community College, Endicott and Salem State Colleges.

### **Tech Prep**

Tech Prep is a national program which offers eleventh and twelfth graders an opportunity to earn college credits while they finish their high school diploma. The Tech Prep program is alive and well at North Shore Technical High School. We currently offer six vocational Tech Prep courses which are as follows: Marketing, Electronics, Manufacturing, Health Tech, Culinary Arts and Auto Tech. Presently there are sixty-one students enrolled in these programs with ten faculty designated as team members.

### **Attendance/Pre-crisis/Probation**

North Shore Technical High School trains students to enter the world of work and places a great deal of importance on attendance. Good attendance is required for success here as well as the work world. Students must be in attendance 80% of all shop and class time or make up missing hours by the end of the quarter in order to pass. For those students under the age of 16 there are additional legal consequences for remaining out of school without reasons that may be documented by a physician or other appropriate professionals. Generally these students are in their freshman or sophomore years and are monitored through the Planning Center with the participation of an officer from Salem District Court's Juvenile Probation Department. Students meeting this criteria meet twice monthly with these representatives in a pre-CHINS process designed to address their attendance deficiencies in an informal manner. During this process, students are informed of their school attendance responsibilities as well as the possible consequences of failing to perform



appropriately. Those students who are unable to correct their attendance problems within this program are referred to the court for a formal C.H.I.N.S. hearing before a judge. Additionally, those students who are involved through Salem District Court, have the option of being visited at school by their probation office twice monthly with the mutual agreement of the student/school/juvenile probation department. In an effort to offer consistent services information such as school attendance, grades, discipline and other issues participation of all parties. This program of interagency cooperation has lead to greatly improved communications and services to the student population. Expansion to the other court systems within our sending communities is anticipated for the future.

### **School Social Worker**

The School Social Worker/Adjustment Counselor works with the at risk population who are referred by faculty and administration. Students serviced by the School Social Worker present a wide range of social and emotional issues from teen pregnancy, homelessness, and substance abuse that often hamper their ability to be successful in school. North Shore Technical High School is often the one stability in their chaotic lives. Students are referred to various Social Service Agencies outside of school, as well as being provided with crisis intervention until appropriate services can be obtained.

Various groups are offered to students throughout the year. These groups are coordinated with Project Rap and Children's Friend & Family Services. Students monitored on a probationary status through the Admission team are tracked by the school social worker. Support services are provided to these students as deemed appropriate. Community agencies, i.e., D.S.S., Health Quarters Counseling Centers, Probation, services are all coordinated through the School Social Worker.

Finally, there is a weekly High Risk Meeting held for Administration and Student Services to help facilitate communication and monitoring of the students who are at risk.

### **School to Work**

North Shore Tech has actively been part of the School to work West Essex Partnership since October 1994. The Partnership has received a \$50,000 planning grant and recently has submitted a proposal for a three year School-To-Work implementation grant which will be awarded in February 1996.

The School-To-Work Grant encourages students to explore career opportunities and develop a career awareness early in their school career. They learn how their own interests translate into vocational skills and career goals. Students choose a career pathway that gives

added focus to their academic and vocational studies.

### **Placement**

Seventy five percent of the Class of 1995 were placed in their vocational area or trade related positions. Over forty percent of the class participated in the Cooperative Education Program during their senior school year and continued with their co-op placement on a full-time basis after graduation. Employer satisfaction with North Shore's graduates remains high and we continue to maintain a very favorable reputation among North Shore employers.

Seventeen percent of the class of 1995 matriculated at post secondary institution in most cases to enhance their technical competencies. Five percent of the class entered the military on full time active duty.

The North Shore Tech continues to offer all of its graduates a permanent placement service. Many graduates returned to their alma mater during the past school year and received placement assistance and career guidance.

### **Collaborative Efforts**

The North Shore Vocational Education Partnership is designed to promote the collaborative delivery of vocational education services and to broaden vocational-technical offerings to students throughout the District. North Shore Tech is always willing to assist our sending communities in effectively offering vocational education to all students.

North Shore Tech offers the Bridge Program to junior and senior students from member high schools. This program provides access to vocational education for students who do not desire a full-time vocational education program.

### **Adult Education**

Adult Evening Education at North Shore is a self-supporting program that offers more than 48 vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The Program serves nearly one thousand adult students participating in a wide variety of courses. Popular fields of student include computers, health, construction, welding, culinary, automotive, and business skills. A number of courses have state approval for trade license preparation.

The Adult Education Programs continues to enjoy a reputation of providing quality vocational-technical education to a demanding client that faces an every changing work place. As part of our on-going effort to provide competitive and progressive programming twenty-five percent of the current year course offerings are new.



## Transportation

The new Transportation Facility was occupied in February, 1995, and the facility in Beverly was closed. The Transportation Department offices were moved from a temporary office trailer to the newly renovated classrooms that were donated. The Transportation Department provided transportation for 476 students on a daily basis, as well as to and from the Beverly site. Three late buses, three days a week are provided to transport students that stay after school for various reasons. Sports late buses are provided every school day and some weekends as needed. Work projects buses are provided for construction trades on an as needed basis. Buses are also provided to transport all of our sports teams to practice fields, games, and many other various field trips.

## Business Office

It has been a hectic year for the Business Office personnel. The appointed position of Business Manager was established to bring organization and good business practices into existence.

Late spring the school came into a cash flow problem which made for unhappy vendors. This in turn caused an increase to our already existing deficit at June 30, 1995. We all have to work together this year and next to get the school finances back on the positive side. The Department of Revenue certified our July 1, 1995 deficit at (\$329,562.00).

On a more productive note, we did manage to improve some of our operating procedures. The purchasing procedures were reviewed and changed to a requisition system which allows for more budget control. Our June 21, 1995 management letter from our auditors commented on our non-compliance with the Chapter 30B procurement law. We have become more aware of the law and making a sincere effort to comply by bidding most merchandise and/or services required and also, obtaining quotes when necessary. We still have some work to do in this area (i.e., shop supplies such as auto mechanic parts and printing material in which we spend \$10,000.00 or more during the course of the year). However, we are working towards being completely in compliance with the procurement laws.

Monthly financial statements are presented to the Finance Policy Sub-Committee and the School Committee. Also, a detailed budget verses actual expenditure report by account is given to each department supervisor on a monthly basis. Lead teachers also receive an account balance on a bimonthly basis.

One last major accomplishment was getting our Encumbrance Report up and running accurately! This gives day to day unencumbered balances of all our

budgeted accounts (i.e., Foundation, Transportation and Debt Service).

## Funding Issues

Our Fiscal '96 Chapter 70 State Aide will be \$27,846.00 less than budgeted. This is no fault of our Administration, but the state sending a final figure dated June 30, 1995 (received in July) after assessments were already certified on June 30, 1995.

Our Fiscal '97 budget is currently being prepared. However, we have not received any financial information from the state for Fiscal '97.

## North Shore Regional Vocational School District Committee

Beverly	Paul F. McDonald, Chairman
Boxford	Philip J. Holden
Danvers	T. Frank Tyrrell, Jr.
Essex	George R. Harvey, Secretary
Gloucester	Robert F. Parsons, Sr.
Hamilton	Richard J. Ceremsak
Lynnfield	Paul Anderson
Manchester-by-the-Sea	Marc A. Bliss
Marblehead	Carolyn Stanton
Middleton	James M. Reynolds
Nahant	Thomas Johnson
Rockport	Loretta F. Evans
Salem	No representative
Swampscott	William R. Hyde, Jr.
Topsfield	Robert C. Nordstrom
Wenham	Judith H. Bubriski, Vice Chairman

## LYNNFIELD EDUCATIONAL TRUST

The Lynnfield Educational Trust (LET) is a private, non-profit, independent, community-based organization. LET was incorporated in April of 1990, by 30 energetic Lynnfield residents who demonstrated a genuine interest in developing a mechanism for the enhancement of quality educational programs for the benefit of all Lynnfield Public School students. The first annual campaign kicked off in the Fall of 1990, and through the generosity of the Lynnfield community, such programs were realized through a great application process. LET's successful beginning has manifested in succeeding years.

The Trust seeks to develop further the existing mutual trust and respect among community members, businesses, parents and schools, and to enhance the professional skills, abilities and morale of the Lynnfield Public Schools teaching staff.

Karen H. Burnham  
Publicity Chair



## TOWNSCAPE

Townscape is a 10 year old volunteer organization that has a very well defined focus. Quite simply, they purchase trees for the town to plant along the streets and in public places. The idea for this grew out of a request made to the Lynnfield Centre Garden Club in 1985 to lay out the plantings for Lesser Park. In doing this the question of the status



*Townscape members each spring decorate more than 300 trees with pink ribbons to call attention to the plantings the group has donated to the town. From left are Townscape members Evelyn M. Round and Miriam S. Simmons.*

of the town's beautiful street trees was considered and it was realized that age, disease, 'progress' and budget restraints had made alarming inroads. A separate organization devoted to town trees was called for and the late Jean Meehl set about to put together what is now known as Townscape. Jean succeeded by drawing together a good solid core of people who knew and loved the 'old Lynnfield' and by soliciting a number of substantial contributions. Of equal importance was the position taken by the D.P.W. right from the beginning — i.e. 100% endorsement and cooperation. Up to today this 'focused' effort has resulted in a total of 264 trees planted with an expenditure of \$42,000. The direct and positive effect of this work can be seen every May when pink ribbons appear for a two week period on all Townscape trees around the town. The directors of Townscape are quick to admit that unless good concrete results are forthcoming for the benefit of their community then the organization be justly accused of lacking substance.

A great deal of time-consuming basic work goes into each planting cycle. Sites are selected because

of obvious need along a street or because of a request; appropriate varieties of trees are considered; homeowners contacted and approval gained; all cleared with the D.P.W. (The director is the "Tree Warden."); planting list and schedule generated; "DigSafe" contact; twenty to thirty trees delivered to town yard; trees inspected and tagged for DPW crew; crew goes out and does planting while keeping up with regular chores; and finally a letter goes out from Townscape to each homeowner giving them particulars of the tree planted in front of their house and what it will need for care to get it through its first two years of life in Lynnfield. In the past few years three people have been primarily responsible for this successful cycle of work. They are Susan Raslavicus, a registered Landscape Architect, who has selected varieties and purchased stock, Donald Harriss, who has organized sites, lists, etc., and Allen Caproni, director of the D.P.W., who has had the burdens and the responsibilities for all the plantings.

Contributions, gifts, memorials and the annual Geraniumfest are Townscape's principal sources for funds. There have already been eight Geraniumfests in May on the Common. This event has proven not only to be very successful financially but also a lovely spring festivity which brings many of the community together on the Common. Over 100 Townscape workers are involved in putting this day together.

Something that is very significant about Townscape is that families of all age groups are represented. Regardless of being a recent or long-time resident they all have a great interest in maintaining the beauty of the town today and a hundred years from today. The remaining great street trees that are seen in Lynnfield today were planted by thoughtful citizens 90 to 150 years ago. At that time they needed to shade their horses — today we need to keep the sun off that heat-sink which is called asphalt. Whatever the reason, the trees are a source of great beauty. Comes the year 2096 what will our successors be saying about us?? The 'volunteers' of Townscape will figure in the answer.

The officers and directors of Townscape are — President: Dr. Nickolas Marinakis; Vice President: Barbara G. Arsnow; Treasurer: Richard K. O'Connor; Clerk: Nancy C. Miles; Directors: Susan B. Raslavicus, Dr. Christopher B. Meehl, Donald G. Harriss.



## GARDEN CLUBS

There are three active garden clubs in Lynnfield, and each contributes in some way to civic beautification or community service.

The Center Garden Club, which has 25 members, provides hand-made holiday wreaths for the Public Library each year. The members cut various greens, from their own yards or from those of friends, then formed and decorated their wreaths. This club was also responsible for some of the initial plantings that were done at the entrance to the Middle School parking lot.

The Flower Workshop, with members numbering 50, designed and created the plantings at South Lynnfield Fire Station. Members continue to maintain and enhance this area. They also care for the plantings at the flagpole at Huckleberry Hill School, where they plan to expand their efforts to include the front entryway.

The Village Garden Club, with 30 members, undertakes an annual community service project which typically involves the creation of holiday decorations, centerpieces or ornaments. In recent years, the recipients have included the group home on Main Street, local nursing or rest homes, children's programs and shelters. The Village gardeners have in the past provided plantings for the Cultural Center and the Library.



*South Common St. in front of Cultural Center.*  
(Lynnfield Villager photo)

## PIONEER PARK



*The dedication of Pioneer Park.*  
(Lynnfield Villager photo)

Today, the people of Lynnfield are able to enjoy Pioneer Park, a wonderful children's playground nestled into one of the most beautiful community settings in Lynnfield. It stands as yet another reminder of the strength of community volunteerism and perseverance.

Armed with a good idea and tremendous enthusiasm, a group of residents began fundraising in early 1992 to locate and build a safe, age-appropriate playground accessible to children of all abilities. Nearly two and one half years would pass before all three phases of equipment could be purchased and sited to complete Pioneer Park. Along the way we would spend seemingly countless hours of planning, coordinating, marketing, and selling a myriad of products and services to augment our park's coffers. In parallel, we would also learn some valuable lessons about community support, town government cooperation, and individual volunteerism.

We are fortunate here in Lynnfield that this means to an end is nothing new. Individuals and groups volunteer every day to see a good idea through to fruition. As you read this, another group of volunteers is spearheading the renovation of Glenn Meadow Park. Planned for 1996, this new park will offer recreational activities for Lynnfield residents of all ages. Like Pioneer Park, it will have been brought to us all by a group of volunteers with a great idea and the enthusiasm to propel it.



## SILENT VOLUNTEERS MAINTAIN TOWN'S LANDSCAPE



*The Constitution Tree was located in So. Lynnfield — vicinity of Salem St. and Rte. #128 circle. Tree cut down to make way for building progress. Trunk of tree measured 14 ft. in circumference and rings indicated tree to be 267-500 years of age.*

Photo: Courtesy of Warren Falls, Librarian,  
Lynnfield Historical Society

The flowers and plants that flourish in the Town's traffic islands and around public buildings and throughout the Town do not thrive alone.

The D.P.W., who is responsible for the plantings, is aided by a very dedicated group of volunteers who water, weed, prune and fertilize their special areas on a regular basis. These Silent Volunteers are under the direction of Mrs. Helen J. Ogilvie, "The Geranium Lady." She acknowledges that a few years ago, on a very hot summer day, the weeds and debris in one planting was just too much and she felt she had to act. She did, and the result of her action is a Silent Volunteer Group who regularly tend to the life and beauty of our Town's Landscape Plantings.

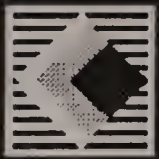
Helen's volunteers also work in conjunction with

other groups such as the Girl Scouts and the Garden Clubs that care for specific sections such as around the South Lynnfield Fire Station, The Common and the Flag Pole circle at the Huckleberry School.

In addition, the Volunteers work closely with Townscape, Inc., who each year provide and plant a well planned variety of trees to benefit the Town by their beauty, as well as their contribution to land conservation and in lessening our air pollution.

The people of Lynnfield owe much to this willing hearted group of Silent Volunteers and to Helen for her unselfish devotion to her community. The beauty of an island planting or a well shaped tree, reflects back the thanks and appreciation of a job well done.





# LYNNFIELD COMMUNITY PROFILE

Prepared by the Data Center of the Metropolitan Area Planning Council  
60 Temple Place, Boston, MA 02111 (617) 451-2770  
November 1995



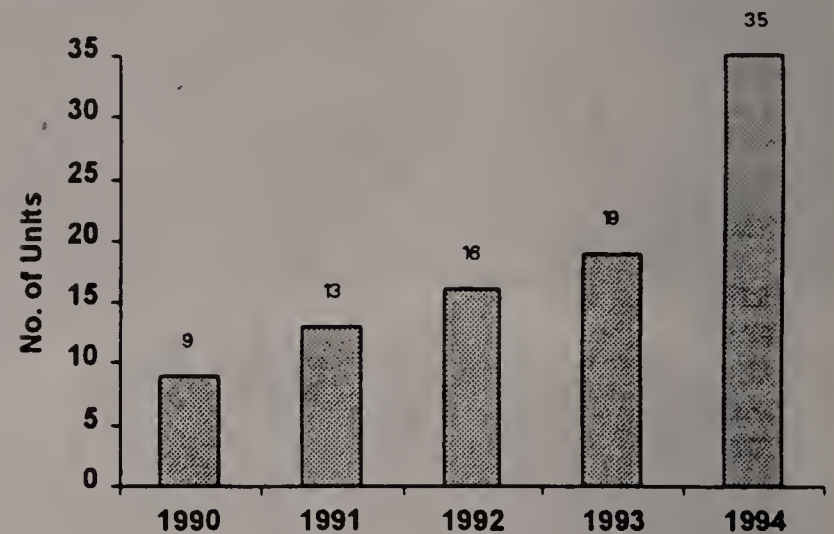
## POPULATION AGE GROUP FORECASTS

(1995, MAPC)

AGE	1990	2000	2010
0 - 4	616	614	562
5 - 9	739	737	674
10 - 14	695	592	603
15 - 19	766	777	790
20 - 24	717	781	679
25 - 29	652	789	816
30 - 34	728	655	728
35 - 44	1,876	1,245	1,330
45 - 54	1,583	1,729	1,172
55 - 59	703	702	785
60 - 64	586	662	739
65 - 74	1,060	946	1,023
75 +	553	803	823
<b>Total</b>	<b>11,274</b>	<b>11,032</b>	<b>10,724</b>

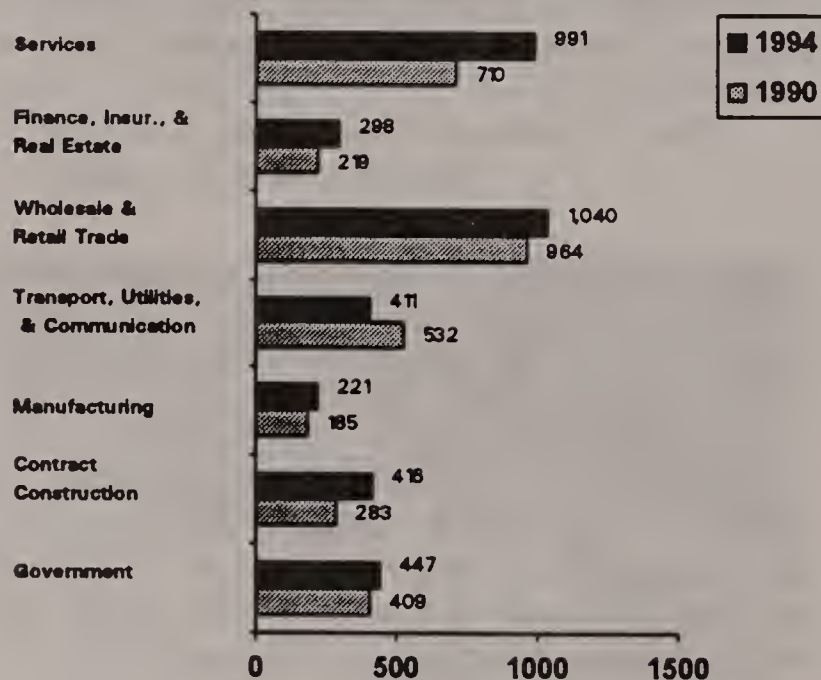
## HOUSING PERMITS ISSUED

(1994, U.S. Bureau of the Census)



## EMPLOYMENT BY PLACE OF WORK

(1994, MA Dept. of Employment and Training)



## EMPLOYMENT, HOUSEHOLD & HOUSEHOLD SIZE FORECASTS

(1994, MAPC)

	1990	2000	2010
Employment	3,337	3,800	3,600
Households	3,916	4,015	4,152
Average Household Size	2.88	2.75	2.58

## MEDIAN HOUSEHOLD INCOME

(1995, MAPC)

	1990	1994
Median Household Income	\$58,561	\$68,341

## EMPLOYMENT BY PLACE OF RESIDENCE

(1993, MA Dept. of Employment & Training)

	1990	1994
Labor Force	6,065	5,943
Employed	5,853	5,697
Unemployed	212	246
Unemployment Rate	3.50%	4.14%

	1990	1994
Total Employment	3,337	3,658
Average Annual Payroll (\$M)	85,405	119,330
Average Annual Wage (\$)	25,583	30,931
Number of Establishments	316	339

\* Mining and agricultural employment not presented



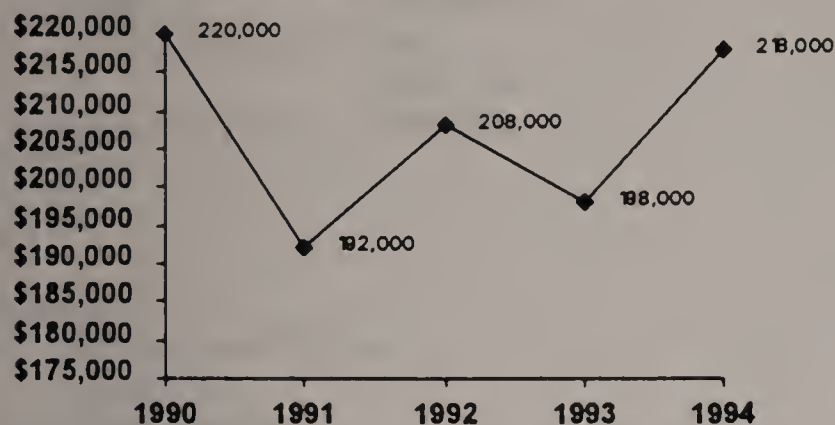
## TAX RATE PER THOUSAND OF ASSESSED VALUATION

(1995, MA Department of Revenue)

Residential	\$14.45
Commercial	\$14.45
Composite	\$14.45

## MEDIAN NON-CONDOMINIUM SALES PRICE

(1994, Banker & Tradesman)



## MEDIAN MONTHLY CONTRACT RENT

(1994, PHH Technology Services)

1 Bedroom Apartment	\$0
2 Bedroom Apartment	\$0
3 Bedroom Apartment	\$0
Single Family House	\$0

## PUBLIC SCHOOL ENROLLMENT

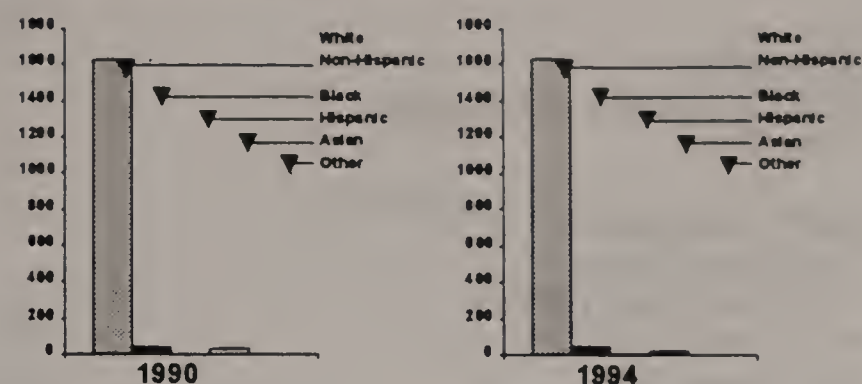
(1994, MA Department of Education)

	K - 6*	7 - 8	9 - 12	Total Public
1990	1,002	230	476	1,708
1991	1,021	243	427	1,691
1992	1,019	247	424	1,690
1993	1,009	274	382	1,665
1994	1,049	259	403	1,711

\* K - 6 enrollment includes ungraded students

## PUBLIC SCHOOL ENROLLMENT BY RACE AND ETHNICITY

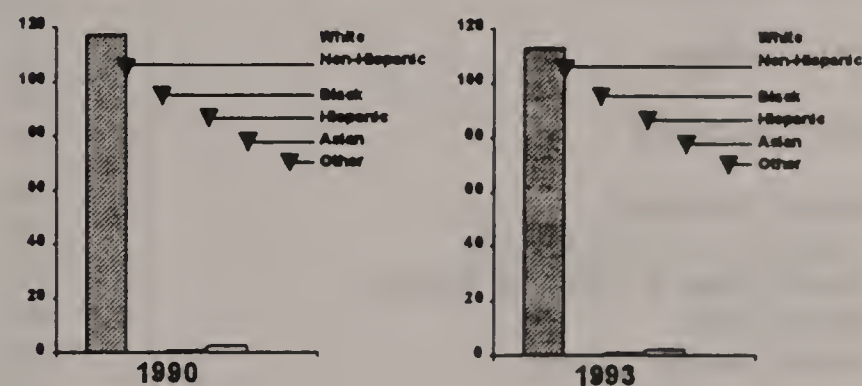
(1994, MA Department of Education)



	White					
	Non-Hispanic	Black	Hispanic	Asian	Other	Total
1990	1,630	42	0	35	0	1,707
1991	1,609	41	0	41	0	1,691
1992	1,607	48	3	32	0	1,690
1993	1,584	46	6	29	0	1,665
1994	1,633	46	6	26	0	1,711

## RESIDENT BIRTHS BY RACE AND ETHNICITY

(1993, MA Department of Public Health)



	White					
	Non-Hispanic	Black	Hispanic	Asian	Other	Total
1990	117	0	1	3	0	121
1991	110	1	0	2	0	113
1992	107	0	1	4	0	112
1993	113	0	1	2	0	116

MAPC REPRESENTATIVE Arthur J. Bourque III

**TOWN OF LYNNFIELD  
BALANCE SHEET  
JUNE 30, 1995**

**ASSETS**

Cash:			
General Cash	\$2,982,575		
Trusts in Custody of Treasurer	1,408,886		
Petty Cash	200		\$4,391,661
Accounts Receivable:			
Real Estate Taxes	406,777		
Personal Property Taxes	14,298		
Motor Vehicle Taxes	166,078		
Boat Excise Tax	25		
Tax Leins & Foreclosures	509,301		
Taxes in Litigation	308		
Reserve for Abatements & Exemptions	(174,942)		
Due from Other Governments	355,881		1,277,726
Prepaid Expenses			1,146
Amount to be Provided for Bond Payment			3,453,075
Deficit Revolving Account:			
Extra Work Detail			18,485
Total assets			<u>\$9,142,093</u>

**LIABILITIES AND FUND BALANCE**

Warrants Payable			\$306,065
Payroll Withholdings			123,159
Bonds Payable			3,453,075
Agency Accounts			163,555
Deferred Revenue:			
Tax Leins & Foreclosures	\$ 509,301		
Real Estate & Personal Property	302,817		
Boat Excise	25		
Motor Vehicle Excise	166,078		978,221
Fund Balance:			
Reserve for Encumbrances	471,124		
Reserve for Expenditures	127,500		
Reserve for Petty Cash	200		
Reserve for Specific Purpose			
Deficits	(4,879)		
Trusts	1,408,886		
Designated	435,435		
Undesignated	1,679,752		4,118,108
Total Liabilities and Fund Balance			<u>\$9,142,093</u>



# TOWN OF LYNNFIELD FISCAL 1995 REVENUE SUMMARY

## Taxes

Personal Property	\$133,814	
Real Estate	13,466,295	
Tax Leins	234,702	
TOTAL PROPERTY TAXES		<u>\$13,834,811</u>

## Local Receipts

MOTOR VEHICLE EXCISE	\$1,268,563
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## PENALTIES AND INTEREST

Property Taxes	\$ 25,234	
Motor Vehicle	15,090	
Leins	92,419	
TOTAL PENALTIES		\$ 132,743

PAYMENTS IN LIEU OF TAXES	\$ 202,493
---------------------------	------------

FEES	\$ 8,425
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## RENTALS

Salem Street School	\$ 36,531	
South Hall	17,460	
Other Rentals	14,030	
Parking Lot	6,082	
Total Rentals		\$ 74,103

## DEPARTMENTAL REVENUE

Selectmen	\$ 1,936	
Assessors	1,740	
Treasurer	1,161	
Tax Collector	6,634	
Town Clerk	9,763	
Conservation	93	
Planning Board	3,192	
Board of Appeals	2,880	
Police	91,181	
Fire	9,050	
School	5,006	
Public Works	20,135	
Cemetery	25,033	
Board of Health	3,726	
Council on Aging	880	
Recreation	19,545	
TOTAL DEPARTMENT REVENUES		\$ 201,955

## LICENSES AND PERMITS

Selectmen	\$ 53,557	
Town Clerk	4,923	
Police	3,051	
Fire	5,710	
Zoning Enforcement	88,768	
Board of Health	23,470	
TOTAL LICENSES AND PERMITS		\$ 179,479

**FINES AND FORFEITS**

Police	\$ 70,623
Library	42
Dog Officer	5,130

TOTAL FINES AND FORFEITS	\$ 75,795
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MISCELLANEOUS REVENUES	\$ 34,663
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INVESTMENT INCOME	\$ 139,882
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**TOTAL LOCAL RECEIPTS**

\$2,318,101

**Intergovernmental Receipts**

**STATE "CHERRY SHEET" RECEIPTS**

Exemption Reimbursements	\$ 25,227
State Owned Land	10,967
Additional Assistance	455,892
Lottery	411,659
Miscellaneous	5,906
Chapter 70 School Aid	785,025
Transportation Reimbursement	81,270
School Construction	7,844
State Ward Tuition	464
Highway - Chapter 81	68,794
Veterans Benefits	3,892

**TOTAL STATE RECEIPTS**

\$1,856,940

**Special Revenues**

**FEDERAL GRANTS**

Chapter I	\$ 21,833
Chapter II	4,107
Title VI	113,362
Title I	440
Title II	3,275
School Lunch	37,343
First Grant	4,000

**TOTAL FEDERAL GRANTS**

\$ 184,360

**STATE GRANTS**

Arts Council	\$ 3,469
D.E.M. Rivers/Harbors	24,000
Extended Voting Hours	1,698
Police Community Grant	6,810
Metco	105,204
Drug Free Schools	6,586
D.A.R.E.	14,757
Health Protection	36,081
First Grant	3,000
Technology Grant	30,464
Curriculum Grant	3,705
District Professional Development	2,779
P.A.L.M.S. (Math/Science)	500
School Lunch	2,127
Chapter 90 Highway	0
Elderly Programs	7,037
Library	14,294

**TOTAL STATE GRANTS**

\$ 262,511



**REVOLVING FUNDS**

Conservation Design Review Fees	\$ 6,229	
Planning Bd Design Review Fees	2,000	
Insurance Reimb Under \$20,000	35,077	
Planning Board Deposits Forfeited	23,600	
Athletics	24,876	
Community Schools	195,380	
Book Damage	8,736	
Activity Fee	38,667	
School Lunch	233,432	
Redmond Pension	9,802	
Tuition	3,827	
<b>TOTAL REVOLVING FUNDS</b>		\$ 581,626

**RECEIPTS RESERVE FOR APPROPRIATION**

Conservation Notice of Intent	\$ 1,648	
Cemetery Lots	11,000	
<b>TOTAL RECEIPTS RESERVED</b>		\$ 12,648

**GIFTS**

Memorial Day Contributions	\$ 300	
C.O.A. Senior Center Gifts	3,000	
D.A.R.E. Program	600	
School Administration	420	
School Arts	2,742	
Substitute Teachers	1,915	
Historical Book Proceeds	25	
C.O.A. Van Fund	13,047	
<b>TOTAL GIFTS</b>		\$ 22,049

**TOTAL SPECIAL REVENUES**\$1,063,194**Trusts****TRUST FUND INVESTMENT INCOME**

Legion Memorial	\$ 564	
L.I.F.E.	1,506	
Lynnfield Tricentennial	138	
Peabody Memorial	1,663	
Stabilization Fund	31,939	
Conservation Land	1,735	
Keustenmacher Scholarship	4,304	
Cemetery Perpetual Care	17,409	
Library	2,421	
<b>TOTAL TRUST FUND INCOME</b>		\$ 61,679

**TRUST FUND PRINCIPAL**

Keustenmacher Scholarship	\$ 2,152	
Cemetery Perpetual Care	11,375	
<b>TOTAL TRUST FUND PRINCIPAL</b>		\$ 13,527

**TOTAL TRUST FUND RECEIPTS**\$ 75,206

# TOWN OF LYNNFIELD FISCAL 1995 OPERATING BUDGET SUMMARY

	Carry Forward	Appropriation	Transfers In	Transfers Out	Emcumbrances	Expenditures	Returned Surplus
<b>Board of Selectmen</b>							
Board Salaries	\$0	\$2,250	\$0	\$0	\$0	\$2,250	\$0
Town Administrator	0	58,569	0	0	0	58,569	0
Other Salaries	0	36,136	0	0	0	34,995	1,141
General Town Insurance	0	155,000	0	46,000	9,131	99,869	0
Town Reports	850	2,000	0	0	0	2,444	406
Professional Services	980	48,000	0	0	4,400	30,251	14,329
Expenses	475	10,300	0	0	500	6,953	3,322
Contingency Fund	0	0	0	0	0	0	0
Total	\$2,305	\$312,255	\$0	\$46,000	\$14,031	\$235,331	\$19,198
<b>Finance Committee</b>							
Other Salaries	\$0	\$3,000	\$0	\$0	\$0	\$2,293	\$707
Reserve Fund	0	45,000	0	33,085	0	0	11,915
Town Reports	0	0	0	0	0	0	0
Expenses	0	3,700	0	0	0	2,967	733
Total	\$0	\$51,700	\$0	\$33,085	\$0	\$5,260	\$13,355
<b>Town Accountant</b>							
Director Salaries	\$0	\$43,982	\$0	\$0	\$0	\$43,982	\$0
Other Salaries	0	25,247	0	0	0	25,247	0
Expenses	0	1,700	0	0	350	1,075	275
Total	\$0	\$70,929	\$0	\$0	\$350	\$70,303	\$275
<b>Board of Assessors</b>							
Board Salaries	\$0	\$15,090	\$0	\$0	\$0	\$13,596	\$1,494
Other Salaries	0	50,409	0	0	0	48,250	2,159
Revaluation	0	25,000	0	0	0	25,000	0
Professional Services	13,392	12,000	0	0	0	0	25,392
Expenses	3,502	11,550	0	0	0	6,015	9,037
Total	\$16,894	\$114,049	\$0	\$0	\$0	\$92,862	\$38,081
<b>Town Counsel</b>							
Town Counsel Salaries	\$0	\$13,977	\$0	\$0	\$0	\$13,977	\$0
Professional Services	0	17,805	22,300	0	0	39,548	557
Expenses	0	1,200	700	0	130	1,770	0
Total	\$0	\$32,982	\$23,000	\$0	\$130	\$55,296	\$557
<b>Personnel Board</b>							
Other Salaries	\$0	\$2,165	\$0	\$0	\$0	\$503	\$1,662
Professional Services	0	8,400	0	0	0	8,400	0
Expenses	0	350	0	0	0	178	172
Total	\$0	\$10,915	\$0	\$0	\$0	\$9,081	\$1,834
<b>Conservation Commission</b>							
Other Salaries	\$0	\$10,248	\$0	\$0	\$0	\$9,618	\$630
Professional Services	2,146	2,000	0	0	2,419	1,721	6
Expenses	0	850	0	0	0	398	452
Total	\$2,146	\$13,098	\$0	\$0	\$2,419	\$11,737	\$1,088
<b>Planning Board</b>							
Other Salaries	\$0	\$17,999	\$0	\$0	\$0	\$14,210	\$3,789
Professional Services	0	0	0	0	0	0	0
Expenses	0	530	485	0	0	1,00	15
Total	\$0	\$18,529	\$485	\$0	\$0	\$15,210	\$3,804
<b>Board of Appeals</b>							
Expenses	\$0	\$1,666	\$300	\$0	\$0	\$1,842	\$124
Total	\$0	\$1,666	\$300	\$0	\$0	\$1,842	\$124



	Carry Forward	Appropriation	Transfers In	Transfers Out	Emcumbrances	Expenditures	Returned Surplus
<b>Finance &amp; Administration</b>							
Director Salaries	\$0	\$10,478	\$0	\$0	\$0	\$10,478	\$0
	<u>\$0</u>	<u>\$10,478</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$10,478</u>	<u>\$0</u>
<b>Treasurer</b>							
Other Salaries	\$0	\$58,347	\$0	\$0	\$0	\$52,272	\$6,075
Expenses	500	12,035	0	0	500	9,847	2,188
	<u>\$500</u>	<u>\$70,382</u>	<u>\$0</u>	<u>\$0</u>	<u>\$500</u>	<u>\$62,120</u>	<u>\$8,262</u>
<b>Tax Collector</b>							
Other Salaries	\$0	\$31,597	\$0	\$0	\$0	\$31,597	\$0
Tax Title Expenses	0	20,000	2,500	0	0	22,115	385
Expenses	0	9,350	0	0	181	8,034	1,135
	<u>\$0</u>	<u>\$60,947</u>	<u>\$2,500</u>	<u>\$0</u>	<u>\$181</u>	<u>\$61,746</u>	<u>\$1,521</u>
<b>Operation Support</b>							
Other Salaries	\$0	\$61,890	\$0	\$0	\$305	\$60,950	\$634
Expenses	0	20,000	0	0	0	19,852	148
	<u>\$0</u>	<u>\$81,890</u>	<u>\$0</u>	<u>\$0</u>	<u>\$305</u>	<u>\$80,803</u>	<u>\$782</u>
<b>Data Processing</b>							
Other Salaries	\$0	\$11,760	\$0	\$0	\$0	\$11,280	\$480
Expenses	0	23,845	0	0	1,647	20,659	1,539
	<u>\$0</u>	<u>\$35,605</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,647</u>	<u>\$31,939</u>	<u>\$2,019</u>
<b>Town Clerk</b>							
Other Salaries	\$0	\$31,597	\$0	\$0	\$0	\$31,597	\$0
Election Expense	400	11,950	0	0	0	11,266	1,084
Registration Expense	0	4,025	0	0	0	2,383	1,642
Expenses	250	2,725	0	0	0	2,053	922
	<u>\$650</u>	<u>\$50,297</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$47,299</u>	<u>\$3,648</u>
<b>Police Department</b>							
Chief Salary	\$0	\$59,587	\$0	\$0	\$0	\$59,587	\$0
Patrolman Overtime	8,185	211,249	9,000	0	0	228,405	29
Patrolman Training	0	0	0	0	0	0	0
Other Salaries	0	904,171	0	10,500	0	868,924	24,747
Ambulance Expense	95	7,100	1,500	0	66	8,372	257
Expenses	838	92,000	0	0	168	92,228	442
	<u>\$9,117</u>	<u>\$1,274,107</u>	<u>\$10,500</u>	<u>\$10,500</u>	<u>\$234</u>	<u>\$1,257,516</u>	<u>\$25,475</u>
<b>Fire Department</b>							
Chief Salary	\$0	\$11,820	\$0	\$0	\$0	\$11,820	\$0
Firefighter Salaries	\$1,727	\$298,615	\$0	\$0	\$0	\$299,177	\$1,165
Call Firefighter Salaries	847	188,508	0	0	0	189,353	2
Fire Alarm Salaries	0	10,213	0	0	0	10,208	5
Expenses	877	43,000	0	0	160	42,925	791
Fire Alarm Expenses	3,078	6,700	0	0	1,925	7,485	368
Hydrant Rental	0	21,700	0	0	0	21,595	105
	<u>\$6,530</u>	<u>\$580,556</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,085</u>	<u>\$582,563</u>	<u>\$2,437</u>
<b>Zoning Enforcement/Inspection</b>							
Director Salary	\$0	\$25,228	\$0	\$0	\$0	\$22,681	\$2,547
Other Salaries	0	18,100	9,500	0	0	24,927	2,673
Expenses	0	2,620	0	0	296	2,114	211
	<u>\$0</u>	<u>\$45,948</u>	<u>\$9,500</u>	<u>\$0</u>	<u>\$296</u>	<u>\$49,722</u>	<u>\$5,430</u>
<b>Civil Defense</b>							
Director Salary	\$0	\$250	\$0	\$0	\$0	\$250	\$0
Expenses	0	1	0	0	0	0	1
	<u>\$0</u>	<u>\$251</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$250</u>	<u>\$1</u>

	Carry Forward	Appropriation	Transfers In	Transfers Out	Emcumbrances	Expenditures	Returned Surplus
<b>Dog Officer</b>							
Director Salary	\$0	\$8,446	\$0	\$0	\$0	\$8,446	\$0
Expenses	0	1,066	0	0	0	708	358
	<u>\$0</u>	<u>\$9,512</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$9,154</u>	<u>\$358</u>
<b>Treasurer</b>							
North Shore Voke	\$0	\$232,333	\$2,800	\$0	\$0	\$235,064	\$69
	<u>\$0</u>	<u>\$232,333</u>	<u>\$2,800</u>	<u>\$0</u>	<u>\$0</u>	<u>\$235,064</u>	<u>\$69</u>
<b>School Administration</b>							
School Committee	\$3,149	\$17,780	\$0	\$0	\$0	\$17,902	\$3,028
Superintendent's Office	4,429	178,929	1,996	2,775	7,938	163,240	11,401
Administrative Salaries	4,212	121,721	10,775	0	8,969	127,248	491
Instructional	19	29,675	25,938	18,000	0	22,693	14,939
Professional Development	0	8,000	0	0	0	6,820	1,180
Professional Dues	109	14,935	0	0	0	13,026	2,018
Professional Publications	814	0	0	0	0	127	687
Utilities	0	4,326	0	0	0	3,760	566
Maintenance of	167	16,577	0	4,500	2,567	9,312	364
Rental Payments	299	12,371	0	8,771	598	3,292	9
	<u>\$13,198</u>	<u>\$404,314</u>	<u>\$38,709</u>	<u>\$34,046</u>	<u>\$20,072</u>	<u>\$367,420</u>	<u>\$34,683</u>
<b>Special Education</b>							
Supervision	\$681	\$104,728	\$0	\$0	\$3,365	\$103,797	(\$1,752)
Instructional	22,589	611,493	25,164	30,924	13,924	611,418	2,980
Professional Development	0	0	0	0	0	200	(200)
Professional Dues	0	155	0	0	0	100	55
Professional Publications	0	0	0	0	0	0	0
Textbooks	0	2,00	0	0	0	131	1,869
Instructional Equipment	0	0	0	0	0	134	(134)
Guidance	1,751	1,650	0	0	0	1,920	1,481
Psychological	20,108	142,759	600	0	2,964	149,073	11,340
Pupil Transportation	4,295	123,629	40,000	0	3,660	187,613	(23,350)
Utilities	0	658	0	0	0	100	558
Maintenance of	0	1,931	0	0	0	1,102	829
Programs with Others	4,374	343,622	40,000	0	13,853	423,374	(49,232)
	<u>\$53,708</u>	<u>\$1,332,625</u>	<u>\$105,764</u>	<u>\$30,924</u>	<u>\$37,767</u>	<u>\$1,478,961</u>	<u>(\$55,556)</u>
<b>Summer Street School</b>							
Principal's Office	\$689	\$92,118	\$1,326	\$372	\$15	\$93,745	\$1
Instructional	10,790	855,988	12,593	50,120	22,835	803,664	1,000
Professional Development	0	600	1,495	0	0	1,095	1,000
Professional Dues	0	0	0	0	0	0	0
Professional Publications	0	200	0	0	5	224	(29)
Textbooks	0	3,134	976	0	1,017	2,761	332
Instructional Equipment	0	777	9,944	0	9,970	790	(39)
Library Services	0	23,743	0	1,059	0	22,548	136
Audio/Visual	480	3,320	0	0	455	3,128	127
Guidance	0	51,142	5,342	0	0	55,319	1,165
Health Services	37	27,023	0	0	0	27,065	(5)
Utilities	0	47,422	0	0	687	46,786	(31)
Maintenance of	870	4,788	385	0	0	5,929	144
	<u>\$12,867</u>	<u>\$1,110,185</u>	<u>\$32,061</u>	<u>\$51,551</u>	<u>\$34,985</u>	<u>\$1,063,056</u>	<u>\$5,521</u>
<b>Huckleberry Hill School</b>							
Principal's Office	\$583	\$99,685	\$2,554	\$3,469	\$0	\$99,215	\$138
Instructional	15,433	892,415	42,098	21,742	20,252	904,887	3,065
Professional Development	0	600	159	0	0	759	0
Professional Dues	0	0	0	0	0	0	0
Professional Publications	0	200	0	0	30	45	125
Textbooks	0	6,232	534	0	719	6,047	(0)
Instructional Equipment	0	350	0	204	0	145	1
Library Services	399	23,487	1	100	0	23,207	580



	Carry Forward	Appropriation	Transfers In	Transfers Out	Emcumbrances	Expenditures	Returned Surplus
Audio/Visual	600	3,900	0	687	241	3,814	(242)
Guidance	0	50,714	63	0	0	50,765	12
Health Services	37	250	0	0	0	294	(7)
Utilities	0	54,796	0	0	687	46,003	8,106
Maintenance of	820	3,900	1,400	157	0	5,896	66
	<u>\$17,872</u>	<u>\$1,136,529</u>	<u>\$46,809</u>	<u>\$26,359</u>	<u>\$21,929</u>	<u>\$1,141,077</u>	<u>\$11,845</u>

#### Middle School

Principal's Office	\$8,066	\$182,331	\$1,764	\$1,645	\$400	\$186,470	\$3,646
Instructional	20,799	1,417,448	25,275	23,125	1,431,260	4,611	
Professional Development	0	600	1,049	0	0	1,649	0
Professional Dues	0	1,669	0	0	135	1,538	(4)
Professional Publications	0	778	0	0	0	82	696
Textbooks	0	17,192	0	1,843	0	14,150	1,199
Instructional Equipment	0	485	4,539	0	0	5,022	1
Library Services	0	56,157	0	0	0	55,363	794
Audio/Visual	632	6,140	0	122	439	5,455	756
Guidance	6,888	111,181	3,288	396	5,597	115,595	(231)
Health Services	0	27,705	0	0	0	27,708	(3)
Utilities	0	85,546	2,660	0	0	81,927	6,279
Maintenance of	1,428	8,208	600	0	320	10,007	(91)
	<u>\$37,812</u>	<u>\$1,915,440</u>	<u>\$39,175</u>	<u>\$8,531</u>	<u>\$30,016</u>	<u>\$1,936,227</u>	<u>\$17,653</u>

#### High School

Principal's Office	\$7,728	\$242,053	\$8,164	\$7,539	\$1,713	\$247,627	\$1,065
Instructional	18,518	1,492,077	31,691	38,819	16,265	1,480,982	6,220
Professional Development	0	600	1,800	0	0	2,33	67
Professional Dues	0	3,481	0	0	40	3,142	300
Professional Publications	175	933	0	0	26	623	459
Textbooks	0	16,843	0	0	0	15,473	1,370
Instructional Equipment	1,034	1,180	7,387	0	7,075	2,490	36
Library Services	465	59,079	0	798	0	48,850	9,896
Audio/Visual	250	7,732	0	0	517	7,174	290
Guidance	3,380	153,658	1,051	0	3,176	153,071	1,841
Health Services	0	33,203	0	0	0	31,955	1,248
Athletics	610	199,774	33,758	0	2,155	216,278	15,709
Performing Arts	630	0	0	0	0	0	630
Utilities	0	92,016	0	0	0	106,152	(14,136)
Maintenance of	479	7,714	0	1,922	320	5,867	84
	<u>\$33,267</u>	<u>\$2,310,343</u>	<u>\$83,851</u>	<u>\$49,078</u>	<u>\$31,287</u>	<u>\$2,322,016</u>	<u>\$25,080</u>

#### School System-wide

Instructional	\$0	\$29,700	\$0	\$0	\$30	\$27,785	\$1,885
Professional Development	0	0	0	0	0	0	0
Guidance	0	4,403	0	0	0	3,503	900
Food Service	4,800	0	0	0	0	4,344	456
Performing Arts	455	10,000	0	0	25	9,948	482
Maintenance of	357	4,900	0	0	361	4,416	480
Unemployment Comp	0	10,000	0	9,944	0	56	0
	<u>\$5,612</u>	<u>\$59,003</u>	<u>\$0</u>	<u>\$9,944</u>	<u>\$416</u>	<u>\$50,052</u>	<u>\$4,203</u>

#### Municipal Buildings

Other Salaries	\$0	\$99,606	\$0	\$0	\$0	\$96,727	\$2,879
Expenses	\$1,030	\$102,186	\$10,000	\$0	\$0	\$113,100	\$116
	<u>\$1,030</u>	<u>\$201,792</u>	<u>\$10,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$209,827</u>	<u>\$2,995</u>

#### School Buildings

Other Salaries	\$274	\$556,414	\$2,300	\$0	\$0	\$550,387	\$8,601
Expenses	0	192,485	0	0	1,395	190,213	877
Energy Supply	0	0	0	0	0	0	0
	<u>\$274</u>	<u>\$748,899</u>	<u>\$2,300</u>	<u>\$0</u>	<u>\$1,395</u>	<u>\$740,600</u>	<u>\$9,478</u>

	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Public Works Admin.</b>							
Director Salary	\$0	\$54,045	\$0	\$0	\$0	\$54,045	\$0
Other Salaries	0	71,560	0	0	0	70,949	611
Expenses	337	750	0	0	0	785	303
Motor Fuel/Oil	0	55,000	0	0	0	54,034	966
	<u>\$337</u>	<u>\$181,355</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$179,812</u>	<u>\$1,880</u>
<b>Highway</b>							
Other Salaries	\$266	\$201,778	\$0	\$0	\$194	\$190,136	\$11,714
Expenses	6,668	77,281	0	0	0	83,941	8
	<u>\$6,934</u>	<u>\$279,059</u>	<u>\$0</u>	<u>\$0</u>	<u>\$194</u>	<u>\$274,077</u>	<u>\$11,723</u>
<b>Snow &amp; Ice</b>							
Expenses	\$0	\$75,000	\$0	\$25,000	\$0	\$49,568	\$432
	<u>\$0</u>	<u>\$75,000</u>	<u>\$0</u>	<u>\$25,000</u>	<u>\$0</u>	<u>\$49,568</u>	<u>\$432</u>
<b>Street Lights</b>							
Expenses	\$10,380	\$131,000	\$0	\$5,000	\$0	\$123,064	\$13,317
	<u>\$10,380</u>	<u>\$131,000</u>	<u>\$0</u>	<u>\$5,000</u>	<u>\$0</u>	<u>\$123,064</u>	<u>\$13,317</u>
<b>Rubbish Removal</b>							
Expenses	\$58,240	\$494,00	\$0	\$0	\$51,086	\$501,067	\$87
	<u>\$58,240</u>	<u>\$494,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$51,086</u>	<u>\$501,067</u>	<u>\$87</u>
<b>Cemetery &amp; Parks</b>							
Other Salaries	\$188	\$221,154	\$0	\$0	\$0	\$219,632	\$1,709
Expenses	9,678	18,300	0	0	0	2,426	1,024
	<u>\$9,866</u>	<u>\$239,454</u>	<u>\$0</u>	<u>\$0</u>	<u>\$3,035</u>	<u>\$244,530</u>	<u>\$1,755</u>
<b>Board of Health</b>							
Other Salaries	\$292	\$20,680	\$500	\$0	\$275	\$20,956	\$241
Expenses	0	3,450	0	0	0	2,426	1,024
	<u>\$292</u>	<u>\$24,130</u>	<u>\$500</u>	<u>\$0</u>	<u>\$275</u>	<u>\$23,382</u>	<u>\$1,265</u>
<b>Council on Aging</b>							
Other Salaries	\$0	\$16,608	\$700	\$0	\$0	\$14,375	\$2,933
Professional Services	0	5,125	0	0	0	1,241	3,884
Expenses	0	11,180	8,200	0	4,686	14,642	51
	<u>\$0</u>	<u>\$32,913</u>	<u>\$8,900</u>	<u>\$0</u>	<u>\$4,686</u>	<u>\$30,258</u>	<u>\$6,868</u>
<b>Veterans Agent</b>							
Director Salary	\$0	\$4,589	\$0	\$0	\$0	\$4,500	\$89
Veterans Benefits	0	9,000	6,000	0	0	14,711	289
Expenses	0	600	0	0	0	278	322
Memorial Day	0	500	0	0	0	500	0
	<u>\$0</u>	<u>\$14,689</u>	<u>\$6,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$19,990</u>	<u>\$700</u>
<b>Library</b>							
Director Salary	\$0	\$45,000	\$1,500	\$0	\$0	\$45,944	\$556
Other Salaries	0	220,971	0	0	224	205,810	14,937
Expenses	0	80,000	0	0	1,900	78,089	11
	<u>\$0</u>	<u>\$345,971</u>	<u>\$1,500</u>	<u>\$0</u>	<u>\$2,124</u>	<u>\$329,843</u>	<u>\$15,504</u>
<b>Recreation Commission</b>							
Other Salaries	\$0	\$19,031	\$3,600	\$0	\$0	\$22,572	\$59
Expenses	0	5,340	0	0	0	4,977	363
	<u>\$0</u>	<u>\$24,371</u>	<u>\$3,600</u>	<u>\$0</u>	<u>\$0</u>	<u>\$27,549</u>	<u>\$422</u>
<b>Historical Commission</b>							
Expenses	\$0	\$500	\$0	\$0	\$276	\$224	\$0
	<u>\$0</u>	<u>\$500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$276</u>	<u>\$224</u>	<u>\$0</u>



	Carry Forward	Appropriation	Transfers In	Transfers Out	Emcumbrances	Expenditures	Returned Surplus
<b>Treasurer</b>							
Long-term Principle	\$0	\$303,075	\$0	\$0	\$0	\$303,075	\$0
Long-term Interest	0	251,890	0	0	0	249,873	2,017
Short-term Interest	0	0	0	0	0	0	0
	<u>\$0</u>	<u>\$554,965</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$552,948</u>	<u>\$2,017</u>
<b>Tax Collector</b>							
Short-term Interest	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$33</u>	<u>(\$33)</u>
	\$0	\$0	\$0	\$0	\$0	\$33	(\$33)
<b>Selectmen</b>							
Other Employee Benefits	<u>\$960</u>	<u>\$11,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,049</u>	<u>\$9,911</u>
	\$960	\$11,000	\$0	\$0	\$0	\$2,049	\$9,911
<b>Treasurer</b>							
Retirement Contribution	\$0	\$557,502	\$0	\$0	\$0	\$557,502	\$0
Worker's Compensation	0	125,000	0	50,000	0	45,051	29,949
Unemployment	0	10,000	0	0	0	2,038	7,962
Insurance Benefits	24,586	918,330	0	0	24,586	885,555	32,775
FICA	0	61,432	10,000	50,000	24,586	1,559,005	73,259
	<u>\$24,586</u>	<u>\$1,672,264</u>	<u>\$10,000</u>	<u>\$50,000</u>	<u>\$24,586</u>	<u>\$1,559,005</u>	<u>\$73,259</u>
	<u><u>\$325,376</u></u>	<u><u>\$16,378,230</u></u>	<u><u>\$380,018</u></u>	<u><u>\$438,254</u></u>	<u><u>\$286,306</u></u>	<u><u>\$16,152,210</u></u>	<u><u>\$323,326</u></u>

# TOWN OF LYNNFIELD

## FISCAL 1995 CAPITAL EXPENDITURES

	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Selectmen</b>							
Copier	\$265	\$3,180	\$0	\$0	\$3,442	\$0	\$3
	<u>\$265</u>	<u>\$3,180</u>	<u>\$0</u>	<u>\$0</u>	<u>\$3,442</u>	<u>\$0</u>	<u>\$3</u>
<b>Data Processing</b>							
Cash Registers	\$0	\$3,000	\$0	\$0	\$2,500	\$0	\$500
Personal Computer	0	1,800	0	0	1,799	0	1
	<u>\$0</u>	<u>\$4,800</u>	<u>\$0</u>	<u>\$0</u>	<u>\$4,299</u>	<u>\$0</u>	<u>\$501</u>
<b>Police</b>							
Cell Monitor	\$3,535	\$0	\$0	\$0	\$0	\$4,834	(\$1,299)
Cruisers	4,846	0	0	0	0	2,176	2,670
Lockers	194	0	0	0	0	0	194
Radio Equipment	0	0	0	0	0	0	0
Public Safety Software	0	0	0	0	1,565	0	(1,565)
Training Equipment	1,500	0	0	0	805	696	0
Heating System	625	0	0	0	0	251	374
Cruisers	16,795	37,000	0	0	17,212	37,000	(417)
Furniture	4,630	0	0	0	908	3,722	0
Fire Alarm Extension	2,500	0	0	0	2,874	0	(374)
Interior Painting	5,884	0	0	0	0	5,884	0
Carpeting & Tile	828	0	0	0	0	828	0
Truck Scales	7,500	0	0	0	0	7,058	442
Electrical & Lighting	1,880	0	0	0	0	1,880	0
Intercom Extension	1,625	0	0	0	0	1,625	0
Radio Upgrade	0	2,500	0	0	0	2,706	(206)
Defibrillator	0	5,000	0	0	5,126	0	(126)
Software	5,167	0	0	0	5,192	0	(25)
In-car Data Terminal	0	4,000	0	0	3,668	0	332
	<u>\$57,508</u>	<u>\$48,500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$37,350</u>	<u>\$68,658</u>	<u>\$0</u>
<b>Fire</b>							
Fire Apparatus Leage	\$1,671	\$26,000	\$0	\$0	\$27,789	\$5,000	(\$5,118)
Fire Alarm Extension	0	2,200	0	0	2,200	0	0
Trunout Gear Upgrade	0	5,000	0	0	0	0	5,000
Breathing Apparatus	8,000	0	0	0	0	8,000	0
Fire Alarm Truck	0	10,000	0	0	0	0	10,000
	<u>\$9,671</u>	<u>\$43,200</u>	<u>\$0</u>	<u>\$0</u>	<u>\$29,989</u>	<u>\$13,000</u>	<u>\$9,882</u>
<b>School Administration</b>							
Furniture	\$0	\$7,000	\$0	\$1,661	\$2,904	\$2,064	\$371
Computers/Printers	0	43,000	0	0	41,595	949	456
Copier	0	16,000	1,661	0	18,526	0	(865)
Instructional Software	0	10,000	0	0	9,962	0	38
	<u>\$0</u>	<u>\$76,000</u>	<u>\$1,661</u>	<u>\$1,661</u>	<u>\$72,987</u>	<u>\$3,013</u>	<u>\$0</u>
<b>Municipal Buildings</b>							
South Hall Heating	\$0	\$5,000	\$0	\$0	\$5,000	\$0	\$0
South Hall Windows	4,413	0	0	0	4,373	0	40
South Hall Lighting	0	2,000	0	0	2,267	0	(267)
Library Roof	0	3,000	0	0	2,400	0	600
South Hall Drain	0	0	0	0	0	0	0
Town Hall Heating	19,628	5,000	0	0	24,621	0	7
Library Heating System	0	5,000	0	0	5,000	0	0
Town Hall Lighting	0	2,000	0	0	2,014	0	(14)
Library Lighting	0	2,000	0	0	0	2,000	0
Garage Abutter Fencing	0	6,000	0	0	7,849	0	(1,849)
Garage Roof	0	1,700	0	0	0	177	1,523
	<u>\$24,041</u>	<u>\$31,700</u>	<u>\$0</u>	<u>\$0</u>	<u>\$53,523</u>	<u>\$2,177</u>	<u>\$40</u>



	Carry Forward	Appropriation	Transfers In	Transfers Out	Emcumbrances	Expenditures	Returned Surplus
<b>School Buildings</b>							
Windows	\$19,850	\$0	\$0	\$0	\$1,313	\$18,537	\$0
Heating System	47,307	60,000	0	0	88,279	19,029	0
Lighting & Electrical	5,650	20,000	0	0	10,542	15,108	0
Plumbing	0	5,000	0	0	0	5,000	0
Roof Repair	0	5,000	0	0	5,250	0	(250)
Ventilation	2,500	5,000	0	0	4,017	3,483	0
Bus	0	45,000	0	0	40,529	3,537	934
Painting	0	4,000	0	0	56	3,944	0
Doors	0	5,000	0	0	5,684	0	(684)
Boilers-Middle School	0	96,500	0	0	95,089	1,411	0
	<u>\$75,307</u>	<u>\$245,500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$250,760</u>	<u>\$70,048</u>	<u>\$0</u>
<b>Highway</b>							
Truck Lease	\$0	\$15,860	\$0	\$0	\$15,860	\$0	\$0
Snow Blower	0	11,000	0	0	12,485	0	(1,485)
Radio Upgrade	0	5,000	0	0	3,427	88	1,485
	<u>\$0</u>	<u>\$31,860</u>	<u>\$0</u>	<u>\$0</u>	<u>\$31,772</u>	<u>\$88</u>	<u>\$0</u>
<b>Cemetery &amp; Parks</b>							
Mowers	<u>\$0</u>	<u>\$5,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$4,994</u>	<u>\$0</u>	<u>\$6</u>
	\$0	\$5,000	\$0	\$0	\$4,994	\$0	\$6
<b>Library</b>							
Sprinkler System	\$0	\$8,000	\$0	\$0	\$8,000	\$0	\$0
CD-ROM Workstation	0	5,000	0	0	5,000	0	0
SMART Computer	0	800	0	0	0	800	0
Printers	0	1,200	0	0	0	1,200	0
	<u>\$0</u>	<u>\$15,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$13,000</u>	<u>\$2,000</u>	<u>\$0</u>
	<u><u>\$166,792</u></u>	<u><u>\$504,740</u></u>	<u><u>\$1,661</u></u>	<u><u>\$1,661</u></u>	<u><u>\$158,983</u></u>	<u><u>\$502,116</u></u>	<u><u>\$10,433</u></u>

# TOWN OF LYNNFIELD

## FISCAL 1995 SPECIAL REVENUE SUMMARY

	Carry Forward	Appropriation	Transfers In	Transfers Out	Emcumbrances	Expenditures	Returned Surplus
<b>Current Year Federal Grants</b>							
Chapter I	\$0	\$4,330	\$0	\$0	\$2,867	\$1,337	\$126
First Grant	0	4,000	0	0	2,061	625	1,314
Title II	0	3,275	0	0	2,140	694	442
Chapter I	0	23,113	0	0	20,176	0	2,397
IEP Training	0	3,960	0	0	3,960	0	0
Title VI-Inclusive Education	0	102,960	0	0	88,168	1,921	12,871
Title I	0	440	0	0	440	0	0
SPRIGGS	0	9,000	0	0	4,830	619	2,551
School Lunch Program	0	0	0	0	0	0	0
	<u>\$0</u>	<u>\$151,078</u>	<u>\$0</u>	<u>\$0</u>	<u>\$125,182</u>	<u>\$5,196</u>	<u>\$20,700</u>
<b>Current Year State Grants</b>							
D.E.M. Rivers & Harbors	\$48,611	\$64,000	\$0	\$0	\$18,646	\$0	\$93,965
Extended Polling Hours	0	1,698	0	0	1,251	0	447
Community Policing	0	6,810	0	0	1,679	0	5,131
D.A.R.E. Grant	0	14,757	0	0	11,852	0	2,906
METCO	0	105,204	0	26,000	73,123	2,069	4,013
Drug Free Schools	0	9,553	0	0	5,977	3,311	264
District Prof Development	0	5,557	0	0	3,179	0	2,378
Curriculum Framework	0	3,705	0	0	2,963	0	742
Technology	0	30,464	0	0	30,464	0	0
First Grant	0	3,000	0	0	2,285	709	6
P.A.L.M.S.	0	500	0	0	292	0	208
Health Protection	0	48,107	0	0	42,462	730	4,915
School Lunch Program	0	0	0	0	0	0	0
Chapter 90 Highway	0	276,400	0	276,400	0	0	0
Elderly Programs	0	7,037	0	0	6,977	0	60
Library State Aid	15,358	14,294	0	0	15,954	0	13,697
Arts Lottery Council	1,578	3,469	0	0	3,769	0	1,278
	<u>\$65,547</u>	<u>\$594,555</u>	<u>\$0</u>	<u>\$302,400</u>	<u>\$220,874</u>	<u>\$6,819</u>	<u>\$130,010</u>
<b>Gifts</b>							
Wakefield Savings Public Safety	\$1,234	\$0	\$0	\$0	\$0	\$0	\$1,234
Special Education	201	0	0	0	201	0	0
D.A.R.E. Gift	1,644	600	0	0	343	0	1,901
L.E.A.C Ed Reform Updates	526	0	0	0	0	0	526
Study Group Gift	0	0	0	0	0	0	0
School Arts Donations	1,747	2,742	0	0	1,621	280	2,587
Substitute Teacher Gift	158	1,915	0	0	1,770	0	303
"Safe Homes" Gift	0	420	0	0	85	0	335
Lynnfield Common Lighting	2,337	0	0	0	210	0	2,126
C.O.A. Van Fund	0	13,047	0	0	0	0	13,047
Senior Center Gift	0	3,000	0	0	1,000	0	2,000
Memorial Day Gift	0	300	0	0	300	0	0
Historical Book Proceeds	661	25	0	0	7	0	680
Arts Council Gift	2,185	0	0	0	0	0	2,185
	<u>\$10,692</u>	<u>\$22,049</u>	<u>\$0</u>	<u>\$0</u>	<u>\$5,537</u>	<u>\$280</u>	<u>\$26,924</u>
<b>Prior Year Federal Grants</b>							
Chapter II	\$1,105	(\$223)	\$0	\$0	\$882	\$0	\$0
Title II	837	0	0	0	837	0	0
Chapter I	1,664	(1,280)	0	0	384	0	0
Title VI Inclusive Education	21,359	0	0	0	21,359	0	0
Title VI-Early Childhood	490	0	0	0	490	0	0
Title I	104	0	0	0	104	0	0
SPRIGGS	2,226	0	0	0	2,226	0	0
	<u>\$27,784</u>	<u>(\$1,503)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$26,281</u>	<u>\$0</u>	<u>\$0</u>
<b>Prior Year State Grants</b>							
D.A.R.E.	\$14,464	\$0	\$0	\$0	\$14,398	\$0	\$65
METCO	7,546	0	0	0	7,546	0	0
Drug Free Schools	4,468	(2,967)	0	0	1,501	0	0
Per Pupil Grant	400	0	0	0	400	0	0
P.A.L.M.S.	10	0	0	0	10	0	0
Health Protection	4,460	0	0	0	4,460	0	0
	<u>\$31,346</u>	<u>(\$2,967)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$28,314</u>	<u>\$0</u>	<u>\$65</u>



	Carry Forward	Appropriation	Transfers In	Transfers Out	Emcumbrances	Expenditures	Returned Surplus
<b>Receipts Reserved For Approp.</b>							
Sales of Real Estate	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Con Comm Notice of Intent	9,337	1,648	0	0	0	0	10,985
Sale of Cemetery Lots	61,737	11,000	0	20,000	0	0	52,737
	<u>\$71,074</u>	<u>\$12,648</u>	<u>\$0</u>	<u>\$20,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$63,722</u>
<b>Revolving Accounts</b>							
Redmond Pension	\$10,163	\$9,802	\$0	\$0	\$9,149	\$0	\$10,816
Conservation Design Review	0	6,229	0	0	6,229	0	0
Planning Design Review Fee	0	2,000	0	0	845	0	1,155
Deposits Forfeited to Planning	2,425	23,600	2,600	0	2,600	0	25,025
Police Ins Reimb Under 20k	828	6,479	0	0	6,479	0	828
Law Enforcement Trust	2,172	0	0	0	0	0	2,172
Fire Ins Reimb Under 20k	0	0	0	0	0	0	0
Athletic Revolving	17,012	24,876	0	0	26,484	0	15,404
School Activity Fees	2,075	38,667	0	27,276	475	0	12,991
Tuition	0	0	0	0	0	0	0
Special Education Tution	0	3,827	0	0	2,296	0	1,531
School Book Damage-SS	116	556	0	0	304	0	368
School Book Damage-HH	67	252	0	0	10	268	41
School Book Damage-MS	1,497	340	0	0	47	0	1,789
School Book Damage-HS	7,969	7,588	0	0	5,862	388	9,307
Community Schools-Adult Ed	0	24,075	0	1,750	15,911	343	6,071
Community Schools-Art	0	5,163	0	0	3,042	0	2,121
Community Schools-Extended	0	91,579	0	0	60,479	3,767	27,332
Community	0	16,750	0	0	6,884	0	9,866
Community Schools-Support	42,264	0	0	2,660	40,520	177	(1,093)
Community Schools-Music	0	3,168	0	0	2,822	0	346
Community Schools-Summer	0	41,107	0	550	33,747	1,041	5,769
Community School-Summer	0	13,538	0	0	8,059	0	5,479
School Lunch System Wide	9,583	41,774	0	0	53,306	0	(1,949)
School Lunch Summer Street	0	35,716	0	0	33,730	0	1,986
School Lunch Huckleberry	0	32,948	0	0	33,539	0	(590)
School Lunch Middle School	0	74,878	0	0	62,864	0	12,014
School Lunch High School	0	89,835	0	0	84,608	0	5,227
Schl Bldg Ins Reimb Under	115	68	0	0	68	0	115
DPW Ins Reimb Under 20k	(32)	28,530	0	0	27,223	0	1,275
C.O.A. Activities Account	0	500	0	0	0	0	500
	<u>\$96,254</u>	<u>\$623,846</u>	<u>\$2,600</u>	<u>\$32,236</u>	<u>\$527,585</u>	<u>\$5,985</u>	<u>\$156,894</u>

## TOWN OF LYNNFIELD FISCAL 1995 TRUST FUND SUMMARY

	Carry Forward	Receipts	Transfers In	Transfers Out	Expenditures	Balance
<b>Expendable Trust Funds</b>						
Cemetery Perpetual Care	\$51,247	\$17,409	\$0	\$25,000	\$0	\$43,656
Library	8,834	2,421	0	0	2,632	8,623
Legion Memorial	11,116	564	0	0	0	11,680
L.I.F.E.	29,675	1,506	0	0	0	31,181
Lynnfield Tricentennial	2,718	138	0	0	0	2,856
Peabody Memorial	12,805	1,663	0	0	40	14,429
Kuestenmacher	3,306	4,304	0	0	2,030	5,580
Conservation Trust	33,249	1,735	0	0	500	34,484
Stabilization Fund	253,313	31,393	450,000	0	0	735,252
	<u>\$406,263</u>	<u>\$61,679</u>	<u>\$450,000</u>	<u>\$25,000</u>	<u>\$5,202</u>	<u>\$887,740</u>
<b>Non-Expendable Trust Funds</b>						
Cemetery Perpetual	\$300,750	\$11,375	\$0	\$0	\$0	\$312,125
Library	22,400	0	0	0	0	22,400
Peabody Memorial	20,000	0	0	0	0	20,000
Keustenmacher	124,868	2,152	0	0	0	127,020
	<u>\$468,018</u>	<u>\$13,527</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$481,545</u>



# **RECORD OF ACTION TAKEN AT THE ANNUAL TOWN MEETING APRIL 24, 1995 IN THE MIDDLE SCHOOL AUDITORIUM**

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium on Monday, April 24, 1995. A quorum being present (388 present - 226 required) the meeting was called to order by Mr. John Redman, Moderator at 8:00 P.M.

Prior to the reading of the Warrant, non-registered voters were given permission to attend the meeting as spectators and were seated on the stage.

Prior to the start of Town Meeting a minute of silence was observed for Proctor Coffin, former Selectman and for the victims of the Oklahoma bombing.

The Moderator read the part of the warrant preceding the articles and with the consent of the voters, omitted the reading of the articles which would be read including the names of the Board of Selectmen as was the constable's return of service.

On a motion Mr. David W. Drislane, duly seconded, it was VOTED that this Town Meeting be adjourned for the duration of the Special Town Meeting which is schedule for 8:45 P.M. in the Middle School Auditorium and the gymnasium, if need be, and further move that this Town Meeting be adjourned to Thursday, April 27, 1995 at 8:00 P.M. at the Middle School Auditorium and gymnasium, if need be, should the business of the meeting not be completed.

ARTICLE 1 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to accept the reports of Town Officers and Special Committees, as published.

ARTICLE 2 On motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to appoint Robert Davis, Roger Gerry, and Gabriel Zavala as Field Drivers; Jon Procurot as Pound Keeper; Peter E. Lennon, Carol A. Cashman, and Gabriel Zavala as Wood Measurers.

ARTICLE 3 On motion Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to fix the annual compensation of each of the elective Officers of the Town as required by General Laws, Chapter 41, Section 108 as amended, as follows:

Board of Selectmen	Chairman	\$850
	Member	\$700
Board of Assessors	Chairman	\$5,500
	Member	\$5,000

Said compensation to be paid in installments so long as said office holders hold office and perform the duties of the office.

ARTICLE 4 On motion of Mr. Joe Jennings, duly seconded, it was

VOTED to amend Chapter 3 of the Bylaws of the Town entitled "Classification of Employment", by establishing certain hourly and annual pay rates and classification in accordance with the schedule recommended for Fiscal Year 1996 by the Personnel Board for Clerical Personnel Union and Non-Union, Library, Public Works Department and School Custodians and Bus Drivers as published in the recommendations of the Finance Committee and to defer amendment of

said Chapter 3 with regard to those annual pay rates and classifications and annual salaries concerning which no such recommendations have been made.

## **PERSONNEL CLASSIFICATION AND PAY PLANS EFFECTIVE 7/1/95 TO 6/30/96**

### **Town Hall Clerical Union/Non-Union Personnel**

Classification	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Clerk	8.19	8.60	8.94	9.26	9.67	10.03	10.35
Senior Clerk	9.18	9.53	9.92	10.28	10.60	11.01	11.43
Prin. Clerk	10.42	10.76	11.20	11.51	11.93	12.42	12.86
Admin. Clerk	11.93	12.36	12.68	13.08	13.60	14.02	14.44
Dept. Secretary	13.28	13.71	14.06	14.57	14.99	15.43	15.85
Admin. Asst.	14.75	15.19	15.64	16.08	16.53	16.97	17.41

### **DEPARTMENT OF PUBLIC WORKS**

Grade Classification	Step 1	Step 2	Step 3	Step 4
1 Entry Level	11.03			
2 Motor Equip. Oper. Municipal Maint.	12.00	12.36	12.57	12.84
3 Heavy Equip. Oper. Equip. Maint. Municipal Maint. Craftsman	13.07	13.39	13.72	14.05
4 Crew Super Tree Climber Skilled Craftsman Municipal Maint. Craftsman Crew Sup	14.41	14.76	15.11	15.46
5 Working Foreman	15.15	15.46	15.78	16.12

### **LIBRARY PERSONNEL**

#### **Non-Professional Classification — Hourly**

	Step 1	Step 2	Step 3	Step 4	Step 5
Library Tech.	8.95	9.18	9.41	9.64	9.89
Sr. Lib. Tech.	10.18	10.42	10.69	10.96	11.24
Staff Librarian	11.64	11.93	12.24	12.52	12.84

#### **Professional Classification — Annual**

Asst. Director	28,644	29,503	30,301	31,301	32,240
Dept. Head	25,992	26,772	27,575	28,402	29,254

### **SCHOOL CUSTODIANS & BUS DRIVERS**

Step 1	Step 2	Step 3	Step 4	Step 5
9.85	10.16	10.62	11.25	11.79

ARTICLE 5 On motion of Mr. Donald Gray, duly seconded, it was

VOTED to raise and appropriate by transfer from available funds in the treasury, free cash the sum of \$100,000 to be placed in the Stabilization Fund.

ARTICLE 6 On motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to raise and appropriate the sum of \$42,000 for the purchase of a fire alarm truck, and to raise said sum by authorizing the Treasurer, with the approval of the Selectmen, to borrow, using State House Notes a sum of \$32,000 for a period not to exceed three (3) years, and by using the \$10,000 for a down payment which is to be in Article 9 of this Town Meeting.

ARTICLE 7 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to INDEFINITELY POSTPONE action on the article noted below:

To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds in the treasury, or otherwise, the sum of eight thousand (\$8,000.00) dollars to be added to the fiscal year 1996 operating budget for the purpose of funding a Junior Varsity Hockey team, or what action it will take thereon.



# **RECORD OF ACTION TAKEN AT THE SPECIAL TOWN MEETING ON APRIL 24, 1995**

A quorum being present, the meeting was called to order by Mr. John Redman, Moderator.

The Moderator read that part of the warrant preceding the article and with the consent of the voters omitted the reading of the article which would be read at the time it was taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the constable's return of service.

ARTICLE 1 On motion of Mrs. Gail LaPointe, duly seconded, it was

VOTED to transfer from available funds appropriated in the FY 1995 budget and from free cash the following sums of money to supplement certain accounts in the current 1995 Fiscal Year.

From: Office of Selectmen	
Line Item 7 - Property & Liability	
- Insurance	46,000
From: Police Department	
Line Item 48 - Other Salaries	
(incl. Holidays)	10,500
From: Department of Public Works	
Line Item 72 - Snow an Ice	25,000
Line Item 73 - Street Lighting Expenses	5,000
From: Employee Benefits	
Line Item 105 - Workers' Comp.	
Insurance	50,000
From: Available Funds - Free Cash	27,000
TOTAL	163,500
To: Town Counsel	
Line Item 13 - Professional Services	13,000
To: Police Department	
Line Item 49 - Patrolman Overtime	9,000
Line Item 50 - Ambulance Expense	1,500
To: Fire Department	
Line Item 53 - Full Time Salaries	
(incl. Holidays)	6,000
Line Item 54 - Call Department Salaries	20,000
To: Department of Public Works	
Line Item 78 - Municipal Bldgs. Expense	10,000
To: Council on Aging	
Line Item 83 - Salaries	500
Line Item 84 - Expenses	8,200
To: Veterans	
Line Item 88 - Veterans Benefits	1,000
To: Library	
Line Item 89 - Director Salary	1,500
To: School Department	
Line Item 96 - Net Salaries and Expenses	80,000
To: North Shore Technical High School	
Line Item 97 -	2,800
To: Employee Benefits	
Line Item 104 - Medicare	10,000
TOTAL	163,000

ARTICLE 2 On motion of Mr. H. Joseph Maney, duly seconded, it was

VOTED to authorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Council on Aging, limited to \$1,000, without further appropriation during Fy-95, to pay expenses and

contractual services required to operate Senior Center activities and field trips; said fund to be credited with all fees and charges received during FY-95 from persons taking part in said activities and field trips, and with \$500 to be appropriated by transfer from available funds, free cash.

ARTICLE 3 On motion of Mr. H. Joseph Maney, duly seconded, it was

VOTED to authorize the establishment of a revolving fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Council on Aging, limited to \$10,000, without further appropriation during FY-96, to pay expenses and contractual services required to operate Senior Center activities and field trips; said fund to be credited with all fees and charges received during FY-96 from persons taking part in said activities.

With the completion of action on Article 3 of the Special Town Meeting, on motion of Mr. David W. Drislane, duly seconded, it was VOTED TO ADJOURN the Special Town Meeting.

Adjourned at 8:55 P.M.

ARTICLE 8 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to raise in the tax levy except for amounts to be raised by transfer from other sources, the sums of money for the necessary Town charges and expenses, and to give authority to credit the value of old equipment to be turned in toward the purchase price of new equipment; said sums of money to Committees, or Officers of the Town in the amounts and limited to the purposes as recommended in the Recommendations of the Finance Committee, under the heading "Selectmen's Budget". Resulting in a total budget of \$17,188,683.

\$20,000	From the Sale of Lots and Graves Account
\$18,920	From the Overlay Reserve
	And the balance from the Tax Levy.

ARTICLE 9 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to raise and appropriate in the tax levy, the sums of money for the purchase of various equipment and items in the nature of Capital Expenditures, and to give authority to credit the value of various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Boards, Committees or Officers in the amounts as totaled by Department and limited to the purposes as recommended in the Recommendations of the Finance Committee.

ARTICLE 10 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to INDEFINITELY POSTPONE action on the article noted below:

To raise and appropriate the sum of \$276,401 for highway design, construction and maintenance and for all other purposes which are authorized by law and to fund such effort with so called Chapter 90 money approved for said use by the Commonwealth of Massachusetts.

ARTICLE 11 On motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED UNANIMOUSLY to transfer the care, custody management, and control of the land known as 3 Bishops Lane, Lynnfield, MA, and being the land described in transfer certificate of Title No. 34550 registered in Book 150 in the Southern Registry District of Essex County or however the



same may be more accurately described, from the Recreation Commission to the Board of Selectmen.

ARTICLE 12 On motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED UNANIMOUSLY to authorize the Board of Selectmen to sell a portion of the land known and numbered as 33 Bishops Lane, Lynnfield, MA, an being the land described in transfer certification of Title No. 34550 registered in Book 150 in the Southern Registry District of Essex County for a price not less than \$140,000 and to place the proceeds of said sale into the "Sale of Land" Account.

ARTICLE 13 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to INDEFINITELY POSTPONE action on the article noted below:

To see if the Town will vote to appropriate by transfer from available funds a sum of money for the purchase of lighting for Newhall Park and the Middle School football field, and irrigation systems for all fields, said sums of money to be expended under the direction of the Recreation Commission, or what action it will take there.

ARTICLE 14 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to INDEFINITELY POSTPONE action on the article noted below:

The Town establish a Municipal Finance Department to include the offices of Town Accountant, Treasurer, Collector, Assessors, and other functions as authorized by Massachusetts General Laws, Chapter 43C, Section 11, and amend Chapter 2B of the Town of Lynnfield By-Laws by deleting subsection 2 as follows:

## 2. Municipal Finance Department

a. A Municipal Finance Department exists in the Town which is described in Section 3 Chapter 9 of the Town Charter and is known as the "Division of Finance and Administrative Services". This By-Law is adopted to add to the functions assigned to said division, those functions assigned by law to the Town Accountant and the Board of Assessors and other functions enumerated below, such that the division now includes the functions assigned by law to the assessors, tax collector, town accountant, town clerk, treasurer and veterans' agent.

b. The Division of Finance and Administrative Services shall be responsible for the coordination of all financial services and activities, maintenance of all accounting records and other financial statements, payment of all obligations, receipts of all funds due, assistance to all other town departments and offices in any matter related to financial affairs, monitoring of the expenditure of all funds, including periodic reporting to appropriate agencies on the status of accounts, supervision of all purchases of goods, materials and supplies and maintenance of inventory controls, supervision of all data processing facilities, any other matter relating to municipal finance as may be determined necessary or desirable from time to time by the Board of Selectmen, those functions assigned to the Town Clerk, and those functions assigned to the Veterans' Agent.

c. A Director of the Division of Finance shall be appointed for a 3 year term, by ultimately responsible to the Board of Selectmen and shall be under the general supervision of the Town Administrator.

d. The Director may be one of the Officials included in the division, i.e.; the Town Accountant, the Tax Collector, or

the Treasurer or any person who holds none of those positions, however no Director shall serve as both Accountant and Treasurer, Collector or Treasurer-Collector.

e. In the event that the director appointed by the Selectmen does not also hold one of the official positions named in the previous paragraph, the Board of Selectmen may also appoint an Assistant Director for a three (3) year term who shall report to and be responsible to the Director. The Assistant Director may be one of the Officials included in the division.

f. The Board of Selectmen shall also appoint the Town Accountant, the Tax Collector, the Treasurer, the Town Clerk, and the Veterans' Agent to three year terms, all of whom shall report to the Director. The initial appointments shall be one, two or three year terms such that, as much as possible, the terms of all said Officials expire at different times.

g. The Board of Selectmen shall also appoint a three (3) member Board of Assessors for overlapping three (3) year terms who shall report to the Director. In the transition from an elected Board of Assessors to an appointed Board, the terms of the Assessors in office on the effective date of this By-Law shall run their course and appointments shall be made at the expiration of each term, unless sooner terminated by resignation or otherwise.

h. All other employees necessary to carry out the function of the Division shall be hired by the Director in accordance with the Personnel By-Law and Personnel practices of the Town.

i. If any provision of this By-Law is held invalid, the other provisions of the By-law shall not be affected thereby. If the application of the By-Law or any of its provisions to any person or circumstance shall be held invalid, the application of this Charter and its provisions to other persons and circumstances shall not be affected thereby.

ARTICLE 15 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to accept as a public way the entire length and breadth of Fall Way as shown on a plan of land entitled "Definitive Subdivision Plan, Fall Way, Lynnfield, Mass." dated August 8, 1987, by surveyor R.W. Reid, R.L.S. and recording Essex South District Registry of Deeds as plan 9 in Plan Book 241, or however the same may be accurately described.

ARTICLE 16 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to INDEFINITELY POSTPONE action on the article noted below:

To see if the Town will vote to take by Eminent Domain as a Public Way, the entire length and breadth of a private way known as Todd Lane, Lynnfield, MA, including the unnamed stub of roadway located between lots 2 and 3 shown on the Plan of Land hereinafter described, and the 30 foot wide drainage easement, all as shown on a Plan of Land entitled "Definitive Subdivision Plan, Todd Lane, Lynnfield, Mass., owner Richard B. & Nancy Learned, Engineer: Robert E. Anderson, Inc., dated June 23, 1973, Revised September 17, 1973" and duly recorded with Essex South District Registry of Deeds, or however the same may be more accurately described, and to raise and appropriate a sum of money to pay any damages resulting from such taking, or what action it will take thereon.

ARTICLE 17 On motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to authorize and instruct the Board of Selectmen



to file and support in the Legislature of the Commonwealth, a bill which will authorize the Town through and by its Board of Selectmen to lease to the United States Postal Service for a term of not more than thirty years the "South Hall" and a portion of the parcel of land on which said Hall is located on such further terms and conditions as may to the Selectmen seem to be in the best interest of the Town, and further to authorize and instruct the Board of Selectmen, upon passage of such legislation, to enter into such lease on behalf of the Town on such terms and conditions as may to the Selectmen seem to be in the best interest of the Town.

With completion of action on all Articles of the Town Meeting Warrant, on motion of Mr. David W. Drislane, duly seconded, it was VOTED to Adjourn Sine Die.

The meeting adjourned at 10:15 P.M.

Carol A. Cashman, Town Clerk

# **APPROPRIATIONS FOR THE FISCAL YEAR JULY 1, 1995 TO JUNE 30, 1996, VOTED AT THE ANNUAL TOWN MEETING APRIL 24, 1995**

## ARTICLE 5

Transfer from Free Cash to  
Stabilization Fund \$ 100,000

## ARTICLE 7

To raise and appropriate by borrowing  
using State House Notes for  
Fire Alarm Truck \$ 32,000

## ARTICLE 8

Transfer from the Sale of Lots and  
Graves Account \$ 20,000  
Tranfers from the overlay Reserve \$ 18,920  
From the Tax Levy \$17,149,763  
\$17,188,683

## OFFICE OF THE SELECTMEN

1 - Selectmen's Salaries 2,250  
2 - Town Administrator's Salary 59,800  
3 - Clerical Salary 37,419  
4 - Professional Services 48,000  
5 - Payrate Increase Fund 36,655  
6 - Town Report 3,000  
7 - Property & Liability Insurance 150,000  
8 - Other Expenses 10,500  
347,624

## TOWN ACCOUNTANT

9 - Accountant's Salary 45,500  
10 - Clerical Salary 26,281  
11 - Expenses 1,800  
73,581

## TOWN COUNSEL

12 - Counsel's Salary 14,500  
13 - Professional Services 20,000  
14 - Other Expenses 1,500  
36,000

## DIVISION OF FINANCE AND ADMINISTRATION

15 - Director's Salary 10,660  
16 - Salaries 63,254  
17 - Expenses 21,650

## Date Processing

18 - Salary 12,100  
19 - Expenses 26,315

## Tax Collector

20 - Salary 31,930  
21 - Expenses 9,550

## Treasurer

22 - Salaries 58,246  
23 - Expenses 12,230

## Town Clerk

24 - Salary 31,930  
25 - Expenses 2,725

## Board of Registrars

26 - Expenses 4,025

## Other Expenses

27 - Tax Title Proceedings 20,000  
28 - Elections 8,995  
313,610

## BOARD OF ASSESSORS

29 - Board Salaries 15,500  
30 - Other Salaries 52,000  
31 - Professional Services 12,000  
32 - Assessment Update 45,000  
33 - Expenses 11,550  
136,050

## PLANNING BOARD

34 - Salary 18,708  
35 - Expenses 1,000  
19,708

## BOARD OF APPEALS

36 - Expenses 1,716  
1,716

## CONSERVATION COMMISSION

37 - Salary 10,694  
38 - Expenses 1,275  
39 - Professional Services 1,600  
13,569

## PERSONNEL BOARD

40 - Salary 418  
41 - Profesional Services 7,200  
42 - Expenses 250  
7,868

## FINANCE COMMITTEE

43 - Salary 3,105  
44 - Expenses 500  
45 - Finance Committee Report 3,200  
46 - Reserve Fund 45,000  
51,805

## TOTAL GENERAL GOVERNMENT

1,001,531

## POLICE DEPARTMENT

47 - Chief's Salary (incl. holidays) 58,586  
48 - Other Salaries (incl. holidays) 910,231  
49 - Officers' Overtime 195,000  
50 - Officers' Training 30,000  
51 - Ambulance Expense 7,300  
52 - Other Expenses 94,760  
1,295,877

## FIRE DEPARTMENT

53 - Chief's Salary (incl. holidays) 11,945  
54 - Full-Time Salaries (incl. holidays) 302,223  
55 - Call Department Salaries 185,359  
56 - Fire Alarm Salaries 10,520  
57 - Fire Department Expenses 44,290  
58 - Fire Alarm Expenses 6,900  
59 - Hydrant Rental 21,910  
583,147

**DIVISION OF ZONING ENFORCEMENT  
AND INSPECTION**

60 - Director's Salary	25,490
61 - Other Salaries	20,400
62 - Expenses	2,880
	<u>48,770</u>

**CIVIL DEFENSE**

63 - Director's Salary	250
64 - Expenses	1
	<u>251</u>

**DOG OFFICER**

65 - Dog Officer's Salary	8,700
66 - Expenses	1,066
	<u>9,766</u>

**TOTAL PUBLIC SAFETY** 1,937,811

**DEPARTMENT OF PUBLIC WORKS**

**General and Administrative**

67 - Director's Salary	54,616
68 - Other Salaries	73,867
69 - Motor Fuel & Oil	55,000
70 - Other Expenses	750

**Highway Construction**

71 - Salaries	218,019
72 - Expenses	75,500

**Snow and Ice Removal**

73 - Salaries and Expenses	75,000
----------------------------	--------

**Street Lighting**

74 - Expenses	131,000
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**Rubbish Collection and Disposal**

75 - Expenses	529,000
---------------	---------

**School Maintenance and Buses**

76 - Salaries	564,591
77 - Energy Supply	261,340
78 - Expenses	193,485

**Municipal Building Maintenance**

79 - Salaries	99,359
80 - Expenses	170,286

**Cemeteries, Parks and Trees**

81 - Salaries	222,008
82 - Expenses	21,400

**TOTAL PUBLIC WORKS AND FACILITIES** 2,745,221

**BOARD OF HEALTH**

83 - Salaries	21,360
84 - Expenses	3,450
	<u>24,810</u>

**COUNCIL ON AGING**

85 - Salary	25,657
86 - Expenses	6,515
87 - Professional Services	0
	<u>32,172</u>

**VETERANS' SERVICES**

88 - Director's Salary	4,644
89 - Expenses	600
90 - Veterans' Benefits	14,000
	<u>19,244</u>

**TOTAL HUMAN SERVICES** 76,226

**LIBRARY**

91 - Director's Salary	45,000
92 - Other Salaries	217,395
93 - Expenses	84,146
	<u>346,541</u>

**RECREATION COMMISSION**

94 - Salaries	19,782
95 - Expenses	6,257
	<u>26,039</u>

**HISTORICAL COMMISSION**

96 - Expenses	500
	<u>500</u>

**MEMORIAL DAY OBSERVANCES**

97 - Expenses	850
	<u>850</u>

**TOTAL CULTURE AND RECREATION** 367,930

**SCHOOL DEPARTMENT**

98 - Net Salaries and Expenses	8,567,913
99 - North Shore Technical High School	269,506
	<u>8,837,419</u>

**TOTAL EDUCATION**

**DEBT AND INTEREST**

100 - Long-Term Principal	85,375
101 - Long-Term Interest	13,359
102 - Long-Term Principal	250,000
103 - Long-Term Interest	229,750
	<u>578,484</u>

**TOTAL DEBT SERVICE**

**EMPLOYEE BENEFITS**

104 - Pension Contributions	543,557
105 - Health/Life/Disability Insurance	900,000
106 - Medicare - F.I.C.A.	74,504
107 - Workers' Compensation Insurance	107,000
108 - Other	11,000
109 - Unemployment Compensation	2,000
	<u>1,638,061</u>

**TOTAL EMPLOYEE BENEFITS** 1,638,061

**TOTAL OPERATING BUDGET** 17,188,683

**CAPITAL OUTLAY**

**ARTICLE 9**

From Free Cash	120,000
From Tax Levy	419,530
	<u>539,530</u>

**SELECTMEN**

Sedan	17,300
	<u>17,300</u>

**FINANCE & ADMINISTRATION**

Copier (existing L/P)	3,180
Personal Computer	2,000
Computer Printer	2,500
Computer Modems	8,000
Schools/Town Hall	
	<u>15,680</u>

**PUBLIC WORKS**

**DPW Complex**

Fencing	5,000
Barn Ventilation	2,100

**Town Hall Complex**

Plumbing (Police HQ)	7,500
Roofing	1,500
Doors	2,000
Security	5,000

**South Hall**

Painting	500
Renovations	1,000
Library Roofing	3,500
Park/Cemetery Mowers	1,000



Highway	
Truck Maintenance	5,000
Radio Replacements	1,000
Sander Overhauls	2,000
Bombardier Plow Overhauls	1,500
Truck Replacement	25,000
Tree Bucket Truck Repair	2,000
Energy Management	35,000
Schools	
Window Replacement	20,000
Plumbing	4,600
Flooring	10,000
Fire Door Replacement	3,400
Roofing	5,000
Renovations	12,500
Bus Replacement	45,000
Running Truck Upgrade	7,500
	<hr/> 208,600
POLICE DEPARTMENT	
Two New Cruisers	38,500
Defibrillator	5,000
	<hr/> 43,500
FIRE DEPARTMENT	
Fire Alarm Truck	10,000
Breathing Apparatus Rep.	22,000
Hose Replacement	2,000
Carbon Monoxide Meter	2,500
	<hr/> 36,500
SCHOOL COMMITTEE	
Furniture Replacement	13,062
Computers and Printers	24,957
Copies	8,931
	<hr/> 46,950
LIBRARY	
Sprinkler System	8,000
CD-ROM Workstation	2,500
Noble Port Expansion (3 ports)	4,400
Facsimile Machine	1,000
"Smart" Computer Term.	800
	<hr/> 16,700
COUNCIL ON AGING	
Van Replacement	32,900
Copier	1,400
	<hr/> 34,300
RECREATION	
Lights and Irrigation	120,000
	<hr/> 120,000
TOTAL CAPITAL OUTLAY	539,530

# **RECORD OF ACTION TAKEN AT SPECIAL TOWN MEETING OCTOBER 16, 1995 IN THE MIDDLE SCHOOL AUDITORIUM**

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium in said Town of Lynnfield on Monday, October 16, 1995. A quorum being present (255 president - 226 required) the meeting was called to order by Mr. John Redman, Moderator at 8:12 p.m.

Prior to the reading of the warrant, non-registered voters were given permission to attend the meeting as spectators and were seated on the stage.

The Moderator read that part of the warrant preceding the articles and with consent of the voters omitted the reading of the articles which would be read at the time they were taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the constable's return of service.

On motion of Mr. David W. Drislane, duly seconded, it was voted to adjourn to Thursday, October 19, 1995 at 8:00 p.m. in the Middle School Auditorium and Gymnasium, if need be, should the business of the meeting not be completed.

ARTICLE 1. On a motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTE TO RAISE AND APPROPRIATE THE SUM OF \$4,840 to pay overdue bills of a prior Fiscal year as follows:

To: Office of Selectmen, Line Item 6 \$2,619  
Town Report

To: Personnel Board, Line Item 41 \$2,221  
Professional Services

ARTICLE 2. On a motion of Mr. Joseph W. Jennings, duly seconded, it was

VOTED to amend Chapter 3 of the Bylaws of the Town entitled "Classification of Employment", by establishing certain hourly and annual pay rates and classifications in accordance with the schedule recommended for Fiscal Year 1996 by the Personnel Board for Call Firefighters, Dispatchers, Crossing Guards, Matrons, and Police Officers.

## **POLICE DEPARTMENT Officers — Annual**

Effective 7/1/95 - 6/30/96

	Step 1	Step 2	Step 3	Step 4
Patrolman	\$26,942.88	\$28,739.07	\$30,336.64	\$32,236.48
Sergeant	\$30,984.30	\$33,048.22	\$34,887.58	\$37,072.36
Merit Increases from Step 1 to Step 2 are not given sooner than one per year.				
Longevity increases from Step 2 to Step 3 and from Step 3 to Step 4 are automatic after one year in each instance.				

## **Dispatchers — Hourly**

Effective 7/1/95 - 6/30/96

	Step 1	Step 2	Step 3	Step 4
Dispatchers	\$9.79	\$10.48	\$11.15	\$11.85

## **Crossing Guards/Matrons — Hourly**

Crossing Guards/Matrons \$ 9.41

## **Call Firefighters — Hourly**

Effective 7/1/95

	Rate	EMT	Longevity	EMT/ Longevity
Recruit	\$11.12	\$11.79		
Firefighter	\$12.23	\$12.96	\$12.84	\$13.61
Operator	\$13.45	\$14.26	\$14.12	\$14.97
Lieutenant	\$15.47	\$16.40	\$16.24	\$17.22
Captain	\$16.81	\$17.82	\$17.65	\$18.71

Firefighters status attained after minimum of 1 year as a Recruit.

Lieutenants must have been Firefighters/Operators.

Captains must have been Lieutenants.

Longevity after 10 years.

EMTS get longevity on their base rates.

ARTICLE 3. On a motion of Mr. Donald Grey, duly seconded, it was



VOTED to raise and appropriate by transfer from available funds in the Treasury, Free Cash, the sum of \$100,000 to be placed in the Stabilization Fund.

ARTICLE 4. On a motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to raise and appropriate the sum of \$276,401 for Highway Design, Construction and Maintenance and for all other purposes which are authorized by Law and to fund such effort with so called Chapter 90 money approved for said use by the Commonwealth of Massachusetts.

ARTICLE 5. On a motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to raise and appropriate or appropriate by transfer the following sums of money to amend certain items in the Fiscal Year 1996 Annual Budget under Article 8 as voted at the Annual Town Meeting held on April 24, 1995.

Transfer from		
Line Item	Description	
4	Office of Selectmen	
	Professional Services	\$2,400
5	Payrate Increase Fund	\$36,655
	Department of Public Works	
	Highway Construction	
71	Salaries	\$2,263
	Veterans' Services	
90	Veterans' Benefits	\$2,258
	North Shore Technical	
99	High School	\$22,158
To Line Item		
	Town Accountant	
10	Clerical Salary	\$237
	Conservation Commission	
37	Salary	\$8,000
39	Professional Services	\$2,400
	Personnel Board	
40	Salary	\$1,400
	Police Department	
47	Chief's Salary	\$2,334
48	Other Salaries	\$31,750
49	Officers' Overtime	\$5,850
50	Officers' Training	\$900
	Department of Public Works,	
	General and Administrative	
68	Other Salaries	\$2,263
	Council on Aging	
85	Salary	\$4,400
86	Expenses	\$3,700
	Employee Benefits	
109	Unemployment Compensation	\$2,500

ARTICLE 6. On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to use \$380,000 of Free Cash in computing the Tax Rate for Fiscal Year 1996.

ARTICLE 7. On motion of Mr. Arthur J. Bourque, III, duly seconded it was

VOTED to amend Section 3 of Chapter 8 of its By-Laws entitled "Non-Criminal Disposition of Violations of By-Laws and/or Regulations" by adding the following:

#### **Schedule of Violations, Fines and Enforcing Officers**

Violation of the following By-Laws sections, Rules and Regulations may be enforced in the manner provided in MGL c. 40, s. 21D. For the purpose of this section the specific penalty which is to apply for violation of each such section

shall be as listed below and the Municipal Officers or employees whose titles are listed under each section shall be deemed to be enforcing officers for each such section.

1. Breaking, Obstructing, Digging Up of Streets  
Fine: \$20.00  
Enforcement Agent: Police Officers
2. Snow and Ice By-Law  
Fine: \$20.00  
Enforcement Agent: Police Officers
3. Junk and Unregistered Used Motor Vehicles  
Fine: \$50.00  
Enforcement Agent: Zoning Enforcement Officer  
Police Officers
4. Dog Control Law  
Fine: \$10.00  
1st Offense - Warning  
2nd and Succeeding Offense \$10.00  
Enforcement Agent: Dog Control Officers & Police Officers
5. Public Drinking By-Law  
Fine: \$20.00  
Enforcement Agent: Police Officers
6. Planning and Zoning By-Law  
Fine: \$100 per day  
Enforcement Agent: Zoning Enforcement Officer & Police Officers
7. Regulations Affecting Access of Tobacco Products to Minors  
Fine: \$50.00  
Enforcement Agent: Health Agent

ARTICLE 8. On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to authorize the Town and instruct the Board of Selectmen to enter, on behalf of the Town, into a contract with Ogden Martin Systems of Haverhill, Inc. for the disposal of the Town's rubbish, for a period of up to 15 years beginning July 1, 1996; such contract to be made pursuant to General Laws Chapter 40 Section 4 and all other applicable laws.

ARTICLE 9 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to accept as a Public Way the entire length and breadth of Deanna Circle as laid out by the Board of Selectmen and approved by the Planning Board, said portion shown on a plan of land entitled "Definitive Plan Deanna Circle, Lynnfield, Mass." dated July 26, 1988 and drawn by Hayes Engineering, Inc. which is recorded in Essex South District Registry of Deeds in Book 275 as Plan 8 and bounded and described as follows:

The entire length and breadth of Deanna Circle beginning at the Southerly side line of Forrest Hill Avenue and including the entire turnaround shown on said plan.

ARTICLE 10 On motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to accept as a public way the entire length and breadth of Stafford Road as laid out by the Board of Selectmen and approved by the Planning Board, said portion shown on a plan of land entitled "Definitive Plan Sherwood Forest Section XIII Lynnfield, Mass." dated June 22, 1988, Developer Newstead Realty Trust, drawn by Hayes



Engineering, Inc. which is recorded in Essex South District Registry of Deeds in Book 260 as plan 99; see also a plan of land entitled "Subdivision Plan of land in Lynnfield, Mass., being a subdivision of lot 268 on land court plan 19113-5 and a portion of lot 315 on land court plan 19113-19", dated July 7, 1990, prepared by Hayes Engineering, Inc. and filed with the Essex South Registry District of the land court as plan no. 19113-32, said road is bounded and described as follows:

The entire length and breadth of Stafford Road beginning at the northerly side line of Locksley Road and including the entire turnaround shown on said plan.

ARTICLE 11 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to accept as a public way the entire length and breadth of Partridge Lane as laid out by the Board of Selectmen and approved by the Planning Board, said portion shown on a plan of land entitled "Definitive Plan Partridge Lane, Lynnfield, Mass." dated September 27, 1988, drawn by Hayes Engineering, Inc., which plan is recorded in Essex South District Registry of Deeds in Plan Book 24, Plan 59, and bounded and described as follows:

The entire length and breadth of Partridge Lane beginning at the southerly side line of Main Street and including the entire turnaround shown on said plan.

ARTICLE 12 On motion of Mr. Arthur Bourque, III, duly seconded, it was

VOTED to accept the full length and breadth of the following Streets as Public Ways.

Alexandra Road, Apple Hill Lane, Baldwin Lane, Bluejay Road, Bourque Road, Bryant Street, Carpenter Road, Chatham Way, Cider Mill Road, Country Club Drive, Daventry Court, Debston Lane, Doncaster Circle, Durham Drive, Ford Avenue, Friendship Lane, Grey Lane, Hampton Court, Heath Circle, Heritage Lane, Hidden Valley Road, Huckleberry Road West, Huntingdon Road, Jensen Street, Kimberly Terrace, Kings Road, Lansdowne Court, Liberty Lane, Melody Lane, Midland Road, Mirabeau Lane, North Hill Drive, Patrice Lane, Powder Hill Road, Saunders Road including stubs, Sparhawk Drive, Tappan Way, Tedford Lane, Timberhill Lane, Timberhill Terrace, Todd Lane including stubs, Trog Hawley, Village Row, West Tapley Road, Wheeler Street, Willis Lane, Willowby Way, Willowdale Drive, Windsor Road, Wing Road.

ARTICLE 13 On motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to accept as a conveyance of land for nominal consideration that parcel of land known as Lot 4, consisting of 23+ acres being shown as Lot 4 on a Plan entitled "Plan of Land in Lynnfield, Massachusetts," drawn by Hayes Engineering, Inc. dated August 3, 1994, recorded with the Essex South District Registry of Deeds in Plan Book 292, Plan 77, or however the same may be more accurately described.

ARTICLE 14 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to transfer the \$120,000 voted for the Recreation Commission in Article 9 of the Annual Town Meeting for Fiscal Year 1996, held on April 24, 1995 to the Department of Public Works.

With completion of action on all Articles of the Town Meeting Warrant, on motion of Mr. David W. Drislane, duly seconded, it was VOTED to Adjourn Sine Die.

The Meeting adjourned at 9:55 p.m.

Carol A. Cashman, Town Clerk

## TOWN REPORT COMMITTEE



*Town Report Committee: Left to right, Carolyn C. Fury, Ernestine J. Rose, Chair, Barbara A. Drozek (standing), Mary L. Borg.*

The Town Report Committee is pleased to present the Town Report for the year 1995. The records of statistics, data, programs and people reflect the dedication of our elected and appointed officials. Their work on behalf of the Town also reflects the respectful relationships that are evident between the town departments and committees. Communal relationships are the key element of their strength and success. The Town Report is a tangible document that contains important records for future political research in tracing the development of the town. It also mirrors the societal changes by providing a picture of the community from year to year. Furthermore, the Town Report makes a statement in which one can take pride and pleasure as to the importance given to the publishing of the towns' yearly records in a quality fashion. These vital Town Reports are required under the Laws of the Commonwealth, but overlaid and interlaced within their compilation are the workings of many active volunteer groups who band together with the common cause of benefiting and enriching the lives of the people in Lynnfield and the preservation of the towns natural resources.

To illustrate, the energy, the vision, the gift of selves and the dedication given by these groups to the townspeople, the Town Report committee has included in the 1995 Report a sampling that epitomizes the best of volunteerism.

Every member of the Town Report Committee contributed significantly to the publication process but special mention is due to H. Joseph Maney, Town Administrator for his guidance and to Maureen Lanpher of the Public Service Office who coordinated the collection. Their willing help, support and the sharing of talents was greatly appreciated.

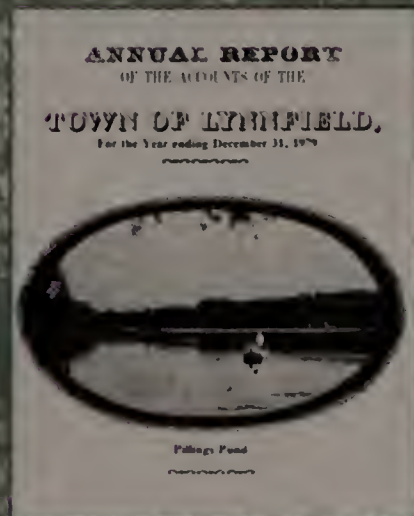
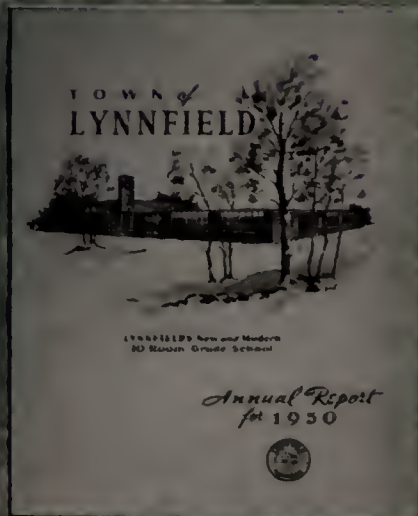
Respectfully submitted,  
Ernestine J. Rose, Chair  
Mary L. Borg  
Carolyn C. Fury  
Barbara A. Drozek





# LYNNFIELD

## Annual Report



**COVER PHOTO:**

*The cover illustration is a pictorial presentation to honor our former Lynnfield citizens who undertook the responsibility of leadership and built the solid foundation that today's leaders use to bridge our ways and means into the new millennium. Our bridge to the future rests securely on the endeavors of our past leaders as illustrated by the Reports of 1950 - 1961 - 1979 - 1981 and in this annual report of our towns affairs and progress during 1996.*

*E.J.R.*



# ***Town of Lynnfield***

**Essex County**

**Commonwealth of Massachusetts**



**annual report**

**for**

**the year ending December 31, 1996**

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## LYNNFIELD AT A GLANCE

Town of Lynnfield, Essex County, Massachusetts  
Incorporated: July 3, 1782

Governor: William F. Weld, R

Sixth Senatorial District U.S. Senators: Edward M. Kennedy, D, John F. Kerry, D

Sixth Congressional District U.S. Representative: John F. Tierney, D

First Essex District Massachusetts State Senate: Walter J. Boverini, D

Twenty-Second Middlesex District Massachusetts State Representative: Brian M. Cresta, R  
Ninth Essex District: Steven Angelo, D

Government:	Three member Board of Selectmen New England Open Town Meeting
Location:	12 miles north of Boston, bordered by North Reading on the north and northwest, by Reading on the west, Middleton, Peabody and Lynn on the east, and Saugus and Wakefield on the south.
Area:	10.22 square miles
Elevation of Town Hall:	Approximately 98 feet above mean sea level.
Population:	11,751
Tax Rate:	\$13.82. All homes are assessed at 100% fair market value.
Total Assessed Value:	1996 Real Estate and Personal Property \$13,523,586.93.
Miles of Roads:	Approximately 76.
Water:	Two water districts, Lynnfield Center Water District and Lynnfield Water District.
Sewer:	No Town sewerage.
Electricity:	Reading Municipal Electric and Peabody Municipal Light.
Gas:	Available to 60% of the Town.
Recreational Facilities:	Playgrounds, Tennis Courts, Golf Courses, many active Clubs and Organizations and a Recreation Commission.
Zoning:	Protection by comprehensive zoning and planning regulations to insure controlled growth of residential and commercial areas.
Churches:	Calvary Temple, Assembly of God; Church of Jesus Christ of Latter-Day Saints, Mormon; Community Church, Congregational; Centre Congregational Church; Trinity Baptist; Messiah Lutheran; Our Lady of Assumption, Catholic; St. Maria Goretti, Catholic; St. Paul's Episcopal.
Shopping:	Shopping Centers - The Centre at Lynnfield and the Currier Plaza at Post Office Square.
Registered Voters: As of December, 1995	Precinct 1 - 2,030 Precinct 2 - 1,924 Precinct 3 - 1,679 Precinct 4 - 2,021 Democrats: 1,671, Republicans: 1,742, Unenrolled 4,227 = 7,654, Other: 14

Dog License:	Due April 1st of each year.
Tax Bills:	Due August 1st, November 1st, February 1st and May 1st of each year.
Motor Excise:	Due 30 days from date of issue.
Committee Meetings: (except Summer schedules)	<p>SELECTMEN meet every Monday at 7:30 p.m., Town Hall</p> <p>SCHOOL COMMITTEE meets first and third Tuesday at 7:00 p.m., High School Media Center</p> <p>PLANNING BOARD meets first and third Monday, 7:30 p.m., Town Hall.</p> <p>FINANCE COMMITTEE meets first Tuesday at 7:30 p.m., Town Hall.</p> <p>BOARD OF APPEALS meets first Tuesday at 7:30 p.m., Town Hall</p> <p>BOARD OF ASSESSORS meets Monday at 7:00 p.m., Town Hall</p> <p>BOARD OF HEALTH meets third Tuesday at 5:00 p.m., Town Hall.</p> <p>PERSONNEL BOARD meets third Thursday at 7:30 p.m., Town Hall.</p> <p>CONSERVATION COMMISSION meets 2nd &amp; 4th Tuesday at 7:00 p.m., Town Hall.</p> <p>LYNNFIELD HISTORICAL COMMISSION meets 2nd Tuesday at 1:30 p.m., the Cultural Center.</p> <p>RECREATION COMMITTEE Meets 2nd Monday at 7:30 p.m., Town Hall</p> <p>COUNCIL ON AGING meets 3rd Tuesday at 7:30 p.m., Town Hall.</p> <p>HOUSING AUTHORITY meets 3rd Tuesday at 7:30 p.m. at "Authority's Meeting Room," 600 Ross Drive.</p> <p>BOARD OF LIBRARY TRUSTEES meets 1st Tuesday at 7:00 p.m., at Library</p>
Town Election:	2nd Monday in April
Town Meetings:	Last Monday in April and Third Monday in October. Special Town Meetings may be called with 200 signatures of registered voters.

## ***Addendum Memoriam are omitted as for 1994***

The Director of the Registry of Vital Records and Statistics has requested that Town Clerks not publish any vital statistics in their Town Reports. The Clerks were informed that: "information contained in Town Reports allows access for those who would illegally try to assume another's identity. It is against Mass. State law to give any information for children 17 years old and under."

Town Clerk

For general interest:

### **POPULATION GROWTH OF LYNNFIELD**

1875: 769	1979: 11,961
1925: 1,331	1981: 11,247
1950: 3,925	1994: 11,691
1955: 5667	1996: 11,751
1961: 8398	



# TOWN OF LYNNFIELD: TOWN GOVERNMENT

## Listing of Boards, Committees, and Departments as of November 30, 1996

Board or Committee	Name & Address	Term Expires	Appointed By
ADA COORDINATOR (Americans with Disabilities Act)	Caproni, Allen B. Dir., Public Works	—	Selectmen
ACCOUNTANT, Town (2 yr. term)	LaPointe, Gail A. 24 Crescent Avenue	1997	Selectmen
AGING, Council On (3 yr. terms)	Boushell, Josephine 19 Dunstan Road	1999	Selectmen
	Funai, Janice L. 10 Saunders Road	1997	Selectmen
	Gibbons, Terence E. 21 Elmwood Road	1997	Selectmen
	Hayter, Betty J. 1402 Essex Village	1998	Selectmen
	Lipman, Mary Alice 15 Tophet Road	1997	Selectmen
	McMahon, Alberta P. 14 Grayland Road	1999	Selectmen
	Lavender, Jane, Director 14 Oakland Street Melrose, MA 02176	—	Council
APPEALS, Board of (3 yr. terms)	Terranova, Charlene R.* 774 Summer Street	1999	Selectmen
	Hammerbeck, Diane M. Secretary	—	Board
	Opening, Alternate	1999	Selectmen
	Kennedy, Terrence, Alt. 3 Stafford Road	1997	Selectmen
	Rizzo, Anthony R. 23 Wildewood Drive	1998	Selectmen
	Rodgers, John B. 191 Essex Street	1999	Selectmen
	Smith, John C.* 531 Lowell Street	1997	Selectmen
	Thomas, John J., Alt. 9 Summer Avenue	1998	Selectmen
ASSESSORS, Board of (elected 3 yr. terms)	Festa, Gaetano J.* 995 Salem Street	1997	Elected
	Flynn, Leo M. 4 Wirthmore Lane	1998	Elected
	Simmons, Richard D. 47 Beaver Avenue	1999	Elected

BUDGET COMMITTEE	Bowdoin, E. Seavey 468 Main Street	1999	Selectmen
	Caproni, Allen B. 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
	Drislane, David W.* 19 Grey Lane	—	Selectmen
	Festa, Gaetano J. 995 Salem Street	—	Selectmen
	Gray, Donald J. 11 Longbow Road	—	Selectmen
	LaPointe, Gail 24 Crescent Ave.	—	Selectmen
	Maney, H. Joseph 5 Wymon Way	—	Selectmen
	Romano, Paul N.	—	Selectmen
	Saporito, David A. 226 Main Street	—	Selectmen
	Roberto, Jack Temporary Building Inspector <u>Wakefield, Town Hall 246-6388</u>	—	Selectmen
CABLE ADVISORY COMMITTEE (3 yr. terms)	Antalik, Richard E. 12 Melch Road	1998	Selectmen
	Carakatsane, Michael J. 25 Longbow Circle	1997	Selectmen
CIVIL DEFENSE CLERK, Town	Opening	1999	Selectmen
	Celimli, Suleyman D. 17 Wildewood Drive	1997	Selectmen
	Cataldo, Ignatius V., Vice Chairman 30 Bishops Lane	1997	Selectmen
	Leffler, Alan D. 18 Tophet Road	1998	Selectmen
	Zagarri, Philip 513 Walnut Street	1997	Selectmen
	Romano, Paul N.	1997	Selectmen
	Cashman, Carol A. 544 Salem Street	1997	Selectmen
COMPREHENSIVE HOUSING & PLANNING COMMITTEE (3 year terms)	Lanpher, Maureen M., Secretary Public Service Office	—	
	Burnham, Patricia E. 716 Main Street	1995	Selectmen
	Calogero, James 982 Summer Street	1997	Selectmen
	Coulter, Stephen W. 51 Parsons Ave.	1996	Selectmen
	Opening	1997	Selectmen



	Opening	1998	Selectmen
	Moynihan, John J.* 34 Doncaster Circle	1998	Selectmen
	White, Thomas E. 568 Main Street	1996	Selectmen
CONSERVATION COMMISSION (3 yr. terms)	Adelson, Elizabeth A., Conservation Administrator 9 Yorkshire Drive	—	Board
	Buckley, Brian D., Alt. 7 Carpenter Road	1998	Selectmen
	Caleshu, Peter V. 7 Hampton Court	1998	Selectmen
	Melendy, David W. 452 Summer Street	1998	Selectmen
	Miles, David A., Vice Chairman 99 Forrest Hill Ave.	1998	Selectmen
	Motta, Louis, 39 Essex Street	1999	Selectmen
	Pantelakis, Mary Ann 35 Wildewood Drive	1999	Selectmen
	Roberts, John A., 463 Lowell Street	1997	Selectmen
	Silvern, Margaret R.* 32 Bishops Lane	1999	Selectmen
CONSTABLES	Donegan, David T. 562 Salem Street	1997	Selectmen
	Looney, Donna J. 209 Eastern Ave. Malden, MA 02148	1997	Selectmen
	Macone, Gaetano J. 52 Summer Street	1997	Selectmen
	Paglierani, John L. 579 Lincoln Ave. Saugus, MA 01906	1997	Selectmen
	Rivers, Anita D. 87 Barstow Street Salem, MA 01970	1997	Selectmen
	Ruehrwein, John J. 32 Pine Street Wakefield, MA 01880	1997	Selectmen
COUNSEL, Town (2 yr. term)	Gorshel, S. Peter 20 New England Business Center Andover, MA 01810	1997	Selectmen
COUNSEL, Town Assistant	Gorshel, Donna B.	1997	Selectmen
CULTURAL CENTER	Carbone, Agnes T., President 4 Herrick Lane	—	
	Decker, Shirley, Secretary 6 Cooks Farm Lane	—	

	Thorngren, Richard H. 938 Salem Street	—	
CULTURAL COUNCIL (formerly Council for ARTS) (3 yr. terms)	Berkal, Judy N. 12 Temple Road	1997	Selectmen
	Campbell, Dawn M. 21 Lovell Road	1998	Selectmen
	Decker, Ann W. 7 Carol Ann Road	1998	Selectmen
State mandates members not allowed to serve two consecutive terms	Parker, Beverly B. 25 Douglas Road	1998	Selectmen
	Randele, Kathy* 55 Carter Road	1999	Selectmen
	Rawding, Gale 9 Reedy Road	1999	Selectmen
	Smith, Noel B. 3 Townsend Road	1997	Selectmen
	Zulalian, Lia 285 Walnut Street	1999	Selectmen
DEMOLITION COMMITTEE	Caproni, Allen B. 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
	Bldg. Inspector	—	Selectmen
	Romano, Paul N.	—	Selectmen
ANIMAL CONTROL DEPARTMENT DOG OFFICER	Procurot, Jon A. 5 Grove Court	1997	Selectmen
ASSISTANT DOG OFFICER	Procurot, Jean M. 5 Grove Court	1997	Selectmen
DRAINAGE COMMITTEE	Caproni, Allen B. 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
TOWN ADMINISTRATOR (2 yr. term)	Maney, H. Joseph 5 Wymon Way	3/18/97	Selectmen
FINANCE & ADMINISTRATION DIRECTOR	Maney, H. Joseph 5 Wymon Way	—	Selectmen
FINANCE COMMITTEE (3 year terms)	Ashton, Robert L., Vice Chairman 11 East Huckleberry	1997	Selectmen
	Bertolami, Louis J. 17 Candlewood Road	1999	Moderator
	Buckley, Robert F.* 32 Doncaster Circle	1998	Moderator
	DeCosta, Lori, Secretary 21 Ledgewood Drive Danvers, MA 01923	—	Committee
	Douglas, Arthur E. 14 North Hill Drive	1996	Selectmen



	Gesamondo, Salvatore J. 3 Kimberly Terrace	1997	Moderator
	Gray, Donald J. 11 Longbow Road	1997	Moderator
	McGovern, James P. 19 Homestead Road	1998	Moderator
	Opening	1999	Selectmen
	Moynihan, John J. 34 Doncaster Circle	1999	Moderator
	Rizzo, G. Francis 11 Cortland Lane	1997	Selectmen
	Taschner, Mary A. 525 Lowell Street	1998	Selectmen
FIRE CHIEF	Romano, Paul N.	—	Selectmen
FLOOD COMMITTEE (3 yr. term)	Baud, Edward R. 3 Dale Road	1997	Selectmen
GAS INSPECTOR	Katz, Martin S. 4 Roundy Road	1997	Selectmen
ASSISTANT GAS INSPECTOR	Holmes, Edwin M. Jr. 5 Glen Drive	1997	Selectmen
HEALTH, Board of (3 yr. terms)	Hoban, Dale B. Secretary	—	Committee
	Hatfield, Richard K. 90 Chestnut Street	1998	Selectmen
	Nugent, James J., Registered Sanitarian 511 Pearl Street Reading, MA 01867	—	—
	Peinert, Richard A., M.D. 3 Rourke Lane	1997	Selectmen
	American Home Care Sue Cronin, R.N.	—	Board
	Shactman, Alan J.* 4 October Lane	1999	Selectmen
HISTORICAL COMMISSION (Town, State & Nation) (3 yr. term)	Borg, Mary L. 28 Bancroft Street	1999	Selectmen
	Borg, James D. 28 Bancroft Street	1999	Selectmen
	Drozek, Barbara A.* 702 Essex Street	1998	Selectmen
	Medland, Edith W. 1 Crescent Ave.	1997	Selectmen
	Morris, Elizabeth I. 359 Salem Street	1996	Selectmen
	Richard, Edith M. 85 Beaver Ave.	1997	Selectmen
	Schneider, John C. 562 Main Street	1998	Selectmen

HISTORICAL SOCIETY (formed 1954)	Decker, Shirley T. 6 Cooks Farm Lane	—	State
<u>Meeting House Reservations:</u>	LaCoste, Richard S. 19 Beaver Avenue	—	State
	Rose, Ernestine J. 6 Saunders Road	—	State
HOUSING AUTHORITY (elected 5 yr. terms) 600 Ross Drive	Gilchrist, Joan E. 24 Wing Road	1997	Elected
	Healy, Helen C. 508 Ross Drive	1999	Elected
	Johnson, Robert A. 30 Howard Ave.	2/2/96	State
	Leach, Gary R.* 39 Apple Hill Lane	1998	Elected
	Exec. Dir. 600 Ross Drive	—	Committee
	Harrigan, John K. 16 Fernway	2000	Elected
INSURANCE ADVISORY COMMITTEE (3 yr. terms)	Opening	1999	Selectmen
	Murphy, Dennis C. 5 Saunders Road	1998	Selectmen
	Westover, Dean W. 6 Westover Drive	1997	Selectmen
INSURANCE SAFETY COMM.	Alexander, Theodora Fire/Police Dept.	—	Selectmen
	Griffin, Jeff Public Works Dept.	—	Selectmen
	Raines, Gerald School Dept.		Superintendent
	Sergi, Linda A. Selectmen's Dept.	—	Selectmen
IPSWICH RIVER WATER DIST.	Rodgers, John B. 191 Essex Street	1997	Selectmen
L.I.F.E. Inc. (3 yr. terms)	Buchanan, Josephine A. (Essex Village)	—	Committee
	Maney, H. Joseph 5 Wymon Way	1997	Selectmen
	Redman, John E. 8 Windsor Road	1998	Selectmen
	Ricci, Janet E.* 2 Heritage Lane	1999	Selectmen
LIAISON			
Accountant	Drislane, David W.		Selectmen
Appeals, Board	Bourque, Arthur J., III		Selectman
Aging Council	Caron, Kathleen E.		Selectmen
Conservation Comm.	Drislane, David W.		Selectmen



Dog Officer	Bourque, Arthur J., III		Selectmen
DPW	Bourque, Arthur J., III		Selectmen
Essex City Advisory	Caron, Kathleen E.		Selectmen
Essex City Selec.	Caron, Kathleen E.		Selectmen
Finance Committee	Drislane, David W.		Selectmen
Health Board	Caron, Kathleen E.		Selectmen
Housing Authority	Drislane, David W.		Selectmen
Library Dept.	Caron, Kathleen E.		Selectmen
MAPC	Bourque, Arthur J., III		Selectmen
North Suburban Planning Council	Bourque, Arthur J., III		Selectmen
MAPC Bicycle Comm.	Elliott, Jeanne M. 14 Mitchell Road		Selectmen
MBTA Advisory	Brettell, Norma J. 1466 Main Street		Selectmen
MWRA	Kenerson, Bruce E. 2 Nottingham Road		Selectmen
Personnel Board	Drislane, David W.		Selectmen
Planning Board	Caron, Kathleen E.		Selectmen
Police/Fire	Drislane, David W.		Selectmen
Recreation Comm.	Bourque, Arthur J., III		Selectmen
Septage Comm.	Caron, Kathleen E.		Selectmen
School	Caron, Kathleen E.		Selectmen
LEAC	Caron, Kathleen E.		Selectmen
Zon'g Enforcement	Drislane, David W.		Selectmen
LIBRARY TRUSTEES (elected 3 yr. terms)	Bowdoin, E. Seavey 468 Main Street	1997	Elected
	Funai, Janice L. 10 Saunders Road	1999	Elected
	Haughney, Kerry Ellen 16 Longbow Circle	1997	Elected
	Mary L. Chute, Director 409 Paula Lane Franklin, MA	—	Trustees
	Rose, Ernestine J.* 6 Saunders Road	1998	Elected
	Wiswall, William C., Dr. 15 Cortland Lane	1998	Elected
LOCK-UP KEEPER	Romano, Paul N.	1997	Selectmen
MEMORIAL DAY PARADE COMM (3 yr. terms)	Grasso, Tony L.* 112 Ross Drive, Bldg. 1	1998	Selectmen
	Krieger, Linda J. 390 Main Street	1998	Selectmen
	Restani, Neil F. 15 Hart Road	1999	Selectmen

MODERATOR, Town (elected annually)	Redman, John E. 8 Windsor Road	1997	Elected
N.S. REGIONAL VOKE SCHOOL (3 yr. term)	Anderson, Paul D. 61 Pillings Pond Road	1/99	Moderator appoints School Comm.- confirms
PERSONNEL BOARD (3 yr. terms)	Finch, Julie A. 394 Summer Street	1997	Selectmen
	Hartwell, Leslie L. IV 76 Canterbury Road	1999	Selectmen
	Jennings, Joseph W., III* 25 Huckleberry Road	1998	Selectmen
	MacNulty, Kenneth R. 40 Merrow Road	1997	Selectmen
	Washington, Gregory 726 Summer Street	1999	Selectmen
PLANNING BOARD (5 yr. terms elected)	Dresios, Alan K.* 64 Bourque Road P.O. Box 124	2001	Elected
	Harriss, Donald G. 603 Lowell Street	1997	Elected
	Opening	1999	Elected
	Randele, Kathy L., Secretary 55 Carter Road	—	Committee
	Roberts, John A. 463 Lowell Street	1998	Elected
	Sullivan, Patrick J. 787 Main Street	2000	Elected
PLUMBING INSPECTOR	Opening	—	Civil Service
ASSISTANT PLUMBING INSP.	Katz, Martin S. 4 Roundy Road	1997	Selectmen
ASSISTANT PLUMBING INSP.	Holmes, Edwin 5 Glen Drive	1997	Selectmen
POLICE CHIEF	Romano, Paul N.	—	Selectmen
POLICE-SPECIAL OFFICER	Caproni, Albert 215 Haverhill Street North Reading, MA 01864	1997	Selectmen
	Cleary, Edward G. 13 Willowbrae Drive Peabody, MA 01960	1997	Selectmen
PUBLIC WORKS DIRECTOR	Caproni, Allen B. 8 Shady Hill Drive North Reading, MA 01864	—	Selectmen
ASSIST. DIRECTOR DPW	Lilley, Leonard L., Jr. P.O. Box 143 Lynnfield, MA 01940	—	Selectmen
READING MUNICIPAL LIGHT CITIZEN ADVISORY BOARD	Thomas, John J. 9 Summer Ave.	—	Selectmen



RECREATION COMMISSION (3 yr. terms)	Adams, William 24 Tophet Road		Committee
	Opening	1997	Selectmen
	Canty, Luann, Clerk 19 Clark Road	—	Committee
	Cohen, Barbara Ellen 86 Oakridge Terrace	1998	Selectmen
	Opening	1998	Selectmen
	Tolmei, Geoffrey P. 9 Saunders Road	1999	Selectmen
	Opening	1997	Selectmen
	Opening	1998	Selectmen
	White, Kathleen A. 658 Main Street	1999	Selectmen
REGISTRARS, Board of (3 yr. terms)	Cashman, Carol A. 544 Salem Street	—	Selectmen
	Donegan, Colleen 49 Mansfield Road	1999	Selectmen
	Holappa, Dorsey A.* 9 Hart Road	1998	Selectmen
	Rodgers, Barbara S. 191 Essex Street	1997	Selectman
SANITARY INSPECTOR (annual)	Nugent, James 511 Pearl Street Reading, MA 01867	1997	Bd. Health
SCHOOL COMMITTEE (3 yr. term elected)	Adelson, Jacob B. 9 Yorkshire Drive	1998	Elected
	Confalone, Janice E. 15 Candlewood Road	1999	Elected
	Kerber, Margaret P. 1 Carol Ann Road	1997	Elected
	Saporito, David A.* 226 Main Street	1997	Elected
	Dillon, James 25 Sylvan Circle	1998	Elected
SCHOOL SUPERINTENDENT	Palermo, Richard J., Dr. 66 Bourque Road	6/98	Committee
SEALER/WEIGHTS & MEASURES	Michaliski, Edward J. 120 Derby Road Revere, MA 02151	—	Civil Service
SELECTMEN, Board of (elected 3 yr. terms)	Bourque, Arthur J., III 40 Chatham Way	1998	Elected
	Caron, Kathleen E.* 130 Summer Street	1997	Elected
	Drislane, David W. 19 Grey Lane	1999	Elected

STREET LIGHTING ENGINEER	Roberts, John A. 463 Lowell Street	—	Selectmen
TAX COLLECTOR	McGarrahan, Karen B. 28 Bancroft Street	1997	Selectmen
TOWN REPORT COMMITTEE	Opening	1997	Selectmen
	Opening	1997	Selectmen
	Furey, Carolyn C. 9 Roundy Road	1997	Selectmen
	Rose, Ernestine J. 6 Saunders Road	1997	Selectmen
TREASURER	O'Sullivan, Christine 7 Greenbriar Drive North Reading, MA 01864	1997	Selectmen
<u>PRETAX PLAN ADMINISTRATOR</u>	O'Sullivan, Christine	1997	Selectmen
VETERANS SERVICE AGENT	Restani, Neil F. 15 Hart Road	1997	Selectmen
WATER COMMISSIONERS LYNNFIELD CENTER (3 yr. term elected)	Maddison, David G. 1 North Hill Drive	1999	Elected
	Smith, John C. 531 Lowell Street	1998	Elected
	Taschner, Stefan S.* 525 Lowell Street	1997	Elected
LOCAL WATER RESOURCES MANAGEMENT OFFICIAL	Burnham, Kenneth H. 23 Carter Road		
WATER COMMISSIONERS, LYNNFIELD DIST. (elected 3 yr. terms)	Harrigan, John K. 16 Fernway	1998	Elected
	Howe, Stephen R. Treas. Clerk 8 Dunstan Road		Elected
	Kenerson, Bruce E. 2 Nottingham Road		Elected
	Thorngren, Richard H.* 938 Salem Street		Elected
WEIGHER & MEASURER OF MOTOR VEHICLES & TRAILERS	McGonnell, John A., Sgt. 162 Essex Street	1997	Selectmen
WIRE INSPECTOR	Furey, Steven W. 80 Canterbury Road	1997	Selectmen
YOUTH CENTER AD-HOC COMMITTEE	Adamczyk, Thomas S. 180 Main Street		Selectmen
	Havener, Rita A. 559 Chestnut Street		Selectmen
	Johnson, Karen 550 Chestnut Street		Selectmen
	Macchia, Vincent J. Sgt. Police Dept.		Selectmen





David W. Drislane



Kathleen E. Caron, Chairman



Arthur J. Bourque, III

## BOARD OF SELECTMEN

As Chairman of the Lynnfield Board of Selectmen it is my responsibility to provide a status report on the issues, accomplishments and challenges most recently brought to the Board of Selectmen.

Fiscal stability is perhaps the greatest challenge faced by municipal government. In Lynnfield, it is through continuous dialogue, thoughtful negotiation, oversight by Department Heads, under the direction of the Town Administrator, and recommendations of the Finance Committee that enables the Board of Selectmen to provide careful stewardship of the annual budget voted at Town Meeting. Lynnfield is represented on the Executive Committee of the Essex County Advisory Board, the Essex County Selectmen's Association and the Massachusetts Municipal Association Board of Directors. This representation gives Lynnfield a "seat at the table" when Regional and State issues impact local budgets.

The continuous and growing needs of the senior citizens and children of Lynnfield are being addressed. Expansion of the Senior Center with program growth in every year has been well received by all. The initiation in July 1996 of a Youth Center has exceeded the expectations of all, and promises to be an environment where young people can feel "at home".

The establishment of an Open Space Committee dovetails with the commitment to updating the town's "Master Plan". Once again, through the cooperation of volunteer appointed and elected Boards, the focus is on a "Blue Print" for the future, a plan of action to guide

the Town in protecting quality of life, natural resources, and appropriate growth.

The Cable Advisory Committee established by the Board of Selectmen continues to monitor the local programming quality, as well as the Contract for the town. The ever-changing telecommunications industry demands strong local oversight.

The Lynnfield Board of Selectmen works diligently on a day to day basis to respond to the citizens of the Town. There are weekly meetings which the public is encouraged to attend. The Town business is public business. Ongoing issues, such as the resolution of Pillings Pond restoration, capital improvement needs, business encroachment into residential areas, educational costs mandates from the State Educational Reform legislation, and recycling contractor problems are continuous and demand thoughtful decisions. Serving on the Lynnfield Board of Selectmen, while a great honor, is a most serious responsibility.

I would like to thank the Town of Lynnfield for giving me the opportunity to serve on the Board of Selectmen since 1991. Daniel Webster, in 1834 commented, "We have been taught to regard a representative of the people as a sentinel on the watch-tower of liberty." Community interest and participation is essential to good government. Lynnfield has a proud heritage of citizen involvement. It is my sincere hope that this legacy will continue. On behalf of the Lynnfield Board of Selectmen I would like to thank the Town for their support and cooperation during this past year.

Kathleen E. Caron, Chairman  
Arthur J. Bourque, III  
David W. Drislane



## TOWN ADMINISTRATOR



**Linda A. Sergi, Administrative Assistant and  
H. Joseph Maney, Town Administrator**

The Town Administrator is appointed by the Board of Selectmen for a two year term. Qualifications for the position include successful executive and administrative experience, education and training, experience and/or scholastic achievement to perform the duties of the office.

### Duties:

The Town Administrator shall be directly responsible to the Board of Selectmen for the performance of his duties, and shall be the principal full-time administrative officer of the town.

He shall attend all meetings of the Board of Selectmen except when excused and shall have the right to speak, but not to vote:

He shall assemble and present to the Board of Selectmen the annual budget of the town and shall also be responsible for the development and annual revision of the capital improvements program, in accordance with the charter.

He shall keep the Board of Selectmen fully informed regarding the departmental operations, fiscal affairs, problems, and administrative actions, and to this end, shall submit reports to the Board of Selectmen.

He shall keep the Board of Selectmen fully informed on the long range needs of the town and shall provide the board with data to support suggested alternative courses of action.

He shall be responsible for the day-to-day administration of the personnel system and for purchasing for all town functions and department.

He shall perform such other duties as may be required by the charter, bylaws, vote of the town, or votes of the Board of Selectmen.

**H. Joseph Maney  
Town Administrator**

*H. Joseph Maney served on the Board of Selectmen in late 60's, Chairman in 1970, later served as Town Moderator in late 70's and has served as Town Administrator since March 18, 1991.*

## PUBLIC SERVICE OFFICE



**Dale B. Hoban, Diane M. Hammerbeck  
and Maureen M. Lanpier**

The Public Service Office is a concept of the 21st century. The residents of Lynnfield can pay their taxes, get a building permit or license their dog at the same counter. The clerks in this office are familiar with all the departments and services of this office.

The Public Service Office consists of the Town Clerk, Tax Collector, Zoning Office, Board of Appeals, and the Board of Health. This Office is the heart of the Town Hall.

**Carol A. Cashman  
Town Clerk**



## TOWN CLERK



**Carol A. Cashman**

The Town Clerk is an appointed position by the Board of Selectmen for a one year term. The primary duties of the Town Clerk are . . .

### Chief Election Official

Oversees polling places, election officers, and the general conduct of all elections.

Directs preparation of ballots, polling places, voting equipment, voting lists, administers campaign finance laws, certifies nomination papers and initiative petitions and serves on the Board of Registrars.

Supervises voter registration and absentee balloting and prepares, records and reports official election results to the Secretary of State.

Conducts the annual census, prepares the street list of residents and school list and furnishes the jury list to the Office of the Jury Commissioner.

### Recording Officer

Records and certifies all official actions of the Town, including Town Meeting legislation and appropriations, Planning and Zoning Board decisions, signs all notes for borrowing, and keeps the Town Seal.

Records State Tax Liens and Uniform Commercial Code filings.

### Registrar of Vital Statistics

Registers all vital events occurring within the Town and those events occurring elsewhere to Lynnfield residents.

Records and preserves original birth, marriage and death records providing the basis for the Commonwealth's central vital registration system.

Marriages	63
Births	106
Deaths	82

### Public Records Office

Administers the oath of office to all elected and appointed members of the local committees and boards.

Provides access to public records in compliance with State Public Records Law and corresponding regulations.

**Carol A. Cashman, Town Clerk**

*Notation: Carol served her community as Traffic Supervisor in the early 1980s. She has also served as Public Safety Dispatcher since 1981 and as Town Clerk for the past seven years.*



**Gail A. LaPointe**

## TOWN ACCOUNTANT

The Board of Selectmen appoints the Town Accountant who is responsible for the proper recording and reporting of all financial transactions of the Town. The Town Accountant must keep a permanent public record of all receipts from each source of income and all expenditures of appropriations voted at Town Meeting or authorized by trusts, grants and revolving accounts.



TAX COLLECTOR



Karen B. McGarrahan

In March of 1990, the position of Tax Collector was separated from the Director of Finance and Administration position. The tax Collector position is appointed by the Board of Selectmen for a one year term.

In the same year, 1990, the town decided to change its method of collection from biannually to quarterly. We are now in our seventh year of quarterly tax collection.

The primary duties and responsibilities of the office are:

The collection of all monies concerning taxes as committed by the Board of Assessors.

- Preparation of certificates of municipal liens
- Safeguarding the Town's interest for unpaid real estate taxes by taking in a timely manner
- Reconciliation of monies collected with the Town Accountant.

BOARD OF REGISTRARS

The year 1996 ended with a Lynnfield population of 11,751.

A total of 7,726 Lynnfield residents were registered to vote in the November Presidential Election. The 1996 Presidential Election turnout represented 83% of the registered voters, compared to a 94% voter turnout in the 1992 last Presidential Election. The

March Presidential Primary turnout represented 22% of the registered voters. The April Town Election turnout represented a mere 3% of the registered voters.

In addition to the three elections held in 1996, the board presided over an unprecedented recount (the last held in 1962) in November for the Sixth District Congressional Race.

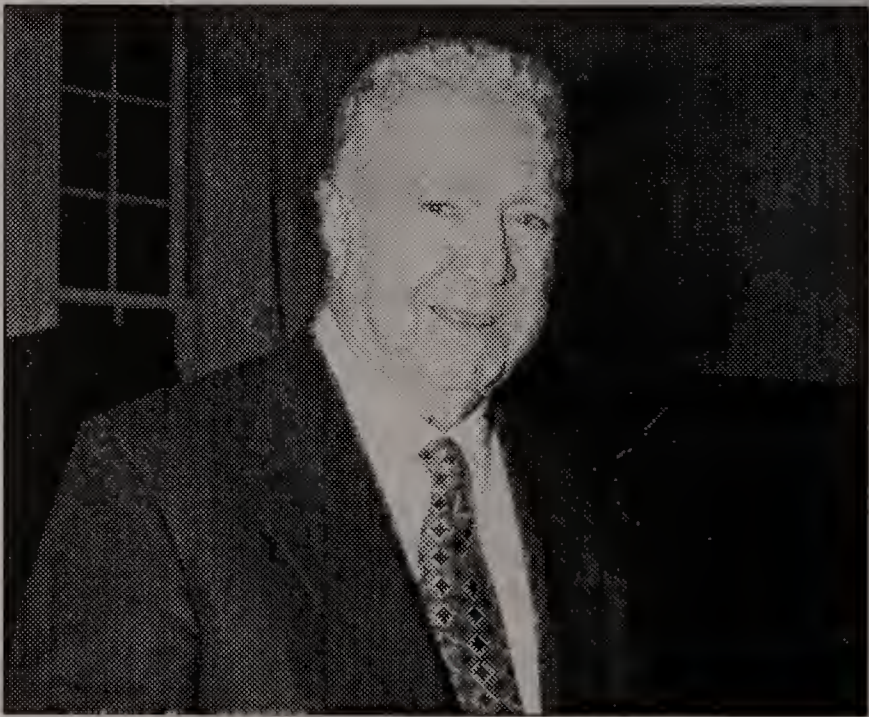
Registration of voters, conducting the Annual Town Census, issuance of voters' lists, plus the compilation and publication of street listings are some of the other responsibilities of the Board of Registrars.

Present voter registration figures are as follows:

Precinct	Dem.	Int. 3rd Party	Lib.	Rep.	Unenrolled	Totals
Precinct 1	412		2	607	1025	2046
Precinct 2	512		6	413	1016	1947
Precinct 3	378		2	342	972	1694
Precinct 4	397	1	2	497	1142	2039
TOTALS	1699	1	12	1859	4155	7726
GRAND						
TOTALS	1699	1	12	1859	4155	7726

Dorsey Holappa, Chairman  
Barbara Rodgers  
Colleen Donegan  
Carol A. Cashman, Town Clerk

BOARD OF ASSESSORS



Leo M. Flynn

(Missing is Gaetano Festa and Richard D. Simmons)

Total Amount to be Raised \$ 19,309,077.98  
Total Estimated Receipts and



Revenue from other Sources	-	(5,392,492.00)
Net Amount to be Raised by Taxation	\$	13,916,585.98
Real Property Valuation		995,611,155.00
Personal Property Valuation		11,377,700.00
Total Assessed Real Estate and Personal Property Valuation	\$1,006,988,855.00	

#### **FISCAL 1996 TAX RATE: \$13.82**

Real Estate Property Tax	\$	13,759,346.16
Personal Property Tax		157,239.81
Total Taxes Levied on Property	\$	13,916,585.97

#### **ABATEMENTS ISSUED IN FY96**

FY 96 Exemptions on Real Estate	\$	60,958.87
FY 96 Real Estate Abatements		29,502.61
FY 95 in 96 Real Estate Abatements		24,580.18
FY 95 Personal Property Abatements		1,258.62
FY 95 in 96 Personal Property		\$8.13
Total	\$	116,308.41

#### **LYNNFIELD WATER DISTRICT**

Total Amount Raised	\$	582,804.39
Total Estimated Receipts and Revenue from other sources		(316,525.00)
Net Amount to be Raised by Taxation	\$	266,279.39
Real Property Valuation		326,295,195.00
Personal Property Valuation	\$	6,554,040.00
Total Assessed Real Estate and Personal Property Valuation	\$332,849,235.00	

#### **FISCAL 1996 TAX RATE: .80**

Real Estate Property Tax	\$	261,036.16
Personal Property Tax		5,243.23
Total Taxes Levied on Property	\$	266,279.39

#### **ABATEMENTS ISSUED IN FY 96**

FY 96 Real Estate Abatements	\$	1,071.34
FY 95 in 96 Real Estate Abatements		803.37
FY 96 Personal Property Abatements		57.89
FY 93 in 96 Personal Property Abatements		42.10
FY 90 in 96 Personal Property Abatements		43.82
Total	\$	2,018.52

#### **LYNNFIELD CENTER WATER DISTRICT**

Total Amount to be Raised	\$	690,089.15
Total Estimated Receipts and Revenue From Other Sources	-	(347,791.00)
Net Amount to be Raised by Taxation		342,298.15

Real Property Valuation	653,507,810.00
Total Assessed Real Estate and Personal Property Valuation	\$613,147,870.00

#### **FISCAL 96 TAX RATE: .52**

Real Estate Property Tax	\$	339,824.06
Personal Property Tax		2,474.09
Total Taxes Levied on Property	\$	342,298.15

#### **ABATEMENTS ISSUED IN FY 96**

FY 96 Real Estate	\$	413.70
FY 95 in 96		74.23
FY 96 Personal Property		9.20
Total	\$	497.13

#### **MOTOR VEHICLE EXCISE COMMITMENTS**

Levy of 1996 in 1996	\$	1,288,502.71
Levy of 1995 in 1996		21,599.02
Levy of 1994 in 1996		401.25
Total	\$	1,310,502.98

#### **MOTOR VEHICLE EXCISE ABATEMENTS**

Levy of 96 in 96	\$	45,122.11
Levy of 95 in 96		1,984.83
Levy of 94 in 96		282.71
Levy of 93 in 96		9.17
Levy of 92 in 96		22.50
Levy of 89 in 96		12,037.84
Levy of 88 in 96		11,468.10
Total	\$	70,927.26

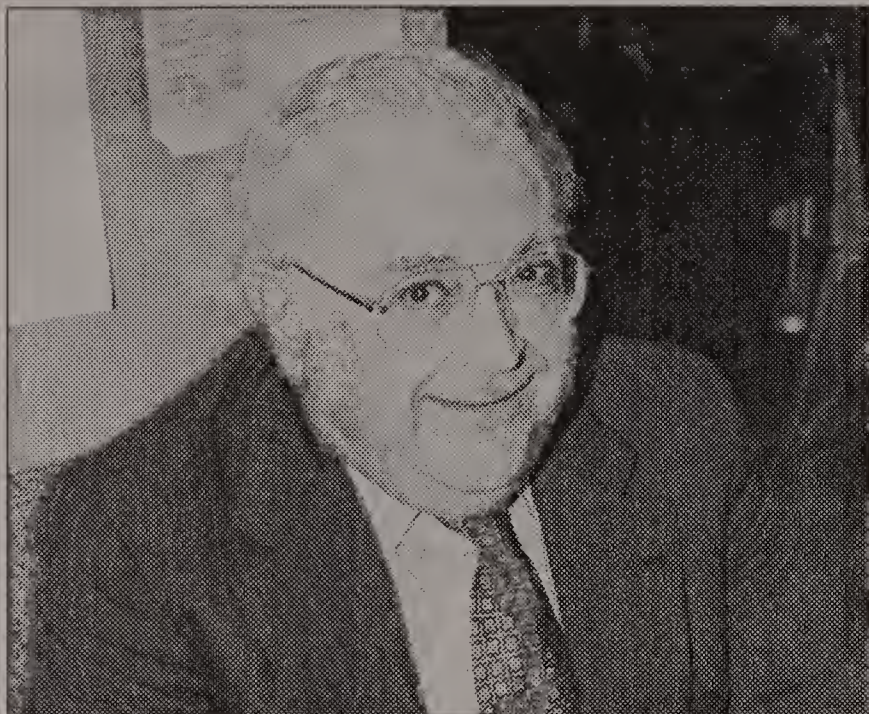
Fiscal year 1996 was Lynnfield's revaluation year. Values increased on an average of 12%. The tax rate was .96 lower than fiscal year 1995.

Guy J. Festa, Jr., Chairman  
Leo M. Flynn, Member  
Richard D. Simmons, Jr., Member

## **LAW DEPARTMENT — TOWN COUNSEL**

Several substantial matters have occupied our time this year. One matter causing concern about the public safety is the proposal of a Saugus subdivision to gain its only access through Mansfield Road. The Town fears that the narrow and steep slope of Mansfield Road and its intersection with Walnut Street cannot safely carry additional traffic. At least partly as a result of our efforts, the developer has indicated that he may alter his original plans in order to better accommodate the Town's concerns regarding safety and related issues. We have also been involved with the EPA's





**Attorney Peter S. Gorshel**

actions regarding the dredging problems at Pillings Pond. Although the Town's controversy with the EPA has been dealt with by the Town Administrator and outside environmental counsel, we have been advising the Town Administrator in his efforts to wind down the dredging contract with Mr. Gagnon as required by the EPA's Order. We handled the sale of Town-owned land on Bishops Lane, drafted a state-mandated sexual harassment policy, attended the recount for the seat of Congressman for the 6th Congressional District at the request of the Town Clerk, and aided Town Officials in drafting amendments to the zoning bylaws. And, as always, we generally assisted and advised Town Boards in the execution of their duties.

As has been the case since we began representing the Town in 1966, our job has been made easier and has yielded good results because of the cooperation and enthusiasm of Town Officials. We offer our thanks to them all.

S. Peter Gorshel, Town Counsel  
Donna B. Gorshel, Asst. Town Counsel

## **POLICE DEPARTMENT**

### **CHIEF OF POLICE**

Paul N. Romano

### **CAPTAIN**

Stephen L. Garland

### **SERGEANTS**

Paul A. Madden  
Joseph A. Dunn

Vincent J. Macchia Jr.  
John A. McGonnell

### **PATROLMEN**

Hartley F. Boudreau  
Gordon F. Pepper  
David T. Donegan  
Charles Peabody  
John E. Conley  
Leonard F. Rothwell

David L. Mayerson  
Richard Lamusta  
Paul S. Tomich  
Sean Kilroy  
David J. Breen  
Neil Cavanagh

Margaret M. Cassidy

### **SPECIAL OFFICERS**

Albert J. Caproni

Edward G. Cleary

### **SECRETARY**

Theodora Alexander

### **PUBLIC SAFETY DISPATCHERS**

Carol A. Cashman

Maura P. O'Brien

Anne M. Topping

Diane W. Williams

Charlotte M. Peterson

### **MATRONS**

Carol A. Cashman

Carol L. Kilroy

Maura P. O'Brien

### **SCHOOL TRAFFIC SUPERVISORS**

Doris Gaythwaite

Carol L. Kilroy

Charlotte M. Peterson

Anne M. Topping

Caren Ells



**Police and Fire Chief Paul Romano**

During 1996, the Department saw no changes in any categories of personnel, continuing the tendency of our employees to give long service to the Town. In fact, the years of service to the Town accumulated by our nineteen sworn Officers exceeds 350 years!

The Town received a grant from the Executive Office of Public Safety that allowed us to continue the DARE program in the elementary and middle schools. This program continues to be a great success and is popular with teachers and students alike. At the invita-



tion of District Attorney Kevin M. Burke, the Department again participated in two one week DARE camp programs at no cost to the Town. Thanks to DA Burke and the Board of Selectmens' willingness to allow Dare Officer Vincent Macchia to serve as a counselor, a number of Lynnfield youths were able to enjoy a unique experience during their summer vacation.

In July, the Cataldo Ambulance Company began furnishing advanced life support (paramedic) services to the Town, supplying an ambulance and two paramedics dedicated to duty in Lynnfield. The transition to this new service was very smooth, owing to the willingness of the Police and Fire Department personnel to implementing the change and the helpful demeanor and obvious skills of the paramedics assigned here. I would like to emphasize that residents should still call the Lynnfield Public Safety Dispatch (911) any time an ambulance is needed. The Town sends a layered response utilizing Police and Fire Emergency Medical Technicians and the Cataldo Paramedics. In fact, the latest studies by the American Heart Association have shown that rapid defibrillation of persons suffering a deadly heart rhythm known as ventricular fibrillation, is crucial on a successful recovery. The Police and Fire Departments carry defibrillation, is crucial to a successful recovery. The Police and Fire Departments carry defibrillators in cruisers and fire apparatus positioned for rapid response.

I would like to express my appreciation to the Wakefield Cooperative Bank for furnishing a new defibrillator to the Department which as been received and placed into service. Their contribution will enhance the Department's ability to furnish life-saving intervention when needed.

Every year I thank other Town employees and departments for the assistance that they furnish to the Police and Fire Departments, but two groups of employees have rendered exceptional services this past year under difficult circumstances. The Department of Public Works employees and the Animal Control Officers continue to earn our respect and thanks for services above and beyond their normal duties.

Notation: The first police cruiser was purchased in 1941 and carried a two-way radio. At the Annual Town meeting of 1941 residents voted to place under Civil Service the regular or permanent force including the Chief.

Respectfully submitted,  
Paul N. Romano  
Police Chief



Theodora Alexander

1996

### CHARGES FILED BY ARREST AND WARRANT

- 2 Armed Robbery
- 24 Assault and Battery
  - 1 Assault and Battery on a Police Officer
  - 8 Breaking and Entering/Daytime
- 49 Capias/Warrant arrests
- 9 Child in need of services
- 3 Domestic Assault and Battery
- 2 Failure to stop for a Police Officer
- 3 Fugitive from Justice
- 4 Insane Person
- 4 Larceny from a banking institution
- 5 Larceny of a motor vehicle
- 5 Larceny Over
- 3 Leaving accident scene after causing personal injury.
- 5 Leaving accident scene after causing property damage
- 9 Malicious destruction of property over \$250.00
- 3 Minor transporting alcoholic beverages
  - 1 Open and Gross Lewdness
- 9 Operating a motor vehicle so as to endanger
- 10 Operating a motor vehicle without a license
- 8 Operating after revocation of license
- 11 Operating after suspension of license
  - 9 Operating under the influence of alcoholic beverages
- 122 Other motor vehicle offenses
  - 1 Possession of a controlled substance
  - 2 Possession of a dangerous weapon
  - 3 Receiving stolen property
  - 4 Runaway
  - 1 Shoplifting
  - 5 Threats
  - 4 Trespass



- 5 Using a motor vehicle without authority
- 9 Violation of a court order

TOTAL COMPLAINTS RECEIVED	5644
ACCIDENTS	494
AMBULANCE TRANSPORTS	380
AUTO THEFTS	19
BREAKS AND ATTEMPTS	33
BURGLAR ALARMS ANSWERED	1489
COURT APPEARANCES	327
FIRE ALARMS ANSWERED	207
PERSONS TAKEN INTO PROTECTIVE CUSTODY	30

Examples of service provided to the Town and the personnel that brought safety and honored respect to the Department.

#### REPRINTED FROM ANNUAL TOWN REPORT OF 1956

### REPORT OF POLICE DEPARTMENT

Following is the annual report of the Police Department for the year ending December 31, 1956.

July 2, 1956 Patrolmen Thomas F. Ganley and Chilton M. Hastings were appointed Sergeants by the Board of Selectmen.

It is our deepest regret that on November 1, 1956 Sergeant Chilton M. Hastings passed away as the result of a heart attack.

July 11, 1956 the Department received 2 new 1956 Ford Country Sedans to be used for patrolling. One is equipped with a stretcher and inhalator, which serves as a very good purpose due to the amount of accidents in transporting the injured to the hospital.

The Department has answered 1987 complaints that were settled without Police action.

The total number of arrests for the year was 66 as classified:

	Male	Female	Total
Assault & Battery	5	0	5
A.W.O.L. turned over to Shore Patrol	1	0	1
Breaking & Entering & Larceny	4	0	4
Disturbing the Peace	2	0	2
Drunk	28	0	28
Driving under the Influence	10	0	10
Driving thru Red Light	2	0	2

Driving to Endanger	1	0	1
Larceny of Property	2	0	2
Leaving the Scene of Accident	1	0	1
Lewd and Lascivious Cohabitation	1	1	2
Non-Support	2	0	2
Operating without a License	2	0	2
Speeding	3	0	3
Unregistered & Uninsured Motor Bike	1	0	1
	65	1	66

#### Recapitulation

1. Against Person	5
2. Against Property	6
3. Against Public Order	55

#### Other Activities Include:

Accidents	182
Ambulance Cases	147
Breaks & Attempted Breaks	52
Burglar Alarms Sounded	12
Cruiser Out of Town - Number of Hours	365
Court Appearances	51
Commitments	28
Conditions of Road Reported	29
Dead Bodies Cared For	1
Driving Licenses Suspended	32
Doors & Windows Found Open-Made Secure	167
Light Tags Given Out	70
Live Wires Guarded	24
Messages Delivered	93
Missing Persons Located	25
Motor Vehicle Violations Sent to Registry	361
Motor Transfers	175
Parking Violations	160
Revocation of Registrations	2
Street Lights & Reported Out	240
Stray Dogs & Cats Cared For	97
Summons Taken Out	30
Summons Served for other departments	144
Stolen & Lost Property Recovered	\$9,725.32
Use of Resuscitator	11
Vacant Houses Checked (Vacation)	863

The usual number of Property damage cases were settled without court action.

We have cooperated with the Fire Department in every way possible by forwarding all telephone calls and answering all alarms.

At this time I would like to thank the various department heads and their colleagues for the cooperation; extended to the Police Department throughout the year.



### **Sergeants**

Thomas F. Ganley

Norman T. Grady

### **Patrolmen**

Walter M. Riggs

Frank E. Martin, Jr.

Edward L. Price

Leon W. Cobb

Casimiro Navas

William R. Deamater

John F. Pepper

Richard L. Murphy

Edward W. Foley

Respectfully submitted,

William E. Foley

Chief of Police

### *FROM ANNUAL REPORTS OF 1951*

## **SPECIAL POLICE APPOINTMENTS**

- |                             |                         |
|-----------------------------|-------------------------|
| 1. Arthur W. Nelson         | 26. Alfred Copeland     |
| 2. Minot H. Carter          | 27. Raymond F. Simpson  |
| 3. Joseph F. Smith          | 28. Josiah Poeton       |
| 4. Theodore Palizzolo       | 29. Arthur McGonnell    |
| 5. Roger C. Lummus          | 30. Thomas McGonnell    |
| 6. Harry W. Higgins         | 31. Wesley W. Munroe    |
| 7. Louis B. Tuck            | 32. Wallace Storey      |
| 8. John R. L. Miller        | 33. Chester Melanson    |
| 9. Arthur W. Maddison       | 34. John J. Hackett     |
| 10. Dr. George Robinson     | 35. Lymon H. Twiss      |
| 11. Malcolm C. Eaton        | 36. Thomas Doyle        |
| 12. Clifton E. Hodgdon      | 37. Howard S. Armerding |
| 14. Julius B. Rombult       | 39. Tony S. Procurot    |
| 15. Roland Page             | 40. Leon S. Cobb        |
| 16. James C. Fletcher       | 41. Donald Newhall      |
| 17. Ernest J. Bonah, Jr.    | 42. George A. Westover  |
| 18. Karl B. Johnson         | 43. Benjamin G. Cox     |
| 19. Gordon B. J. Kilpatrick | 44. Gustave H. Koch     |
| 20. Stanley W. Flagg        | 45. John Comack         |
| 21. Richard W. Olson        | 46. Allan H. Davis      |
| 22. Owen Lloyd              | 47. Raymond R. Pearson  |
| 23. Amos Miller             | 48. Vincent Nutile      |
| 24. Harold W. Treamer       | 49. Edward Harney       |
| 25. George W. Carder        | 50. Ralph N. Burrell    |

## **CIVIL DEFENSE AUXILIARY POLICE DEPARTMENT OF 1951**

Walter A. Black	H. Lewis Stone
Sidney M. Cowles	Leslie L. Turner, Jr.
John R. Curray	William C. Thompson
Harry L. Dodge	Robert L. Thompson
Walter E. DeWilde	W. Douglas Whitehouse
Malcolm C. Eaton	Maynard M. Ulm
George F. Flewelling	William Donovan
Edward A. Galvin	Frederick R. Bean
Elbridge H. Gerry	Norman E. Northrup
Julius I. Gerson	Louis B. Tuck

G. Royden Griffin

Thomas I. Hannaford

Harold R. Hawkes

Palmer Hutchinson

Karl B. Johnson

Walter H. Kuestenmacher

Helge E. Lindquist

Arthur B. Maddison

Gordon H. Millar

Walter F. McKillop

E. M. Nesmith

Clarence J. Pottle

Walter M. Ray

George B. Scales

Bernard Schnurbush

J. Warren Smith

James C. Fletcher

Arthur J. Sayers

Robert W. Sparkes

Richard Davis

Norman Shute

Thomas Pyburn

Brice Horton

Albert Newhall

John Carter

Marvin Hudson

Daniel Lewis

Carl Haddom

Donald Gordon

Joseph Pyburn

Albert M. Slaney

## **FIRE DEPARTMENT 1996**

### **ROSTER**

#### **Chief of Department**

\*Paul N. Romano

#### **Permanent Firefighters**

\*Francis J. Lennon, Deputy Chief

\*Robert P. MacKendrick, Captain

\*Steven C. Allison, Lieutenant

\*Robert J. Hendersen, Arson Investigator

Richard P. McGonnell, Mechanic

\*Kim M. DiOrio

#### **Call Firefighters**

#### **Headquarters**

\*Harold G. Hall, Captain

Kenneth H. Burnham, Lieutenant

\*Eric D. Blackman

\*John E. Conley

\*Glenn A. Davis

William R. Finos

\*Keith E. Gauvreau

\*James Johnson

Arthur W. Kilroy

\*Sean M. Kilroy

\*Stephen M. McMahon

John R. Perkins

Keith E. Robey

\*James S. Wallace

#### **South Lynnfield Station**

\*F. Joseph Lingel, Captain

John A. Procurot, Lieutenant

James S. Alexander

Philip C. Bartlett

Kenneth R. Carter

Kevin J. Dillon

\*Steven W. Furey  
 Keith A. Hammerbeck  
 Kevin T. Kiley  
 Alan R. Macdonald  
 Joseph M. Massone  
 Joseph A. McGonnell  
 Scott A. Procurot  
 \*I. Stanley Shechtman  
 \*Anne M. Topping  
 \*\*John H. Walsh

\*Registered Emergency Medical Technician  
 \*\*Registered Paramedic

As is often the case, weather again affected Department operations. After a record year of snowfall taxed personnel, equipment and budgets, a staggering amount of rain over a three day period in October caused severe flooding affecting scores of homes in Town. In a one-week period, the Department rendered assistance to over 260 residences and business that had waters but due to a Presidential Disaster Declaration, many were able to receive financial assistance from the Federal Government. In fact, I expect that the Town will be reimbursed for expenses that the Fire and DPW incurred during this emergency. This amount of aid will almost totally mitigate the financial impact the storm caused on our budgets.

Our Department training again covered broad and varied topics of the many skills required of today's firefighters. This intensive training is for the benefit of both the firefighters and the people that we serve. Such a level of training requires a deep commitment on the part of our members and represents a lot of hard work for which I am grateful.

The Department received a grant from the Executive Office of Public Safety to implement a SAFE (Student Awareness of Fire Safety Education) program in the elementary schools in a format similar to the DARE program. Lieutenant Steven C. Allison received specialized training at the State Fire Academy for the implementation of this innovative program.

I would like to thank the many other town Departments and employees and volunteers that assist the department throughout the year.

Respectfully submitted,  
 Paul N. Romano  
 Chief of Dept.

1996

The following is a report of the number of alarms responded to by the Lynnfield Fire Department during the year 1996:

Fires	Emergencies
15 Brush Fires	271 Medical Aids
23 Mutual Aid	79 Faulty Alarms
43 Stove Fires	73 Auto Accidents
32 Vehicle Fires	48 Accidental
14 Smoke Investigations	29 Lock Outs
20 Electrical Fires	23 Investigations
16 Oil Burner Fires	48 Carbon Monoxide Det.
21 Complaints	9 Wires Down
2 Building Fires	15 Broken Water Pipes
12 Outside Fires	6 Line Boxes
3 Defective Gas Furnaces	5 Gas Odors
13 Arcing Wires	14 Flammable Liquid Spills
2 Chimney Fires	265 Water Problems
1 Gas Grill Fires	6 False Alarms
5 Inside Fires	13 Assist Occupant
1 Lightning Strikes	1 Trees Down
4 Pole Fire	1 Faulty Sprinkler
7 Appliance Fire	1 Bomb Scares
1 Kitchen Fire	4 Good Intent
1 Wood Stove Fire	3 Steam for Smoke
	5 Gas Leaks
	1 Plane Crash
	13 Lock In
	4 Elect. Problem
	5 Assist P.D.
	1 Assist DPW
236 Total Fires	943 Total Emergencies

Comparison with Other Years:

Year	Fires	Emergs.	Total
1996	236	943	1179
1995	295	506	802
1994	250	510	760
1993	242	563	805
1992	234	524	758
1991	247	503	750
1990	293	492	785
1989	273	532	805

1996

Still Alarms	972
Box Alarms	207
Total Alarms	1179

1996

Inspections Performed	Permits Issued
163 Home Fire	893 Burning Permits
Alarm Inspections	129 Fire Alarm Certificates
71 Oil Burner Inspections	40 Oil Burner Permits



153 Fire Prevention Inspections	54 Dumpster Permits
23 Tank Removal Inspections	23 Tank Removal Permits
14 Misc.	9 Sprinkler Plans
9 Tank Truck Inspection	5 Blasting Permits
270 Total Inspections	1 Tank Truck Permits
	1162 Total Permits

**RECAPPING:** *Making note of Lynnfield's First Permanent Firefighters . . . 1971 and responses of 1958.*

## ANNUAL REPORT 1971

### ROSTER

DESMOND, R.J. . . . CHIEF  
BURNHAM, K. H. . . . DEPUTY CHIEF  
ETZEL, REV. R. W. . . . CHAPLAIN  
PERMANENT FIREFIGHTERS  
(Lynnfield's First Permanent Firefighters)

ALLISON, STEVEN C.  
BURNHAM, ALLAN W.  
HENDERSON, JR. (C.D.) ROBERT J.  
LENNON, FRANCIS J.  
MACKENDRICK, ROBERT P.

CAPTAIN  
RICHARDSON, D.S.

LIEUTENANTS  
ROMANO, P. N. PROCUROT, J.A.

### CALL FIREFIGHTERS

Cook, G. H.	Suckley, E.H.
Davis, C. W.	Tyacke, R. B.
Hall, H. G.	Angus, A. M.
Hammerbeck, K. A.	Armstrong, D. B.
Melanson, E.F.	Bourque, D.
Miller, R. P.	Caproni, A. R. (F.P.B.)
Pardo, L.	Conley, J. E.
Peabody, R. W.	Coonrod, W. E.
Porter, D. E.	Fayles, R. A.
Shafner, R. J.	Foglietta, R. J.

*From the 1958 Town Report - Page 55*

During 1958, the Fire Department responded to the following alarms:

Dwellings	4
Other Buildings	5
Grass & Brush	42
Vehicles	25
False	7

Needless	4
Electrical	14
Chimney	4
Misc. Emergencies	12
	117

Carl E. Davis, Chief

## MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY

You may recall in last year's report that I described this agency as lying dormant until a man-made or natural disaster required its activation. In October, a natural disaster brought a devastating rain-fall to the area and the resulting flooding caused large amounts of damage. The Federal Emergency Management Agency worked through the Local Emergency Management Director to coordinate services to residents and to complete the forms and documentation necessary to secure reimbursement to the Town for the many thousands of dollars spent assisting residents during the flooding. The bulk of this paperwork was completed by Fire Captain Robert MacKendrick and Assistant DPW Directors Len Lilly and Jeff Griffin. This Department was formally known as the Civil Defense agency.

Paul N. Romano, Director

## PUBLIC WORKS DEPARTMENT

This year we were asked to look at where we've been, where we're at, and where we're going in the future. Back in the 50's and 60's everything was separate by department, efficient for the time, not very progressive. The late 70's brought a single Public Works department with one head several departments and added responsibilities. In the 80's, we purchased the first computer for town hall, acquisition of the schools brought a huge increase in responsibility especially in custodial, buildings, utilities, and transportation. The 90's brought reorganization with department realignment and two assistants, Len Lilley in Public Works and Jeff Griffin in Facilities. I expect in the future to see Pillings Pond finished one way or another, a strong push on infra structure, recreation expansion and upgrades, a continued effort to maintain and improve schools and other municipal buildings, recycling and solid waste changing yearly, along with how we do business on a daily basis. This is a thumbnail sketch, detailed it would be a report in its own.



Now the actual report on 1996. Pillings Pond is a hot topic, progressing slowly under daily scrutinizing came to a halt when the EPA shut it down. Public Works will be looking to place it in some semblance of order in '97.

The schools continue to improve and are our main focus, parking, traffic, lighting, heating, windows and roofing at each school will be addressed over a 10 year program.

Highways was, is, and will always be busy. Chapter 90 funds (State) have stabilized for the time being and great strides on infra structure will take place. This year Edward Avenue area was started with a complete overhaul of drainage and roadway. A portion of Main Street, Salem Street and Essex Street were done. Now with stable Chapter 90 funds a vigorous road building program will begin. Next year, in part, Main, Essex to end, Chestnut and Lowell in part, and Cortland Lane will receive major face lifts.

Park, Cemetery, School grounds and Tree were buried again this year, the wants and requests are non stop. Lights were approved for the Middle School Football field, then disapproved, finally approved. Irrigation has been completed there with a new well, and wells also dug at Middle School Baseball, Glen Meadow Park and two at the High School. Irrigation will be completed by the spring of '97. A new Glen Meadow Park playground, behind the effort of Kendall Inglese and the Glen Meadow Park Committee, Spring of '97 completion phase I will be on schedule. It's a nice project with a lot of hard work by its group. There is a lot being done but a lot more to do.

Trees were addressed heavily this year, with a vigorous takedown program by mid winter of '97, all diseased tree take downs will be completed. Townscape remains a vital cog enabling us to maintain Lynnfield's well treed, rural appearance.

Solid waste changes almost weekly, we recycle approximately 20-30% but the bottom fell out. We're working well with recycling and keeping it alive. I still believe, as do most, it is the direction to go in. With new contracts, tipping fee changes, and the such, we can at least keep costs in some semblance of order.

Finally the weather, a subject normally covered first, dominated the scene all year. It snowed virtually every week and an astounding 134 plus/minus inches for the year. The job done by Public Works was above and beyond, never has the region seen this amount of snow. Upon recuperating from the winter we endured the wettest summer, fall period accumulation with

record setting rains in October with over 12" of rain on October 20. We again handled everything in stride, another well done job by the employees of Public Works. I hope we get a break in '97. We need and also deserve it.

As I have said in the past, even with all the blockades placed in front of us, it has been another very positive year. This effort cannot be realized without all of the cooperation and support from all Town Officials, committees and organizations and townspeople alike.

Allen B. Caproni, Director

## WIRING INSPECTOR



**Steven W. Furey, Wire Inspector**  
**Jack Roberto, Building Inspector**

The office of the Inspector of Wires issued a total of 322 permits with over 600 inspections having been performed in 1996.

The Reading Municipal Light Department completed the installation of a new power distribution cable to the sub-station behind the Center. This new overhead cable replaces the underground cable installed in 1956. During the winter of 1956, James V. Thompson reported that storms damaged overhead power cables serving the towns residents. During 1996, winter storms were a repeat of 40 years ago, with outages lasting only a few hours instead of days.

The 1996 Massachusetts Electrical Code marks the quad cycle for the Commonwealth mandated recertification of licensed electricians. This mandate has greatly improved the proficiently and safety within the electrical trades as we begin the third mile "UM.



The indexed permit totals for 1996 are as follows:

New homes	11
Services	61
HVAC Systems	40
Temporary services	4
Pools	11
Signs	3
Garages	3
Well pumps	9
Ejector pumps	20
Additions	110
Alarms	28
Misc. repairs & installations	23

The office of the Inspector of Wires is open 4:30 - 5:30 P.M. Tuesday, Wednesday and Friday. 334-2032

Applications for the issuance of permits may be obtained in the Public Service Office or the Building Department office during regular Town Hall hours.

Respectfully submitted,  
Steven W. Furey, Inspector of Wires  
Diane M. Hammerbeck, Secretary

## PLUMBING & GAS DEPARTMENTS

### 1996 TOTAL GAS PERMITS ISSUED

Permits Issued	Total Permits
Commercial	11
New homes	5
Replacements	39
Renovations	50
Gas logs	15
	<hr/> 120

Gas permit fees collected totals \$2,637.00.

### 1996 TOTAL PLUMBING PERMITS

Permits Issued	Total Permits
Commercial	20
New Homes	6
Renovations	47
Replacements	62
	<hr/> 135

Plumbing permit fees collected totals \$4,450.00

Respectfully submitted,  
Martin S. Katz  
Gas & Plumbing Inspector  
Diane M. Hammerbeck, Secretary

## ZONING ENFORCEMENT & INSPECTION

The Building Department issued 253 Building Permits in 1996 as follows:

Purpose	# of Permits	Estimated Cost	Permit Fees
Foundations			
Dwellings	16	\$2,618,000.00	\$22,788.00
Add/Alter	100	2,117,667.00	19,388.00
Comm-New/Alter	20	1,440,000.00	11,718.00
Pools	15	181,700.00	1,670.00
Wood Stoves	4	6,400.00	139.00
Roofing	67	275,444.00	3,674.00
Siding	8	44,600.00	552.00
Acc. Building	18	65,310.00	874.00
Demolitions	3	3,600.00	98.00
Signs	2	13,500.00	162.00
	<hr/> 253	<hr/> \$6,766,221.00	<hr/> \$61,063.00

January	8	\$ 323,400.00	\$ 2,699.00
February	8	241,000.00	19,82.00
March	18	123,450.00	1,456.00
April	25	456,560.00	4,185.00
May	32	381,737.00	3,601.00
June	23	320,025.00	3,917.00
July	27	869,503.00	7,570.00
August	27	1,327,402.00	11,169.00
September	30	1,056,850.00	9,032.00
October	26	576,469.00	5,225.00
November	23	563,725.00	5,858.00
December	6	526,000.00	4,369.00
	<hr/> 253	<hr/> \$6,766,221.00	<hr/> \$61,063.00

Respectfully submitted,  
Diane M. Hammerbeck, Clerk

## PLANNING BOARD

The Planning Board is responsible for the administration of the Massachusetts Subdivision Control Law in Lynnfield and for the enforcement of Rules and Regulations adopted by the Board to approve the features of any new subdivision.

The Board held 22 meetings during 1996. Two Preliminary Subdivision applications were made to the Board, and both were denied. Currently, seven subdivisions are under construction.

The Board is responsible for reviewing plans proposing changes in lot lines for individual parcels and



lots ensuring the changes do not constitute the creation of a subdivision. Eight plans filed for "Approval Not Required Under the Subdivision Control La'W'were approved.

Three site plans were submitted to the Board of Appeals for special permit approval. As required by Town Bylaw, the Planning Board reviewed the plans and made recommendations to the Board of Appeals.

Considerable time was spent by the Board in formulating input and recommendations to the proposed Master Plan. Several Zoning Bylaw amendments were approved, as also were various revisions to the Subdivision Rules and Regulations.

The approval process and construction of a subdivision encompass the Department of Public Works, Board of Health, Conservation Commission, Water District, Fire Department, Street Lip, , Division of Zoning Enforcement and Inspection and in some cases the Board of Appeals. All these Boards contribute to the quality of life enjoyed by the residents of our community.

Respectfully submitted,  
 Alan K. Dresios, Chairman  
 Donald G. Harriss, Vice Chairman  
 Patrick J. Sullivan, Clerk  
 John A. Roberts, Member  
 Bruce A. Johnson, Member

## HISTORICAL COMMISSION

The Commission erected signs in the town's three oldest cemeteries and Tapley's Tomb at Lowell and Chestnut Streets. The signs are OLD BURYING GROUND - 1728 at the town's oldest cemetery which is located in the Center on South Common Street, WEST BURYING GROUND - 1813 on Main Street near the Middle School and SOUTH BURYING GROUND - 1775 on Salem Street in South Lynnfield on the east side of Rt. 1, and TAPLEY'S TOMB - 1820. Signs were prepared in lettering appropriate to the time of the origin of each cemetery.

The Commission also erected a sign on Walnut Street at the site of the former Gerry's Cider Mill.

Barbara A. Drozek, Chairperson  
 Edith M. Richard, Secretary  
 Edith W. Medland  
 Elizabeth Morris  
 John C. Schneider  
 Mary L. Borg  
 James D. Borg

## PERSONNEL BOARD



**Gregory Washington, Joseph W. Jennings, III  
 Julie A. Finch and Leslie H. Hawell, IV**

The Personnel Board serves in an advisory capacity to the Board of Selectmen in all personnel related matters. These responsibilities include contract negotiations with multiple municipal unions, grievance review, classification studies and review of all salary rates and classification changes for union or non-union employee or position. The Board develops a salary and rate schedule for the Town and makes recommendations for any changes which it deems necessary to maintain a pay scale representing satisfactory and proper remuneration for work performed. The Board also works with all department heads and the Selectmen to develop appropriate Personnel Policies and Procedures for all Town employees. The Personnel Board does not have statutory jurisdiction over the School Department.

In addition, the Personnel Board meets jointly with the Board of Selectmen to review the financial effects of the recommendations of the Personnel Board.

Joseph W. Jennings, III, Chairman  
 Kenneth MacNulty, Vice Chairman  
 Julie A. Finch  
 Leslie Hartwell L. IV  
 Gregory Washington  
 Elizabeth A. Adelson, Clerk

### *Personnel Board of 1981*

*Francis E. Rose, Chairman*  
*Roger L. Pilotte* *Fred J. Santangelo*  
*Edwin A. Miller* *John S. Legasey*  
 "1981: Challenging year due to Proposition 2 1/2."



## FINANCE COMMITTEE



**Back Row:** Salvatore J. Gesamondo, James P. McGovern, Lori DeCosta, Sec., Robert L. Ashton, Donald J. Gray, Louis J. Bertolami and Lawrence M. Vazzana. **Front Row:** John J. Moynihan, Mary A. Taschner, Arthur E. Douglas, Robert F. Buckley, Ch. and Francis G. Rizzo

The fiscal year that ended June 30, 1996 was a good one from a financial point of view. Favorable results enabled the Town Meeting to vote a balanced budget for Fiscal Year 1997 with essentially no increase in the average tax bill.

The interaction of the Finance Committee with other members of town government is primarily in connection with our principal duty, the review of proposed budgets and preparation of recommendations on them to Town Meeting. In this role our members meet as small sub-committees with committee chairmen and department heads to discuss their budget proposals. The full committee then meets with each chairman or department head, and sometimes with full committees, to review their budgets. This time-consuming process, necessary for the formulation of our recommendations, is possible only because of the considerable good-will and excellent cooperation of the other committees and departments, for which we are most grateful.

During 1996 Barry Morrison a dedicated committee member resigned due to his move out of Lynnfield.

Robert F. Buckley, Chairman  
Robert L. Ashton, Vice-Chairman  
Louis Bertolami  
Arthur E. Douglas  
Donald J. Gray  
Salvatore J. Gesamondo  
James J. McGovern  
John J. Moynihan  
G. Francis Rizzo  
Mary A. Taschner  
Lawrence M. Vazzana  
Lori DeCosta, Secretary

## BUDGET COMMITTEE

The Budget Committee was established some years ago for the purpose of making an early evaluation of expected revenues and expenses and of recommending to the Selectmen and Finance Committee the general parameters of the operating budget for the coming year. Composed of a Selectman who serves as chairman, two members of the Finance Committee, an Assessor, a School Committee member, the Town Administrator, the Town Accountant, a member of the Board of Trustees of the Library, and all major Department heads i.e. Supt. of Schools, Police and Fire Chief, and Chief Librarian, the Budget Committee involves all segments of town government in the Budget process from day one.

The Committee met in October of 1996 and after examination of all projected revenues and expenses recommended to the Selectmen and Finance Committee that the Town pursue a 1998 operating budget (to be voted at the April 1997 Town Meeting) that aimed for an increase over the prior year's budget of 3%. Unusual items, either deletions from or additions to last year, to be spelled out on a separate side sheet for individual consideration.

The Selectmen and Finance Committee accepted these recommendations and all departments complied.

Unlike the past two years the current financial situation dictated that some increase in taxes would be necessary to fund the budget. Never-the-less this process over the years has resulted in good cash reserves and fiscal stability while promoting goodwill and understanding among all segments of Town Government.

David W. Drislane, Chairman

## BOARD OF HEALTH

The Board of Health meets once a month on the third Tuesday at 5:30 P.M. in the upper level of the Conference Room. All meetings are open to the public.

The Board concerns itself with all matters of Health affecting the Town and its inhabitants. These matters include the installation and repair of septic systems as well as the licensing of restaurants, health clubs, septic system installers and pumpers of septic systems.

As you may be aware, Title V. was instituted in March of 1995. The Town has received notice of a Grant for repairing and upgrading septic systems in the



amount of \$220,000, and Title V has been adopted in its entirety. (Sub-Surface Disposal Systems.

The Board of Health has contracted with American Health Home Care to administer several of its programs, including the procurement and distribution of vaccine, the annual clinic for Pneumococcal vaccine and the follow up of reportable communicable diseases. In the future, programs for health education will also be implemented.

The Tobacco Grant is in place and carried out by Patricia Zingariello, RN Program Director.

Communicable Diseases Reported during 1996 is as follows:

	No. of Cases
Eocoli	2
Meningitis	1
Vericella	1
Salmonella	6

700 people were immunized with influenza vaccine and 68 people were immunized with pneumococcal vaccine.

#### Immunization Distributed to Local Physician/Health Agencies:

Types	Doses
Hepatitis B	280
Hepatitis B	795 Adolescent
	318 Pediatric
DT	30
DTP	450
HIB	440
MMR	320
POLIO	512
TD	75

#### Receipts for 1996

Septic System New and Repairs	\$121,115.00
Installers Permits	1,700.00
Haulers Permits	300.00
Perc. Test	9,180.00
Food Service Permit	2,600.00
Milk License	270.00
Mobile Food Service	150.00
Retail Food Service	690.00
Animal Permits	160.00
Carbonated Water	100.00
Health Club	350.00
Massage Permits	825.00
Pool Permits	400.00

Tanning Permits	125.00
Tobacco Permits	130.00
Total Receipts for 1996	\$38,095.00

Alan J. Shactman, Chairman  
Dr. Richard A. Peinert, MD  
Richard K. Hatfield  
Dr. Prathima Reddy, Health Officer  
James J. Nugent, Jr., R.S.C.H.O.  
Dale B. Hoban, Secretary

## ANIMAL CONTROL



**Jon A. Procurot and Assistant Jean M. Procurot**

The Animal Control Department in 1996 had some very helpful bylaws put in place for some of the nuisance calls we receive. One of the biggest finest put in place was any unlicensed dog after the owner has been notified and still doesn't license their dog will be fined \$25.

Wildlife calls still come in with sights of coyotes. The fox calls were down this year as were the raccoon.

Barking Dogs	82
Loose Dogs	72
Lost Dogs	126
Dead Dogs	2
Dog Bites	9
Injured Dogs	3
Lost Cats	45
Dead Cats	9
Wildlife	74
Miscellaneous	86

Jon A. Procurot  
Jean M. Procurot  
Animal Control Officers



## **CABLE COMMISSION**

The Lynnfield Cable Commission is a committee appointed by the Board of Selectmen. This seven member committee is responsible for negotiating a new cable television contract for the Town. Commission members also respond to consumer complaints and promote the Town's public access programming. The current cable television license, granted to Cablevision Inc in 1984, expires in June of 1997. The committee meets on the second Monday of the month at Town Hall. Committee members have spent the last year meeting with Town department heads and civic organizations gathering input on how the Town's cable can be improved. In addition, the committee conducted subscriber surveys and public hearings so that town residents could provide important insight into what they would like from their cable service. The Lynnfield Cable Commission's mission is to provide town subscribers with quality reception, a wide variety of programming and excellent customer service.

Phil Zagarri, Chairman  
Ignatius V. Cataldo, Vice Chairman  
Alan D. Leffler, Secretary  
Richard E. Antalík  
Michael J. Carakastane  
Suleyman D. Celimli

## **VETERANS' SERVICES**

For the year 1996, the Veterans Services Office responded to about seventy inquiries regarding benefits for veterans and their dependents. This office now has one active case on file with one other being processed. Regulations and laws governing veterans' benefits and policies are undergoing changes, clarification, and revision.

We received much assistance from the DPW who prepared the five cemeteries and the Town Common for the Memorial observance. All Veterans' graves were decorated with an American flag and wreaths were placed at the cemeteries and the common to honor our Veterans.

### **Veterans' Day Program**

Our annual Veterans' Day Program was well attended with veterans and townspeople. Father Michael Lawlor, pastor of St. Maria Goretti Church, provided the invocation. A wreath was placed at the memorial. Selectman David W. Drislane delivered a thought provoking address. At the conclusion of the program, Taps was played by Eric Forman of the High

School Music Department. This program was shown on our local T.V. cable channel.

Many thanks to the following for their assistance in our town programs: Town Administrator, Board of Selectmen, School Superintendent and Board Members, the DPW, the Fire and Police Departments.

Respectfully submitted,  
Neil F. Restani  
Veterans Agent

## **MEMORIAL DAY PARADE COMMITTEE**

The 1996 Memorial Day Parade had an unusually large number of participants and viewers. Tony Grasso, the commander of Lynnfield American Legion Post 131 served as the Parade Marshall. The marchers included units from the Lynnfield Fire and Police Departments, Town Administrator, H. Joseph Maney and members of the Board of Selectmen, School Supt. Dr. Richard Palermo and School Board Members. The marchers included a large contingent of Boy Scouts, Girl Scouts, Brownies and Cub Scouts with their leaders. Also, many Veterans and members of Lynnfield American Legion Post 131.

Chief Romano provided the controlled traffic pattern along the parade route at South Lynnfield and at the Center. The Firing Squad, under the direction of Dick Weeks responded well to our needs. Public Works Director, Allen Caproni, had the common and cemeteries well groomed. Following the Parade's visit to our five cemeteries, the final ceremonies were held at the center common. Chairman of the Board of Selectmen, Kathleen E. Caron, gave an inspiring address; Middle School Fifth Grade student, Patrick Walsh, delivered the Gettysburg Address. The program concluded with refreshments served at the DPW garage under the supervision of Linda J. Krieger with the assistance of Town Clerk, Carol A. Cashman, and some DPW staff.

The 1996 Memorial Day address by Kathleen E. Caron, Chairman of the Board of Selectmen followed in theme the tradition of paying tribute to the men and women who have served their country in war and peace by their membership in the Armed Forces of our United States. She, like John E. Redman who's Memorial Day address of May 24, 1987 follows, reminded those attending that we honor the firm foun-



dation of the past but we must be ever vigilant and willingly work for the posterity of our country.

#### **MEMORIAL DAY ADDRESS BY SELECTMAN REDMAN: 1987**

*John E. Redman, Chairman of the Lynnfield Board of Selectmen, delivered the following address on the town Common Monday, May 24, 1987. He first asked for a moment of silence for the 37 servicemen who perished on the U.S.S. Stark.*

Fellow Selectmen, Representative Tisei, Father Perno, Town Officers, and ladies and gentlemen, good morning!

Welcome to Lynnfield's Memorial Day Parade and ceremonies, and thank you for being a part of it.

Today we are celebrating Memorial Day, the day on which we pay special honor and tribute to those who have served their country so very well. These men and women we honor today loved their country so much that they gave their lives to preserve the freedom which you and I so proudly enjoy.

These brave men and women were not different from us. Just like you and I they enjoyed living; they cared deeply for their families; and they were loved by those around them — just like you and I.

And yet, these brave men and women died so that we might live to enjoy today, to enjoy every day in this great country of ours. Thank God for those that have gone before us and contributed so much to what we enjoy today, and pray to God that none of us ever lose sight of, or underestimate, the contribution of those brave men and women who gave their lives to preserve freedom in these great United States of America.

As we stand here today, honoring those that have served us so well in our Armed Forces, we also commemorate the day, May 25th, 200 years ago, when a brave group of people established the quorum for the start of the Constitutional Convention, that gathering was in Philadelphia at Independence Hall, where Congress had sat and where the Declaration of Independence was adopted and signed on July 4, 1776. Truly these men were heroes in every sense of the word, just as were those men and women we honor here today.

And later this year, September 17th, we celebrate the 200th Anniversary of the signing of the constitution of the United States.

The preamble to this most treasured document declares that The Constitution is established to, and I quote, "secure the blessings of liberty to ourselves and our posterity.: Are we not the "posterity" of the great souls who framed the Constitution? No one can say that the forefathers of America were selfish or heartless persons when this proof is given that 200 years ago they were thinking of us, their "posterity" and heirs.

Are we, men, women and children of Lynnfield, equally foresighted? Do we give thought to our "posterity" that will live 200 years from now? If we are ready to pledge our lives, our fortunes, and our sacred honor for our distant "posterity", we then will be worthy of the forefathers who did that much for us.

Ladies and gentlemen, those brave men and women who we honor here today were worthy, and so must we be.

In closing, I want to again thank you all for being here today, and in particular I want to thank Mike Cooney who had directed the very talented Lynnfield musicians who add so much to our activities. Mike is retiring and we all wish him and his family good health and peace in their future years. Mike, you will be missed.

Thank you ladies and gentlemen, and to those of you who are driving, please drive carefully on the way home.

*Notation: Mr. John A. Redman served as Selectman in the 1980's and is currently the Town Moderator. He has held the position of Moderator since 1992 being annually reelected unanimously.*

Parade Committee,  
Tony Grasso  
Linda J. Krieger  
Neil F. Restani

## **BOARD OF APPEALS**

The Board of Appeals acts under the Zoning Bylaws of requests for variances, special permits or site plan approvals. The Board currently meets in the Hearing Room of the Town Hall on the first Tuesday of each month to act on all cases submitted four weeks prior to the hearing date.

The Board acted on forty-three (43) cases in 1996, disposing them as follows:



Granted	40
Withdrawn	0
Withdrawn w/o Prejudice	1
Denied	2
Denied w/o Prejudice	0
Pending	0
Not Applicable	0

The procedural rules and all decisions of the Board are a matter of public record and are on file with the Town Clerk. Any person aggrieved by a decision of the Board is entitled to appeal to the Superior Court within (20) twenty days of the filing of the decision.

John C. Smith, Chairman  
 John B. Rodgers, Member  
 Anthony Rizzo, Member  
 Terrance Kennedy, Alt. Member  
 Diane M. Hammerbeck, Secretary

## L.I.F.E. INCORPORATED

Under the direction of John E. Redman President, Janet E. Ricci, and H. Joseph Maney, LIFE, Incorporated is pleased to report that our two complexes, Center Village and Essex Village are 100% occupied by residents who enjoy living at our complexes where they are not encumbered with maintenance of living in their own home.

Maintenance of the buildings is constantly of great importance. escaping is yearly being improved.

Center Village and Essex Village are both held in high esteem as a comfortable and very attractive place to live by its residents.

Uppermost is the need to add to the ambience of Lynnfield as a town held in high esteem by many other towns in Massachusetts.

LIFE has a consistently high list of eligible people desirous of becoming an occupant of both complexes-upon availability.

Life is fortunate to have maintenance men who are knowledgeable, trustworthy, and who are always at the ready when needed.

Submitted by  
 Josephine A. Buchanan  
 Executive Director

## LYNNFIELD HOUSING AUTHORITY

The Lynnfield Housing Authority owns Colonial Gardens - a 64 unit apartment complex for the elderly and disabled. Colonial Gardens is located on Ross Drive off of Salem Street. It is ideally situated in a beautiful setting within walking distance to South Lynnfield's post office and shopping area.

The Housing Authority also owns a residence for the developmentally disabled located on Main Street. This home is managed by the Massachusetts Department of Mental Health.

The Housing Authority serves a vital need in the Lynnfield community by providing affordable housing for Lynnfield's elderly and disabled. To be eligible, an applicant must be 60 years of age or older; or be handicapped, and earn less than \$29,100 per year (\$33,300 for a two member household). An eligible Lynnfield resident can expect to wait approximately six months for an apartment.

The Colonial Gardens Tenant Association continues to be active holding regular business meetings, fund raising events and holiday parties.

The Housing Authority continues to live within the state approved budget and carry healthy financial reserves.

For more information, we urge you to contact Susan Monahan at 581-5783, or drop by the Housing Authority Office located on Ross Drive.

Respectfully submitted,  
 Gary R. Leach, Chairman  
 Joan E. Gilchrist, Vice Chairman  
 Robert A. Johnson, Treasurer  
 John K. Harrigan, Asst. Treasurer  
 Helen C. Healy, Secretary

## COUNCIL ON AGING

The year 1996 is an important milestone in the history of the Lynnfield COA. Through the efforts of many, we have been able to show an unbelievable growth in attendance at the Senior Center with Jane Lavender serving as the Director.

We currently run an average of 15-20 classes per week. Our classes offer a wide variety of subjects attracting many new seniors to our programs.. We now have monthly lunch time lectures as well as monthly trips on our van to museums and historical places of



interest. We have a monthly trip to Foxwoods, as well as one - two major daytrips per month. This year our groups have traveled extensively through Massachusetts, New Hampshire, Vermont, Rhode Island, and New York. We have also offered several successful overnight trips including Washington, DC, Ottawa and Montreal. As with our classes, we have listened to all the ideas and suggestions of destinations to make sure our itineraries are varied and of interest to all those who wish to participate.

The hours at the Senior Center have been extended to 9 - 4 to accommodate a number of new classes. We are exploring the idea of some early evening programs as well. The Senior Center now hosts a hairdresser every Thursday who is booked from 9 - 2, as well as a manicurist every Wednesday.

In the nutrition area, our lunches are the very best around and we now average 25-30 people per day for lunch. We rely on volunteers who serve people at their tables enabling those attending to be waited on and have an enjoyable mealtime experience. We have received many donations of baked goods that enable us to enhance our meal programs. Coffee and tea are always available at the Senior Center for those attending classes or just dropping by. Breakfast foods have been added to the service yourself area.

We have ongoing health classes such as two CPR certification programs, monthly blood pressure clinics, hearing clinics, podiatry services, first-aid classes, and a weekly visit by a nurse. Also, every Friday we have a visit from the State Representative's office staff to update us on the latest legislative issues regarding senior services.

Our outreach program has expanded significantly and we are attempting to reach every senior in the community to let them be aware of our services. We have developed a new brochure which will be sent out to every senior in Lynnfield as well as a mission statement.

The van is in constant use requiring us to increase our driver's hours to 35 hours per week. We honor as many medical appointments as possible, often in Boston, and are constantly receiving more and more requests. Additionally, our driver takes seniors food shopping once per week, daily pick-up for our lunch program, and provides transportation to the Senior Center for participation in programs. We are fortunate to have the van wheelchair accessible as we are now able to bring a wheelchair-bound person to the Senior Center daily for lunch. Our driver also tries to plan a trip with the van once a month for those who feel more comfortable going with her for a small daytrip.

Due to the increased activity at the Senior Center, we now have a receptionist from 8:30 to 12:30 daily. We rely heavily on volunteers to answer the telephones during the afternoon hours as well as an AARP person. With three telephone lines, our phones are never quiet. Our receptionist, outreach worker, and volunteers are currently being trained on computers and we will be receiving two free hours of computer services per week by our teacher to set up new programs for the Senior Center and assist us in running more efficiently.

We have no typical day at the Senior Center. Each one brings a different arrangement of successes and problems, but the positives far outweigh the negatives. We realize we cannot serve everyone in the community all of the time, but the entire staff works very hard to make everyone feel welcomed and comfortable. It has been a year of met challenges and we look forward to continuing to move in this direction.

Respectfully submitted,  
Charlene Terranova, Chairman

#### MISSION STATEMENT

The Lynnfield Council on Aging is committed to providing outstanding services to Seniors to enhance the quality of their life by:

Welcoming all to our Senior Center

Providing a warm, congenial atmosphere

.Treating people with respect and dignity

Providing supportive services for medical, nutritional, recreational, social, mental, and physical needs

Promoting independent lifestyles

Providing outreach to Seniors in the community

Lynnfield Council on Aging

#### LYNNFIELD CULTURAL COUNCIL

The Lynnfield Cultural Council receives funds from the Massachusetts Cultural Council which in turn regrants the funds to individuals and organizations in the Lynnfield Community. The Lynnfield Cultural Council is comprised of volunteers appointed from the Selectman's office. All of the money allotted by the State must be used to support programs in the arts, humanities or interpretive sciences.



The Lynnfield Cultural Council was awarded \$3,630.00 in the fall of 1996 to be used for fiscal year 1997 grant applications. The Council received 22 grant and 3 PASS applications totalling more than \$12,000.00. The council approved at the local level 9 local cultural council projects and 3 PASS projects totalling \$3,630.

These grants have now been sent to the State for final approval and we will hear on the approval in March of 1997.

Current members of the council are: Judy Berkal, Dawn Cambell, Ann Decker, Beverly Parker, Cathy Randelle, Gale Rawding, Noel Smith and Lia Zulalian.

Respectfully submitted,  
Noel B. Smith, Chairperson

## RECREATION COMMISSION

The Recreation Commission, an appointed board, was established to develop, promote and encourage recreational opportunities to all residents of the Town of Lynnfield.

In Lynnfield, we have many independent organizations that offer a variety of activities. For example, Lynnfield Junior Sports, Inc. offers opportunities for our youth to participate in football, cheerleading, wrestling, and basketball. Lynnfield Little League promotes the baseball program for all levels. Lynnfield Soccer Club runs both fall and spring sessions for all abilities starting with Kiddie Clinic, in-town and more competitive travelling teams. Lynnfield Youth Hockey runs the local hockey program as well as offering a "Learn to Skate" program which is partially funded through Recreation.

In addition, Lynnfield Community Schools, directed by Susan Leffler, offers a variety of afterschool and summertime "camp" programs including arts, crafts, tennis, etc. Adult Education programs which includes both academic and leisure programs are also available through their office. Information and brochures about their programs are available by calling the Lynnfield Community Schools Office.

The Recreation Commission acts in an advisory capacity representing the town's interest and schedules field usage to many of these groups. In addition, the Recreation Commission still sponsors the ever popular Summer Playground program headed by Louise Ferullo, Director and the Girls Softball program, organized by Judy Barry.

The focus of the Recreation Commission this year remains the issue of adequate field space to handle the many programs available. Our mission to upgrade and install irrigation systems at the various fields is moving forward. The lighting portions of our original proposal (submitted and accepted at Town meeting in April 1994) is still, however, controversial. Unfortunately, several respected members of this committee were lost due to this. We currently still have an opening(s) on the Board and anyone interested should submit their name to the Selectmen's Office.

The Recreation Commission would also like to thank all the groups in town who have taken the initiative in helping to upgrade and beautify our open spaces.

Kathleen A. White, Chairman  
Barbara E. Cohen  
Michael Craffey  
Susan Hatfield  
Louanne Canty, Secretary  
Sue Papagni  
Geoff Tolmei

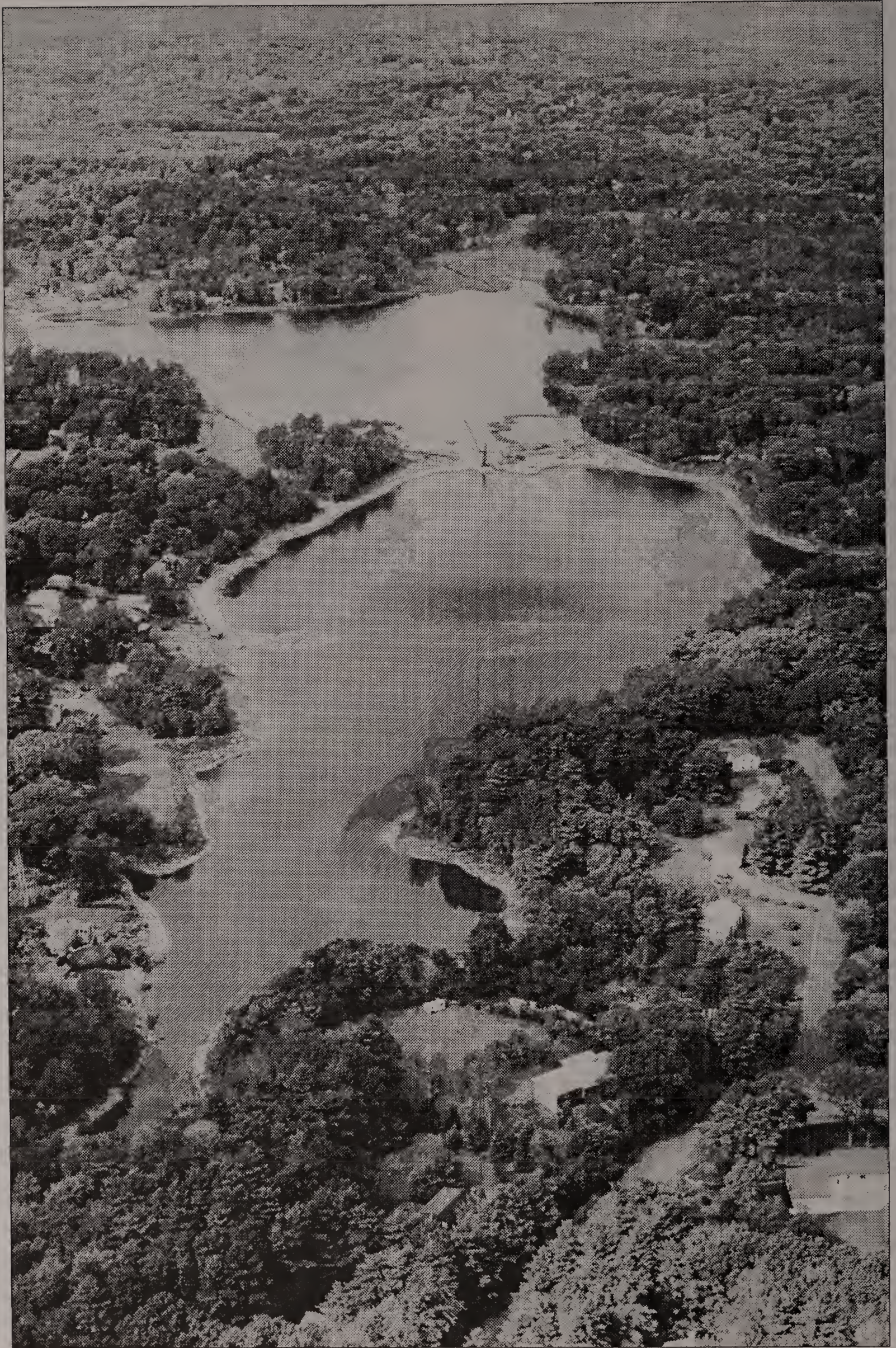
## CONSERVATION COMMISSION

The main role of the Lynnfield Conservation Commission (LCC) in the Town's government is to enforce the Commonwealth's Wetland Protection Act. The Act sets forth a public review and decision-making process of all activities in or near the following areas- any bank, any freshwater wetland, any marsh, or any swamp bordering on a creek, a river, a stream, a pond or a lake, land under any of the water bodies listed above and land subject to flooding. Such activities are regulated in order to contribute to the following interests: protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of fisheries and protection of wildlife habitat. Any activity proposed within these areas of the Town within 100 feet requires a filing with the Lynnfield Conservation Commission.

In administering the Wetlands Protection Act, the LCC is responsible for holding public hearings on Notices of Intent and Requests for Determination, as well as issuing Certificates of Compliance, Extension Permits and Enforcement Orders. Site visits are held during the year throughout the town.

The Conservation Commission in cooperation with the Board of Health is conducting a survey of wells in the town. The survey has been sent to all res







## PILLINGS POND

The picture of Pillings Pond which appears in this annual report was taken on October 5, 1996 looking east to west. A north to south berm and roadway separates the east end which has been dredged to depths of 20 feet or more from the west end which was next in line for dredging when the United States Environmental Protection Agency stepped in to put a stop to the whole process.

Back in December 1989, the chairman of the Conservation Commission contacted the U.S. Army Corps of Engineers and asked if a federal permit was required for dredging Pillings Pond. The Army Corps person said no, as long as you are not filling. Well, the Chairman and everyone else in Lynnfield who heard of that response thought we had a clear answer. We were planning to dredge, which we understood to be the opposite of filling. But after 6 1/2 years of dredging, we learned from the U.S. Army Corps and the EPA that the spoils of dredging was in fact considered filling and that was a violation of the law without a Clean Water Permit.

During that time, Arthur Gagnon from Peabody and his small contracting company dug up the peat, gravel, sand, and clay and sold it at prices that reflected their marketing slogan, "Good Dirt Cheap". Gagnon dug up the dirt the old fashioned way, with cranes and drag

lines. He piled it up to dry and sold it when the market dictated. That was part of the problem. That is why it took 6 1/2 years to only complete 35 % of the pond. The market for the wide variety of dirt was not good.

In August and September 1996 the EPA, upon receipt of a telephone complaint from a citizen, briefly investigated and issued two orders; first, an enforcement order to put all dirt existing then on the pond be put back in the pond in a manner that will promote the growth of wetlands and, second, an order to pay a \$75,000 penalty to the government of the United States. After several weeks of meetings with the EPA and discussions among Town officials the Town received approval of a plan to put the dirt back and negotiated a penalty of \$36,000.

As this report goes into print we have seen a lot of Gagnon's equipment removed from the Pond but four cranes remain to come out in the weeks ahead. Also, plans are underway to put the dirt back in the form of a 2 acre island inside the pond starting in the spring and finishing up by the end of the summer. We also look to the future to figure out how the Town of Lynnfield can receive federal government approval to dredge the west end of the pond.

file"pond.57"

H. Joseph Maney  
Town Administrator

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idents with the census data and should be returned in order to update our records. A top priority of the LCC is the protection of everyone's drinking water.

The Con Corn has accepted the challenge of creating an Open Space and Recreational Plan for the town. Upon completion of this long range project, the town may apply for State money to assist in the acquisition of additional lands. Anyone interested in participating is asked to call the Con Com office.

Reedy Meadow has been an active area for educational purposes again this year. The schools have been using Partridge Island as a real life laboratory. Recently an Eagle Scout project was undertaken repairing the boardwalk and clearing the walkway. An additional Eagle Scout project took place at Beaver Darn Brook Conservation Area involving the construction of a walkway and clearing of trails. Plans are currently underway to repair the observation tower at the end of Partridge Island Trail from funds raised by the Middle School students. The Town is fortunate to be able to offer our children an opportunity to study science in a natural setting.

Tours of Conservation lands which have been

held during the past year include, a visit to Bow Ridge and the Kallenberg Quarry during the spring, a bird walk down Partridge Island Trail and a visit to the Bennett Keenan Conservation Area in the fall. Visits are being scheduled for Reedy Meadow and Partridge Island Trail for the spring of 1997 and will be advertised soon. In order to familiarize residents with the various areas available for passive recreation, the Commission is planning on placing new signs for the areas.

The Commission is always interested in obtaining additional parcels of land to held protect our valuable water resources in Lynnfield. The LCC welcomes any suggestions on conservation and environmental issues and programs. We need your continued support to retain and protect the environmental integrity of the Town of Lynnfield.

Margaret Reilly Silvern, Chairman  
Peter Caleshu, Vice Chairman

Brian Buckley	Lou Motta
Glenn Martin	Marianne Pantelakis
David Melendy	John Roberts
David Miles	
Betty Adelson, Conservation Administrator	





*BILLY'S DEW-DROP-INN AT PILLINGS POND LFD. CTR.*



*ICE HARVESTING PILLINGS POND*



*Tenck Cottage, Pillings Pond.*



"WITHOUT A PAST  
THERE CAN BE NO FUTURE..."

Anon.

For the past ten years a large group of interested citizens have been hard at work trying to reclaim one of Lynnfield's most beautiful assets, Pillings Pond, for recreational use. From the inception of the original Committee, which was formed by the Selectmen on August 29, 1969, it was recognized as a long term proposition which must be done in a deliberate and patient way.

Eighty-eight acre Pillings Pond, man-made with no great depth (55"-65"), was named for Jonathan Pilling the original mill builder of Reedy Meadow. He had purchased land from John Hawkes and built a dam at Bates Brook (a small stream flowing from Pillings Pond under Walnut Street into Reedy Meadow, and formerly a source of power for Gerry's Cider Mill), overflowing Stone's Meadow and forming Pillings Pond in 1837. Early in the 20th century it was a well-known picnicking spot and summer resort until the summer cottages, rented by middle-income families from Boston suburbs, were gradually converted to year round residences. Many of these original families' fathers rowed across the Pond and walked to the railroad station to commute to Boston, while their kin enjoyed the woods and water, bought homes in the center in the 1920's, and worked to make Lynnfield their "dream town." Today's senior citizens remember Coburnville - located near the southerly tip of the Pond and much famed for being Lynnfield's "undercover night spot." It was lively with gambling, cock fights, drinking and all manner of carrying on, raided every other Saturday night, but, LYNNFIELD'S HERITAGE PRESERVED editors were told the alternate Saturdays were memorable. Skaters at Pillings Pond had much to watch with ice fishing, cutting and storing of ice at Nesbitt's Ice House in the cove by Crescent Avenue, and hockey games during the era of Billy's Dew Drop Inn, a popular year round gathering place, where the office of K. Morton Real Estate is now located.

Weed control and pollution were recognized as the problem from the very beginning. What to do and how to do it has kept this Committee busy for a whole decade. State bureaux, private marine biologists and federal agencies were all consulted; all reports read the same: "Pond is dying from lack of depth and pollutants from streams and cesspools." Our local Board of Health as well as those from neighboring cities and towns stepped in. 1972 - bad news again as the reports read:

"Pollutants still entering Pond from abutters and tributary stream that originates from bordering city."

Meanwhile, the Board of Assessors was busily searching land ownership, the first step in acquiring public access to the Pond. In 1974 the Committee came up with the idea of dredging the pond (much disputed at the time but since proven as being very foresighted) thereby deepening the water and reducing some of the nutrient supply, but could not get the necessary assistance for the program. Nineteen seventy-six saw the Committee reorganized with 1978 bringing the first real break-through with the completion of a volunteer sampling/testing program in different areas of the pond. Water lily and duckweed control was instituted by means of "winter drawdown" thereby enabling harvesting. The theory being, exposure of water lily rhizomes to frost can be damaging enough to eliminate or reduce them significantly. This has already produced many benefits and has given the Town the opportunity to clear areas of debris that would normally be submerged, as well as locating underwater springs proving that new water is entering the pond. Educational and informal meetings plus literature for residents relative to restrictive use of fertilizer, benefits of evergreens on shoreline, pet control and environmental control have proved most effective. Ecologically sound chemical treatments were carried out in the Spring of 1979 to control the growth of algae. Restructuring of the Summer Street Dam has already given the Committee new flexibility in dealing with the Pond. Through continued research the Committee has found that the ultimate answer, to enable the Pond to help itself, is dredging beyond the depth of light penetration, thus preventing new growth and enabling a better quality of fish-life to survive. This contemplated program is looked upon as two-fold: that of dredging the pond, removing nutrient-rich mud and sediment on which the vegetation cycle thrives, while also supplying the Town with much needed recycled soil and loam for both construction and recreational areas. (This soil is referred by some as Lynnfield's "Black Gold".) If this program is initiated, it is hoped that the project will be able to pay for itself.

There is still a long way to go, but, progress is being made and with the perserverance and foreward looking attitude of this Committee it is a sure sign that in the not so distant future the Pond can once again become a recreational resource for all Lynnfield residents.

## **PILLINGS POND ACQUISITION STUDY COMMITTEE: 1969**

On August 29, 1969 this Committee was formed by the Board of Selectmen. This committee is an Advisory committee to the Selectmen and their findings and recommendations are to be given to the Selectmen for action. This committee's charges were to review ways and means and esti-



mated costs of acquiring title to Pillings Pond and suggest alternative plans for Recreational use of the Pond. Plans should include at least the requirement for possible additional land purchase for access to the Pond.

Report submitted to the Selectmen on Sept. 30, 1969. This Committee asked on October 9, 1969, inasmuch as this is of interest to various Town Groups, to have the following meeting with them: Conservation Commission, Board of Health, Recreation Commission and Planning Board. This meeting was held November 3, 1969, charges and recommendations were discussed.

As a result, Board of Selectmen further recommended looking into the possible procuring of land, suggestions relative to Pollution of Pond.

This Committee being four months old, has worked hard and diligently and is in the process of getting the "Real facts on the history of Pillings Pond", as many have mistaken ideas about it and this committee would like to "once and for all" to "clear the records". Therefore the task is a tremendous one involving the number one emergency in our nation today - namely "Pollution", which we have in the center of our town, "Pillings Pond". The cleaning up of the Pond has to be taken in steps, the Committee is now in the process of studying. Much information has been obtained concerning the, legal problems of the Pond. Many other Massachusetts Towns have been consulted who have set up recreational facilities on small lakes. The Weed Control and Pollution problems have been discussed with a number of State Bureaus and private Aquatic Biologists.

The coming year we hope will see the beginning of the, preservation of the most beautiful asset in our town, Pillings Pond.

James F. Fuller, Chairman

## **PILLINGS POND ACQUISITION STUDY COMMITTEE ANNUAL REPORT 1970**

Here you see the beginning of the end, unless you, the people of Lynnfield care enough!! What you see in these pictures, are not stones, rocks, or etc. It is Pollution!!

This committee was formed on August 29, 1969. Much research took place by various members who came to the conclusion professional help was needed. In March, 1970 at the Town Meeting, the Tax Payers voted \$1500.00 for the professional help. This vote showed, without a doubt, that the Townspeople, as a whole, were concerned with this serious problem of Polluted Water, that it was not just the abutters to the Pond. The Townspeople realized it is affecting the whole town.

Upon receiving the \$1500.00, we acquired the services of S.E.A. Consultants Inc., 90 Canal St., Boston, who in our

estimation, did an excellent job.

On Friday, May 16th, S.E.A. started with Depth Findings. They found the water reached a maximum of 72 inches at or near the dam on Summer St. The body of the Pond depth varies from between 55 to 65 inches.

On June 15th, test borings began to determine the type of soil beneath the Pond. They found decomposing vegetable matter and a layer of peat which are influencing the decline of the Pond's water. The ability of fish to survive in such a medium is almost impossible. This being one of the reasons for many dead fish that were found floating on the top of the water, which had to be retrieved and buried to deter the obnoxious odors.

On June 22nd, bacteria tests were taken. We found that pollutants and sewage are being absorbed by the Pond. Pollutants from a stream coming from West Peabody are entering the Pond. Boards of Health of the State, Town of Lynnfield, and Peabody were notified of the existing conditions.

In essence, what the S.E.A. Consultants found was that the pond is dying due largely to lack of depth and pollutants from streams and cesspools.

The Committee has reported all findings to date to the Board of Selectmen. It hopes by town meeting time, to have a solution to abate the unhealthy condition that exists in the Pond. The Committee will continue to work on this serious situation and will remain a Committee dedicated to the preservation of a clean, healthy, and useful Pond.

I, as Chairman of this Committee, would at this time like to thank each and everyone of them who gave of their valuable time and assistance. The Town is indeed fortunate to have such staunch citizens working in their behalf. It has been a pleasure to serve with them.

James F. Fuller, Chairman  
Carl A. Bergman  
Edward Comford  
John Harriss  
Martin Katz  
Anna Ganley  
David Lent  
Colby Burbank  
Charles Curtis

## **PILLINGS POND STUDY COMMITTEE ANNUAL REPORT 1971**

As another year rolls around, the Pillings Pond Study Committee has not given up!

For many months now the Pond has been under study



by the Essex Conservation District of the U. S. Department of Agricultural Soil Conservation Service. The final report was received January, 1972.

In essence - the report states Pollutants are still entering the Pond from abutters and a tributary stream that originates from Peabody.

The problem of reducing or eliminating sources of Pollution entering the Pond is the responsibility of the Town of Lynnfield, working with the Board of Health, abutting landowners and Peabody.

The U. S. D. A. has offered many options to the cleaning up of the Pond, but nothing can be done until the Board of Assessors have completed their search for land ownership in the Pond area. Upon request by the Board of Selectmen, the Board of Assessors are now searching land ownership, which is the first step to be taken in acquiring the Pond, so that the "clean up" problem can be initiated

Due to recently passed Legislation, the Pond taking can be shortened.

It is our earnest desire to follow this project through, so that Lynnfield will have a healthy body of water for all ages to enjoy, and not a detriment to our Town, an eyesore instead of a thing of beauty.

I once again would like to thank this Committee, who has given of their leisure time many hours to help this project become a reality, and also the "Public Spirited Citizens" from all areas of Town who have also given their support to the Committee.

It is very gratifying to know that we are not just a handful on a Committee fighting this alone.

With you citizens behind us, I am sure that one day you will look with pride at a beautiful, healthy Body of Water, and be able to say, "I helped."

J. F. Fuller, Chairman  
Carl A. Bergman  
Edward Comeford  
John Harriss  
Martin Katz  
Annah Ganley  
David Lent  
Colby Burbank  
Charles Curtis

**PILLINGS POND LAKE  
MANAGEMENT PROGRAM  
REPORT 1979**

With another year of sustained interest and support of Town Meeting, progress is continuing on Pillings Pond.

There has been a printing and distribution of a pamphlet for residents within the drainage basin area with information on how they could help the Lake Management Program.

The first-time "winter drawdown" was an outstanding success as evidenced in the spring by the enormous floating masses of pond-lily rhizomes broken free from the bottom muds. Nets were hand made by students under the supervision of Evelyn Zynsky, an art teacher, at Lynnfield Junior High School. These nets were strung between boats to encase the floating vegetation in order to bring it to shore where it was hauled, shoveled, and removed by volunteers to trucks for disposal. The hearty crews of volunteers all experienced a sense of comradery as well as exhaustion in the worthwhile, tangible efforts towards the goal of reclaiming Pillings Pond.

Chemical applications were professionally applied as recommended by our consultant, Dr. Jerome Carr.

Renovation of the Summer Street Dam has been accomplished to aid in the flexibility of lake management alternatives and flood control. It should be noted that because of the "winter drawdown" and under the unusual weather conditions experienced last winter with excessive rainfall, the Town was able to prevent destructive flooding in the lowlands off Walnut Street and other nearby communities.

Recreational potential has definitely been enhanced. Fishing has improved with one youngster catching an "almost" five-pound bass. Odor and water clarity are noticeably better. Natural springs have been located as a side benefit of the "winter drawdown."

Evaluation and investigation of techniques, procedures, and opportunities to reclaim Pillings Pond will continue. Assisting the Selectmen are David Miller, Chairman, Nancy Milburn, Dr. Mathew Dovidio, John Croke, Paul O'Brien, and Olin Brown, along with the many volunteers whose efforts and co-operation were recognized and appreciated and to whom much of the program's success is attributed.

The proceeding articles concerning Pillings Pond were included in the 1996 Town Report Book to provide background information and material for our readers and for those who in the future years of the 2000's may wish to research the Pillings Pond story. The history of Pillings begins in the beginning of Lynnfield. It has always been a place of activity from ice cutting to small industries to summer places for city dwellers. For example, in the Census data of the year ending June 1, 1850, on Schedule 5 we find the following industrial profile for Pillings.

Name	Type	Power	Cap.	M.	F.	MWAGE	F
Pillings	Flannel	Water	14,000	6	3	150	45
(Male \$6.25 Per Wk/Females \$3.75 Per Wk)							



WhittridgeShoe	Steam	5,000	30	25	680	200	
(Male \$5.70 Per Wk./Female \$2.00 Per Wk)							
Palmer	Shoe	Steam	2,500	8	8	160	64
(Leather)							
(Male \$5.00 Per Wk/Female \$2.00 Per Wk)							

Today however, the Pillings waits. But we can say with the famous lines of "Yes, Virginia, there is a Santa Claus", Yes Virginia, Pillings Pond will sparkle again and the winds will make cat paws upon the surface. Just you wait and see

EJR:ED.

## FLOOD COMMITTEE REPORT

Activities during 1996 consisted of working with the Saugus River Watershed Committee in order to allow alleviate the water problems experienced by homeowners in Lynnfield.

The Flood Committee was appointed by the Selectmen on November 20, 1985 to advise "of any resources or methods that will alleviate the flooding problem in the section of Town known as Reedy Meadow". During that first year of 1985 the committee held public hearings from November through March in which 28 individuals — mostly officials from the state and local governments — attended giving information and offering suggestions about the Reedy Meadow flooding problem. Based on the knowledge gathered in these hearings and on further information provided by other individuals and by numerous studies, reports, letters, official issuances, etc., the committee issued a 21-page report on May 23, 1986. That report was presented to and endorsed by the Selectmen on June 2, 1986.

Among the Recommendations for Action proposed by the committee were:

1) await State Representative Richard Tisei's (Lynnfield-Wakefield) efforts at securing funding in the Massachusetts Legislature for reconstruction of the Lynn Waterworks Dam and dredging of the Saugus River and Beaverdam Brook channels;

2) ask the Essex County mosquito Control Project to dredge certain parts of the Beaverdam Brook;

3) enact additional zoning and non-zoning bylaws for the specific purpose of protecting the property around Reedy Meadow from further deterioration;

4) request the National Guard at Camp Curtis Guild to perform dredging and/or clean-up work along Beaverdam Brook.

Members of that first Flood Committee were William Carroll, Chairman, Daniel Castaldini, Thomas A. Schwartz and myself.

We have had an uphill problem but the commitment of the town's adversely affected neighborhoods will carry on through to a successful conclusion.

Edward R. Baud

## IPSWICH RIVER WATERSHED DISTRICT

The Ipswich River Watershed District was formed according to Chapter 683 of 1966 of the Laws of our Commonwealth. In 1968, Chapter 606 gave authorization to the Lynnfield Water District to use the Ipswich River with certain restrictions and also to sell water if desired, to Lynn, Peabody, North Reading, Danvers and to the Lynnfield Water District.

The Advisory Board must according to Chapter 606 meet twice a year and the Commissions as required, usually five or six times a year. Each meeting is highlighted by (1) New Water Resource Information and (2) New & Old Problems.

Most recently a proposal was prepared jointly between the Ipswich River Watershed Association and The Tellus Institute, a non-profit organization specializing in water resource management assessment and planning. The scope was developed following consultation with many interested parties, including state regulators, water suppliers, water management consultants and aquatic biologists. The grant sponsor is the Essex Conservation District. The proposal has several key components:

1) computer modeling of the upper basin to account for the available water, how it is distributed among uses, and what stress points exist;

2) field monitoring of flows and water quality parameters;

3) assessment of the condition of the river and related resources from Route 93 to Mill Street in Reading (the river reach experiencing the most severe degradation);

4) forecasting of demand for a 20-year time horizon, including the impacts on demand of various management alternatives;

5) development of a regional water conservation plan.



The budget constraints of this funding source prevented us from being able to conduct the project over the entire basin without additional support. However, the proposal includes a proviso that, if the required data can be prepared and formatted for the project, the computer model can be applied to the whole basin. There are several promising options to do this data preparation, which we are currently pursuing.

The proposal will provide important insights about the extent and nature of the water supply problem in the upper basin, and will also indicate to what extent detailed hydrological modeling of the basin will be warranted, and where to direct such work.

It is a pleasure for me to serve Lynnfield as a member of the Advisory Board, the Lynnfield Water District and the Lynnfield Center Water District.

John B. "Bucky" Rogers

## **METROPOLITAN AREA PLANNING COUNCIL**

Perhaps the single most notable achievement in 1996 was the successful restructuring of the Metropolitan Planning organization (MPO). The MPO which has been composed of six agencies (four state agencies plus the MBTA Advisory Board and MAPC) is responsible for allocating financial resources from the federal government to various transportation projects in the metropolitan region. MAPC has argued for years that the organization needed to be changed in order to have better representation by local communities. When a 1995 federal review of the organization found substantial deficiencies in the existing process, the agency played a major leadership role in working with the other five MPO members to design the new organization. In addition to the existing members, the new MPO will include the city of Boston, the Turnpike Authority and three cities and three towns. The new agreement also provides that at least \$40,000,000 will be made available for local highway projects in the MAPC region. The community-representatives to the MPO will have the decision making power for how that money is to be spent.

Elections to fill the six new community positions will take place in early 1997 at a MAPC Council meeting. Candidates must obtain the nomination of the CEOs from five communities to be on the ballot. With the exception of the Inner Core subregion, no subregion may have more than one community on the MPO. Local communities now have a voice and a vote in this important transportation process.

MAPC's GIS Lab has continued to grow and provide new services to its communities. The staff conducted a series of eight workshops on GIS data automation. The focus of the workshops was on assessor map automation. In addition to working on defining policy areas for MetroPlan 2000, the staff is also putting together a map of existing and potential bike paths throughout the MAPC region.

The eight subregions of the agency also continued working on their numerous projects. Several documents were produced this year as part of the Subregional Special Project program. Among those reports of region wide interest are: "The MAPC Grant Source," "Revitalizing Inner Core Commercial Areas and Squares" "Environmental Tourism Strategies for the North Shore." Copies of these reports are available at the agency.

The nine communities of the North Suburban Planning Council (NSPC) meet monthly to discuss issues of mutual concern. One of the priority issues for the group for this past year has been updating their subregional water supply protection study. The group also continues its very active interest in transportation issues. Route 3 North, the interchange at Rte. 128 and 93, and the Route 1/14 Corridor study, continue to be issues of critical concern for the group. Additionally, NSPC reviewed the TIP, the regional transportation plan and the new bicycle plan. The group heard special presentations on the new DEP initiatives and economic development issues at their regular meeting. They have also continued to hold some of their meetings in the evening to make it possible for more local officials to attend.

## **LYNNFIELD PUBLIC LIBRARY**

### **NOTEWORTHY**

As we look back over the accomplishments of 1996 some projects and people are particularly noteworthy. There are "milestones" which mark the conclusion of major projects, or the end of the tenure of a key player. There are new, vibrant people and endeavors which promote our planning for the future. And there is as always our primary mission of providing for the information needs of our patrons.

1996 brought about the development of a "Long Range Plan" for the Lynnfield Library. A sixteen member committee was formed early in the year. The committee consisted of library trustees, staff members and members of the community. The final document was submitted to



the Massachusetts Board of Library Commissioners on September 26, 1996. The completion of this process makes the Lynnfield Library eligible for Federal Grants which are administered by the Commissioners. The document takes a fresh look at the community and helps us to plan as to how to best meet the needs of that community over the next three to five years.

May 2, 1996 was "John F. Leonard Day" at the Lynnfield Library. A reception was held honoring Jack Leonard who had served the community as Lynnfield Library Trustee for 28 years from 1968 to 1996. Jack continues to be a strong library supporter and was an active member of the "Planning Process Committee".

The Trustees and staff would also like to note the loss of a long time employee. Joan Weaver, who had been an integral part of the Lynnfield Library since 1961, passed away on January 1, 1997. Joan and her many contributions to this library and the community as a whole will be missed by all of us.

1996 also marked some new beginnings. Among these are several new faces in our midst. Janice Funai is our newest Trustee, having been elected to fill Jack Leonard's position on the Board of Library Trustees. There are also several new faces among the staff. Sue Koronowski joined us as Assistant Director in early October. Nancy Ryan became our full time Reference Librarian July first. Laurie Conwell and Betty Whelan joined the circulation staff in the Fall. All four new staff members had previously worked in other NOBLE libraries which provides us with a welcome combination of familiarity with the system, exposure to other institutions and fresh ideas.

With the "Long Range Plan" completed, we looked to it for direction as we embarked on a preservation initiative. Both the Library Director and the Head of Technical Services are participating in a five part series of workshops conducted by the North East Document Conservation Center in Andover. The series, "Managing Preservation," is designed to facilitate the development of a preservation management plan including a disaster plan.

In cooperation with former Library Director, Marcia Lindberg a new committee has been formed. The Friends of Lynnfield's History consists of members of library staff as well as representatives from other Lynnfield organizations who share an interest in the heritage of the community. The purpose of this committee is to construct a catalog of what exists and who has custody of it. This holdings information will be made available to all participating groups.



#### **Board of Library Trustees**

**Back Row: Janice L. Funai, Dr. William C. Wiswall and Library Director Mary L. Chute.**

**Front Row: Kerry Ellen Haughney - Ernestine J. Rose, Chairman (missing from photo: E. Seavey Bowdoin)**

In addition to these significant beginnings and endings the library staff find themselves continually working to improve service levels and enhance what the public library has to offer. From a formalized "display committee" who seem to turn out one notable display case after another to continued efforts to network with the area librarians and teachers, not only by the Children's and Young Adult Services Librarian but also by the Reference Librarian the staff and administration of the library continue to strive toward excellence in public service.

#### **NOBLE LIBRARY NETWORK**

The NOBLE network is involved in a major telecommunications upgrade. This year the network received \$268,000 from the Massachusetts Board of Library Commissioners. This grant represents 67% of the cost of the upgrade. The project will be a complete revamping of the telecommunication system, replacing existing multiplexers with routers to increase the network's capacity and to bring the internet directly to member libraries. As the individual libraries upgrade their terminals to PCs this will allow full graphics capability and the ability to integrate local LANS.



Consistent with NOBLE's commitment to providing member libraries ever broadening access to information our interlibrary loan procedures have been streamlined. Our catalogs now provide direct access to material owned by other Massachusetts library networks.

## **INFORMATION SERVICES**

The Information Services area of the Lynnfield Library has provided increased service to residents throughout the year. Reference staff strengthened their technological research skills by attending internet training sessions. The department added an additional workstation and now provides access to a variety of informational resources utilizing CD-ROM formats.

This year the library began offering an on-line index to periodicals with major enhancements. For the first time on-line access to 650 full text periodicals is now available at multiple workstations throughout the library. This is a major improvement in periodical access, complete articles can be printed and are available immediately.

The reference staff provided a series of classes for patrons in the use of the on-line computer catalog. These sessions proved very effective and popular with waiting lists each week. We will continue to provide these instructional activities to our patrons as our technology increases.

In a continuing effort to foster the essential relationship between the library and the schools the reference staff has pursued two major areas over the course of the year. In order to provide optimal support to meet the need of the students participating in the school's required summer reading program, the schools loaned the library their copies of the required materials. The joint effort proved very successful. We have also continued to improve communication between teachers and the reference staff concerning individual class assignments. Teachers continue to call or fax assignments to the library enabling us to become familiar with the students' needs and the teachers' expectations. We look forward to developing this relationship further.

## **CHILDREN'S AND YOUNG ADULT SERVICES**

The Children's Department started off the year with the "First Annual Father-Child Baking Contest." The members of the Lynnfield Police Department agreed to judge the entries. Tough job !! The children's Room then swung into a full schedule of storytimes adding a new program for toddlers up to 24 months, called "Books & Babies."

Leslie Todd, the Children's Librarian paid visits to the fourth grade classes of Huckleberry Hill and Summer Street schools and gave an introduction to the public library and locating books using the Library of Congress System. The classes then visited the library where they went on a scavenger hunt in the reference section, learned how to look up a book in the computerized catalog, and looked for books in the Children's Room.

The Summer Reading Program was kicked off with an open house in the Children's Room which included a paperback trade-off. During the summer a variety of programs were offered including storytimes, crafts, a sing-along, professional performers and a monopoly tournament. The program ended with the performance of Ira Sleeps Over by the "Looking Glass Theatre." In all 597 Children signed up for the Summer Reading Program.

In the fall, a pre-school craft program was added for children ages two to six which immediately became popular. A new group was formed under the umbrella of the **Friends of the Lynnfield Library** called the **Friends of the Children's Room**. Their purpose is to help with projects for the Children's Room and to do some fund-raising to support activities and programs.

Special programs through the year included "Julie & Brownie in Concert," David Zucker "Poetry in Motion," for national poetry month; and the Gerwick Puppets', "Inside the Haunted House," which was performed for Halloween. The Friends of the Children's Room participated in the "Holiday Happenings" open house held in early December by sponsoring a puppet sale, the proceeds of which will benefit the Children's Room. In all, 3,636 people attended 135 children's programs in 1996.

## **FRIENDS OF THE LIBRARY**

The Friends of the Library continue to support enhancements to library services in Lynnfield. They cover the operating costs of the copy machine and sponsor the video rental program. This year they upgraded the photocopier and increased the popular video collection by 165 to a total of 1,068.

As part of the "Holiday Happenings" program on December 7, 1996, a "mini" booksale was held consisting of paperbacks and fiction. In 1996 the Friends funded a number of children's programs, provided the library with museum passes and sponsored a two part series presented by John Durkin on Chaucer's Canterbury.



A new chapter of the **Friends of the Lynnfield Library** was started this year. This group working closely with the Children's Librarian plans to focus on events and fundraising specifically directed at children's service. The initial group consists of a small core of energetic and talented individuals and we hope to see their enthusiasm and numbers grow.

## VOLUNTEERS

The Lynnfield Library volunteers under the dedicated direction of Helen Ogilvie, and the Essex County Genealogists who volunteer their time and expertise in the Genealogy Room, continue to make generous and essential contributions to the productivity of the Lynnfield Library. Over 2,500 hours were donated this past year helping to make library materials accessible to patrons. These hours are not only a boon to the staff, but a great benefit to the users of the Lynnfield Library.

## STATISTICS - 1996

Attendance in library	126,918
Circulation of library materials	141,663
Materials Budget (FY 97)	\$ 59,592
Items added to the collection	6,074
Items in collection	65,414
Reference transactions	9,828
Inter-Library Loans	
Borrowed from other libraries	4,565
Loaned to other libraries	2,228

### Library Trustees

Ernestine J. Rose, Chairman  
E. Seavey Bowdoin  
Janice L. Funai  
Kerry Ellen Haughney  
Dr. William C. Wiswall

### Library Staff

Mary L. Chute, Library Director  
Sue Koronowski, Assistant Director/Head of Information

### Department Heads

June P. Hutchinson, Head of Technical Services  
Beverly Levy, Supervisor of Circulation  
Leslie Todd, Head of Children's and Young Adult Services

### Full Time Staff

Patricia Hoover, Senior Library Technician - Circulation Department  
Marjorie L. Potter, Staff Librarian - Children's  
Nancy Ryan, Reference Librarian - Information Services

### Part Time Staff

Laurie Conwell, Senior Library Technician - Circulation  
Jennifer Mackenzie, Staff Librarian - Technical Services  
Therese Smith, Library Technician - Circulation  
Joan M. Weaver, Senior Library Technician - Technical Services  
Nathan Penny, Page

### Substitutes

Michael Colford, Circulation  
Irene Gorevitz, Reference  
Linda Loukareas, Circulation  
Kevin McGrath, Reference  
Jennifer Pedone, Circulation  
Betty Whelan, Circulation

Mary L. Chute, Library Director

## SCHOOL COMMITTEE

There was only one seat on the School Committee up for election in April 1996 and Janice Confalone, who had been appointed to the School Committee in 1995, was elected to a three year term. As such, the Committee remained intact for a second year which allowed us to continue towards our goals without hesitation.

Prior to the 1995-96 school year, the School Committee determined that our number one priority was going to be curriculum. Our goal was to review



Back Row: David Saporito, Supt. Dr. Richard J. Palermo, Jack J. Adelson. Front Row: Margaret Kerber and Janice E. Confalone. (Missing from photo is James Dillon)



the entire process of curriculum - developing, monitoring, measuring, and assessing. Superintendent Palermo scheduled curriculum overview sessions for every area of study and grade level. It became evident during these meetings that areas for improvement existed in several aspects of the curriculum process. We asked Dr. Palermo for his recommendations to which he responded with a Curriculum Leadership Reorganization Proposal. This proposal was discussed in public sessions for almost two months after which it was approved by the School Committee.

Dr. Palermo, the Budget sub-committee, the Board of Selectmen, the Finance Committee, and the full School Committee once again worked diligently and collaboratively to put a budget before Town Meeting that was both fiscally responsible and, at the same time, responsive to the most pressing school needs. The voters responded favorably, passing a school budget for FY 97 that was an increase over the prior year by \$566,372, or 6.6%. This increase allowed us to fund a Team Chairperson to the Special Education Department, a new Reading Disability Program to SPED, an additional 1.7 teachers at the Middle School, the purchase of much needed textbooks at the Middle School, the ability to have full-time librarians at the elementary schools, the addition of 1.1 teachers at the High School, a JV hockey team and Freshman soccer teams for both boys and girls, as well as other high priority formerly unmet needs.

1996 was another successful year for the Lynnfield School System. Dr. Palermo received a very strong evaluation from the School Committee citing his leadership skills, his interaction in the community, and his commitment to excellence. 90% of our graduating students are continuing their education at the most competitive colleges and universities in the country. Excellence is not a destination, it is a journey. The Town of Lynnfield can look back and be proud. More importantly, we can look forward and be optimistic because we have a superintendent, school administrators, parents, teachers, students, and town officials who have the competence to make this journey a success.

David Saporito, Chairman  
Janice E. Confalone  
Jack J. Adelson  
James Dillon  
Margaret Kerber

## SUPERINTENDENT'S REPORT

December 12, 1996 marked the completion of my second year as Superintendent of Schools. My family and I have settled in and, thanks to a warm welcome, we feel a part of the schools and community.

My first year as Superintendent was focused on creating an atmosphere of trust, respect and credibility between the schools and community. Having made great progress in this area, the School Committee and I began to focus on several other challenges that would significantly improve our schools. First, we felt we needed to address the critical area of curriculum and instruction. To that end, a complete evaluation of our current curriculum leadership organization was conducted. This evaluation included curriculum presentations to the School Committee, a survey of twelve reputable communities, numerous program observations, discussions with Lynnfield staff and educators from other school districts, and several consultations with my Superintendent colleagues. In an effort to become more familiar with current Lynnfield teaching and learning practices, I began substitute teaching one day per month (rotating between our four schools). In November I presented the School Committee with a comprehensive plan to reorganize curriculum leadership. After several weeks of intense discussion, my reorganization proposal was approved by the School Committee on January 14, 1997.

The FY 97 budget process followed a similar approach to FY 96. Through close scrutiny of our needs and constant communication with town officials we presented a consensus budget to the people which resulted in a budget increase of 6.3% for FY 97.

In April of 1996, Kristine Benson, High School Principal, announced her resignation effective June, 1997. John Moynahan, Assistant Principal, retired in June, 1996, and was replaced by an interim Assistant Principal. In January, 1997, a comprehensive Principal search involving staff members, parents, a student, community representatives and School Committee members will begin. This search will be followed by an Assistant Principal search.

Measuring performance continues to be a major focus for the schools. Following mandates of the Education Reform Act of 1993, tests rating individual students, schools and school districts will begin in 1997. In an effort to stay in front of these developments, curriculum leaders are in the process of aligning our curriculum with the state frameworks as they are approved by the Board of Education. These state tests will be developed from the frameworks. Our stan-



dardized testing program continues to use the highly competitive Educational Records Bureau (ERB) test in grades five and eight. The new Massachusetts Comprehensive Assessment System Test will be given in grades four, eight and ten. We are pleased to report that Scholastic Aptitude Test (SAT) scores continue to exceed state and national averages and over ninety percent of the students in the class of 1996 went on to college.

Once again parents and other members of our community have provided tremendous help and support to our schools. Special thanks to the Lynnfield Athletic Association, Lynnfield Educational Trust and the Lynnfield Business Coalition for Better Schools for their continued help and generous support. The Business Coalition developed a very impressive brochure describing our schools which was sent to every household in Lynnfield.

In closing, 1996 has been a very successful year, marked by aggressive improvement efforts throughout the school system. I look forward to the challenges that lie ahead in providing an exemplary education for the children of Lynnfield.

Dr. Richard J. Palermo  
Superintendent of Schools

## **LYNNFIELD HIGH SCHOOL**

Kristine Benson, Principal

1996 was a busy, productive year at Lynnfield High School. The faculty and students engaged in a wide range of productive activities.

Lynnfield High School students continue to perform well on national tests and programs. The average SAT score of Lynnfield High School students continues to surpass the national average. Since 1992 the performance of Lynnfield High School students has increased 15 points in each the verbal and the math section of the SAT 1. In addition, 89% of the graduates of the Class of 1996 continued their formal education in four-year colleges, two-year colleges or other post-secondary schools.

There continues to be significant involvement of the Lynnfield High School faculty in the area of curriculum development in 1996. Teachers in each content area have been working hard to align the curriculum at Lynnfield High School with the state curriculum frameworks developed as a result of the Education Reform Act of 1993.

A new bell schedule is being piloted at the high

school during this academic year. Each class meets during a 90 minute block one time within the seven day cycle. The focus of the Professional Development Day in October was on teaching and learning in the 90 minute block. The faculty has decided to continue to utilize the same schedule during the 1997-1998 school year. Block scheduling will continue to be a focus of professional development activities during the remainder of this school year.

It is my privilege to work with such dedicated professionals, enthusiastic students and committed parents. I look forward to all of the challenges and successes that 1997 will certainly bring.

## **LYNNFIELD MIDDLE SCHOOL**

Mr. Douglas A. Russell, Principall

January of 1996 found the Lynnfield Middle School with permanent administrators and office staff finally in place. By September of 1995 Mr. Richard C. Hodges had been hired as Assistant Principal to round out the middle school's administrative team. Throughout the administrative transition, the teachers and students continued their travels "On the Road to Success", keeping in mind the collective focus: what we do here every day is important, every student can learn and behave appropriately, and teachers and parents will never give up on helping students to become more successful, nor will they allow students to give up on themselves. In June of 1996 we said good-bye to several members of our staff. Mrs. Margaret Soli, grade 8 language arts, and Mr. Thomas McEnaney, guidance counselor, decided to retire after many years of service to our students and Ms. Laura Deeds our music teacher/band director decided to get married and needed to relocate to be closer to her husband's job. For the 1996-97 school year we welcomed a new guidance counselor, language arts teacher for grade 8, multi-subject teacher at grade 8, special needs teacher for grade 8, music teacher/ band director, teacher for our new language based instructional program and a half time world language teacher to allow us to expand the world language program at the fifth and sixth grade levels. Needless to say much of the summer was spent interviewing candidates. The investment in time was well worth it, though, as evidenced by the background, qualities and skills of the staff members hired. In October our health teacher resigned due to a desire to move out west. We were very fortunate to be able to find an excellent replacement even after the school year had begun.

Teaming continues to be the hallmark of the middle school, with each team of students and teachers having a defined space within our building facilitating



easy transitions between classes, and promoting interdisciplinary teaching as well as stronger learning and social development. Our teams continue to be named after the American space program: The Enterprise/5 team; The Challenger/6, Discovery/6, and Voyager/6 teams; The Columbia/7 team; The Viking/8 team; and The Explorer team, which includes our school-wide exploratory subjects, physical education and health.

Again this year we participated in the Search for Talented Youth sponsored by The Johns Hopkins University. Twenty-two seventh grade students qualified to participate. They did so by achieving a score in the 97th percentile or above on their most recent standardized testing. They were invited to take the Scholastic Aptitude Test, usually taken by high school juniors and seniors, as the next step in the process. Student achievement at all grade levels continues to be recognized through our quarterly Honor Roll and/or through a variety of team award and assembly programs.

All middle school students continue to have the opportunity to take part in a variety of extra curricular activities which include: math team, which competes with other middle schools; student council; peer leaders; jazz band;

January, 1997 the Action Committee, an environmentally focused group; concert choir; school play (Charlie and the Chocolate Factory and Charlie and the Great Glass Elevator were presented in the Spring to rave reviews); school store; evening roller skating parties; dances; and recreation afternoons, not to mention a wide variety of Artworks and intramural sports programs including the newly formed Middle School Ski Club, offered through the Lynnfield Community Schools. The Community Schools also continued a successful program called the Middle School Club which provides a place to go and supervised activities for our students after school hours. In September of 1996 the Youth Center opened providing a supervised recreation center for middle school students to gather after school. The Youth Center is organized and run by the Youth Center Association. Again this year, in an effort to make the world a little better place for everyone, middle school students, parents, and staff purchased, packed, and delivered more than 200 gift wrapped holiday packages to the families serviced by Bridgehouse, a part of the Lynn Shelter Association.

Our School Council, formed under the Education Reform Act of 1993, completed the formulation of our second school improvement plan and presented it to the School Committee in March. Throughout the year we continued to implement the recommendations included in this plan completing the year by conducting

a survey the results of which will help in the preparation of the next school improvement plan. Staff and parents have been heavily involved in determining and defining the Core Values that the middle school should reflect in its teaching and throughout the building. The Council has reviewed the proposed FY-98 middle school budget, and will continue to help refine it as the town-wide budget process continues. A new parent representative and teacher representative were elected in September to replace two retiring members. Also our community representative agreed to serve for an additional year and was re-appointed.

The Lynnfield Middle School PTO continues to support students and staff through its fundraising and enrichment activities. The PTO's annual magazine drive which again netted record profits allows it to sponsor more activities, cultural programs, and field trips for students. It also enabled the PTO to provide funds to complete the installation of ceiling fans in each classroom and instructional area, as well as to fund the purchase of agenda/assignment books, which also contain the school's handbook, for each middle school student and teacher.

Each new year gives us the exciting opportunity to continue to provide the best experiences to enhance the intellectual, social, physical, and emotional growth of our students. I consider it a privilege to work each year with such dedicated professionals, enthusiastic students, and caring and committed parents.

## **SUMMER STREET SCHOOL**

Ms. Janis T. Rennie, Principal

Our year began with a party for Ron Nutter, retired Guidance Counselor-a celebration of a wonderful career and an affirmation of our pride in our school community and shared profession.

In the spring, the PTO held its auction to raise funds for the Media Center, families participated in our Second Annual TV Turn Off Week and the School Council conducted a survey to evaluate recent improvement efforts and to provide a focus for a future School Improvement Plan.

During the summer, students participated in our first systemwide Summer Reading Program which culminated in a We are a Community of Readers display during Open House.

On September 4, we opened our doors to 353 students in 17 classrooms with a full-time Media Specialist prepared to lead the Media Center improvement efforts from setting up the physical space to implementing flexible scheduling. Sheri



Allard joined us as health educator and physical education teacher. Shirley Wendel, Community Representative, and Jennifer Welter, Parent Representative, joined the School Council. Gordon Gravellese and a crew of Boy Scouts re-painted the map and games on the hardtop as Gordon's Eagle Scout Project. Cindy Brierley, local artist and parent, and students began work on a Parade of Children to celebrate our school's 40 years (funded by the PTO, Lynnfield Cultural Council and proceeds from the sale of 40th birthday sweatshirts designed by artist/parent, Frances Fleming).

Our school began two partnerships-with Lesley College and the Agassiz School in Cambridge to use technology to connect teachers for professional development and with AFS to begin a World Language Program with a teacher from Argentina.

As the calendar year ends, our school community looks forward to our continued celebration of 40 years, further integration of technology and media with our curriculum, and the introduction to Spanish and the culture of Argentina.

## **HUCKLEBERRY HILL SCHOOL**

Jo Anne Kwarta, Principal

Our School Council surveyed our community to respond to plans for on-going School Improvement. Our goals continue to be focused on Media Center Improvement, Conflict Resolution, Home-School Communication and the formation of Core Values. We also identified the need to look at our Unified Arts program. A World Language sub-committee researched world languages in Grades K-4.

We held a Family Math Night for our school community. A Family Science Night, "Whale Night" was sponsored through the New England Aquarium

Huckleberry Hill School was honored by Governor William Weld, for attaining First Place in the Exercise Across Massachusetts Fitness Program.

Mrs. Kristen Sperling was appointed to teach Third Grade. Ms. Sheri Allard was selected to be our new Health Educator. Mrs. Kristine Percoskie was chosen for a new Fourth Grade position and Mrs. Maryann Mazzola as First Grade Teacher. We announced the appointment of our full-time Library Media Specialist, Mrs. Connie Krueger. Mrs. Gina Rocha, a Special Education teacher, was appointed for new classes.

Professional Development Day concentrated on Conflict Resolution with a presentation of a Lynnfield

Educational Trust Grant by Mrs. Jackie Jamison and Mrs. Cindy Schott, of a Teacher Resource Library of Children's Literature. Karen Malio presented "Strategies for Successful Inclusion". Mrs. Sue Ferrante presented an LET Grant "Organisms Unit". Mrs. Irene Frangos and Mrs. Barbara Nickerson presented a "Balancing and Weighing Unit".

Our Core Values process began with a presentation by Dr. Matthew King, Superintendent of the Wellesley Schools.

## **NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT**

### **Administration**

The North Shore Regional Vocational School District Committee is comprised of one member appointed to represent each member community, as the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee and oversee the daily operation of the school.

### **Enrollment**

Student enrollment as of October 1 was 476. There continues to be strong interest in vocational education and in the small, homelike atmosphere offered by North Shore. The school, however, continues to experience space shortages in classrooms, the library and the cafeteria. The lack of an auditorium and athletic fields also hinder the full growth of North Shore Tech. In order to address space concerns, the District has secured the services of LPBA, an architectural firm from Boston, to assess the facilities and project the future needs of the District. To date, the report has not been accepted by the School Committee.

Students participate in programs in Automotive Technology, Carpentry, Commercial Art, Collision Repair Technoloc, Culinary Arts, Marketing Education, Fashion Design, Electronics/Computer Technology, Masonry, Health Technology, Manufacturing Technology, Job Skills Training and Building Management. Programs in Welding, and the Automotive program offered in Beverly were closed for lack of enrollment and efficiency of operation respectively. The Health Technology program was brought to the Middleton campus from Beverly, further stressing the space problem here.

### **Curriculum**

Under the leadership of its Superintendent-Director Edmund W. Barry, Jr., North Shore Technical High School chose to stress two initiatives school-wide



this year: student reading level and study skills. With these two efforts, the administration believes that students will be better prepared to learn in all areas of instruction across the curriculum.

Incoming ninth graders arrive at North Shore with an eclectic collection of reading, writing, mathematical and study skills. Presumably, statewide reforms in curriculum and assessment will eventually mean that student skills are more uniform. During the first week of school in August, ninth grade students were exposed to a week long regimen of strategies and skills relating to the discipline of how to study. Each student's English teacher talked about how to do homework, how to study, how to review for tests, and how to take tests. Each student also received a planner in which to write homework, social engagements, and personal test scores. Other ninth grade teachers reinforced the concepts in their own content areas from time to time throughout the school year. It is hoped that focusing on these fundamental learning skills will serve the students well throughout their careers.

The Professional Development Committee continues to set the course for teacher training within the district. Strands are planned in inclusion, technology, and integration. Teachers are encouraged to maintain their individual professional development plans in order to be eligible for re-certification by the Commonwealth of Massachusetts as teachers. Teachers and administrators are represented on the committee because the District believes that Professional Development of both teachers and administrators is in the best interest of everyone in the District.

### **Special Education Department**

The Special Education Department is made up of ten teachers, two aides, one instructional practitioner, and one speech/language pathologist.

Small classes in English, math, science, and social studies are offered to students on an individualized education plan. These classes parallel the regular education curriculum and are taught by teachers with certification in moderate special needs.

Additionally, we offer inclusion classes in all grades and every academic subject area. These classes are team-taught by members of the regular education and special education staff. Along with this, we offer academic support and foster organizational skills in the Tutoring Center.

Our two 502.4 programs are designed for students with special needs who are developing skills for competitive employment. The "Job Skills" program is

designed to provide functional academics, vocational training, and independent living skills. The "Building Management" program is designed to provide functional academics and vocational training specific to building maintenance.

The total enrollment for the special education department is 199 students which is approximately 44% of the students at North Shore Technical High School. The breakdown according to prototype is:

8% of the students are classified as 502.1 (modified program)

68% of the students are classified as 502.2 (up to 25% of time in a separate program)

14% of the students are classified as 502.3 (up to 25-60% of time in a separate program)

10% of the students are classified as 502.4 (a substantially separate program)

### **Interscholastic Sports**

The fall season of 1996 saw the soccer and volleyball teams with a slight decrease in numbers early in the season but both programs solidified and were very competitive. Home soccer games were played on a rented field in Topsfield. The football program continues to expand with an increasing amount of participants, 29 new freshman came out for the team forcing us to purchase additional equipment. The varsity football team finished its second year in the Commonwealth Conference with a 4 -1 league record, good enough for a second place finish, and a 5-5 overall record. Essex Aggie allowed us to use land on their property for practices. Masconomet was gracious enough to lend us their football field for four of our home games. Lynnfield and North Reading each let us use their fields for one game. The cheering squad entered its first competition at Greater Lowell Vocational and although they did not place, they represented the school well.

### **Placement**

The class of 1996 at North Shore Tech graduated on June 6, 1996. Seventy-two percent of the class was placed in a job in their vocational area or trade-related positions. Twenty-four percent matriculated at post-secondary institutions and four percent entered the military on full-time active duty.

### **Building and Grounds**

The building program at North Shore Tech is starting to move ahead. A master plan is now being developed to see the needs of the future. Plans are now in the works to complete a partially finished addition.



At this time, space for shops and classrooms are over loaded. Upgrades in our electrical system have been made to accommodate existing and new computer labs. We are now in the beginning stages of planning to update our HVAC system to stay within air quality standards. This will also allow us to be as efficient as possible to keep fuel cost under control.

### **Adult Education**

Adult Evening Education at North Shore is a self-supporting program that offers more than 45 vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The Program serves nearly nine hundred adult students participating in a wide variety of courses. Popular fields of study include, computers, health, construction, welding, culinary, automotive and business skills. A number of courses have state approval for professional and trade license preparation.

The Adult Education Programs continue to enjoy a reputation of providing quality vocational-technical education to a demanding client that faces an every changing work place. As part of our on-going effort to provide competitive and progressive programming approximately twenty percent of the current year's course offerings are new.

Adult Education at North Shore provides a much-needed service and is embraced by the community as an outstanding educational opportunity.

### **Business Office**

The Business Office consists of the Business Manager, Assistant Procurement Officer, and one clerical position. We maintain all accounts payable, payroll, general ledger, and cash functions and/or transactions.

Our Fiscal 1996 audit was completed and the management letter was issued October 23, 1996.

The Department of Revenue certified our July 1, 1996 deficit at (\$25,207) which was down by \$304,355 from July 1, 1995. This deficit is predominately the school lunch program that was reduced by approximately \$25,000 during Fiscal Year 1996 and is anticipated to be eliminated come June 30, 1997.

Overall, things are going smoothly at this point in the fiscal year with growth seen in the educational systems and in the growth of the students as they reach out to maturity and their chosen careers.

Paul Anderson  
Lynnfield Representative

## **LYNNFIELD EDUCATIONAL TRUST**

The Lynnfield Educational Trust (LET) is a private, non-profit, independent, community-based organization. LET was incorporated in April of 1990, by 30 energetic Lynnfield residents who demonstrated a genuine interest in developing a mechanism for the enhancement of quality educational programs for the benefit of all Lynnfield Public School students. The first annual campaign kicked off in the Fall of 1990, and through the generosity of the Lynnfield community, such programs were realized through a great application process. LET's successful beginning has manifested in succeeding years.

The Trust seeks to develop further the existing mutual trust and respect among community members, businesses, parents and schools, and to enhance the professional skills, abilities and morale of the Lynnfield Public Schools teaching staff.

Karen H. Burnham  
Publicity Chair

## **TREASURER**

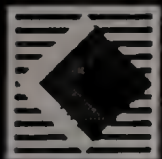


**Christine O'Sullivan**

The treasurer is appointed by the Board of Selectmen for a one year term.

- Responsible for administrative and technical work in the receipt, recording, accounting, expenditure and custody of town funds.
- Borrowing and investment of funds.
- The operation of the municipal payroll.
- Serves as group insurance representative - acting as liaison between town and retirees.
- Management of all properties in tax title.





# LYNNFIELD COMMUNITY PROFILE

Prepared by the Data Center of the Metropolitan Area Planning Council  
60 Temple Place, Boston, MA 02111 (617) 451-2770  
January 1997



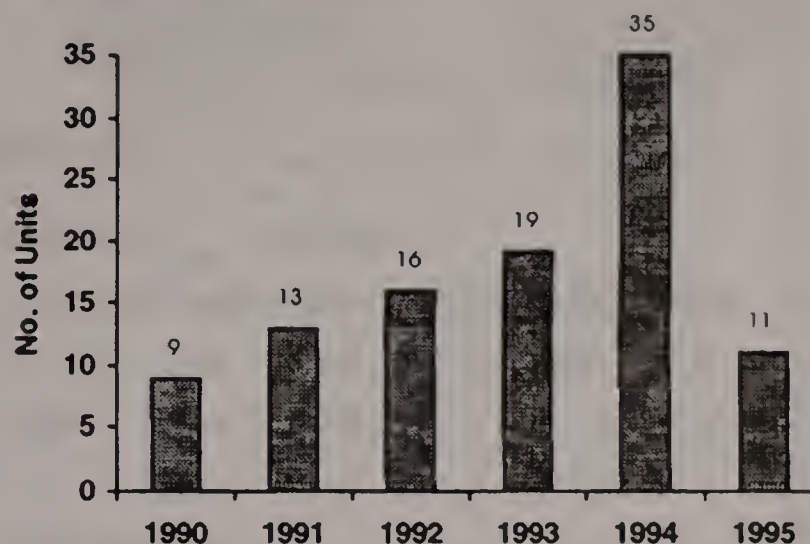
## POPULATION AGE GROUP FORECASTS

(1996, MAPC)

AGE	1990	2000	2010
0 - 4	616	592	548
5 - 9	739	711	658
10 - 14	695	864	859
15 - 19	766	727	722
20 - 24	717	407	523
25 - 29	652	399	391
30 - 34	728	682	400
35 - 44	1,876	2,032	1,644
45 - 54	1,583	1,816	2,033
55 - 59	703	818	972
60 - 64	586	670	795
65 - 74	1,060	806	967
75 +	553	734	659
<b>Total</b>	<b>11,274</b>	<b>11,258</b>	<b>11,171</b>

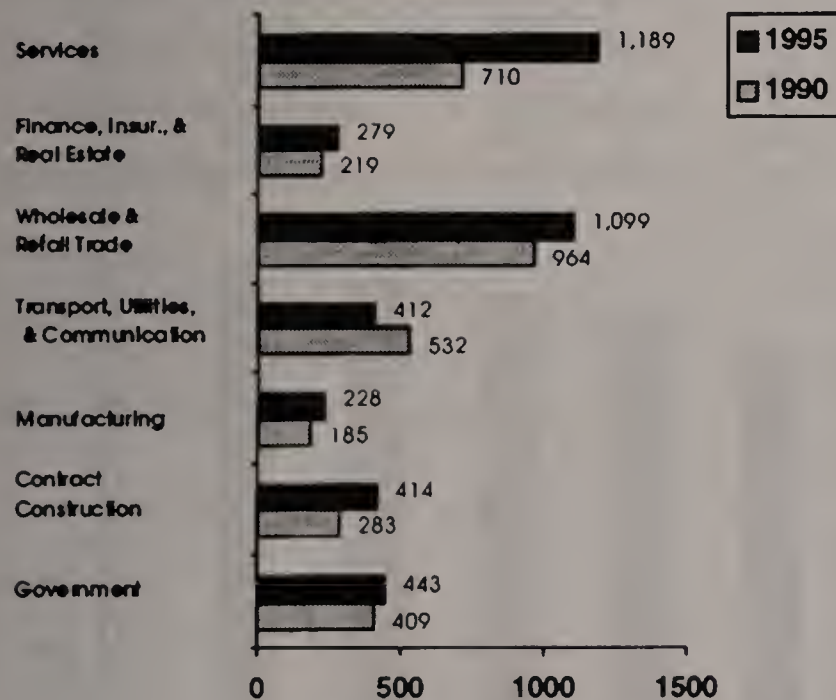
## HOUSING PERMITS ISSUED

(1996, U.S. Bureau of the Census)



## EMPLOYMENT IN COMMUNITY

(1996, MA Dept. of Employment and Training)



## EMPLOYMENT, HOUSEHOLD & HOUSEHOLD SIZE FORECASTS

(1996, MAPC)

	1990	2000	2010
Employment	3,337	4,100	4,400
Households	3,916	4,034	4,149
Average Household Size	2.88	2.81	2.72

## MEDIAN FAMILY INCOME

(1995, MAPC and Northeastern University)

	1989	1994
	\$64,195	\$72,234

## EMPLOYMENT OF RESIDENTS

(1996, MA Dept. of Employment and Training)

	1990	1995		1990	1995
Total Employment	3,337	4,094	Labor Force	6,023	5,999
Total Annual Payroll (\$M)	85,405	130,242	Employed	5,800	5,781
Average Annual Wage (\$)	25,593	31,821	Unemployed	223	218
Number of Establishments	316	361	Unemployment Rate	3.70%	3.63%

\* Mining and agricultural employment not presented



## LYNNFIELD

### POPULATION FORECAST

	1980	1990	2000	2010	2020
TOTAL POPULATION	11,267	11,274	11,258	11,170	11,095

### PERCENT CHANGE

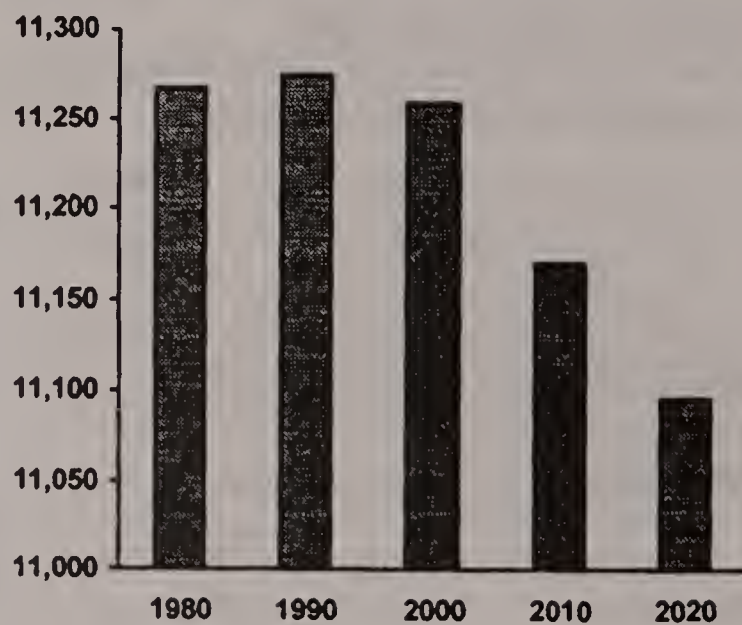
	1980-1990	1990-2000	2000-2010	2010-2020	1990-2020
LYNNFIELD	0.06	-0.14	-0.79	-0.67	-1.59
MAPC REGION	1.33	2.96	1.29	0.85	5.18
NSPC	-0.25	2.83	1.32	0.78	4.99

### HOUSEHOLD FORECAST

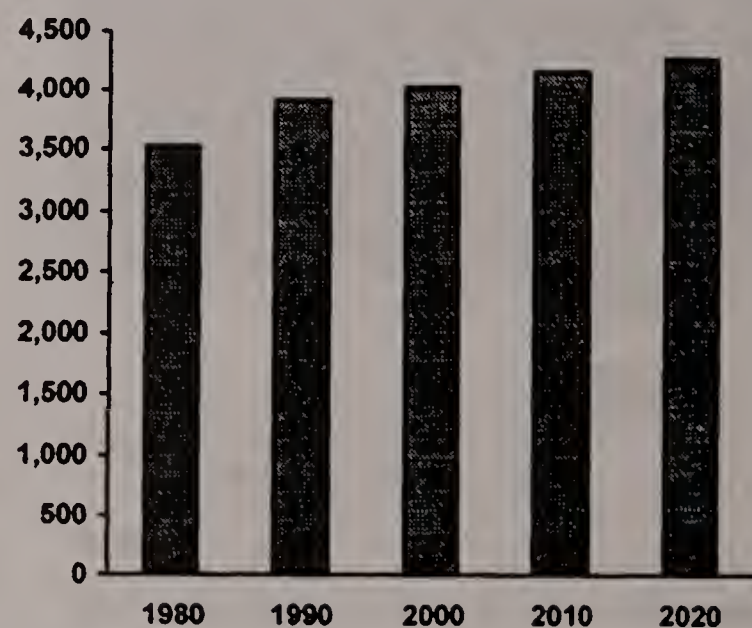
	1980	1990	2000	2010	2020
HOUSEHOLDS	3,525	3,916	4,034	4,149	4,269
PERSONS PER HH	3.20	2.88	2.81	2.72	2.64

### PERCENT CHANGE

	1980-1990	1990-2000	2000-2010	2010-2020	1990-2020
LYNNFIELD	11.09	3.01	2.85	2.89	9.01
MAPC REGION	7.40	5.47	3.97	3.71	13.72
NSPC	10.53	6.03	4.96	4.33	16.10



Total Population



Total Households



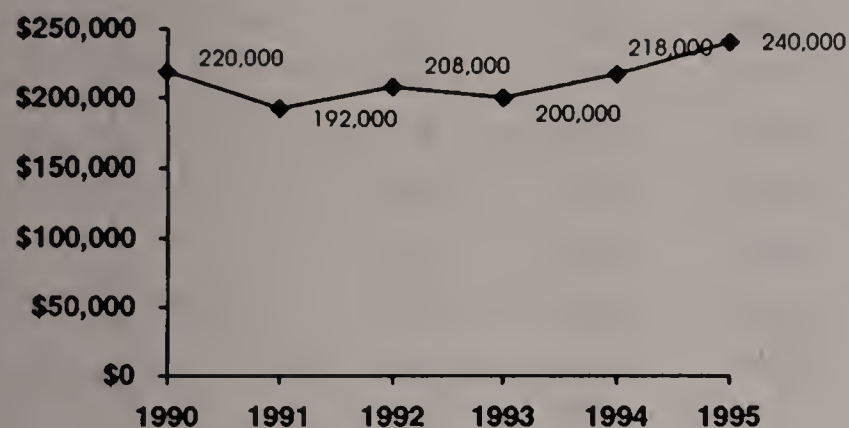
## 1996 TAX RATE PER THOUSAND OF ASSESSED VALUATION

(1996, MA Department of Revenue)

Residential	\$13.82
Commercial	\$13.82
Composite	\$13.82

## MEDIAN NON-CONDOMINIUM SALES PRICE

(1996, Banker & Tradesman)



## MEDIAN MONTHLY CONTRACT RENT

(1996, PHH Technology Services)

1 Bedroom Apartment	Not Available
2 Bedroom Apartment	Not Available
3 Bedroom Apartment	Not Available
Single Family House	Not Available

## PUBLIC SCHOOL ENROLLMENT

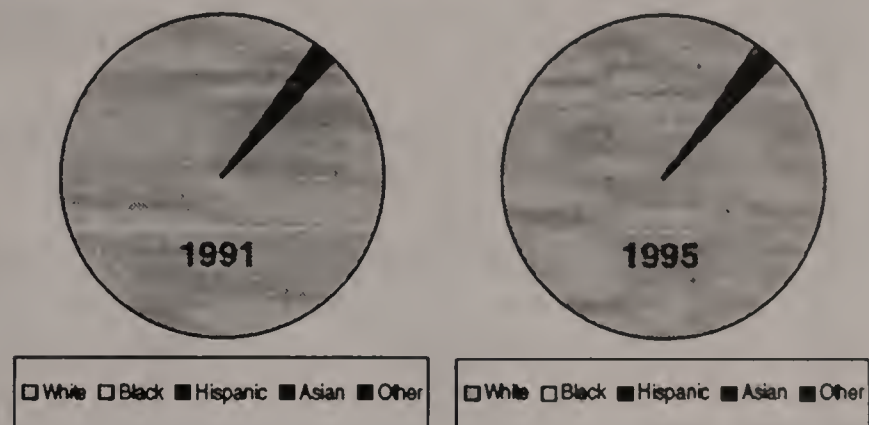
(1996, MA Department of Education)

	K - 6*	7 - 8	9 - 12	Total Public
1991	1,021	243	427	1,691
1992	1,019	247	424	1,690
1993	1,009	274	382	1,665
1994	1,049	259	403	1,711
1995	1,026	310	442	1,778

\* K - 6 enrollment includes ungraded students

## PUBLIC SCHOOL ENROLLMENT BY RACE AND ETHNICITY

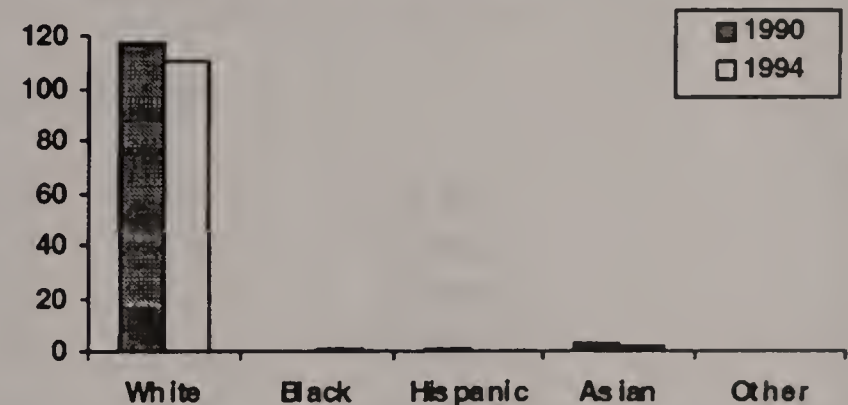
(1996, MA Department of Education)



	White Non-Hispanic	Black	Hispanic	Asian	Other	Total
1991	1,650	1	0	40	0	1,691
1992	1,646	9	3	32	0	1,690
1993	1,623	6	6	30	0	1,665
1994	1,671	8	5	27	0	1,711
1995	1,735	7	3	33	0	1,778

## RESIDENT BIRTHS BY RACE AND ETHNICITY

(1996, MA Department of Public Health)



	White Non-Hispanic	Black	Hispanic	Asian	Other	Total
1990	117	0	1	3	0	121
1991	110	1	0	2	0	113
1992	107	0	1	4	0	112
1993	113	0	1	2	0	116
1994	110	1	0	2	0	113

MAPC REPRESENTATIVE Arthur J. Bourque, III



## LYNNFIELD

### POPULATION AGE GROUP FORECAST

AGE GROUP	1980	1990	2000	2010	2020
0 TO 4	484	616	592	548	494
5 TO 9	758	739	711	658	593
10 TO 14	1,187	695	864	859	827
15 TO 19	1,210	766	727	722	695
20 TO 24	745	717	407	523	541
25 TO 29	432	652	399	391	405
30 TO 34	814	728	682	400	535
35 TO 44	1,593	1,876	2,032	1,644	1,253
45 TO 54	1,422	1,583	1,816	2,033	1,712
55 TO 59	865	703	818	972	1,135
60 TO 64	717	586	670	795	928
65 TO 74	711	1,060	806	967	1,202
75 +	329	553	734	659	776
TOTAL	11,267	11,274	11,258	11,170	11,095

### PERCENT OF TOTAL

0 TO 4	4.30	5.46	5.26	4.91	4.42
5 TO 9	6.73	6.55	6.31	5.89	5.31
10 TO 14	10.54	6.16	7.68	7.69	7.40
15 TO 19	10.74	6.79	6.45	6.46	6.22
20 TO 24	6.61	6.36	3.62	4.68	4.84
25 TO 29	3.83	5.78	3.55	3.50	3.62
30 TO 34	7.22	6.46	6.06	3.58	4.79
35 TO 44	14.14	16.64	18.05	14.72	11.22
45 TO 54	12.62	14.04	16.13	18.20	15.33
55 TO 59	7.68	6.24	7.27	8.70	10.16
60 TO 64	6.36	5.20	5.95	7.12	8.31
65 TO 74	6.31	9.40	7.16	8.66	10.76
75 +	2.92	4.91	6.52	5.90	6.95



# TOWN OF LYNNFIELD BALANCE SHEET JUNE 30, 1996

## ASSETS

Cash:		
General Cash	\$4,032,687	
Trusts in Custody of Treasurer	1,685,450	
Petty Cash	200	\$5,718,337
Accounts Receivable:		
Real Estate Taxes	270,342	
Personal Property Taxes	14,880	
Motor Vehicle Taxes	191,536	
Boat Excise Tax	25	
Tax Leins & Foreclosures	429,092	
Taxes in Litigation	2,381	
Reserve for Abatements & Exemptions	(254,903)	
Due from Other Governments	439,845	1,093,198
Prepaid Expenses		3,109
Amount to be Provided for Bond Payment		3,497,000
Deficit Revolving Account:		
Extra Work Detail		14,266
<b>TOTAL ASSETS</b>		<b><u>\$10,325,910</u></b>

## LIABILITIES AND FUND BALANCE

Warrants Payable		\$287,386
Payroll Withholdings		229,785
Bonds Payable		3,497,000
Agency Accounts		185,998
Deferred Revenue:		
Tax Leins & Foreclosures	\$ 429,003	
Real Estate & Personal Property	355,487	
Boat Excise	25	
Motor Vehicle Excise	191,536	976,141
Fund Balance:		
Reserve for Encumbrances	899,658	
Reserve for Expenditures	50,000	
Reserve for Petty Cash	200	
Reserve for Specific Purpose	620,401	
Deficits	(134,460)	
Trusts	1,685,450	
Designated	34,829	
Undesignated	1,993,522	5,149,600
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<b><u>\$10,325,910</u></b>

# TOWN OF LYNNFIELD FISCAL 1996 REVENUE SUMMARY

## Taxes

Personal Property	\$154,965
Real Estate	13,517,148
Tax Leins	291,236

### TOTAL PROPERTY TAXES

\$13,963,349

## Local Receipts

MOTOR VEHICLE EXCISE	\$1,229,675
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### PENALTIES AND INTEREST

Property Taxes	\$ 26,904
Motor Vehicle	15,781
Leins	92,478

TOTAL PENALTIES	\$ 135,163
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PAYMENTS IN LIEU OF TAXES	\$ 192,630
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FEES	\$ 13,850
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### RENTALS

Salem Street School	\$ 120,851
South Hall	8,800
Other Rentals	20,000
Parking Lot	7,161
Total Rentals	\$ 156,812

### DEPARTMENTAL REVENUE

Selectmen	\$ 1,960
Assessors	1,433
Treasurer	2,793
Tax Collector	7,141
Town Clerk	9,427
Conservation	56
Planning Board	1,284
Board of Appeals	2,970
Police	91,289
Fire	8,503
School	20,278
Public Works	33,221
Cemetery	28,394
Board of Health	3,510
Council on Aging	540
Recreation	10,437
TOTAL DEPARTMENTAL REVENUES	\$ 223,236

### LICENSES AND PERMITS

Selectmen	\$ 52,667
Town Clerk	4,756
Police	1,947
Fire	4,085
Zoning Enforcement	62,184
Board of Health	25,442
TOTAL LICENSES AND PERMITS	\$ 151,081



**FINES AND FORFEITS**

Police	\$ 66,331	
Library	5,696	
Dog Officer	422	
<b>TOTAL FINES AND FORFEITS</b>		\$ 72,449

**MISCELLANEOUS REVENUES**

\$ 3,648

**INVESTMENT INCOME**

\$ 185,208

**TOTAL LOCAL RECEIPTS**

\$2,363,752

**Intergovernmental Receipts****STATE "CHERRY SHEET" RECEIPTS**

Exemption Reimbursements	\$ 25,326	
State Owned Land	15,014	
Additional Assistance	455,892	
Lottery	465,975	
Miscellaneous	0	
Chapter 70 School Aid	911,025	
Transportation Reimbursement	109,887	
School Construction	0	
State Ward Tuition	2,359	
Highway - Chapter 81	68,794	
Veterans Benefits	7,961	
<b>TOTAL "CHERRY SHEET" RECEIPTS</b>		\$2,062,233

**EXPENDITURE REIMBURSEMENTS**

Underground tank replacement	\$ 24,917	
Emergency Snow removal aid	72,864	
<b>TOTAL GOVERNMENT REIMBURSEMENT</b>		\$ 97,781

**TOTAL INTERGOVERNMENTAL RECEIPTS**

\$2,160,144

**Special Revenues****FEDERAL GRANTS**

Drug Free Schools	\$ 11,472	
Chapter I	0	
Chapter II	5,233	
Title VI	117,770	
Title I	18,103	
Title II	4,051	
School Lunch	30,955	
First Grant	10,815	
<b>TOTAL FEDERAL GRANTS</b>		\$ 198,399

**STATE GRANTS**

Arts Council	\$ 3,711	
D.E.M. Rivers/Harbors	40,000	
Extended Voting Hours	890	
Police Vest Protection	8,484	
Metco	105,204	
Fire S.A.F.E. Grant	10,000	
Police D.A.R.E. Grant	12,000	
Health Protection	59,672	
First Grant	4,000	
Technology Grant	0	
Curriculum Grant	5,481	
District Professional Development	2,778	
P.A.L.M.S. (Math/Science)	0	
School Lunch	0	
Chapter 90 Highway	122,734	
Elderly Programs	7,537	
Library	13,784	
<b>TOTAL STATE GRANTS</b>		\$ 396,275

**REVOLVING FUNDS**

Conservation Design Review Fees	\$	3,423	
Planning Bd Design Review Fees		0	
Insurance Reimb Under \$20,000		2,960	
Planning Board Deposits Forfeited		0	
Athletics		20,615	
Community Schools		207,708	
Book Damage		12,177	
Activity Fee		36,750	
School Lunch		269,555	
Redmond Pension		9,135	
Tuition		0	
<b>TOTAL REVOLVING FUNDS</b>			<b>\$ 562,323</b>

**RECEIPTS RESERVED FOR APPROPRIATION**

Conservation Notice of Intent	\$	695	
Sale of Real Estate		211,038	
Cemetery Lots		36,575	
<b>TOTAL RECEIPTS RESERVED</b>			<b>\$ 24,308</b>

**GIFTS**

C.O.A. Van Fund	\$	3,600	
C.O.A. Senior Center Gifts		1,000	
D.A.R.E. Program		500	
Elementary School Lions Club		1,000	
School Arts		12,790	
Substitute Teachers		1,213	
Historical Book Proceeds		52	
Ayasse Memorial Scholarship		2,589	
Wilson Memorial Scholarship		1,110	
School Administration		704	
<b>TOTAL GIFTS</b>			<b>\$ 24,558</b>

**TOTAL SPECIAL REVENUES****\$1,429,863****Trusts****TRUST FUND INVESTMENT INCOME**

Legion Memorial	\$	626	
L.I.F.E.		1,672	
Lynnfield Tricentennial		153	
Peabody Memorial		1,846	
Stabilization Fund		45,414	
Conservation Land		1,903	
Keustenmacher Scholarship		2,294	
Cemetery Perpetual Care		108,001	
Library		2,465	
<b>TOTAL TRUST FUND INCOME</b>			<b>\$ 164,374</b>

**TRUST FUND PRINCIPAL**

Keustenmacher Scholarship	\$	2,152	
Cemetery Perpetual Care		11,375	
<b>TOTAL TRUST FUND PRINCIPAL</b>			<b>\$ 13,527</b>

**TOTAL TRUST FUND RECEIPTS****\$ 177,901**



# TOWN OF LYNNFIELD

## FISCAL 1996 OPERATING BUDGET SUMMARY

	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
<b>Board of Selectmen</b>							
Board Salaries	\$0	\$2,250	\$0	\$0	\$0	\$2,250	\$0
Town Administrator	0	59,800	572	0	0	60,372	0
Other Salaries	0	37,419	0	0	0	37,077	342
General Town Insurance	9,131	150,000	0	37,300	0	97,071	24,760
Town Reports	0	3,000	0	0	0	2,998	2
Professional Services	4,400	48,000	0	2,400	3,298	28,610	18,092
Expenses	500	10,500	0	0	559	10,002	439
Contingency Fund	0	36,655	0	36,655	0	0	0
Selectmen	<u>\$14,031</u>	<u>\$347,624</u>	<u>\$572</u>	<u>\$76,355</u>	<u>\$3,857</u>	<u>\$238,380</u>	<u>\$43,635</u>
<b>Finance Committee</b>							
Other Salaries	\$0	\$3,105	\$0	\$0	\$18	\$2,295	\$793
Reserve Fund	0	45,000	0	6,614	0	0	38,387
Town Reports	0	3,200	0	0	0	2,432	768
Expenses	0	500	0	0	0	485	15
Finance Committee	<u>\$0</u>	<u>\$51,805</u>	<u>\$0</u>	<u>\$6,614</u>	<u>\$18</u>	<u>\$5,212</u>	<u>\$39,962</u>
<b>Town Accountant</b>							
Director Salaries	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0
Other Salaries	0	26,281	237	0	0	26,517	1
Expenses	350	1,800	2,400	0	0	4,528	22
Town Accountant	<u>\$350</u>	<u>\$73,581</u>	<u>\$2,637</u>	<u>\$0</u>	<u>\$0</u>	<u>\$76,545</u>	<u>\$23</u>
<b>Board of Assessors</b>							
Board Salaries	\$0	\$15,500	\$0	\$0	\$0	\$15,500	\$0
Other Salaries	0	52,000	0	0	0	49,262	2,738
Revaluation	0	45,000	0	0	0	45,000	0
Professional Services	0	12,000	0	0	0	4,624	7,376
Expenses	0	11,550	0	0	0	6,340	5,210
Board of Assessors	<u>\$0</u>	<u>\$136,050</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$120,726</u>	<u>\$15,324</u>
<b>Town Counsel</b>							
Town Counsel Salaries	\$0	\$14,500	\$0	\$0	\$0	\$14,396	\$104
Professional Services	0	20,000	0	0	0	20,000	0
Expenses	130	1,500	0	0	0	1,359	271
Town Counsel	<u>\$130</u>	<u>\$36,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$35,755</u>	<u>\$375</u>
<b>Personnel Board</b>							
Other Salaries	\$0	\$418	\$1,400	\$0	\$0	\$1,145	\$673
Professional Services	0	7,200	0	0	1,500	2,822	2,878
Expenses	0	250	0	0	0	175	75
Personnel Board	<u>\$0</u>	<u>\$7,868</u>	<u>\$1,400</u>	<u>\$0</u>	<u>\$1,500</u>	<u>\$4,142</u>	<u>\$3,626</u>
<b>Conservation Commission</b>							
Other Salaries	\$0	\$10,694	\$8,000	\$0	\$0	\$18,624	\$70
Professional Services	2,419	1,600	2,400	0	253	3,408	2,757
Expenses	0	1,275	0	0	0	1,273	2
Conservation Commission	<u>\$2,419</u>	<u>\$13,569</u>	<u>\$10,400</u>	<u>\$0</u>	<u>\$253</u>	<u>\$23,306</u>	<u>\$2,829</u>
<b>Planning Board</b>							
Other Salaries	\$0	\$18,708	\$0	\$0	\$300	\$18,382	\$26
Professional Services	0	0	0	0	0	0	0
Expenses	0	1,000	341	0	20	1,254	67
Planning Board	<u>\$0</u>	<u>\$19,708</u>	<u>\$341</u>	<u>\$0</u>	<u>\$320</u>	<u>\$19,637</u>	<u>\$92</u>
<b>Board of Appeals</b>							
Expenses	\$0	\$1,716	\$350	\$0	\$0	\$1,804	\$262
Board of Appeals	<u>\$0</u>	<u>\$1,716</u>	<u>\$350</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,804</u>	<u>\$262</u>
<b><u>General Government</u></b>	<b>\$16,930</b>	<b>\$687,921</b>	<b>\$15,700</b>	<b>\$82,969</b>	<b>\$5,947</b>	<b>\$525,506</b>	<b>\$106,129</b>

	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
<b>Finance &amp; Administration</b>							
Director Salaries	\$0	\$10,660	\$0	\$0	\$0	\$10,660	\$0
Finance & Administration	\$0	\$10,660	\$0	\$0	\$0	\$10,660	\$0
<b>Treasurer</b>							
Other Salaries	\$0	\$58,246	\$0	\$0	\$0	\$53,347	\$4,899
Expenses	500	12,230	0	0	871	10,897	962
Treasurer	\$500	\$70,476	\$0	\$0	\$871	\$64,244	\$5,861
<b>Tax Collector</b>							
Other Salaries	\$0	\$31,930	\$0	\$0	\$0	\$31,930	\$0
Tax Title Expenses	0	20,000	0	0	0	13,689	6,311
Expenses	181	9,550	0	0	240	8,681	810
Tax Collector	\$181	\$61,480	\$0	\$0	\$240	\$54,300	\$7,121
<b>Operation Support</b>							
Other Salaries	\$305	\$63,254	\$0	\$0	\$0	\$61,836	\$1,723
Expenses	0	21,650	0	0	0	21,592	58
Operation Support	\$305	\$84,904	\$0	\$0	\$0	\$83,428	\$1,781
<b>Data Processing</b>							
Other Salaries	\$0	\$12,100	\$0	\$0	\$0	\$12,100	\$0
Expenses	1,647	26,315	0	0	3,853	21,309	2,800
Data Processing	\$1,647	\$38,415	\$0	\$0	\$3,853	\$33,409	\$2,800
<b>Town Clerk</b>							
Other Salaries	\$0	\$31,930	\$0	\$0	\$0	\$31,930	\$0
Election Expense	0	8,995	0	0	0	7,686	1,309
Registration Expense	0	4,025	0	0	0	2,237	1,788
Expenses	0	2,725	0	0	0	2,083	642
Town Clerk	\$0	\$47,675	\$0	\$0	\$0	\$43,936	\$3,739
<b><u>Finance &amp; Administration</u></b>	<b>\$2,633</b>	<b>\$313,610</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,965</b>	<b>\$289,977</b>	<b>\$21,301</b>
<b>Police Department</b>							
Chief Salary	\$0	\$58,586	\$2,334	\$0	\$0	\$60,919	\$1
Patrolman Overtime	0	195,000	5,850	5,000	2,745	193,105	0
Patrolman Training	0	30,000	5,900	0	0	35,894	6
Other Salaries	0	910,231	31,750	25,000	0	901,591	15,390
Ambulance Expense	66	7,300	2,450	0	68	9,649	98
Expenses	168	94,760	0	0	4,452	90,308	168
Police Department	\$234	\$1,295,877	\$48,284	\$30,000	\$7,265	\$1,291,467	\$15,663
<b>Fire Department</b>							
Chief Salary	\$0	\$11,945	\$0	\$0	\$0	\$11,945	\$0
Firefighter Salaries	0	\$302,223	12,000	0	0	314,137	86
Call Firefighter Salaries	0	185,359	27,000	0	0	208,176	4,183
Fire Alarm Salaries	0	10,520	0	0	0	10,519	1
Expenses	160	44,290	0	0	1,000	43,054	396
Fire Alarm Expenses	1,925	6,900	0	0	0	8,235	590
Hydrant Rental	0	21,910	0	0	0	21,665	245
Fire Department	\$2,085	\$583,147	\$39,000	\$0	\$1,000	\$617,732	\$5,500
<b>Zoning Enforcement/Inspec.</b>							
Director Salary	\$0	\$25,490	\$0	\$0	\$0	\$17,045	\$8,445
Other Salaries	0	20,400	0	0	0	17,145	3,255
Expenses	296	2,880	0	0	0	2,386	790
Zoning	\$296	\$48,770	\$0	\$0	\$0	\$36,576	\$12,489
<b>Civil Defense</b>							
Director Salary	\$0	\$250	\$0	\$0	\$0	\$250	\$0
Expenses	0	1	0	0	0	0	1
Civil Defense	\$0	\$251	\$0	\$0	\$0	\$250	\$1



	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
<b>Dog Officer</b>							
Director Salary	\$0	\$8,700	\$0	\$0	\$0	\$8,699	\$1
Expenses	0	1,066	0	0	0	807	259
Dog Officer	\$0	\$9,766	\$0	\$0	\$0	\$9,506	\$260
<b>Public Safety</b>	<b>\$2,615</b>	<b>\$1,937,811</b>	<b>\$87,284</b>	<b>\$30,000</b>	<b>\$8,265</b>	<b>\$1,955,531</b>	<b>\$33,914</b>
<b>Treasurer</b>							
North Shore Voke	\$0	\$269,506	\$0	\$22,158	\$0	\$247,348	\$0
Treasurer	\$0	\$269,506	\$0	\$22,158	\$0	\$247,348	\$0
<b>School Administration</b>							
School Committee	\$0	\$17,735	\$14,583	\$0	\$2,500	\$29,645	\$173
Superintendent's Office	7,938	159,967	785	13,370	678	150,325	4,317
Administrative Salaries	8,969	130,721	3,000	0	1,543	138,473	2,673
Instructional	0	45,538	0	0	500	10,656	34,382
Professional Development	0	12,572	11,800	0	3,885	20,812	(325)
Professional Dues	0	12,200	785	0	0	12,984	1
Professional Publications	0	0	0	0	0	0	0
Utilities	0	4,326	0	0	0	4,049	277
Maintenance of	2,567	16,577	23,00	14,583	8,602	19,721	(762)
Worers Comp Insurance	0	7,000	0	0	0	4,475	2,525
Rental Payments	598	10,371	0	3,000	299	3,890	3,780
School Administration	\$20,072	\$417,007	\$53,953	\$30,953	\$18,007	\$395,029	\$47,042
<b>Special Education</b>							
Supervision	\$3,365	\$92,103	\$5,669	\$2,152	\$7,886	\$95,959	(\$4,860)
Instructional	13,924	711,268	101,862	14,107	26,593	781,390	4,964
Professional Development	0	0	0	0	0	435	(435)
Professional Dues	0	155	0	0	0	404	(249)
Professional Publications	0	0	0	0	162	0	(162)
Textbooks	0	2,000	0	0	222	532	1,245
Instructional Equipment	0	0	0	0	0	0	0
Guidance	0	1,650	0	0	0	1,619	31
Psychological	2,964	160,937	26,278	46,800	6,944	140,956	(4,520)
Pupil Transportation	3,660	169,170	0	10,348	18,883	122,453	21,147
Utilities	0	658	0	0	0	978	(320)
Maintenance of	0	1,931	0	0	127	665	1,139
Programs with Others	13,853	458,469	0	60,402	8,932	438,287	(35,299)
Special Education	\$53,708	\$1,598,341	\$133,809	\$133,809	\$69,749	\$1,583,677	(\$17,318)
<b>Summer Street School</b>							
Principal's Office	\$15	\$106,073	\$0	\$300	\$1,120	\$104,284	\$384
Instructional	22,835	842,927	1,115	800	30,988	866,729	(31,639)
Professional Development	0	600	762	0	60	2,862	(1,561)
Professional Dues	0	0	0	0	0	0	0
Professional Publications	5	307	0	0	5	247	65
Textbooks	1,017	5,537	502	817	43	5,131	1,065
Instructional Equipment	9,970	1,218	0	0	0	9,495	1,693
Library Services	0	24,710	0	462	205	24,429	(385)
Audio/Visual	455	3,510	0	0	600	2,957	408
Guidance	0	37,705	0	0	0	32,656	5,049
Health Services	0	14,731	0	0	0	14,758	(27)
Utilities	687	4,326	0	1,600	0	2,763	650
Maintenance of	0	4,313	0	0	0	4,151	162
Summer Street School	\$34,985	\$1,110,185	\$2,379	\$3,979	\$33,016	\$1,070,461	(\$24,136)
<b>Huckleberry Hill School</b>							
Principal's Office	\$0	\$101,706	\$0	\$0	\$5,587	\$94,500	\$1,619
Instructional	20,252	953,217	1,250	550	15,650	953,086	5,433
Professional Development	0	600	300	0	0	2,044	(1,144)
Professional Dues	0	0	0	0	0	0	0
Professional Publications	30	175	0	0	0	50	155

	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
Textbooks	719	11,093	0	700	0	9,980	1,132
Instructional Equipment	0	350	0	0	0	0	350
Library Services	0	24,600	0	300	0	25,001	(701)
Audio/Visual	241	3,720	0	0	283	3,077	601
Guidance	0	52,581	0	0	20	52,429	132
Health Services	0	14,755	0	0	0	14,778	(23)
Utilities	687	4,326	0	1,600	0	2,858	555
Maintenance of	0	4,320	0	0	224	3,380	716
Huckleberry Hill School	\$21,929	\$1,171,443	\$1,550	\$3,150	\$21,764	\$1,161,183	\$8,825
<b>Middle School</b>							
Principal's Office	\$400	\$185,309	\$0	\$0	\$392	\$177,106	\$8,211
Instructional	23,125	1,486,641	387	0	28,686	1,474,164	7,304
Professional Development	0	600	300	0	25	1,914	(1,039)
Professional Dues	135	1,675	0	0	0	1,470	340
Professional Publications	0	387	0	387	0	31	(31)
Textbooks	0	19,799	0	0	1,571	14,259	3,969
Instructional Equipment	0	4,003	0	1,041	0	1,558	1,404
Library Services	0	57,652	0	300	2,202	56,818	(1,667)
Audio/Visual	439	8,820	0	0	3,005	7,700	(1,446)
Guidance	5,597	118,044	0	0	0	129,602	(5,961)
Health Services	0	28,550	1,041	0	0	29,660	(69)
Utilities	0	4,326	0	500	0	3,714	112
Maintenance of	320	8,208	0	0	1,210	4,318	3,000
Middle School	\$30,016	\$1,924,014	\$1,728	\$2,228	\$37,092	\$1,902,312	\$14,126
<b>High School</b>							
Principal's Office	\$1,713	\$272,009	\$191	\$3,416	\$1,707	\$266,382	\$2,409
Instructional	16,265	1,601,529	34,728	4,364	9,781	1,643,279	(4,903)
Professional Development	0	600	0	0	0	2,399	(1,799)
Professional Dues	40	3,826	72	22	0	3,257	659
Professional Publications	26	965	0	300	0	437	254
Textbooks	0	20,815	695	800	0	19,802	909
Instructional Equipment	7,075	2,333	353	0	8,724	9,701	(8,665)
Library Services	0	52,874	700	790	2,628	49,296	860
Audio/Visual	517	9,480	734	645	700	9,514	(128)
Guidance	3,176	188,382	0	0	3,591	188,011	(44)
Health Services	0	32,850	9	9	0	32,929	(79)
Athletics	2,155	210,023	33,276	6,000	1,355	237,614	485
Performing Arts	0	0	0	0	0	0	0
Utilities	0	4,326	3,700	0	0	8,282	(256)
Maintenance of	320	4,522	0	1,137	0	2,033	1,672
High School	\$31,287	\$2,404,534	\$74,458	\$17,482	\$28,487	\$2,472,936	(\$8,626)
<b>School System-wide</b>							
Instructional	\$30	\$28,500	\$0	\$0	\$4,235	\$27,162	(\$2,867)
Professional Development	0	0	0	0	0	0	0
Guidance	0	4,403	0	0	0	2,522	1,881
Performing Arts	25	10,000	0	0	425	7,595	2,005
Maintenance of	361	5,414	0	0	779	5,271	(276)
Unemployment Comp	0	10,000	0	9,944	0	56	0
School System-wide	\$416	\$58,317	\$0	\$9,944	\$5,439	\$42,607	\$743
<b>Education</b>	<b>\$176,471</b>	<b>\$8,889,119</b>	<b>\$267,876</b>	<b>\$223,702</b>	<b>\$213,554</b>	<b>\$8,875,554</b>	<b>\$20,657</b>
<b>Municipal Buildings</b>							
Other Salaries	\$0	\$99,359	\$0	\$0	\$63	\$98,402	\$894
Expenses	0	170,286	15,000	0	3,544	179,296	2,447
Municipal Buildings	\$0	\$201,792	\$10,000	\$0	\$0	\$277,697	\$3,341
<b>School Buildings</b>							
Other Salaries	\$0	\$564,591	\$2,300	\$0	\$384	\$564,986	\$1,521
Expenses	1,395	193,485	0	0	435	193,410	1,036
Energy Supply	0	261,340	38,660	0	801	298,245	953
School Buildings	\$1,395	\$1,019,416	\$40,960	\$0	\$1,620	\$1,056,641	\$3,510



	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
<b>Public Works Admin.</b>							
Director Salary	\$0	\$54,616	\$0	\$0	\$0	\$54,616	\$0
Other Salaries	0	73,867	2,263	0	32	74,315	1,784
Expenses	0	7500	0	0	0	635	115
Motor Fuel/Oil	0	55,000	15,000	0	1,254	64,136	4,609
Public Works Admin.	0	\$184,233	\$17,263	\$0	\$1,286	\$193,702	\$6,508
<b>Highway</b>							
Other Salaries	\$194	\$218,019	\$0	\$2,263	\$0	\$215,893	\$57
Expenses	169,547	75,500	0	0	106,595	137,327	1,124
Highway	\$169,740	\$293,519	\$0	\$2,263	\$106,595	\$353,220	\$1,181
<b>Snow &amp; Ice</b>							
Expenses	\$0	\$75,000	\$0	\$0	\$396	\$188,898	(\$114,294)
Snow & Ice	\$0	\$75,000	\$0	\$0	\$396	\$188,898	(\$114,294)
<b>Street Lights</b>							
Expenses	\$0	\$131,000	\$0	\$0	\$0	\$130,898	\$102
Street Lights	\$0	\$131,000	\$0	\$0	\$0	\$130,898	\$102
<b>Rubbish Removal</b>							
Expenses	\$51,086	\$529,000	\$0	\$57,587	\$1,693	\$498,885	\$21,922
Rubbish Removal	\$51,086	\$529,000	\$0	\$57,587	\$1,693	\$498,885	\$21,922
<b>Cemetery &amp; Parks</b>							
Other Salaries	\$0	\$222,008	\$0	\$0	\$0	\$221,423	\$585
Expenses	3,035	21,400	0	0	3,051	21,258	126
Cemetery & Parks	\$3,035	\$243,408	\$0	\$0	\$3,051	\$242,681	\$711
<b>Public Works</b>	<b>\$225,257</b>	<b>\$2,745,221</b>	<b>\$73,223</b>	<b>\$59,850</b>	<b>\$118,248</b>	<b>\$2,942,623</b>	<b>(\$77,020)</b>
<b>Board of Health</b>							
Other Salaries	\$275	\$21,360	\$2,500	\$0	\$0	\$22,758	\$1,377
Expenses	0	3,450	0	0	0	2,510	940
Board of Health	\$275	\$24,810	\$2,500	\$0	\$0	\$25,268	\$2,317
<b>Council on Aging</b>							
Other Salaries	\$0	\$25,657	\$4,400	\$0	\$0	\$28,843	\$1,214
Professional Services	0	0	0	0	0	0	0
Expenses	4,686	6,515	3,700	0	0	14,836	65
Council on Aging	\$4,686	\$32,913	\$8,100	\$0	\$0	\$43,680	\$1,279
<b>Veterans Agent</b>							
Director Salary	\$0	\$4,644	\$0	\$0	\$0	\$4,635	\$9
Veterans Benefits	0	14,000	0	2,258	0	4,297	7,445
Expenses	0	600	0	0	0	357	243
Veterans AGent	\$0	\$19,244	\$0	\$2,258	\$0	\$9,289	\$7,697
<b>Human Services</b>	<b>\$4,961</b>	<b>\$76,226</b>	<b>\$10,600</b>	<b>\$2,258</b>	<b>\$0</b>	<b>\$78,237</b>	<b>\$11,293</b>
<b>Veterans Agent</b>							
Memorial Day	\$0	\$850	\$0	\$0	\$0	\$834	\$16
Veterans Agent	\$0	\$850	\$0	\$0	\$0	\$834	\$16
<b>Library</b>							
Director Salary	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0
Other Salaries	224	217,395	2,600	0	0	217,709	2,510
Expenses	1,900	84,146	0	0	0	85,954	92
Library	\$2,124	\$346,541	\$2,600	\$0	\$0	\$348,663	\$2,602
<b>Recreation Commission</b>							
Other Salaries	\$0	\$20,082	\$700	\$0	\$0	\$20,265	\$517
Expenses	0	6,257	0	0	0	3,421	2,836
Recreation Commission	\$0	\$26,339	\$700	\$0	\$0	\$23,686	\$3,353

	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
<b>Historical Commission</b>							
Expenses	\$276	\$500	\$0	\$0	\$0	\$768	\$8
Historical Commission	\$276	\$500	\$0	\$0	\$0	\$768	\$8
<b>Treasurer</b>							
Long-term Principle	\$0	\$85,375	\$0	\$0	\$0	\$53,075	\$32,300
Long-term Interest	0	14,359	0	0	0	3,999	9,360
Short-term Interest	0	0	0	0	0	0	0
Treasurer	\$0	\$98,734	\$0	\$0	\$0	\$57,074	\$41,660
<b>Tax Collector</b>							
Short-term Interest	\$0	\$0	\$0	\$0	\$0	\$538	(\$538)
Tax Collector	\$0	\$0	\$0	\$0	\$0	\$538	(\$538)
<b><u>Debt &amp; Interest</u></b>	<b>\$0</b>	<b>\$98,734</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$57,612</b>	<b>\$41,122</b>
<b>Selectmen</b>							
Other Employee Benefits	\$0	\$11,000	\$0	\$0	\$260	\$2,205	\$8,535
Selectmen	\$0	\$11,000	\$0	\$0	\$260	\$2,205	\$8,535
<b>Treasurer</b>							
Retirement Contribution	\$0	\$543,557	\$0	\$0	\$0	\$543,557	\$0
Worker's Compensation	0	107,000	685	0	0	56,444	51,241
Unemployment	0	2,000	2,500	0	0	3,034	1,466
Insurance Benefits	24,586	900,000	0	0	24,586	871,912	28,088
FICA	0	74,504	8,500	0	0	81,959	1,045
Treasurer	\$24,586	\$1,627,061	\$11,685	\$0	\$24,586	\$1,556,906	\$81,840
<b><u>Employee Benefits</u></b>	<b>\$24,586</b>	<b>\$1,638,061</b>	<b>\$11,685</b>	<b>\$0</b>	<b>\$24,846</b>	<b>\$1,559,111</b>	<b>\$90,375</b>
<b>TOTALS</b>	<b><u>\$455,853</u></b>	<b><u>\$16,760,933</u></b>	<b><u>\$398,779</u></b>	<b><u>\$469,668</u></b>	<b><u>\$375,825</u></b>	<b><u>\$16,658,100</u></b>	<b><u>\$253,750</u></b>



# TOWN OF LYNNFIELD

## FISCAL 1996 CAPITAL OUTLAY AND SPECIAL ARTICLES

	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
<b>Selectmen</b>							
Sedan	\$0	\$17,300	\$0	\$0	\$0	\$17,286	\$14
Selectmen	\$0	\$17,300	\$0	\$0	\$0	\$17,286	\$14
<b>Finance &amp; Administration</b>							
Photocopier	\$0	\$3,180	\$0	\$0	\$0	\$3,177.12	\$3
Finance & Administration	\$0	\$3,180	\$0	\$0	\$4,299	\$3,177	\$3
<b>Data Processing</b>							
Computers	\$0	\$2,000	\$0	\$0	\$0	\$1,999.24	\$1
Printer	0	2,500	0	0	0	2,359.83	140
Modem — Building Links	0	8,000	0	0	7,650	350	0
Data Processing	\$0	\$12,500	\$0	\$0	\$7,650	\$4,709	\$141
<b>Police</b>							
Cell Monitor	\$4,834	\$0	\$0	\$0	\$0	\$4,833.62	\$0
Cruisers	2,176	0	0	2,176	0	0	0
Training Equipment	696	0	0	0	696	0	0
Energy Management	251	0	0	0	0	0	251
Cruisers	37,000	38,500	2,176	0	2,286	75,389.96	0
Furniture	3,722	0	0	0	3,722	3,722	0
Interior Repair & Paint	5,844	0	0	0	5,884	0	0
Carpet & Tile	828	0	0	0	0	1,053.47	(226)
Truck Scales	7,058	0	0	0	7,058	0	0
Electrical & Light Upgrade	1,880	0	0	0	1,800	0	0
Intercom Extension	1,625	0	0	0	1,625	0	0
Radio Upgrade	2,706	0	0	0	2,706	0	0
Defibrillator	0	5,000	0	0	0	5,000	0
Police	\$68,658	\$43,500	\$2,176	\$2,176	\$25,856	\$86,277	\$25
<b>Fire</b>							
Turnout Gear Upgrade	\$5,000	\$0	\$0	\$0	\$1,448	\$3,551.7	\$0
Breathing Apparatus	8,000	22,000	0	0	0	29,980	20
Fire-alarm Truck	0	10,000	0	0	0	10,000	0
Hose replacement	0	2,000	0	0	0	1,875	125
Carbon Monoxide Meter	0	2,500	0	0	0	2,500	0
Fire	\$13,000	\$36,500	\$0	\$0	\$1,448	\$147,907	\$145
<b>School Administration</b>							
Furniture	\$1,608	\$13,062	\$0	\$0	\$0	\$14,164	\$506
Computers	1,405	24,957	0	0	0	26,348.15	14
Copier	0	8,931	0	0	756	8,175.03	0
School Administration	\$3,013	\$46,950	\$0	\$0	\$756	\$48,687	\$520
<b>Municipal Buildings</b>							
South Hall Painting	\$0	\$500	\$0	\$0	\$0	\$0	\$500
Library Roof	0	3,500	0	0	0	3,000	500
Town Hall Plumbing	0	7,500	0	0	2,636	5,363.86	(500)
Town Hall Roof Repair	0	1,500	0	0	0	1,710.4	(210)
Barn ventilation	0	2,100	0	0	0	1,847.78	252
Kitchen Stove	0	0	1,088	0	0	1,087.5	0
Library Lighting	2,000	0	0	0	0	1,956.99	43
Garage Abutter Fence	0	5,000	0	0	1,120	5,290	(1,410)
Garage Roof	177	0	0	0	0	0	177
Town Hall Doors	0	2,000	0	0	0	2,165.97	(166)
Town Hall Security	0	5,000	0	0	3,880	0	1,120
South Hall Renovation	0	1,000	0	0	1,086	0	(86)
Municipal Buildings	\$2,177	\$28,100	\$1,088	\$0	\$8,722	\$22,423	\$220

	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
<b>School Buildings</b>							
Windows	\$18,537	\$20,000	\$0	\$0	\$38,537	\$0	\$0
Energy Management	19,029	0	0	0	0	21,868.46	(2,840)
Lighting & Electrical	15,108	0	0	0	362	3,466.36	11,280
Plumbing	5,000	4,600	0	0	0	17,380.06	(7,780)
Roof Repair	0	5,000	0	0	0	6,425	(1,425)
Ventilation	3,483	0	0	0	0	2,559.74	923
Bus	3,537	45,000	0	0	0	43,800	4,737
Painting	3,944	0	0	0	0	4,445.8	(502)
Doors	0	3,400	0	0	0	3,187.5	213
Boilers-Middle School	1,411	0	0	0	0	6,122	(4,711)
Flooring	0	10,000	0	0	0	12,222.43	(2,222)
Renovations	0	12,500	0	0	1,102	7,070.46	4,328
Running Track	0	7,500	0	0	0	9,500	(2,000)
School Buildings	<u>\$70,048</u>	<u>\$108,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$40,000</u>	<u>\$138,048</u>	<u>\$0</u>
<b>Public Works Administration</b>							
Energy Manager	<u>\$0</u>	<u>\$35,00</u>	<u>\$0</u>	<u>\$0</u>	<u>\$35,000</u>	<u>\$0</u>	<u>\$0</u>
Public Works Administration	<u>\$0</u>	<u>\$35,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$35,000</u>	<u>\$0</u>	<u>\$0</u>
<b>Highway</b>							
Truck Upgrade	\$0	\$5,000	\$0	\$0	\$0	\$5,719.3	(\$719)
Radio Upgrade	88	1,000	0	0	0	1,381.64	(294)
Sander Overhaul	0	2,000	0	0	0	923.77	1,076
Plow Overhaul	0	1,500	0	0	0	1,659.61	(160)
New Truck	<u>0</u>	<u>25,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>24,903.2</u>	<u>97</u>
Highway	<u>\$88</u>	<u>\$34,500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$34,588</u>	<u>\$0</u>
<b>Cemetery &amp; Parks</b>							
Lawn Mowers	\$0	\$1,000	\$0	\$0	\$0	\$0	\$1,000
Tree Bucket	0	2,000	0	0	0	3,000	(1,000)
Field Lighting and	<u>0</u>	<u>0</u>	<u>120,000</u>	<u>0</u>	<u>120,000</u>	<u>0</u>	<u>0</u>
Cemetery & Parks	<u>\$0</u>	<u>\$3,000</u>	<u>\$120,000</u>	<u>\$0</u>	<u>\$120,000</u>	<u>\$3,000</u>	<u>\$0</u>
<b>Council on Aging</b>							
Photocopier	\$0	\$1,400	\$0	\$0	\$0	\$0	\$1,400
Van Replacement	<u>0</u>	<u>32,900</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>33,112.85</u>	<u>(213)</u>
Council on Aging	<u>\$0</u>	<u>\$34,300</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$33,113</u>	<u>\$1,187</u>
<b>Library</b>							
Computer Ports	\$0	\$4,400	\$0	\$0	\$0	\$4,400	\$0
Sprinkler System	0	8,000	0	0	8,000	0	0
CD-ROM Workstation	0	2,500	0	0	0	3,000	(500)
Computer Terminal	800	800	0	0	0	1,600	0
Printers	1,200	0	0	0	0	1,200	0
Facsimile machine	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>499.99</u>	<u>500</u>
Library	<u>\$2,000</u>	<u>\$16,700</u>	<u>\$0</u>	<u>\$0</u>	<u>\$8,000</u>	<u>\$10,700</u>	<u>\$0</u>
<b>Recreation Commission</b>							
Field Lighting and	<u>\$0</u>	<u>\$120,00</u>	<u>\$0</u>	<u>\$120,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Recreation Commission	<u>\$0</u>	<u>\$120,00</u>	<u>\$0</u>	<u>\$120,00</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b><u>CAPITAL AND SPECIAL</u></b>	<b>\$158,983</b>	<b>\$539,530</b>	<b>\$123,264</b>	<b>\$122,176</b>	<b>\$247,432</b>	<b>\$449,914</b>	<b>\$2,255</b>
<b>Municipal Buildings</b>							
Town Building Renovations	<u>\$32,554</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$31,945</u>	<u>\$608.0</u>	<u>\$0</u>
Municipal Buildings	<u>\$32,554</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$31,945</u>	<u>\$609</u>	<u>\$0</u>



	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
<b>Data Processing</b>							
Unix Computer System	\$2,850	\$0	\$0	\$0	\$2,850	\$0	\$0
Data Processing	\$2,850	\$0	\$0	\$0	\$2,850	\$0	\$0
<b>Police</b>							
Ambulance & Accessories	\$97,500	\$0	\$0	\$0	\$97,500	\$0	\$0
Police	\$97,500	\$0	\$0	\$0	\$97,500	\$0	\$0
<b>Fire</b>							
Engine 3 Replacement	\$23	\$0	\$0	\$0	\$23	\$0	\$0
Fire Alarm Truck	0	32,000	0	0	11	31,989	0
Fire	\$23	\$32,000	\$0	\$0	\$34	\$31,989	\$0
<b>School Administration</b>							
Student Services Computer	\$7,481	\$0	\$0	\$0	\$0	\$7,481.22	\$0
School Administration	\$7,481	\$0	\$0	\$0	\$0	\$7,481	\$0
<b><u>Capital Projects</u></b>	<b>\$140,408</b>	<b>\$32,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$132,329</b>	<b>\$40,079</b>	<b>\$0</b>
<b>TOTALS</b>	<b>\$299,391</b>	<b>\$571,530</b>	<b>\$123,264</b>	<b>\$122,176</b>	<b>\$379,761</b>	<b>\$489,993</b>	<b>\$2,255</b>

# TOWN OF LYNNFIELD

## FISCAL 1996 SPECIAL REVENUE SUMMARY

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
<b>Current Year Federal Grants</b>							
Drug Free Schools	\$0	\$9,361	\$2,111	\$0	\$9,067	\$860	\$1,545
Chapter I	0	5,233	1,161	0	5,835	481	78
Title II	0	4,379	0	0	4,269	50	60
Chapter I	0	18,103	2,201	0	19,452	131	721
Title VI-Inclusive Education	0	95,140	0	0	88,210	3,680	3,251
Early Childhood	0	10,815	0	0	8,161	1,606	1,048
Current Year Federal Grants	\$0	\$143,031	\$5,474	\$0	\$134,994	\$6,809	\$6,702
<b>Current Year State Grants</b>							
D.E.M. Rivers & Harbors	\$93,965	\$0	\$0	\$0	\$9,634	\$0	\$84,331
Extended Polling Hours	447	2,769	0	0	0	0	3,216
Police Vests	0	8,484	0	0	8,484	0	0
D.A.R.E. Grant	0	12,000	0	0	298	0	11,702
S.A.F.E. Grant	0	10,000	0	0	9,100	0	900
METCO	0	105,204	0	26,000	77,023	1,734	448
Curriculum Framework	0	5,481	0	0	1,957	375	3,150
First Grant	0	4,00	0	0	2,710	407	884
Health Protection	0	47,646	0	0	45,274	217	2,155
Chapter 90 Highway	0	276,401	0	276,401	0	0	0
Elderly Programs	0	7,537	0	0	6,605	0	932
Library State Aid	13,697	13,784	0	0	10,405	0	17,076
Arts Lottery Council	1,278	3,711	0	0	2,743	0	2,247
Current Year State Grants	\$109,387	\$497,017	\$0	\$302,401	\$174,232	\$2,732	\$127,039
<b>Gifts</b>							
Wakefield Saving Public Safety	\$1,234	\$0	\$0	\$0	\$0	\$0	\$1,234
Math/Science Gift	0	0	0	0	193	0	(193)
D.A.R.E. Gift	1,901	500	0	0	188	0	2,213
L.E.A.C Ed Reform Updates	526	0	0	0	0	0	526
Substitute Teacher Gift	303	898	0	0	1,115	0	86
"Safe Homes" Gift	335	645	0	0	716	0	264
Middle School Alliance Subs	0	600	0	0	104	0	496
L.E.T. Substitutes	0	104	0	0	104	0	0
Nurse Substitutes	0	315	0	0	315	0	0
Lion Club	0	1,000	0	0	925	0	75
Arts Gift - Middle School	1,700	12,495	0	0	6,985	20	7,190
Ayassee Memorial Scholarship	0	2,589	0	0	0	0	2,589
Wilson Memorial Scholarship	0	1,110	0	0	0	0	1,110
Arts Gift - High School	1,167	295	0	0	358	150	955
Lynnfield Common Lighting	2,126	0	0	0	73	0	2,054
C.O.A. Van Fund	13,047	3,600	0	0	16,647	0	0
Senior Center Gift	2,000	1,000	0	0	1,997	0	1,003
Historical Book Proceeds	680	52	0	0	271	0	461
Arts Council Gift	2,185	0	0	0	0	0	2,185
Gifts	\$27,204	\$25,203	\$0	\$0	\$29,992	\$170	\$22,246
<b>Prior Year Federal Grants</b>							
Chapter II	\$1,463	\$0	\$0	\$1,161	\$301	\$0	\$0
First Grant	1,939	0	0	0	1,939	0	0
Title II	1,135	0	0	0	1,135	0	0
Chapter I	2,397	0	0	2,201	196	0	0
SPRIGGS	4,170	0	0	0	4,170	0	0
Title VI Inclusive Education	14,792	0	0	0	14,792	0	0
Prior Year Federal Grants	\$25,896	\$0	\$0	\$3,363	\$22,534	\$0	\$0



	Carry Forward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
<b>Prior Year State Grants</b>							
Community Policing	\$5,131	\$0	\$0	\$0	\$0	\$0	\$5,131
D.A.R.E.	2,971	0	0	0	2,296	0	675
METCO	6,081	0	0	0	6,081	0	0
Drug Free Schools	3,576	0	0	2,111	1,465	0	0
District Prof Development	2,378	0	0	0	2,378	0	0
Curriculum Framework	742	0	0	0	742	0	0
Technology	0	0	0	0	0	0	0
First Grant	715	0	0	0	715	0	0
P.A.L.M.S.	208	0	0	0	208	0	0
Health Protection	5,645	0	0	0	5,645	0	0
Elderly Program	60	0	0	0	60	0	0
Prior Year State Grants	<u>\$27,506</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,111</u>	<u>\$19,500</u>	<u>\$0</u>	<u>\$5,805</u>
<b>Receipts Reserved For Approp.</b>							
Sales of Real Estate	\$0	\$211,038	\$0	\$0	\$0	\$0	\$211,038
Con Comm Notice of Intent	10,985	695	0	0	0	0	11,680
Sale of Cemetery Lots	52,737	36,575	0	20,000	0	0	69,312
Receipts Reserved For	<u>\$63,722</u>	<u>\$248,3098</u>	<u>\$0</u>	<u>\$20,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$292,030</u>
<b>Revolving Accounts</b>							
Redmond Pension	\$10,816	\$9,135	\$0	\$0	\$9,149	\$0	\$10,801
Conservation Design Review	0	3,423	0	0	3,214	0	209
Planning Design Review Fee	1,155	0	0	0	1,155	0	0
Deposits Forfeited to Planning	26,025	0	0	0	5,167	0	20,858
Police Ins Reimb Under 20k	828	500	0	0	1,077	0	252
Law Enforcement Trust	2,172	0	0	0	0	0	2,172
Fire Ins Reimb Under 20k	0	0	0	0	0	0	0
Athletic Revolving	15,404	20,615	0	0	24,440	5,794	5,785
School Activity Fees	12,991	36,750	0	46,276	2,028	212	1,225
Special Education Tuition	1,531	0	0	0	1,531	0	0
School Book Damage-SS	368	251	0	0	198	0	422
School Book Damage-HH	309	327	0	0	332	0	304
School Book Damage-MS	1,789	2,869	0	0	1,055	0	3,604
Art Gift - Middle School	0	0	0	0	0	0	0
School Book Damage-HS	9,695	8,730	0	0	7,122	223	11,080
Community Schools-Adult Ed	0	29,071	0	1,750	30,457	9,380	(12,516)
Community Schools-Art	0	11,878	0	0	1,366	0	10,512
Community Schools-Extended	0	92,947	0	0	76,427	0	16,520
Community	0	16,787	0	0	14,920	900	967
Community Schools-Support	61,218	10	0	3,345	49,165	2,093	15,365
Community Schools-Summer	0	47,162	0	550	28,651	2,596	15,365
Community Schools-Summer	0	9,850	0	0	7,906	0	1,944
School Lunch System Wide	16,687	38,189	0	0	41,039	0	13,837
School Lunch Summer Street	0	59,349	0	0	63,264	0	(3,915)
School Lunch Huckleberry	0	34,255	0	0	33,447	0	808
School Lunch Middle School	0	74,102	0	0	66,170	0	7,932
School Lunch High School	0	101,849	0	0	85,404	0	16,446
Schl Bldg Ins Reimb Under	115	1,563	0	0	0	0	1,678
C.O.A. Activities Account	500	0	0	0	0	0	500
Revolving Accounts	<u>\$162,879</u>	<u>\$600,509</u>	<u>\$0</u>	<u>\$15,921</u>	<u>\$555,573</u>	<u>\$21,197</u>	<u>\$134,696</u>
<b>TOTALS</b>	<b>\$416,595</b>	<b>\$1,514,060</b>	<b>\$5,474</b>	<b>\$379,796</b>	<b>\$936,915</b>	<b>\$30,907</b>	<b>\$588,518</b>

# TOWN OF LYNNFIELD

## FISCAL 1996 TRUST FUND SUMMARY

	Carry Forward	Receipts	Transfers In	Transfers Out	Expenditures	Balance
<b>Expendable Trust Funds</b>						
Cemetery Perpetual Care	\$43,631	\$20,926	\$0	\$0	\$0	\$64,557
Library	8,623	2,465	0	0	4,492	6,596
Legion Memorial	11,680	626	0	0	0	12,306
L.I.F.E.	31,181	1,672	0	0	0	32,853
Lynnfield Tricentennial	2,856	153	0	0	0	3,009
Peabody Memorial	14,429	1,846	0	0	0	16,274
Kuestenmacher Scholarship	5,580	4,588	0	0	4,354	5,814
Conservation Trust	34,484	1,903	0	0	727	35,660
Stabilization Fund	735,252	45,414	200,000	0	0	980,666
Expendable Trust Funds	<u>\$887,715</u>	<u>\$79,594</u>	<u>\$200,000</u>	<u>\$0</u>	<u>\$9,574</u>	<u>\$1,157,736</u>
<b>Non-Expendable Trust Funds</b>						
Cemetery Perpetual Care	\$312,125	\$43,875	\$0	\$0	\$0	\$356,000
Library	22,400	0	0	0	0	22,400
Peabody Memorial	20,000	0	0	0	0	20,000
Kuestenmacher Scholarship	127,020	2,294	0	0	0	129,314
Non-Expendable Trust Fund	<u>\$481,545</u>	<u>\$46,169</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$527,714</u>
<b>TOTALS</b>	<b>\$1,396,260</b>	<b>\$125,763</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$9,574</b>	<b>\$1,685,450</b>



# **RECORD OF ACTION TAKEN AT THE ANNUAL TOWN MEETING APRIL 29, 1996 IN THE MIDDLE SCHOOL AUDITORIUM**

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium on Monday, April 29, 1996. A quorum being present (303 present - 226 required) the meeting was called to order by Mr. John Redman, Moderator at 8:05 P.M.

Prior to the reading of the Warrant, non-registered voters were given permission to attend the meeting as spectators and were seated on the stage.

The Moderator read the part of the warrant preceding the articles and with the consent of the voters, omitted the reading of the articles which would be read including the names of the Board of Selectmen as was the constable's return of service.

On a motion of Mr. John E. Redman, duly seconded, it was **VOTED** that this Town Meeting be adjourned to the conclusion of the Special Town Meeting which is schedule for 8:45 P.M. in the Middle School Auditorium and the gymnasium, if need be, and further move that this Town Meeting be adjourned to Thursday, May 2, 1996 at the Middle School Auditorium and gymnasium, if need be, should the business of the meeting not be completed.

ARTICLE 1 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to accept the reports of Town Officials and Special Committees, as published.

ARTICLE 2 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to appoint Robert Davis, Roger Gerry, and Gabriel Zavala as Field Drivers; Jon Procurot be appointed as Pound Keeper; Peter E. Lennon, Carol A. Cashman, and Gabriel Zavala as Wood Measurers.

ARTICLE 3 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to fix the annual compensation of each of the elective Officers of the Town as required by General Laws, Chapter 41, Section 108 as amended, as follows:

Board of Selectmen	Chairman	\$850
	Member	\$700
Board of Assessors	Chairman	\$5,500
	Member	\$5,000

Said compensation to be paid in installments so long as said office holders hold office and perform the duties of their Office.

ARTICLE 4. On motion of Mr. Joseph Jennings, III Chairman of the Personnel Board, duly seconded, it was

VOTED to amend Chapter 3 of the Bylaws of the Town entitled "Classification of Employment", by establishing certain hourly and annual pay rates and classification in accordance with the schedule recommended for Fiscal Year 1997 by the Personnel Board for the Town Hall Clerical, Union and Non-Union, Call Firefighter, Police Matrons, Dispatchers and Crossing Guards

## **PERSONNEL CLASSIFICATION AND PAY RATES EFFECTIVE 7/1/96 TO 6/30/97**

### **DISPATCHERS**

Effective 7/1/96 - 6/30/96

	Step 1	Step 2	Step 3	Step 4
Dispatchers	\$10.13	\$10.85	\$11.54	\$12.26

11.03

### **CROSSING GUARDS/MATRONS**

Crossing Guards/Matrons \$9.74

### **CALL FIREFIGHTERS**

Rank	Rate	EMT 6%	Longevity 5%	Longevity
Recruit	\$11.51	\$12.20		
Firefighter	\$12.66	\$13.42	\$13.29	\$14.09
Firefighter/ Operator	\$13.93	\$14.77	\$14.63	\$15.50
Lieutenant	\$16.02	\$16.98	\$16.82	\$17.83
Captain	\$17.41	\$18.45	\$18.28	\$19.38

### **TOWN HALL CLERICAL PERSONNEL - UNION & NON UNION (HOURLY)**

Classification	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Clerk	8.48	8.90	9.25	9.58	10.01	10.38	10.71
Senior Clerk	9.50	9.86	10.27	10.64	10.97	11.40	11.83
Prin. Clerk	10.78	11.14	11.59	11.91	12.35	12.85	13.31
Admin. Clerk	12.35	12.79	13.12	13.54	14.08	14.51	14.95
Dept. Secretary	13.74	14.19	14.55	15.08	15.51	15.97	16.40
Admin. Asst.	15.27	15.72	16.19	16.64	17.11	17.56	18.02

ARTICLE 5 On motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to appropriate the sum of \$300,000 for the purchase of one used and refurbished aerial tower truck for the Fire Department at \$150,000 and for the purchase of four (4) new trucks for the Department of Public Works at \$150,000 and to authorize the Treasurer, with the approval of the Selectmen, to borrow by the use of State House Notes, the sum of \$275,000 for a period of five years to pay for the same.

## **RECORD OF ACTION TAKEN AT THE SPECIAL TOWN MEETING ON APRIL 19, 1996**

A quorum being present, the meeting was called to order by Mr. John Redman, Moderator.

The Moderator read that part of the warrant preceding the article and with the consent of the voters omitted the reading of the article which would be read at the time it was taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the constable's return of service.

The first order of business was action on Article 1.

ARTICLE 1 On motion of Mrs. Gail LaPointe, Town Accountant, duly seconded, it was

VOTED to transfer from available funds appropriated and encumbered in the FY'96 Budget the following sums of money to supplement certain accounts in the current 1996 Fiscal year.

From: Office of Selectmen	
Line Item 7 - Property & Liability	
- Insurance	37,300
From: Police Department	
Line Item 48 - Other Salaries	
(incl. Holidays)	25,000
Line Item 49 - Officers Overtime	5,000
From: Department of Public Works	
Encumbered from Rubbish Disposal	48,587



Line Item 75 - Rubbish Collection	9,000
From: Police Dept. Capital Outlay	
1991 Cruisers	2,176
From: Free Cash	42,000
<b>TOTAL</b>	<b>169,063</b>
To: Office of Selectmen	
Line Item 2 - Town Administrator's Salary	572
To: Town Accountant	
Line Item 11 - Expenses	2,400
To: Planning Board	
Line Item 35 - Expenses	215
To: Police Department	
Line Item 50 - Officers Training	5,000
To: Fire Department	
Line Item 54 - Full Time Salaries	
(incl. Holidays)	12,000
Line Item 55 - Call Department Salaries	27,000
To: Department of Public Works	
Line Item 69 - 69 Motor Fuel	15,000
Line Item 77 - Energy Supply	36,000
Line Item 80 - Municipal Bldg.	
Maint. Expense	15,000
To: Board of Health	
Line Item 83 - Salaries	2,500
To: Recreation Commission	
Line Item 94 - Other Salaries	1,000
To: School Department	
Line Item 98 - Net Salaries and Expenses	41,700
To: Employee Benefits	
Line Item 106 - Medicare	8,500
To: Police Department Capital	
1996 Cruisers	2,176
<b>TOTAL</b>	<b>169,063</b>

ARTICLE 6 On motion of Mr. David W. Drislane,  
duly seconded, it was

VOTED to raise and appropriate the sums of money for the necessary Town charges and expenses, except for those which are to be transferred from available funds, and to give authority to credit the value of old equipment to be turned in toward the purchase price of new equipment: said sums of money to be expended under the direction of the respective boards, committees, or officers of the Town in the amounts and limited to the purposes as recommended in the Selectmen's budget with the recommendations of the Finance Committee, and as part of said appropriations, transfer from available funds, the sum of \$15,000 from the sale of lots and Graves Account, and the sum of \$10,000 from the Perpetual Care Fund and all other sums to be raised in the Tax Levy.

ARTICLE 7 On motion of Mrs. Kathleen E. Caron,  
duly seconded, it was

VOTED to raise and appropriate \$50,000 to be used as the Town's over matching funds for the purchase of land at 65 Main Street and on Partridge Lane in Lynnfield under the Intermodal Surface Transportation Act of 1991, under terms and conditions determined by the Selectmen to be in the best interest of Lynnfield.

ARTICLE 8 On motion of Mr. Arthur J. Bourque, III,  
duly seconded, it was

VOTED to raise and appropriate in the Tax Levy the sums of money for the purchase of various equipment and items in the nature of Capital expenditures, and to give authority to credit the value of various old equipment to be turned in toward the

purchase price of said items, said sums of money to be expended under the direction of various Town Boards, Committees, or Officers in the amount as totaled by Department and limited to the purposes as recommended in the Selectmen's budget with the recommendations of the Finance Committee, and as part of said appropriations, transfer from the sale of Real Estate Account the sum of \$120,000, the balance to be raised in the Tax Levy.

ARTICLE 9 On motion of Mr. David W. Drislane,  
duly seconded, it was

**VOTED TO INDEFINITELY POSTPONE** action on the article noted below:

To see if the Town will vote to raise and appropriate a sum of money for Highway Design, Construction and Maintenance and for all other purposes which are authorized by Law and to fund such effort with so called Chapter 90 money approved for said use by the Commonwealth of Massachusetts.

ARTICLE 10 On motion of Mrs. Kathleen E. Caron,  
duly seconded, it was

VOTED to authorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53E-1/2, to be spent by the Council on Aging, limited to \$15,000, without further appropriation during FY-97, to pay expenses and contractual services required to operate Senior Center activities and field trips; said fund to be credited with all fees and charges received during FY'97 from persons taking part in said activities and field trips.

ARTICLE 11 On motion of Mr. Arthur J. Bourque, III,  
duly seconded, it was

VOTED to appropriate \$20,000 by transfer from the sale of Real Estate Account for the upgrade of Glen Meadow Park.

ARTICLE 12 On motion of Mr. David W. Drislane,  
duly seconded, it was

**VOTED TO INDEFINITELY POSTPONE** action on the article noted below:

To see if the Town will vote to appropriate a sum of money by transfer from the Stabilization Account for the Middle School and Summer Street School replacement window program.

ARTICLE 13 On motion of Mr. H. Joseph Maney,  
duly seconded, it was

VOTED to amend its By-Laws, Section 8 of Chapter 2, "Council on Aging" as follows:

1. Amend subsection 1 of Section 8 by deleting the words "Commission on Aging established under Chapter 6, Section 73 of the General Laws." and replacing it with the words "Department of Elder Affairs of the Commonwealth."

2. Add to the end of Subsection 2 the following words, "A majority of members shall be at least 60 years old when appointed."

3. Amend Subsection 4 of Section 8 by deleting the words, "Department of Elder Affairs."

ARTICLE 14 On motion of Mrs. Kathleen E. Caron,  
duly seconded, it was



VOTED to accept as a Public Way a portion of Lynnbrook road shown on a plan of land entitled "Definitive Plan Westchester Estates Lynnfield, Mass." drawn by Hayes Engineering, Inc. dated June 26, 1990 and filed in the Land Registration Office of the Essex Southern Registry District as plan numbered L.C. 15817h and L.C. 15817E and being bounded and described as follows:

Commencing at the Southerly Terminus of the portions of Lynnbrook Road heretofore accepted as a Public Way in 1933 and 1963 and then running Southerly, Easterly and Northeasterly a distance of 572.39 feet to its end, including all of the turnaround and having a width of 40 feet, or however the same may be more accurately described.

ARTICLE 15 On motion of Mrs. Margaret Silvern, Chairman of Conservation Commission, duly seconded, it was

VOTED to amend Chapter 9 of its Bylaws entitled "Environmental Bylaws" by adding Section D thereof:

Section D. Hearings and/or Meetings

The Commission shall commence the public hearing or meeting on a Notice of Intent, abbreviated Notice of Intent or Request for Determination within 21 days from receipt of the completed Notice of Intent, Abbreviated Notice of Intent or Request for Determination. The commission shall issue a Determination of Applicability within the time specified by 310 CMR 10.05 (3) (b) unless an applicant shall agree in writing to an extension of such time for issuance of such Determination.

The Commission in an appropriate case may combine a hearing or meeting required under this bylaw with a hearing/meeting conducted pursuant to the Westlands Protection Act M.G.L. c. 131, s. 40 Regulations, 310, CMR 10.00."

ARTICLE 16 On motion of Mr. John E. Redman, Town Moderator, this Article noted below was ruled Out of Order.

To see if the Town will override the decision of the Board of Selectmen and vote to retain our present ambulance service as provided by our Police and Fire Departments, and to see if the Town will vote to purchase the new ambulance for which we voted funds in 1995, or what action it will take thereon.

ARTICLE 17 On motion of Mr. John Gaywaite, duly seconded, it was

VOTED to request the Board of Selectmen to reconsider their plan to bring a private ambulance service to the Town to replace our present ambulance service which is provided by our own Police and Fire Departments

With completion of action on all Articles of the Town Meeting Warrant, on motion of Mrs. Kathleen E. Caron, duly seconded, it was VOTED to Adjourn Sine Die.

The meeting adjourned at 10:10 P.M.

Carol A. Cashman, Town Clerk

## APPROPRIATIONS FOR THE FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997, VOTED AT THE ANNUAL TOWN MEETING APRIL 29, 1996

### ARTICLE 5

To raise and appropriate by borrowing using State House Notes for 4 trucks for the Department of Public Works and aerial tower truck for Fire Department \$ 300,000

### ARTICLE 7

To raise and appropriate for the purchase of land at 65 Main Street and Partridge Lane \$ 50,000

### ARTICLE 11

To transfer from the Sale of Real Estate Account for Upgrade of Glen Meadow Park \$ 20,000

### ARTICLE 8

Transfer from the sale of lots and grave accounts \$ 25,000  
From the Tax Levy \$17,856,118  
\$17,881,118

### OFFICE OF THE SELECTMEN

1 - Selectmen's Salaries	2,250
2 - Town Administrator's Salary	63,076
3 - Clerical Salary	38,793
4 - Professional Services	48,000
5 - Payrate Increase Fund	0
6 - Town Report	3,000
7 - Property & Liability Insurance	150,000
8 - Other Expenses	11,000
	<hr/> 347,624

### TOWN ACCOUNTANT

9 - Accountant's Salary	47,112
10 - Clerical Salary	28,228
11 - Expenses	1,850
	<hr/> 77,190

### TOWN COUNSEL

12 - Counsel's Salary	15,000
13 - Professional Services	20,000
14 - Other Expenses	2,000
	<hr/> 37,000

### DIVISION OF FINANCE AND ADMINISTRATION

15 - Director's Salary	11,128
Operation's Support	
16 - Salaries	67,943
17 - Expenses	22,300
Data Processing	
18 - Salary	12,100
19 - Expenses	26,975
Tax Collector	
20 - Salary	33,048
21 - Expenses	9,535
Treasurer	
22 - Salaries	61,057
23 - Expenses	11,960
Town Clerk	
24 - Salary	33,048
25 - Expenses	2,525
Board of Registrars	
26 - Expenses	3,425
Other Expenses	



27 - Tax Title Proceedings	18,500
28 - Elections	12,750
	<u>313,610</u>
BOARD OF ASSESSORS	
29 - Board Salaries	15,500
30 - Other Salaries	53,500
31 - Professional Services	12,000
32 - Assessment Update	9,700
33 - Expenses	11,550
	<u>102,250</u>
PLANNING BOARD	
34 - Salary	19,931
35 - Expenses	3,000
	<u>19,708</u>
BOARD OF APPEALS	
36 - Expenses	1,760
	<u>1,760</u>
CONSERVATION COMMISSION	
37 - Salary	21,276
38 - Expenses	1,000
39 - Professional Services	2,500
	<u>24,776</u>
PERSONNEL BOARD	
40 - Salary	1,974
41 - Professional Services	7,200
42 - Expenses	250
	<u>9,424</u>
FINANCE COMMITTEE	
43 - Salary	3,328
44 - Expenses	480
45 - Finance Committee Report	3,200
46 - Reserve Fund	45,000
	<u>52,008</u>
TOTAL GENERAL GOVERNMENT	969,752
POLICE DEPARTMENT	
47 - Chief's Salary (incl. holidays)	62,933
48 - Other Salaries (incl. holidays)	962,070
49 - Officers' Overtime	198,383
50 - Officers' Training	41,827
51 - Ambulance Expense	0
52 - Other Expenses	101,104
	<u>1,366,317</u>
FIRE DEPARTMENT	
53 - Chief's Salary (incl. holidays)	12,363
54 - Full-Time Salaries (incl. holidays)	311,846
55 - Call Department Salaries	190,920
56 - Fire Alarm Salaries	10,836
57 - Fire Department Expenses	45,559
58 - Fire Alarm Expenses	7,108
59 - Hydrant Rental	21,980
	<u>600,612</u>
DIVISION OF ZONING ENFORCEMENT AND INSPECTION	
60 - Director's Salary	26,000
61 - Other Salaries	20,400
62 - Expenses	3,630
	<u>50,030</u>
CIVIL DEFENSE	
63 - Director's Salary	250
64 - Expenses	1
	<u>251</u>
DOG OFFICER	
65 - Dog Officer's Salary	9,000

66 - Expenses	1,050
	<u>10,050</u>
TOTAL PUBLIC SAFETY	2,027,260
DEPARTMENT OF PUBLIC WORKS	
General and Administrative	
67 - Director's Salary	57,347
68 - Other Salaries	79,970
69 - Motor Fuel & Oil	55,000
70 - Other Expenses	750
Highway Construction	
71 - Salaries	201,410
72 - Expenses	99,083
Snow and Ice Removal	
73 - Salaries and Expenses	75,000
Street Lighting	
74 - Expenses	131,000
Rubbish Collection and Disposal	
75 - Expenses	440,555
School Maintenance and Buses	
76 - Salaries	607,980
77 - Energy Supply	297,340
78 - Expenses	224,485
Municipal Building Maintenance	
79 - Salaries	103,736
80 - Expenses	194,500
Cemeteries, Parks and Trees	
81 - Salaries	255,518
82 - Expenses	41,400
After- School Program	
83 - Salaries	11,070
84 - Expenses	3,930
	<u>2,880,074</u>
BOARD OF HEALTH	
85 - Salaries	22,038
86 - Expenses	3,550
	<u>28,588</u>
COUNCIL ON AGING	
87 - Salary	40,971
88 - Expenses	9,060
89 - Professional Services	0
	<u>50,031</u>
VETERANS' SERVICES	
90 - Director's Salary	4,800
91 - Expenses	600
92 - Veterans' Benefits	7,000
	<u>12,400</u>
TOTAL HUMAN SERVICES	91,019
LIBRARY	
93 - Director's Salary	46,575
94 - Other Salaries	240,100
95 - Expenses	92,505
	<u>379,180</u>
RECREATION COMMISSION	
96 - Salaries	22,784
97 - Expenses	7,013
	<u>29,797</u>
HISTORICAL COMMISSION	
98 - Expenses	500
	<u>500</u>



MEMORIAL DAY OBSERVANCES	
99 - Expenses	975
	<u>975</u>
TOTAL CULTURE AND RECREATION	410,452
SCHOOL DEPARTMENT	
100 - Net Salaries and Expenses	9,134,285
101 - North Shore Technical High School	175,000
	<u>9,309,285</u>
TOTAL EDUCATION	
DEBT AND INTEREST	
102 - Short-Term Interest	0
103 - Long-Term Principal	27,000
104 - Long-Term Interest	10,266
105 - Long-Term Principal (Debt Excl.)	250,000
106 - Long-Term Interest (Debt Excl.)	213,250
	<u>500,516</u>
TOTAL DEBT SERVICE	
EMPLOYEE BENEFITS	
107 - Pension Contributions	594,760
108 - Health/Life/Disability Insurance	900,000
109 - Medicare - F.I.C.A.	97,000
110 - Workers' Compensation Insurance	85,000
111 - Other	11,000
112 - Unemployment Compensation	5,000
	<u>1,692,260</u>
TOTAL EMPLOYEE BENEFITS	
TOTAL OPERATING BUDGET	17,881,118

#### CAPITAL OUTLAY

ARTICLE 8	
From Tax Levy	326,905
From Tax Levy	120,000
	<u>446,905</u>
ASSESSORS	
Personal Computers (2)	4,000
	<u>4,000</u>
FINANCE & ADMINISTRATION	
Copier	3,200
Personal Computers (2)	4,200
	<u>7,400</u>
PUBLIC WORKS	
DPW Complex	
Doors	2,000
Ventilation	2,500
Salt Shed Roof	1,500
Town Hall Complex	
Plumbing	6,500
Electrical System	2,500
Flooring	2,500
Security	5,000
Renovation	10,000
South Hall	
Plumbing	2,500
Library Parking Lot	2,500
Park/Cemetery Mowers	5,000
Cemetery Roads	5,000
Highway	
Truck Upgrades	5,000
Radio Replacement	2,000
Sander Overhauls	4,000
Snow Plow Overhauls	3,500
Snow Plow Replacements	5,000
Bombardier Overhauls	4,000
Automatic Truck Chains (1 pair)	3,000

Energy Management (South School)	30,000
Schools	
Window Replacement	10,000
Plumbing	1,000
Flooring	5,000
Carpet	10,000
Painting	4,000
Roofing	5,000
Gym Separator Doors	14,000
Gym Separator Doors	14,000
Renovations	12,500
Bus Replacement	46,000
Electrical	10,000
Boilers	5,000
Bleacher renovations	7,000
	<u>233,500</u>

POLICE DEPARTMENT	
Cruisers (2)	39,500
Defibrillator	5,000
Radio Equipment	2,500
Personal Computers (2)	8,000
	<u>55,500</u>

FIRE DEPARTMENT	
Aerial-Tower Truck (down payment)	25,000
Breathing Apparatus Replacement	18,000
Nozzle Replacements	3,500
Smoke Filtration System (for trucks)	9,000
	<u>55,500</u>

SCHOOL COMMITTEE	
Furniture Replacement	10,320
Computers (15) and Peripherals	32,440
Copiers	14,835
Vision Machine	1,170
Clay Slab Roller	1,200
Xylophone	1,540
	<u>61,505</u>

LIBRARY	
Sprinkler System	8,000
Microfilm Reader/Printer	7,500
Noble Port Expansion (3 ports)	6,600
Computer Printers (2)	1,000
Shelving	2,000
Computer Terminal	2,500
	<u>27,600</u>

CONSERVATION COMMISSION	
Personal Computer	2,400
	<u>2,400</u>

TOTAL NEW LEASE/PURCHASE	3,200
TOTAL OUTRIGHT PURCHASE	443,705

TOTAL CAPITAL OUTLAY	446,905
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### RECORD OF ACTION TAKEN AT SPECIAL TOWN MEETING OCTOBER 21, 1996 IN THE MIDDLE SCHOOL AUDITORIUM

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium in said Town of Lynnfield on Monday, October 21, 1996. A quorum being present (236 president - 226 required) the meeting was called to order by Mr. John E. Redman, Moderator at 8:15 p.m.



Prior to the reading of the warrant, non-registered voters were given permission to attend the meeting as spectators and were seated on the stage.

The Moderator read that part of the warrant preceding the articles and with consent of the voters omitted the reading of the articles which would be read at the time they were taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the Constable's return of service.

On motion of Mr. David W. Drislane, duly seconded, it was voted to adjourn to Thursday, October 24, 1996 at 8:00 p.m. in the Middle School Auditorium and Gymnasium, if need be, should the business of the meeting not be completed.

To the Constable of the Town of Lynnfield in the County of Essex, GREETINGS:

ARTICLE 1. On a motion of Mr. H. Joseph Maney, Town Administrator, duly seconded, it was

VOTED to amend its Fiscal Year 1997 annual budget adopted under Article 6 of the 1996 Annual Town Meeting on April 29, 1996 as follows:

Line Item	Description	Change	New Amount
4	Office of Selectmen		
	Professional Services	\$10,000	\$58,000
13	Town Counsel		
	Professional Services	\$10,000	\$30,000
18	Data Processing		
	Salary	\$4,000	\$16,100
87	Council on Aging		
	Salary	\$4,500	\$45,471
112	Employee Benefits		
	Unemployment Compensation	\$2,400	\$7,400

ARTICLE 2. On a motion of Mr. David W. Drislane, duly seconded, it was

VOTED to authorize the Board of Assessors to use up to \$981,000 of free cash in computing the Tax rate for Fiscal Year 1997.

ARTICLE 3. On a motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to authorize the establishment of Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Youth Center Committee, limited to \$50,000.00, without further appropriation during FY-97, to pay expenses and contractual services required to operate youth center activities, said fund to be credited with all fees and charges received during FY-97 from persons taking part in said activities.

ARTICLE 4. On a motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to raise and appropriate the sum of \$279,519.00 for highway design, construction and maintenance and for all other purposes which are authorized by law and to fund such effort with so called Chapter 90 money approved for said use by the Commonwealth of Massachusetts.

ARTICLE 5. On a motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to authorize the Board of Selectmen to sell a portion of the land known as "Off Tapan Way", Lynnfield, MA being a portion of land described in an Order of Taking dated

February 2, 1970, and recorded in the Essex South Registry of Deeds in Book 5667, Page 733, for a price not less than \$700,000.00 and to place the proceeds of said sale in the "Sale of Land" Account.

ARTICLE 6. On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to amend Section 17A of Chapter 5 of the Town of Lynnfield Bylaws, by deleting the present Section 17A and substituting in lieu thereof the following:

#### "Section 17 A Dog Licensing and Fees"

1. All dogs must be licensed on or before June 1st of each license period in accordance with the requirements of M.G.L., Chapter 140 Section 137 as amended. The License period is from June 1st to the following May 31st.

2. No application for licensing of a dog shall be accepted by the Town Clerk unless it is accompanied by a certificate of vaccination against rabies, which shall comply with the requirements of M.G.L., Chapter 140, Section 145B, as amended.

3. License Fees for dogs are as follows:

Males and Spayed Females	\$ 5.00
Unspayed Females	\$10.00
KENNEL:	
a. Up to 4 dogs	\$20.00
b. More than 4 dogs	\$30.00

4. Any owner or keeper of a dog who shall fail to comply with the provisions of this section by July 1st in any year shall be subject to a penalty of \$25.00."

ARTICLE 7. On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to amend Section 3. Non-Criminal Disposition of Violations of Bylaws or Rules and/or Regulations of Chapter 8 of the Town of Lynnfield Bylaws, by adding to the end thereof, the following:

8. Dog Licensing Bylaw  
Fine \$25.00

Enforcement Agent: Dog Control Officers  
Police Officers

ARTICLE 8. On a motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to accept as a public way Lara Lane as laid out by the Board of Selectmen and approved by the Planning Board and shown as Lara Road as shown on a Plan entitled "Definitive Plan Lara Road, Lynnfield, Mass", dated February 22, 1989 drawn by Hayes Engineering, Inc., which Plan is recorded in Essex South District Registry of Deeds in Plan Book 274 as Plan 79, and bounded and described as follows:

The entire length and breadth of Lara Road beginning on the northerly sideline of Salem Street and running northerly and northwesterly a distance of 332.97 feet, more or less, including the turnaround, and having a width of 40 feet, or however the same may be more accurately described.

ARTICLE 9. On a motion of Mr. David W. Drislane, duly seconded, it was

VOTED TO INDEFINITELY POSTPONE action on the article noted below: To see if the town will vote to raise and appropriate, appropriate by transfer from available funds or by borrowing or from any/and all such sources, a sum of money to match the required local contribution for obtaining



a \$100,000, grant from the Commonwealth of Massachusetts Department of Environmental Management, or what action it will take thereon.

ARTICLE 11. On a motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to raise and appropriate \$150,000.00 to be used by the Board of Selectmen to protect the rights of the Town affected by an enforcement order issued against the Town by the U.S. Environmental Protection Agency including, without limitation, legal fees, engineering and consulting fees and other necessary expenses, and/or to pay a fine imposed by the EPA, all in the best interest of the town as determined by the Board of Selectmen.

ARTICLE 12. On a motion of Mrs. Kathleen E. Caron, duly seconded, it was

VOTED to appropriate \$30,000 by transfer from the sale of Real Estate Account for the design and construction of a press box/rest/utility room facility at the Middle School Football field.

ARTICLE 13. On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to accept the provisions of Chapter 181, Section 1 of the Acts of 1995 (Amending M.G.L. Chapter 59 Section 5) which allows for the \$175.00 property tax exemption from persons 70 years or older to be increased annually by the increase in the Consumer Price Index.

ARTICLE 14. On motion of Mr. John Redman this article listed below was ruled out of order

To see if the Town will vote to transfer from available funds the Bishops Lane "sale of land account" proceeds, excluding funds previously set aside for Glen Meadows Park, for the improvement and/or irrigation, of all the Town's fields, parks and playgrounds, said sums of money to be expended under the direction of the Recreation commission in concert with the volunteer sports organizations responsible for overseeing our children's recreational activities and representatives from abutting neighborhoods.

ARTICLE 15. On a motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to change the format of the Town's Zoning Bylaw in such manner as to permit the use of the software program, in order to provide automatic generation of supporting outline capabilities and tables as follows:

"Scope  
Title  
Authority  
Purpose  
Definitions  
Districts  
Use Regulations  
Accessory Uses  
Sign Regulations  
Provisions in All Districts  
Special Permits  
Earth Removal  
Greenbelt Zoning  
Overlay Districts  
Flood Plain

Wetland Buffer Zone District  
Groundwater Protection District

Dimensional Regulations  
Non-Conforming and Temporary Uses  
Existing Buildings

Installation of Utilities  
Administration and Enforcement  
Application: Validity  
Amendments".

ARTICLE 16. On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to amend Chapter 6 of the Town's Bylaw entitled "Planning and Zoning", by deleting the untitled and unnumbered paragraph immediately preceding Section 1 of the Bylaw and inserting in lieu thereof the following:

#### "SCOPE

The following Bylaw is Chapter 6 "Planning and Zoning" of the Town of Lynnfield's Bylaws, Adopted by the Town.

#### AUTHORITY

The Zoning Bylaws are adopted pursuant to the authority granted by Chapter 40A of the General Laws of the Commonwealth of Massachusetts, as amended to date.

#### Purpose

The purpose of the Zoning Bylaw includes, but is not limited to, the following: - to lessen congestion in the streets; to conserve health; to secure safety from fire, flood, panic and other dangers; to provide adequate light and air; to prevent overcrowding of land, to avoid undue concentration of population; to encourage housing for persons of all income levels; to facilitate the adequate provision of transportation, water, water supply, drainage, sewerage, schools, parks, open space and other public requirements; to conserve the value of land and buildings, including the conservation of natural resources and the prevention of blight and pollution of the environment; to encourage the most appropriate use of land throughout the town, and to preserve and increase amenities by the promulgation of regulations to fulfill said objectives. Said regulations may conclude but are not limited to restricting, prohibiting, permitting or regulating:

1. uses of land, including wetlands and lands deemed subject to seasonal or periodic flooding;
2. size, height, bulk, location and use of structures, including buildings, and signs except that billboards, signs and other advertising devices are also subject to the provisions of sections twenty-nine through thirty-three D;
3. uses of bodies of water, including water courses;
4. noxious uses;
5. areas and dimensions of land and bodies of water to be occupied or unoccupied by uses and structures, courts, yards and open spaces.
6. density of population and intensity of use;
7. accessory facilities and uses, such as vehicle parking and loading, landscaping and open space; and
8. the development of natural, scenic and aesthetic qualities of the community.

ARTICLE 17. On a motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to amend Chapter 6 of the town's Bylaws entitled "planning and Zoning", Section 1 (b) entitled "Location of



Districts" by deleting from the second sentence thereof in its entirety and replacing the same with "The Groundwater Protection District is located as shown on separate maps entitled "Lynnfield Groundwater Protection District Zones 1, 2 and 3, dated September 1, 1993 and August 8, 1996 which are on file in the office of the Town Clerk.

ARTICLE 18. On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to amend Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 3 entitled "Special Provision in All Districts" by deleting subsection (d) thereof entitled "Site Plan Approval" and substituting therefore the following:

"(d) Special Permit

The special permit granting authority under this section shall be the Board of Appeals.

In Residential Districts no non-conforming business or commercial building shall be externally enlarged, changed and no use shall be expanded except in conformity with a special permit issued by the Board of Appeals. In all other districts no business or commercial building shall be constructed, externally enlarged, or changed and no use shall be established or expanded except in conformity with a special permit issued by the Board of Appeals.

All applications for a special permit must be filed by the applicant with the town Clerk who shall certify the date and time of filing. The applicant must forthwith file the application and Town Clerk's certification with the Zoning Board of appeals.

All applications for a special permit must be filed by the applicant with the Town Clerk who shall certify the date and time of filing. The applicant must forthwith file the application and Town Clerk's certification with the zoning Board of Appeals.

Said application shall include a site plan which shows all existing and proposed features, including as a minimum the following;

All landscaping features such as screening in the form of fences, walls planting areas, walks and other barriers.

Suitable landscaping adequate to screen parking and services area from public and private ways and adjacent properties.

All outside uses.

Existing and proposed structures and buildings together with all set back distances, side line and rear yard depth.

Parking spaces with calculations showing the minimum number required under the Zoning Bylaw. All handicap spaces shall be marked in conformity with State and Federal requirements.

Loading service, refuse and trash disposal areas.

Proposed and existing ways, driveways and driveway openings.

All facilities for sewage and waste disposal and their type.

All outside lighting including the direction and intensity of said lighting.

Any land thereon which is within the "Wetland Buffer Zone".

The addition of 600 square feet or more of impervious area shall require the applicant to specify a means to prevent an increase in the rate of rainfall run off for the site resulting from the proposed alteration. Computations prepared by a registered professional engineer in support of the design of these preventive means shall be provided with the application. No increase of the peak rate of runoff for the 2, 10 and 100 year storms based upon the methodologies set forth in the U.S. Soil Conservation Service Technical Release No. 55 as amended shall be allowed. Said means, such as holding ponds, dry wells, or other equivalent permanent methods shall be shown including the location of all structures and piping with their invert elevations.

The Board of Appeals' rules and regulations as promulgated shall prescribe the procedure of an application for, submission and approval to a special permit. Said rules and regulations shall specify the size, form, contents, style, and number or copies of plans, specifications, and other associated information required to be submitted with the application. The requirements of said rules and regulations shall be in addition to and not in lieu, of the requirements set forth in this section.

Upon receipt of an application the Board of Appeals shall, within 5 working days, transmit one copy to the Planning Board, Board of Health, Conservation Commission, and Department of Public Works for their written recommendations in accordance with the aforementioned town agencies to the remainder of said agencies, a joint review may be conducted to provide information which may be used in the recommendation to the Board of Appeals.

The Board of Appeals shall hold a public hearing in accordance with M.G.L. Chapter 40A, Section 11. Any extension to the time limit for holding the public hearing or taking final action may be extended by written mutual agreement between the petitioner and the Board of Appeals, provided that said agreement is signed by both parties and filed within 5 days with the Town Clerk.

In considering the application the Board of Appeals shall take into account to a degree consistent with a reasonable use of the site only for the purposes permitted by the use regulations applicable to the zoning district in which the land is located at least, but not limited to the following factors:

1. Protection of adjoining premises against seriously detrimental or offensive uses on the site.

2. Convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent ways and land.

3. Adequacy of the methods of disposal for sewage, refuse and other wastes resulting from the uses permitted on the site, and the methods of drainage for surface water.

4. Adequacy of provisions for the off-street loading and unloading of vehicles, goods, products, materials and equipment incidental to the normal operation of the establishment or use.

5. Sufficiency of spaces for the off-street parking of automobiles of customers, patrons, and employees where the provision of this Chapter 6 do not require a specific number.

The Board of Appeals shall have the right to impose conditions, safeguards and limitations on time or use when granting the permit.

The Board of Appeals shall have the power to modify or amend its approval of a special permit upon application of the



person owning or leasing the premises, or upon its own motion in the event of changes in physical conditions of the site sufficient to justify such action. All of the provisions hereof applicable to approval shall, where appropriate, be applicable to such modification or amendment.

No special permit, or any extension, modification or renewal thereof, shall take effect until a copy of the decision bearing the certification of the Town Clerk is recorded in the Essex County South District Registry of Deeds. The responsibility for recording or registering such upon the owner's certificate of title is that of the owner or applicant.

No building, septic, roadway opening, electrical or similar permits shall be granted until proof of said recording or registering of the special permit has been presented to the appropriate permit granting authority.

ARTICLE 20. On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to amend Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 3 C-4 entitled "Establishment and Delineation of Groundwater Protection District" by deleting the same and substituting therefore the following:

"For the purpose of this district, there are hereby established within the Town certain groundwater protection areas, consisting of aquifers or recharge areas which are delineated on two maps. These maps are Entitled "Lynnfield Groundwater Protection District Zones, 1,2,3 September 1, 1993", and "Lynnfield Groundwater Protection Districts Zones 1,2,3 August 8, 1996". These maps are hereby incorporated by reference into the Town of Lynnfield Zoning Map."

ARTICLE 21. On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to amend Chapter 6 of the Town's Bylaws entitled "Planning and Zoning",

Section 4 entitled "Height Area and Yard Requirements" by amending subsection c thereof entitled "Lot Area and Frontage" by adding the phrase "to which said lot has actual physical and legal access:" after the words "public or private way" so that as amended, said subsection shall read:

c Lot Area and Frontage. In all Single Residence Districts, except as herein provided, no dwelling shall be constructed on a lot having less area than the "Required Lot Area", or having less frontage on a public or private way to which said lot has actual physical and legal access, than the "Required Lot Frontage" specified in the following table for the district in which said lot is located.

ARTICLE 22. On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to amend Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 5 entitled "Non-Conforming and Temporary Uses", by adding the words "and Buildings" to said title of said Section 5 so that as amended the title of said section shall read "Non-Conforming and Temporary Uses and Buildings".

ARTICLE 23. On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to amend Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 5 entitled "Non-Conforming and Temporary Uses", subsection c entitled "Extension of Non-Conforming Use" by deleting the second paragraph

thereof and substituting therefor the following:

"Upon receipt of an application for an extension of non-conforming use or a structural alteration of a non-conforming building the Board of Appeals shall, within 5 working days, transmit one copy of the application and all material submitted to the Planning Board for their written recommendations in accordance with the provisions of M.G.L. Chapter 40A, Section 11. Said application shall include a site plan as specified by the Board of Appeals Rules and Regulations.

and by deleting from the third paragraph thereof the words "site plan" and "plan" and replacing them with the word "application".

ARTICLE 24. On a motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to amend Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", Section 11 entitled "Accessory Uses", subsection (b) (2) by deleting the words "boat house".

With completion of action on all Articles of the Town Meeting Warrant, on a motion of Mrs. Kathleen E. Caron, duly seconded, it was VOTED to Adjourn Sine Die.

The Meeting was adjourned at 10:35 P.M.

Carol A. Cashman  
Town Clerk

Carol A. Cashman, Town Clerk

## TOWN REPORT COMMITTEE

The presentation of the 1996 Town Report Book on April 23, 1997 at 10:00 A.M. at the Lynnfield Senior Center will include the introduction and honoring of our elected officials, directors, volunteers and leaders that undertake the responsibility of our town government as we move into the 2000's. In attendance also as invited guests to be honored will be several past officials and leaders whose work and plans have served as the base for the current leaders to use as they build the bridges to the new millennium.

*What is past is prolog* is indeed true. Lynnfield can be rightly proud of the leadership it has garnered and maintained. It is to our past, present and future leaders that this reprint of an advertisement in the Saturday Evening Post, January 2nd, 1915 is dedicated.

### *The Penalty of Leadership*

*In every field of human endeavor, he that is first must perpetually live in the white light of publicity. Whether the leadership be vested in a man or in a manufactured product, emulation and envy are ever at work. In art, in literature, in music, in industry, the*



reward and the punishment are always the same. The reward is widespread recognition; the punishment, fierce denial and detraction. When a man's work becomes a standard for the whole world, it also becomes a target for the shafts of the envious few. If his work be merely mediocre, he will be left severely alone - if he achieves a masterpiece, it will set a million tongues a-wagging. Jealousy does not protrude its forked tongue at the artist who produces a commonplace painting. Whatsoever you write or paint, or play, or sing or build, no one will strive to surpass, or to slander you, unless your work be stamped with the seal of genius. Long, long after a great work or a good work has been done, those are disappointed or envious continue to cry out that it can not be done. Spiteful little voices in the domain of art were raised against our own Whistler as a mountebank, long after the big world has acclaimed him its greatest artistic genius. Multitudes flocked to Bayreuth to worship at the musical shine of Wagner, while the little group of those whom he had dethroned and displaced argued angrily that he was no musician at all. The little world continued to protest that Fulton could never build a steamboat, while the big world flocked to the river banks to see his boat steam by. The leader is assailed because he is a leader, and the effort to equal him is merely added proof of that leadership. Failing to equal or to excel, the follower seeks to depreciate and to destroy - but only confirms once more the superiority of that which he strives to supplant. There is nothing new in this. It is as old as the world and as old as the human passions. - envy, fear, greed, ambition, and the desire to surpass. And it all avails nothing. If the leader truly leads, he remains, the leader. Master-poet, master-painter, master-workman, each in his turn is assailed, and each holds his laurels through the ages. That which is good or great makes itself known, no matter how loud the clamor of denial. That which deserves to live - lives.



**Carolyn C. Furey**  
**Ernestine J. Rose, Chairman**

The Town Report Committee concludes its work on the 1996 Annual Report with thanks and gratitude to Maureen M. Lanpher of the Public Service office for support and assistance.

Respectfully submitted,  
Ernestine J. Rose, Chair  
Carolyn C. Furey

\*Copyright: Cadillac Motor Car Division



**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF LYNNFIELD  
PRESIDENTIAL PRIMARY  
MARCH 5, 1996**

Election Officers Serving:

Precinct 1 & 4

Susanne Jodice - Warden  
Carol Maddison - Dept. Warden

Poll Workers

Margaret Strickland  
Alberta McMahon  
Allston Farnsworth  
Constance Capone  
Nancy Anderson  
Pegeen Koschier  
Rita Callahan  
Harry Wendt  
Edith Wendt  
Ethel Leonard  
Elizabeth Cushman  
Phyllis Bosworth  
Robert Jodice  
Linda LaGrecia  
Josephine Bouchell

Precinct 2 & 3

Lillian Ross - Warden  
Terrence Gibbons - Dept. Warden  
Thelma Lilley

Margaret Maravelias

Claire McCarthy  
Helen Sparkes  
Janet Colclough  
Carolyn C. Furey  
Elaine Lowey  
Ernestine J. Rose  
Henry Lowey  
Mary King  
Raymond Dion  
Lew Batchelder  
John Gaywaithe  
Mary C. Conti  
Janice Lisi  
David Conte  
Arthur Lisi  
Pam Harris  
Arpie Highgas  
Margaret Markham  
Karen McGarrahan

Police Officers

Neil Cavanaugh  
Sgt. John McGonnell  
David Donegan  
Sean Kilroy  
Gordon Pepper  
Sgt. Vincent Macchia

**PRESIDENTIAL PRIMARY  
MARCH 5, 1996**

**REPUBLICAN PARTY**

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>PRESIDENTIAL PREFERENCE</b>					
Richard G. Lugar	5	7	9	5	26
Morry Taylor	0	0	0	0	0
Phil Gramm	1	0	0	2	3
Patrick J. Buchanan	85	65	54	64	268
Bob Dole	246	176	126	207	755
Steve Forbes	63	51	35	46	195
Lamar Alexander	19	21	18	23	81
Alan Keyes	4	2	6	12	24
Robert K. Dornan	0	1	0	3	4
No Preference	6	3	2	1	12
Blanks	0	1	1	1	3
Write ins	0	1	1	4	6

**STATE COMMITTEE MAN - FIRST ESSEX DISTRICT**

Stephen M. Zykovsky	262	202	135	232	831
Write in	2	3	2	5	12
Blanks	165	123	115	131	534

**STATE COMMITTEE WOMAN - FIRST ESSEX DISTRICT**

Patricia B. Warnock	269	211	141	243	864
Write ins	1	0	2	6	9
Blanks	159	117	109	119	504

**TOWN COMMITTEE (35)**

GROUP 1	176			139	
Dorsey A. Hollapa	212	149	122	172	655
Julia F. Lee	192	142	123	158	615
John B. Rodgers	202	154	129	184	669
Hal S. Holappa	203	144	122	164	633
Henry E. Lowey	196	152	130	163	644
Paul E. McCarthy	199	152	130	163	644
L. Marie Vazzana	204	150	122	160	645
George E. Landrigan	189	150	122	160	621
David Basile	191	151	119	157	618
Margaret Markham	204	160	132	166	662
Doris V. LeMay	197	147	127	159	630
Lawrence M. Vazzana	204	153	123	172	652
Roger H. Gerry	221	171	138	192	722
Elizabeth P. Gerry	216	169	136	182	703
Anthony P. Giannetti	208	160	136	171	675
Kathleen E. Caron	251	206	159	219	835
Stefan S. Taschner	193	139	118	166	616
Richard F. Johnson	188	148	122	157	615
Frances R. Soderberg	216	159	137	191	703
Douglas G. Soderberg	215	158	138	194	705
Josephine P. Farnsworth	203	148	120	168	639
Allston V. Farnsworth	201	147	119	167	634
Lindsay S. Barkan	191	146	117	154	608
Helen N. Sparkes	209	186	139	184	718
John C. Smith	203	149	119	171	642
David W. Drislane	242	193	147	217	799
Walter R. Moynihan	203	161	128	178	670
Elaine Lowey	201	162	127	166	656
Write in	1			5	6

GROUP 2	122			97	
Frederick T. Golder	147	100	96	135	478
Irwin Barkan	133	97	89	107	426
Phyllis E. Bosworth	161	115	103	129	508
Susanne E.					
Slocum Jodice	133	93	88	115	429
Write in	1	0	0	0	1

## DEMOCRATIC PARTY

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
PRESIDENTIAL PREFERENCE					
Bill Clinton	53	50	49	46	198
Lyndon H. Larouche	0	3	2	0	5
No Preference	6	4	3	5	18
Write in	0	9	2	1	12
Blanks	2	2	2	1	7

## STATE COMMITTEE MAN - FIRST ESSEX DISTRICT

Thomas M. McGee	48	46	44	37	175
Blanks	13	21	14	16	61
Write in	0	1	0	0	1

## STATE COMMITTEE WOMAN - FIRST ESSEX DISTRICT

Agnes A. Ricko	48	47	42	39	176
Blanks	13	18	16	14	61
Write in	0	3	0	0	3

## TOWN COMMITTEE (25)

GROUP 1	12			12	
Arthur J. Carakatsane	15	14	11	13	53
Mark B. McDonough	18	16	13	15	62
Judith A. Miller	17	18	10	16	61
Susan McDonough	22	13	14	18	67
Blanks	1135			827	
Write In	2	4		0	

GROUP 2	13		12		
Eileen D. Donegan	15	39	36	19	109
Stephen R. Donegan	17	37	37	18	109
John P. Callahan	18	32	32	18	100
Rita Callahan	17	30	33	19	99
John F. Donegan	20	34	35	20	109
Colleen Donegan	17	34	34	19	104
Marc J. Miller	14	30	32	16	92
Margaret R. Cella	14	31	33	16	94
Karen L. Papagni	15	32	36	14	97
James D. Papagni	15	31	35	15	96
Rose Marie Turino	13	33	33	18	97
Kevin Mahar	16	36	35	15	102
Margaret Nuccio	14	31	34	18	97
Denise Donegan	14	33	34	19	100
Jeanne L. White	17	33	33	19	102
Kathleen Morin	16	33	36	19	104
Joseph E. White, Jr.	17	30	31	18	96
William J. Callahan	18	32	32	17	99
Philip Caso	13	29	31	16	89
Joseph E. White, III	17	31	30	17	95
Philip R. Morin	14	31	33	15	93
Eileen G. Reilly	18	36	33	20	107
David J. Conte	13	33	33	16	95
Mary C. Conte	13	33	33	19	98
George J. Trahan	16	33	32	16	97
Write in	0	0	0	0	0
Blanks				1325	

## LIBERTARIAN PARTY

PRESIDENTIAL PREFERENCE					
Harry Browne	0	0	0	0	0
Rick Tompkins	0	0	0	0	0
Irwin Schiff	0	0	0	0	0

No Preference	0	0	0	0	0
Write In	0	0	0	0	0
Blanks	0	0	0	0	0

## STATE COMMITTEE MAN - FIRST ESSEX DISTRICT

Write in	0	0	0	0	0
Blanks	0	0	0	0	0

## STATE COMMITTEE WOMAN - FIRST ESSEX DISTRICT

Write in	0	0	0	0	0
Blanks	0	0	0	0	0

## TOWN COMMITTEE

Write in	0	0	0	0	0
Blanks	0	0	0	0	0

Carol A. Cashman, Town Clerk

# COMMONWEALTH OF MASSACHUSETTS TOWN OF LYNNFIELD TOWN ELECTION Election of Town Officers held April 8, 1996

Election Officers Serving:

### Precinct 1 & 4

Beverly Merritt, Warden  
Carol Maddison  
Alberta McMahon  
Margaret Strickland  
Rita Callahan  
Edith Wendt  
Harry Wendt  
Josephine Boushell  
Pegeen Koschier  
Marlene Koslow  
Phyllis Bosworth  
Betty Cushman  
Linda LaGrecia

### Precinct 2 & 3

Lillian Ross, Warden  
Terrence Gibbons  
Margaret Maravelia  
Arpie Highgas  
Elaine Lowey  
Carolyn Furey  
Ernestine J. Rose  
Margaret Klemm  
Raymond Dion  
Lew Batchelder  
John Gaythwaite  
David Conte  
Mary Conte  
Janice Lisi  
Arthur Lisi



## POLICE OFFICERS

David T. Donegan  
Sean Kilroy  
Sgt. Macchia  
Captain Garland  
Paul Tomich  
Sgt. Madden

TOTAL VOTE	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
	75	46	45	68	234

### **BOARD OF SELECTMEN FOR THREE YEARS**

David W. Drislane	55	24	37	50	166
19 Grey Lane					
Blanks	19	13	5	14	51
Write in	1	9	3	4	17

### **BOARD OF ASSESSORS FOR THREE YEARS**

Richard D. Simmons, Jr.	47	18	18	26	109
49 Beaver Ave.					
Peter Pesa	5	10	4	14	33
2 Homestead Rd.					
Blanks	23	18	22	28	92

### **LIBRARY TRUSTEE FOR THREE YEARS**

Janice L. Funai	62	36	28	51	187
10 Saunders Rd.					
Blanks	12	8	6	16	42
Write ins	1	2	1	1	5

### **PLANNING BOARD FOR FIVE YEARS**

Alan Kent Dresios	50	39	38	46	173
64 Bourque Rd.					
Blanks	24	7	5	19	55
Write ins	1	0	2	3	6

### **SCHOOL COMMITTEE FOR TWO YEARS**

Jacob (Jack) D. Adelson	57	38	40	56	191
9 Yorkshire Dr.					
Blanks	16	8	4	9	37
Write ins	2	0	1	3	6

### **SCHOOL COMMITTEE FOR THREE YEARS**

Janice E. Confalone	59	38	40	54	191
15 Candlewood Rd					
Blanks	15	7	4	9	39
Write ins	1	1	1	1	4

### **MODERATOR FOR ONE YEAR**

John E. Redman	63	36	38	54	191
8 Windsor Rd.					
Blanks	12	8	6	12	38
Write ins	1	2	1	1	5

Carol A. Cashman, Town Clerk

## **COMMONWEALTH OF MASSACHUSETTS TOWN OF LYNNFIELD NOVEMBER 5, 1996**

Election Officers Serving:

### Precinct 1&4

Suzanne Jodice - Warden  
Beverly Merritt - Asst. Warden

### Poll Workers

Al Farnsworth  
Alberta McMahon  
Carol Maddison  
Marlene Koslow  
Pegeen Koschier  
Nancy Anderson  
Dorothy Seikert  
Nancy Chadbourne  
Judy Andelman  
Lucille Wallace  
Josephine Bouchell  
Rita Callahan  
Jean Fiscus  
Martha Lennon  
Ethel Leonard  
Edith Wendt  
Harry Wendt  
Nancy Loyd  
Brenda LaConte  
Eileen McMahon  
Betty Hayter  
Phyllis Bosworth  
Betty Cushman  
Bob Jodice  
Linda LaGrecia

### Precinct 2&3

Lillian Ross - Warden  
Terry Gibbons - Asst. Warden

### Poll Workers

Helen Sparkes  
Helen Healy  
Lou Batchelder  
John Gaythwaite  
Carol Barton  
Margaret Markham  
Elaine Lowey  
Virginia E. Laing  
George M. Laing  
Janet Colclough  
Elizabeth Brudnick  
Margaret Klemm  
Ernestine Rose  
Joan M. Goody  
June Hutchinson  
Susan Christian  
Raymond Dion  
Jeanne Dalton  
Jeanne Fullerton  
Ann Smith  
Ruth Marconi  
Mary Conti  
Kathleen Branguyne  
Eileen Eaton  
Richard Eaton  
Pamela Harris

Arpie Highgas  
Carolyn Furey  
David Conte  
Janice Lisi  
Arthur Lisi

95 Audubon Rd., Wakefield  
Write in 2 0 0 1 3  
Blanks 110 0 116 122 348

**POLICE OFFICERS**  
Officer Sean Kilroy Sgt. Joseph Dunn  
Officer David Donegan  
Sgt. John McGonnell  
Officer Richard Lamusta  
Officer Paul Tomich

## TOWN WARRANT FOR STATE PRIMARY

ESSEX, SS

To either of the Constables of the Town of Lynnfield

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at:

Town Hall — Precinct 1 and 4

South Fire State Rear — Precinct 2 and 3

on TUESDAY, THE SEVENTEENTH DAY OF  
SEPTEMBER, 1996 from 7:00 a.m. to 8:00 p.m. for the  
following purpose:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

U.S. Senator . . . . . For the Commonwealth  
Representative  
in Congress . . . . . Sixth Congressional District  
Councilor . . . . . Fifth District  
Senator in  
General Court . . . . . First Essex District  
Representative in  
General Court . . . . . First Essex District  
Register of Probate . . . . . Essex County  
County Treasurer . . . . . Essex County  
County Commissioner . . . . . Essex County

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 12th day of August 1996.

Kathleen E. Caron, Chairman  
Arthur J. Bourque, III  
David W. Drislane

	Prec.1	Prec.2	Prec.3	Prec.4	Total
<b>ELECTORS OF PRESIDENT AND VICE PRESIDENT</b>					
Browne and Jorgenson	14	14	12	15	55
Clinton and Gore	774	805	664	732	2975
Dole and Kemp	807	661	558	806	2832
Hagelin and Tompkins	4	1	3	3	11
Moorhead and LaRiva	1	0	0	0	1
Perot and Choat	132	115	122	139	508
Write in	5	0	0	7	12
Blanks	16	25	24	11	76

<b>SENATOR IN CONGRESS</b>					
John F. Kerry	605	659	512	594	2370
19 Louisbury Sq., Boston					
William F. Weld	1099	922	816	1054	3891
28 Fayweather St., Cambridge					
Susan C. Gallagher	34	23	29	44	130
106 Gerald Rd., Milton					
Robert C. Stowe	0	2	6	5	13
9 Waterhouse St., Cambridge					
Write in	0	0	0	1	1
Blanks	15	15	20	15	65

<b>REPRESENTATIVE IN CONGRESS</b>					
Peter G. Torkildsen	1108	876	760	1067	3811
12 Spruce St., Danvers					
John F. Tierney	545	644	516	551	2256
23 Beach Ave., Salem					
Randal C. Fritz	11	12	11	17	51
21F Desmond Ave., Manchester by the Sea					
Benjamin A. Gatchell	11	5	7	5	28
141 Evans Rd. Ext., Marblehead					
Martin J. McNulty	11	19	26	8	64
281 Ocean St., Lynn					
Orrin Smith	4	6	4	6	20
1701 Hollow Tree, Peabody					
Write in	1	0	0	2	3
Blanks	62	59	59	57	237

<b>COUNCILLOR</b>					
Patricia Dowling	701	694	578	650	2623
60 Jefferson St., Lawrence					
Kevin J. Leach	815	685	603	824	2927
96 Columbus Ave., Salem					
Write in	1	0	0	2	3
Blanks	236	242	202	237	917

<b>SENATOR IN GENERAL COURT</b>					
Edward J. Clancy, Jr.	1021	1012	852	922	3807
20 Harmon St., Lynn					
Write in	17	0	0	18	35
Blanks	715	609	531	773	2628

<b>REPRESENTATIVE IN GENERAL COURT</b>					
Brian M. Cresta	1148	0	857	1113	3118
183 Nahant St., Wakefield					
Thomas F. Markham, III	493	0	410	477	1380



# COMMONWEALTH OF MASSACHUSETTS TOWN OF LYNNFIELD SEPTEMBER 17, 1996

## Election Officers Serving:

### Precinct 1 & 4

Sue Jodice - Warden  
Beverly Merritt - Asst. Warden

Alberta McMahon - Clerk

### Poll Workers

Al Farnsworth  
Marlene Koslow  
Rita Callahan  
Jo Bouchell  
Pegeen Koschur  
Carol Maddison  
Brenda LaConti  
Ethel Leonard  
Nancy Loyd  
Nancy Anderson  
Betty Cushman  
Phyllis Bosworth  
Barbara Bellucci  
Robert Jodice

### Precinct 2 & 3

Lillian Ross - Warden  
Arpie Highgas - Asst. Warden  
Helen Healy - Clerk

### Poll Workers

Ernestine J. Rose  
Joanna Belmonthe  
Margaret E. Klemm  
Carolyn C. Furey  
John Gaythwaite  
Lew A. Batchelder  
helen Sparkes  
Debra Laudano  
Raymond Dion  
Margaret Markham  
Mary C. Conte  
David Conte  
Janice Lisi  
Arthur Lisi

### POLICE OFFICERS

Officer John Conley  
Sgt. Paul Madden  
Officer Richard Lamusta  
Officer David Donegan  
Officer David Mayerson  
Sgt. Vincent Macchia

Democratic Party	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
	75	46	45	68	234

### SENATOR IN CONGRESS

John F. Kerry	63	92	82	78	315
19 Louisburg St., Boston					
Blanks	15	30	17	20	82
Write in	2	2	3	1	8

### REPRESENTATIVE IN CONGRESS

John Gutta	11	16	10	6	43
------------	----	----	----	---	----

76 School St., Groveland					
John F. Tierney	53	96	76	83	308
23 Beach Ave., Salem					
Blanks	13	11	12	10	46
Write in	3	1	4	0	8

### COUNCILLOR

Patricia Dowling	32	37	36	39	144
60 Jefferson St., Lawrence					
James P. Mahoney	28	61	44	41	174
42 Richie Rd., Lynn					
Blanks	20	25	22	18	85
Write in	0	1	0	1	2

### SENATOR IN GENERAL COURT

Edward J. Chip Clancy, Jr.	56	95	72	82	305
20 Harmon St., Lynn					
Blanks	21	29	29	15	94
Write in	3	0	1	2	6

### REPRESENTATIVE IN GENERAL COURT

Steven Angelo	95				95
14 Prospect St., Saugus					
Blanks	25				25
Write in	4				4

### REPRESENTATIVE IN GENERAL COURT

Blanks	64	0	97	76	237
Write in	16	0	5	23	44
(Thomas Markham)					

### REGISTER OF PROBATE

William J. Buckley	11	17	12	5	45
10 Gilbert St., Lawrence					
Pamela Casey O'Brien	28	48	37	51	164
27 Central St., Saugus					
Joyce Burns Spiliotis	28	50	40	31	149
85 Gardner St., Peabody					
Blanks	13	9	13	12	47
Write in	0	0	0	0	0

### COUNTY TREASURER

Timothy A. Bassett					
5 Lime St., Marblehead	32	50	42	38	162
Christie Chris Ciampa, Jr.	30	47	35	41	153
50 Bristow St., Saugus					
Leonard Fafel	4	5	5	4	18
2 Victoria Ln., Marblehead					
Blanks	14	22	20	15	71
Write in	0	0	0	1	1

### COUNTY COMMISSIONER

Marguerite P. Kane	25	41	29	35	130
60 Lexington St., Lawrence					
John V. O'Brien	24	35	28	38	125
3 Tudor Rd., Beverly					
Louis E. Coviello	24	40	28	29	121
7 Dooling Cir., Peabody					
Michael T. Phelan	26	29	34	22	111
21 Gregory Island Rd., Essex					
Blanks	61	102	85	74	322
Write in	0	1	0	0	1

### REPUBLICAN PARTY

William F. Weld	113	84	61	106	364
28 Fayerweather St., Cambridge					
Blanks	13	7	1	3	26
Write in	1	0	2	3	6

### REPRESENTATIVE IN CONGRESS

Peter G. Torkildsen	114	83	56	100	353
12 Spruce St., Danvers					
Blanks	13	8	8	13	42
Write in	0	0	0	1	1

COUNCILLOR					
Kevin J. Leach	98	68	47	78	291
33 Summer St., Manchester					
Blanks	29	23	17	34	103
Write in	0	0	0	2	2

SENATOR IN GENERAL COURT					
Blanks	119	78	58	100	355
Write in	8	13	6	14	41

REPRESENTATIVE IN GENERAL COURT					
Brian M. Cresta	117	0	49	106	272
183 Nahant St., Wakefield					
Blanks	9	0	13	8	30
Write in	1	0	2	0	3

REPRESENTATIVE IN GENERAL COURT					
Blanks	0	88	0	0	88
Write In	0	3	0	0	3
(Anthony Cogilano)					

REGISTER OF PROBATE					
Jane Brady Strigwolt	59	43	25	58	185
17 Andrew St., Salem					
Susan M. Brothie	47	35	26	37	145
18 Sabino Farm Rd., Peabody					
Blanks	21	13	13	19	66
Write In	0	0	0	0	0

COUNTY TREASURER					
George K. Mazaraeas	94	61	45	83	283
18 Hanover Cir., Lynn					
Blanks	33	30	19	30	112
Write in	0	0	0	1	1

COUNTY COMMISSIONER					
Blanks	249	174	125	217	765
Write in	5	8	3	11	27

LIBERTARIAN PARTY					
SENATOR IN CONGRESS					
Blanks	1	0	1	1	3
Write in	0	0	0	0	0

REPRESENTATIVE IN CONGRESS					
Blanks	1	0	1	1	3
Write in	0	0	0	0	0

COUNCILLOR					
Blanks	1	0	1	1	3
Write in	0	0	0	0	0

SENATOR IN GENERAL COURT					
Blanks	1	0	1	1	3
Write in	0	0	0	0	0

REPRESENTATIVE IN GENERAL COURT					
Blanks	1	0	1	1	3
Write in	0	0	0	0	0

COUNTY TREASURER					
Blanks	0	0	1	1	2
Write in	0	0	0	0	0

COUNTY COMMISSIONER					
Blanks	0	0	2	2	4
Write in	0	0	0	0	0

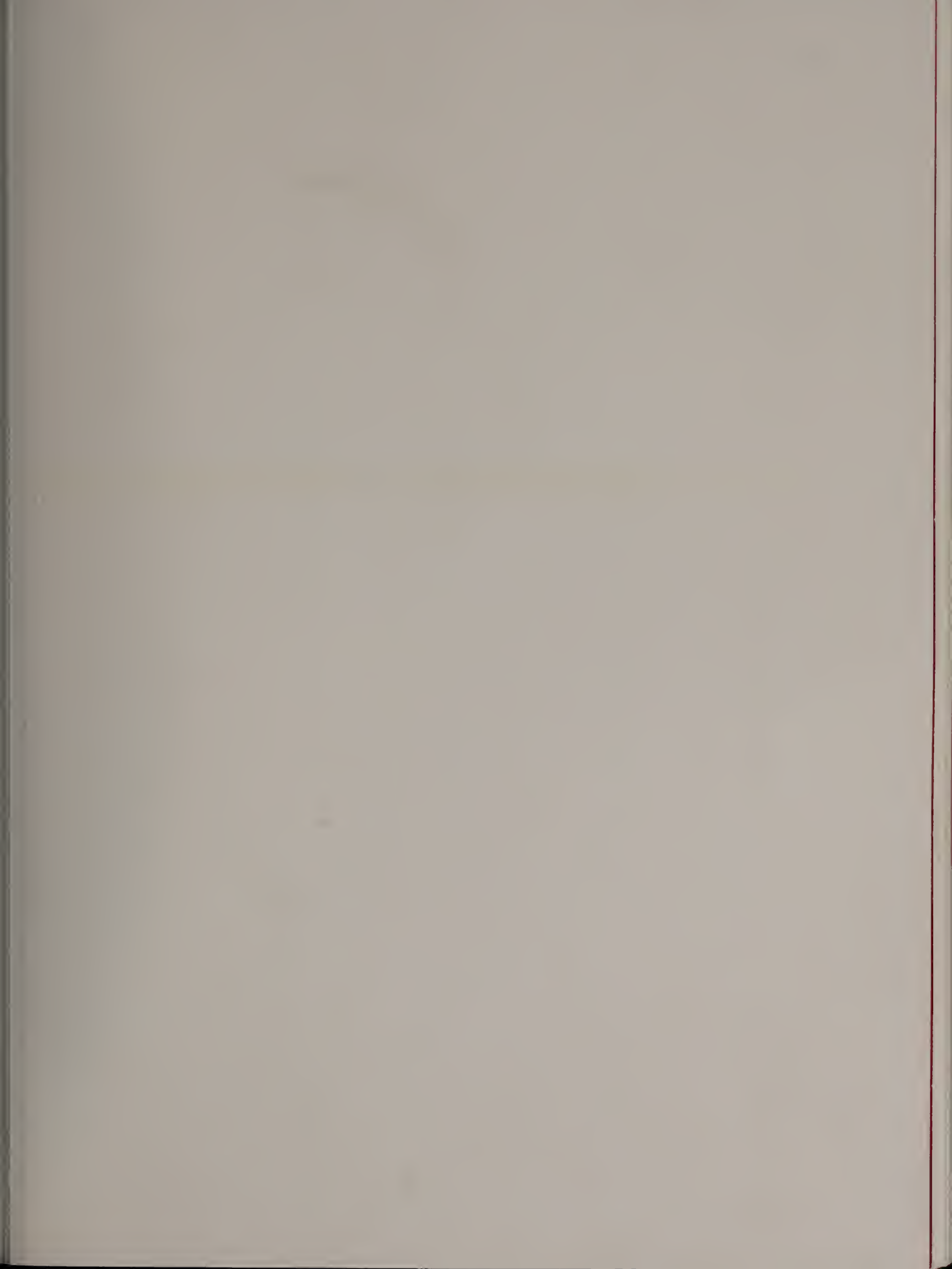
Write In	12	0	0	20	32
Blanks	1888	1745	1478	1918	7029

QUESTION #1  
Law Proposed by Initiative Petition  
Do you approve of a law summarized below, on which vote was taken by the Senate or the House of Representatives before May 1, 1996?

YES	1067	1042	865	949	3923
NO	477	470	404	495	1846
Blanks	209	109	114	269	701

Carol A. Cashman, Town Clerk











TOWN OF  
LYNNFIELD

ANNUAL  
TOWN  
REPORT

2007

INFORMATION  
DESK







TOWN OF LYNNFIELD

# *1997 Annual Report*

FOR YEAR ENDING  
DECEMBER 31, 1997

ESSEX COUNTY

COMMONWEALTH OF MASSACHUSETTS

LYNNFIELD PUBLIC LIBRARY  
LYNNFIELD, MA 01940

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TOWN OF LYNNFIELD

# *1997 Annual Report*



FOR YEAR ENDING  
DECEMBER 31, 1997

ESSEX COUNTY  
COMMONWEALTH OF MASSACHUSETTS

**LYNNFIELD PUBLIC LIBRARY**  
**LYNNFIELD, MA 01940**

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## LYNNFIELD AT A GLANCE

Town of Lynnfield, Essex County, Massachusetts  
Incorporated: July 3, 1782

Governor: Argeo Paul Cellucci

Sixth Congressional District U.S. Representative: John F. Tierney

First Essex District Massachusetts State Senate: Edward J. Clancy

Twenty-Second Middlesex District Massachusetts State Representative: Brian M. Cresta  
Ninth Essex District: Steven Angelo

Government:	Three member Board of Selectmen New England Open Town Meeting
Location:	12 miles north of Boston, bordered by North Reading on the north and northwest, by Reading on the west, Middleton, Peabody and Lynn on the east, and Saugus and Wakefield on the south.
Area:	10.22 square miles
Elevation of Town Hall:	Approximately 98 feet above mean sea level.
Population:	11,793
Tax Rate:	\$13.84. All homes are assessed at 100% fair market value.
Total Assessed Value:	1997 Real Estate and Personal Property \$1,011,745,005.
Miles of Roads:	Approximately 76.
Water:	Two water districts, Lynnfield Center Water District and Lynnfield Water District.
Sewer:	No Town sewerage.
Electricity:	Peabody Municipal Light and Reading Municipal Electric.
Gas:	Available to 70% of the Town.
Recreational Facilities:	Playgrounds, Tennis Courts, Golf Courses, many active Clubs and Organizations and a Recreation Commission.
Zoning:	Protection by comprehensive zoning and planning regulations to insure controlled growth of residential and commercial areas.
Churches:	Calvary Temple, Assembly of God; Church of Jesus Christ of Latter-Day Saints, Mormon; Congregational Community Church; Centre Congregational Church; Trinity Baptist; Messiah Lutheran; Our Lady of Assumption; St. Maria Goretti; St. Paul's Episcopal.
Shopping:	Shopping Centers - The Centre at Lynnfield and the Currier Plaza at Post Office Square.
Registered Voters:	Precinct 1 - 1,987
As of December, 1997	Precinct 2 - 1,889
	Precinct 3 - 1,654
	Precinct 4 - 1,982
	Total Voters 7,512
	Democrats: 1,652, Republicans: 1,782, Unenrolled: 4,063, Others: 15

Dog License:	Due April 1st of each year.
Tax Bills:	Due August 1st, November 1st, February 1st and May 1st of each year.
Motor Excise:	Due 30 days from date of issue.
Committee Meetings: (except Summer schedules)	<p>SELECTMEN meet every Monday at 7:30 p.m., Town Hall</p> <p>SCHOOL COMMITTEE meets first and third Tuesday at 7:00 p.m., High School Media Center</p> <p>PLANNING BOARD meets first and third Monday, 7:30 p.m., Town Hall.</p> <p>FINANCE COMMITTEE meets first Tuesday at 7:30 p.m., Town Hall.</p> <p>BOARD OF APPEALS meets first Tuesday at 7:30 p.m., Town Hall</p> <p>BOARD OF ASSESSORS meets Monday at 7:00 p.m., Town Hall</p> <p>BOARD OF HEALTH meets third Tuesday at 5:00 p.m., Town Hall.</p> <p>PERSONNEL BOARD meets third Thursday at 7:30 p.m., Town Hall.</p> <p>CONSERVATION COMMISSION meets 2nd &amp; 4th Tuesday at 7:00 p.m., Town Hall.</p> <p>LYNNFIELD HISTORICAL COMMISSION meets 2nd Tuesday at 1:30 p.m., the Cultural Center.</p> <p>RECREATION COMMITTEE Meets 2nd Monday at 7:30 p.m., Town Hall</p> <p>COUNCIL ON AGING meets 3rd Tuesday at 7:30 p.m., Town Hall.</p> <p>HOUSING AUTHORITY meets 3rd Tuesday at 7:30 p.m. at "Authority's Meeting Room," 600 Ross Drive.</p> <p>BOARD OF LIBRARY TRUSTEES meets 1st Tuesday at 7:00 p.m., at Library</p>
Town Election:	2nd Monday in April
Town Meetings:	Last Monday in April and Third Monday in October. Special Town Meetings may be called with 200 signatures of registered voters.

## Addendum Memoriam are omitted as for 1994

The Director of the Registry of Vital Records and Statistics has requested that Town Clerks not publish any vital statistics in their Town Reports. The Clerks were informed that: "information contained in Town Reports allows access for those who would illegally try to assume another's identity. It is against Mass. State law to give any information for children 17 years old and under."

Town Clerk

For general interest:

### POPULATION GROWTH OF LYNNFIELD

1875: 769	1979: 11,961
1925: 1,331	1981: 11,247
1950: 3,925	1994: 11,691
1955: 5667	1996: 11,751
1961: 8398	1997: 11,793



**TOWN OF LYNNFIELD**  
**MEMBERS LISTING OF BOARDS, COMMITTEES, AND DEPARTMENTS**  
**Effective 12/15/97**

\*Denotes Chairmen

Board or Committee	Name & Address	Home Phone	Business Phone	Term Expires	Appointed By
ADA COORDINATOR (Americans with Disabilities Act)	Caproni, Allen B. Dir., Public Works	N/A	334-3143	—	Selectmen
ADMINISTRATOR, Town (2 yr. term)	Maney, H. Joseph 5 Wymon Way	334-3480	334-3180	03/18/99	Selectmen
ACCOUNTANT, Town (2 yr. term)	LaPointe, Gail A. 24 Crescent Avenue	334-4236	334-2839	1999	Selectmen
AGING, Council On (3 yr. terms)	Boushell, Josephine 19 Dunstan Road	334-4746	N/A	1999	Selectmen
	Frontero, James 2 Tappan Way	334-4884	N/A	1999	Selectmen
	Funai, Janice L. 10 Saunders Road	334-6347	N/A	2000	Selectmen
	Gibbons, Terence E. 21 Elmwood Road	334-4772	N/A	2000	Selectmen
	Hayter, Betty J. 1402 Essex Village	334-4360	N/A	1998	Selectmen
	Levander, Jane, Director 14 Oakland Street Melrose, MA 02176	781-662-5788	598-1078		Committee
	Pezzella, Jerry 780 Main Street	334-6754	N/A	2000	Selectmen
APPEALS, Board of (3 yr. terms)	Terranova, Charlene R.* 774 Summer Street	334-3092	N/A	1999	Selectmen
	Hammerbeck, Diane Secretary	N/A	334-3128	—	Board
	Kennedy, Terrence, Alt. 3 Stafford Road	334-5786	617-387-9809	2000	Selectmen
	LeCours, Harry, Alt. 5 Alderney Way	334-5320	N/A	1999	Selectmen
	Rizzo, Anthony R. 23 Wildewood Drive	334-5792	231-5600	1998	Selectmen
	Rodgers, John B. 191 Essex Street	334-3538	N/A	1999	Selectmen
	Smith, John C.* 531 Lowell Street	334-6764	508-820-2043	2000	Selectmen
	Thomas, John J., Alt. 9 Summer Avenue	334-2003	N/A	1998	Selectmen
	Festa, Gaetano J.* 995 Salem Street	593-0598	N/A	2000	Elected
ASSESSORS, Board of (elected 3 yr. terms)	Flynn, Leo M. 4 Wirthmore Lane	334-4683	508-927-3406	1998	Elected
	Simmons, Richard D. 47 Beaver Avenue	334-3498	978-664-6015	1999	Elected

BUDGET COMMITTEE	Rose, Ernestine J. Chairman, Library Trustee	334-5107	227-6950	1999	Selectmen
	Caproni, Allen B. Director, DPW	N/A	334-3143	—	Selectmen
	Drislane, David W.* Board of Selectmen	334-5353	N/A	—	Selectmen
	Festa, Guy Chairman, Assessors	593-0598	N/A	—	Selectmen
	Gray, Donald J. Finance Committee	334-3520	N/A	—	Selectmen
	LaPointe, Gail Accountant	334-4236	334-2839	—	Selectmen
	Maney, H. Joseph Administrator	334-3480	334-3180	—	Selectmen
cc: Dr. Palermo, Supt. Mary Chute, Dir. Library	Romano, Paul N. Chief, Fire & Police	N/A	334-3132	—	Selectmen
	Adelson, Jack Chairman, School Committee	334-2751	235-7517	—	Selectmen
BUILDING INSPECTOR	Roberto, Jack Zoning, Enf Dept.	245-8818	334-2032	1998	Selectmen
			Wakefield Town Hall 246-6300 or 246-6388 car phone 791-0843		
CAPITAL NEEDS COMMITTEE	Ashton, Robert L. (Finance Committee) 11 East Huckleberry	334-4982	985-2903	—	Selectmen
	Cusick, Robert L. 12 Suntaug Street	596-1861	N/A	—	Selectmen
	Larson, Thomas 8 Timberhill Lane	334-6665	N/A	—	Selectmen
	Meehl, Dr. Christopher B. 70 Main Street	334-3017	fax 334-2287	—	Selectmen
	Platcow, Daniel J. 7 Westway	334-2052	617-542-3933	—	Selectmen
	Roberto, John M. 9 Willard Lane	334-3682	N/A	—	Selectmen
	Rockas, George (School Committee) 10 Mirabeau Lane	334-4210	617-951-2039	—	Selectmen
COMMUNICATION ADVISORY COMMITTEE (3 yr. terms)	Antalik, Richard E. 12 Melch Road	334-6230	N/A	1998	Selectmen
	Carakatsane, Michael 25 Longbow Circle	N/A	N/A	2000	Selectmen
	Cataldo, Ignatius V. 30 Bishops Lane	334-4177	N/A	2000	Selectmen
	Celimli, Suley 17 Wildewood Drive	334-2124	N/A	2000	Selectmen
	Leffler, Alan D. 18 Tophet Road	334-6426	N/A	1998	Selectmen
	Zagarri, Philip* 513 Walnut Street	599-6901	561-1624	2000	Selectmen



CLERK, Town	Cashman, Carol A. 544 Salem Street	595-4485	334-3128	1998	Selectmen
CONSERVATION COMMISSION (3 yr. terms)	Adelson, Betty Conservation Administrator  OPENING, Alternate	334-2751	334-2054	—	Commission
	Caleshu, Peter V., Vice Chair 7 Hampton Court	334-4250	N/A	1998	Selectmen
	Fabbri, Patricia 344 Pillings Pond Road		N/A	1999	Selectmen
	Martin, Glenn, Alt. 66 Summer Street	334-3615	800-661-7096	1997	Selectmen
	Miles, David A. 99 Forest Hill Ave.	334-5617	N/A	1998	Selectmen
	Pantelakis, Mary Ann 35 Wildewood Drive	N/A	508-745-2565	1999	Selectmen
	Roberts, John A. 463 Lowell Street	334-4936	N/A	2000	Selectmen
	Silvern, Margaret R.* 32 Bishops Lane	334-6688	N/A	1999	Selectmen
	Young, Denise M. 81 Perry Ave.	334-9815	N/A	1998	Selectmen
CONSTABLES	Donegan, David T. 562 Salem Street	599-0256	334-3132	1998	Selectmen
	Looney, Donna J. 209 Eastern Ave., Malden	781-397-1095	N/A	1998	Selectmen
	Macone, Gaetano J. 52 Summer Street	334-3685	334-3902	1998	Selectmen
	Paglierani, John L. 579 Lincoln Ave., Saugus	781-233-9198	N/A	1998	Selectmen
	Rivers, Anita D. 87 Barstow Street, Salem, MA 01970	N/A	N/A	1998	Selectmen
	Ruehrwein, John J. 32 Pine Street, Wakefield	N/A	245-9669	1998	Selectmen
COUNSEL, Town (2 yr. term)	Gorshel, S. Peter 20 New England Business Center Andover, MA 01810	334-5547	599-4700	1999	Selectmen
	Gorshel, Donna Assistant Town Counsel	N/A	599-4700	1999	Selectmen
CULTURAL CENTER	Carbone, Agnes, President 4 Herrick Lane	334-3709	N/A	—	—
	Decker, Shirley, Secretary 6 Cooks Farm Lane	334-3829	N/A	—	—
	Thorngren, Richard H. 938 Salem Street	593-5803	N/A	—	—

CULTURAL COUNCIL (formerly Council for Arts) (3 yr. terms)	Berkal, Judy 12 Temple Road	334-3249	N/A	2000	Selectmen
	Campbell, Dawn 21 Lovell Road	334-6879	N/A	1998	Selectmen
	Decker, Ann 7 Carol Ann Road	334-3927	N/A	1998	Selectmen
	Parker, Beverly B. 25 Douglas Road	598-0662	N/A	1998	Selectmen
	Randele, Kathy* 55 Carter Road	334-4303	N/A	1999	Selectmen
	Rawding, Gale 9 Reedy Road	334-4536	N/A	1999	Selectmen
	Zulalian, Lia 285 Walnut Street	334-5240	N/A	1999	Selectmen
DEMOLITION COMMITTEE	Caproni, Allen B. Director, DPW	N/A	334-3143	—	Selectmen
	Roberto, Jack Building Inspector	245-8818	334-2032 246-6300 or 246-6388	—	Selectmen
	Romano, Paul N. Fire Chief	N/A	334-5152	—	Selectmen
DOG OFFICER & POUND KEEPER	Procurot, Jon 5 Grove Court	334-5211	334-6126	1998	Selectmen
	Procurot, Jean Assistant Dog Officer	334-5211	334-6126	1998	Selectmen
DRAINAGE COMMITTEE	Caproni, Allen B. Director, DPW	N/A	334-3143	—	Selectmen
EMERGENCY MANAGEMENT (formerly Civil Defense)	Romano, Paul N. Director	N/A	334-6505	1998	Selectmen
FINANCE & ADMINISTRATION DIRECTOR	Maney, H. Joseph 5 Wymon Way	334-3480	334-3180	—	Selectmen
FINANCE COMMITTEE (3 year terms)	Ashton, Robert L., 11 East Huckleberry	334-4982	985-2903	2000	Selectmen
	Bertolami, J. Louis 17 Candlewood Road	334-6579	N/A	1999	Moderator
	Buckley, Robert F. 32 Doncaster Circle	334-5324	N/A	1998	Moderator
	DeCosta, Lori, Secretary 21 Ledgewood Drive Danvers, MA 01923	978-750-1419	N/A	—	Committee
	Douglas, Arthur 14 North Hill Drive	334-3800 Fax #595-6566	595-0400	1999	Selectmen
	Gesamondo, Salvatore J. 3 Kimberly Terrace	334-2188	N/A	2000	Moderator
	Gray, Donald J.	334-3520	N/A	2000	Moderator



	11 Longbow Road McGovern, James P.* 19 Homestead Road	334-6527	N/A	1998	Moderator
	Moynihan, John J. 34 Doncaster Circle	334-5075	944-8503	1999	Moderator
	Rizzo, G. Francis 11 Cortland Lane	334-4486	N/A	2000	Selectmen
	Taschner, A. Mary 525 Lowell Street	334-2889	N/A	1998	Selectmen
	Vazzana, Lawrence M. 163 Lowell Street	334-3114	N/A	1999	Selectmen
FIRE CHIEF	Romano, Paul N.	N/A	334-5152	—	Selectmen
FLOOD COMMITTEE (3 yr. term)	Baud, Edward R. 3 Dale Road	334-4327	N/A	2000	Selectmen
GAS INSPECTOR	Katz, Martin 4 Roundy Road	334-3499	334-2032	1998	Selectmen
	Holmes, Edwin Assistant Gas Inspector 5 Glen Drive	334-5051	334-2032	1998	Selectmen
HEALTH, Board of (3 yr. terms)	Hatfield, Richard K. 90 Chestnut Street	334-6097	N/A	1998	Selectmen
	Lanpher, Maureen Secretary	N/A	334-2032	—	Board
	Nugent, James J., Registered Sanitarian 511 Pearl Street Reading, MA 01867	334-2032 944-7730	334-2032 246-6375	1998	Board
	Peinert, Richard A., M.D. 3 Rourke Lane	334-2494	N/A	2000	Selectmen
	American Home Care Registered Nurse	—	245-5500	—	Board
	Shactman, Alan J.* 4 October Lane	334-3662	N/A	1999	Selectmen
HISTORICAL COMMISSION (3 yr. term)	Borg, Mary L. 28 Bancroft Street	334-6667	N/A	1999	Selectmen
	Borg, James D.* 28 Bancroft Street	334-6667	N/A	1999	Selectmen
	Drozek, Barbara A. 702 Essex Street	334-3826	N/A	1998	Selectmen
	opening				
	Morris, Elizabeth 359 Salem Street	592-2524	N/A	1999	Selectmen
	Richard, Edith 85 Beaver Ave.	334-3874	N/A	2000	Selectmen
	Schneider, John	334-2258	N/A	1998	Selectmen

	562 Main Street				
HOUSING AUTHORITY (elected 5 yr. terms)	Healy, Helen 508 Ross Drive	599-3605	N/A	1999	Elected
	Johnson, Robert 30 Howard Ave.	334-6959	N/A	01/23/2001	State
	Leach, Gary R. 39 Apple Hill Lane	334-3825	573-2405	1998	Elected
	Executive Director 600 Ross Drive	N/A	581-5783	—	Authority
	Harrigan, John K. 16 Fernway	334-4316	N/A	2000	Elected
	Ross, Lillian 10 Lakewood Road	334-5188	N/A	2002	Elected
INSURANCE SAFETY COMMITTEE	Alexander, Theodora Fire/Police Departments	N/A	334-6505	—	Selectmen
	Cardavelli, Linda Selectmen's Department		334-3180	—	Selectmen
	Williams, Thomas Public Works Department		334-3143	—	Selectmen
	Raines, Gerald School Department		334-5806	—	Selectmen
IPSWICH RIVER WATER DIST.	Rodgers, John B. 191 Essex Street	334-3538	N/A	1998	Selectmen
L.I.F.E. Inc. Directors (Lynnfield Initiatives for Elders) (3 yr. terms)	Buchanan, Josephine A. Director's Assistant 101 Essex Village, Lynnfield, MA 01940	334-6268	334-2144 334-6066	—	Directors
	Maney, H. Joseph 5 Wymon Way	334-3480	334-3180	2000	Selectmen
	Redman, John E. 8 Windsor Road	334-6398	462-5036 or 462-4000	1998	Selectmen
	Ricci, Janet* 2 Heritage Lane	334-6401	N/A	1999	Selectmen
LIAISON					
Accountant	Drislane, David W.				Selectmen
Aging, Council	Dresios, Alan K.				Selectmen
Appeals, Board	Bourque, Arthur J., III				Selectman
Conservation Commission	Drislane, David W.				Selectmen
Dog Officer	Bourque, Arthur J., III				Selectmen
DPW	Bourque, Arthur J., III				Selectmen
Essex County Advisory Board	Bourque, Arthur J., III				Selectmen
Essex County Selectmen Assoc.	Dresios, Alan K.				Selectmen
Finance Committee	Drislane, David W.				Selectmen
Health, Board	Bourque, Arthur J., III				Selectmen
Housing Authority	Drislane, David W.				Selectmen
Library Dept.	Dresios, Alan K.				Selectmen
MAPC	Dresios, Alan K.				Selectmen



North Suburban Planning Council	Dresios, Alan K.				Selectmen
MAPC Bicycle Comm.	Afrow, Allan, 3 Meservey Lane (334-6001)				Selectmen
	Caleshu, Peter, 7 Hampton Court (334-4250)				Selectmen
	Fullerton-Elliot, Jeanne*, 24 Cortland Lane (334-3342)				Selectmen
	Harriss, Donald, 603 Lowell Street (334-5258)				Selectmen
	Murphy, Dennis, 5 Saunders road (334-3104)				Selectmen
MBTA Advisory	Brettell, Norma J., 1466 Main Street (334-3004) or 617-357-5454 fax 357-7625				Selectmen
MWRA	Kenerson, Bruce E., 2 Nottingham Road (334-4914)			April election	Selectmen
Personnel Board	Drislane, David W.				Selectmen
Planning Board	Dresios, Alan K.				Selectmen
Police/Fire	Drislane, David W.				Selectmen
Recreation Commission	Bourque, Arthur J., III				Selectmen
Septage Committee	Dresios, Alan K.				Selectmen
School	Bourque, Arthur J., III				Selectmen
Zoning Enforcement	Drislane, David W.				Selectmen
LIBRARY TRUSTEES (elected 3 yr. terms)	Bowdoin, E. Seavey 468 Main Street	334-4723	246-0702	2000	Elected
	Funai, Janice 10 Saunders Road	334-6347	N/A	1999	Elected
	Haughney, Kerry Ellen 16 Longbow Circle	N/A	N/A	2000	Elected
	Koronowski, Sue, Director	N/A	334-5411	—	Trustees
	Rose, Ernestine J.* 6 Saunders Road	334-5107	N/A	1998	Elected
	Wiswall, William C., Dr. 15 Cortland Lane	N/A	N/A	1998	Elected
LOCK-UP KEEPER	Romano, Paul N., Chief	N/A	334-3132	1998	Selectmen
MEMORIAL DAY PARADE COMMITTEE (3 yr. terms)	Grasso, Tony* 112 Ross Drive, Bldg. 1	598-6735	N/A	1998	Selectmen
	Krieger, Linda 390 Main Street	334-3314	N/A	1998	Selectmen
	Restani, Neil F. 15 Hart Road	334-3820	334-3128	1999	Selectmen
MODERATOR, Town (elected annually)	Redman, John E. 8 Windsor Road	334-6398	462-5036	1998	Elected
N.S. REGIONAL VOKE SCHOOL (3 yr. term) (phone 978-762-0001)	Anderson, Paul D. 61 Pillings Pond Road	334-3860	N/A	01/99	Moderator appoints School Committee confirms
PERSONNEL BOARD (3 yr. terms)	Finch, Julie A. 394 Summer Street	334-4174	508-922-3000 X2303	2000	Selectmen
	Hartwell, Leslie L. 76 Canterbury Road	599-2789	N/A	1999	Selectmen
	Jennings, Joseph W., III* 25 Huckleberry Road	334-2417	727-5804 Fax # 727-7122	1998	Selectmen
	MacNulty, Kenneth R. 40 Merrow Road	334-2752	731-7500	2000	Selectmen

	Washington, Gregory	334-2464	N/A	1999	Selectmen
	726 Summer Street				
PLANNING BOARD	Dresios, Alan K.	334-5552	334-2054	2001	Elected
(5 yr. elected terms)	64 Bourque Road, P.O. Box 124				
	Harriss, Donald G.	334-5258	N/A	1999	Elected
	603 Lowell Street				
	O'Neil, Richard	334-3407	N/A	2002	Elected
	1 Windsor Road				
	Randele, Kathy L., Secretary	334-4303	334-2054	—	Board
	55 Carter Road				
	Roberts, John A.	334-4936	N/A	1998	Elected
	463 Lowell Street				
	Sullivan, Patrick J.*	334-3884	N/A	2000	Elected
	787 Main Street				
PLUMBING INSPECTOR	opening	—	—	N/A	Civil Service
ASSISTANT PLUMBING INSP.	Katz, Martin	334-3499	334-2032	1998	Selectmen
	4 Roundy Road				
ASSISTANT PLUMBING INSP.	Holmes, Edwin	334-5051	334-2032	1998	Selectmen
	5 Glen Drive				
POLICE CHIEF	Romano, Paul N.	N/A	334-3132	—	Civil Service
POLICE SPECIAL OFFICERS	Caproni, Albert	978-664-2969	N/A	1998	Selectmen
	215 Haverhill Street				
	North Reading, MA 01864				
	Cleary, Edward G.	978-535-2352	N/A	1998	Selectmen
	13 Willowbrae Drive				
	Peabody, MA 01960				
PUBLIC WORKS DIRECTOR	Caproni, Allen B.	N/A	334-3143	—	Selectmen
ASSISANT DIRECTOR	Lilley, Leonard L., Jr.	334-6195	334-3143	—	Selectmen
PUBLIC WORKS DEPT.	P.O. Box 143, Lynnfield, MA 01940				
ASSISTANT DIRECTOR OF FACILITIES	Williams, Thomas	N/A	334-3143	—	Selectmen
READING MUNICIPAL LIGHT	Gehret, Joe	334-6737	N/A	—	Selectmen
CITIZEN ADVISORY BOARD	51 Homestead Road				
RECREATION COMMISSION	Canty, Luann, Clerk	592-3252	N/A	—	Commission
	19 Clark Road				
	Cohen, Barbara	334-3789	N/A	1998	Selectmen
	86 Oakridge Terrace				
	Cox, Robert A.			2000	Selectmen
	8 Putney Lane				
	Craffey, Michael	334-4045	N/A	1998	Selectmen
	11 Magnolia Drive				
	Hatfield, Susan	334-6097	N/A	1998	Selectmen
	90 Chestnut Street				
	Papagni, Susan L.	334-2629	N/A	2000	Selectmen
	22 Birchwood Road				
	White, Kathleen A.	334-2214	N/A	1999	Selectmen
	658 Main Street				



	opening	N/A	N/A	1999	Selectmen
REGISTRARS, Board of (3 yr. terms)	Cashman, Carol A. 544 Salem Street	581-3999	334-3128	—	Selectmen
	Donegan, Colleen 49 Mansfield Road	599-2479	N/A	1999	Selectmen
	Holappa, Dorsey* 9 Hart Road	334-5716	N/A	1998	Selectmen
	Rodgers, Barbara 191 Essex Street	334-3538	N/A	2000	Selectman
SANITARY INSPECTOR (annual)	Nugent, James 511 Pearl Street Reading, MA 01867	944-7730	334-2032 246-6375	1998	Bd. Health
SCHOOL COMMITTEE (3 yr. term elected)	Adelson, Jack* 9 Yorkshire Drive	334-2751	235-7517	1998	Elected
	Confalone, Janice E. 15 Candlewood Road	334-2634	N/A	1999	Elected
	Dillion, James 25 Sylvan Circle	593-6948	N/A	1998	Elected
	Rockas, George C. 10 Mirabeau Lane	334-4210	617-951-2039	2000	Elected
	Scantalides, Pamela 450 Chestnut Street	334-9968	N/A	2000	Elected
SCHOOL SUPERINTENDENT	Palermo, Richard J., Dr. 66 Bourque Road	N/A	334-5800	06/98	Committee
SEALER/WEIGHTS & MEASURES	Michaliski, Edward J. 120 Derby Road Revere, MA 02151	617-284-4644	531-5400	—	Civil Service
SELECTMEN, Board of (3 yr. elected terms)	Bourque, Arthur J., III* 40 Chatham Way	334-6610	334-2616	1998	Elected
	Dresios, Alan P.O. Box 298	334-5552	N/A	2000	Elected
	Drislane, David W. 19 Grey Lane	334-5353	N/A	1999	Elected
STREET LIGHTING ENGINEER	Roberts, John A. 463 Lowell Street	334-4936	N/A	—	Selectmen
TAX COLLECTOR	McGarrahan, Karen B. 28 Bancroft Street	334-6683	334-3129	1998	Selectmen
TOWN REPORT COMMITTEE	opening			1998	Selectmen
	Rose, Ernestine June 6 Saunders Road	334-5107	N/A	1998	Selectmen
TREASURER	O'Sullivan, Christine 7 Greenbriar Drive North Reading, MA 01864	978-664-2218	334-7663	1998	Selectmen
<u>PRETAX PLAN ADMINISTRATOR</u>	O'Sullivan, Christine	N/A	334-7663	1998	Selectmen

VETERANS SERVICE AGENT	Restani, Neil F. 15 Hart Road	334-3820	334-3128	1998	Selectmen
WATER COMMISSIONERS <u>LYNNFIELD CENTER</u> (3 yr. elected terms) (334-3901) 83 Phillips Road	Maddison, David G. 1 North Hill Drive	334-4817	N/A	1999	Elected
	Smith, John 531 Lowell Street	334-6764	N/A	1998	Elected
	Taschner, Stefan* 525 Lowell Street	334-2889	748-1762	2000	Elected
LOCAL WATER RESOURCES MANAGEMENT OFFICIAL	Burnham, Kenneth H. 23 Carter Road	334-2155	334-3901	—	Selectmen
WATER COMMISSIONERS <u>LYNNFIELD DISTRICT</u> (3 yr. elected terms) (598-4223) 842 Salem Street	Finegan, James 7 Fletcher Road	334-3297	N/A	2000	Elected
	Harrigan, John K.* 16 Fernway	334-4316	N/A	1998	Elected
	Howe, Stephen R. 8 Dunstan Road	334-5295	N/A	1998	Elected
	Kenerson, Bruce E. 2 Nottingham Road	334-4914	N/A	1999	Elected
WIRE INSPECTOR	Furey, Steven W. 80 Canterbury Road	599-1228	N/A	1998	Selectmen
ASSISTANT WIRE INSPECTOR	Cohen, Theodore A. 16 Trickett Road	334-5464	N/A	1998	Selectmen
LYNNFIELD YOUTH CENTER COMMITTEE	Adamczyk, Tom 180 Main Street	334-2645	N/A	—	Selectmen
	Havener, Rita 559 Chestnut Street	334-4824	N/A	—	Selectmen
	Hodges, Richard Middle School Representative	N/A	334-5810	—	Selectmen
	Johnson, Karen 550 Chestnut Street	334-4251	N/A	—	Selectmen
	Kimball, John H., Jr. 590 Main Street	N/A	334-3200	—	Selectmen
	Macchia, Vincent, Sgt. Police Department	N/A	334-6505	—	Selectmen
	<u>Director of Center</u>	N/A	334-2807	—	Committee
	Vigliotte, Susan 11 Highland Ave.	334-6535	N/A	—	Selectmen





*David W. Drislane*



*Arthur J. Bourque, III, Chairman*



*Alan Kent Dresios*

## BOARD OF SELECTMEN

As Chairman of the Lynnfield Board of Selectmen it is my pleasure to inform the citizens of the state of our community. We have made several substantial accomplishments over the past year and your Board of Selectmen have been working diligently to make Lynnfield a better town.

Perhaps the most significant issue we have dealt with is the debacle at Pillings Pond. This project, initiated ten years ago, became the subject of much discussion this year and embroiled the town in a dispute with the EPA. This resulted in a substantial amount of work being done to conform with an EPA compliance order. Much of the work was accomplished utilizing our own personnel, minimizing the impact to the taxpayer and we will be continuing to work on this effort for a number of years.

Major steps were taken towards the completion of the field irrigation project initiated in 1996 using the proceeds from the sale of the Bishops Lane land. Sprinklers were installed on the playing fields at the high school and Glen Meadow Park and artesian wells are planned to complete this project. In conjunction with a great group of volunteers, a substantial upgrade is being completed at Glen Meadow Park with some minor ongoing improvements to continue. A comprehensive field use and improvement program was agreed to by all of our athletic field users.

Continuing our efforts towards a mutually respectful, productive working relationship with the school department, we supported funding for a number of their unmet needs. The Board feels that meet-

ing the educational needs of our citizens is of primary importance to this community and supports the pursuit of excellence that is currently ongoing in our school system.

In a combined effort with the Finance Committee, School Committee and our DPW we toured our town buildings and established a Capital Needs Committee to examine the condition of our buildings. This committee will be reporting back to the town on what improvements need to be made and they will make recommendations regarding scheduling this work.

The Board of Selectmen in conjunction with the Finance Committee has continued the prudent fiscal policy which we have exercised over the past three years. This policy has meant that the taxpayers of this community have had only a three percent total tax hike in three years. While doing that, we have increased the budgets of both our Senior Center and schools as well as providing COLA increases to other departments.

The town continues to receive great services from all of its volunteers. Two important groups are the Open Space Committee who are working on the Open Space Plan and the Planning Board who are working on the Master Plan. We would like to thank these two groups of people as well as all of our town volunteers, employees and others committed to this community for their efforts on behalf of the Town of Lynnfield.

Arthur J. Bourque, III Chairman  
David W. Drislane  
Alan K. Dresios



## TOWN ADMINISTRATOR



*H. Joseph Maney, Town Administrator*

The role of Town Administrator, as outlined by the Town Charter, is to be the principal administrative office of the Town and as such to be the liaison between the Board of Selectmen and all other elected officials, appointed officials and Committee members.

The duties and obligations of the office of Town Administrator are numerous and varied carrying manifold responsibilities, including the assembly and presentation of the annual budget of the town to the Board of Selectmen. He is ably assisted by Linda A. Cardavelli, Administrative Assistant.

A large amount of time is spent responding to citizen concerns on a wide variety of issues while another time consuming task is the responsibility associated with being the Chief Procurement Officer of the Town.

The Administrator is always willing to take a phone call or receive a visitor who may have any comment or question about the operation of Town Government.

H. Joseph Maney  
Town Administrator



*L to R: Bette A. Williams, Diane M. Hammerbeck,  
Mauren M. Lampier.*

## PUBLIC SERVICE OFFICE

The Public Service Office is a concept of the 21st century. The residents of Lynnfield can pay their taxes, get a building permit or license their dog at the same counter. The clerks in this office are familiar with all the departments in this office.

The Public Service Office consists of the Town Clerk, Tax Collector, Zoning Office, Board of Appeals, and the Board of Health. This Office is the heart of the Town Hall.

Carol A. Cashman  
Town Clerk

## TOWN CLERK

The Town Clerk is an appointed position by the Board of Selectmen for a one year term. The primary duties of the Town Clerk are:....

### Chief Election Official

Oversees polling places, election officers, and the general conduct of all elections.

Directs preparation of ballots, polling places, voting equipment, voting lists, administers campaign finance laws, certifies nomination papers and initiative petitions and serves on the Board of Registrars.

Supervises voter registration and absentee balloting and prepares, records and reports official election results to the Secretary of State .

Conducts the annual census, prepares the street list of residents and school list and furnishes the jury list to the Office of the Jury Commissioner.





*Carol A. Cashman*

#### Recording Officer

Records and certifies all official actions of the Town, including Town Meeting legislation and appropriations, Planning and Zoning Board decisions, signs all notes for borrowing, and keeps the Town Seal.

Records State Tax Liens and Uniform Commercial Code filings.

#### Registrar of Vital Statistics

Registers all vital events occurring within the Town and those events occurring elsewhere to Lynnfield residents.

Records and preserves original birth, marriage and death records providing the basis for the Commonwealth's central vital registration system.

Marriages	72
Births	106
Deaths	84

#### Public Records Office

Administers the oath of office to all elected and appointed members of the local committees and boards.

Provides access to public records in compliance with State Public Records Law and corresponding regulations.

Carol A. Cashman, Town Clerk

## TOWN ACCOUNTANT

The Town Accountant's Office has gone through many changes since I began in June of 1989. When I arrived, an old "statutory" method of accounting was in use. I spent many hours during Fiscal Year 1991 preparing for the 1992 implementation of the new Uniform Municipal Accounting System (UMAS) as recommended by the State Department of Revenue.

During Fiscal Year 1992, we supplied each department with computer access to the towns accounting and payroll system. Now, each department can get expense history and current account balances without waiting for month end reports. The completely revised account system included more detailed expense history so the accounting reports are more useful to budget managers. Many departments have been able to reduce old-fashioned, duplicate, manual record keeping by using this direct access to the accounting records.

The school department was also given access to the accounting system and began using the same accounting software as the town. Previously, the school clerk would log all the bills in the school accounting system, then the accounting clerk would enter them into the town system. The Accounting Department worked closely with the School Business Office. Now, the data is only entered once. Having the school and town on the same accounting system is a very rare event in the cities and towns of Massachusetts.



*Gail A. LaPointe*

In 1993, I revised the whole Revenue Recording System. In the past, the Treasurer would keep track of cash receipts in a separate software program on a personal computer. The Town never used the rev-



enue recording system that came with the accounting software. With the cooperation of the Treasurer, we learned and adapted to the software in the accounting system, eliminated the separate data entry function in the personal computer and gained more detailed revenue reports. This extra detail is helpful in the annual revenue review during the budgeting process.

In the past, a department charged someone for services by typing a letter requesting payment, then completing a Treasurer's Receipt to deposit money with the Treasurer. Follow-up on receipt of letter-generated revenue was sporadic so I developed a formal invoicing process for all departments to use. With the invoicing system, payments go directly to the Treasurer, eliminating the need for departments to fill out a Treasurer's Receipt. Cash gets into our interest earning bank account quickly and the Accounting Department can follow-up on unpaid revenues.

In November 1994, the Accounting Department began using a new data base program which links directly to our accounting system. The monthly budget reports now compare expenditures over 3 years where previously 3 separate reports were required.

In fiscal year 1997, after two years of research and development, I produced an Accounting Manual. It describes the procedures for paying bills, submitting payroll, purchasing goods and services, invoicing for revenues and depositing revenues with the Treasurer. I gave each department a manual and a one hour session on its contents. Now, when a new employee begins work for the town, he/she has a reference manual to explain the accounting procedures.

Over time, these changes have resulted in efficiencies in the Accounting Department. This enabled me to implement new accounting procedures for performing frequent reconciliations of cash, taxes receivable, agency and trust fund accounts. For a while, these reconciliations were not being performed regularly and the independent auditors would have to do the work. As a result of these new procedures, the annual audit fee has been reduced from \$21,000 in 1992 to \$12,000 in 1997.

I could not have accomplished these changes without the cooperation of my co-workers. Most were open-minded to my suggestions and receptive to change. I am fortunate to have an exceptional Department Secretary, Pat Graham. Her ability to work independently, grasp new concepts and adapt to new procedures has allowed me time to work on these special projects. This support enabled me to eliminate dupli-

cation of effort, create more meaningful reports and achieve some time-saving benefits for all departments. In the future, I look forward to creating more efficiencies as we begin to use more advanced technology.

Gail A. LaPointe  
Town Accountant

## TREASURER

The Treasurer is appointed by the Board of Selectmen.



*Christine O'Sullivan*

- Responsible for the administrative and technical work in the receipt, recording, accounting, expenditure and custody of Town funds.
- Investment of funds within guidelines established by statute.
- Oversees cash management, monitoring cash levels and arranging temporary and long-term borrowing. Prepares all documentation for bond issues notes.
- Completes appropriate reports to State and Federal agencies.
- Supervises preparation of the payroll for all Town and school employees.
- Serves as Group Insurance Representative — acting as liaison between Town and retirees.
- Management of all properties in tax title.

Christine O'Sullivan  
Treasurer





*Karen B. McGarrahan*

## TAX COLLECTOR

In March of 1990, the position of Tax Collector was separated from the Director of Finance and Administration position. The Tax Collector position is appointed by the Board of Selectmen for a one year term.

In the same year, the town meeting decided to change its method of collection from biannually to quarterly. The town fathers decided to make this change in order to alleviate the interest charges which added a substantial amount to the town budget and affected the tax rate. The quarterly tax system has allowed the town to have use of its collected moneys without borrowing. We are now in our eighth year of the quarterly tax collection.

In fiscal year 1998, a Senior Volunteer Program was established by Town Meeting. The Public Service office became the first office to use this program. The Senior Volunteer Program allows the usage of our senior citizen's talents in the everyday goings on at the Town Hall. This program was initiated to help our seniors defray the cost of ongoing increases in taxes with set incomes staying the same. Applications are accepted in the spring between April 1 and May 15th and Town Meeting sets the amount of money to be set aside for this program and thus number of people who can be chosen to work and receive credit against their taxes. The Senior Volunteer Coordinator became part of the tax collector's duties.

The primary duties and responsibilities of the office are:

The collection of all moneys concerning taxes as committed by the Board of Assessors, these include real estate, personal property and excise taxes.

Preparation of certificates of municipal liens. These are legal documents which are filed at the Registry of Deeds when a house is sold or refinanced.

Safeguarding the Town's interest for unpaid real estate taxes by tax taking in a timely manner. A tax taking places a lien against the tax payer's property so that it may not be sold or transferred until the tax obligation is met.

Reconciliation of moneys collected with the Town Accountant

Coordination of the Senior Volunteers Program.

Karen B. McGarrahan  
Tax Collector

## BOARD OF REGISTRARS

The year 1997 ended with a Lynnfield population of 11,793.

A total of 7,686 Lynnfield residents were registered to vote in the April Town Election. Twenty-one percent, or 1,586 registered voters, turned out for this Election for Selectman. Alan Dresios received 611 votes to his opponent Mark McDonough's 542 votes. This was Lynnfield's only 1997 Election.

Registration of voters, conducting the Annual Town Census, issuance of voters' lists, plus the compilation and publication of street listings are some of the other responsibilities of the Board of Registrars.

Present voter registration figures are as follows:

Precinct	Dem.	Party	Lib.	Rep.	Reform	Unen-rolled	Rainbow Coal.	Totals
1	396	2	3	562	1	1023		1987
2	511		3	395		980		1889
3	364	1	2	336		950	1	1654
4	381	1	1	489		1110		1982
GRAND TOTALS	1652	4	9	1782	1	4063	1	7512

Dorsey Holappa, Chairman  
Barbara Rodgers  
Colleen Donegan  
Carol A. Cashman, Town Clerk





L to R: Leo M. Flynn, Richard D. Simmons,  
Gaetano J. Festa, Chairman

## BOARD OF ASSESSORS

Total Amount to be Raised	\$ 20,152,988.87
Total Estimated Receipts and Revenue from other Sources	- (6,150,438.00)
Net Amount to be Raised by Taxation	\$ 14,002,550.87
Real Property Valuation	1,000,922,945.00
Personal Property Valuation	<u>10,822,060.00</u>
Total Assessed Real Estate and Personal Property Valuation	\$1,011,745,005.00

### FISCAL 1997 TAX RATE: \$13.82

Real Estate Property Tax	\$ 13,852,773.56
Personal Property Tax	<u>149,777.31</u>
Total Taxes Levied on Property	\$ 14,002,550.87

### ABATEMENTS ISSUED IN FY97

FY 97 Exemptions on Real Estate	\$ 57,003.30
FY 97 Real Estate Abatements	15,907.45
FY 94 in 97 Real Estate Abatements	9,613.00
FY 95 in 97 Real Estate Abatements	9,832.54
FY 96 in 97 Real Estate Abatements	23,470.29
FY 96 in 97 Personal Property	<u>295.72</u>
Total	\$ 116,122.30

### LYNNFIELD WATER DISTRICT

Total Amount Raised	\$ 766,634.60
Total Estimated Receipts and Revenue from other sources	<u>(492,055.00)</u>
Net Amount to be Raised by Taxation	\$ 274,579.60
Real Property Valuation	324,688,215.00
Personal Property Valuation	<u>\$ 6,130,580.00</u>
Total Assessed Real Estate and Personal Property Valuation	\$ 330,818,795.00

### FISCAL 1997 TAX RATE: .83

Real Estate Property Tax	\$ 269,491.22
Personal Property Tax	<u>5,088.38</u>
Total Taxes Levied on Property	\$ 274,579.60

### ABATEMENTS ISSUED IN FY 97

FY 97 Real Estate Abatements	\$ 198.92
FY 96 in 97 Real Estate Abatements	481.51
FY 94 in 97 Real Estate Abatements	558.82
FY 95 in 97 Real Estate Abatements	545.51
FY 97 Personal Property Abatements	65.23
FY 92 in 97 Personal Property	37.40
FY 91 in 97 Personal Property	<u>41.98</u>
Total	\$ 1,929.37

### LYNNFIELD CENTER WATER DISTRICT

Total Amount to be Raised	\$ 791,683.47
Total Estimated Receipts and Revenue From Other Sources	- (485,967.00)
Net Amount to be Raised by Taxation	305,716.47
Real Property Valuation	659,976,540.00
Personal Property Valuation	<u>4,624,490.00</u>
Total Assessed Real Estate and Personal Property Valuation	\$664,601,030 .00

### FISCAL 97 TAX RATE: .46

Real Estate Property Tax	\$ 303,589.21
Personal Property Tax	<u>2,127.27</u>
Total Taxes Levied on Property	\$ 305,716.47

### ABATEMENTS ISSUED IN FY 97

FY 97 Real Estate Abatement	\$ 294.09
FY 96 in 97 Real Estate Abatement	122.99
FY 97 Personal Property Abatement	29.62
FY 96 in 97 Personal Property	0.28
FY 92 in 97 Personal Property	2.25
FY 91 in 97 Personal Property	<u>9.19</u>
Total	\$ 458.42

### MOTOR VEHICLE EXCISE COMMITMENTS

Levy of 1997 in 1997	\$ 1,387,484.87
Levy of 1996 in 1997	28,605.78
Rebills in 1997	<u>683.75</u>
Total	\$ 1,416,774.40

### MOTOR VEHICLE EXCISE ABATEMENTS

Levy of 1997 in 1997	\$ 41,470.37
Levy of 1996 in 1997	4,065.30
Levy of 1995 in 1997	418.54
Levy of 1991 in 1997	170.00
Levy of 1990 in 1997	437.08
Levy of 1989 in 1997	267.93
Levy of 1998 in 1997	<u>58.99</u>
Total	\$ 46,881.21

Guy J. Festa, Jr., Chairman  
Leo M. Flynn, Member  
Richard D. Simmons, Jr., Member



## LAW DEPARTMENT

As always, preventive law and litigation avoidance were key priorities of the Law Department in 1997. In addition to the opinions that we rendered, the contracts that we reviewed and the advice that we dispensed, two particular matters merit special mention.

In an effort to avoid costly and time-consuming litigation regarding a developers proposed subdivision located entirely in Saugus but utilizing Mansfield Road in Lynnfield as its access to Walnut Street, we conducted extensive research and analysis tending to prove that the developer could not use Mansfield Road. The developer was persuaded to reconfigure his project by constructing a new road in Lynnfield and Saugus; this satisfied him the Town of Lynnfield and the neighbors. This is an ongoing project which we anticipate will continue to run smoothly with the cooperation of all involved.



*Attorney S. Peter Gorshel  
Town Counsel*



*Attorney Donna B. Gorshel  
Assistant Town Counsel*

We also represented the Town's interests before the Peabody City Council by opposing a proposed expansion of the Town Lyne House into a restaurant-hotel on the Peabody-Lynnfield line. The Peabody City Council denied the plan after a hearing at which Town Counsel argued the dangers to the public safety that would result from such an expansion. The Town Lyne House has appealed.

We extend our thanks to the Town and its

Boards, Departments and citizens for another pleasurable and productive year representing the Town of Lynnfield.

S. Peter Gorshel, Town Counsel

Donna B. Gorshel, Asst. Town Counsel

## POLICE DEPARTMENT

### CHIEF OF POLICE

Paul N. Romano

### CAPTAIN

Stephen L. Garland

### SERGEANTS

Paul A. Madden

Vincent J. Macchia Jr.

Joseph A. Dunn

John A. McGonnell

### PATROLMEN

Hartley F. Boudreau

David L. Mayerson

Gordon F. Pepper

Richard Lamusta

David T. Donegan

Paul S. Tomich

Charles Peabody

Sean Kilroy

John E. Conley

David J. Breen

Leonard F. Rothwell

Neil Cavanagh

Margaret M. Cassidy

### SPECIAL OFFICERS

Albert J. Caproni

Edward G. Cleary

### SECRETARY

Theodora Alexander

### CHAPLAIN

Father Kevin O'Leary

### PUBLIC SAFETY DISPATCHERS

Carol A. Cashman

Maura P. O'Brien

Anne M. Topping

Diane W. Williams

Charlotte M. Peterson

### MATRONS

Carol A. Cashman

Carol L. Kilroy

Maura P. O'Brien

### SCHOOL TRAFFIC SUPERVISORS

Doris Gaythwaite

Carol L. Kilroy

Charlotte M. Peterson

Anne M. Topping

Caren Ells

1997 saw continued support for Department operations from the Commonwealth. The DARE program received funding and the Department received \$23,000 for Community Policing initiatives including monies for a Department WWW site, support for our Elderly Assistance Program and for Hot Spot Traffic Enforcement.

The Department continued to emphasize training as members continued to meet State and National requirements for firearms training, in-service train-





*Paul N. Romano  
Police Chief*

ing, emergency medical technician re-certification, defibrillator re-certification and many other related training programs.

Through the continued support of District Attorney Kevin M. Burke and the Board of Selectmen, the Department was able to send a number of local youths to DA Burke's Summer Dare Camp held in Salem. This provided a unique opportunity for local youths to enjoy a varied program in a summer camp setting staffed by Southern Essex County Police Dare Officers.

This Department continues to offer segments of the DARE program in local schools. Sergeant Vincent Macchia continues to win the respect of students, teachers and parents for his dedication to the Town's young people.

Father Kevin O'Leary of Our Lady of the Assumption Parish was appointed Police Department Chaplin. Father O'Leary brings a wealth of experience to the position and will be an asset to the Department and the Community.

The Cataldo Ambulance Company continues to provide Advanced Life Support to the residents of the Town. I cannot over-emphasize the importance of using the 9-1-1 emergency telephone system in the event of a medical emergency or any type of fire or emergency. Time is of the essence in the successful outcome of certain medical conditions and the information provided to our Public Safety Dispatchers from 9-1-1 is crucial. The Department, along with the Fire Department and the Paramedics, provide a layered response system to provide a rapid response of trained and specially equipped personnel.

This Annual Report is the twentieth Annual Report that I have been privileged to prepare. June, 1997 marked my 20th year as Police Chief. I would like to thank all Department members for their support over these years and thank all of the Town's residents for their continued support of the Department.

Respectfully submitted,  
Paul N. Romano  
Police Chief

**Lynnfield Police Department  
Offenses (In Arrests) By Age Group  
1997**

	00-10	11-17	18-24	25-34	35-54	55	Totals
Aggravated Assault	0	2	1	1	2	0	6
Shoplifting	0	0	0	0	1	0	1
All Other Larceny	0	1	0	1	0	0	2
Counterfeiting/FO	0	0	1	0	0	0	1
Stolen Property Off	0	0	1	1	0	0	2
Destruction/Damage	0	2	1	0	0	1	4
Drug/Narcotic Vio	0	4	1	0	1	0	6
Bad Checks	0	0	1	0	0	0	1
Disorderly Conduct	0	0	0	0	1	0	1
Driving Under the In	0	0	0	2	1	0	3
Drunkenness	0	0	0	0	0	1	1
Liquor Law Violat.	0	2	4	0	0	0	6
All Other Offenses	0	2	1	3	5	0	11
Traffic, Town Bylaw	<u>0</u>	<u>7</u>	<u>23</u>	<u>50</u>	<u>67</u>	<u>9</u>	<u>156</u>
Totals	0	20	34	58	78	11	201

TOTAL COMPLAINTS RECEIVED	5128
ACCIDENTS	330
AMBULANCE TRANSPORTS	398
AUTO THEFTS	23
BREAKS AND ATTEMPTS	24
BURGLAR ALARMS ANSWERED	1321
COURT APPEARANCES	347
FIRE ALARMS ANSWERED	272



## FIRE DEPARTMENT

### ROSTER

Chief of Department

\*Paul N. Romano

Chaplain

Father Kevin O'Leary

Permanent Firefighters

\*Francis J. Lennon, Deputy Chief

\*Robert P. MacKendrick, Assistant Chief

\*Steven C. Allison, Lieutenant

\*Robert J. Hendersen, Arson Investigator

Richard P. McGonnell, Mechanic

\*Kim M. DiOrio

Call Firefighters

### Headquarters

\*Harold G. Hall, Captain

Kenneth H. Burnham, Lieutenant

Michael S. Borsetti

\*John E. Conley

Stephen J. Conley

\*Glenn A. Davis

William R. Finos

\*Keith E. Gauvreau

\*James Johnson

Arthur W. Kilroy

\*Sean M. Kilroy

\*Stephen M. McMahon

John R. Perkins

Keith E. Robey

\*James S. Wallace

### South Lynnfield Station

\*E. Joseph Lingel, Captain

John A. Procurot, Lieutenant

James S. Alexander

Philip C. Bartlett

\*Eric D. Blackman

Kenneth R. Carter

Ronald J. Cataldo

Kevin J. Dillon

\*Steven W. Furey

Keith A. Hammerbeck

Kevin T. Kiley

Alan R. MacDonald

Joseph M. Massone

Joseph A. McGonnell

Kevin P. Mutti

Jeffrey A. Sawin

\*I. Stanley Shechtman

\*Anne M. Topping

\*\*John H. Walsh

\*Registered Emergency Medical Technician

\*\*Registered Paramedic



*Paul N. Romano  
Fire Chief*

The Fire Department received a special honor during 1997 in having Assistant Chief Robert P. MacKendrick appointed by Governor William Weld to the Board of Fire Prevention Regulation. This Board is the highest authority in the Commonwealth in the promulgation and interpretation of the standards that regulate fire prevention in all industries and construction standards. Chief MacKendrick has long been recognized as a leader in the field of fire prevention in the Commonwealth, having been elected by his fellow fire prevention officers to several terms as President of the Commonwealth's Association of Fire Prevention Officers. All Department members are proud of his achievement.

During 1997, Father Kevin O'Leary of the Our Lady of the Assumption Church, was appointed Fire Department Chaplain. Also appointed during 1997 were five new call firefighters. These five recruits were placed on active duty after completing our recruit training course.

Training continued to receive a particular emphasis with internal training and State Fire Academy courses combining to offer members training in the continually more technical aspects of fire department operations.

The Department received a grant from the Commonwealth that allowed us to continue to offer the SAFE fire survival training in our elementary schools. Lt. Steven Allison, the SAFE Instructor, continued to work with elementary students to strengthen their fire safety skills.

I would like to thank all other Town employees and Departments for their continued support.

Respectfully submitted,  
Paul N. Romano  
Chief of Dept.

1997

The following is a report of the number of alarms responded to by the Lynnfield Fire Department during the year 1997:

Fires	Emergencies
15 Brush Fires	183 Medical Aids
32 Mutual Aid	71 Faulty Alarms
48 Stove Fires	107 Auto Accidents
19 Vehicle Fires	37 Accidental
14 Smoke Investigations	37 Lock Outs
19 Electrical Fires	21 Investigations
15 Oil Burner Fires	26 Carbon Monoxide Det.
11 Burning Complaints	37 Wires Down
1 Building Fire	12 Broken Water Pipes
15 Outside Fires	2 Line Boxes
6 Smoke in Building	9 Gas Odors
4 Arcing Wires	7 Flammable Liquid Spills
5 Chimney Fires	8 Water Problems
1 Gas Grill Fire	7 False Alarms
5 Inside Fires	6 Assist Occupant
5 Lightning Strikes	3 Trees Down
1 Pole Fire	1 Water Flow
1 Shed Fire	2 Bomb Scares
1 Dumpster	1 Good Intent
5 Transformer Fires	7 Trees on Wires
2 Tree Fires	2 Gas Leaks
	1 Plane Crash
	15 Tree in Road
	6 Car Lockout/in
	1 Elect. Problem
	2 Assist P.D.
	3 Animal Rescue
225 Total Fires	613 Total Emergencies

Comparison with Other Years:

Year	Fires	Emergs.	Total
1997	225	613	838
1996	236	943	1179
1995	295	506	802
1994	250	510	760
1993	242	563	805
1992	234	524	758
1991	247	503	750

1997

Still Alarms	624
Box Alarms	214
Total Alarms	838

1997

Inspections Performed	Permits Issued
210 Home Fire	1023 Burning Permits
Alarm Inspections	184 Fire Alarm Certificates
111 Oil Burner Inspections	89 Oil Burner Permits
130 Fire Prevention	21 Dumpster Permits
Inspections	34 Tank Removal Permits
34 Tank Removal	4 Sprinkler Plans
Inspections	2 Blasting Permits
22 Misc.	4 Tank Truck Permits
4 Tank Truck	1 Gunpowder Permit
Inspection	1 Gas Station Permit
433 Total Inspections	1363 Total Permits

MASSACHUSETTS EMERGENCY  
MANAGEMENT AGENCY

The Office of Emergency Management formally known as the Town's Civil Defense Department has been described as lying dormant until a manmade or natural disaster requires its activation. However, that belies the facts that continued training and updating of skills and knowledge have made possible the successes in times such as the blizzard of '92, the floods of '95 and the recent ice and wind storms of '96-97. Fortunately we have not been victims of hurricanes or tornadoes this past year.

Today's training and readiness to manage natural or manmade disasters has widened in scope as has the readily available information and knowledge of disaster making abilities. Today the Emergency Management Agency training provides for policies and procedures for not only effectively responding to and managing a variety of incidents, and protecting the public.

The Office of Emergency Management is in place to serve and protect the public in times of distress and has the cooperation and aid of the town's other safety agencies.

Paul N. Romano, Director



## PUBLIC WORKS DEPARTMENT

The Public Works Department has again had another extremely busy and successful year. The department is called on to work in a number of different arenas, sometimes with little notice, yet gets the job done, a credit to the departments employees.

The schools created a good portion of our focus this year. The principal change at Huckleberry Hill School, the hiring of a Director of Curriculum and Technology, and moving the SPED operation to Huckleberry Hill School, created a tremendous work load for our staff. Throw in building an entire classroom for SPED at South School (a task called upon 5 days prior to school opening and completed for opening), the demolition and construction at Huckleberry Hill and Town Hall, this group had their hands full. Also scheduled work at all schools including major renovations of the science wing were completed. Procurement is still holding up the window program at Middle School, the state bidding laws are so that they actually work against a smooth, proper running, functional, procedure. The Middle School parking and traffic patterns were redone with 100+ spaces created with new basketball and tennis courts. The courts are scheduled for completion in the spring. A new press box/restroom facility was built at the football field. This is a new concept utilizing a composting disposal system. This like everything else was delayed because of the process that must be followed. Completion will be in the spring.

Pillings Pond, not without its share of controversy, saw at least a step in some direction. Under an EPA order the Public Works Department carried this order out. The hiring of an excavator and a bulldozer, the purchase of a 10 wheel dump truck and a number of Public Works personnel, the mammoth job of moving material, shooting grades, creating wetlands, islands, canals, etc. was completed by the end of the summer. What happens next is anyone's guess, like the procurement laws, the environmental laws, while necessary, are very restrictive to a smooth running process.

While schools and the pond were the high profile areas, highway, with a much-drained labor force, with everything going on, accomplished a lot. A portion of Main Street was paved, Essex Street to the Peabody line was completed, Stanley Road in conjunction with the Water District was reconstructed along with the reconstruction of Friendship Lane, Cortland Lane, and a major reworking of Edward Avenue North and South, Coleman Avenue, and Sigmund Street. In the Edward Avenue area alone, 1 mile of drainage was added. These areas will be com-



*Allen B. Caproni, Director*

pleted in total by spring. Another aggressive year in 98 will take place in highway as Chapter 90 funds are alive and well for the time being.

Park, Cemetery, School Grounds and Tree went non-stop especially with another very dry summer; fields were over used again. Wells were dug and irrigation installed at the Middle School football and baseball fields, Glen Meadow Park and the entire High School. The beginnings of a softball field (new infield and outfield) at Summer Street School were started with expansion over time. Parking, tennis, basketball, playground and brick walkway were on going at Glen Meadow Park with more work scheduled for 98. A tireless effort by Kendall Inglese and her committee has really made this a nice facility. In another effort, Tom Condardo and Jeff Filmer helped upgrade the Little League field at Glen Meadow and have a program arranged to upgrade Newhall Park in 98.

More trees planted around town with a planting of Austrian Pines along Moulton Drive. This project was done in conjunction with the Boy Scouts as an Eagle Project. Yet again all trees purchased come from the hard working Townscape group. Without their efforts there would not be a tree planting effort.

Solid waste changes almost daily it seems. Prins Recycling went defunct then bought up, new people, prices and direction. Reliable Rubbish Saugus Disposal was sold and is now called Vining Disposal. Trash pickup was crazy at first but is slowing returning to some semblance of normal.



The weather, as in most years plays a role; this year was no exception. 19.5" of snow fell during the winter, well below normal then came April 1st. It snowed for 48 hours and dropped 25+ inches of heavy wet snow. Our crews worked non-stop and did a tremendous job. This brought our season total to 44.25 inches.

Public Works had a good year in "97", somewhat over whelming at times but successful. With solid planning, good weather, and little outside interference, Public Works will have another banner year in 98. A sincere thanks to the administration, all departments and personnel for their assistance and cooperation in helping past, present, and future successes.

Allen B. Caproni, Director

## WIRING INSPECTOR

The Inspector of Wires issued 353 permits during 1997, a nine percent increase over the 1996 totals with a total of \$32,166.00 collected in fees.

Three major electrical installations requiring dozens of inspections were completed in 1997. Starting with the renovation of the Ipswich River pumping station for the city of Lynn water works, second, the Lynnfield Center Water Districts new wellfield and pumping station. Both of these installations are using power with electronic driven and computer supervised efficiency. And third, the new Auto Dealership on Broadway.

Previous Massachusetts Electrical Code updates insures the safe installation of electronic controls and computer communication equipment the jurisdiction of the Inspector of Wires.

The new assistant Inspector of Wires, Theodore A. Cohen was appointed in July by the Board of Selectmen.

The assistants responsibilities will be to assist and perform inspections during the time of high volume inspection requests, vacation or illness, providing uninterrupted continuous service for the community.

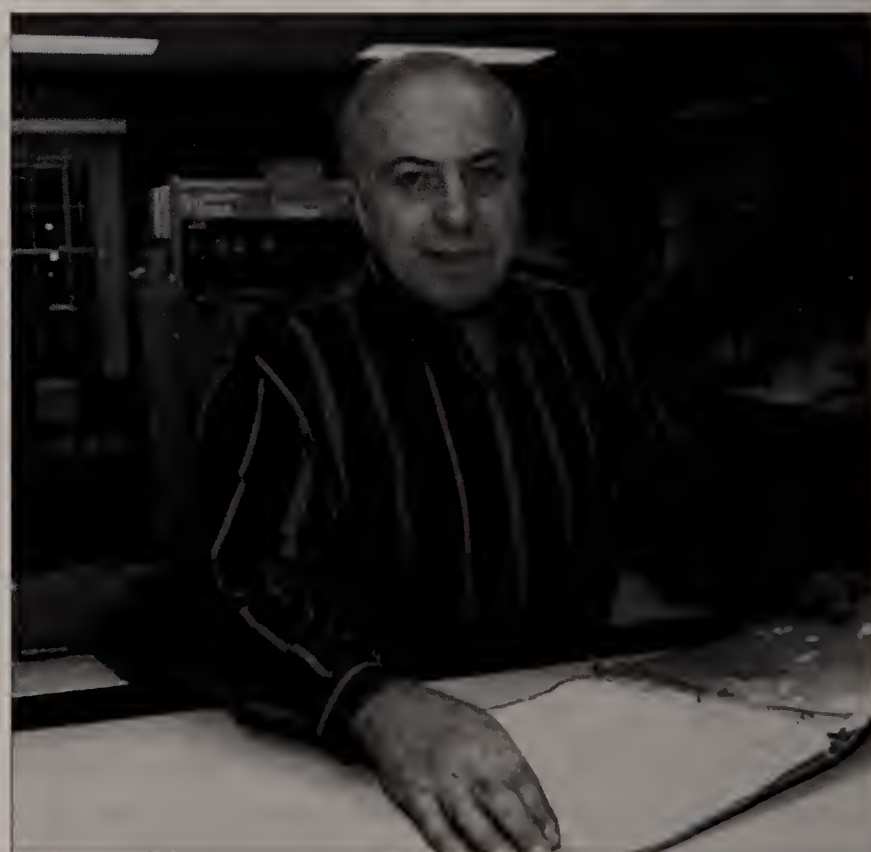
The indexed permit totals for 1997 are as follows:

New homes	24
Services	63
HVAC	28
Temporary services	10
Pools	19
Signs	3
Garages	7
Well pumps	4
Ejector pumps	17
Additions	49
Auto Dealerships	1
Alarms	43
Special Lighting	2
Pumping Station	2
Misc. repairs & installations	81

The office of the Inspector of Wires is open 4:30 - 5:00 p.m., Tuesday, Wednesday and Friday. Telephone is 334-2032.

Applications for the issuance permits may be obtained in the Public Service Office, or in the Building Department during regular business hours: Monday through Thursday 8:00 - 4:30 p.m. and Friday 8:00 - 1:00 p.m.

Respectfully submitted  
Steven W. Furey,  
Inspector of Wires  
Theodore A. Cohen,  
Assistant Inspector of Wires  
Diane M. Hammerbeck, Secretary



*Martin Katz, Gas & Plumbing Inspector*



GAS & PLUMBING DEPARTMENTS

1997 TOTAL GAS PERMITS ISSUED

Commercial	7
New homes	15
Replacements	34
Renovations	50
Gas logs	8
	<hr/>
	114

Total Gas permit fees collected totals \$2,725.00.

1997 TOTAL PLUMBING PERMITS

Commercial	7
New homes	15
Replacements	60
Renovations	118
	<hr/>
	200

Plumbing permit fees collected totals \$6,641.00

This year we had 26 Back Flow Preventor's installed for lawn sprinklers.

Respectfully submitted,  
Martin S. Katz  
Gas & Plumbing Inspector  
Diane M. Hammerbeck, Secretary

WOOD MEASURERS

The Wood Measurers would remind the public that "Whoever, except as otherwise provided, sells cord wood or firewood, shall cause a certificate or memorandum to be issued and delivered to the purchaser or his agent at the time of delivery of the wood. Such certificate or memorandum shall include the names and addresses of the seller and of the purchaser, and a statement of the quantity of wood delivered, in terms of cords or of cubic feet. Whoever violates any provision of this or the preceding section shall be punished by a fine of not more than fifty dollars." and that this Statute does not forbid the selling or offering for sale of kindling wood without being measured by a sworn measurer, provided the wood was not offered as containing any specific quantity determined by cord measure. These measurers and others that are followed by this office can be found in the Massachusetts General Laws Annotated Vol. 12, Ch. 93 - 94, p. 676 -681.

It is interesting to note that with the loss of wood

lots, forest growth acres and sawmills that this office now serves mainly as a place for arbitration. Gone with the wood lots and stumpage is the need to specifically differentiate between cordwood, firewood, cord, face cord, pile, load, kindling split wood, edgings and others unless called upon to refer to the tables of measurements such as §298.

§ 298. Sale of cord wood; dimensions; standard units of measure defined.

Cordwood sold or offered or exposed for sale shall be four feet in length. The term "firewood" shall be construed to mean and include wood cut to any lengths of less than four feet and more than eight inches. Cordwood and firewood shall be advertised, offered for sale and sold only in terms of cubic feet or cubic meters which will be construed as indicating the closely stacked cubic foot or cubic meter content to be delivered to the purchases. The term and measure most commonly to be remembered and used is "firewood" that shall be construed "to mean and include wood cut to any length of less than four (4) feet and more than eight (8) feet inches; and that a "cord" is measured eight (8) feet long, four (4) feet high by four (4) feet wide but wood cut one (1) foot in length of such a pile is a "cord foot".

Respectfully submitted,  
Carol Cashman, Chairman

ZONING ENFORCEMENT & INSPECTION

The Building Department issued 270 Building Permits in 1997 as follows:

Purpose	# of Permits	Estimated Cost	Permit Fees
Dwellings	15	\$ 3,103,500.00	\$25,885.00
Add'n/Alter	133	2,951,284.00	26,370.00
Comm-New/Alter	7	3,570,900.00	23,743.00
Pools	14	168,180.00	1,661.00
Wood Stoves	2	3,500.00	58.00
Roofing	54	381,285.00	3,889.00
Siding	9	59,900.00	641.00
Accessory Bldg.	25	127,650.00	1,470.00
Demolitions	3	3,100.00	91.00
Signs	8	27,150.00	384.00
	<hr/>	<hr/>	<hr/>
	270	\$10,396,449.00	\$84,192.00





*John M. Roberto  
Building Inspector*

January	12	\$ 108,950.00	\$ 1,148.00
February	7	69,660.00	688.00
March	17	955,200.00	8,112.00
April	25	3,502,896.00	28,332.00
May	31	631,075.00	5,495.00
June	31	883,268.00	7,643.00
July	29	663,440.00	5,981.00
August	21	213,750.00	2,116.00
September	34	504,600.00	4,454.00
October	34	1,867,200.00	11,356.00
November	17	683,010.00	6,112.00
December	12	313,400.00	2,755.00
	270	\$10,396,449.00	\$84,192.00

Respectfully submitted,  
Diane M. Hammerbeck, Clerk

## PLANNING BOARD

A primary role of the Planning Board is to administer the application and public hearing process for subdivisions of land into residential dwelling lots, and that process is guided by the Subdivision Control Law and the Board's Subdivision Rules and Regulations. Two subdivisions were approved in 1997: the first, a 14-home subdivision called Hidden Valley Estates on the Lynnfield-Saugus boundary at Walnut Street, the access to which is in Lynnfield with all of the house lots in Saugus; the second, a five-lot subdivision as an extension of Tappan Way on land owned by the Town. An earlier preliminary subdivision proposal for Hidden Valley Estates was denied. The following six subdivisions are currently under construction and were periodically discussed throughout the year: Freeman Street Extension,

Laurel Road, Meadowview Estates, Lil's Way, Murphy Way and Greenmeadow Drive.

A secondary role of the Board is to review various applications and site plans which have been submitted to the Board of Appeals for variances or special permits. In 1997, the Board reviewed 43 such plans and made recommendations to the Board of Appeals. Three Subdivision Approval Not Required plans were discussed by the Board and approved. These plans did not require a full subdivision review process. Other actions of the Board involved revision of the Zoning Map of the town, amending the Subdivision Rules and Regulations, and reviewing several requests for purchase of town-owned parcels of land by abutting residents.

Twenty-nine meetings were held by the Board this year, and extensive, far-reaching discussions were held on the following current issues and concerns: (1) light pollution along the Route One corridor as it directly affects abutting residential neighborhoods, (2) assisted living possibilities for those in need of such facilities, (3) auto dealerships (4) communication towers, and the need to control them, (5) adult entertainment controls, and (6) problems with temporary signs. Various bylaw proposals and revisions in regard to some of these issues will be forthcoming during the next year. Initial discussions were held regarding revision of the Master Plan for the town, perhaps the most important function for the Planning Board at the present time, and the function most directly affecting all of the residents of our community. The Board will provide a strong leadership role in regard to this most important concern and looks forward to a productive year ahead.

Respectfully submitted,  
Patrick J. Sullivan, Chairman  
Donald G. Harriss, Vice Chairman  
Richard O'Neil, Clerk  
John A. Roberts  
Alan K. Dresios

## HISTORICAL COMMISSION

During calendar year 1997, the Lynnfield Historical Commission planned and executed the following:

Signs produced so researched historical properties of the Town might be identified:



Phillips Property — 752 Main Street (present home of Mr. & Mrs. J. & D. Castoldini)

Kernwood Restaurant — Salem Street - Kimball's Starlight Ballroom, formerly situated on this property

Gerry's Cider Mill sign — Walnut Street - (re-installed as original placement was vandalized)

#### Ongoing Work:

Sign for Rombult property at Cr. Village Row and Main St., former site of Rombult Farm, Dairy & Grove 1922-1969

Cemetery project initiated with assistance from historical cemetery expert — to strengthen bases of old headstones so tablets will be brought back vertical. Work to encompass all three historic cemeteries in Town of Lynnfield - some assistance from Scouts working for Eagle Badge. All work under supervision of Lynnfield Historical Commission.

Research underway to recognize dwelling at 99 Forest Hill Avenue (Home of Mr. & Mrs. David Miles).

James D. Borg, Chairperson  
Barbara Drozek, Secretary  
Edith W. Medland  
Elizabeth Morris  
John C. Schneider  
Mary L. Borg

## PERSONNEL BOARD

The Personnel Board serves in an advisory capacity to the Board of Selectmen in all personnel related matters. These responsibilities include contract negotiations with multiple municipal unions, grievance review, classification studies and review of all salary rates and classification changes for union or non-union employee or position. The Board develops a salary and rate schedule for the Town and makes recommendations for any changes which it deems necessary to maintain a pay scale representing satisfactory and proper remuneration for work performed. The Board also works with all department heads and the Selectmen to develop appropriate Personnel Policies and Procedures for all Town employees. The Personnel Board does not have statutory jurisdiction over the School Department.

In addition, the Personnel Board meets jointly with the Board of Selectmen to review the financial effects of the recommendations of the Personnel Board.

Joseph W. Jennings, III, Chairman  
Kenneth MacNulty, Vice Chairman  
Julie Finch  
Leslie Hartwell  
Gregory Washington  
Elizabeth A. Adelson, Clerk

## FINANCE COMMITTEE

The Fiscal year that ended June 30, 1997 was successful from a financial point of view in that the tax rate remained at approximately the same level as the previous year. At year end departmental budget surpluses totaled about \$330,000, with significant underruns occurring in the Employee Benefits account (\$101,000), Police Department (\$52,000), School Department (\$27,000) Finance & Administration (\$22,000), Assessors Office (\$21,000) and the DPW (\$20,000). Our local revenues exceeded estimates by over \$250,000 with major increases coming in motor vehicles excise taxes (\$37,000 over estimate) and rental income (\$35,000 over estimate). State aid exceeded the estimate by approximately \$38,000. These favorable results enabled the Town Meeting to authorize the use of \$800,000 Free Cash in determining the 1998 tax rate.

One of the principal responsibilities of the Finance Committee is to review in detail the operating and capital budgets submitted by town departments and boards and to make recommendations on



Seated, L to R: Donald J. Gray, Robert L. Ashton, James P. McGovern, Chairman, Patricia A. Moore, Secretary, Mary A. Taschner. Standing, L to R: John J. Moynihan, Robert E. Buckley, G. Francis Rizzo, Louis J. Bertolami, Salvatore J. Gesamondo, Arthur E. Douglas.



them to Town Meeting. The Finance Committee is indebted to department heads, and board chairmen and members for their time and cooperation in presenting their budgets and accompanying ratio the full Finance Committee and to its several sub-committees such cooperation contributes to the efficient running of town business.

In December 1997 our long-time secretary Lori Decosta resigned her position to plan for her wedding. We wish Lori the best of luck as she prepares for this new stage of her life. Patricia Moore, a 1981 graduate of Lynnfield High School has replaced Lori as secretary. We wish Patty a hearty welcome aboard.

James P. McGovern, Chairman  
 Robert L. Ashton  
 Louis Bertolami  
 Robert F. Buckley  
 Arthur E. Douglas  
 Salvatore J. Gesamondo  
 Donald J. Gray  
 John J. Moynihan  
 G. Francis Rizzo  
 Mary A. Taschner  
 Lawrence M. Vazzana

## BUDGET COMMITTEE

The Budget Committee, established some years ago for the purpose of making an early evaluation of expected revenues and expenses and of recommending to the Selectmen and Finance Committee the general parameters of the operating budget for the coming year. Composed of a Selectman who serves as chairman, two members of the Finance Committee, an Assessor, a School Committee member, the Town Administrator, the Town Accountant, a member of the Board of Trustees of the Library, and all major Department heads i.e. Supt. of Schools, Police And Fire Chief, and Chief Librarian, the Budget Committee involves all segments of town government in the Budget process from day one.

The Committee met in October of 1996 and after examination of all projected revenues and expenses recommended to the Selectmen and Finance Committee that the Town pursue a 1998 operating budget (to be voted at the April 1997 Town Meeting) that aimed for and increase over the prior year's budget that provided for contractual wage increases plus a 2.5%

increase in expenses. Unusual items, either deletions from or additions to last year, to be spelled out on a separate side sheet for individual consideration.

The Selectmen and Finance Committee accepted these recommendations and all departments complied. In the end \$800,000. of free cash was used and the tax levy increased by about 3% to fund the 1998 budget. It is interesting to note that at this time approximately \$825,000. of unused tax levv remains available within the limits of proposition 2 1/2.

The result of all of this activity resulted in good cash reserves, and fiscal stability while promoting goodwill and understanding among all segments of Town Government. The committee would call attention to the growing support throughout the Town for an increase in the funding of capital outlay and high level maintenance. Further it is likely that a major building renovation program will be presented to the town for consideration before this calendar year is over. The overall effect of such a program on the Town's financial program is unknown at this time.

David W. Drislane, Chairman

## BOARD OF HEALTH

The Board of Health meets once a month on the third Tuesday at 5:30 p.m., in the upper level Conference Room. All meetings are open to the public.

The Board concerns itself with all matters of Health affecting the Town and its inhabitants. These matters include the installation and repair of septic systems, licensing of installers and haulers. Inspecting and issuing of all licenses to restaurants and health clubs in Lynnfield.

The Title V Loan Program is in the final stages of completion. We are working on the brochure to inform the public about the application process.

The Tobacco Program, administered by Patricia Zingariello, RN, Director, along with the Board of Health, is adopting new rules and regulations for the use of tobacco products in public areas.

The Annual Flu Clinic was again, a great success, over 700 people were vaccinated.

<u>65 and over</u>	<u>50-64</u>	<u>30-49</u>	<u>19-29</u>	<u>Pneumonia</u>
468	113	69	9	77



Immunization Distributed to  
Local Physician/Health Agencies:

Types	Doses
Hepatitis B	795 Adolescent 318 Pediatric
DT	25
POLIO	510
HIB	440
MMR	320
DTP	425
TD	75

Receipts for 1997

Animal Permits	\$ 150.00
Carbonated Water	105.00
Food Service Permit	2,410.00
Haulers Permits	355.00
Health Club	350.00
Installers Permits	1,970.00
Massage Permits	725.00
Milk License	405.00
Mobile Food Service	50.00
Perc Test	18,060.00
Pool Permits	400.00
Retail Food Service	510.00
Septic System and Repairs	27,115.00
Tanning Permits	125.00
Tobacco Permits	300.00
Well Permits	610.00
TOTAL RECEIPTS FOR 1997	\$52,545.00

Alan J. Shactman, Chairman  
Richard A. Peinert, MD  
Richard K. Hatfield  
James J. Nugent, Jr., R.S., C.H.O.  
Dr. Prathima Reddy, Health Officer  
Maureen M. Lanpher, Secretary

## DOG OFFICER

The Animal Control Department in 1997 had calls of sightings of coyotes in different parts of town, which were mistaken for wolves.

We are also reminding residents that all dogs in the Town need to be licensed and have an updated rabies shot. Cats also must have updated rabies shots.



*Dog Officers and Pound Keeper. L to R: Assistant  
Jean M. Procurot and Jon A. Procurot.*

Complaints received during the past year are broken down as follows:

Barking dogs	63
Lost and found dog	198
Dog Bites	12
Injured Dogs	6
Dead dogs	2
Lost cats	57
Dead cats	9
Cat bites	2
Wildlife	98
Wildlife bite	1
Miscellaneous	148

Jon A. Procurot  
Jean M. Procurot  
Animal Control Officers

## POUND KEEPER

By appointment at the beginning of the April 29, 1996 Town Meeting the Pound Keeper was duly appointed. The purview of the position of Dog Officer as it has evolved encompasses the work of the Pound Keeper who may lawfully impound beasts which have sustained damage or distrained as well as found running at large contrary to law. This makes the position of Dog Officer and Pound Keeper usually voted to be served by one person.

It is interesting to note that the title of Dog Officer remains on the books according to the Town Charter although the title of Animal Control Officer is more commonly used these past years in accordance with the growth and widening sphere of responsibilities.

Jon Procurot





*Field Drivers and Fence Viewers  
Chairman Roger H. Gerry*

## FIELD DRIVERS

Field Drivers work in conjunction with the Pound Keeper under the authorization of Massachusetts General Law ch. 49, p. 512 - 519. In brief §24:

§ 24: Every field driver shall take up horses, mules, asses, neat cattle, sheep, goats or swine going at large in the public ways, or on common and unimproved land within his town and not under the care of a keeper; and any other inhabitant of the town may take up such cattle or beasts so going at large on Sunday, and for taking up such beasts on said day the field driver or such other inhabitant of the town may in tort recover for each beast the same fees which the field driver is entitled to receive for taking up like beasts.

The term 'going at large' used in § 24 is later defined in subparagraphs 3 and 4.

Reading the entire section on the duties of Field Driver: from taking up untended animals to impounding of same, to leveling of fees, and the duty to feed, care for and water distrained animals to use of home premises for impounding of animals makes for an excellent look into the history of husbandry and our change from a farming community to a suburban town.

The appointment of Field Driver is perceived as an honor and one that pays tribute to the valued service rendered to our Town. It is a pleasure to be so honored.

Roger H. Gerry, Chairman

## VETERANS' SERVICES

For the year 1997, two cases of veterans benefits were processed. One case remains on the rolls; and one case was terminated because it was of an emergency nature and was handled for a period of two months. This office serviced fifty-one referrals regarding veterans needs. All of the veterans graves were in excellent condition and were decorated with an American flag. About 410 flags were placed and a memorial wreath placed at the five cemeteries and Jordan Park. Many citizens did remark as to how attractive the cemeteries and the Common appeared. This was through the efforts of the Lynnfield Dept. of Public Works. The Veterans Day observance was very well attended. Chairman of the Board of Selectmen Mr. Arthur J. Brouque III delivered a fine address. The Middle School Band performed well and the firing squad consisted of members of the Town DPW, the police and fire depts., and American Legion Post 131. Our local cable T.V. channel carried the program.

As of the last V.A. census there were 1291 veterans living in the Town of Lynnfield. The Joseph Tapley Tomb at the junction of Chestnut and Lowell St. is now considered a Town Cemetery and the Lynnfield Historical Commission placed an official cemetery sign at that location.

I should mention my appreciation and thanks to the DPW and the Town Hall staff for their cooperation. Also, the Board of Selectmen, school dept., and fire and police departments.

Respectfully submitted,  
Neil F. Restani  
Director of Veterans Services



*Neil F. Restani  
Director of Veterans' Services*



## MEMORIAL DAY PARADE COMMITTEE

Formal Memorial Day exercises were held at the five Lynnfield Cemeteries concluded with the closing program at the Common.

The first portion of the parade served the residents of So. Lynnfield, where formal ceremonies took place at the South Burying Ground and the Willow Cemetery. The second section of the parade served the West Burying Ground, the Old Burying Groud, Forest Hill Cemetery, and the Lynnfield Common.

Mr. Tony Grasso, the parade marshal, led the parade followed by members of the Board of Selectmen, the fire and police depts. school board members, the Lynnfield High School Band, the firing squad, a large contingent of Boy and Girl Scout groups, members of our American Legion Post 131, and Lynnfield veterans.

The final ceremonies were well attended by the Town citizens and many veterans wearing military insignia, etc.

Chairman of the Board of Selectmen, Mr. Arthur J. Bourque III, gave the tribute to our veterans. Dr. Richard Palermo, the School Superintendent, introduced fifth grade student, William Patrick Carroll, who recited the Gettysburg Address. The National Anthem was played by the high school band, the firing squad led by Mr. Dick Weeks gave the salute to the dead, followed by taps played by Eric Forman. Refreshments were provided at the rear of the Town Hall.

We appreciate the fine cooperation from Chief Romano, Allen Caproni's DPW, and Town Clerk, Carol Cashman.

Respectfully submitted,  
Neil F. Restani  
Tony Grasso  
Memorial Day Committee

## BOARD OF APPEALS

The Board of Appeals acts under the Zoning Bylaws of requests for variances, special permits or site plan approvals. The Board currently meets in the Hearing Room of the Town Hall on the first Tuesday of each month to act on all cases submitted five



*Board of Appeals*  
L to R: John B. Rodgers, John C. Smith, Chairman,  
Anthony R. Rizzo

weeks prior to the hearing.

Each year applicants seeking relief from existing Zoning Bylaws are sometimes confronted with complex issues. In recent years, state and local communities, including Lynnfield have adopted Bylaws relating to Wetlands, Buffer Zones, Water Protection Districts and other environmental restrictions. It is not unusual for the Zoning Board of Appeals and the Petitioner to deal with several of these complex issues within a single petition.

The Board wishes to extend our sincere appreciation to all participants for their cooperation in working together on these matters.

The Board acted on (46) forty-six cases in 1997 disposing them as follows:

Granted	41
Withdrawn	0
Withdrawn w/o Prejudice	5
Denied	0
Denied w/o Prejudice	0
Pending	0

The procedural rules and all decisions of the Board are a matter of public record and are on file with the Town Clerk. Any person aggrieved by a decision of the Board is entitled to appeal the Superior Court within (20) twenty days of the filing of the decision.

John C. Smith, Chairman  
John B. Rodgers, Member  
Anthony R. Rizzo, Member  
Terrance Kennedy, Alternate  
John Thomas, Alternate  
Henry Lecours, Alternate  
Diane M. Hammerbeck, Secretary



## L.I.F.E. INCORPORATED

Under the direction of Janet Ricci, President, Joseph Maney, and John Redman, LIFE, Incorporated Directors, both Center and Essex Village continue successfully serving as housing for past and present residents of Lynnfield. Siblings and parents of Lynnfield residents also are eligible to apply for future housing.

At this time, all units at Center Village (60 units) and all units at Essex Village (66 units) are occupied. LIFE, Inc. has a waiting list of 190 eligible people.

The main office is located in the office of the clubhouse of Essex Village. Josephine Buchanan is the Executive Director and can be seen at this office, 101 Essex village and can give anyone information by phoning 781-334-6066.

All residents enjoy the ease of living at Center and Essex Village and the Town of Lynnfield is proud that LIFE, Inc. had the fortitude and prudence to build the two complexes. Both complexes are colonial in architecture blending with the Town's ambiance.

Submitted by  
Josephine A. Buchanan  
Executive Director

## LYNNFIELD HOUSING AUTHORITY

For the past 20 years, the Lynnfield Housing Authority has owned and operated Colonial Gardens - a 64 unit apartment complex for the elderly and disabled. Colonial Gardens is located on Ross Drive off of Salem Street. The Housing Authority also owns a residence for the developmentally disabled located on Main Street. This home is managed by the Massachusetts Department of Mental Health.

The Housing Authority serves a vital need in the Lynnfield community by providing affordable housing for Lynnfield's elderly and disabled. To be eligible, an applicant must be 60 years of age or older; or be handicapped, and earn less than \$29,100 per year (\$33,300 for a two member household). In 1997 seven Lynnfield seniors found housing here. Other Lynnfield applicants on our waiting list will likely be offered an apartment here within the next six to twelve months.

In August the Housing Authority and its residents said good-bye to Joan Gilchrist who served on the Board since its inception back in 1972. She was very instrumental in getting Colonial Gardens built in 1977. Lillian Ross has replaced Joan on the Board.

The Colonial Gardens Tenant Association continues to be active, holding regular business meetings with educational and social programs, fund raising events and holiday parties.

The Housing Authority is upgrading the apartments with new flooring and hopes to improve the site with additional parking.

We are thankful for the hard work of the Department of Public Works for keeping the driveway plowed and sanded; and for the support of the Police and Fire Departments for their quick response to our calls.

For more information about the Housing Authority, we urge you to contact Susan Monahan, our Executive Director at 581-5783, or drop by the Housing Authority Office on Ross Drive.

Respectfully submitted,  
Gary R. Leach, Chairperson  
Lillian Ross, Vice Chairperson  
Robert A. Johnson, Jr., Treasurer  
John K. Harrigan, Asst. Treasurer  
Helen C. Healy, Secretary

## COUNCIL ON AGING

The year 1997 marked another exciting year of growth for the Lynnfield Council on Aging. Perhaps even more growth than the director and Board of Directors could foresee!

The Senior Center has an average of five to six classes per day with over one hundred people participating daily in these activities. Classes are offered in oil painting, watercolor, sketching, yoga, aerobics, fabric painting, sewing, writing, pokeno, michigan rummy, bridge, bingo, knitting, and computers. This year marked the opening of our new Computer Lab with classes scheduled days and evenings. The Senior Center is now on the Internet offering unlimited opportunities to our members. We are fortunate to have Ann Arsenault as our instructor, as she comes highly qualified to this position. New activities have commenced as well and we now offer tai chi, tap dancing, and quilting in addition to our other classes.





#### *Lynnfield Council on Aging*

*L to R: Alice Pezzella, Outreach Worker, Jane Lavender, Director, Terrence E. Gibbons, Chairman, Janice L. Funai, Vice chairman*

Our nutrition program continues to grow and improve. With the recent approval by the Board of Selectmen, we are looking at opening the kitchen for full use by the summer of 1998. We average approximately thirty lunches per day served by volunteers at the Center. Under the direction of Ronnie DeLeo of the Lynnfield Public Schools Food Service Department, our Center offers an excellent lunch for \$1.75.

As the Senior Center continues to grow, we rely heavily on a dedicated staff. All telephone calls and visitors are warmly greeted by our secretary, Mary English. Mary's compassion for the needs of seniors is evident immediately to newcomers. She is also facilitating a support group for caregivers of Alzheimer's patients. Alice Pezzella, our outreach worker, coordinates not only all of the homemaker and related services for seniors in the community, but also coordinates many of the trips that are offered through the Senior Center. As a longtime Lynnfield resident, Alice brings a great deal of knowledge to the job. Her smile and caring approach have cheered many at-home seniors. Joanne Gallant, our van driver, works full-time driving people to medical appointments, lunches at the Senior Center, and daytrips. Joanne is rarely seen at the office for her office is on wheels. Many seniors rely heavily on Joanne as she is their only means of transportation. Her dedication to the seniors is evidenced in the admiration shown by her riders. The Senior Center is also fortunate enough to have an AARP volunteer to assist with the telephones during the afternoons.

The Lynnfield Council on Aging and Senior Center must give credit to the people who volunteer countless hours for the well-being of Lynnfield Seniors. Under the well-focused direction of Terry Gibbons, Chairman, our COA Board spends a great

deal of time working on future goals as we move toward the year 2000. The Friends of the Lynnfield Seniors under the direction of Dot Valkevich and the Lynnfield Caners under the direction of Ruth Rich are well-established groups who give of their time and money to the Center.

What does 1998 bring to the Lynnfield Senior Center? Hopefully more of the same wonderful feeling one has everyday when they walk through the door and are greeted by friendly, caring staff dedicated to making everyone feel a part of the Senior Center "Family". As Director of the Center, I can truly say with the support of the COA Board and Staff, we do offer the best services possible to Lynnfield Seniors.

Respectfully submitted,  
Jane L. Lavender, Director

## LYNNFIELD CULTURAL COUNCIL

The Lynnfield Cultural Council received \$3,629.00 in funding from the Massachusetts Cultural Council for the current year. This year the LCC received 20 Local Cultural Council Grant applications (one application was received after the deadline date) and 2 PASS Grant applications. Grants were awarded to nine Local applicants and two PASS applicants in the amount \$3,825.00. The additional funds came from administrative expenses that were not taken by the chairperson.

The LCC follows the Massachusetts Cultural Council Guidelines in granting funds. Information regarding the funding process is located at the Library and at the Town Clerk's office. Each year notice of the October deadline for applications is printed several times in the local newspapers and appears on the local cable station.

Respectfully submitted,  
Kathy L. Randeale, Chairperson

## RECREATION COMMISSION

The Recreation Commission, an appointed board, was established to develop, promote and encourage recreational opportunities to all residents of the Town of Lynnfield.

In Lynnfield, we have many independent organizations that offer a variety of activities to the youth of



our town. Lynnfield Junior Sports, Inc. offers football, cheerleading, wrestling, and basketball, Lynnfield Little League promotes the baseball program for all levels and Lynnfield Soccer Club runs both fall and spring sessions for all abilities starting with Kiddie Clinic, in-town and more competitive travelling teams. Lynnfield Youth Hockey runs the local hockey program.

In addition, Lynnfield Community Schools, directed by Susan Leffler offers a variety of after school and summertime "camp" programs including arts, crafts, tennis, etc. Adult Education programs which includes both academic and leisure programs are also available through this office. Information and brochures about their programs are available by calling the Lynnfield Community Schools Office at 334-5814.

The Recreation Commission acts in an advisory capacity representing the town's interest and field usage to many of these groups. In addition, the Recreation Commission still sponsors the ever popular Summer Playground program headed by Louise Ferrullo, Director and the Girls Softball program, organized by Judy Barry.

The focus of the Recreation Commission again this year remains the issue of adequate field space to handle the many programs available. Our mission to upgrade and install irrigation systems at the various fields is moving forward. In addition, a comprehensive plan is underway in cooperation with Lynnfield Jr. Sports, Lynnfield Little League, Lynnfield Soccer Club and Girls Softball to upgrade and address field and safety issues at our various parks. The end result of this plan would be to designate various fields to each organization for their use and eliminate scheduling chaos. In addition, due to a generous donation from the Newhall family, plans are in the initial stages for substantial improvements to be made at Newhall Park located off Oak Street by Suntaug.

We currently have openings on the Recreation Board and anyone interested should submit their name to the Selectmen's Office.

Robert Cox, Chairman  
Michael Craffey  
Susan Hatfield  
Sue Papagni  
Kathleen White, Chair  
Louanne Canty, Secretary

## CONSERVATION COMMISSION

The main role of the Lynnfield Conservation Commission (LCC) in the Town's government is to enforce the Commonwealth's Wetland Protection Act. The Act sets forth a public review and decision-making process of all activities in or near the following areas: any bank, any freshwater wetland, any marsh, or any swamp bordering on a creek, a river, a stream, a pond or a lake, land under any of the water bodies listed above and land subject to flooding. Such activities are regulated in order to contribute to the following interests: protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of fisheries and protection of wildlife habitat. Any activity proposed within these areas of the Town within 100 feet requires a filing with the Lynnfield Conservation Commission.

In administering the Wetlands Protection Act, the LCC is responsible for holding public hearings on Notices of Intent and Requests for Determination, as well as issuing Certificates of Compliance, Extension Permits and Enforcement Orders. Site visits are held during the year throughout the town.

The LCC has accepted the challenge of creating an Open Space and Recreational Plan for Lynnfield and has established a completion date for this long range project of June 30, 1998. Copies of the completed Plan will be available for review at the Library and Town Hall. Once approved by local and state officials, the Town may apply for State money to purchase land.

Reedy Meadow has been an active area for educational purposes again this year. The schools have been using Partridge Island as a real life laboratory. Boy Scout Troop 48 has undertaken the job of maintaining and repairing the boardwalk and clearing the walkway. One Eagle Scout project consisted of the cleaning of debris, trash and branches from Robinson's Brook. Plans still need to be drawn up for the repair of the observation tower at the end of Partridge Island Trail. LMS students raised funds for this purpose. The Town is fortunate to be able to offer our children an opportunity to study science in a natural setting.

Tours of Conservation lands which have been held during the past year include a walk through Reedy Meadow and Partridge Island Trail. Public awareness education has become a goal of the LCC as a result of the Open Space Survey. New signs for three conservation areas are near completion.



The Commission is always interested in obtaining additional parcels of land to help protect our valuable water resources in Lynnfield. The LCC welcomes any suggestions on conservation and environmental issues and programs. We need your continued support to retain and protect the environmental integrity of the Town of Lynnfield.

Margaret Reilly Silvern, Chairman  
Peter Calcsu, Vice chairman  
Patty Fabbri  
David Miles  
Marianne Pantelakis  
John Roberts  
Denise Young  
Betty Adelson, Conservation  
Administrator

## FLOOD COMMITTEE REPORT

Activities during 1997 consisted of working with the Saugus River Watershed Committee in order to alleviate the water problems experienced by homeowners in Lynnfield. One specific activity involved working with Representative Cresta and the Lynnfield Conservation Commission to survey water damages incurred locally for potential use when seeking necessary funding and administrative approvals to ease flooding problems.

Edward R. Baud

## IPSWICH RIVER WATERSHED ADVISORY BOARD

It was a busy year for the Ipswich River Watershed Association.

A task force was established to design a computer model for the River. The USGS are assisting in the development of the model.

As well as the Hydrological study an aquatic habitat study (focusing on relationship of flow to habitat values) will be included.

Once the model is completed it will become available to organizations and communities, which can run scenarios of more localized interest.

While Lynnfield does not take water directly from the River, it would certainly be a tragedy should everything endanger the flows or the quality of the River.

During the year, Lynnfield has several times hosted the meetings of the Association and they appreciate our hospitality.

We believe the River to be a great asset to our Town and hope we may continue to be an active part of the Association. It certainly is to our advantage to be aware of what other communities are doing with the River, the combined efforts of the various communities, and the state officials bodes well for the control of the river in the future.

When the studies are completed we will get a complete copy for the Town and the water districts.

I wish to thank Mr. Maney and the Selectmen for allowing me to serve the town in this capacity.

John B. Rogers

## METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is the regional planning agency representing 101 cities and towns in the metropolitan Boston area. Created by an act of the Legislature in 1963, it serves as a forum for state and local officials and provides technical planning assistance and service delivery to its member communities. MAPC works with cities and towns through eight subregional organizations whose members are appointed by chief elected officials and planning boards. The Council provides the subregions with financial, planning and administrative support, and offers technical aid on selected special projects. MAPC is a designated Economic Development District of the Federal Economic Development Administration and as one of 14 members of the Metropolitan Planning Organization (MPO), has oversight responsibility for the region's federally funded transportation program.

After years of concern about the role of local governments in state transportation planning and funding decisions, 1997 saw a landmark achievement in the formation of a new Boston area MPO. The reorganization was the outcome of federally supported mediation, with MAPC serving as a key negotiator for a stronger state/local partnership. MPO voting members now include seven cities and towns, along with seven state and regional agencies, including MAPC. The municipal and regional members of the MPO are responsible for programming about \$40



million per year in local road and bridge projects, about one-third of the total funds available for the metropolitan region. MAPC works with communities to develop a list of local projects to be programmed for funding.

In September, the first Transportation Improvement Program was adopted by the new MPO. The TIP also included \$10 million for "Enhancement projects", and \$3 million for Transportation Demand Management (TDM) projects. As a regional planning agency MAPC's role is in both the Enhancement and TDM programs is to solicit proposals and prescreen them for funding eligibility.

A new project that was organized last year was the Metropolitan Greenspace Initiative. Over 65 environmental and historic preservation organizations have indicated their interest in participating in this effort that MAPC is currently staffing. As part of this project the agency has produced a map that illustrates the development growth in the greater Boston area from 1970 to 1991. The accompanying data documents the results of urban sprawl that has occurred showing a 15% growth in land development with only a 55% growth in population. MAPC staff has also been working with graduate students at the Harvard Graduate School of Design on the potential for open space protection as the region continues to grow. During the past year the agency increased its association with the Boston Harbor Islands National Recreation Area planning project with the expectation that the agency will become one of the groups officially involved in the establishment of this new federal/state facility.

The GIS Lab completed numerous projects for both individual communities and for the region as a whole. Staff worked with Watertown on developing a tree inventory for the community. They also completed a wireless communication siting study for one of the subregions, an open space update for another, and a comprehensive regional zoning report for yet another. GIS staff conducted a number of workshops on parcel data automation and acted as an information resource for municipalities interested in beginning or expanding their GIS programs.

In 1997, the agency also completed a project that focuses on opportunities for bolstering the shoreline seafood processing and distribution industries in the Commonwealth, including an analysis of the importance of the industry to affected coastal communities in Massachusetts.

MAPC updated its Overall Economic Development Program for 1997, analyzing the regional economy and economic development needs, and revising the list of

projects eligible for federal funds through the Economic Development Administration (EDA). The agency administered a Community Adjustment Planning Grant provided by the U.S. Department of Housing and Urban Development to examine community responses to defense industry downsizing and evaluate defense dependencies of small and mid-sized municipalities. The project included several focus groups and a regional forum. A final report on strategies to adjust and diversify local economies in response to reduced defense spending will be completed in early 1998.

David C. Soule, Ex. Director

## LYNNFIELD PUBLIC LIBRARY

In its role as the lifelong learning center, the Lynnfield Public Library continues to serve the community by providing recreational reading materials in addition to meeting their increasingly complex informational needs. From the very youngest members of the community to the oldest, the Library strives to offer quality service to each of the 11,000 patrons who enter our doors each month.

In an effort to reach more members of the community the Library has renewed its efforts in the area of adult programming. In the spring we offered a two part series, "Celebrating 20th Century Poetry," and in the fall a three part series, "Traditions & Transitions: Textiles in New England, 1700-1900". This summer the Library sponsored what appears to be the "first annual" bus trip to Tanglewood. In the fall we expanded our evening programming by introducing a monthly book discussion group as well as a program on investing. A newsletter, "Library Links", and a monthly calendar of events has been introduced to keep the public informed about Library activities.

The library continues to promote community activities by displaying their materials. This year we were able to display the glass creations of local artist Toots Zynsky in conjunction with the inclusion of her works in a larger display at the Museum of Fine Arts. Other displays included textile & weaving exhibits to coincide with library programs, genealogy, investment as well as notable books.

### Staff

Mary Chute, the 5th Library Director in the history of the Library resigned due to a family relocation. Mary is now working at the Maryland Department of Education, Division of Library services. Though her tenure was relatively brief, the Library has benefited from her deep commitment to providing quality





*Lynnfield Public Library Staff*

*Sitting, L to R: Nancy D. Ryan, Assistant Director/Head of Information Services; Sue A. Koronowski, Director; June P. Hutchinson, Head of Technical Services. Standing, L to R: Mary E. Puleo, Library Technician; Marianne T. Minghella, Library Technician; Beverly C. Levy, Head of Circulation; Jennifer L. MacKenzie, Staff Librarian; Patricia A. Hoover, Senior Library Technician; Leslie R. Todd, Head of Children and Youth Services; Marjorie L. Potter, Staff Librarian*

library service. Sue Koronowski, who has been serving as Assistant Director was appointed Library Director in December. Nancy Ryan was promoted to Assistant Director/Head of Information Services.

Laurie Conwell left her circulation position upon completing her Library degree to take a professional position. New faces at the circulation desk include: Marianne Minghella, Mary Puleo and Betty Whelan. Avis Evans has returned to assist in the Technical Service Department. Our substitutes include past staff members as well as staff from neighboring NOBLE Libraries.

#### Children's & Young Adult Services Department

Through the year a total of 2,996 people attended 108 children's programs. Storytimes and pre-school craft continue to be a staple of the Children's Room schedule, as well as the Books & Babies program which introduces children under 2 to the library and books.

In February the second annual Father-Child baking contest was held with the employees of the Lynnfield Post Office being the lucky judges. The Friends of the Children's Room, a group that formed last year under the umbrella of the Friend of the Library, continue to be active. Activities have included; a table at the Geranium Fest selling books and puppets, helping with the summer reading program, putting together special programs at Halloween, and volunteering at the 2nd annual Holiday Happenings.

This year the Summer Reading Program theme was "Read and Discover Science", and the Read to

me Program was "Read with Curious George." A variety of science activities were offered from nature walks, to making slime, exploring senses and having Keith Johnson show us that "Science Isn't Always Pretty." A new program for middle school students was added and greeted with enthusiasm by the participants. We look forward to offering it again next year.

The school and public libraries continue to share resources; lending books and sharing information to support assignments, displays, and author visits.

New in the Children's Department: Circulating CD-ROMS, unabridged audio books, and a non-fiction collection in the Young Adult Area. We also welcome several young volunteers who help the children's librarians by putting up displays, preparing pre-school crafts and shelving books.

#### Information Department

The Information Department continues to meet the often-complex informational need of the community utilizing a variety of methods. While continuing to depend heavily on traditional print resources this year we utilizing technological advancements, we have increased our use of on-line resources as well. We have introduced electronic reference service for the first time, encouraging patrons with access to email to send questions to us at: [refdesk@lfd.noblenet.org](mailto:refdesk@lfd.noblenet.org) and we would attempt to provide assistance within twenty four hours. We have also promoted the use of the NOBLE web page at [www.noblenet.org](http://www.noblenet.org) providing a subject index to a variety of Internet sites. This year we again provided two series of well received hands on classes on using the on-line catalog, as well as a basic introduction to the Internet.

The Information Department continues to provide interlibrary loan service to patrons by locating books we don't own both within NOBLE and statewide utilizing the increased availability of on-line catalogs. Interlibrary loan activity has increased and this year we borrowed 4,728 books from other libraries and filled 2,228 requests.

This year Marcia W. Lindberg, former director and active genealogist provided the reference staff with an introductory training session on materials available in our Genealogy Room. The session provided the staff with a basic knowledge of our significant collection in this area.

In December we opened our "Homework Center", providing assistance to students on locating and using library materials to complete their assignments. Staffed by Trained volunteer "coaches" the center is



off to a wonderful start and we look forward to not only helping the students but also renewing our commitment to working with local teachers and school librarians. Funding for this program is from the Library Services and Technology Act administered by the Board of Library Commissioners.

### Technical Services Department

A preservation management plan began this year in an effort to maintain our collection in the best possible condition. Staff has received training in current collection preservation practices and we have begun to utilize new processing materials. As a result of a federally funded Library Services and Technology grant, a professional conservator with the Northeast Document Conservation Center completed an in depth survey of our materials and handling procedures as well as an evaluation of the building environment. This survey will assist in the preparation of a comprehensive preservation plan.

### NOBLE

This year NOBLE completed a major telecommunications project installing T1 lines and providing networking hardware in each member library. As a result the library now has graphical access to the World Wide Web as well as the capacity to share internal resources on a local area network as we add PC's to the system.

In addition to maintaining and upgrading our circulation system and on-line catalog, NOBLE continues to provide extensive training to library staff. This year they opened a hands-on training center equipped with 12 workstations. This training insures the optimal use of our present system as well as keeping us current on emerging technology in library services.

### Friends of the Library

The spirit of volunteerism is alive and well in this community. Without the efforts of this group we could not maintain the level of library service presently offered. Our Friends group supports many library activities including- Adult programs, the Children's Summer Reading Program, the video collection, staff development opportunities, publicity & museum passes. This year's Friend's of the Library book sale was back again in full force and once again a great success.

### Volunteers

The Lynnfield Library volunteers, under the guidance of Helen Ogilvie continue to make an invaluable contribution to the library. Countless hours were donated this year to assist in maintaining essential order to our collection. Each time an item is easily located, it is due to the routine work of this unseen group of loyal volunteers.



*Board of Library Trustees*

*Seated L to R: Janice L. Funai, Ernestine J. Rose, Chairman, Kerry Ellen Hughney. Standing L to R: Dr. William C. Wiswall (missing from photo: E. Seavey Bowdoin).*

### STATISTICS - 1997

Attendance in library	136,653
Circulation of library materials	144,336
Reference transactions	11,433
Inter-Library Loans	
Borrowed from other libraries	4,728
Loaned to other libraries	2,569

### Board of Library Trustees

Ernestine J. Rose, Chair	Kerry Ellen Haughney
E. Seavey Bowdoin	Dr. William C. Wiswall
Janice L. Funai	

### Library Staff

Sue Koronowski Library Director  
Nancy D. Ryan, Assistant Director/Head of Information  
June P. Hutchinson, Head of Technical Services  
Beverly Levy, Head of Circulation  
Leslie Todd, Head of Children's & Young Adult Services  
Patricia Hoover, Senior Library Technician, Circulation  
Marjorie Potter, Staff Librarian, Children's

### Part Time Staff

Avis Evans, Senior Library Technician  
Jennifer MacKenzie, Staff Library, Technical Services  
Marianne Minghella, Library Technician, Circulation  
Nathan Peggy, Page  
Mary Puleo, Library Technician, Circulation  
Amy Rival, Page  
Betty Whelan, Library Technician, Circulation

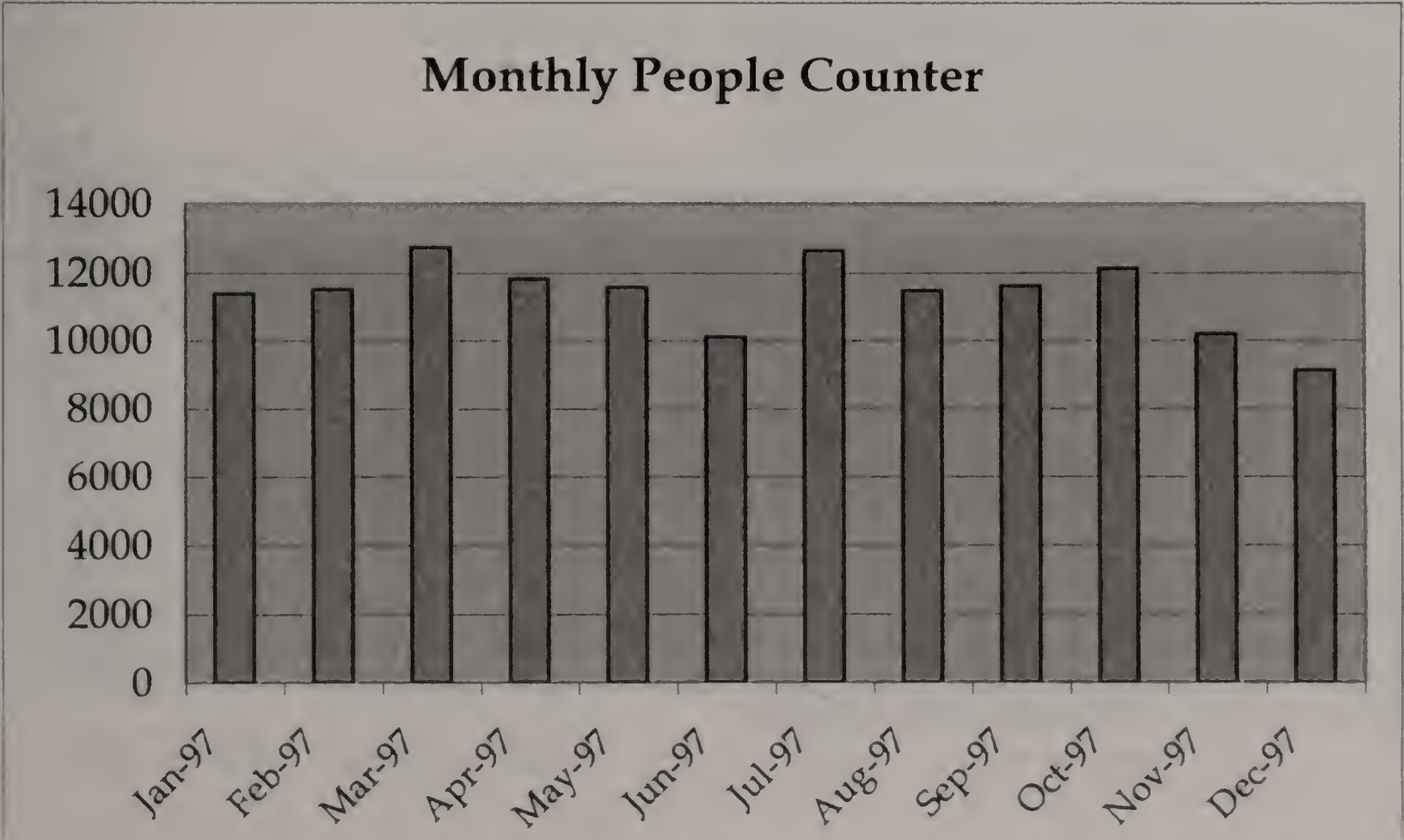
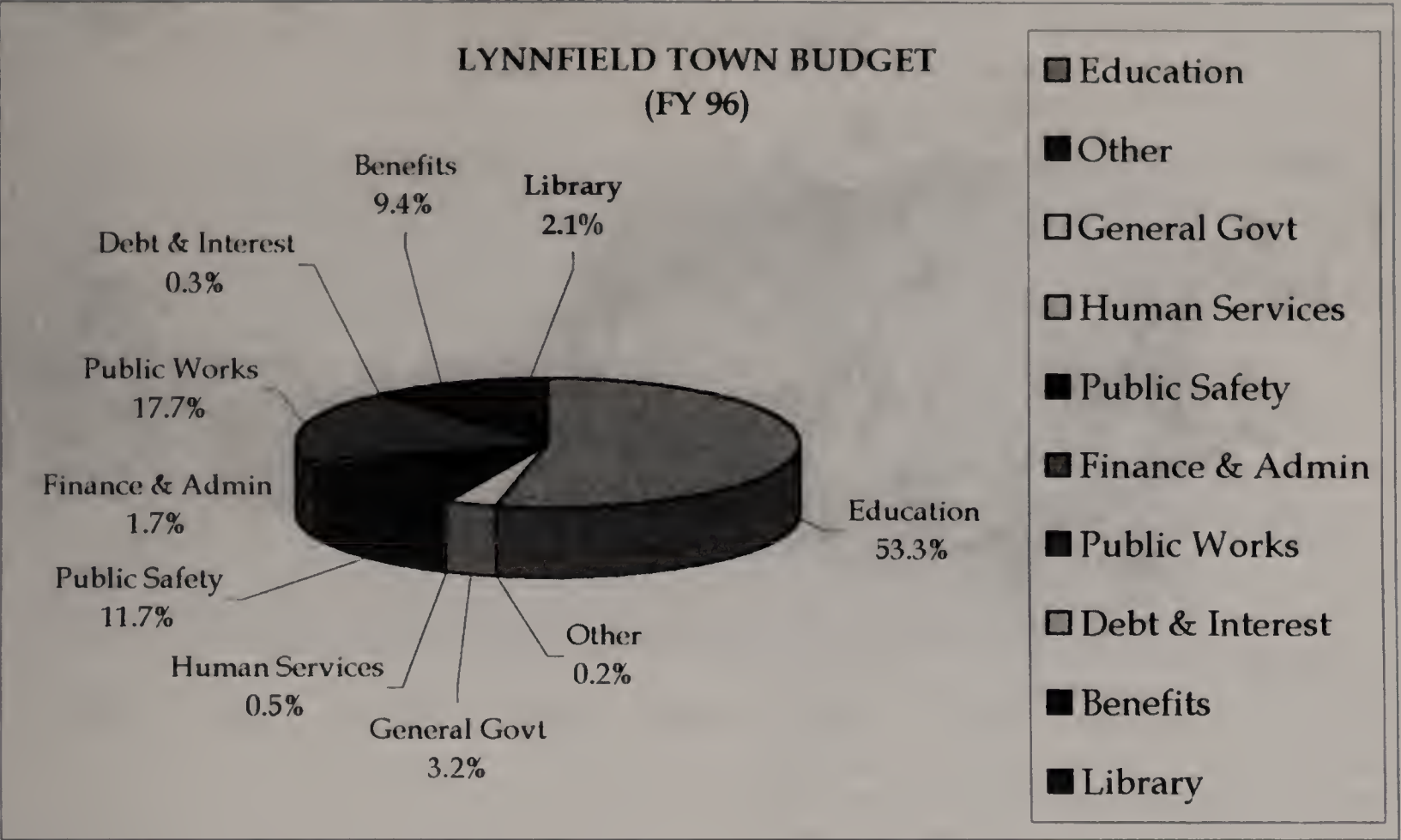
### Substitutes

Bethany Cove	Kevin McGrath
Irene Gorevitz	Jennifer Pedone

Sue Koronowski, Library Director

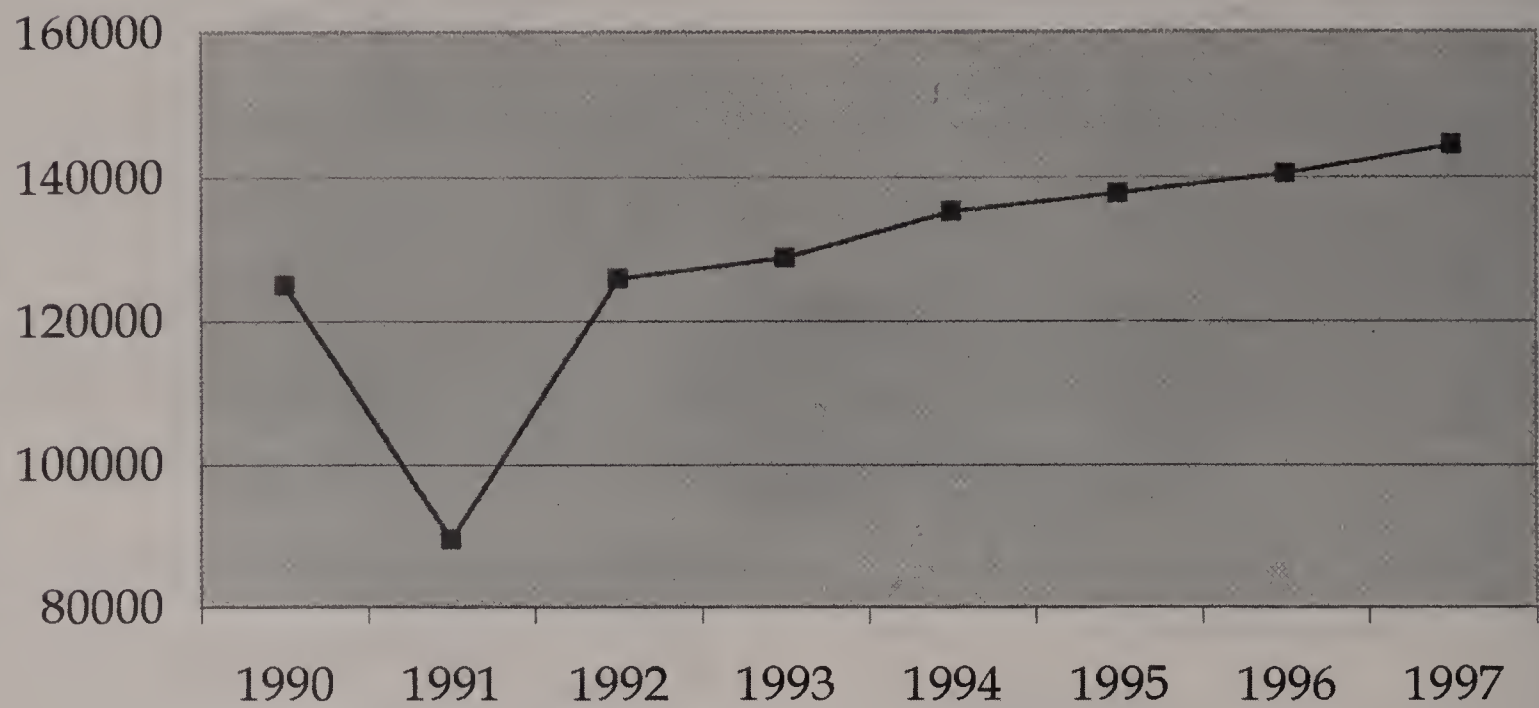


# LYNNFIELD PUBLIC LIBRARY

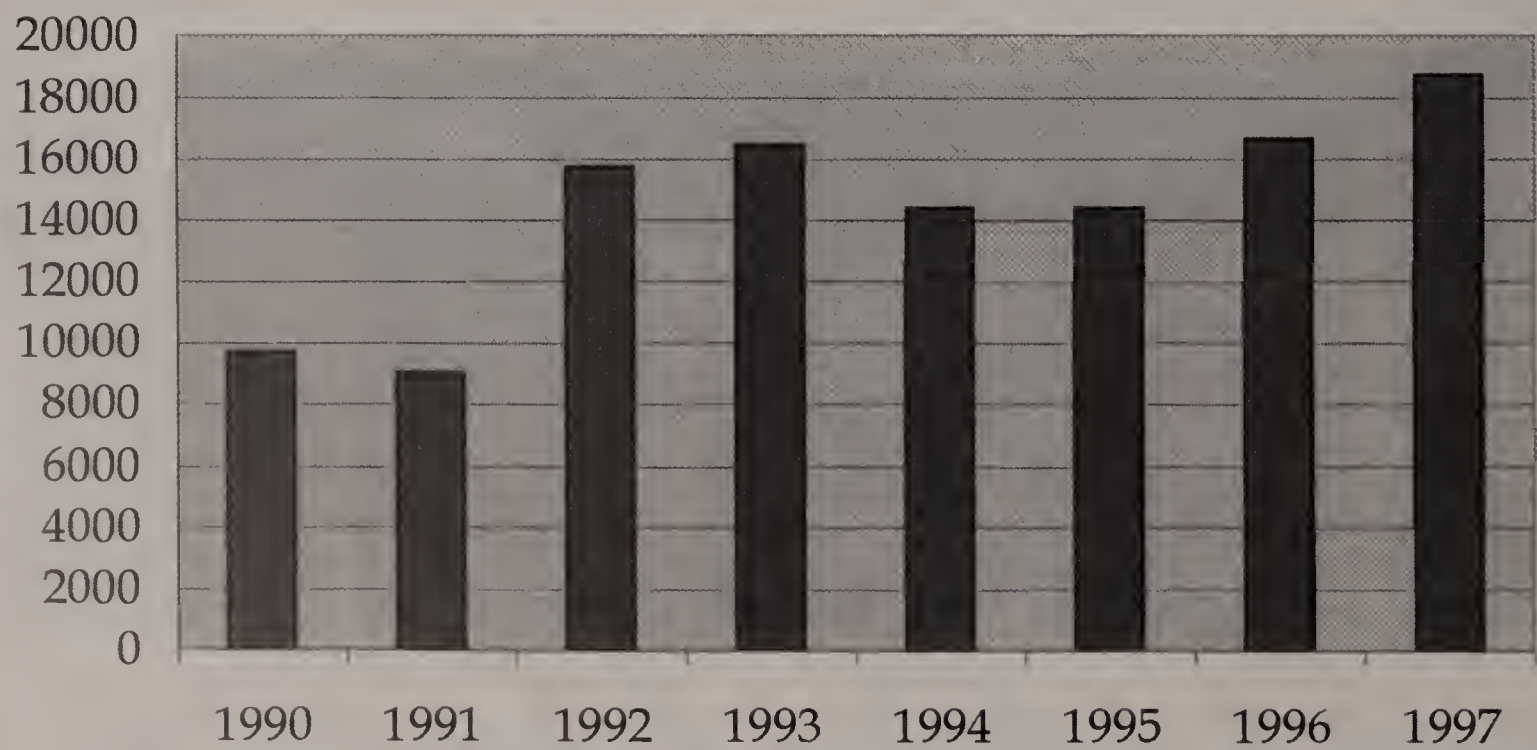


## LYNNFIELD PUBLIC LIBRARY

### Circulation



### Information Transactions





## SCHOOL COMMITTEE

In April 1997, Margaret Kerber and David Saporito stepped down from the School Committee after completing a three year term. Filling these seats were George Rockas and Pamela Scantilities. Despite the loss of two members who helped pave the way for school improvement, the Committee continued their positive momentum as they addressed issues and challenges.

After successfully developing a sense of trust and credibility with town officials and the community over the past two years, the Committee focused on improving curriculum and instruction. In January of 1997 the Committee approved Dr. Richard Palermo's comprehensive curriculum leadership reorganization. The reorganization focused on building based curriculum and instruction support for teachers and accountability from the central office.

The Superintendent had the opportunity to continue to build his administrative team with the hiring of Judith Evans as High School Principal and Robert Hassett, Assistant principal. Peter Manoogian was hired as Lynnfield's Director of Curriculum and Technology.

The FY 98 budget process was marked by in-depth analysis and spirited debate regarding the needs of our schools. An open communication process and collaboration with town officials resulted in the town approving a 5.8% budget increase for 1997-1998. These funds allowed us to implement the reorganization, and adequately meet our staff and expense needs. The Committee began the FY 99 budget cycle in October with the hope of maintaining the momentum begun the last few years. Increasing enrollment, time and learning requirements and preparing for the state assessment tests were the focus of the preliminary budget.

1997 was a very successful year for the school system. Scholastic Aptitude Test scores are rising, and 97% of our graduating seniors went on to college. Dr. Palermo's leadership abilities, vision and commitment to the community have put us on a course of continuous improvement. In December, the School Committee recognized these traits and began to negotiate an extension of his contract. On January 6, the School Committee extended Dr. Palermo's contract through 2004. The challenges ahead can only be addressed when school administrators, teachers, parents, students, town officials and residents work together to educate our children.

## SUPERINTENDENT'S REPORT

My first two years as Superintendent were focused on creating an atmosphere of trust, respect and credibility between the schools and the community. Identifying areas of strength and weakness were also major priorities. In 1997 we made significant changes in personnel and programs and implemented several initiatives aimed at addressing areas of weakness.

First, we felt we needed to address the critical area of curriculum and instruction. To that end, a complete evaluation of our curriculum leadership organization was conducted. On January 14, 1997 the School Committee approved a comprehensive curriculum leadership reorganization plan. New positions were created and others modified providing building based curriculum and instruction support to teachers and systemwide accountability. The foundation of the reorganization was solidified with the hiring of Peter Manoogian as our first Director of Curriculum and Technology. The impact of his office on our programs and practices has been immense. Through his leadership, mastery objectives will be developed for every core subject area by May of 1998. A technology initiative directly linked to the curriculum is also being implemented. Two Department Heads and a World Language Coordinator were hired at the Middle School and High School Department Heads focused solely on the 9-12 program. The areas of Art and Music were supported by newly created K-12 Coordinators.



*Superintendent of Schools  
Dr. Richard J. Palermo*



In June of 1997 Kristine Benson, High School Principal, resigned and Judith Evans was hired. Stephen McBride served as Interim Assistant Principal for the 1996-1997 school year and Robert Hassett was hired as the High School's new Assistant Principal in June of 1997. The new administrative team has been instrumental in improving the overall focus of the High School. In June, Jo Anne Kwarta resigned as Principal of the Huckleberry Hill School to take a similar position in the Newton Public Schools. Margery Daniels, Director of Special Services, took on a dual role by becoming Interim Principal at Huckleberry for the 1997-1998 school year. A search for a new Huckleberry Hill Principal will begin in February, 1998.

The FY 98 budget process followed a similar approach as FY 97. Through close scrutiny of our needs and constant communication with town officials, we presented a consensus budget to the people which resulted in a budget increase of 5.8% for FY 98.

Measuring performance continues to be a major focus for the schools. Following mandates of the Educational Reform Act of 1993, the Massachusetts Comprehensive Assessment System Test will be given in grades four, eight and ten in May, 1998. The new tests will rate individual students, classrooms, schools and school districts. In an effort to support teachers in preparing our students for these high stakes tests, several training sessions were held. Our standardized testing program continues to use the highly competitive Education Records Bureau (ERB) test in grades five and eight. We are pleased to report that scholastic Aptitude Test (SAT) scores continue to exceed state and national averages and over ninety seven percent of the students in the class of 1997 went on to college.

Special thanks to the Lynnfield Athletic Association, Lynnfield Educational Trust, the Lynnfield Business Coalition for Better Schools and the PTO's from all four schools for their continued help and generous support.

In closing, 1997 has been a very successful year marked by aggressive improvement efforts throughout the school system. I look forward to working with our entire school community to address the challenges we face in providing an exemplary education for the children of Lynnfield.

Dr. Richard J. Palermo  
Superintendent of Schools

## LYNNFIELD HIGH SCHOOL

Judith A. Evans, Principal

The past year has been a highly successful one for the students, faculty, and staff of Lynnfield High School. Our students have excelled both academically and athletically, and the school community has responded well to several administrative changes, including the addition of a new principal and assistant principal in July of 1997.

The class of 1997's achievement was reflected in average SAT scores of 531 verbal and 542 math, both of which were well above the state and national average. Over 99% of our students took the SAT, and 94% went on to some form of higher education. Our students were accepted to over 90 colleges and universities, including some of the finest post-secondary institutions in the country.

On the athletic fields, our students conducted themselves with great sportsmanship and team spirit. Especially successful were the following 1996-97 teams: Golf (Div III champions); Girls Soccer (Div III/North Sectional champions); Girls Basketball (Div III champions); Girls Tennis (Div III/State champions) and Softball (Div III champions).

The 1997-98 school year opening brought a new administrative team to the high school. Students, parents, faculty, and staff have been very supportive of new assistant principal Robert Hassett and me. We have been very impressed by the energy, commitment, and focus on excellence of the entire school community, and we already feel quite comfortable in our new roles.

Our focus for the 1997-98 school year has been to continue to emphasize high standards and expectations for student performance. To that end, the teachers have been working to develop mastery objectives for our courses so that we can ensure that our curriculum is in line with state frameworks and our students prepared for MCAS testing.

Additional efforts for 1997-98 include working to increase parental and community involvement in the daily life of the school, and creating and maintaining a safe, welcoming school environment. We continue to be committed to offering Lynnfield High School students the finest educational opportunity possible, and look forward to a terrific 1998.



## LYNNFIELD MIDDLE SCHOOL

Mr. Douglas A. Russell, Principal

January of 1997 found the Lynnfield Middle School almost halfway through another productive school year "On The Road To Success..." Our focus remains: What we do here every day is important, every student can learn and behave appropriately, and teachers and parents will never give up on helping students to become more successful, nor will they allow students to give up on themselves. In June of 1997 and over the summer months we said good-bye to several members of our staff: Ms. Stephanie Cohen, grade 5, who transferred to Huckleberry Hill School; Ms. Eve Lewinger, grade 6, who decided to leave education for the world of business; Mrs. Donna Zolotas, grade 7 math and science teacher and Ms. Lauren Fraser, our computer teacher, who both accepted positions in other communities. We also said "See you later" to Mrs. Elise Hoblitzelle who chose to take a year's maternity leave to be with her newborn son, Oliver. Two system-wide teachers, Mrs. Gloria Maifeld Vant and Mrs. Sandi Handerson-Agius, who had worked with middle school students for many years, decided to retire from teaching and left us in June. For the 1997-98 school year we welcomed a new 5th grade teacher, two new 6th grade teachers, a new 7th grade teacher and a new computer teacher. We also added keyboarding classes for our 7th and 8th grade students and welcomed a part-time keyboarding teacher (who we share with the High School). Needless to say, much of the summer was spent interviewing candidates. The investment in time was well worth it, though, as evidenced by the background, qualifications and skills of the staff members hired.

Teaming continues to be the hallmark of the middle school, with each team of students and teachers having a defined space within our building, facilitating easy transitions between classes, and promoting interdisciplinary teaching as well as stronger learning and social development.

All Middle School students continue to have the opportunity to take part in a variety of extra curricular activities which include: Math Team, which competes with other middle schools; Student Council; Peer Leaders; Jazz Band; the Action Committee, an environmentally focused group; Concert Choir; school play (Snow White was presented in the Spring to rave reviews); School Store; evening roller skating parties, and dances, not to mention a wide variety of Art-works and intramural sports programs including the Middle School Ski Club, offered through the Lynnfield Community Schools.

Again this year, in our continuing effort to make the world a little better place for everyone, Middle School students, parents, and staff purchased, packed and delivered more than 300 gift wrapped holiday packages to the families serviced by Bridge House, a part of the Lynn Shelter Association.

Our School Council, formed under the Education Reform Act of 1993, completed the formulation of our third School Improvement Plan and presented it to the School Committee in October. This plan will take effect in September of 1998. Throughout the year we have continued to implement the recommendations included in the previous School Improvement Plan. Staff and parents have continued to be involved as we implement the Core Values that the Middle School community has decided should be reflected in our teaching and throughout our building. The Council has reviewed the proposed FY99 Middle School budget, and will continue to help refine it as the town-wide budget process continues.

The Lynnfield Middle School PTO continues to support students and staff through its fund raising and enrichment activities. The PTO's annual magazine drive, which again netted record profits, allows it to sponsor more activities, cultural programs, and field studies for students. It also enabled the PTO to provide funds to purchase agenda/assignment books for each Middle School student and teacher. This very important resource also contains the Middle School handbook.

Each new year gives us the exciting opportunity to continue to try to provide the best experiences for the intellectual, social, physical, and emotional growth and enhancement of our students. I continue to consider it a privilege to work each year with such dedicated professionals, enthusiastic students, and caring and committed parents.

## HUCKELBERRY HILL SCHOOL

Margery H. Daniels, Interm Principal

Huckleberry Hill School began the 1997-98 school year with 403 students and 18 classrooms. Five new teachers entered. Ms. Debra Carucci is teaching Kindergarten. Mrs. Traci Ross is a new Grade 3 teacher. Ms. Stephanie Cohen transferred to Grade three from the Lynnfield Middle School and Ms. Becky Canter began as a Grade 4 teacher. Mrs. Patricia Lynch joined the staff as a Special Education Teacher. Mrs. Margery Daniels served as Interim Principal and a search for a permanent principal will begin in February 1998.



The Huckleberry Hill School Council composed a School Improvement Plan, as mandated by the Ed Reform Law, based on an extensive survey done in the fall of 1996. Based on the results, major goals are:

1. To improve safety, security and supervision
2. To improve art and music program
3. To improve handwriting, study & organizational skills, and homework programs
4. To improve technology
5. To improve the World Language program

In January, Senor Marcelo Torres, a teacher from Argentina, sponsored by the AFS Program, was introduced to the Huckleberry Hill community at a school assembly. Senor Torres taught both the Spanish language and the culture to our students.

Math Nights were held, jointly with Summer Street School, for parents of students in Grades 1-4. This past spring, Huckleberry Hill School was honored by Governor William Weld for achieving Second Place in the statewide Exercise Across Massachusetts fitness program. This successful, motivational program has been spearheaded annually by Mrs. Robertson, our Physical Education Teacher. In addition, a full day of fitness was celebrated beginning with the Fun Run and culminating with an all-school Food Play assembly. Also, an evening Health Fair was organized by our PTO and Sheri Allard, our Health Coordinator.

The Professional Development Day focused on the teacher model by Saphier. As a continuation of this program, Miss Canter, Mrs. Ross, Mrs. Jamison and Mrs. Robertson are attending ongoing training.

## **SUMMER STREET SCHOOL**

Ms. Janis T. Rennie, Principal

The first major event of the year was our January 21st School Meeting when we welcomed Senor Marcelo Torres, a teacher from Argentina who would become a part of our school community under the AFS Program. Senor Marcelo would live with the Klove and Ellis families while teaching Spanish and the culture of his home country to students at both elementary schools.

On March 1, the PTO held its third auction to raise funds for the continued improvement of the Library/Media/Technology Program.

During School Meeting on May 13, the school community formally celebrated our school's 40th

Birthday. Highlights of the program were talks by Edie Richard (who was born in the Bancroft-Pope house that once stood on this site) and Dr. Nancy Santeusano who taught us about the history of the school and helped us open the Time Capsule that had been buried 10 years ago during her principalship. Fourth graders provided tours of the school during Open House hours. We re-buried the Time Capsule on June 6 during the Annual Family Picnic. Lilacs originally from the Bancroft-Pope site growing at Edie Richard's current home were re-planted at the school in the fall.

On Friday, May 30, we celebrated Marge Robins's teaching career. Current and former colleagues, students, parents and community members attended a reception in her honor in the All Purpose Room.

On September 3, we opened our doors to 371 students in 17 classrooms. Several teachers had transferred to different grade levels during the summer and new staff members were Stephanie Klove (Kindergarten), Leigh Hoadley and Kristen Sperling (Grade 3), Kim Meaney (Grade 4) and Shelley Kopf (Guidance Counselor). Diane Lucchesi began the year as a long-term substitute for Anne Page and two student teachers were with us: Kendra Krawczyk with Jo-Anne Rogers and Brian Stumcke with Cheryl Sanderson.

Teachers elected Jo-Anne Rogers (two years) and Judith Lucia (one year) to the School Council; Dorothy Presser was elected by the parents at Open House for a three year term; Nancy Loyd joined the Council as a community Representative. The Council presented a new, comprehensive School Improvement Plan to the School Committee in November.

On October 24, at lunch during the Professional Development Day, Michelle Robert was presented with a crystal apple in recognition of her being one of twenty-two semi-finalists in the Massachusetts Teacher of the Year Program. This honor, bestowed on one of us, reinforces our pride in the important work we do.

## **NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT**

North Shore Technical High School, operated by the North Shore Regional Vocational School District, is in its sixth year of operation in its Middleton facility. The District administrative offices are located adjacent to the high school. The gymnasium is also a separate building located behind the school. The facility also includes a transportation building.



Student enrollment as of October 1, 1997 was 457. There continues to be a strong interest in vocational education and in the small, homelike atmosphere offered by North Shore. The school, however, continues to experience space shortages in classrooms, shop areas, the library, the cafeteria, and an auditorium is needed.

The Transportation Department provided transportation for 354 students on a daily basis to and from school. Also provided were three late buses, three days a week, to transport students home that stayed after school for various reasons. Sports buses were provided to bring the students to and from practice fields as well as to all of the games. Late buses were provided on a daily basis to bring sports players home after games or practice.

The Ninth Grade Exploratory Program has students explore each vocational/technical area on a rotating basis and their performance is evaluated by the shop teachers to assist in proper student course selection for Grade 10.

North Shore Technical High School also serves a large percentage of special needs students in an Inclusion Model in many classes. Interscholastic sports and intramural programs are conducted. The school also participates in the School-to-Work and Tech Prep Programs. The Cooperative Education Work Program allows qualified students to work at their trade prior to graduation.

Students from sixteen member communities, as well as several other North Shore communities,

receive both academic instruction leading to a high school diploma and vocational-technical education in a wide variety of program areas leading to a vocational certificate. Student placement in trade-related employment, the military, and further education averages 98% per year.

The development of the physical education and athletic fields has taken a step forward. One area has been completed for use this Spring. This area will accommodate physical education classes and softball practice and games. The second area had all the site work finished, mainly through the effort of the Army National Guard. It is hoped that this Spring the baseball infield, irrigation system, backstop, and fencing can be completed. One HVAC unit has been replaced. The masonry addition is scheduled for completion this month. With the assistance of the students in the various vocational programs, improvements have been made on the grounds.

Adult Evening Education at North Shore is a self-supporting program that offers more than 45 vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The Program serves nearly nine hundred adult students participating in a wide variety of courses. Popular fields of study include, computers, health, construction, welding, culinary, automotive and business skills. A number of courses have state approval for professional and trade license preparation.

Paul Anderson  
Lynnfield Representative





*Spotlight on*

# LYNNFIELD FIRE DEPARTMENT

## HISTORY

Lynnfield's volunteer fire companies were disbanded in 1922 and paid-on-call firefighters were hired. It is not a far reach to assume that most of the same volunteers were merely changed to a paid-on-call status. The institution of the paid department was in response to a waning of enthusiasm and availability of volunteers. The call system worked well and with some modifications, is in place today.

Apparatus over the years kept pace with the times, although the Model T Chemical was in use into the late 1940's. Pumping engines were purchased in 1934 (Engine 1, a Mack) and 1936 (Engine 2, a Maxim). Squads (trucks meant to carry a small pump, water and hose primarily for brush) were purchased for both companies during the 1940's and 1950's. In 1960, a FWD/Farrar 1000gpm pumper was purchased for the Headquarters Company and in 1962, a Mack 1000gpm pumper was purchased for the South Company. In 1976, a new design, cab-forward Mack pumper was purchased for Headquarters. The new Engine 2 was a 1250gpm pumper and was painted lime yellow in keeping with national trends. In 1981, the Department purchased a 1956 American laFrance 75 aerial ladder from the Baldwin, LI, NY, Fire Department and after refurbishing the apparatus, it became the Town's first aerial ladder. In 1984, two new pumping engines were purchased, Engine 1, a 1500gpm Mack/E-One pumper was equipped with a special foam system to combat gas and oil fires in highway related incidentals; Engine 4, a 1000gpm Ford/E-One, was designed to function as both a structural firefighting vehicle and a brush fire truck. During the 1990's, Engines One and Two were modified to meet changing standards. Engine Two was repainted in red and had a new aluminum body and a fully enclosed cab installed.

Engine 1 had its cab modified to a fully enclosed style also. During 1992, the Department purchased a used, 1976 Mack chassis from the City of Newton, and for about half the cost of a new engine, refurbished the apparatus into a state-of-the-art pumping engine to replace Engine 3.

In 1960, the Department occupied two brand-new stations. At the Center, a new Police and Fire complex was built after it was determined that the existing Fire station in the Old Meeting House and the existing Police station located in the rear of the Town Hall, were inadequate for the town's needs. In South Lynnfield, the expansion of Route 1 demanded that Chemical Hall be torn down and a new station was built at the site of the original South School at Salem and Summer Sts.

Over the decades, the Town commissioned several studies to determine the direction that the Fire Department should take to cope with a growing population. In 1970, after a citizen study committee report, the Town hired its first full-time Fire Chief. Chief Robert J. Desmond was hired after a competitive examination, having served as a Captain on the Salem, MA Fire Department. In 1971, five permanent firefighters were hired to man apparatus Monday through Friday, from 8:00 AM to 4:30 PM, the hours when call firefighters were least available. In 1979, Chief Desmond retired and then Police Chief Paul Romano was selected to fill the Fire Chief's position as additional duties to his Police Chief's position. The Department hired one additional firefighter in 1987 to provide three-person manning on both South and Center engines, and by hiring at least one call firefighter each day, keeps manning at proper levels at minimum cost to the Town. The combination Department

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works well for the Town and allows the Department to have the lowest per-capita cost of any comparable Fire Department in the area. The dedication and hard work of all Department members has made the Department well respected and the subject of many studies and emulations. The Department is constantly training and upgrading its policies and equipment to keep pace with ever-changing demands and standards in the fire service.

Over the years, a large number of the Town's residents have served on the Fire Department. They have performed diligently and valiantly to protect the lives and property of their fellow citizens, a service that will not be forgotten.

— Paul N. Romano, Chief

## **LYNNFIELD'S ANTIQUE APPARATUS MUSTER**



## **YOUNGSTERS HAVE A BALL CLIMBING ALL OVER FIRE APPA- RATUS DURING FIRE MUSTER AT EDGEWATER PARK.**

The Lynnfield Fire Department and the Massachusetts Antique Fire Apparatus Association have jointly hosted an antique apparatus muster in Lynnfield since 1977.

The muster was held at Suntaug Park for its first ten years, but the popularity of the muster caused it to outgrow the Park. Early events included pumping, antique memorabilia marketplace and field events. The muster attracted apparatus and spectators from all over New England including apparatus from Rhode Island, Connecticut, New York, New Hampshire and of course, Massachusetts. One of the most popular aspects of the muster is the parade of apparatus, which forms at Lynnfield High School and proceeds to the muster field with lights flashing and sirens screaming. Huge crowds line the parade route and cheer for their favorite trucks.

In 1987, the muster moved to Edgewater Office Park in Wakefield, just over the line from Lynnfield. In 1990, the Massachusetts Antique Fire Apparatus Association hosted the National Fire Muster, which attracted over 175 antique fire trucks and thousands of participants and spectators. The three day event included an outdoor barbecue, seminars on apparatus restoration and collecting, bus trips to local points of interest, a bus tour of New Hampshire fire departments and an award banquet.

The muster has continued to be one of the most popular on the East Coast, averaging 90-100 pieces of apparatus attending. The Marketplace has continued to grow and attracts dealers and collectors from all over the country and even abroad.

The Massachusetts Antique Fire Apparatus Association and the Lynnfield Fire Department have again been selected to host the National Fire Muster in the year 2000. Planning has been underway for some time to accommodate the large crowd of people and apparatus that will attend.

— Paul N. Romano, Chief



# REFLECTIONS

As a young boy I remember hanging around the old fire station in South Lynnfield at the intersection of Route 1 and Salem Street. In those days the Fire Station was the center of social activity for an all call fire department. There were several vending machines in the station including a soda machine and a beer machine. It was not uncommon for six to ten call firefighters to be hanging around the station, waiting for the whistles to blow, enjoying a few beers and playing cards. Looking back, it's amazing to me that someone wasn't killed or badly injured. Today we enjoy the benefits of a call fire department augmented with our full-time personnel; it's amazing how far we have come.

*Arthur J. Bourque, III  
Call Fireman (18 years)  
1966-1984*

## REFLECTIONS ON AN EXEMPLARY FIREMAN

Robert P. MacKendrick is a Captain with the Lynnfield Fire Department, where he started as a call fireman and was one of the first five Permanent Firefighters appointed in 1971 under Chief Robert R. J. Desmond.

He is also chairman of Lynnfield's annual muster and fire engine parade, President of the Essex County Fire Prevention Association and active in the state drill instructors and fire prevention organizations.

Recently in the Peabody and Lynnfield Weekly News an article by Grayce Kushmerek featured a story concerning Captain MacKendrick's hobby of collecting model trucks and trains. He was quoted as saying there seemed to be a relationship between firefighting and collecting model vehicles although he wasn't sure what it is. His collection is estimated at approximately 6,000 vehicles as many are still in cartons and boxes waiting to be brought out and displayed. The collection includes trucks of all sorts, tractor-trailers, fire apparatus and construction vehicles as well as trains, boats and numerous small buildings that are carefully cared for particularly his groups in 1/32nd and 1/64 scale.

Captain MacKendrick's care and interest in his hobby reflects the care and interest he gives to his career.

*Ernestine J. Rose*

About eighty-five years ago, my father, William F. Gerry, was chief of the Lynnfield Volunteer Fire Association.

The Barnjum house on Summer Street, at what is now Elizabeth Way, was destroyed by fire. The response by the volunteers was prompt but they were hampered by a lack of water. Wakefield was contacted for their pumper and when it came, my father who was more familiar with Pillings Pond than anyone, went with them to show them where best to draft.

Some time after the fire, my mother heard criticism relative to the "Chief leaving the scene of the fire" . . . she suggested to my father that he resign as Chief — he did.

*Respectfully submitted, Roger H. Gerry*

## MUNICIPAL BUILDING COMMITTEE OF MARCH 10, 1958 PROPOSED COMBINED POLICE AND FIRE STATION

This committee was authorized by the March 1958 Town Meeting and instructed to get plans and estimates for a new building to house the fire and police departments. Members of the Committee were Arthur S. Tewksbury, Jr., Chairman, Donald M. Fincke, Secretary, John Gibbons, Charles B. Wills and Irving H. Wilson and Mason J. Condon, representing Selectman.

We listened to the input of various Town Boards and Officials and visited buildings recently erected in about a dozen nearby towns. It was decided to plan for a building of adequate size to serve the town's public safety needs when it reached a maximum population of 10,000 to 12,000 persons and to leave room on the lot for a town office building to be added later.

After listening to proposals from five different architects, we selected George H. Sherwood of Wakefield to design the building in a New England style which we thought complemented the surrounding architecture and was in keeping with the character of the town.

The March 1959 Town Meeting voted \$250,000.00 to build and originally equip the building and on July 7, 1959 the building contract was awarded to the Frasca Construction Company of Lynn. The building was completed and occupied in May 1960.

*Charles B. Wills  
March 21, 1998*

## REFLECTIONS, AS TOLD IN THE THIRD PERSON

Donald Ross moved to Lynnfield 1938 where he lived on Maple Street, until 1957 when he moved to Main Street. Joined Call Fire Dept. in 1951. He rose to rank of Lt., Capt. and Deputy Fire Chief. The Old Meeting House located on the commons was the Center Fire House until the new Fire house, Town Hall & Police station facility was built.

The foundation of the demolished old Town Hall was mined at the quarry adjacent to "Nel's Hole", which is located off of Rte. #1, at the end of Ledge Road, S. Lynnfield. At the time of the demolition Don was an elected official of the then existing, Park & Cemetery Dept. He acquired 2 pieces of this foundation and had it set on the Commons. It is now the base for what was the old fire alarm bell. The bell had been put in storage and was about to go to scrap metal when he "rescued it from its fate". Other members of the Park & Cemetery Dept. at that time were, Jim Thompson and Minot Carter.

Don retired from the call Fire Dept. when the Town went to a permanent dept.

*Donald R. Ross*



HOUSE AT 120 MAIN ST.  
THIS IS A FOLLOW UP TO THE NEWSPAPER  
REPORT OF SEPT. 23, 1940 AS I REMEMBER

— Rhoda Strong Buttrick

It was a beautiful but windy day Sunday, Sept. 23, 1940.

The Anson Strong family had a farm that is now Edward Ave. North and South Main St. At about 2:15 p.m. a fire started at the west end of the ell and went through to the Main St. end and then suddenly lifted up. The main house had 3 stories and 12 rooms in the main house where Mr. and Mrs. Anson and Ethel Strong and three children, Rhoda, Mason & Burton, lived with a 2-story ell where Mr. and Mrs. William and Edith Bezanson and 4 children, Howard, Jimmy, Billy and Paulie lived while he worked the farm with Mr. Strong.

The home was built in early 1800 and would be very vulnerable to fire. The barn was a good distance from the house so was not touched. Mrs. Edith Bezanson was the first to smell fire and rushed to grab 14 months old Paulie from her crib in the very back room of the first floor and then rush to tell Mrs. Strong in the front part of the building.

Since it was a Sunday afternoon, the 3 Bezanson boys and

Rhoda and Burton Strong were not home. Mason Strong was giving a trumpet lesson to a Bezanson nephew in the 3rd floor bedroom of the main house. Mrs. Cora Wyman had been in a second floor bedroom resting ... Mason smelled smoke, went to open the door and smoke came in. He dropped the boy out the window onto the ell roof, he followed and was singed ... no one had discovered the fire. Rhoda Strong (later Mrs. H. Buttrick) and Herbert Buttrick who lived next door on a farm owned by Howard Robinson and is now Olde Towne Road and development by the high tension curve on Main street, were with a group climbing a N.H. mountain. They were greeted by a neighbor when Rhoda returned. Before the Fire had cooled both families had been offered temporary shelter by friends and help was offered from many others.

In 1940 there were the two farms and one house between (Lance Ballou's) as the only buildings in that area of Main St.

Mr. Harry Dodge, who lived at corner of Essex and Main St. took a series of pictures from the north side at regular intervals. They are now in the possession of the Lynnfield Fire Dept.

There are two stone pillars on the 120 Main Street corner which were the driveway entrance to the house and barn. They are the only reminder of a 32-acre farm and one of many farms which were plentiful in Lynnfield until about the 1940's.



**The Strong fire, house located on Main St. by Edward Ave.  
One woman died in the fire, Mrs. Cora E. Wyman, 74, of Norridgewock, Maine.**



# Charred Body Found After Blaze Sweeps Home Near Wakefield

## Family Living In Ell Escapes —Firemen Handicapped by Insufficient Water Supply

Mrs. Cora E. Wyman, age 74, of Norridgewock, Me., lost her life in the fire which completely destroyed the house of Anson L. Strong, more than 200 years old, at 102 Main st, Lynnfield Centre, near the Wakefield line, Sunday.

Mrs. Wyman, step-mother of Mrs. Strong, and an aunt of George F. Clarke of 70 Laurel st, Melrose, formerly of 3 Central st, Wakefield, was trapped in a room on the second floor.

Firemen from Wakefield, Reading and South Lynnfield aided firemen from Lynnfield Centre.

The fire was discovered about 2:15 p.m., and Mrs. Wyman's body, burned beyond recognition, was not recovered until late. She was buried under piles of debris, including part of the collapsed roof. When found she was face down on the floor and had a sum of money clutched in one of her hands.

### Family Living In Ell Escapes

Wakefield firemen said the blaze started in an ell in the rear occupanied by Mr. and Mrs. William Bezanson and children, who are Howard, 19; James, 16; William, 14; and Pauline, age 14 months. All escaped to the yard.

Wakefield firemen said there was a fuel tank in a shed in the rear of the dwelling and the fire spread with almost unbelievable speed to the front part of the house.

The blaze was fanned by a brisk northwest breeze and although low water pressure greatly handicapped fire-fighting efforts, firemen of all companies said even with average pressure, it would have been impossible to have saved the old dwelling.

### New Water System Not Ready

The Lynnfield water system, now being installed, was not ready for use and employees of the Wakefield Water Department opened a connecting gate at the town line, permitting some water to get through. As the gate was at the extreme end of this town, the pressure was weak.

Wakefield's Engine 3 made a connection with a hydrant near the eastern end

of Bay State rd and stepped up the pressure considerably.

The Lynnfield Centre pumper connected with a hydrant about opposite the burning dwelling, but it became disabled when increased pressure caused by the Wakefield pump working 500 yards south resulted in a connection getting out of order.

Wakefield's pump then operated directly through the Lynnfield pumper and Lynnfield firemen then found it possible to direct three lines on the dwelling.

Mr. and Mrs. Strong and their sons were at home when the fire started. Their daughter, Miss Rhoda Strong, was with a party of friends on Mt. Monadnock, in New Hampshire.

All members of the Strong household lost all of their apparel, also some valuable antiques.

Chairs, a radio, piano, a bowl of goldfish, a divan and a few books constituted the only household effects of the Bezanson family which were saved. They were taken through a door and windows in the rear of the dwelling.

### Jumped From Window

Mason Strong was obliged to jump from a window in an upper story. He was uninjured. He recently had enrolled in Tufts college as a freshman and all of his study books were destroyed. Drums and traps owned by his brother were saved.

### Rescue Attempts

Mrs. Strong attempted to reach the second floor when the fire was first discovered and shouted to Mrs. Wyman to flee. Mrs. Wyman, who was very hard of hearing, evidently did not hear the cries of warning. Robert Davis, who lives on Main st, nearby, also attempted to reach the second floor but was driven back by the intense heat and smoke.

George Forrest of Parker rd and Christopher Sullivan of Broadway, Wakefield, who were driving along Main st, probably were the first persons outside of the Bezanson and Strong households who discovered the fire. They drove at a mile-a-minute speed to the location of Box 46, at Lowell and Vernon sts, and sounded an alarm, then drove back to the Lynnfield Centre Fire Station and

notified Lynnfield firemen. Firemen of Lynnfield were leaving their quarters when the Wakefield men drove up.

### Sullivan Overcome

Sullivan attempted to reach the second story and upon climbing to the landing at the head of the stairs, he was halted by a hot air explosion which hurled him to the foot of the stairs. He was knocked unconscious and was overcome by smoke. He was carried to a field south of the blazing dwelling and given first aid. Upon recovering consciousness, he was able to gasp, "There's a woman trapped on the second floor," where upon immediate efforts were made to reach the trapped woman.

The second floor was a solid mass of flame, for the high wind was sweeping from the rear to the front of the house, causing the flames to leap high into the air. Without water to "cover" their progress through or near a window where Mrs. Wyman was believed to be trapped, firemen could not even advance to the lower wall and were forced to remain idle while the fire roared through the second floor.

Mrs. Sullivan was driven to the Central Fire Station, Wakefield, by Frederick G. Gorman of the Crystal Apartments. Sullivan was attended by Dr. John H. Hollerman, Wakefield Fire Department physician.

Elmer Melonson of Lynnfield Centre, formerly of Wakefield, a Lynnfield call fireman, also was overcome by smoke, but was able to return to duty later in the afternoon.

Francis Sullivan, a Wakefield call fireman, narrowly escaped serious injury when a ventilator fell from the roof just before it collapsed and came within inches of landing on his head as he jumped from the sixth rung of a ladder placed against the north side of the house.

### Body Taken To Portland

Funeral Directors Harvey P. Morrison & Son of Wakefield took charge of the badly-charred remains of Mrs. Wyman and they were taken over the road this morning to South Portland, Me., where burial will take place today in Mt. Pleasant Cemetery.

Mrs. Wyman had been spending the past week with her nephew, Mr. Clarke, and went to her step-daughter's home in Lynnfield Centre Saturday night.

Her husband, Edward Wyman, died only two weeks ago. She is survived by a son Harold O. Clarke and a brother living in Portland.

### Used Entire Stock of Hose

Reading firemen, with a pump, took water from the shallow brook which passes through the J. B. Blood estate, about a half mile distant. Reading firemen used all of their available hose (more than 3,500 feet) and were obliged to connect with hose provided by Wakefield and Lynnfield firemen.

Fire Chief William McCall of Stoneham viewed the blaze but his department was not called.

### Crop of Squash Saved

Hundreds of spectators witnessed the fire and a garden on the north side of the house was being badly trampled until neighbors procured baskets and picked several bushels of squash.

### Roof Falls Onto Lawn

A group of Lynnfield call men narrowly escaped death or injury when, at the height of the hot blaze, a section of roof on the front part of the dwelling crashed onto the lawn, sending a shower of sparks over firemen, spectators and fire apparatus on the street in front of the house.

A huge barn in the rear of the Strong property, with hardwood floors, and one of the most substantially built in this section, was not threatened at any time, due to the wind direction.

A portable pump owned by Lynnfield was placed near a well in a small building, on top of which is a windmill, north of the Strong house, but no water was taken from this source.

The "all out" was sounded in Wakefield at 6:14 p.m.

Mr. and Mrs. Strong and family and Mr. and Mrs. Bezanson and children were given shelter for the night in the homes of neighbors.



## "ON THE BOARD"

For many years, the same old chalkboard hung on the wall in the fire station in the old meeting house on the common. To a visitor, the board may have had little meaning, but for the members of the fire department, that blackboard was a wealth of information.

When the fire alarm sounded, and the call members responded to the station, the first man in would check the location of the call, either by counting the punches on the paper tape, which would give the number of the alarm box pulled, or by calling the police station to find out what the call was for. He would then write this on the board. Other men responding into the station after the first truck was gone could refer to the board to know where they were going.

Besides this important function, the board also told members what was going on throughout the fire department. The last 2 or 3 alarms, what they were and where,

were usually listed. Statistics were written in appropriate spaces — how many calls to date; how many last year. Also, notes were written here about social events, births, deaths and other items of importance. Most members would stop in and check the board daily, just to find out what was going on, or what they might have missed. It

was, in its day, a most effective means of communication.

Today, in even the most modern fire stations, there is usually a board hung in a prominent place, usually a white-board. Though the alarms and statistics are now dealt with on pagers and in computers, a certain amount of the day-to-day information is still written for all to see. A part of tradition that still exists.

— Robert J. Henderson  
Permanent Firefighter  
and Arson Investigator



**Paul N. Romano, Fire Chief and James D. Borg Jim Borg, Chairman of the Lynnfield Historical Society, shows Call Board used by the Lynnfield Fire Department when it occupied the 1714 Meeting House. The board was a gift to the Society by Stephen Koch, former Lynnfield resident and volunteer firefighter who salvaged it when the Fire Department moved to new quarters.**

## REFLECTIONS

Most of us became call fire fighters during the early and middle 60's, when Lynnfield was somewhat more rural than today. There were a lot of big brush and woods fires, some barn fires, some house fires and false alarms. We responded to between 200 and 400 calls per year, with the numbers on the increase every year. By the end of the 60's, changes in the department were inevitable.

In 1970, Carl Davis was retired as Chief, after many dedicated years of service to the town. He was replaced by Robert Desmond, Lynnfield's first full-time fire chief. In 1971, town meeting voted to fund 5 positions for a weekday shift of permanent fire fighters. Today, this is still the only time the fire stations are staffed, which covers the emergency needs of the town while most of the call fire fighters are working their regular jobs out of Lynnfield.

During the 70's, there were many large and significant fires in the area. We were in Wakefield in '71 and '72 while that community suffered at the hands of a serial arsonist. In '73, we went to Chelsea one windy Sunday while a conflagration destroyed many blocks of buildings. 1974 saw the destruction of the old mill on Walnut Street. In 1978, we experienced 26 fires of consequence in local buildings,

including a general alarm fire in the Center congregational Church.

In 1979, Chief Paul Romano succeeded Chief Desmond. He was the first chief to be both fire and police chief, and still holds that position. Under his direction, we have all grown into certain specialties within the fires department. Bab MacKendrick, now assistant chief, is the training officer. He has been a leader of many statewide organizations involved in training and fire prevention, and was appointed in 1997 to the state Board of Fire Prevention Regulations by Governor Weld. Steve Allison (Lieutenant) has become the department's safety instructor for school children, presenting numerous ongoing educational programs to all local students. The chief assigned me to be the fire/arson investigator. It is a challenge, and it has required a great deal of specialized training in investigations and the law. Working with the courts and with personnel from the Fire Marshal's Office and A.T. F., a lot has been accomplished, and Lynnfield has a very good record on fire investigation and prosecution of arsonists. There is also in place a program to counsel and assist juvenile firesetters. I was honored to be a finalist for the position of director of the

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Fire Marshal's Office in 1997 (although, I'm much happier being here). We also have a firefighter/mechanic, Pete McGonnell, who is well-known throughout the state by his peers for his ability to solve problems and on fire alarm systems and smoke detectors, as the law required fire department inspection and acceptance in both commercial occupancies and dwellings. Our sixth career firefighter, Kim DiOrio, is charged with inspection of all oil burners and boilers, as well as other fire prevention duties.

In addition to these specialized duties, we all respond to emergency calls for fires, accidents and other medical emergencies. During the night and weekend hours, we respond to calls with 36 call fire fighters. The call fire fighters in Lynnfield are among the best trained and most professional

anywhere. They have to be, because they are dependent on to give the town its protection.

Because of detectors, automatic protection systems, advanced alarm systems and good fire prevention, we find that our duties have expanded from strictly firefighting to other area. We have all improved our medical skills. In contract to the 60's, we now respond to about 1,000 calls per year (average).

Looking back over more than 30 years with the fire department, I feel a sense of pride in how we've grown to fit the needs of the town. And with Chief Romano, I believe we will continue to provide Lynnfield with the best service available.

— Robert J. Henderson

## EXCERPTS FROM PREVIOUS TOWN REPORTS

### *From the Annual Report of 1908*

In those days two separate items in the Town's Accounts were Forest fires and the Fire Department.

There were five forest fires during this period and the cost to the town for these was \$104.50. The Fire Department accounts shows that a \$200. appropriation to cover its expenses was more than enough for their purposes. After buying lights and lamps, harness hangers, extinguishers, acid bottles, fuel and just "supplies", their unexpended balance was a tidy sum of \$6.36.

### *From the 1958 Town Report*

During 1958, the Fire Department responded to the following alarms:

Dwellings	4
Other buildings	5
Grass & Brush	42
Vehicles	25
False	7
Needless	4
Electrical	14
Chimney	4
Misc. emergencies	12

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Carl E. Davis, Chief

### *From the 1971 Town Report*

#### ROSTER

DESMOND, R.J. . . . CHIEF  
BURNHAM, K. H. . . . DEPUTY CHIEF  
ETZEL, REV. R. W. . . . CHAPLAIN

PERMANENT FIREFIGHTERS  
(Lynnfield's First Permanent Firefighters)

ALLISON, STEVEN C.  
BURNHAM, ALLAN W.  
HENDERSON, JR. (C.D.) ROBERT J.  
LENNON, FRANCIS J.  
MACKENDRICK, ROBERT P.

CAPTAIN  
RICHARDSON, D.S.

LIEUTENANTS  
ROMANO, P.N. PROCUROT, J.A.

#### CALL FIREFIGHTERS

Cook, G. H.	Suckley, E.H.
Davis, C. W.	Tyacke, R. B.
Hall, H. G.	Angus, A.M.
Hammerbeck, K. A.	Armstrong, D. B.
Melanson, E. F.	Bourque, D.
Miller, R. P.	Caproni, A. R. (F.P.B.)
Pardo, L.	Conley, J.E.
Peabody, R.W.	Coonrod, W. E.
Porter, D. E.	Fayles, R. A.
Shafner, R. J.	Foglietta, R. J.



# VOLUNTEER CHEMICAL COMPANIES OF LYNNFIELD

FROM LYNNFIELD HISTORICAL SOCIETY BULLETIN JANUARY, 1970

It was in 1900 that the first appropriation for firefighting was made in the Town of Lynnfield. At that time 4384 was voted to purchase 24 hand chemical extinguishers and 24 Johnson hand water pumps. These were distributed in different areas of the town and placed in charge of responsible men who would immediately respond to any call where there was a building or woods fire.

In 1902, just two years later the town voted \$1500 for a horse drawn chemical wagon with two 30-gallon tanks. Such an appropriation was difficult to procure. In those days it was considered reckless spending, and some citizens looked scornfully at it when it reached town and called it the "gilded Bauble" which had been formed to respond to calls, to drive the horses, and to operate the tanks.

Lynnfield Volunteer Chemical Company, No. 1 was organized November 12, 1902 with seventeen charter members. The Company soon had double that number of members. It continued as an organization for more than twenty years with different members serving from time to time as officers: captains, lieutenants, clerks, and treasurers.

Five years later, in 1907, a second chemical wagon was purchased for the South Part, and Volunteer Chemical Company, No. 2 was formed. The next year, 1908, \$4150 was voted for a fire department building which was built at the corner of Salem Street and Broadway.

Company No. 1 had club rooms in the lower part of the Old Meeting House and space was made for housing the chemical engine. The Old Meeting House, which for years had also been called "The Towne House" was now known as the "Chemical House."

Company No. 2 had club rooms in the rear of the Fire Department Building. William E. Gilson, who at one time was a captain, in an interesting and factual history entitled "THREE CENTURIES OF LIFE IN LYNNFIELD," published in serial form in the WAKEFIELD DAILY ITEM wrote:

"Many happy hours were spent in these company rooms at both ends of the town. Small monthly dues paid for room furnishing, such as chairs, tables, piano and pool tables. Light feeds were often enjoyed meeting nights.

"Each year entertainments, banquets, balls, and ladies' nights were held in the Town Hall and in the South Fire Department Hall.

"These volunteer companies, like the old hand-tub units of the past century were, to a large extent, social organizations — the members were old-time friends and neighbors of many years — ready and willing to give free aid to the best of their ability, helping each other save their property from fire. All were paid by the town for fighting brush and forest fires.

"Volunteer fireman have an old unbroken tradition among our public services as one of the proudest — serving as an honor more than a duty. All they asked was the satisfaction of doing mankind a willing service — paid off in thrills and gratitude."

The Chiefs of the Volunteer Fire Department from 1902 to 1922 were: Clarence Embree, Charles McCarthy, William Gilson, William Gerry and Edward Russell.



In 1910 the Lynnfield Improvement Society, newly organized by a group of civic minded men and women, raised \$1200 to start a fire alarm system in South Lynnfield. Also a clock was placed in the Fire House tower.

In 1915 Mrs. Cora Egleston, owner of Suntaug Inn, presented the town with a Ford Motor truck on which was mounted two 23-gallon chemical tanks. What a stir this motor-driven fire truck made in our sedate town!

The next year, 1916, \$300 was voted for a White Motor truck for the center of the town, and the following year a Locomobile chassis was purchased for the South Part for \$1600. The tanks and ladders were transferred from the old horse-drawn wagon.

In 1918 a tower and bell — the bell now on the Common — were erected on the Old Meeting House which for two hundred years had boasted that it had never had a tower. Three fire alarm boxes were installed in the Centre.

The Volunteer Companies were disbanded in January, 1922 — twenty years after their organization, and a paid department was started.

To the men who were members of the Volunteer Chemical Companies, the memories of those days are nostalgic.



# An Album of



**JOE POETON & WESLEY  
MUNROE IN 1914 FIRE  
ENGINE.**



**FIRST FIRE IN SOUTH  
LYNNFIELD WITH CITY  
WATER SUPPLY.**



**THREE GENERATIONS OF ENGINE 1: 1934  
MACK, 1962 MACK, 1984 MACK.**



**LYNNFIELD CENTRE STATION/OLD MEETING HOUSE,  
APPROX. 1955**



**SOUTH LYNNFIELD COMPANY 2  
"CHEMICAL 2" CIRCA 1920'S.**



# Past and Present



**1916 KRESS CHEMICAL ON A WHITE CHASIS. MANUFACTURED IN LAWRENCE, MA AT A COST OF \$3,000. DESIGNATED CHEMICAL 4, HOUSED IN LYNNFIELD CENTRE.**



**SOUTH LYNNFIELD FIRE STATION.**



**DEPUTY FIRE CHIEF JOSEPH NATOLI, JR., CROWNING MISS NOREEN KELEHER "MISS LYNNFIELD FIREFIGHTER". 1961**



**1960 FARRAR/FWD HOUSED AT LYNNFIELD CENTRE.**

**LYNNFIELD'S FIRST WOMAN FIREFIGHTER KIM DIORIO. SEPT. '87**

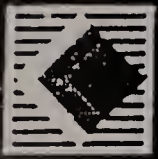


**SOUTH LYNNFIELD LOCOMOBILE FIRE ENGINE WITH FIREMEN.**



**SOUTH LYNNFIELD STATION, 1920'S, AFTER BRICKING THE FRONT AND ADDING A DOOR.**





# LYNNFIELD COMMUNITY PROFILE

Prepared by the Data Center of the Metropolitan Area Planning Council  
60 Temple Place, Boston, MA 02111 (617) 451-2770  
January 1997



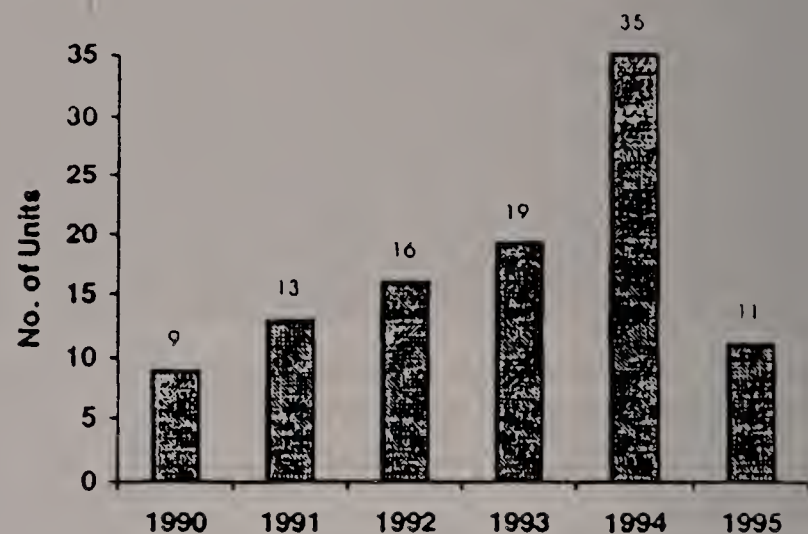
## POPULATION AGE GROUP FORECASTS

(1996, MAPC)

AGE	1990	2000	2010
0 - 4	616	592	548
5 - 9	739	711	658
10 - 14	695	864	859
15 - 19	766	727	722
20 - 24	717	407	523
25 - 29	652	399	391
30 - 34	728	682	400
35 - 44	1,876	2,032	1,644
45 - 54	1,583	1,816	2,033
55 - 59	703	818	972
60 - 64	586	670	795
65 - 74	1,060	806	967
75 +	553	734	659
<b>Total</b>	<b>11,274</b>	<b>11,258</b>	<b>11,171</b>

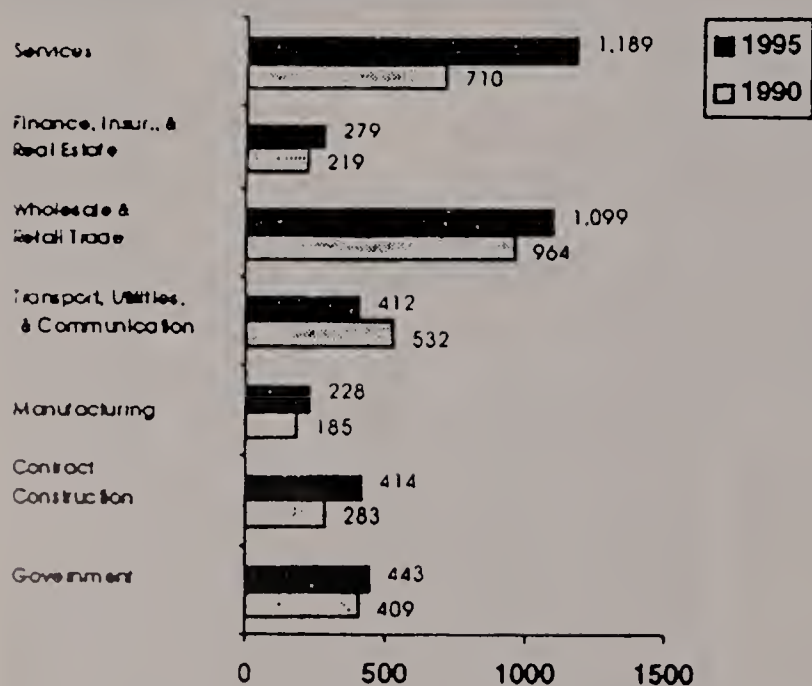
## HOUSING PERMITS ISSUED

(1996, U.S. Bureau of the Census)



## EMPLOYMENT IN COMMUNITY

(1996, MA Dept. of Employment and Training)



## EMPLOYMENT, HOUSEHOLD & HOUSEHOLD SIZE FORECASTS

(1996, MAPC)

	1990	2000	2010
Employment	3,337	4,100	4,400
Households	3,916	4,034	4,149
Average Household Size	2.88	2.81	2.72

## MEDIAN FAMILY INCOME

(1995, MAPC and Northeastern University)

1989	1994
\$64,195	\$72,234

## EMPLOYMENT OF RESIDENTS

(1996, MA Dept. of Employment and Training)

	1990	1995		1990	1995
Total Employment	3,337	4,094	Labor Force	6,023	5,999
Total Annual Payroll (\$M)	85,405	130,242	Employed	5,800	5,781
Average Annual Wage (\$)	25,593	31,821	Unemployed	223	218
Number of Establishments	316	361	Unemployment Rate	3.70%	3.63%





## LYNNFIELD

### POPULATION FORECAST

	1980	1990	2000	2010	2020
TOTAL POPULATION	11,267	11,274	11,258	11,170	11,095

### PERCENT CHANGE

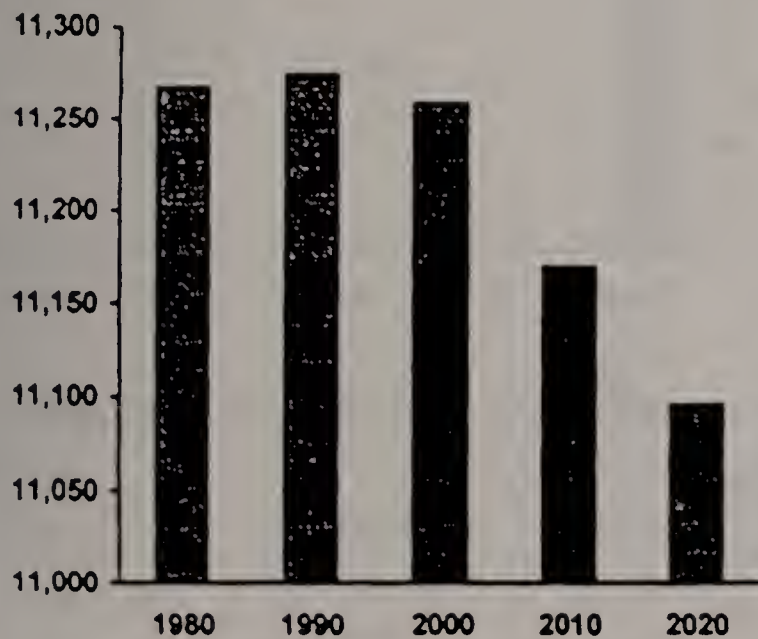
	1980-1990	1990-2000	2000-2010	2010-2020	1990-2020
LYNNFIELD	0.06	-0.14	-0.79	-0.67	-1.59
MAPC REGION	1.33	2.96	1.29	0.85	5.18
NSPC	-0.25	2.83	1.32	0.78	4.99

### HOUSEHOLD FORECAST

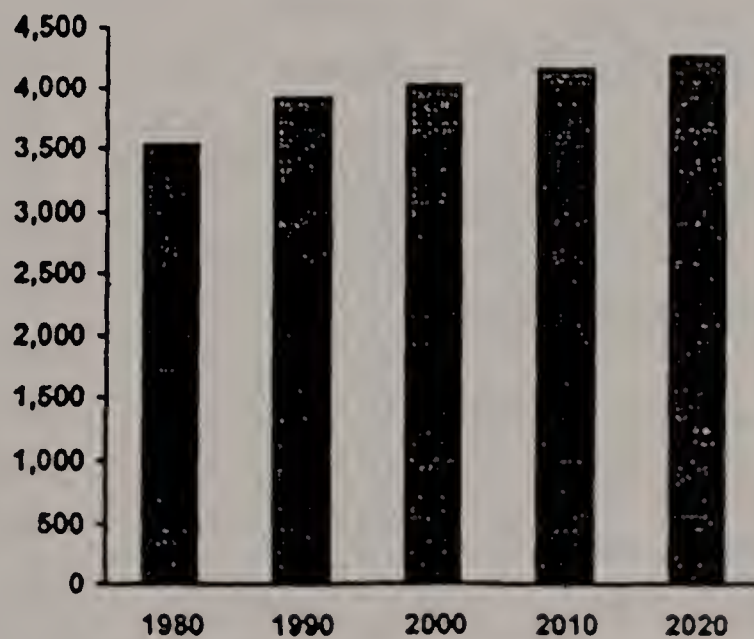
	1980	1990	2000	2010	2020
HOUSEHOLDS	3,525	3,916	4,034	4,149	4,269
PERSONS PER HH	3.20	2.88	2.81	2.72	2.64

### PERCENT CHANGE

	1980-1990	1990-2000	2000-2010	2010-2020	1990-2020
LYNNFIELD	11.09	3.01	2.85	2.89	9.01
MAPC REGION	7.40	5.47	3.97	3.71	13.72
NSPC	10.53	6.03	4.96	4.33	16.10



Total Population



Total Households

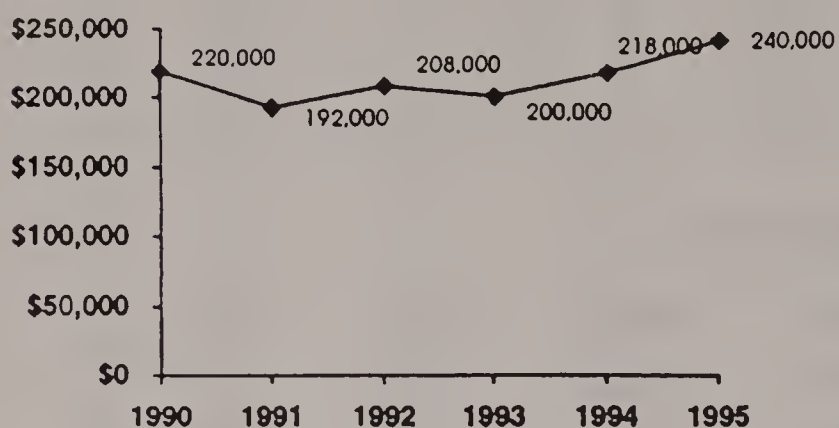
## 1996 TAX RATE PER THOUSAND OF ASSESSED VALUATION

(1996, MA Department of Revenue)

Residential	\$13.82
Commercial	\$13.82
Composite	\$13.82

## MEDIAN NON-CONDOMINIUM SALES PRICE

(1996, Banker & Tradesman)



## MEDIAN MONTHLY CONTRACT RENT

(1996, PHH Technology Services)

1 Bedroom Apartment	Not Available
2 Bedroom Apartment	Not Available
3 Bedroom Apartment	Not Available
Single Family House	Not Available

## PUBLIC SCHOOL ENROLLMENT

(1996, MA Department of Education)

	K - 6*	7 - 8	9 - 12	Total Public
1991	1,021	243	427	1,691
1992	1,019	247	424	1,690
1993	1,009	274	382	1,665
1994	1,049	259	403	1,711
1995	1,026	310	442	1,778

\* K - 6 enrollment includes ungraded students

## PUBLIC SCHOOL ENROLLMENT BY RACE AND ETHNICITY

(1996, MA Department of Education)



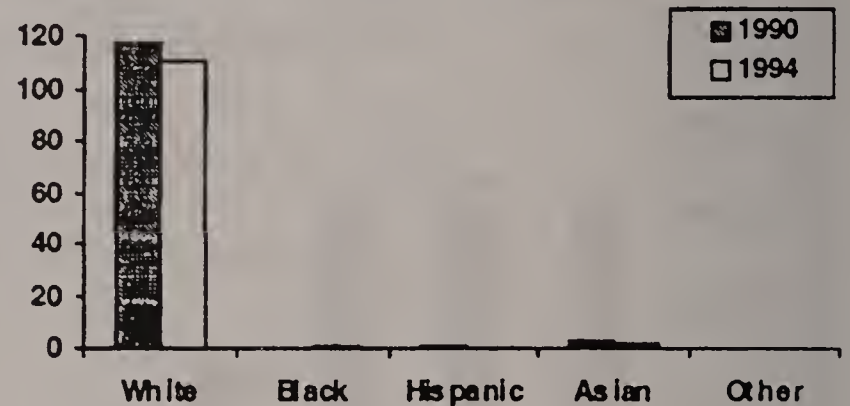
White Black Hispanic Asian Other

White Black Hispanic Asian Other

	White Non-Hispanic	Black	Hispanic	Asian	Other	Total
1991	1,650	1	0	40	0	1,691
1992	1,646	9	3	32	0	1,690
1993	1,623	6	6	30	0	1,665
1994	1,671	8	5	27	0	1,711
1995	1,735	7	3	33	0	1,778

## RESIDENT BIRTHS BY RACE AND ETHNICITY

(1996, MA Department of Public Health)



	White Non-Hispanic	Black	Hispanic	Asian	Other	Total
1990	117	0	1	3	0	121
1991	110	1	0	2	0	113
1992	107	0	1	4	0	112
1993	113	0	1	2	0	116
1994	110	1	0	2	0	113

MAPC REPRESENTATIVE

Arthur J. Bourque, III





## LYNNFIELD

### POPULATION AGE GROUP FORECAST

AGE GROUP	1980	1990	2000	2010	2020
0 TO 4	484	616	592	548	494
5 TO 9	758	739	711	658	593
10 TO 14	1,187	695	864	859	827
15 TO 19	1,210	766	727	722	695
20 TO 24	745	717	407	523	541
25 TO 29	432	652	399	391	405
30 TO 34	814	728	682	400	535
35 TO 44	1,593	1,876	2,032	1,644	1,253
45 TO 54	1,422	1,583	1,816	2,033	1,712
55 TO 59	865	703	818	972	1,135
60 TO 64	717	586	670	795	928
65 TO 74	711	1,060	806	967	1,202
75 +	329	553	734	659	776
TOTAL	11,267	11,274	11,258	11,170	11,095

### PERCENT OF TOTAL

0 TO 4	4.30	5.46	5.26	4.91	4.42
5 TO 9	6.73	6.55	6.31	5.89	5.31
10 TO 14	10.54	6.16	7.68	7.69	7.40
15 TO 19	10.74	6.79	6.45	6.46	6.22
20 TO 24	6.61	6.36	3.62	4.68	4.84
25 TO 29	3.83	5.78	3.55	3.50	3.62
30 TO 34	7.22	6.46	6.06	3.58	4.79
35 TO 44	14.14	16.64	18.05	14.72	11.22
45 TO 54	12.62	14.04	16.13	18.20	15.33
55 TO 59	7.68	6.24	7.27	8.70	10.16
60 TO 64	6.36	5.20	5.95	7.12	8.31
65 TO 74	6.31	9.40	7.16	8.66	10.76
75 +	2.92	4.91	6.52	5.90	6.95

**TOWN OF LYNNFIELD  
BALANCE SHEET  
JUNE 30, 1997**

**ASSETS**

**CASH:**

GENERAL CASH	\$3,540,772	
TRUSTS IN CUSTODY OF TREASURER	1,785,305	
PETTY CASH	5,2000	\$5,331,277

**ACCOUNTS RECEIVABLE:**

REAL ESTATE TAXES	249,140	
PERSONAL PROPERTY TAXES	16,610	
MOTOR VEHICLE EXCISE TAXES	152,849	
BOAT EXCISE TAX	0	
TAX LEINS & FORECLOSURES	394,440	
TAXES IN LITIGATION	3,860	
RESERVE FOR ABATEMENTS & EXEMPTIONS	(225,264)	
DUE FROM OTHER GOVERNMENTS	715,763	1,307,398

**PREPAID EXPENSES**

1,508

**AMOUNT TO BE PROVIDED FOR BOND PAYMENT**

3,120,000

**DEFICIT REVOLVING ACCOUNT:**

EXTRA WORK DETAIL	9,123
TOTAL ASSETS	<u><u>\$9,769,306</u></u>

**LIABILITIES AND FUND BALANCE**

**WARRANTS PAYABLE** \$159,227

**PAYROLL WITHHOLDINGS** 138,170

**BONDS PAYABLE** 3,120,000

**AGENCY ACCOUNTS** 155,973

**DEFERRED REVENUE:**

TAX TITLE AND POSSESSION	\$ 394,441	
REAL ESTATE & PERSONAL PROPERTY	44,345	
BOAT EXCISE	0	
MOTOR VEHICLE EXCISE	152,849	591,635

**FUND BALANCE:**

RESERVE FOR ENCUMBRANCES	1,298,185	
RESERVE FOR EXPENDITURES	122,124	
RESERVE FOR PETTY CASH	200	
RESERVE FOR SPECIFIC PURPOSE	579,052	
DEFICITS	5,204	
TRUSTS	1,785,305	
DESIGNATED	40,171	
UNDESIGNATED	1,774,060	5,604,301

**TOTAL LIABILITIES AND FUND BALANCE**

\$9,769,306



# TOWN OF LYNNFIELD

## FISCAL 1997 CASH RECEIPTS SUMMARY

### TAXES

Personal Property	\$ 147,751	
Real Estate (net of refunds)	13,643,416	
Tax Leins	148,052	
<b>TOTAL PROPERTY TAXES</b>		<b><u>\$13,939,219</u></b>

### LOCAL RECEIPTS

MOTOR VEHICLE EXCISE (net of refunds)	\$1,337,322
---------------------------------------	-------------

### PENALTIES AND INTEREST

Property Taxes	\$ 26,047	
Motor Vehicle	13,906	
Leins	53,424	
<b>TOTAL PENALTIES</b>		<b>\$ 93,377</b>

PAYMENTS IN LIEU OF TAXES	\$ 192,977
---------------------------	------------

FEES	\$ 9,375
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### RENTALS

Salem Street School	\$ 135,138	
South Hall/Post Office	39,906	
South Hall Lower Level	7,650	
Parking Lot	6,210	
<b>Total Rentals</b>		<b>\$ 188,904</b>

### DEPARTMENTAL REVENUE

Selectmen	\$ 8,196	
Assessors	2,181	
Treasurer	573	
Tax Collector	8,446	
Town Clerk	9,290	
Conservation	24	
Planning Board	1,355	
Board of Appeals	5,130	
Police	41,978	
Fire	10,008	
School	18,809	
Public Works	14,879	
Cemetery	25,906	
Board of Health	14,295	
Council on Aging	0	
Recreation	17,161	
<b>TOTAL DEPARTMENTAL REVENUES</b>		<b>\$ 178,231</b>

### LICENSES AND PERMITS

Selectmen	\$ 56,899	
Town Clerk	5,405	
Police	2,038	
Fire	4,782	
Zoning Enforcement	126,997	
Board of Health	31,781	
<b>TOTAL LICENSES AND PERMITS</b>		<b>\$ 227,902</b>

FINES AND FORFEITS		
Town Clerk	\$ 360	
Police	68,463	
Library	6,293	
Dog Officer	322	
TOTAL FINES AND FORFEITS		\$ 75,438
MISCELLANEOUS REVENUES		\$ 1,981
INVESTMENT INCOME		\$ 183,290
<b>TOTAL LOCAL RECEIPTS</b>		<b><u>\$2,488,797</u></b>
INTERGOVERNMENTAL RECEIPTS		
STATE "CHERRY SHEET" RECEIPTS		
Exemption Reimbursements	\$ 24,630	
State Owned Land	17,102	
Additional Assistance	455,892	
Lottery	509,751	
Chapter 70 School Aid	1,035,203	
Transportation Reimbursement	106,732	
School Construction	0	
State Ward Tuition	7,699	
Highway - Chapter 81	68,794	
Veterans Benefits	1,210	
TOTAL "CHERRY SHEET" RECEIPTS		\$2,227,013
EXPENDITURE REIMBURSEMENTS		
Municipal Medicaid	\$ 31,457	
Emergency Snow removal aid	25,094	
TOTAL GOVERNMENT REIMBURSEMENT		\$ 56,551
<b>TOTAL INTERGOVERNMENTAL RECEIPTS</b>		<b><u>\$2,283,564</u></b>
SPECIAL REVENUES		
FEDERAL GRANTS		
Drug Free Schools	\$ 9,233	
Goals 2000	8,100	
Title VI — Chapter II	5,622	
94-142 Inclusion Education	71,083	
Title I	0	
Title II — Math/Science training	4,988	
School Lunch	35,521	
Early Childhood	10,100	
TOTAL FEDERAL GRANTS		\$ 144,647
STATE GRANTS		
Arts Council	\$ 3,720	
D.E.P. Pond Restoration	100,000	
Extended Voting Hours	1,879	
Police Vest Protection	0	
Metco	105,204	
Fire S.A.F.E. Grant	6,400	
Police D.A.R.E. Grant	9,700	
Health Protection	41,501	
Board of Health Title V	18,000	
P.A.L.M.S. (Math/Science)	4,236	
School Lunch	4,594	
Chapter 90 Highway	46,588	
Elderly Programs	7,697	
Library	13,682	
TOTAL STATE GRANTS		\$ 363,201



**REVOLVING FUNDS**

Conservation Design Review Fees	\$	0	
Planning Bd Design Review Fees		1,000	
Insurance Reimb Under \$20,000		9,974	
Council on Aging Programs		13,449	
Athletics		35,196	
Community Schools		236,494	
Book Damage		15,075	
Activity Fee		38,465	
School Lunch		286,173	
Redmond Pension		11,520	
Youth Center Programs		9,285	
<b>TOTAL REVOLVING FUNDS</b>			\$ 656,631

**RECEIPTS RESERVED FOR APPROPRIATION**

Conservation Notice of Intent	\$	475	
Sale of Real Estate		758	
Cemetery Lots		22,825	
<b>TOTAL RECEIPTS RESERVED</b>			\$ 24,058

**GIFTS**

C.O.A. Senior Center Gifts	\$	2,850	
Traffic & Drainage Studies		30,000	
School Arts		12,591	
Bulletin Board at Town Hall		1,000	
Historical Book Proceeds		25	
Ayasse Memorial Scholarship		60	
Wilson Memorial Scholarship		8,748	
School Administration		3,297	
<b>TOTAL GIFTS</b>			\$ 58,571

**TOTAL SPECIAL REVENUES**\$1,247,108**Trusts****TRUST FUND INVESTMENT INCOME**

Legion Memorial	\$	634	
L.I.F.E.		1,694	
Lynnfield Tricentennial		155	
Peabody Memorial		1,870	
Stabilization Fund		48,929	
Conservation Land		1,933	
Keustenmacher Scholarship		4,554	
Cemetery Perpetual Care		22,570	
Library		2,417	
<b>TOTAL TRUST FUND INCOME</b>			\$ 84,756

**TRUST FUND PRINCIPAL**

Keustenmacher Scholarship	\$	2,277	
Cemetery Perpetual Care		26,975	29,252

**TOTAL TRUST FUND RECEIPTS**\$ 114,008

# TOWN OF LYNNFIELD

## FISCAL 1997 OPERATING BUDGET SUMMARY

	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Selectmen</b>							
Board Salaries	\$0	\$2,250	\$0	\$0	\$0	\$2,075	\$175
Town Administrator	0	63,076	0	0	0	63,076	0
Other Salaries	0	38,793	0	0	0	37,445	1,348
General Town Insurance	0	150,000	0	30,000	0	95,320	24,680
Town Reports	0	3,000	0	0	0	3,000	0
Professional Services	3,298	58,000	0	0	18,818	33,418	9,061
Expenses	559	11,000	0	0	1,970	6,348	3,241
Contingency Fund	0	0	0	0	0	0	0
<b>Selectmen</b>	<b>\$3,857</b>	<b>\$326,119</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$20,788</b>	<b>\$240,683</b>	<b>\$38,504</b>
<b>Finance Committee</b>							
Other Salaries	\$18	\$3,328	\$825	\$0	\$0	\$4,139	\$32
Reserve Fund	0	45,000	0	36,604	0	0	8,396
Town Reports	0	3,200	516	0	0	3,716	0
Expenses	0	480	0	0	0	264	216
<b>Finance Committee</b>	<b>\$18</b>	<b>\$52,008</b>	<b>\$1,341</b>	<b>\$36,604</b>	<b>\$0</b>	<b>\$8,118</b>	<b>\$8,644</b>
<b>Town Accountant</b>							
Director Salaries	\$0	\$47,112	\$0	\$0	\$0	\$47,112	\$0
Other Salaries	0	28,228	0	0	0	28,228	(0)
Expenses	0	1,850	0	0	0	1,844	6
<b>Town Accountant</b>	<b>\$0</b>	<b>\$77,190</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$77,185</b>	<b>\$5</b>
<b>Board of Assessors</b>							
Board Salaries	\$0	\$15,500	\$0	\$0	\$0	\$15,500	\$0
Other Salaries	0	53,500	0	0	0	46,632	6,868
Revaluation	0	9,700	0	0	0	7,860	1,840
Professional Services	0	12,000	0	0	0	5,386	6,614
Expenses	0	11,550	0	0	0	5,888	5,662
<b>Board of Assessors</b>	<b>\$0</b>	<b>\$102,250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$81,266</b>	<b>\$20,984</b>
<b>Town Counsel</b>							
Town Counsel Salaries	\$0	\$15,000	\$0	\$0	\$0	\$15,000	\$0
Professional Services	0	30,000	15,000	0	0	41,541	3,459
Expenses	0	2,000	0	0	0	1,338	662
<b>Town Counsel</b>	<b>\$0</b>	<b>\$47,000</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$57,879</b>	<b>\$4,121</b>
<b>Personnel Board</b>							
Other Salaries	\$0	\$1,974	\$0	\$0	\$0	\$1,870	\$104
Professional Services	1,500	7,200	0	0	0	7,553	1,147
Expenses	0	250	0	0	0	134	116
<b>Personnel Board</b>	<b>\$1,500</b>	<b>\$9,424</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,557</b>	<b>\$1,367</b>
<b>Conservation Commission</b>							
Other Salaries	\$0	\$21,276	\$0	\$0	\$0	\$21,272	\$4
Expenses	0	1,000	1,692	0	0	2,683	1
<b>Conservation Commission</b>	<b>\$253</b>	<b>\$24,776</b>	<b>\$1,692</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,943</b>	<b>\$779</b>
<b>Planning Board</b>							
Other Salaries	\$300	\$19,931	\$3,000	\$0	\$0	\$12,271	\$10,960
Expenses	20	3,000	120	0	0	2,988	152
<b>Planning Board</b>	<b>\$320</b>	<b>\$22,931</b>	<b>\$3,120</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,260</b>	<b>\$11,111</b>
<b>Board of Appeals</b>							
Expenses	\$0	\$1,760	\$400	\$0	\$0	\$1,845	\$315
<b>Board of Appeals</b>	<b>\$0</b>	<b>\$1,760</b>	<b>\$400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,845</b>	<b>\$315</b>
<b>General Government</b>	<b>\$5,947</b>	<b>\$663,458</b>	<b>\$21,553</b>	<b>\$66,604</b>	<b>\$20,788</b>	<b>\$517,736</b>	<b>\$85,83</b>



	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Finance &amp; Administration</b>							
Director Salaries	\$0	\$11,128	\$0	\$0	\$0	\$11,128	\$0
<b>Finance &amp; Administration</b>	<b>\$0</b>	<b>\$11,128</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,128</b>	<b>\$0</b>
<b>Treasurer</b>							
Other Salaries	\$0	\$61,057	\$0	\$0	\$0	\$54,988	\$6,069
Expenses	871	11,960	0	0	560	9,163	3,108
<b>Treasurer</b>	<b>\$871</b>	<b>\$73,017</b>	<b>\$0</b>	<b>\$0</b>	<b>\$560</b>	<b>\$64,151</b>	<b>\$9,177</b>
<b>Tax Collector</b>							
Other Salaries	\$0	\$33,048	\$0	\$0	\$0	\$33,048	\$0
Tax Title Expenses	0	18,500	0	0	0	15,713	2,787
Expenses	240	9,535	350	0	0	9,869	256
<b>Tax Collector</b>	<b>\$240</b>	<b>\$61,083</b>	<b>\$350</b>	<b>\$0</b>	<b>\$0</b>	<b>\$58,630</b>	<b>\$3,042</b>
<b>Operation Support</b>							
Other Salaries	\$0	\$67,943	\$0	\$0	\$0	\$63,609	\$4,334
Expenses	0	22,300	1,600	0	0	22,126	1,774
<b>Operation Support</b>	<b>\$0</b>	<b>\$90,243</b>	<b>\$1,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$85,735</b>	<b>\$6,108</b>
<b>Data Processing</b>							
Other Salaries	\$0	\$16,100	\$4,601	\$0	\$1,001	\$19,700	\$0
Expenses	3,853	26,975	0	0	5,060	18,373	7,395
<b>Data Processing</b>	<b>\$3,853</b>	<b>\$43,075</b>	<b>\$4,601</b>	<b>\$0</b>	<b>\$6,061</b>	<b>\$38,073</b>	<b>\$7,395</b>
<b>Town Clerk</b>							
Other Salaries	\$0	\$33,048	\$0	\$0	\$0	\$33,048	\$0
Election Expense	0	12,750	0	0	0	12,591	159
Registration Expense	0	3,425	0	0	1,183	2,242	0
Expenses	0	2,525	0	0	0	2,356	169
<b>Town Clerk</b>	<b>\$0</b>	<b>\$51,748</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,183</b>	<b>\$50,237</b>	<b>\$328</b>
<b>Finance &amp; Administration</b>	<b>\$4,965</b>	<b>\$330,294</b>	<b>\$6,551</b>	<b>\$0</b>	<b>\$7,804</b>	<b>\$307,956</b>	<b>\$26,050</b>
<b>Police Department</b>							
Chief Salary	\$0	\$62,933	\$0	\$0	\$0	\$62,933	\$0
Patrolman Overtime	2,745	198,383	0	0	0	197,234	3,894
Patrolman Training	0	41,827	0	0	0	26,054	15,773
Other Salaries	0	962,070	0	0	0	929,791	32,279
Ambulance Expense	68	0	0	0	0	68	0
Expenses	4,452	101,104	0	0	714	102,876	1,966
<b>Police Department</b>	<b>\$7,265</b>	<b>\$1,366,317</b>	<b>\$0</b>	<b>\$0</b>	<b>\$714</b>	<b>\$1,318,957</b>	<b>\$53,912</b>
<b>Fire Department</b>							
Chief Salary	\$0	\$12,363	\$0	\$0	\$0	\$12,362	\$1
Firefighter Salaries	0	311,846	3,000	0	0	314,822	24
Call Firefighter Salaries	0	190,920	14,000	0	0	204,920	0
Fire Alarm Salaries	0	10,836	0	0	0	10,831	5
Expenses	1,000	45,559	0	0	0	46,557	2
Fire Alarm Expenses	0	7,108	0	0	0	7,098	10
Hydrant Rental	0	21,980	0	0	0	21,735	245
<b>Fire Department</b>	<b>\$1,000</b>	<b>\$600,612</b>	<b>\$17,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$618,325</b>	<b>\$287</b>
<b>Zoning Enforcement/Inspec.</b>							
Director Salary	\$0	\$26,000	\$0	\$0	\$0	\$22,250	\$3,750
Other Salaries	0	20,400	3,000	0	0	22,928	472
Expenses	0	3,630	0	0	0	2,674	956
<b>Zoning</b>	<b>\$0</b>	<b>\$50,030</b>	<b>\$3,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,852</b>	<b>\$5,178</b>
<b>Civil Defense</b>							
Director Salary	\$0	\$250	\$0	\$0	\$0	\$250	\$0
Expenses	0	1	0	0	0	0	1
<b>Civil Defense</b>	<b>\$0</b>	<b>\$251</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250</b>	<b>\$1</b>

	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Dog Officer</b>							
Director Salary	\$0	\$9,000	\$0	\$0	\$0	\$9,000	\$0
Expenses	0	1,050	0	0	46	771	233
<b>Dog Officer</b>	<b>\$0</b>	<b>\$10,050</b>	<b>\$0</b>	<b>\$0</b>	<b>\$46</b>	<b>\$9,771</b>	<b>\$233</b>
<b>Public Safety</b>	<b>\$8,265</b>	<b>\$2,027,260</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$760</b>	<b>\$1,995,154</b>	<b>\$59,611</b>
<b>Treasurer</b>							
North Shore Voke	\$0	\$175,000	\$0	\$0	\$0	\$166,239	\$8,761
<b>Treasurer</b>	<b>\$0</b>	<b>\$175,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$166,239</b>	<b>\$8,761</b>
<b>School Administration</b>							
School Committee	\$2,500	\$20,635	\$12,609	\$0	\$2,000	\$32,474	\$1,270
Superintendent's Office	678	153,388	2,063	0	2,619	150,692	2,818
Administrative Salaries	1,543	136,015	2,252	0	392	135,446	3,972
Administration	0	0	0	0	975	0	(975)
Instructional	500	33,705	249	0	0	49,623	(15,169)
Professional Dues	0	14,000	0	0	0	13,347	563
Guidance	0	4,403	0	0	175	2,653	1,576
Utilities	0	4,000	2,000	0	0	5,596	404
Maintenance of	8,602	15,894	0	4,500	3,155	18,950	(2,109)
Workers Comp Insurance	0	7,210	0	0	0	0	7,210
Rental Payments	299	8,350	0	4,050	0	1,299	3,300
<b>School Administration</b>	<b>\$18,007</b>	<b>\$424,274</b>	<b>\$19,598</b>	<b>\$8,550</b>	<b>\$16,852</b>	<b>\$432,274</b>	<b>\$4,203</b>
<b>Special Education</b>							
Supervision	\$7,886	\$131,399	\$11,149	\$1,479	\$6,683	\$145,895	(\$3,624)
Instructional	26,593	64,272	10,450	8,000	4,489	102,382	(13,555)
Professional Development	0	0	0	0	135	10	(145)
Professional Dues	0	160	0	0	0	282	(122)
Professional Publications	162	0	0	0	0	162	0
Textbooks	222	2,060	0	400	49	1,564	270
Instructional Equipment	0	0	0	0	312	0	(312)
Guidance	0	1,650	0	0	29	1,689	(68)
Psychological	6,944	132,061	42,106	104	9,284	172,793	(1,071)
Pupil Transportation	18,883	160,287	0	31,896	6,701	107,378	33,195
Utilities	0	678	1,000	0	0	1,355	323
Maintenance of	127	1,989	0	197	0	1,361	558
Programs with Others	8,932	430,826	53,721	0	2,858	458,937	31,684
<b>Special Education</b>	<b>\$69,749</b>	<b>\$925,382</b>	<b>\$118,426</b>	<b>\$42,076</b>	<b>\$30,540</b>	<b>\$993,806</b>	<b>\$47,134</b>
<b>Summer Street School</b>							
Principal's Office	\$1,120	\$108,993	\$976	\$442	\$1,047	\$109,525	\$76
Office Technology	0	0	0	0	0	0	0
Instructional	30,988	1,026,988	121,007	141,903	40,670	1,004,428	(8,018)
Professional Development	60	4,750	48,184	0	477	52,420	98
Professional Publications	0	524	0	140	61	309	14
Textbooks	43	2,779	440	0	98	2,932	233
Instructional Equipment	0	2,750	0	300	0	2,381	69
Library Services	205	41,633	9,128	0	0	50,440	520
Audio/Visual	600	3,800	0	0	502	3,824	7
Guidance	0	38,846	1,089	18,408	0	20,931	59
Health Services	0	14,807	150	15	49	15,143	(250)
Utilities	0	4,326	0	0	0	3,064	1,262
Maintenance of	0	4,617	1,100	0	271	5,960	(514)
<b>Summer Street School</b>	<b>\$33,016</b>	<b>\$1,254,813</b>	<b>\$182,074</b>	<b>\$161,208</b>	<b>\$43,173</b>	<b>\$1,271,355</b>	<b>(\$5,833)</b>



	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Huckleberry Hill School</b>							
Principal's Office	\$5,587	\$104,570	\$200	\$2,659	\$1,059	\$107,842	(\$1,204)
Office Technology	0	0	0	0	0	0	0
Instructional	15,650	1,141,548	131,197	104,382	16,225	1,193,593	(25,806)
Professional Deveopment	0	4,550	48,660	0	190	53,086	(67)
Professional Publications	0	385	0	385	0	0	0
Instructional Equipment	0	900	0	520	0	380	0
Library Services	0	41,518	0	2,080	997	38,184	257
Audio/Visual	283	3,667	0	439	1,652	2,131	(273)
Guidance	20	53,885	1,398	2,357	0	52,691	255
Health Services	0	14,857	150	15	0	15,234	(242)
Utilities	0	4,326	0	0	0	3,094	1,232
Maintenance of	224	4,450	439	0	1,371	5,430	(1,688)
<b>Huckleberry Hill School</b>	<b>\$21,764</b>	<b>\$1,378,836</b>	<b>\$182,044</b>	<b>\$112,837</b>	<b>\$21,495</b>	<b>\$1,475,658</b>	<b>(\$27,347)</b>
<b>Middle School</b>							
Principal's Office	\$392	\$190,583	\$2,998	\$8,347	\$1,488	\$186,673	(\$2,535)
Office Technology	0	0	0	0	0	0	0
Instructional	28,686	1,910,983	49,784	107,009	33,212	1,827,286	21,947
Professional Development	25	2,550	26,704	300	0	28,963	16
Professional Dues	0	1,704	0	0	0	1,448	256
Professional Publications	0	187	0	0	0	62	125
Textbooks	1,571	39,903	564	5,173	2,748	26,532	7,585
Instructional Equipment	0	0	0	0	0	0	0
Library Services	2,202	58,858	2,811	4,313	848	58,332	378
Audio/Visual	3,005	7,110	0	2,043	1,997	6,065	11
Guidance	0	121,585	2,332	24,704	10,125	89,490	(402)
Health Services	0	29,581	286	0	0	30,368	(501)
Utilities	0	4,326	0	0	0	4,570	(244)
Maintenance of	1,210	8,275	0	0	532	6,999	1,954
<b>Middle School</b>	<b>\$37,092</b>	<b>\$2,375,645</b>	<b>\$85,479</b>	<b>\$151,889</b>	<b>\$50,949</b>	<b>\$2,266,788</b>	<b>\$28,590</b>
<b>High School</b>							
Principal's Office	\$1,707	\$255,433	\$1,980	\$18,739	\$4,058	\$238,907	(\$2,584)
Office Technology	0	0	0	0	0	0	0
Instructional	9,781	1,899,557	101,935	172,082	37,458	1,808,226	(6,493)
Professional Development	0	7,440	600	600	304	3,135	4,001
Professional Dues	0	2,675	68	68	0	2,167	508
Professional Publications	0	444	138	0	108	445	30
Textbooks	0	19,123	1,427	1,117	21,295	18,820	(20,682)
Instructional Equipment	8,724	4,000	3,883	0	2,111	15,850	(1,354)
Library Services	2,628	53,882	575	0	378	57,433	(726)
Audio/Visual	700	9,411	495	695	321	9,041	549
Guidance	3,591	193,896	9,456	30,249	950	160,543	15,202
Attendance	0	0	20,961	1,945	635	20,141	(1,760)
Health Services	0	34,636	2,077	1,644	0	35,440	(371)
Athletics	1,355	235,337	34,809	1,500	7,251	256,585	6,165
Performing Arts	0	0	0	0	0	0	0
Utilities	0	4,326	4,000	0	0	8,239	87
Maintenance of	0	7,650	600	0	6,313	7,013	(5,076)
<b>High School</b>	<b>\$28,487</b>	<b>\$2,727,810</b>	<b>\$183,003</b>	<b>\$228,638</b>	<b>\$81,180</b>	<b>\$2,641,985</b>	<b>(\$12,504)</b>
<b>School System-wide</b>							
Instructional	\$4,235	\$26,875	\$0	\$11,125	\$0	\$17,347	\$2,638
Instructional Technology	0	0	6,500	0	0	5,400	1,100
Guidance	0	4,403	0	0	0	2,522	1,881
Performing Arts	425	12,874	0	0	1,443	5,245	6,611
Maintenance of	779	7,777	3,400	0	1,555	11,456	(1,054)
Networking/Telecommuni	0	0	0	0	0	0	0
Unemployment Comp	0	10,000	0	9,944	0	56	0
<b>School System-wide</b>	<b>\$5,439</b>	<b>\$61,929</b>	<b>\$9,900</b>	<b>\$21,069</b>	<b>\$2,998</b>	<b>\$42,026</b>	<b>\$11,176</b>
<b>Education</b>	<b>\$213,554</b>	<b>\$9,323,688</b>	<b>\$780,524</b>	<b>\$726,267</b>	<b>\$247,186</b>	<b>\$9,290,131</b>	<b>\$54,181</b>

	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Municipal Buildings</b>							
Other Salaries	\$63	\$103,736	\$0	\$0	\$0	\$101,414	\$2,385
Expenses	3,544	194,500	0	0	13,745	178,843	5,456
<b>Municipal Buildings</b>	<b>\$3,607</b>	<b>\$298,236</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,745</b>	<b>\$280,257</b>	<b>\$7,841</b>
<b>School Buildings</b>							
Other Salaries	\$384	\$607,980	\$2,300	\$0	\$0	\$609,815	\$849
Expenses	435	224,485	0	0	830	223,887	203
Energy Supply	801	297,340	26,660	0	0	323,918	883
<b>School Buildings</b>	<b>\$1,620</b>	<b>\$1,129,805</b>	<b>\$28,960</b>	<b>\$0</b>	<b>\$830</b>	<b>\$1,157,620</b>	<b>\$1,935</b>
<b>Youth Center</b>							
Other Salary	\$0	\$11,070	\$0	\$0	\$0	\$10,233	\$837
<b>Youth Center</b>	<b>\$0</b>	<b>\$11,070</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,233</b>	<b>\$837</b>
<b>Youth Center</b>							
Expenses	\$0	\$3,930	\$0	\$0	\$1,350	\$2,359	\$221
<b>Youth Center</b>	<b>\$0</b>	<b>\$3,930</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,350</b>	<b>\$2,359</b>	<b>\$221</b>
<b>Public Works Admin.</b>							
Director Salary	\$0	\$57,347	\$0	\$0	\$0	\$57,347	\$0
Other Salaries	32	79,970	0	0	0	79,489	513
Expenses	0	750	0	0	0	444	306
Motor Fuel/Oil	1,254	55,000	5,000	0	1,300	59,899	55
<b>Public Works Admin.</b>	<b>\$1,286</b>	<b>193,067</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$1,300</b>	<b>\$197,179</b>	<b>\$874</b>
<b>Highway</b>							
Other Salaries	\$0	\$201,410	\$0	\$0	\$0	\$200,068	\$1,342
Expenses	382,996	99,083	0	0	305,135	176,938	5
<b>Highway</b>	<b>\$382,996</b>	<b>\$300,493</b>	<b>\$0</b>	<b>\$0</b>	<b>\$305,135</b>	<b>\$377,006</b>	<b>\$1,348</b>
<b>Snow &amp; Ice</b>							
Expenses	\$396	\$75,000	\$0	\$0	\$0	\$75,373	\$24
<b>Snow &amp; Ice</b>	<b>\$396</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,373</b>	<b>\$24</b>
<b>Street Lights</b>							
Expenses	\$0	\$131,000	\$0	\$0	\$0	\$130,401	\$599
<b>Street Lights</b>	<b>\$0</b>	<b>\$131,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,401</b>	<b>\$599</b>
<b>Rubbish Removal</b>							
Expenses	\$1,693	\$440,555	\$12,000	\$0	\$1,212	\$449,629	\$3,407
<b>Rubbish Removal</b>	<b>\$1,693</b>	<b>\$440,555</b>	<b>\$12,000</b>	<b>\$0</b>	<b>\$1,212</b>	<b>\$449,629</b>	<b>\$3,407</b>
<b>Cemetery &amp; Parks</b>							
Other Salaries	\$0	\$255,518	\$0	\$0	\$0	\$252,253	\$3,265
Expenses	3,051	41,400	0	0	2,415	41,816	220
<b>Cemetery &amp; Parks</b>	<b>\$3,051</b>	<b>\$296,918</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,415</b>	<b>\$294,069</b>	<b>\$3,485</b>
<b>Public Works</b>	<b>\$394,649</b>	<b>\$2,880,074</b>	<b>\$45,960</b>	<b>\$0</b>	<b>\$325,987</b>	<b>\$2,974,125</b>	<b>\$20,571</b>
<b>Board of Health</b>							
Other Salaries	\$0	\$22,038	\$0	\$0	\$0	\$21,054	\$984
Expenses	0	6,550	0	0	400	3,990	2,160
<b>Board of Health</b>	<b>\$0</b>	<b>\$28,588</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400</b>	<b>\$25,044</b>	<b>\$3,144</b>
<b>Council on Aging</b>							
Other Salaries	\$0	\$45,471	\$0	\$0	\$0	\$44,239	\$1,232
Expenses	0	9,060	0	0	0	8,994	66
<b>Council on Aging</b>	<b>\$0</b>	<b>\$54,531</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$53,233</b>	<b>\$1,298</b>
<b>Veterans Agent</b>							
Director Salary	\$0	\$4,800	\$0	\$0	\$0	\$4,800	\$0
Veterans Benefits	0	7,000	0	0	0	5,806	1,194
Expenses	0	600	0	0	0	209	391
<b>Veterans Agent</b>	<b>\$0</b>	<b>\$12,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,815</b>	<b>\$1,585</b>
<b>Human Services</b>	<b>\$0</b>	<b>\$95,519</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400</b>	<b>\$89,092</b>	<b>\$6,027</b>



	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Veterans Agent</b>							
Memorial Day	\$0	\$975	\$0	\$0	\$0	\$787	\$188
<b>Veterans Agent</b>	<b>\$0</b>	<b>\$975</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$787</b>	<b>\$188</b>
<b>Library</b>							
Director Salary	\$0	\$46,575	\$0	\$0	\$0	\$46,575	(\$0)
Other Salaries	0	240,100	4,000	0	0	243,137	963
Expenses	0	92,505	0	0	158	92,337	10
<b>Library</b>	<b>\$0</b>	<b>\$379,180</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$158</b>	<b>\$382,050</b>	<b>\$973</b>
<b>Recreation Commission</b>							
Other Salaries	\$0	\$22,784	\$2,500	\$0	\$0	\$22,311	\$2,973
Expenses	0	7,013	0	0	0	3,855	3,158
<b>Recreation Commission</b>	<b>\$0</b>	<b>\$29,797</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,166</b>	<b>\$6,131</b>
<b>Historical Commission</b>							
Expenses	\$0	\$500	\$0	\$0	\$192	\$233	\$75
<b>Historical Commission</b>	<b>\$0</b>	<b>\$500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$192</b>	<b>\$233</b>	<b>\$75</b>
<b>Culture &amp; Recreation</b>	<b>\$0</b>	<b>\$410,452</b>	<b>\$6,500</b>	<b>\$0</b>	<b>\$350</b>	<b>\$409,235</b>	<b>\$7,367</b>
<b>Treasurer</b>							
Long-term Principle	\$0	\$27,000	\$0	\$0	\$0	\$27,000	\$0
Debt-Exclusion	0	250,000	0	0	0	250,000	0
Debt-Exclusion Bond	0	213,250	0	0	0	213,250	0
Long-term Interest	0	10,266	0	0	0	9,406	861
Short-term Interest	0	0	0	0	0	0	0
<b>Treasurer</b>	<b>\$0</b>	<b>\$500,516</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$499,656</b>	<b>\$861</b>
<b>Tax Collector</b>							
Short-term Interest	\$0	\$0	\$0	\$0	\$0	\$48	(\$48)
<b>Tax Collector</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48</b>	<b>(\$48)</b>
<b>Debt &amp; Interest</b>	<b>\$0</b>	<b>\$500,516</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$499,704</b>	<b>\$812</b>
<b>Selectmen</b>							
Other Employee Benefits	\$260	\$11,000	\$0	\$0	\$0	\$1,376	\$9,884
<b>Selectmen</b>	<b>\$260</b>	<b>\$11,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,376</b>	<b>\$9,884</b>
<b>Treasurer</b>							
Retirement Contribution	\$0	\$594,760	\$0	\$0	\$0	\$594,760	\$0
Worker's Compensation	0	8,5000	685	29,000	0	44,852	11,833
Unemployment	0	7,400	0	0	0	6,109	1,291
Insurance Benefits	24,586	900,000	0	0	0	825,976	98,611
FICA	0	97,000	0	0	0	92,506	4,494
<b>Treasurer</b>	<b>\$24,586</b>	<b>\$1,684,160</b>	<b>\$685</b>	<b>\$29,000</b>	<b>\$0</b>	<b>\$1,564,203</b>	<b>\$116,228</b>
<b>Employee Benefits</b>	<b>\$24,846</b>	<b>\$1,695,160</b>	<b>\$685</b>	<b>\$29,000</b>	<b>\$0</b>	<b>\$1,565,579</b>	<b>\$126,113</b>
<b>TOTALS</b>	<b>\$652,226</b>	<b>\$17,926,421</b>	<b>\$821,871</b>	<b>\$881,773</b>	<b>\$603,276</b>	<b>\$17,648,712</b>	<b>\$386,562</b>

# TOWN OF LYNNFIELD

## FISCAL 1997 CAPITAL OUTLAY AND SPECIAL ARTICLES

	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
<b>Selectmen</b>							
Pillings Pond E.P.A. Ruling	\$0	\$150,000	\$0	\$0	\$76,516	\$73,484	\$0
<b>Selectmen</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$76,516</b>	<b>\$73,484</b>	<b>\$0</b>
<b>Assessors</b>							
Computers	\$0	\$4,000	\$0	\$0	\$4,000	\$0	\$0
<b>Assessors</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Conservation Commission</b>							
Land Purchase	\$0	\$50,000	\$0	\$0	\$44,420	\$5,580	\$0
Computers	0	2,400	0	0	0	1,951	449
<b>Conservation Commission</b>	<b>\$0</b>	<b>\$52,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$44,420</b>	<b>\$7,531</b>	<b>\$449</b>
<b>Finance &amp; Administration</b>							
Photocopier	\$0	\$3,200	\$0	\$0	\$0	\$2,912	\$288
Computers	0	4,200	0	0	0	3,566	634
<b>Finance &amp; Administration</b>	<b>\$0</b>	<b>\$7,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,478</b>	<b>\$922</b>
<b>Data Processing</b>							
Modem — Building Links	\$7,650	\$0	\$0	\$0	\$7,650	\$0	\$0
<b>Data Processing</b>	<b>\$7,650</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,650</b>	<b>\$0</b>	<b>\$0</b>
<b>Police</b>							
Training Equipment	\$696	\$0	\$0	\$0	\$0	\$696	\$0
Computers	0	8,000	0	0	2,376	5,624	0
Cruisers	2,286	39,500	0	0	0	41,786	0
Furniture	3,722	0	0	0	0	5,158	(1,436)
Interior Repair & Paint	5,884	0	0	0	4,448	0	1,436
Truck Scales	7,058	0	0	0	0	0	7,058
Electric & Light Upgrade	1,880	0	0	0	1,162	718	0
Intercom Extension	1,625	0	0	0	631	994	0
Radio Upgrade	2,706	2,500	0	0	2,500	2,381	325
Defibrillator	0	5,000	0	0	5,000	0	0
<b>Police</b>	<b>\$25,856</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,117</b>	<b>\$57,356</b>	<b>\$7,383</b>
<b>Fire</b>							
Turnout Gear Upgrade	\$1,448	\$0	\$0	\$0	\$0	\$1,448	\$0
Breathing Apparatus	0	18,000	0	0	18,000	0	0
Aerial Tower Truck	0	25,000	0	0	25,000	0	0
Nozel Replacement	0	3,500	0	0	0	3,500	0
Smoke Filtration	0	9,000	0	0	0	8,928	72
<b>Fire</b>	<b>\$1,448</b>	<b>\$55,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,000</b>	<b>\$13,876</b>	<b>\$72</b>
<b>School Administration</b>							
Furniture	\$0	\$10,320	\$0	\$0	\$0	\$9,964	\$356
Computers	0	32,440	0	0	0	31,676	764
Copier	756	14,835	0	0	0	15,566	25
Vision Machine	0	1,170	0	0	0	1,195	(25)
Clay Slab Roller	0	1,200	0	0	0	1,103	97
Xylophone	0	1,540	0	0	0	1,600	(60)
<b>School Administration</b>	<b>\$756</b>	<b>\$61,505</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$61,104</b>	<b>\$1,157</b>
<b>Municipal Buildings</b>							
South Hall Plumbing	\$0	\$2,500	\$0	\$0	\$987	\$1,513	\$0
Library Parking Lot	0	2,500	0	0	2,500	0	0
Salt Shed Roof	0	1,500	0	0	1,050	450	0
Town Hall Plumbing	2,636	6,500	0	0	6,197	2,939	0
Barn Ventilation	0	2,500	0	0	0	2,580	(80)
Electrical	0	2,500	0	0	0	2,806	(306)
Garage Abutter Fence	1,120	0	0	0	0	1,120	0



	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
Town Hall Doors	0	2,000	0	0	473	1,527	0
Town Hall Security	3,880	5,000	0	0	6,290	720	1,870
Town Hall Flooring	0	2,500	0	0	2,500	0	0
Town Hall Renovations	1,086	10,000	0	0	234	12,336	(1,484)
<b>Municipal Buildings</b>	<b>\$8,722</b>	<b>\$37,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,231</b>	<b>\$25,991</b>	<b>(\$0)</b>
<b>School Buildings</b>							
Gym Separator Doors	\$0	\$14,000	\$0	\$0	\$310	\$13,690	\$0
Bleacher Renovations	0	7,000	0	0	0	8,139	(1,139)
Middle School Press Box	0	30,000	0	0	20,498	9,502	0
Windows	38,537	10,000	0	0	30,157	13,665	4,714
Plumbing Repairs	0	1,000	0	0	0	1,975	(975)
Roof Repairs	0	5,000	0	0	0	5,445	(445)
Carpet	0	10,000	0	0	841	9,159	0
Lighting/Electrical	362	10,000	0	0	362	10,127	(127)
Bus	0	46,000	0	0	2,050	43,950	0
Painting	0	4,000	0	0	3,363	637	0
Boiler Maintenance	0	5,000	0	0	0	7,028	(2,028)
Flooring	0	5,000	0	0	2,863	2,137	0
Renovations	1,102	12,500	0	0	4,302	9,300	0
<b>School Buildings</b>	<b>\$40,000</b>	<b>\$159,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,746</b>	<b>\$134,754</b>	<b>(\$0)</b>
<b>Public Works Administration</b>							
Energy Manager	\$35,000	\$30,000	\$0	\$0	\$57,860	\$7,140	\$0
<b>Public Works Administration</b>	<b>\$35,000</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$57,860</b>	<b>\$7,140</b>	<b>\$0</b>
<b>Highway</b>							
Chapter 90 Road	\$0	\$279,519	\$0	\$0	\$279,519	\$0	\$0
Snow Plow Replacement	0	5,000	0	0	530	4,470	0
Bombadier Overhaul	0	4,000	0	0	905	3,095	0
Automatic Truck Chains	0	3,000	0	0	1,284	1,716	0
Truck Upgrade	0	5,000	0	0	0	5,417	(417)
Radio Upgrade	0	2,000	0	0	73	1,927	0
Sander Overhaul	0	4,000	0	0	864	2,676	460
Plow Overhaul	0	3,500	0	0	0	3,543	(43)
<b>Highway</b>	<b>\$0</b>	<b>\$306,019</b>	<b>\$0</b>	<b>\$0</b>	<b>\$283,176</b>	<b>\$22,843</b>	<b>\$0</b>
<b>Cemetery &amp; Parks</b>							
Cemetery Roads	\$0	\$5,000	\$0	\$0	\$5,000	\$0	\$0
Glen Meadow Park	0	20,000	0	0	8,793	11,207	0
Lawn Mowers	0	5,000	0	0	1,505	3,495	0
Field Lighting and Irrigation	120,000	0	0	0	45,332	74,668	0
<b>Cemetery &amp; Parks</b>	<b>\$120,000</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,630</b>	<b>\$89,370</b>	<b>\$0</b>
<b>Library</b>							
Microfilm Reader	\$0	\$7,500	\$0	\$0	\$7,500	\$0	\$0
Shelving	0	2,000	0	0	2,000	0	0
Computers	0	2,500	0	0	463	2,037	0
Printers	0	1,000	0	0	0	990	10
Computer Ports	0	6,600	0	0	6,600	0	0
Sprinkler System	8,000	8,000	0	0	0	16,000	0
<b>Library</b>	<b>\$8,000</b>	<b>\$27,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,563</b>	<b>\$19,026</b>	<b>\$10</b>
<b>CAPITAL AND SPECIAL</b>	<b>\$247,432</b>	<b>\$976,424</b>	<b>\$0</b>	<b>\$0</b>	<b>\$694,910</b>	<b>\$518,953</b>	<b>\$9,993</b>

	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
<b>Municipal Buildings</b>							
Town Building Renovations	\$31,945	0	\$0	\$0	\$31,945	\$0	\$0
<b>Municipal Buildings</b>	<b>\$31,945</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$31,945</b>	<b>\$0</b>	<b>\$0</b>
<b>Data Processing</b>							
Unix Computer System	\$2,850	\$0	\$0	\$0	\$2,850	\$0	\$0
<b>Data Processing</b>	<b>\$2,850</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,850</b>	<b>\$0</b>	<b>\$0</b>
<b>Police</b>							
Ambulance & Accessories	\$97,500	\$0	\$0	\$0	\$97,500	\$0	\$0
<b>Police</b>	<b>\$97,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$97,500</b>	<b>\$0</b>	<b>\$0</b>
<b>Fire</b>							
Engine 3 Replacement	\$23	\$0	\$0	\$0	\$23	\$0	\$0
Fire Alarm Truck	11	0	0	0	11	0	0
Aerial Tower Truck	0	125,000	0	0	125,000	0	0
<b>Fire</b>	<b>\$34</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,034</b>	<b>\$0</b>	<b>\$0</b>
<b>Highway</b>							
4 Truck Replacements	\$0	\$150,000	\$0	\$0	\$5,342	\$144,658	\$0
<b>Highway</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,342</b>	<b>\$144,658</b>	<b>\$0</b>
<b>Capital Projects from Loans</b>	<b>\$132,329</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$262,671</b>	<b>\$144,658</b>	<b>\$0</b>
<b>TOTALS</b>	<b>\$379,761</b>	<b>\$1,251,424</b>	<b>\$0</b>	<b>\$0</b>	<b>\$957,581</b>	<b>\$663,611</b>	<b>\$9,993</b>



# TOWN OF LYNNFIELD

## FISCAL 1997 SPECIAL REVENUE SUMMARY

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
<b>Current Year Federal Grants</b>							
Drug Free Schools	\$0	\$9,233	\$1,450	\$1,450	\$6,113	\$2,535	\$585
Chapter I	0	5,622	0	0	3,952	1,582	89
Goals 2000	0	8,100	225	225	5,212	0	2,888
Title II	0	4,660	0	0	2,962	645	1,053
Title VI-Inclusive Education	0	71,083	0	0	46,615	11,796	12,672
Early Childhood	0	10,100	0	0	9,652	0	448
<b>Current Year Federal Grants</b>	<b>\$0</b>	<b>\$108,798</b>	<b>\$1,675</b>	<b>\$1,675</b>	<b>\$74,504</b>	<b>\$16,559</b>	<b>\$17,735</b>
<b>Prior Year Federal Grants</b>							
Drug Free Schools	\$2,405	\$0	\$0	\$0	\$2,405	\$0	\$0
Chapter II	559	0	0	0	559	0	0
Title II	110	0	0	0	110	0	0
Chapter I	852	0	0	0	850	0	2
Title VI-Inclusive Education	6,930	0	0	0	6,930	0	0
Early Childhood	2,654	0	0	0	2,654	0	0
<b>Prior Year State Grants</b>	<b>\$13,511</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,509</b>	<b>\$0</b>	<b>\$2</b>
<b>Current Year State Grants</b>							
D.E.M. Rivers & Harbors	\$84,331	\$0	\$0	\$0	\$26,884	\$0	\$57,446
D.E.M. Pond Restoration	0	100,000	0	0	0	0	100,000
Extended Polling Hours	3,216	0	0	0	0	0	3,216
Community Policing	0	0	0	0	0	0	0
Police Vests	0	0	0	0	0	0	0
D.A.R.E. Grant	0	9,700	0	0	8,164	0	1,536
S.A.F.E. Grant	0	5,500	0	0	5,500	0	0
METCO	0	105,204	1,050	25,775	74,802	2,109	3,568
P.A.L.M.S.	0	4,236	1,000	1,000	2,172	1,694	370
Health Protection	0	41,501	0	0	36,263	575	4,663
Chapter 90 Highway	0	326,107	0	279,519	46,758	0	0
Septic Management	0	18,000	0	0	2,758	0	15,242
Elderly Programs	0	7,697	0	0	7,697	0	0
Library State Aid	17,076	13,682	0	0	9,771	0	20,988
Arts Lottery Council	2,247	3,720	0	0	2,823	0	3,144
<b>Current Year State Grants</b>	<b>\$106,869</b>	<b>\$635,348</b>	<b>\$2,050</b>	<b>\$306,294</b>	<b>\$233,422</b>	<b>\$4,378</b>	<b>\$210,173</b>
<b>Prior Year State Grants</b>							
Community Policing	\$5,131	\$0	\$0	\$0	\$0	\$0	\$5,131
D.A.R.E.	12,377	0	0	0	12,377	0	(0)
Fire Safety	900	0	0	0	899	0	1
METCO	2,181	0	0	0	2,181	0	0
Curriculum Framework	3,524	0	0	0	3,255	50	219
First Grant	1,290	0	0	0	1,291	0	(0)
Health Protection	2,372	0	0	0	2,372	0	0
Elderly Program	932	0	0	0	628	0	304
<b>Prior Year State Grants</b>	<b>\$28,708</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,003</b>	<b>\$50</b>	<b>\$5,655</b>
<b>Revolving Accounts</b>							
Deposits forfeited - Street	\$0	\$0	\$550	\$0	\$550	\$0	\$0
Redmond Pension	10,801	11,520	0	0	9,149	0	13,171
Conservation Design Review	209	(4)	0	0	205	0	0
Planning Design Review Fee	0	1,000	0	0	0	0	1,000
Deposits Forfeited to Planning	20,858	0	0	0	18,433	0	2,425
Police Ins Reimb Under 20k	252	1,811	0	0	1,628	0	434
Law Enforcement Trust	2,172	0	0	0	0	0	2,172
Fire Ins Reimb Under 20k	-	270	0	0	270	0	0
Athletic Revolving	11,579	35,196	0	0	29,296	7,303	10,175
School Activity Fees	1,437	38,465	0	39,476	371	0	55
School Book Damage-SS	422	298	0	0	200	0	519

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
School Book Damage-HH	304	404	0	0	0	0	708
School Book Damage-MS	3,604	3,717	0	0	2,028	2,034	3,259
School Book Damage-HS	11,303	10,655	0	0	12,777	2,102	7,078
Community Schools-Adult Ed	0	24,130	0	0	22,432	156	1,542
Community Schools-Art	0	10,171	0	0	2,114	0	8,057
Community Schools-Extended	0	106,758	0	0	78,872	4,142	23,744
Community	0	31,408	0	0	25,341	49	6,018
Community Schools-Support	54,386	0	0	5,645	45,891	1,415	1,435
Community Schools-Summer	0	47,975	0	0	35,254	4,716	8,005
Community Schools-Summer	0	16,052	0	0	10,270	0	5,783
School Lunch System Wide	13,837	39,121	0	0	39,588	0	13,370
School Lunch Summer Street	(3,915)	74,155	0	0	82,925	0	(12,685)
School Lunch Huckleberry	808	38,512	0	0	47,229	0	(7,909)
School Lunch Middle School	7,932	71,417	0	0	75,619	0	3,729
School Lunch High School	16,446	102,088	0	0	108,498	0	10,036
Schl Bldg Ins Reimb Under	1,678	2,084	0	0	0	0	3,762
Youth Center-After School	0	9,285	0	0	2,975	0	6,310
DPW Ins Reimb Under 20k	1,283	5,809	0	0	5,984	0	1,108
C.O.A. Activities Account	500	13,449	0	0	11,895	0	2,055
<b>Revolving Accounts</b>	<b>\$155,893</b>	<b>\$695,745</b>	<b>\$550</b>	<b>\$45,121</b>	<b>\$669,796</b>	<b>\$21,916</b>	<b>\$115,355</b>
<b>Receipts Reserved For Approp.</b>							
Sales of Real Estate	\$211,038	\$508	\$0	\$170,000	\$0	\$0	\$41,546
Con Comm Notice of Intent	11,680	475	0	0	0	0	12,155
Sale of Cemetery Lots	69,312	22,825	0	15,000	0	0	77,137
<b>Receipts Reserved For</b>	<b>\$292,030</b>	<b>\$23,808</b>	<b>\$0</b>	<b>\$185,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,838</b>
<b>Gifts</b>							
Wakefield Saving Public Safety	\$1,234	\$0	\$0	\$0	\$0	\$0	\$1,234
Math/Science Gift	(193)	1,028	0	0	1,147	0	(312)
D.A.R.E. Gift	2,213	250	0	0	484	0	1,978
L.E.A.C Ed Reform Updates	526	0	0	0	0	0	526
Physical Education	0	129	0	0	0	0	129
Substitute	0	0	0	0	661	0	(661)
Substitute Teacher Gift	86	0	0	0	0	0	86
"Safe Homes" Gift	264	0	0	0	264	0	0
Middle School Aliance Subs	496	650	0	0	593	0	553
Nurse Substitutes	0	240	0	0	240	0	0
Lion Club - Summer Street	75	0	0	0	0	0	75
Middle School Misc gifts	0	350	0	0	0	0	350
Arts gift - Middle School	7,210	11,531	0	0	14,121	170	4,451
Avassee Memorial Scholarship	2,589	60	0	0	250	0	2,399
Wilson Memorial Scholarship	1,110	8,748	0	0	500	0	9,358
Lion Club - High School	0	1,000	0	0	1,000	0	0
Arts gift - High School	1,105	710	0	0	387	0	1,428
Bulletin Board	0	1,000	0	0	1,000	0	0
Public Works Engineering	0	10,000	0	0	0	0	10,000
Public works Traffic	0	20,000	0	0	0	0	20,000
Lynnfield Common Lighting	2,054	0	0	0	272	0	1,782
Senior Center gift	1,003	2,850	0	0	3,852	0	0
Historical Book Proceeds	461	25	0	0	0	0	486
Arts Council Gift	2,185	0	0	0	800	0	1,385
<b>Gifts</b>	<b>\$22,416</b>	<b>\$58,571</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,570</b>	<b>\$170</b>	<b>\$55,247</b>
<b>TOTALS</b>	<b>\$619,426</b>	<b>\$1,522,270</b>	<b>\$4,275</b>	<b>\$538,090</b>	<b>\$1,029,800</b>	<b>\$43,072</b>	<b>\$535,005</b>



# TOWN OF LYNNFIELD FISCAL 1997 TRUST FUND SUMMARY

	Carry Forward	Receipts	Transfers In	Transfers Out	Expenditures	Balance
<b>Expendable Trust Funds</b>						
Cemetery Perpetual Care	\$64,557	\$22,570	\$0	\$10,000	\$0	\$77,127
Library	6,596	2,417	0	0	383	8,630
Legion Memorial	12,306	634	0	0	0	12,941
L.I.F.E.	32,853	1,694	0	0	0	34,547
Lynnfield Tricentennial	3,009	155	0	0	0	3,164
Peabody Memorial	26,274	1,870	0	0	0	28,144
Kuestenmacher Scholarship	5,814	4,555	0	0	3,771	6,597
Conservation Trust	35,660	1,933	0	0	0	37,593
Stabilization Fund	980,666	48,929	0	0	0	1,029,596
<b>Expendable Trust Funds</b>	<b>\$1,167,736</b>	<b>\$84,757</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$4,154</b>	<b>\$1,238,339</b>
<b>Non-Expendable Trust Funds</b>						
Cemetery Perpetual Care	\$356,000	\$26,975	\$0	\$0	\$0	\$382,975
Library	22,400	0	0	0	0	22,400
Peabody Memorial	10,000	0	0	0	0	10,000
Kuestenmacher Scholarship	129,314	2,277	0	0	0	131,591
<b>Non-Expendable Trust Fund</b>	<b>\$517,714</b>	<b>\$29,252</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$546,966</b>
<b>TOTALS</b>	<b>\$1,685,450</b>	<b>\$114,009</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$4,154</b>	<b>\$1,785,305</b>

# LYNNFIELD TOWN WARRANT

THE COMMONWEALTH  
OF MASSACHUSETTS

ANNUAL TOWN ELECTION  
APRIL 14th, 1997  
ANNUAL TOWN MEETING  
APRIL 28th, 1997

Essex, ss.

To the Constable of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in their respective polling places in said Lynnfield, on Monday, April 14th, 1997 at 7:00 a.m., then and there to bring in their votes on one ballot for the choice of all necessary Town Officers for the ensuing year, chosen in this manner, viz.: one Assessor for three years; one Housing Authority member for five years, two Library Trustees for three years, one Planning Board member for five years; two School Committee member for three years, one Moderator for one year, and one Selectman for three years.

Nonbinding referendum question:

Question 1. "Should the Board of Selectmen allow so-called "brown bagging" of beer and wine in eating establishments of the Town which do not have a license to serve alcoholic beverages?"

Yes [    ]  
No [    ]

The Polls in each precinct will open at 7:00 a.m., and will be closed at 8:00 p.m., on said April 14th, 1997. The polling places for voters in Precinct 1 and 4 will be in the Lower Level Hearing Room at the Town Hall, and for those in Precinct 2 and 3, it will be in the South Fire Station all in said Lynnfield.

And you are further directed to notify and warn the inhabitants of the Town of Lynnfield qualified to vote in elections and Town affairs, to meet in the Middle School Auditorium and the Gymnasium, if necessary, on Monday, April 28th, 1997 at 8:00 p.m., then and there to act on the following articles:

ARTICLE 1. To act on Reports of Town officers and special committees, as published.  
Submitted by BOARD OF SELECTMEN

ARTICLE 2. To choose all Town officers not required to be chosen by ballot: viz.: three field drivers, one pound keeper and three wood measurers.  
Submitted by BOARD OF SELECTMEN

ARTICLE 3. To see if the Town will vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended.  
Submitted by BOARD OF SELECTMEN

ARTICLE 4. To see if the Town will vote to amend Chapter 3, of the Bylaws of the Town entitled "Classification of Employment", by establishing Classifications and Pay Plans and certain part-time annual salaries in accordance with the schedule as recommended for Fiscal Year 1998 by the Personnel Board, or what action will be taken thereon.  
Submitted by PERSONNEL BOARD

ARTICLE 5. To see if the Town will vote to raise and appropriate a sum of money for the purchase of certain items of capital equipment and to authorize the Treasurer, with the approval of the Selectmen, to borrow the sums of money needed therefor for periods not to exceed five (5) years, or what action it will take thereon.  
Submitted by BOARD OF SELECTMEN

ARTICLE 6. To see if the Town will vote to raise and appropriate a sum of money for the "Senior Citizen Real Estate Tax Payment Program" for services rendered by senior citizens to Town departments, or what action it will take thereon.  
Submitted by BOARD OF SELECTMEN

ARTICLE 7. To see if the Town will vote to appropriate by transfer from the Conservation Commission's "Notice of Intent Fees Account" a sum of money to be applied to the Conservation Commission Expense Account, or what action it will take thereon.  
Submitted by BOARD OF SELECTMEN

ARTICLE 8. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or otherwise, a sum of money for the necessary Town charges and expenses, or what action it will take thereon.  
Submitted by BOARD OF SELECTMEN

ARTICLE 9. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees, or officers, or what action it will take thereon.  
Submitted by BOARD OF SELECTMEN



ARTICLE 10. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money to be used for the development of Phase I of the Master Plan Update, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 11. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money to be used for the design and construction of a new driveway and parking area at the Middle School, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 12. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, a sum of money for the "Middle School Replacement Window Program", or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 13. To see if the Town will vote to authorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Council on Aging, limited to a certain amount, without further appropriation during FY 98, to pay expenses and contractual services required to operate Senior Center activities and field trips; said fund to be credited with all fees and charges received during FY 98 from persons taking part in said activities and field trips, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 14. To see if the Town will vote to authorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Youth Center Committee, and to authorize said Committee to expend no more than a specified sum of money during Fiscal Year 1998 without further appropriation to pay expenses and contractual services required to operate Youth Center activities; said fund to be credited with all fees and charges received during Fiscal Year 1998 from persons taking part in said activities, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 15. To see if the Town will vote to appropriate a sum of money for the purpose of financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 16. To see if the Town will vote to amend its Bylaws by adding to Chapter 1 - Town Meeting Regulations, a new section D, as follows:

"D. On matters requiring a two thirds vote by statute a count need not be taken unless the declaration by the Moderator of the vote taken is immediately questioned by seven or more voters as provided in Massachusetts General Laws, Chapter 39, Section 15, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 17. To see if the Town will vote to amend its "Zoning By Laws, Town of Lynnfield" by amending Section II, Chapter 6, Section 4.3 entitled "General Business District Uses" by

1. deleting subsections 5. and 6. thereof, and

2. amending Subsection 4.3.1 entitled "Uses Authorized by Board of Appeals" by adding to the parenthetical clause of paragraph 2 thereof the words "the retailing of motor vehicles, automobile repair garage nor" after the words "but not including" so that, as amended, said parenthetical clause shall read "(but not including the retailing of motor vehicles, automobile repair garage nor any use specifically listed herein in a less restricted district).", or what action it will take thereon.

Submitted by PETITION

## LYNNFIELD TOWN WARRANT

THE COMMONWEALTH  
OF MASSACHUSETTS

SPECIAL TOWN MEETING  
APRIL 28, 1997

Essex, ss.

To the Constable of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in the Middle School Auditorium, and in the Gymnasium, if necessary, on Monday, April 28, 1997 at 8:00 p.m., then and there to act on the following articles:



ARTICLE 1. To see if the Town will vote to transfer from available funds, sums of money to supplement certain accounts in the current 1997 Fiscal Year where balances are below projected expenditures for various reasons, or what action it will take thereon.

Submitted by Board of Selectmen

ARTICLE 2. To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement with the Town of Wakefield for the purpose of sharing the costs and services of a building inspector, pursuant to M.G.L. c.40, S4A, or what action it will take thereon.

Submitted by Board of Selectmen

And you are further directed to serve this warrant, by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, fourteen days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, or before hand as aforesaid.

Given under our hands this 17th day of March in the year of our Lord one thousand nine hundred and ninety seven.

Kathleen E Caron, Chairman  
Arthur J. Bourque, III, Selectman  
David W. Drislane, Selectman  
BOARD OF SELECTMEN  
TOWN OF LYNNFIELD

A true copy:

ATTEST:

David T. Donegan, Constable

Date: 03-19-97

Pursuant to the within Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting seven attested copies of the Warrant in said Lynnfield, 14 days at least before the time and calling of said meeting.

David T. Donegan  
Constable of Lynnfield

Posted at:  
Town Hall Lobby  
Town Hall - outside bulletin board  
South Post Office  
Center Post Office  
Colonial Village Market  
South Fire Station  
Pump'n Pantry

## RECORD OF ACTION TAKEN AT THE ANNUAL TOWN MEETING APRIL 28, 1997 IN THE MIDDLE SCHOOL AUDITORIUM

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium in said Town of Lynnfield on Monday, April 28, 1997. A quorum being present (247 present - 236 required) the meeting was called to order by Mr. John Redman, Moderator at 8:30 p.m.

Prior to the reading of the warrant, non-registered voters were given permission to attend the meeting as spectators and were seated on the stage.

The Moderator read that part of the Warrant preceding the Articles and with the consent of the voters, omitted the reading of the Articles which would be read at the time they were taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the Constable's return of service.

On a motion of Mr. Arthur J. Bourque, III, duly seconded, it was voted to adjourn to Thursday, May 1, 1997 at 8:00 p.m. in the Middle School Auditorium and Gymnasium, if need be, should the business of the meeting not be completed.

ARTICLE 1 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to accept the reports of Town officers and Special Committees, as published.

ARTICLE 2 On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to appoint Robert Davis, Roger Gerry, and R. Gabriel Zavala as Field Drivers; Jon Procurot as Pound Keeper and Peter E. Lennon, Carol A. Cashman and R. Gabriel Zavala as Wood Measurers.

ARTICLE 3 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to fix the annual compensation of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended, as follows:

Board of Selectmen:	Chairman	\$850
	Member	\$700
Board of Assessors:	Chairman	\$5,665
	Member	\$5,150

Said compensation to be paid in installments so long as said Office Holders hold office and perform the duties of their office.

ARTICLE 4 On motion of Mr. Kenneth MacNulty, duly seconded, it was



VOTED to amend Chapter 3 of the Bylaws of the Town entitled "Classification of Employment", by establishing certain hourly and annual pay rates and classifications in accordance with the schedule recommended for Fiscal Year 1998 by the Personnel Board for the Full Time Firefighters, Call Firefighters, Dispatchers, Crossing Guards/ Matrons and Non-Union Clerical as published in the supplement to the Recommendations of the Finance Committee.

PERSONNEL CLASSIFICATION AND PAY RATES  
EFFECTIVE 7/1/97 TO 6/30/98

FULL TIME FIREFIGHTERS (ANNUAL RATES)

Rank	Step 1	Step 2	Step 3	Step 4
Firefighter	\$27,388.01	\$28,195.85	\$31,074.27	\$34,275.69
Firefighter/ Mechanic				\$39,471.24
Lieutenant		\$32,425.22	\$35,735.42	\$39,417.24
Captain		\$36,815.88	\$38,842.87	\$42,844.84
Deputy Chief		\$39,760.85	\$41,950.26	\$46,272.34

CALL FIREFIGHTERS (HOURLY RATES)

Rank	Base Rate	EMT 6%	Longevity 5%	Longevity/EMT
Recruit	\$11.88	\$12.59		
Firefighter	\$13.07	\$13.85	\$13.72	\$14.55
Firefighter/ Operator	\$14.38	\$15.24	\$15.10	\$16.00
Lieutenant	\$16.54	\$17.53	\$17.37	\$18.41
Captain	\$17.98	\$19.06	\$18.88	\$20.01

DISPATCHERS

	Step 1	Step 2	Step 3	Step 4
Hourly Rates	\$10.46	\$11.20	\$11.92	\$12.66

CROSSING GUARDS/MATRONS

Hourly Rate	\$10.06
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TOWN HALL CLERICAL PERSONNEL - NON UNION (HOURLY RATES)

Grade Classification	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
1. Clerk	\$8.73	\$9.17	\$9.53	\$9.87	\$10.31	\$10.69	\$11.03
2. Senior Clerk	\$9.79	\$10.16	\$10.58	\$10.96	\$11.30	\$11.74	\$12.18
3. Principal Clerk	\$11.10	\$11.47	\$11.94	\$12.27	\$12.72	\$13.24	\$13.71
4. Administrative Clerk	\$12.72	\$13.17	\$13.51	\$13.95	\$14.50	\$14.95	\$15.40
5. Department Secretary	\$14.15	\$14.62	\$14.99	\$15.53	\$15.98	\$16.45	\$16.89
6. Administrative Asst.	\$15.73	\$16.19	\$16.68	\$17.14	\$17.62	\$18.09	\$18.56

RECORD OF ACTION TAKEN AT THE  
SPECIAL TOWN MEETING ON  
APRIL 28, 1997

A quorum being present, the meeting was called to order by Mr. John Redman, Moderator.

The Moderator read that part of the warrant preceding the Article and with the consent of the voters omitted the reading of the Article which would be read at the time it was taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the Constable's return of service.

The first order of business was action on Article I.

ARTICLE I On motion of Mrs. Gail LaPointe, Town Accountant, duly seconded, it was

VOTED to transfer from available funds appropriated and encumbered in the FY'97 budget the following sums of money to supplement certain accounts in the current 1997 Fiscal Year.

FROM: Selectmen

Line Item 7 — General Town Insurance	\$30,000
Employee Benefits	
Line Item 110 — Workers Comp. Ins.	\$29,800
TOTAL	\$59,800

TO: Town Counsel

Line Item 13 — Professional Services	\$ 5,000
Finance & Administration	

Line Item 17 — Expenses (Postage)	\$ 1,600
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Board of Appeals

Line Item 36 — Expenses	\$ 400
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Finance Committee

Line Item 43 — Salaries	\$ 800
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Fire Department

Line Item 54 — Full Time Salaries	\$ 3,000
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Line Item 55 — Call Dept. Salaries	\$14,000
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Zoning Enforcement

Line Item 61 — Other Salaries	\$ 3,000
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Public Works

Line Item 69 — Motor Fuel & Oil	\$ 5,000
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Line Item 75 — Rubbish Removal	\$12,000
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Line Item 77 — School Maintenance — Energy	\$ 11,000
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Line Item 94 — Library — Other Salaries	\$ 4,000
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TOTAL	\$59,800
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ARTICLE 2 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to authorize the Board of Selectmen to enter into an agreement with the Town of Wakefield for the purpose of sharing the costs and services of a Building Inspector, pursuant to M.G.L. c. 40, S4A.

With the completion of action on Article 2 of the Special Town Meeting, on motion of Mr. David W. Drislane, duly seconded, it was VOTED TO ADJOURN SINE DIE.

Adjourned at 8:55 P.M.

ARTICLE 5 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED TO INDEFINITELY POSTPONE action on the article noted below:

To see if the Town will vote to raise and appropriate a sum of money for the purchase of certain items of capital equipment and to authorize the Treasurer, with the approval of the Selectmen, to borrow the sums of money needed therefor for periods not to exceed five (5) years, or what action it will take thereon.

ARTICLE 6 On motion of Mr. Allan K. Dresios, duly seconded, it was

VOTED to appropriate \$2,000 for the, "Senior Citizen Real Estate Tax Payment Program" for services rendered by senior citizens to Town Departments.

ARTICLE 7 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to appropriate \$11,680 by transfer from the Conservation Commission for enforcing the wetland laws.

ARTICLE 8. To raise and appropriate the sums of money for the necessary Town charges and expenses, except for those which are to be transferred from available funds, and to give authority to credit the value of old equipment to be turned in toward the purchase price of new equipment: said sums of money to be expended under the direction of the respective boards, committees, or officers of the Town and in compliance with M.G.L. C.30B as amended in the amounts and limited to the purposes as recommended in the Selectmen's Budget which is printed with the recommendations of the Finance Committee, and as part of said appropriations, transfer from available funds, the sum of \$20,000 from the Sale of Lots and Graves Account, the sum of \$20,000 from the Perpetual Care Fund, the sum of \$122,123.97 from the unused provision for Abatements Account, all other sums to be raise in the Tax Levy.

#### OFFICE OF THE SELECTMEN

1 - Selectmen's Salaries	\$ 2,250
2 - Town Administrator's Salary	66,015
3 - Clerical Salary	40,076
4 - Professional Services	48,000
5 - Payrate Increase Fund	36,812
6 - Town Report	4,000
7 - Property & Liability Insurance	110,000
8 - Other Expenses	10,268
	<u>\$ 317,421</u>

#### TOWN ACCOUNTANT

9 - Accountant's Salary	\$ 48,720
10 - Clerical Salary	29,477
11 - Expenses	1,950
	<u>\$ 80,102</u>

#### TOWN COUNSEL

12 - Counsel's Salary	\$ 15,450
13 - Professional Services	20,000
14 - Other Expenses	2,000
	<u>\$ 37,450</u>

#### DIVISION OF FINANCE AND ADMINISTRATION

15 - Director's Salary	\$ 11,656
Operation's Support	
16 - Salaries	67,926
17 - Expenses	23,000
Data Processing	
18 - Salary	9,360
19 - Expenses	25,795
Tax Collector	
20 - Salary	34,174
21 - Expenses	9,820
Treasurer	
22 - Salaries	62,888
23 - Expenses	13,260
Town Clerk	
24 - Salary	34,174
25 - Expenses	2,600
Board of Registrars	
26 - Expenses	3,425
Other Expenses	
27 - Tax Title Proceedings	18,500
28 - Elections	5,760
	<u>\$ 321,738</u>

#### BOARD OF ASSESSORS

29 - Board Salaries	\$ 15,965
30 - Other Salaries	53,914
31 - Professional Services	12,000
32 - Assessment Update	9,700
33 - Expenses	11,550
	<u>\$ 103,129</u>

#### PLANNING BOARD

34 - Salary	\$ 20,846
35 - Expenses	2,471
	<u>\$ 23,317</u>

#### BOARD OF APPEALS

36 - Expenses	\$ 2,089
	<u>\$ 2,089</u>

#### CONSERVATION COMMISSION

37 - Salary	\$ 23,821
38 - Expenses	4,750
39 - Professional Services	2,000
	<u>\$ 30,571</u>

#### PERSONNEL BOARD

40 - Salary	\$ 2,097
41 - Professional Services	8,400
42 - Expenses	175
	<u>\$ 10,672</u>

#### FINANCE COMMITTEE

43 - Salary	\$ 3,487
44 - Expenses	480
45 - Finance Committee Report	3,340
46 - Reserve Fund	45,000
	<u>\$ 52,307</u>

TOTAL GENERAL GOVERNMENT	<u>\$ 978,796</u>
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## POLICE DEPARTMENT

47 - Chief's Salary (incl. holidays)	\$ 65,039
48 - Other Salaries (incl. holidays)	1,001,095
49 - Officers' Overtime	204,335
50 - Officers' Training	43,082
51 - Ambulance Expense	0
52 - Other Expenses	104,131
	<u>\$ 1,417,682</u>

## FIRE DEPARTMENT

53 - Chief's Salary (incl. holidays)	\$ 12,814
54 - Full-Time Salaries (incl. holidays)	323,786
55 - Call Department Salaries	198,481
56 - Fire Alarm Salaries	11,188
57 - Fire Department Expenses	49,625
58 - Fire Alarm Expenses	7,321
59 - Hydrant Rental	21,910
	<u>\$ 625,125</u>

## DIVISION OF ZONING ENFORCEMENT AND INSPECTION

60 - Director's Salary	\$ 26,100
61 - Other Salaries	20,400
62 - Expenses	3,930
	<u>\$ 50,430</u>

## CIVIL DEFENSE

63 - Director's Salary	\$ 250
64 - Expenses	1
	<u>\$ 251</u>

## DOG OFFICER

65 - Dog Officer's Salary	\$ 9,270
66 - Expenses	925
	<u>\$ 10,195</u>

## TOTAL PUBLIC SAFETY

\$ 2,103,683

## DEPARTMENT OF PUBLIC WORKS

## General and Administrative

67 - Director's Salary	\$ 59,293
68 - Other Salaries	83,732
69 - Motor Fuel & Oil	55,000
70 - Other Expenses	750

## Highway Construction

71 - Salaries	202,065
72 - Expenses	85,283

## Snow and Ice Removal

73 - Salaries and Expenses	75,000
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## Street Lighting

74 - Expenses	131,000
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## Rubbish Collection and Disposal

75 - Expenses	479,640
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## School Maintenance and Buses

76 - Salaries	620,327
77 - Energy Supply	297,340
78 - Expenses	223,388

## Municipal Building Maintenance

79 - Salaries	117,659
80 - Expenses	197,000

## Cemeteries, Parks and Trees

81 - Salaries	260,410
82 - Expenses	41,400

## After-School Program

83 - Salaries	10,426
84 - Expenses	2,730

## TOTAL PUBLIC WORKS AND FACILITIES

\$ 2,942,443

## BOARD OF HEALTH

85 - Salaries	\$ 22,253
86 - Expenses	6,550
	<u>\$ 28,803</u>

## COUNCIL ON AGING

87 - Salary	\$ 51,616
88 - Expenses	8,000
89 - Professional Services	0
	<u>\$ 59,616</u>

## VETERANS' SERVICES

90 - Director's Salary	\$ 4,944
91 - Expenses	600
92 - Veterans' Benefits	7,000
	<u>\$ 12,544</u>

## TOTAL HUMAN SERVICES

\$ 100,963

## LIBRARY

93 - Director's Salary	\$ 48,156
94 - Other Salaries	249,215
95 - Expenses	98,260
	<u>\$ 395,631</u>

## RECREATION COMMISSION

96 - Salaries	\$ 22,268
97 - Expenses	7,510
	<u>\$ 29,778</u>

## HISTORICAL COMMISSION

98 - Expenses	\$ 500
---------------	--------

## MEMORIAL DAY OBSERVANCES

99 - Expenses	\$ 975
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## TOTAL CULTURE AND RECREATION

\$ 426,884

## EDUCATION

100 - NET Salaries and Expenses	\$ 9,652,027
101 - North Shore Technical High School	170,000

## TOTAL EDUCATION

\$ 9,822,027

## DEBT AND INTEREST

102 - Short-Term Interest	\$ 0
103 - Long-Term Principal	55,000
104 - Long-Term Interest	15,068
105 - Long-Term Principal (Debt Excl.)	250,000
106 - Long-Term Interest (Debt Excl.)	196,750

## TOTAL DEBT SERVICE

\$ 516,818

## EMPLOYEE BENEFITS

107 - Pension Contributions	\$ 668,449
108 - Health/Life/Disability Insurance	900,000
109 - Medicare - F.I.C.A.	113,500
110 - Workers' Compensation Insurance	85,000
111 - Other	6,000
112 - Unemployment Compensation	8,000

## TOTAL EMPLOYEE BENEFITS

\$ 1,780,949

## TOTAL OPERATING BUDGET

Salaries and Expenses	\$18,672,563
Reserve and Payrate Increase Transfers	0

## TOTAL

\$18,672,563

ARTICLE 9. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town Boards, committees, or officers, or what action it will take thereon.

#### CAPITAL OUTLAY

FINANCE & ADMINISTRATION	Selectmen's Budget Item/Dept./Total
Copier (existing L/P)	\$ 3,200
Work Station	1,500
<b>TOTAL FINANCE &amp; ADMINISTRATION</b>	<b>\$ 4,700</b>

#### PUBLIC WORKS

Town Hall Complex	
Fire Station Bay Doors	\$ 18,000
Security	5,000
Renovation	5,000
South Hall/Fire Paint	4,000
South School	
Parking expansion	5,000
Renovations	5,000
Library	
Painting	2,500
Flooring	1,500
Highway	
Truck Upgrades	5,000
New SS Sander	12,000
New rack-body truck	33,000
Schools	
Cafeteria tables	20,000
Plumbing	15,000
Bells, clocks, intercoms	5,000
Carpet	5,000
Painting	5,000
Roofing	5,000
Auditorium seating	10,600
Renovations	10,000
Bus replacement	47,000
Electrical	10,000
Boilers	5,000
Lockers	2,500
<b>TOTAL PUBLIC WORKS</b>	<b>\$ 236,100</b>

#### POLICE DEPARTMENT

Cruisers (2)	\$ 52,000
Defibrillator	6,000
Radio Upgrade	6,000
Radar	2,000
Computer imaging equipment	4,000
Copier replacement	0
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$ 70,000</b>

#### FIRE DEPARTMENT

Breather apparatus replacement	\$ 7,000
Nozzle replacements	3,000
Smoke filtration system (for trucks)	9,900
Hurst tool accessories	2,200
Deluge gun	2,500
Turnout gear replacement	5,000
Deputy Chief's car (4WD)	26,000
<b>TOTAL FIRE DEPARTMENT</b>	<b>\$ 55,600</b>

#### SCHOOL COMMITTEE

Furniture replacement	\$ 16,570
Computers and peripherals (15)	2,500
Copiers	10,440
PA system	1,000
Playground improvements	1,050
Bass drum and stand	1,100
<b>TOTAL SCHOOL COMMITTEE</b>	<b>\$ 32,660</b>

#### LIBRARY

Sprinkler System	\$ 8,000
Telephone system	5,500
Shelving	2,000
Computer terminals/printers	2,500
<b>TOTAL LIBRARY SYSTEM</b>	<b>\$ 18,000</b>

#### SELECTMEN

PA system for Town Meeting	\$ 5,000
<b>TOTAL SELECTMEN</b>	<b>\$ 5,000</b>

#### ZONING ENFORCEMENT

Computer and printer	\$ 2,500
<b>TOTAL ZONING ENFORCEMENT</b>	<b>\$ 2,500</b>

#### TOTAL CAPITAL OUTLAY

**\$ 424,560**

ARTICLE 8 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to raise and appropriate the sums of money for the necessary Town charges and expenses, except for those which are to be transferred from available funds, and to give authority to credit the value of old equipment to be turned in toward the purchase price of new equipment: said sums of money to be expended under the direction of the respective boards, committees, or officers of the Town and in compliance with M.G.L. C.30B as amended in the amounts and limited to the purposes as recommended in the Selectmen's Budget which is printed with the recommendations of the Finance Committee, and as part of said appropriations, transfer from available funds, the sum of \$20,000. from the sale of Lots and Graves Account, the sum of \$20,000. from the Perpetual Care Fund, the sum of \$122,123.97 from the unused provision for Abatements Account, all other sums to be raised in the Tax Levy.

ARTICLE 9 On motion of Mr. David W. Drislane, duly seconded, it was



VOTED to raise and appropriate in the Tax Levy the sums of money for the purchase of various equipment and items in the nature of Capital Expenditures, and to give authority to credit the value of various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town Boards, Committees, or Officers in the amounts as totaled by department and limited to the purposes as recommended in the Selectmen's Budget which is printed with the recommendations of the Finance Committee.

ARTICLE 10 On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to appropriate \$20,000. to be used for development of Phase I of the Master plan Update to be used by the Planning Board.

ARTICLE 11 On motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to appropriate \$70,000. for the design and construction of a new driveway and parking area at the Middle School by transfer of \$47,716. from the Stabilization Fund, by transfer of \$20,000. from the Surplus Capital Improvements Bond Proceeds and by transfer of \$2,884. from the surplus Unix Computer Note proceeds.

ARTICLE 12 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to appropriate \$250,000. by transfer from the Stabilization Fund for the "Middle School Replacement Window Program" and that the Department of Public Works be authorized to contract for and/or perform the installation of approximately one half the windows in the Middle School this Fiscal Year with an option for the remaining one half next year subject to further appropriation.

ARTICLE 13 On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to authorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Council On Aging, limited to \$25,000., without further appropriations during FY-98, to pay expenses and contractual services required to operate Senior Center activities and field trips; said fund to be credited with all fees and charges received during FY-98 from persons taking part in said activities and field trips.

ARTICLE 14 On Motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to authorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Youth Center Committee, limited to \$25,000., without further appropriation during FY-98, to pay expenses and contractual services required to operate Youth Center activities; said fund to be credited with all fees and charges received during FY-98 from persons taking part in said activities.

ARTICLE 15 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to appropriate \$200,000. for the purpose of financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section I of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$200,000. and issue bonds or notes therefor under G. L. c. 111, S. 127B12 and/or Chapter 29C of the General Laws; that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any Federal or State Aid available for the projects or for the financing thereof; and that the Board of Selectmen, Board of Health or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the projects and to take any other action necessary to carry out the projects.

ARTICLE 16 On motion of H. Joseph Maney, Town Administrator, duly seconded it was

VOTED TO INDEFINITELY POSTPONE action on the article noted below: To see if the Town will vote to amend its Bylaws by adding Chapter I - Town Meeting Regulations, a new section D. as follows:

"D. On matters requiring a two thirds vote by statute a count need not be taken unless the declaration by the Moderator of the vote taken is immediately questioned by seven or more voters as provided in Massachusetts General Laws, Chapter 39, Section 15.

ARTICLE 17 On motion of Mr. Leslie Hartwell, duly seconded it was

VOTED TO INDEFINITELY POSTPONE action on the article noted below:

To see if the Town will vote to amend its "Zoning Bylaws, Town of Lynnfield" by amending Section II, Chapter 6, Section 4.3 entitled General Business District Uses" by

1. deleting subsections 5 and 6 thereof and

2. amending Subsection 4.3.1 entitled "Uses Authorized by Board of Appeals" by adding to the parenthetical clause of paragraph 2 thereof the words "the retailing of



motor vehicles, automobile repair garage nor "after the words "but not including" so that, as amended, said parenthetical clause shall read" (but not including the retailing of motor vehicles, automobile repair garage nor any use specifically listed herein in a less restricted district)."

With completion of action on all articles of the Town Meeting Warrant, on motion of Mr. Arthur J. Bourque, III, duly seconded, it was VOTED TO ADJOURN SINE DIE.

The Meeting adjourned at 11:15 P. M.

Carol A. Cashman  
Town Clerk

# RECORD OF ACTION TAKEN AT SPECIAL TOWN MEETING OCTOBER 20, 1997 IN THE MIDDLE SCHOOL AUDITORIUM

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium in said Town of Lynnfield on Monday, October 20, 1997. A quorum being present (286 present - 226 required) the meeting was called to order by Mr. John Redman, Moderator at 8:20 P.M.

Prior to the reading of the warrant, non-registered voters were given permission to attend the meeting as spectators and were seated on the stage.

The Moderator read that part of the Warrant preceding the Articles and with consent of the voters, omitted the reading of the Articles which would be read at the time they were taken up for action. The close of the warrant was read including the name of the Board of Selectmen as was the Constable's return of service.

On a motion of Mr. David W. Drislane, duly seconded, it was voted to adjourn to Thursday, October 23, 1997 at 8:00 P.M. in the Middle School Auditorium and Gymnasium, if the need be, should the business of the meeting not be completed.

ARTICLE 1        On a motion of Mr. David W. Drislane, duly seconded, it was

VOTED to amend its Fiscal Year 1998 budget adopted under Articles 8 & 9 of the Annual Town Meeting held on April 28, 1997 as follows:

LINE ITEM	DESCRIPTION	CHANGE	NEW AMOUNT
ARTICLE 8			
5	Office of Selectmen Payrate Increase Fund	(\$19,921)	\$ 16,891
	Division of Zoning Enforcement and Inspection		
61	Zoning Other Salaries	\$ 9,000	\$ 29,400
	Department of Public Works Highway Construction & Maintenance		
71	Salaries	\$24,718	\$ 226,783
	Municipal Building Maintenance		
79	Salaries	\$ 3,578	\$ 121,237
	Cemeteries, Parks, and Trees		
81	Salaries	\$24,353	\$ 284,763
	Council on Aging		
87	Salaries	\$ 3,640	\$ 55,256

## ARTICLE 9 — CAPITAL OUTLAY

Public Works Fire Station Bay Doors	\$ 5,140	\$ 23,140
-------------------------------------	----------	-----------

ARTICLE 2        On a motion of Mr. David W. Drislane, duly seconded, it was

VOTED to authorize the Board of Assessors to use up to \$800,000.00 of free cash in computing the Tax Rate for Fiscal Year 1998.

ARTICLE 3        On a motion of Mr. Joseph Jennings, duly seconded, it was

VOTED to amend Chapter 3 of the Bylaws of the Town entitled "Classification of Employment", by establishing certain hourly and annual rates and classifications in accordance with the schedule recommended for Fiscal Year 1998 by the Personnel Board for the Full Time Firefighters, and Public Works employees and Library Personnel.

## FIRE DEPARTMENT CLASSIFICATION & PAY PLAN Effective 7/1/97 - 6/30/98

	Step 1	Step 2	Step 3	Step 4
Firefighter	\$27,388.01	\$28,195.85	\$31,074.27	\$34,275.69
Firefighter/ Mechanic			\$39,471.24	
Lieutenant		\$32,425.22	\$35,735.42	\$39,417.24
Captain		\$36,815.58	\$38,842.87	\$43,187.60
Deputy Chief		\$39,760.85	\$41,950.26	\$46,272.34

## DEPARTMENT OF PUBLIC WORKS CLASSIFICATION & PAY PLAN Effective 7/1/97 - 6/30/98

Grade	Step 1	Step 2	Step 3	Step 4
1	\$11.79	—	—	—
2	\$12.82	\$13.21	\$13.43	\$13.72
3	\$13.97	\$14.31	\$14.66	\$15.01
4	\$15.39	\$15.78	\$16.15	\$16.52
5	\$16.19	\$16.52	\$16.86	\$17.22

Merit increase from step 1 through step 4 are not given sooner than one (1) per year.



The contract for the Library Personnel was opened and the staff were increased 1.4% to bring them up to the same percentage as the other unions in Town received for 1998.

ARTICLE 4 On a motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to raise and appropriate the sum of \$279,519. for highway design, construction and maintenance and for all other purposes which are authorized by law and to fund such effort with so called Chapter 90 money approved for said use by the Commonwealth of Massachusetts.

ARTICLE 5 On a motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED to raise and appropriate \$13,039. to pay prior year bills as follows:

LABBB Collaborative	\$12,900
Building Officials and Code Administrations International, Inc.	\$139
	<u>\$13,039</u>

ARTICLE 6 On a motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to change the description of an item included in the Town's Fiscal Year 1997 Capital Article 8 of the April 29, 1996 Annual Town Meeting, under Library, from "Noble port expansion (3 ports)" to "Computers" with no change in the dollar amount of \$6,600.

ARTICLE 7 On a motion of Mr. David W. Drislane, duly seconded, it was

VOTED TO INDEFINITELY POSTPONE action on the article. On a motion of Mr. Harry LeCours, duly seconded, it was voted to reconsider Article 7, and the vote passed.

VOTED to raise and appropriate \$50,000.00 to be used by the Board of Selectmen to engage the services of an Architect, Engineer, or some other like person or firm to perform a study of the Capital and Maintenance needs of municipal buildings in the Town, to bring them up to a higher level of functionality and aesthetics.

ARTICLE 8 On a motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to transfer \$10,210.00 from that amount that was appropriated under Article 7 of annual Town Meeting held on April 28, 1997 for use by the Conservation Commission to be used in lieu thereof, as partial funding of Line Item 37- Salary of the operating budget under Article 8 of said Annual meeting.

ARTICLE 9 On a motion of Mr. Arthur J. Bourque, III, duly seconded, it was

VOTED (113 Yes - 27 No) to authorize the Board of Selectmen to sell a piece of land off Tappan Way in Lynnfield, said land being shown on a plan of land in Lynnfield, MA by Hayes Engineering dated September 27, 1996 and revised on October 15, 1997 and further described as a portion of Lot 2 of said plan containing 46,789 square feet more or less and being adjacent to Lot 1 on said plan, the sale of which was authorized by a vote of the Special Town Meeting held on October 21 1996 under Article 5 thereof, for a price for both parcels of not less than \$700,000.00 and under other terms and conditions as determined by the Board of Selectmen to be in the best interests of the Town.

ARTICLE 10 On a motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED TO INDEFINITELY POSTPONE action on the article noted below:

"To see if the Town will vote to appropriate \$310,000.00 for the purchase of land at 65 Main Street and on Partridge Lane in Lynnfield under the Intermodal Surface Transportation Act of 1991. I further move that the Town authorize the Selectmen to purchase said land under terms and conditions as determined by the Board to be in the best interests of the Town, provided that the Board is reasonably assured that the Commonwealth of Massachusetts will reimburse said same sum of money for said purchase."

With completion of action on all Articles of the Town Meeting Warrant, on motion of Mr. David W. Drislane, duly seconded, it was VOTED TO ADJOURN SINE DIE. The Meeting was adjourned at 10:35 P.M.

Carol A. Cashman  
Town Clerk

### APPROPRIATIONS VOTED AT THE SPECIAL TOWN MEETING OCTOBER 20,1997

ARTICLE 1 Voted to amend line items in Articles 8 & 9 as voted at the Annual Town Meeting held on April 28, 1997.

LINE ITEM	DESCRIPTION	CHANGE	NEW AMOUNT
ARTICLE 8			
	Office of Selectmen		
5	Payrate Increase Fund (\$19,921)		\$ 16,891
	Division of Zoning Enforcement and Inspection		
61	Zoning Other Salaries	\$ 9,000	\$ 29,400
	Department of Public Works Highway Construction & Maintenance		
71	Salaries	\$24,718	\$ 226,783
	Municipal Building Maintenance		
79	Salaries	\$ 3,578	\$ 121,237

	Cemeteries, Parks, and Trees		
81	Salaries	\$24,353	\$ 284,763
	Council on Aging		
87	Salaries	\$ 3,640	\$ 55,256

#### ARTICLE 9 — CAPITAL OUTLAY

Public Works Fire Station Bay Doors \$ 5,140 \$ 23,140

ARTICLE 5 Voted to appropriate \$13,039. to pay prior year bills

LABBB Collaborative	\$12,900.
Building Officials and Code Administrations International, Inc.	\$139
	<u>\$13,039</u>

ARTICLE 7 Voted to appropriate \$50,000. to engage an Architect, Engineer or some other person or firm to perform a study of Capital and Maintenance needs of municipal buildings.

\$50,000.

TOTAL APPROPRIATIONS VOTED TO BE RAISED IN TAX LEVY \$113,547.

#### FREE CASH VOTED AT THE SPECIAL TOWN MEETING OCTOBER 20, 1997

ARTICLE 2 To be used by the Board of Assessors in computing Tax Rate for Fiscal Year 1998.

\$800,000.

TOTAL FREE CASH VOTE \$800,000.

#### APPROPRIATIONS VOTED TO BE RAISED BY TRANSFER AT SPECIAL TOWN MEETING OCTOBER 20, 1997

ARTICLE 4 Voted to appropriate for Highway Design, Construction and Maintenance from Chapter 90 money \$279,519.

ARTICLE 8 Voted to transfer \$10,210 from the amount that was appropriated under Article 7 of the Annual Town Meeting held on April 28, 1997 for use by the Conservation Commission to be used in lieu thereof, as partial funding of Line Item 37 - Salary of the operating budget under Article 8. of Annual Meeting.

\$10,210

TOTAL APPROPRIATIONS TO BE RAISED BY TRANSFER \$289,729

#### OTHER APPROPRIATION INFORMATION VOTED AT THE SPECIAL TOWN MEETING OCTOBER 29, 1997

ARTICLE 6 Voted to change description of an item in Town's Fiscal Year 1997 Capital Article 8 of April 29, 1996 from "Noble port expansion (3 ports)" to "Computers".

\$6,600

OTHER APPROPRIATIONS \$6,600.

### COMMONWEALTH OF MASSACHUSETTS TOWN OF LYNNFIELD TOWN ELECTION

#### Election of Town Officers Held April 14, 1998

##### Election Officers Serving:

Precinct 1 & 4  
Susan Jodice, Warden  
Beverly Merritt, Assistant Warden  
Carol Maddison  
Alberta McMahon  
Josephine Boushell  
Ethel Leonard  
Nancy Chadbourne  
Linda LaGrecia  
Martha Lennon  
Constance Capone  
Lucille Wallace  
Nancy Anderson  
Nancy Lloyd  
Robert Jodice  
Darlene Drutman  
Albert Farnsworth

Precinct 2 & 3  
Terence Gibbons, Warden  
John Gaythwaite, Assistant Warden  
Carolyn Furey  
Ernestine J. Rose  
Elaine Lowey  
Helen Sparkes  
Helen Healy  
Mary Conte  
Janice Lisi  
Arthur Lisi  
Carol Barton  
Asimo LeCouras  
Jill Giugliano  
Paul McCarthy  
Robert Ilgenfritz  
Gail Purtz

##### POLICE OFFICERS

Sgt. John McGonnell  
Sean Kilroy  
Sgt. Vincent Macchia

Charles Peabody  
David Mayerson  
Jack Conley



TOTAL VOTE	Prec. 1 435	Prec. 2 375	Prec. 3 394	Prec. 4 394	Total 1598
BOARD OF SELECTMEN					
FOR THREE YEARS					
Alan Kent Dresios 64 Bourque Rd.	160	157	133	166	616
Thomas F. Duggan, Jr. 6 Westway	98	94	56	72	320
Mark B. McDonough 167 Bourque Rd.	148	96	171	127	542
John J. Thomas 9 Summer Ave.	24	26	29	23	102
Blanks	4	2	5	5	16
Write Ins	1		1		2
BOARD OF ASSESSORS					
FOR THREE YEARS					
Gaetano (Guy) Festa, Jr. 995 Salem St.	319	260	267	276	1122
Blanks	115	114	126	115	470
Write Ins	1	1	1	3	6
HOUSING AUTHORITY					
FOR FIVE YEARS					
Lillian G. Ross 10 Lakewood Rd.	311	266	278	278	1133
Blanks	121	108	114	116	459
Write Ins	3	1	2		6
LIBRARY TRUSTEE					
FOR THREE YEARS					
E. Seavey Bowdoin 468 Main St.	322	256	262	276	1116
Kerry Ellen Haughney 16 Londbow Cir.	295	253	261	259	1068
Blanks	251	241	263	252	1007
Write Ins	2		2	1	5
PLANNING BOARD					
FOR TWO YEARS					
Donald G. Harriss 604 Lowell St.	333	269	280	285	1167
Blanks	100	106	112	106	424
Write Ins	2		2	3	7
PLANNING BOARD					
FOR FIVE YEARS					
Richard J. O'Neil, Jr. 1 Windsor Rd.	299	249	252	258	1058
Blanks	135	125	139	134	535
Write Ins	1	1	3	2	7

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
SCHOOL COMMITTEE					
FOR THREE YEARS					
George C. Rockas 10 Mirabeau Lane	271	224	230	249	974
Pamela A. Scantalides 450 Chestnut St.	292	245	259	260	1056
Blanks	305	277	294	277	1153
Write Ins	2	4	5	2	13
Write Ins	1	1	1	1	4

#### MODERATOR

FOR ONE YEAR					
John E. Redman 8 Windsor Rd.	321	255	269	279	1124
Blanks	112	119	123	110	464
Write Ins	2	1	2	5	10

#### QUESTION 1

Should the Board of Selectmen allow so-called "brown bagging" of beer and wine in eating establishments of the Town which do not have a license to serve alcoholic beverages?

Yes	176	143	157	145	621
No	232	211	212	213	868
Blanks	27	21	25	36	109

### TOWN REPORT COMMITTEE

The Town Report Committee is pleased to spotlight the Lynnfield Fire Department in this 1997 Town Report. The Fire Department has long been manned by dedicated, unselfish members from the days of a call department to the present company under the direction of Chief Paul N. Romano. Names and places such as Joe Poeton, Joseph Natali, Gustav H. Kock, Carl E. Davis, William F. Gerry, Robert P. MacKendrick, South Station Engine House, the Center Chemical House (1714 Meeting House) all conjure up images of the best of people in the best of places setting the best examples of excellence in public service.

The public often use the words courage, readiness, responsible, trained, dedicated when describing a fireman. The word kindness through rings through and through descriptions of firefighters and firefighting and rescue is most often termed "the last of the noble profession".

Firefighters may not be the last but certainly they are noble and with nobility comes kindness. Firemen care deeply for other people and are committed to making human conditions better. From urging the use of smoke detectors to learning to handle hazmat illustrates their concern for the public. They are ready and willing to give 100 percent of their effort and to lay their very lives on the line to help other people — all of that is undeniably noble.

They know that every rescue call is the final exam.

At the root of this nobility is kindness, defined as a friendly, generous and warmhearted nature. That kindness and nobility describes the past and present firefighters of the Lynnfield Fire Department to whom this 1997 Town Report salutes.

Respectfully submitted,  
Ernestine J. Rose, Chair

#### NOTATION:

The Town Report record would not be complete without an expression of thankfulness for the kind assistance given by Bette Williams Principal Clerk of the Public Service office in its production. Bette, too "answered the call".



Ernestine J. Rose, Chair



*Ode to all those we owe . . .*

*The Cynnfield Fire Department with mission sure -*

*Keeping the light of vigilance, long to endure -*


*Treasuring the best of all that's old, searching out the new -*

*To our Cynnfield Fire Department hail!*

*All hail to those who answer the call.*

# *Autographs of the Day*



 *Wednesday, April 13, 1998*











*Photo credits by Joseph G. Hakey  
Printed by Wakefield Item Company*







TOWN OF LYNNFIELD  
*Annual Town Report*  
LYNNFIELD, MASSACHUSETTS

PASSPORT



1998

ATION

APRIL 15, 1999







TOWN OF LYNNFIELD

# *1998 Annual Report*

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FOR YEAR ENDING  
DECEMBER 31, 1998

ESSEX COUNTY  
COMMONWEALTH OF MASSACHUSETTS, U.S.A.

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## LYNNFIELD AT A GLANCE

Town of Lynnfield, Essex County, Massachusetts  
Incorporated: July 3, 1782

Governor: Argeo Paul Cellucci

Sixth Congressional District U.S. Representative: John F. Tierney

First Essex District Massachusetts State Senate: Edward J. Clancy

Twenty-Second Middlesex District Massachusetts State Representative: Brian M. Cresta  
Ninth Essex District: Steven Angelo

Government:	Three member Board of Selectmen New England Open Town Meeting
Location:	12 miles north of Boston, bordered by North Reading on the north and northwest, by Reading on the west, Middleton, Peabody and Lynn on the east, and Saugus and Wakefield on the south.
Area:	10.22 square miles
Elevation of Town Hall:	Approximately 98 feet above mean sea level.
Population:	11,8293
Tax Rate:	\$14.26. All homes are assessed at 100% fair market value.
Total Assessed Value:	1997 Real Estate and Personal Property \$1,011,745,005.
Miles of Roads:	Approximately 76.
Water:	Two water districts, Lynnfield Center Water District and Lynnfield Water District.
Sewer:	No Town sewerage.
Electricity:	Peabody Municipal Light and Reading Municipal Electric.
Gas:	Available to 70% of the Town.
Recreational Facilities:	Playgrounds, Tennis Courts, Golf Courses, many active Clubs and Organizations and a Recreation Commission.
Zoning:	Protection by comprehensive zoning and planning regulations to insure controlled growth of residential and commercial areas.
Churches:	Calvary Temple, Assembly of God; Church of Jesus Christ of Latter-Day Saints, Mormon; Congregational Community Church; Centre Congregational Church; Trinity Baptist; Messiah Lutheran; Our Lady of Assumption; St. Maria Goretti; St. Paul's Episcopal.
Shopping:	Shopping Centers - The Centre at Lynnfield and the Currier Plaza at Post Office Square.
Registered Voters:	Precinct 1 - 2,046 As of December, 1997 Precinct 2 - 1,948 Precinct 3 - 1,700 Precinct 4 - 2,070 Total Voters 7,764 Democrats: 1,652, Republicans: 1,782, Unenrolled: 4,063, Others: 15

Dog License:	Due May 31 1st of each year.
Tax Bills:	Due August 1st, November 1st, February 1st and May 1st of each year.
Motor Excise:	Due 30 days from date of issue.
Committee Meetings: (except Summer schedules)	<p>SELECTMEN meet every Monday at 7:30 p.m., Town Hall</p> <p>SCHOOL COMMITTEE meets first and third Tuesday at 7:00 p.m., High School Media Center</p> <p>PLANNING BOARD meets first and third Monday, 7:30 p.m., Town Hall.</p> <p>FINANCE COMMITTEE meets first Tuesday at 7:30 p.m., Town Hall.</p> <p>BOARD OF APPEALS meets first Tuesday at 7:30 p.m., Town Hall</p> <p>BOARD OF ASSESSORS meets Monday at 7:00 p.m., Town Hall</p> <p>BOARD OF HEALTH meets third Tuesday at 5:00 p.m., Town Hall.</p> <p>PERSONNEL BOARD meets third Thursday at 7:30 p.m., Town Hall.</p> <p>CONSERVATION COMMISSION meets 2nd &amp; 4th Tuesday at 7:00 p.m., Town Hall.</p> <p>LYNNFIELD HISTORICAL COMMISSION meets 2nd Tuesday at 1:30 p.m., Town Hall.</p> <p>RECREATION COMMITTEE Meets 2nd Monday at 7:30 p.m., Town Hall</p> <p>COUNCIL ON AGING meets 3rd Tuesday at 7:30 p.m., Town Hall.</p> <p>HOUSING AUTHORITY meets 3rd Tuesday at 7:30 p.m. at "Authority's Meeting Room," 600 Ross Drive.</p> <p>BOARD OF LIBRARY TRUSTEES meets 1st Tuesday at 7:00 p.m., at Library, Elizabeth Green Room</p>
Town Election:	2nd Monday in April
Town Meetings:	Last Monday in April and Third Monday in October. Special Town Meetings may be called with 200 signatures of registered voters.

## Addendum Memoriam are omitted as for 1994

The Director of the Registry of Vital Records and Statistics has requested that Town Clerks not publish any vital statistics in their Town Reports. The Clerks were informed that: "information contained in Town Reports allows access for those who would illegally try to assume another's identity. It is against Mass. State law to give any information for children 17 years old and under."

Town Clerk

For general interest:

### POPULATION GROWTH OF LYNNFIELD

1875: 769	1981: 11,247
1925: 1,331	1994: 11,691
1950: 3,925	1996: 11,751
1955: 5667	1997: 11,793
1961: 8398	1998: 11,827
1979: 11,961	



**TOWN OF LYNNFIELD**  
**MEMBERS LISTING OF BOARDS, COMMITTEES, AND DEPARTMENTS**  
**Effective 12/15/98**

\*Denotes Chairmen

Board or Committee	Name & Address	Term Expires	Appointed By
ADA COORDINATOR (Americans with Disabilities Act)	Caproni, Allen B. Director, Public Works	—	Selectmen
ADMINISTRATOR, Town (2 yr. term)	Maney, H. Joseph 5 Wymon Way	03/18/99	Selectmen
ACCOUNTANT, Town (2 yr. term)	LaPointe, Gail A. 24 Crescent Avenue	1999	Selectmen
AGING, Council On (3 yr. terms) 525 Salem Street	Boushell, Josephine 19 Dunstan Road	1999	Selectmen
	Funai, Janice L. 10 Saunders Road	2000	Selectmen
	Gibbons, Terence E.* 21 Elmwood Road	2000	Selectmen
	Hayter, Betty J. 1402 Essex Village	2001	Selectmen
	Levander, Jane, Director 14 Oakland Street Melrose, MA 02176	—	Committee
	Pezzella, Jerry 780 Main Street	2000	Selectmen
	Terranova, Charlene R. 774 Summer Street	1999	Selectmen
	Woods, John 8 Richards Road	1999	Selectmen
APPEALS, Board of (3 yr. terms)	Hammerbeck, Diane Secretary	—	Board
	Kennedy, Terrence, Alt. 3 Stafford Road	2000	Selectmen
	OPENING: Alternate	1999	Selectmen
	Rizzo, Anthony R. 23 Wildewood Drive	2001	Selectmen
	Rodgers, John B. 191 Essex Street	1999	Selectmen
	Smith, John C.* 531 Lowell Street	2000	Selectmen
	Thomas, John J., Alt. 9 Summer Avenue	2001	Selectmen

ASSESSORS, Board of (elected 3 yr. terms)	Festa, Gaetano*	2000	Elected
	995 Salem Street		
	Patton, Ronald V.	2001	Elected
	84 Locksley Road		
	Simmons, Richard D.	1999	Elected
	47 Beaver Avenue		
BUDGET COMMITTEE	Ashton, Robert. L.	—	Selectmen
	Finance Committee		
	Confalone, Janice E.	—	Selectmen
	School Committee		
	Caproni, Allen B.	—	Selectmen
	Director, DPW		
	Drislane, David W.*	—	Selectmen
	Board of Selectmen		
	Festa, Guy	—	Selectmen
	Chairman, Assessors		
	Funai, Janice	—	Selectmen
	Council on Aging		
	LaPointe, Gail	—	Selectmen
	Accountant		
	Maney, H. Joseph	—	Selectmen
	Administrator		
cc: Dr. Palermo, Supt. Schools Sue Koronowski, Director Library	Romano, Paul N.	—	Selectmen
	Chief, Fire & Police		
	Sullivan, Patrick	—	Selectmen
	Planning Board		
BUILDING INSPECTOR	Roberto, Jack	1999	Selectmen
	Zoning, Enf Dept.		
CAPITAL NEEDS COMMITTEE	Ashton, Robert L.	—	Selectmen
	(Finance Committee)		
	11 East Huckleberry		
	Cusick, Robert L.*	—	Selectmen
	12 Suntaug Street		
	Larson, Thomas	—	Selectmen
	8 Timberhill Lane		
	Meehl, Dr. Christopher B.	—	Selectmen
	70 Main Street		
	Platcow, Daniel J.	—	Selectmen
	7 Westway		
	Roberto, John M.	—	Selectmen
	9 Willard Lane		
	Rockas, George	—	Selectmen
	(School Committee)		
	10 Mirabeau Lane		
COMMUNICATION ADVISORY COMMITTEE (3 yr. terms)	Antalik, Richard E.	2001	Selectmen
	12 Melch Road		
	Carakatsane, Michael*	2000	Selectmen
	25 Longbow Circle		



	Cataldo, Ignatius 30 Bishops Lane	2000	Selectmen
	Celimli, Suley 17 Wildewood Drive	2000	Selectmen
	Leffler, Alan D. 18 Tophet Road	2001	Selectmen
	Zagarri, Philip 513 Walnut Street	2000	Selectmen
CLERK, Town	Cashman, Carol A. 544 Salem Street	1999	Selectmen
CONSERVATION COMMISSION (3 yr. terms)	Adelson, Betty Conservation Administrator	—	Commission
	OPENING, Alternate		
	Caleshu, Peter V., Vice Chair 7 Hampton Court	2001	Selectmen
	Fabbri, Patricia 344 Pillings Pond Road	1999	Selectmen
	Noto, Gina 9 Elizabeth Way	1999	Selectmen
	Reed, Robin 357 Summer Street	2001	Selectmen
	Roberts, John A. 463 Lowell Street	2000	Selectmen
	Silvern, Margaret R.* 32 Bishops Lane	1999	Selectmen
	Young, Denise M. 81 Perry Ave.	2001	Selectmen
CONSTABLES	Donegan, David T. 562 Salem Street	1999	Selectmen
	Looney, Donna J. 209 Eastern Ave., Malden	1999	Selectmen
	Macone, Gaetano J. 52 Summer Street	1999	Selectmen
	Paglierani, John L. 579 Lincoln Ave., Saugus	1999	Selectmen
	Rivers, Anita D. 87 Barstow Street, Salem, MA 01970	1999	Selectmen
	Ruehrwein, John J. 32 Pine Street, Wakefield	1999	Selectmen
COUNSEL, Town (2 yr. term)	Gorshel, S. Peter 20 New England Business Center Andover, MA 01810	1999	Selectmen
	Gorshel, Donna Assistant Town Counsel	1999	Selectmen

CULTURAL CENTER	Carbone, Agnes, President 4 Herrick Lane	—	—
	Decker, Shirley, Secretary 6 Cooks Farm Lane	—	—
	Thorngren, Richard H. 938 Salem Street	—	—
CULTURAL COUNCIL (formerly Council for Arts) (3 yr. terms)	Berkal, Judy 12 Temple Road	2000	Selectmen
	Campbell, Dawn (2nd term) 21 Lovell Road	2001	Selectmen
State Mandates members not allowed to serve two consecutive terms.	OPENING	2001	Selectmen
	OPENING	2001	Selectmen
	Randele, Kathy* 55 Carter Road	1999	Selectmen
	Rawding, Gale 9 Reedy Road	1999	Selectmen
	Zulalian, Lia 285 Walnut Street	1999	Selectmen
DEMOLITION COMMITTEE	Caproni, Allen B. Director, DPW	—	Selectmen
	Roberto, Jack Building Inspector	—	Selectmen
	Romano, Paul N. Fire Chief	—	Selectmen
DOG OFFICER	Procurot, Jon 5 Grove Court	1999	Selectmen
	Procurot, Jean Assistant Dog Officer	1999	Selectmen
DRAINAGE COMMITTEE	Caproni, Allen B. Director, DPW	—	Selectmen
EMERGENCY MANAGEMENT DIRECTOR	Romano, Paul N.	1999	Selectmen
FINANCE & ADMINISTRATION DIRECTOR	Maney, H. Joseph 5 Wymon Way	—	Selectmen
FINANCE COMMITTEE (3 year terms)	Ashton, Robert L.* 11 East Huckleberry	2000	Selectmen
	Bertolami, J. Louis 17 Candlewood Road	1999	Moderator
	Gesamondo, Salvatore J. 3 Kimberly Terrace	2000	Moderator
	Gray, Donald J. 11 Longbow Road	2000	Moderator
	LaRussa, Joseph 6 Tedford Lane	2001	Moderator



	LeCours, Harry 5 Alderney Way	1999	Selectmen
	Moore, Patricia, Secretary 6 Currie Circle	—	Committee
	Moore, Patricia 6 Currie Circle	2001	Moderator
	Moynihan, John J. 34 Doncaster Circle	1999	Moderator
	Rizzo, G. Francis 11 Cortland Lane	2000	Selectmen
	Taschner, A. Mary 525 Lowell Street	2001	Selectmen
	Vazzana, Lawrence M. 163 Lowell Street	1999	Selectmen
FIRE CHIEF	Romano, Paul N.	—	Selectmen
FLOOD COMMITTEE (3 yr. term)	Baud, Edward R. 3 Dale Road	2000	Selectmen
GAS INSPECTOR	Katz, Martin 4 Roundy Road	1999	Selectmen
	Holmes, Edwin Assistant Gas Inspector 5 Glen Drive	1999	Selectmen
HEALTH, Board of (3 yr. terms)	Hatfield, Richard K. 90 Chestnut Street	2001	Selectmen
	Lanpher, Maureen Secretary	—	Board
	Peinert, Richard, M.D. 3 Rourke Lane	2000	Selectmen
	American Home Care Registered Nurse	—	Board
	Shactman, Alan J.* 4 October Lane	1999	Selectmen
HISTORICAL COMMISSION (3 yr. term)	Borg, Mary L. 28 Bancroft Street	1999	Selectmen
	Borg, James D.* 28 Bancroft Street	1999	Selectmen
	Drozek, Barbara A. 702 Essex Street	2001	Selectmen
	Morris, Elizabeth 359 Salem Street	1999	Selectmen
	Richard, Edith 85 Beaver Ave.	2000	Selectmen
	Rose, Ernestine J. 6 Saunders Road	2001	Selectmen
	Wolsey, Ethel 886 Salem Street	2000	Selectmen

HOUSING AUTHORITY (elected 5 yr. terms)	Healy, Helen 508 Ross Drive	1999	Elected
	Johnson, Robert 30 Howard Ave.	01/23/2001	State
	Leach, Gary R.* 39 Apple Hill Lane	2003	Elected
	Executive Director 600 Ross Drive	—	Authority
	Harrigan, John K. 16 Fernway	2000	Elected
	Ross, Lillian 10 Lakewood Road	2002	Elected
INSURANCE SAFETY COMMITTEE	Alexander, Theodora Fire/Police Departments	—	Selectmen
	Cardavelli, Linda Selectmen's Department	—	Selectmen
	Williams, Thomas Public Works Department	—	Selectmen
	Raines, Gerald School Department	—	Selectmen
IPSWICH RIVER WATER DIST.	Pezzella, Jerry 780 Main Street	1999	Selectmen
L.I.F.E. Inc. Directors (Lynnfield Initiatives for Elders) (3 yr. terms)	Buchanan, Josephine A. Director's Assistant 101 Essex Village, Lynnfield, MA 01940	—	Directors
	Maney, H. Joseph 5 Wymon Way	2000	Selectmen
	Redman, John E. 8 Windsor Road	2001	Selectmen
	Ricci, Janet* 2 Heritage Lane	1999	Selectmen
LIAISONS:			
Accountant	Drislane, David W.		Selectmen
Aging, Council	McDonough, Mark B.		Selectmen
Appeals, Board	Dresios, Alan K.		Selectmen
Assessors, Board	Drislane, David W.		Selectmen
Conservation Commission	Dresios, Alan K.		Selectmen
Dog Officer	McDonough, Mark B.		Selectmen
DPW	Drislane, David W.		Selectmen
Essex County Advisory Board	Dresios, Alan K.		Selectmen
Essex County Selectmen Assoc.	Dresios, Alan K.		Selectmen
Finance Committee	Drislane, David W.		Selectmen
Health, Board	McDonough, Mark B.		Selectmen
Housing Authority	McDonough, Mark B.		Selectmen
Library	Dresios, Alan K.		Selectmen
MAPC	Dresios, Alan K.		Selectmen
North Suburban Planning Council	Dresios, Alan K.		Selectmen
MBTA Advisory	Brettell, Norma J.		Selectmen
MWRA	Kenerson, Bruce E.	April election	Selectmen



Personnel Board	Drislane, David W.		Selectmen
Planning Board	Dresios, Alan K.		Selectmen
Police/Fire	McDonough, Mark B.		Selectmen
Recreation Commission	Drislane, David W.		Selectmen
Septage Committee	Dresios, Alan K.		Selectmen
School	McDonough, Mark B.		Selectmen
Zoning Enforcement	Dresios, Alan K.		Selectmen
LIBRARY TRUSTEES (elected 3 yr. terms)	Bowdoin, E. Seavey 468 Main Street	2000	Elected
	Funai, Janice* 10 Saunders Road	1999	Elected
	Haughney, Kerry Ellen 16 Longbow Circle	2000	Elected
	Koronowski, Sue, Director	—	Trustees
	Rose, Ernestine J. 6 Saunders Road	2001	Elected
	Wiswall, William C., Dr. 15 Cortland Lane	2001	Elected
LOCK-UP KEEPER	Romano, Paul N., Chief	1999	Selectmen
MAPC BICYCLE COMMITTEE	Afrow, Allan		Selectmen
	Caleshu, Peter		Selectmen
	Fullerton-Elliott, Jeanne*		Selectmen
	Harriss, Donald		Selectmen
	Jensen, Paul		Selectmen
	Murphy, Dennis		Selectmen
	Wester, Tom		Selectmen
MEMORIAL DAY PARADE COMMITTEE (3 yr. terms)	Grasso, Tony* 112 Ross Drive, Bldg. 1	1999	Selectmen
	Restani, Neil F. 15 Hart Road	1999	Selectmen
MODERATOR, Town (elected annually)	Redman, John E 8 Windsor Road	1999	Elected
N.S. REGIONAL VOKE SCHOOL (3 yr. term) (phone 978-762-0001)	Anderson, Paul D. 61 Pillings Pond Road	01/2002	Moderator appoints School Committee confirms
PEABODY MEMORIAL FUND COMMITTEE	Chair, Council On Aging Director of Council On Aging Selectman Liaison to Council On Aging		Selectmen Selectmen Selectmen
PERSONNEL BOARD (3 yr. terms — 5 members per Bylaws) (MEMBERS <u>CAN NOT</u> SERVE MORE THAN 2 CONSECUTIVE TERMS)	Finch, Julie A. 394 Summer Street	2000	Selectmen
	Hartwell, Leslie L. 76 Canterbury Road	1999	Selectmen
	Jennings, Joseph W., III* 25 Huckleberry Road	2000	Selectmen
	MacIntyre, Trudy 30 Stillman Road	2001	Selectmen
	Washington, Gregory 726 Summer Street	1999	Selectmen

PLANNING BOARD (5 yr. elected terms)	Dresios, Alan K. 64 Bourque Road, P.O. Box 124	2001	Elected
	Harriss, Donald G. 603 Lowell Street	1999	Elected
	O'Neil, Richard 1 Windsor Road	2002	Elected
	Randele, Kathy L., Secretary 55 Carter Road	—	Board
	Roberts, John A. 463 Lowell Street	2003	Elected
	Sullivan, Patrick J.* 787 Main Street	2000	Elected
PLUMBING INSPECTOR	opening	N/A	Civil Service
ASSISTANT PLUMBING INSPECTOR	Katz, Martin 4 Roundy Road	1999	Selectmen
ASSISTANT PLUMBING INSPECTOR	Holmes, Edwin 5 Glen Drive	1999	Selectmen
POLICE CHIEF	Romano, Paul N.	—	Civil Service
POLICE SPECIAL OFFICERS	Boudreau, Hartley	1999	Selectmen
	Caproni, Albert	1999	Selectmen
	Cleary, Edward G.	1999	Selectmen
PUBLIC WORKS DIRECTOR	Caproni, Allen B.	—	Selectmen
ASSISANT DIRECTOR PUBLIC WORKS DEPT.	Lilley, Leonard L., Jr.	—	Selectmen
ASSISTANT DIRECTOR OF FACILITIES	Williams, Thomas	—	Selectmen
PUBLIC WORKS SUPPORT COMMITTEE (3 yr. terms)	Carey, Richard H. 32 Fairview Road	1999	Selectmen
	Giannetti, Anthony P.O. Box 91	2000	Selectmen
	Santangelo, Fred J.* 5 Tophet Road	2001	Selectmen
READING MUNICIPAL LIGHT CITIZEN ADVISORY BOARD	Gehret, Joe 51 Homestead Road	—	Selectmen
RECREATION COMMISSION	Canty, Luann, Clerk 19 Clark Road	—	Commission
	Cox, Robert A. 8 Putney Lane	2000	Selectmen
	Craffey, Michael 11 Magnolia Drive	2001	Selectmen
	Hatfield, Susan 90 Chestnut Street	2001	Selectmen
	Papagni, Susan L. 22 Birchwood Road	2000	Selectmen
	Sullivan, Kevin 986 Main Street	1999	Selectmen



	Yannone, John 15 Village Row	2001	Selectmen
	White, Kathleen A.* 658 Main Street	1999	Selectmen
REGISTRARS, Board of (3 yr. terms)	Cashman, Carol A. 544 Salem Street	—	Selectmen
	Donegan, Colleen 49 Mansfield Road	1999	Selectmen
	Holappa, Dorsey* 9 Hart Road	1998	Selectmen
	Rodgers, Barbara 191 Essex Street	2000	Selectman
SANITARY INSPECTOR (annual)	Nugent, James 511 Pearl Street Reading, MA 01867	1998	Bd. Health
SCHOOL COMMITTEE (3 yr. elected term)	Confalone, Janice E. 15 Candlewood Road	1999	Elected
	Dillion, James 25 Sylvan Circle	2001	Elected
	Presser, Dorothy 49 Edwards Ave.	2001	Elected
	Rockas, George C. 10 Mirabeau Lane	2000	Elected
	Scantalides, Pamela 450 Chestnut Street	2000	Elected
SCHOOL SUPERINTENDENT	Palermo, Richard J., Dr. 66 Bourque Road	01/2004	Committee
SEALER/WEIGHTS & MEASURES	Michaliski, Edward J. 120 Derby Road Revere, MA 02151	—	Civil Service
SELECTMEN, Board of (3 yr. elected terms)	Dresios, Alan K. P.O. Box 298	2000	Elected
	Drislane, David W.* 19 Grey Lane	1999	Elected
	McDonough, Mark B. 167 Bourque Road	2001	Elected
STREET LIGHTING ENGINEER	Roberts, John A. 463 Lowell Street	—	Selectmen
TAX COLLECTOR	McGarrahan, Karen B. 28 Bancroft Street	1999	Selectmen
TOWN REPORT COMMITTEE	Rose, Ernestine June 6 Saunders Road	1999	Selectmen
TREASURER	O'Sullivan, Christine	1999	Selectmen
<u>PRETAX PLAN ADMINISTRATOR</u>	O'Sullivan, Christine	1999	Selectmen

VETERANS SERVICE AGENT	Restani, Neil F. 15 Hart Road	1999	Selectmen
WATER COMMISSIONERS <u>LYNNFIELD CENTER</u> (3 yr. elected terms) (334-3901) 83 Phillips Road	Maddison, David G. 1 North Hill Drive	1999	Elected
	Smith, John C. 531 Lowell Street	2001	Elected
	Taschner, Stefan* 525 Lowell Street	2000	Elected
LOCAL WATER RESOURCES MANAGEMENT OFFICIAL	Burnham, Kenneth H. 23 Carter Road	—	Selectmen
WATER COMMISSIONERS <u>LYNNFIELD DISTRICT</u> (3 yr. elected terms) (598-4223) 842 Salem Street	Finegan, James 7 Fletcher Road	2000	Elected
	Harrigan, John K.* 16 Fernway	2001	Elected
	Howe, Stephen R. 8 Dunstan Road	2001	Elected
	Kenerson, Bruce E. 2 Nottingham Road	1999	Elected
WIRE INSPECTOR	Furey, Steven W. 80 Canterbury Road	1999	Selectmen
ASSISTANT WIRE INSPECTOR	Cohen, Theodore A. 16 Trickett Road	1999	Selectmen
LYNNFIELD YOUTH CENTER COMMITTEE	Adamczyk, Tom 180 Main Street	—	Selectmen
	Havener, Rita 559 Chestnut Street	—	Selectmen
	Hodges, Richard Middle School Representative	—	Selectmen
	Johnson, Karen 550 Chestnut Street	—	Selectmen
	Kimball, John H., Jr. 590 Main Street	—	Selectmen
	Macchia, Vincent, Sgt. Police Department	—	Selectmen
	<u>Director of Center</u>	—	Committee
	Vigliotte, Susan 11 Highland Ave.	—	Selectmen





Selectman Alan Kent Dresios



~~Selectman David W. Drislane~~  
~~Chairman~~

Marc Miller



Selectman Mark Brian McDonough

## BOARD OF SELECTMEN

The past year has been an interesting one for the Town. At the time this is written Arthur J. Bourque, III has been replaced by Mark B. McDonough and I myself am but a few weeks away from my own retirement from the board after a twelve year tenure.

Pillings Pond is full of water and things in that area look much improved. New innovations at the Salem St. - Route one Lights have eased things there a bit but much more needs to be done. The newly established Public Works Support Committee began its work in earnest this year as an advocacy force for town infrastructure, a much needed voice. There are other new things going on and other changes as well but the majority of the Selectmen's work revolves around routine recurring issues.

Among the Selectmen's most important responsibilities is the submission of the annual budget to the voters at town meeting each April. This year however there is a new factor that is causing much consternation and that is the coming home to roost of the problem of the aging infrastructure. This poses some tough but interesting questions for the town to deal with and the Selectmen in conjunction with the Finance Committee will wrestle with various plans to address this issue.

Respectfully submitted,  
David W. Drislane,  
Chairman



## TOWN ADMINISTRATOR



*H. Joseph Maney, Town Administrator*

The role of Town Administrator, as outlined by the Town Charter, is to be the principal administrative officer of the Town and as such to be the liaison between the Board of Selectmen and all other elected officials, appointed officials and Committee members.

The duties and obligations of the Town Administrator are numerous and varied carrying a wide variety of responsibilities, including the assembly and presentation of the annual budget of the town to the Board of Selectmen. He is ably assisted by Linda A. Cardavelli, Administrative Assistant.

A large amount of time is spent responding to citizen concerns on a multitude of issues while another time consuming task is the responsibility associated with being the Chief Procurement Officer of the Town.

The Administrator is always willing to take a phone call or receive a visitor who may have a comment or question about the operation of Town Government or a concern about the person's well being or property.

H. Joseph Maney  
Town Administrator



*L to R: Diane M. Hammerbeck, Mauren M. Lampier  
and Bette A. Williams*

## PUBLIC SERVICE OFFICE

The Public Service Office is a concept of the 21st century. The residents of Lynnfield can pay their taxes, get a building permit or license their dog at the same counter. The clerks in this office are familiar with all the departments in this office.

The Public Service Office consists of the Town Clerk, Tax Collector, Zoning Office, Board of Appeals, and the Board of Health. This Office is the heart of the Town Hall.

Carol A. Cashman  
Town Clerk

## TOWN CLERK

The Town Clerk is an appointed position by the Board of Selectmen for a one year term. The primary duties of the Town Clerk are...

### Chief Election Official

Oversees election officers, polling places and the general conduct of all elections.

Directs preparation of ballots, polling places, voting machines, voting lists, administers campaign finance laws, certifies nominations papers and initiative petitions and serves as Clerk on the Board of Registrars.

Supervises voter registration and absentee balloting and prepares, records and reports official election results to the Secretary of State.

Conducts the annual census, prepares the street list of residents and school list and furnishes the jury list to the Office of the Jury Commissioner.

Recording Officer





*Carol A. Cashman*

Records and certifies all official actions of the Town, including Town Meeting legislation and appropriations, Planning and Zoning Board decisions, signs all notes for borrowing, and keeps the Town Seal.

Records State Tax Liens and Uniform Commercial Code filings.

#### Registrar of Vital Statistics

Registers all vital events occurring within the Town of Lynnfield and those events occurring elsewhere to Lynnfield residents.

Records and preserves original birth, marriage and death records providing the basis for the Commonwealth's central vital registration system.

Marriages	63
Births	112
Deaths	92

#### Public Records Office

Administers the oath of office to all elected and appointed members of the local committees and boards.

Provides access to public records in compliance with State Public Records Law and corresponding regulations.

*Carol A. Cashman, Town Clerk*

## TOWN ACCOUNTANT

Massachusetts General Laws set specific requirements of Town Accountants, one of which is a requirement to report all of the receipts and expenditures of the town for the past financial year. In order to generate these reports, the accounting office processes and records payment for over 9000 invoices, records payroll for approximately 500 employees and reviews and records 3000 revenue receipts. Using finance software has made this task possible for a 2 person office.

The towns accounting and tax collection software was purchased in 1985 and the payroll software was purchased in 1989. It was a very basic system that allowed generic, nondescript reports of expenditures and revenues. In 1993, our software vendor updated the programs so that information was more descriptive and could be reviewed on the computer monitor instead of always requiring printed reports for details of vendor payments or appropriation expenditures.

In fiscal year 1998, the Town volunteered to be the test site for our software vendor's version of the program that could handle 4 digit years (1998) as opposed to 2 digit years (98.) "Y2K" is the term everyone uses to describe this problem. For six months, I spent many hours coordinating the installation of upgrades to our operating system and hardware. For 5 weeks, all data had to be entered twice, once in the original software and again in the new software. All reports had to be compared for accuracy and many



*Gail A. LaPointe*



"bugs" in the financial software were worked out at this time. All of the employees in the payroll department, tax collectors office, school business office and accounting department did excellent work in making this double entry project go smoothly. Frank Evans, our part-time Data Processing Manager has assisted greatly in this project.

I still have more work to coordinate in fiscal 1999 before our financial software and network can be considered Y2K compliant. Over the past 3 years, the Town of Lynnfield has expanded its computer technology usage in Library, Public Safety and GIS land management software. As the Town Accountant, I am looking forward to the future when the Town will hire a full time Information Technology person to maintain, recommend and implement the most efficient and productive use of our computing technology. The Accounting Department and the whole Town will certainly benefit from the assistance and expertise this employee can give on a consistent basis.

Gail A. LaPointe  
Town Accountant

## TREASURER

The Treasurer is appointed by the Board of Selectmen.

- Responsible for the administrative and technical work in the receipt, recording, accounting, expenditure and custody of Town funds.



*Christine O'Sullivan*

- Investment of funds within guidelines established by statute.
- Oversees cash management, monitoring cash levels and arranging temporary and long-term borrowing. Prepares all documentation for bond issues notes.
- Completes appropriate reports to State and Federal agencies.
- Supervises preparation of the payroll for all Town and school employees.
- Serves as Group Insurance Representative — acting as liaison between Town and retirees.
- Management of all properties in tax title.

Christine O'Sullivan  
Treasurer

## TAX COLLECTOR

In March of 1990, the position of Tax Collector was separated from the Director of Finance and Administration position. The Tax Collector position is appointed by the Board of Selectmen for a one year term.

In the same year, the town meeting decided to change its method of collection from biannually to quarterly. The town fathers decided to make this change in order to alleviate the interest charges which added a substantial amount to the town budget and affected the tax rate. The quarterly tax system has allowed the town to have use of its collected moneys without borrowing. We are now in our eighth year of the quarterly tax collection.

In fiscal year 1998, a Senior Volunteer Program was established by Town Meeting. The Public Service office became the first office to use this program. The Senior Volunteer Program allows the usage of our senior citizen's talents in the everyday goings on at the Town Hall. This program was initiated to help our seniors defray the cost of ongoing increases in taxes with set incomes staying the same. Applications are accepted in the spring between April 1 and May 15th and Town Meeting sets the amount of money to be set aside for this program and the number of people who can be chosen to work and receive credit against their taxes. The Senior Volunteer Coordinator became part of the tax collector's duties.





Karen B. McGarrahan

The Senior Volunteer Program has been a great success. This year due to the efficient work of our senior volunteers, we were able to increase our volunteers from four to eight as the other departments requests for help have increased. Congratulation Seniors and keep up the good work.

The primary duties and responsibilities of the office are:

The collection of all moneys concerning taxes as committed by the Board of Assessors, these include real estate, personal property and excise taxes.

Preparation of certificates of municipal liens. These are legal documents which are filed at the Registry of Deeds when a house is sold or refinanced.

Safeguarding the Town's interest for unpaid real estate taxes by tax taking in a timely manner. A tax taking places a lien against the tax payer's property so that it may not be sold or transferred until the tax obligation is met.

Reconciliation of moneys collected with the Town Accountant

Coordination of the Senior Volunteers Program.

Karen B. McGarrahan  
Tax Collector

## BOARD OF REGISTRARS

The year 1998 ended with a Lynnfield population of 11,829.

A total of 7,764 Lynnfield residents were registered to vote in the April Town Election, State Primary and State Election for November.

The Board of Registrars conduct voter registration before each Election and Town Meetings and certified all elections and Town Meetings.

Present voter registration figures are as follows:

Precinct	Democrat	Republican	Unenrolled	Other	Total
1	397	555	1091	3	2046
2	528	396	1021	3	1948
3	370	345	981	4	1700
4	399	507	1162	2	2070
Totals	1694	1803	4255	12	7764

Dorsey Holappa, Chairman  
Colleen Donegan  
Barbara Rodgers  
Carol A. Cashman, Town Clerk

## BOARD OF ASSESSORS

Total Amount to be Raised	\$ 20,927,424.39
Total Estimated Receipts and Revenue from other Sources	- (6,426,805.00)
Net Amount to be Raised by Taxation	\$ 14,500,619.39
Real Property Valuation	1,004,311,950.00
Personal Property Valuation	12,561,780.00
Total Assessed Real Estate and Personal Property Valuation	\$1,016,873,730.00

### FISCAL 1998 TAX RATE: \$14.26

Real Estate Property Tax	\$ 14,321,488.41
Personal Property Tax	179,130.98
Total Taxes Levied on Property	\$ 14,500,619.39

### ABATEMENTS ISSUED IN FY98

FY 98 Real Estate Abatements	\$ 66,525.83
FY 98 Exemptions on Real Estate	17,922.58
FY 97 in 98 Real Estate Abatements	15,870.66
FY 96 in 98 Real Estate Abatements	9,405.20
FY 97 in 98 Personal Property	68.34
Total	\$ 109,792.61





Board of Assessors: L to R: Ronald V. Patton,  
Richard D. Simmons and Gaetano J. Festa,  
Chairman.

#### LYNNFIELD WATER DISTRICT

Total Amount Raised	\$ 666,210.55
Total Estimated Receipts and Revenue from other sources	<u>(388,645.00)</u>
Net Amount to be Raised by Taxation	\$ 277,565.55
Real Property Valuation	326,745,960.00
Personal Property Valuation	\$ <u>7,670,360.00</u>
Total Assessed Real Estate and Personal Property Valuation	\$ 334,416,320.00

#### FISCAL 1998 TAX RATE: .83

Real Estate Property Tax	\$ 271,199.15
Personal Property Tax	<u>6,366.40</u>
Total Taxes Levied on Property	\$ 277,565.55



Assessors Office: L to R: Departmental Secretary  
Robin Nolan, Clerk Dale B. Hoban.

#### ABATEMENTS ISSUED IN FY 98

FY 98 Real Estate Abatements	\$ 75.70
FY 97 in 98 Real Estate Abatements	133.67
FY 97 in 98 Personal Property	<u>2.51</u>
Total	\$ 211.88

#### LYNNFIELD CENTER WATER DISTRICT

Total Amount to be Raised	\$ 820,475.06
Total Estimated Receipts and Revenue From Other Sources	<u>(453,537.00)</u>
Net Amount to be Raised by Taxation	366,938.06
Real Property Valuation	662,396,990.00
Personal Property Valuation	<u>4,763,130.00</u>
Total Assessed Real Estate and Personal Property Valuation	\$657,160,120.00

#### FISCAL 98 TAX RATE: .55

Real Estate Property Tax	\$ 364,318.34
Personal Property Tax	<u>2,619.72</u>
Total Taxes Levied on Property	\$ 366,938.06

#### ABATEMENTS ISSUED IN FY 98

FY 98 Real Estate Abatement	\$ 643.56
FY 96 in 96 Real Estate Abatement	322.19
FY 97 in 98 Personal Property	<u>71.86</u>
Total	\$ 1,037.61

#### MOTOR VEHICLE EXCISE COMMITMENTS

Levy of 1998 in 1998	\$ 1,461,013.58
Levy of 1997 in 1998	20,863.34
Rebills in 1997	<u>297.50</u>
Total	\$ 1,482,174.42

#### MOTOR VEHICLE EXCISE ABATEMENTS

Levy of 1998 in 1998	\$ 41,418.51
Levy of 1997 in 1998	6,452.53
Levy of 1996 in 1998	<u>40.00</u>
Total	\$ 47,911.04

Guy J. Festa, Jr., Chairman  
Richard D. Simmons, Jr., Member  
Ronald V. Patton, Member

## LAW DEPARTMENT

In the Town Report Committee's memorandum to reporting agencies this year, we were encouraged to look back on years past. In 1966 (the first year that we were appointed), we wrote the following in the Town Report:

This department has continued the practice of attending all meetings of the Board of Selectmen as well as other board and committee meetings upon request.



In addition, numerous written rulings and opinions were rendered the various Town agencies upon written request and contracts were drawn, and land purchases and takings, street acceptances and related matters were performed in conformity with the instructions of the Town.

Deep appreciation is expressed to the Officers and interested citizens of the Town, all of whom made the transition from one Town Counsel to another with patience and who rendered necessary and welcome assistance. Particular gratitude is extended to Ralph Howland, Esquire, for his continued interest in Town affairs, his cheerful assistance and his wise counsel, all of which enabled this department to properly perform its assigned duties.

While we still perform these same activities, including attending meetings of Town Boards and Committees, the advent of cable television, fax machines and other more modern means of communication have enabled us to attend far fewer meetings than we did in the past. In 1966, the Law Department changed hands from Ralph Howland to S. Peter Gorshel; in 1991, an Assistant Town Counsel was added. The most striking differences between 1969 and 1999 are the explosion in litigation, federal and state governmental regulation, and the emergence of environmental concerns. In 1966, there was no Title V or Chapter 21 E and no one heard of sexual harassment or civil rights violations. We did not attempt the dredging of Pillings Pond because the Town did not own it. The law was changed to permit "John Doe" assessments and the Town acquired the Pond for unpaid taxes. By then, the Environmental Protection Agency had decided that the Town would not be permitted to dredge! Ironical?

A measurement of the way that things have changed can be seen in the fact that in 1966, municipal law was analyzed in a single volume text book; today, that subject requires three books of the same size.

In 1998, we prevailed in a case brought against the Board of Health for denial of an application for a septic system plan and settled a case against a car dealership regarding its expansion and redesign, imposing a civil penalty of \$20,000 for violation of the zoning bylaw. We rendered advice regarding the promulgation of smoking regulations and we handled a large sale of land. And, of course, we continued to provide advice and counsel to Town Boards and Departments.

Who knows what further changes the approaching millennium will bring! One thing is certain, we will continue to work hard to meet the standards of excellence established by the late Ralph Howland.

S. Peter Gorshel, Town Counsel  
Donna B. Gorshel, Assistant Town Counsel

## POLICE DEPARTMENT

### CHIEF OF POLICE

Paul N. Romano

### CAPTAIN

Stephen L. Garland

### SERGEANTS

Paul A. Madden

Vincent J. Macchia Jr.

Joseph A. Dunn

John A. McGonnell

### PATROLMEN

William B. Aldenberg

David L. Mayerson

Gordon F. Pepper

Richard Lamusta

David T. Donegan

Paul S. Tomich

Charles Peabody

Sean Kilroy

John E. Conley

David J. Breen

Leonard F. Rothwell

Neil Cavanagh

Margaret M. Cassidy

### SPECIAL OFFICERS

Albert J. Caproni

Edward G. Cleary

### SECRETARY

Theodora Alexander

### CHAPLAIN

Father Kevin O'Leary

### PUBLIC SAFETY DISPATCHERS

Carol A. Cashman

Maura P. O'Brien

Anne M. Romano

Diane W. Williams

Charlotte M. Peterson

### MATRONS

Carol A. Cashman

Carol L. Kilroy

Maura P. O'Brien

### SCHOOL TRAFFIC SUPERVISORS

Doris Gaythwaite

Carol L. Kilroy

Charlotte M. Peterson

Anne M. Romano

Caren Ells

In March of 1998, Patrolman Hartley F. Boudreau retired after a career with the Department of over thirty-two years. Hartley was the Town's first and only K-9 Officer, serving almost ten years with his partner, Satan. In October 1998, William Aldenberg of Lynnfield was enrolled in the Massachusetts Police Training Academy at Reading after being appointed to replace Officer Boudreau. Officer Boudreau's long service is typical of Department members. The average years of service for all sworn employees is over 21 years. Department members have a total of over 350 accumulated years of service.

Mere longevity does not preclude the need for constant training. Department members received training in firearms, including target, tactical, low light and situational as well as the patrol rifle and shotgun, emergency medical technician/defibrillator recertification-in-service training at the Reading Criminal Justice



Training Center, and a variety of specialized training courses in all areas of law enforcement.

State grants continued to fund our Dare program and the Community Police program. Dare provides courses for all elementary students in the Town while Community Policing allows us to institute special traffic enforcement and services to our senior citizens. The Department was again privileged to participate in the Essex County District Attorney Kevin M. Burke's summer DARE Camp. The Board of Selectmen and the DA's Office again cooperated to allow a number of local children to attend this rewarding and enjoyable experience.

I would again remind residents that the fastest way to summon emergency assistance is by dialing 9-1-1. Non-emergency calls should continue to be directed to 334-3131 or 3132. If you accidentally dial 9-1-1, please stay on the line and tell our dispatcher that you mis-dialed - if you just hang up, the Department has to send a response if a return call cannot be connected. You can also make our response more effective by ensuring that your house number is prominently displayed in a location that can be seen from the street. Some residences still fail to display numbers or put them in a location that cannot be easily seen. This can cause a delayed response, which we would like to avoid.

The Department receives the cooperation and assistance of many other Town Departments and employees. I would like to thank these other agencies for their assistance and support. The Town is fortunate to have a large number of dedicated and hard working employees serving the citizens.

Respectfully submitted,  
Paul N. Romano  
Police Chief

Lynnfield Police Department  
Offenses (In Arrests) By Age Group  
1998

- 8 Assault and Battery
  - 1 Assault and Battery with a dangerous weapon
- 9 Breaking and Entering/Daytime
- 6 Breaking and Entering/Nighttime
- 9 Child in need of services
- 6 Disorderly Conduct
- 8 Domestic Assault and Battery
- 3 False Name to a Police Officer
- 1 Fugitive from Justice
- 3 Insane Person

- 4 Larceny from a banking institution
- 3 Larceny of a Motor Vehicle
- 26 Larceny over \$250
- 6 Larceny under \$250
  - 1 Leaving accident scene after causing personal injury
  - 5 Leaving accident scene after causing property damage
- 14 Malicious destruction of property over \$250
- 6 Minor transporting alcoholic beverages
- 14 Operating a motor vehicle so as to endanger
- 21 Operating a motor vehicle without a license
  - 4 Operating after revocation of license
  - 12 Operating after suspension of license
  - 14 Operating under the influence of alcoholic beverages
  - 3 Operating under the influence of narcotics
- 160 Other motor vehicle offenses
- 20 Possession of a controlled substance
  - 2 Possession of a dangerous weapon
  - 1 Rape
  - 4 Receiving stolen property



Paul N. Romano  
Police and Fire Chief



- 6 Runaway
- 3 Shoplifting
- 5 Threats
- 4 Trespass
- 7 Unarmed robbery
- 2 Using a motor vehicle without authority
- 8 Violation of a court order

TOTAL COMPLAINTS RECEIVED	
ACCIDENTS	374
AMBULANCE TRANSPORTS	450
AUTO THEFTS	38
BREAKS AND ATTEMPTS	37
BURGLAR ALARMS ANSWERED	1333
COURT APPEARANCES	341
FIRE ALARMS ANSWERED	296
PERSONS TAKEN INTO PROTECTIVE CUSTODY	19
TOTAL 911 CALLS	2140

## FIRE DEPARTMENT

### ROSTER

Chief of Department

\*Paul N. Romano

Chaplain

Father Kevin O'Leary

Permanent Firefighters

\*Francis J. Lennon, Deputy Chief

\*Robert P. MacKendrick, Assistant Chief

\*Steven C. Allison, Lieutenant

\*Robert J. Hendersen, Arson Investigator

Richard P. McGonnell, Mechanic

\*Kim M. DiOrio

Call Firefighters

### Headquarters

\*Harold G. Hall, Captain

Kenneth H. Burnham, Lieutenant

Michael S. Borseti

\*John E. Conley

Stephen J. Conley

\*Glenn A. Davis

William R. Finos

\*Keith E. Gauvreau

\*James Johnson

Arthur W. Kilroy

\*Sean M. Kilroy

\*Stephen M. McMahon

John R. Perkins

Keith E. Robey

\*James S. Wallace

South Lynnfield Station

\*F. Joseph Lingel, Captain

John A. Procurot, Lieutenant

James S. Alexander

Philip C. Bartlett

\*Eric D. Blackman

Kenneth R. Carter

Ronald J. Cataldo

Kevin J. Dillon

\*Steven W. Furey

Keith A. Hammerbeck

Kevin T. Kiley

Alan R. MacDonald

Joseph M. Massone

Joseph A. McGonnell

Kevin P. Mutti

Jeffrey A. Sawin

\*I. Stanley Shechtman

\*Anne M. Topping

\*\*John H. Walsh

\*Registered Emergency Medical Technician

\*\*Registered Paramedic

The Department's activity level increased almost 20% in 1998 versus 1997 for a total of 1005 responses. It was an unusual year, featuring one of the wettest Junes in memory, one of the most snow-free winters and a summer that didn't quite want to arrive. In a two-week period in July, we had three working house fires — total runs for July were 105, followed by August with only 40 responses.

I would like to bring to our residents' attention our leading fire cause for the last two years — stoves. In particular, self-cleaning ovens. PLEASE ensure that before you activate your self-cleaning oven that you remove everything but the metal racks, and clean out excess grease and spilled food. Self-cleaning ovens work at a very high temperature and when too much grease or food or even plastic dishes remain in the oven, too much smoke will be produced for the oven's fan to handle. Result: a house full of smoke and a visit from your local Fire Department. This occurred almost one hundred times over the last two years.

Another area for your attention- smoke detectors. If you have battery powered smoke detectors, have spare batteries on hand and get into the habit of changing the batteries every year during Fire Prevention Week-makes it easy to remember! All smoke detectors need periodic cleaning to work properly and prevent false alarms. A properly operating smoke detector can save your life!

Department members continued to participate in numerous training sessions covering a variety of topics related to firefighting, fire prevention, hazardous materi-



als, safety, emergency medical services, defibrillators, vehicle extrication, ice/water rescue and more.

A combination Department (a department with some hours of permanent firefighter coverage and the rest of the coverage provided by paid on call and off duty permanent firefighters) has to have dedicated members to maintain the level of service provided by this Department. Our members are among the most dedicated in the region. The most meaningful appraisal of a fire department is done by their peers. I could spend several pages telling you of the compliments and praise that other firefighters and command staff relate about your firefighters. I would compare the per-capita cost of our Department to that of any other comparable department.

Much of our success is due to the support that the Department receives from other Town agencies and employees. I would offer our thanks for all the services rendered, sometime under very trying conditions.

Respectfully submitted,  
Paul N. Romano, Chief of Dept.

1998

The following is a report of the number of alarms responded to by the Lynnfield Fire Department during the year 1998:

Fires	Emergencies
46 Stove Fires	275 Medical Aids
29 Vehicle Fires	112 Auto Accidents
26 Mutual Aid	100 Water Problem
26 Outside Fires	68 Faulty Alarms
21 Brush Fires	59 Accidental
16 Burning Complaints	35 Lock Outs
15 Smoke Investigations	18 Investigations
13 Electrical Fires	17 Carbon Monoxide Det.
9 Oil Burner Fires	16 Broken Water Pipes
8 Lightning Strikes	15 Flammable Liquid
6 Inside Fires	Spills
5 Building Fires	11 Gas Odors
4 Chimney Fires	8 Assist Occupant
2 Arcing Wires	6 Wires Down
2 Gas Grill Fires	6 Gas Leaks
2 Washer Fires	4 Good Intent
1 Smoke in Building	4 Elect. Problem
1 Second Alarm	3 Line Boxes
1 Dump Fire	3 Rescue
1 Dumpster	2 False Alarms
1 Transformer Fires	1 Bomb Scores
1 Roof Fire	1 Oil Leak
	1 Lost Child
	1 Assist DPW
	1 Assist PD.
238 Total Fires	767 Total Emergencies

Comparison with Other Years:

Year	Fires	Emergs.	Total
1998	196	809	1005
1997	225	613	838
1996	236	943	1179
1995	295	506	802
1994	250	510	760
1993	242	563	805
1992	234	524	758

1998

Still Alarms	809
Box Alarms	196
Total Alarms	1005

1998

Inspections Performed	Permits Issued
236 Home Fire Alarm	1042 Burning Permits
Inspections	167 Fire Alarm Certificates
104 Fire Prevention	55 Dumpster Permits
Inspections	23 Tank Removal Permits
26 Oil Burner Inspections	19 Oil Burner Permits
25 Blasting Inspection/	6 Blasting Permits
Standby	6 LP Gas Permits
23 Tank Removal	3 Tank Truck Permits
Inspections	3 Gun Powder Permits
	1 Sprinkler Plans
430 Total Inspections	1325 Total Permits

MASSACHUSETTS EMERGENCY  
MANAGEMENT AGENCY

The Office of Emergency Management formally known as the Town's Civil Defense Department has been described as lying dormant until a manmade or natural disaster requires its activation. However, that belies the facts that continued training and updating of skills and knowledge have made possible the successes in times such as the blizzard of '92, the floods of '95 and the recent ice and wind storms of '96-97. Fortunately we have not been victims of hurricanes or tornadoes this past year.

Today's training and readiness to manage natural or manmade disasters has widened in scope as has the readily available information and knowledge of disaster making abilities. Today the Emergency Management Agency training provides for policies and procedures for not only effectively responding to and managing a variety of incidents, but to warn and protect the public when conditions effecting their lives and property place them in danger.

The Office of Emergency Management continues to update the training of the Police and Fire Departments as well as the Town's other safety agencies.

Paul N. Romano, Director



## PUBLIC WORKS DEPARTMENT

Public Works has had another good year, not without its ups and downs but never the less a good year.

Probably the single most important event, although the least publicized, was the formation of a Public Works Support Committee. This committee, the brainchild of Selectman Chairman Dave Drislane, has become the single most positive addition to public works. The committee is made up of Chairman Fred Santangelo and Committee members Tony Giannetti and Rick Carey.

Fred, Tony and Rick are a great resource and bring different areas of expertise to the table. Collectively and individually they have made an impact, and I look for this to grow as time moves on.

There has been a move on to do another Capital improvements project, This one to the tune of some 15 million or so. While it has been primarily handled by a small group, the capital needs committee has worked hard to supply the necessary base information. If this measure flies or not remains to be seen, but at least the problem has been brought to light. That is, lack of proper funding over a period of time to enable us to maintain and improve our building infrastructure. The up coming budget and how it is funded will be key to the direction we go.

This awareness in facilities is not alone, the same holds true for the Public Works rolling stock. Equipment, like buildings, has been under funded but there is a move on to correct the situation.

Road construction went well with sections of Main and Chestnut Streets being reclaimed and paved along with Lowell Street from Main Street to Peabody resurfaced and Main Street at Lowell Street to Mirabeau and Main Street from Olde Towne to Route 128 being resurfaced as well. Chestnut and Lowell Street are being reconstructed to include addition of a sidewalk on each roadway. The sidewalk funding is being helped by an additional \$100,000. Being injected into the program by Representative Cresta's efforts. After meetings with Representative Cresta a plan was developed which he brought forth thus resulting in the additional funding. A tip of the hat to Representative Cresta for this one.

Park, Cemetery and Tree and School grounds had a good year. The Glen Meadow Park project was completed along with the parking and tennis courts at the Middle School. Irrigation at Glen Meadow was completed along with a new well and tie ins at the



*Allen B. Caproni, Director of Public Works*

High School. A generous gift of some 50+ thousand dollars was received from former resident Norm Newhall for Little League and Youth Football fields. Along with this will be a proper memorial area for Norm's brother for whom the park is named. A piece of Lynnfield granite will hold the memorial plaque, which will be incorporated, into the flagpole area. The flag pole in itself is significant for it comes from the original Lynnfield Square currently the Route 1 and Salem Street interchange.

I cannot do a report with out an acknowledgement to Townscape and the important place they have in Lynnfield. This organization is paramount to maintaining Lynnfield's character, charm and integrity. A nice job by all, especially my liaison, Don Harriss.

The facilities side has had its ups and downs with long time employee Jeff Griffin leaving. He is missed. Tom Williams took over and for similar reasons to Jeff, left for a position at Tufts University. Bob Eizel came to the plate to run things and has worked hard He has since made the decision to return to Park and Cemetery Foreman. As of this writing, a new



Assistant Director of Facilities has just been named. Chris Rand currently holding a similar position at the private Pingree School. Welcome aboard.

It has been a good year again not without its ups and downs, but still good. I look forward to 1999 and a new millenium to follow. The future looks bright; a lot of work coupled with funding and support we look forward in a positive vain.

Allen B. Caproni, Director

## INSPECTOR OF WIRES

This office investigated several failures of electrical equipment during the year, marked by two costly fires. One on Green Street by a lightning strike of the electrical system in the attic. The other at the Centre Farm, caused by failure of the obsolete wiring method still being utilized in the Fiddlers Loft area. Both fires were extinguished rapidly with great expertise by the Fire Department.

The year 1998 concludes the 1996 National Fire Prevention Association (NFPA) Electrical Code cycle and this office is looking forward to the challenges that the new 1999 code will bring.

The NFPA's National Electrical Code is the most widely adopted set of electrical safety requirements in the world today, for regulatory purposes in the interest of life and property protection.

The office of the Inspector of Wires issued 347 permits with fees totaling \$20,147.00 for the year as follows:

New Homes	26
Additions, renovations, alterations	78
Air Conditioning and Heating Systems	28
Service Changes/Alterations	71
Swimming Pools	17
Temporary Services	10
Signs	3
Garages	3
Well Pumps/Sewerage Pumps	23
Alarm Systems	37
Miscellaneous/General Repairs	59

Faithfully Submitted

Steven W. Furey, Inspector of Wires

Theodore A. Cohen, Assistant Inspector

Diane M. Hammerbeck, Secretary

## GAS & PLUMBING DEPARTMENTS

The Plumbing and Gas Department were once again busy doing inspections, making sure all work performed was done to Massachusetts State Code.

The issuance of permits and inspections are used to make sure that all work is done properly for the homeowners benefit.

### 1998 TOTAL GAS PERMITS ISSUED

Heating boilers	25
Furnaces	24
Water Heater Replacements	20
New Houses	10
Kitchen Renovations	10
Replace Existing Stoves	9
Fireplace Heaters	7
Pool Heaters	7
Misc. Replacements	32
Total Gas Permits Issued	144
Total Gas Permit Fees Collected	\$3,269.00



L to R: Martin Katz, Gas & Plumbing Inspector and Edward Holmes, Assistant



## 1998 TOTAL PLUMBING PERMITS

New Homes	13
Renovations	80
Misc. Replacements	62
Backflow Preventors (for heating boilers)	20
Commercial	12
Backflow Preventors (for irrigation systems)	14
Total Plumbing Permits Issued	201
Total Plumbing Permit Fees Collection	\$6,293.00

Respectfully submitted,  
 Martin S. Katz, Gas & Plumbing Inspector  
 Edwin M. Holmes, Assistant Inspector  
 Diane M. Hammerbeck, Secretary

## WOOD MEASURERS

The Wood Measurers would remind the public that "Whoever, except as otherwise provided, sells cord wood or firewood, shall cause a certificate or memorandum to be issued and delivered to the purchaser or his agent at the time of delivery of the wood. Such certificate or memorandum shall include the names and addresses of the seller and of the purchaser, and a statement of the quantity of wood delivered, in terms of cords or of cubic feet. Whoever violates any provision of this or the preceding section shall be punished by a fine of not more than fifty dollars." And that this Statute does not forbid the selling or offering for sale of kindling wood without being measured by a sworn measurer, provided the wood was not offered as containing any specific quantity determined by cord measure. These measurers and others that are followed by this office can be found in the Massachusetts General Laws Annotated Vol. 12, Ch. 93-94, p. 676-681.

It is interesting to note that with the loss of wood lots, forest growth acres and sawmills that this office now serves mainly as a place for arbitration. Gone with the wood lots and stumpage is the need to specifically differentiate between cordwood, firewood, cord, face cord, pile, load, kindling split wood, edgings and others unless called upon to refer to the tables of measurements such as s298.

Town Meeting of March 10, 1913 voted on Article 3 that there would be 5 surveyors of lumber namely William E. Roundy, Fred Skinner, Isaac H. Mitchell, Andrew Mansfield and John W. Ross. It was voted that the same men serve as Wood Measurers and also surveyors of lumber. The Selectmen would act



L to R: R. Gabriel Zavala and Carol A. Cashman.  
 Missing: Peter E. Lennon

as Field Drivers and Fence Viewers and that the Chairman of the Board would act as Pound Keeper.

Respectfully submitted,  
 Carol Cashman  
 R. Gabriel Zavala  
 Peter E. Lennon

## BUILDING INSPECTOR

The Building Department issued 249 Building Permits in 1998 as follows:

Purpose	# of Permits	Estimated Cost	Permit Fees
Dwellings	15	\$ 4,541,000.00	\$35,187.00
Add/Alter	121	2,842,695.00	25,974.00
Comm-New/Alter	9	6,925,685.00	53,453.00
Pools	19	190,300.00	1,907.00
Wood Stoves	4	5,300.00	100.00
Roofing	36	228,200.00	2,592.00
Siding	17	134,600.00	1,467.00
Accessory Bldg.	16	146,264.00	1,292.00
Demolitions	5	29,550.00	309.00
Signs	5	15,800.00	197.00
Foundations	2	37,000.00	321.00
TOTALS	249	\$15,096,394.00	\$122,769.00





*Building Inspector  
John M. Roberto*

January	8	\$ 92,550.00	\$ 911.00
February	9	1,163,900.00	9,796.00
March	25	1,192,300.00	9,261.00
April	20	1,126,677.00	8,723.00
May	21	306,100.00	2,949.00
June	21	213,600.00	2,182.00
July	38	842,100.00	7,404.00
August	16	1,014,300.00	8,413.00
September	28	1,022,732.00	8,641.00
October	33	1,456,485.00	10,683.00
November	17	161,150.00	1,573.00
December	13	6,504,500.00	52,233.00
	249	\$15,096,394.00	\$122,769.00

Respectfully submitted,  
Diane M. Hammerbeck, Secretary



*Planning Board, L. to R, back row: Alan K. Dresios  
and Richard O'Neil. Front row: Donald G. Harriss,  
Patrick Sullivan and John A. Roberts*

## PLANNING BOARD

A primary role of the Planning Board is to administer the application and public hearing process for subdivision of land into residential lots, and that process is guided by the Subdivision Control Law and The Board's Subdivision Rules and Regulations. Three subdivisions were approved in 1998: Taylor Terrace creating two lots located off Elizabeth Way; Reed Road creating one lot off Summer Street and Stage Coach Lane creating, 19 lots, accessing from Carpenter Road with no direct access to or egress from Route 1. One subdivision filing, Mabel Hill Road, was rejected due to non compliance of the application process. The following eight subdivisions are currently under construction and were periodically discussed throughout the year: Lil's Way; Meadowview Estates - Elizabeth Way; Murphy Way; Tappan Court, formerly Tappan Way Extension; Hidden Valley Estates, Gianna Drive, only roadway in Lynnfield; Taylor Terrace; Greenmeadow Drive; and Lara Lane.

A secondary role of the Board is to review various applications for site plans which have been submitted to the Board of Appeals for Special Permits. In 1998, the Board reviewed and made recommendations to the Board of Appeals on 48 such plans. Ten Subdivision Approval Not Required plans were discussed by the Board and approved. These plans did not require a full subdivision review process.

Twenty-six meetings were held by the Board this year, and extensive, far-reaching discussion were held on the following current issues and concerns: (1) outdoor lighting, (2) assisted living facilities, (3) provisions to control adult entertainment use; (4) necessity of a district for communication towers, and (5) continuation of Master Plan. Two Zoning Bylaw amendments were considered at the April Annual Town Meeting: Zoning Administrator and Wireless Communication District. Four Zoning Bylaw amendments were considered at the October Special Town Meeting: Municipal District, Adult Entertainment use, Assisted Living use and Site Plan Approval. Whiteman & Taintor were hired as consultants on the Master Plan. The Master Plan Committee held four work shops and public forums resulting in the, publication of Town of Lynnfield Master Plan Goals and Policies Statement by Whiteman & Taintor. The Board continues to provide a strong leadership role in regard to this most important concern and looks forward to a productive year ahead.

Respectfully submitted,  
Patrick J. Sullivan, Chairman  
Donald G. Harriss, Vice Chairman  
Alan K. Dresios  
John A. Roberts



## HISTORICAL COMMISSION

The Lynnfield Historical Commission is organized under the General Laws, Chapter 40, Section 8D of the Commonwealth of Massachusetts.

The Commission serves to preserve, promote and develop the historical assets of the Town of Lynnfield and is available to work with other bodies of the town whose purposes fall into one or more of the aforementioned categories.

Members of the Commission are appointed by the Selectmen and monthly meetings conducted. The meetings are open to the general public. The present Board of the Commission is comprised of a civil engineer, licensed real estate broker, teacher and members of the Lynnfield Historical Society. The Commission and the Lynnfield Historical Society work well together with members of each entity involved in the other.

There are three pieces of property within the Town of Lynnfield that have been accorded recognition on the National Register of Historic Places. The first is the 1714 Meeting House, and two first period dwellings - the Hart House (owned by Dr. & Mrs. Edward Jackson) located at 172 Chestnut Street, and the Henfield House (owned by the Spear Family), located at 300 Main Street. It is possible that many other historic dwellings in Lynnfield might be eligible for registration on the National Register of Historic Places.

The town has three historic cemeteries. Two are located in the officially designated, "Historic District"

(area around Common), and one is located in the southern part of town. The cemeteries have not been listed with the Massachusetts Historical Commission, "State Register of Historic Places" - but will be in the coming year. The Lynnfield Historical Commission has recently inventoried the three sites and will be filing for listing on the State Register.

Dwellings in the town that are at least 125 years old and recognized by verification of deed, condition and desire of owner, are entitled to a plaque identifying the dwelling. The LHC has issued several during this past year and one plaque to an historical site.

A visit to the Essex Registry of Deeds was enjoyed by members of the Lynnfield Historical Commission this past year. The members became more familiar with the process of searching a deed relative to verification of historic properties.

The Historical Commission of any town is an important preservation planning tool. It can provide information when the town is making decisions which involve historical or archaeological significance.

### Committee Members:

Edith Richard  
Elizabeth Morris  
Barbara Drozek  
Ernestine J. Rose  
Mary L. Borg  
James D. Borg, Chairperson



*Lynnfield Historical Commission: L to R, rear row: Edith M. Richards, Barbara Drozek, Sec., and Elizabeth I. Morris. L to R, seated: Mary L. Borg, James D. Borg, Chairperson and Ernestine J. Rose.*

## PERSONNEL BOARD

The Personnel Board serves in an advisory capacity to the Board of Selectmen in all personnel related matters. These responsibilities include contract negotiations with multiple municipal unions, grievance review, classification studies and review of all salary rates and classification changes for union or non-union employee or position. The Board develops a salary and rate schedule for the Town and makes recommendations for any changes which it deems necessary to maintain a pay scale representing satisfactory and proper remuneration for work performed. The Board also works with all department heads and the Selectmen to develop appropriate Personnel Policies and Procedures for all Town employees. The Personnel Board does not have statutory jurisdiction over the School Department.





*Personnel Board, L to R: Julie A. Finach, Joseph W. Jennings, III, Trudy MacIntyre and Gregory Washington.*

In addition, the Personnel Board meets jointly with the Board of Selectmen to review the financial effects of the recommendations of the Personnel Board.

Joseph W. Jennings, III, Chairman  
Julie Finch  
Leslie Hartwell  
Trudy MacIntyre  
Gregory Washington  
Betty Adelson, Clerk

## FINANCE COMMITTEE

In Fiscal Year 1998 it was necessary for the town to increase its spending considerably, which it was able to do without much increase in real-estate taxes. Our spending for operating and capital expenses as well as infrastructure improvements was just under \$19.3 million, a 3.6% increase over the previous year. In addition, we funded replacement of the heating system at the Summer Street School and half the windows at the Middle School from the Stabilization Fund. This spending was possible with an increase in real-estate taxes for the average homeowner of only 2.9% because of increases in local receipts, other than real-estate taxes, of \$138,973 (5.6%) and net state aid of \$139,243 (7.5%). Without those two favorable factors the tax increase would have been 4.9%.

The interaction of the Finance Committee with other members of town government is primarily in connection with our principal duty, the review of pro-

posed budgets and preparation of recommendations on them to Town Meeting. In this role our members meet as small sub-committees with committee chairmen and department heads to discuss their budget proposals. The full committee then meets with each chairman or department head, and sometimes with full committees, to review their budgets. This time-consuming process, necessary for the formulation of our recommendations, is possible only because of the considerable good-will and excellent cooperation of the other committees and departments, for which we are most grateful.

During 1998 three members left the Finance Committee: Past Chairman Robert Buckley, Chairman James McGovern, and Arthur Douglas. The committee greeted three new members: Joseph LaRussa; Patricia Moore; and Harry LeCours, a former member from the 1970s. We also welcomed our new secretary, Bette Williams.

Robert L. Ashton, Chairman  
Donald J. Gray, Vice-Chairman  
Louis Bertolami  
Salvatore J. Gesamondo  
Joseph J. LaRussa  
Harry LeCours  
Patricia A. Moore  
John J. Moynihan  
G. Francis Rizzo  
Mary A. Taschner  
Lawrence M. Vazzana  
Bette A. Williams, Secretary



*Finance Committee, L to R, back row: Joseph LaRussa, Harry LeCours, Salvatore J. Gesamondo, G. Francis Rizzo, Larry Vazzana, Louis Bertolami and John L. Moynihan. L to R, front row: Bette A. Williams, Secretary, Donald J. Gray, Vice-Chairman, Robert L. Ashton, Chairman and Patricia Moore. Missing: Mary A. Taschner.*



## BUDGET COMMITTEE

The Budget Committee, established some years ago for the purpose of making an early evaluation of expected revenues and expenses and of recommending to the Selectmen and Finance Committee the general parameters of the operating budget for the coming year. Composed of a Selectman who serves as chairman, two members of the Finance Committee, an Assessor, a School Committee member, the Town Administrator, the Town Accountant, a member of the Board of Trustees of the Library, and all major Department heads i.e. Supt. of Schools, Police and Fire Chief, and Chief Librarian, the Budget Committee involves all segments of town government in the Budget process from day one.

The Committee met in October of 1998 and after examination of all projected revenues and expenses recommended to the Selectmen and Finance Committee that the Town pursue a year 2000 operating budget (to be voted at the April 1999 Town Meeting) that aimed for an increase over the prior year's budget that provided for contractual wage increases but with level funding of expenses. Unusual items, either deletions from or additions to last year, to be spelled out on a separate side sheet for individual consideration.

The Selectmen and Finance Committee accepted these recommendations and all departments complied. At the time that this report is written the budget process is not complete but the high percent of payroll growth due to large built in step increases in some departments as well as higher capital outlay and maintenance items necessary to prop up and aging infrastructure, as opposed to minimal inflation and limited tax levy potential has over the past several years drained the town's reserves to a point where the town must make a decision as to which direction it will take for the future.

If the town does not reduce operating budget demands and it would appear that this can only be accomplished by staff reduction across the board then it must chose higher taxes through some sort of override of prop. 2 1/2. It should be noted that a major contributor to this fiscal crisis is the narrow tax base resulting from the citizens' aversion to commercial development in the town. On top of all this is the specter of a major building renovation program that must be faced sooner or later, in some form or other.

David W. Drislane, Chairman

## BOARD OF HEALTH

The Board of Health meets once a month on the third Tuesday at 5:30 p.m., in the upper level Conference Room. All meetings are open to the public.

The Board concerns itself with all matters of Health affecting the Town and its inhabitants. These matters include the installation and repair of septic systems, licensing of installers and haulers. Inspecting and issuing of all licenses to restaurants and health clubs in Lynnfield.

The Title V Loan Program has been implemented this year The Board of Health feels that the program has been very successful, enabling families to install new systems with a low interest loan. Repayments can be made over a period of 5 to 20 years, depending on the amount of money that has been borrowed. We have loaned \$147,000.00 with this program, and we are hoping to be able to continue with the Loans for a second phase.

The Tobacco Program, administered by Patricia Zingariello, RN, Director, along with the Board of Health, has adopted new rules and regulations regarding the use of tobacco in public areas. By the year 2000, Lynnfield will have a smoke free environment in all restaurants within the Town, excluding bars.

### The Annual Flu Clinic

<u>65 and over</u>	<u>50-64</u>	<u>30-49</u>	<u>19-29</u>	<u>Pneumonia</u>
468	113	69	9	77

### Immunization Distributed to Local Physician/Health Agencies:

<i>Types</i>	<i>Doses</i>
Hepatitis B	795 Adolescent 318 Pediatric
DT	25
POLIO	510
HIB	440
MMR	320
DTP	425
TD	75



## Receipts for 1998

Animal Permits	\$ 175.00
Carbonated Water	105.00
Food Service Permit	1,995.00
Haulers Permits	385.00
Health Club	350.00
Installers Permits	2,145.00
Massage Permits	1,155.00
Milk License	600.00
Perc Test	26,365.00
Pool Permits	400.00
Retail Food Service	300.00
Septic System and Repairs	30,340.00
Tanning Permits	125.00
Tobacco Permits	225.00
Well Permits	595.00
Loan Application Fees	3,500.00
TOTAL RECEIPTS FOR 1998	\$68,760.00

Alan J. Shactman, Chairman  
 Richard Peinert, MD  
 Richard Hatfield  
 James J. Nugent, Jr., R.S., C.H.O.  
 Dr. Prathima Reddy, Health Officer  
 Maureen M. Lanpher, Secretary

## ANIMAL CONTROL

The Animal Control Department again received calls about the coyotes in the town. Owners are reminded to keep your cats in, as they are one of their food sources.

To avoid one of the fines that have been put in place, your pet must be kept on your property. In order to avoid a \$25.00 fine for unlicensed dogs, they must be kept up to date with their rabies vaccinations and licensed annually no later than May 31, 1999 of each year. Also cats need to be kept up to date with their rabies shots.

### Calls Received in Our Department in 1998

Barking Dogs	65
Lost and Found Dogs	182
Dog Bites	5
Injured Dogs	2
Lost Cats	68
Dead Cats	2
Wildlife	102
Miscellaneous	160

Jon A. Procuot  
 Jean M. Procuot  
 Animal Control Officers

## FIELD DRIVERS

Field Drivers work in conjunction with the Pound Keeper whose responsibilities now rest with the Animal Control-Dog Officer, the Field Drivers authorization comes from the Massachusetts General Law Ch. 49, p. 512-519.



Field Drivers, L to R: Robert W. Davis and R. Gabriel Zavala. Missing: Roger H. Gerry.

Briefly § 24 states:

§ 24: Every field driver shall take up horses, mules, asses, neat cattle, sheep, goats or swine going at large in the public ways, or on common and unimproved land within his town and not under the care of a keeper, and any other inhabitant of the town may take up such cattle or beasts so going at large on Sunday, and for taking up such beasts on said day the field driver or such other inhabitant of the town may in tort recover for each beast the same fees which the field driver is entitled to receive for taking up like beasts.

The term "going at large" in § 24 is the key to the jurisdiction of the field drivers compared to Pound Keeper. Reading the entire section on the duties of Field Drivers: from taking untended (again the keyword) animals to impounding of same, to leveling office and the duty to feed, care for and water detained animals, to use of home premises for impounding of animals maker for wandering about the need for such an office.

The importance of the office of Field Drivers can be best understood by researching the Town records.

ie . . . Cattle inspectors in 1894 entered a bill for \$13.00 and in 1900 a bill for \$21.00, the change in out town from a farming community to a suburban town



and the change in the office of Field Drivers can be viewed by noting that in 1912 there were 191 horses, 328 cows, 34 neat cattle, 431 swine and 6,495 fowl registered. What a menagerie to watch over compared to one flock of hens in 1996.

Today the appointment of Field Drivers has become a ritual that provides an opportunity to honor and make note of special townspeople for their valued service to our Town.

It is the Town Report Committees pleasure to list the names of: Robert W. Davis, Roger H. Gerry and R. Gabriel Zavala as Field Drivers in 1998.

## VETERANS' SERVICES

Under Mass. General Laws, Chapter 115, Various veterans programs provided assistance with employment, housing loans, protection from eviction, insurance, and medical assistance. The Veterans Agent assists those eligible in dealing with the veterans affairs. This office did process 67 referrals. We have one active case receiving benefits. Our Memorial Day program and exercises went well; Mr. David W. Drislane, Chairman of the Board of Selectmen, gave the Memorial Day address. Our Veterans Day program was held in the voting room due to inclement weather.



*Veterans' Services  
Neil F. Restani, Director*

er. About sixty were in attendance as well as the Lynnfield School Band.

Veterans benefits were extended to Gold Star Parents and to veterans on 100% disability. This is in the form of a \$1500 annuity yearly.

This office services veterans at the Senior Center two days per month.

Respectfully submitted,  
Neil F. Restani, Director  
Veterans Services

## MEMORIAL DAY PARADE COMMITTEE

The Memorial Day Parade Committee, with the cooperation of the many town organizations, had a most successful and well conducted parade.

The veterans graves of the Town's six cemeteries were decorated with an American Flag. Boy Scout Troop 48 and Mr. Jack Lukas assisted in this endeavor. All cemeteries were well maintained by the DPW.

The marchers included Parade Grand Marshall Tony Grasso, Town Administrator H. Joseph Maney, the Board of Selectmen, Lynnfield Fire and Police personnel, along with Chief Paul N. Romano, School Superintendent Richard J. Palermo. We greatly appreciated having the Lynnfield Boy Scout and Girl Scout organizations participate, as well as the Lynnfield School Bands under the direction of Mr. Stephen Bloom and Mr. Douglas Hodgkins. Mr. Dick Weeks directed the Honor Guard in the tribute of the dead.

The formal exercises at the Common were most appropriate. Refreshments were served at the conclusion of the ceremonies.

The Committee extends thanks to Allen B. Caproni's D.P.W. Department, Chief Paul N. Romano, our Board of Selectmen, Mr. H. Joseph Maney, Superintendent Richard J. Palermo, Town Clerk Carol A. Cashman and Clerk Bette Williams.

Respectfully submitted,  
Neil F. Restani  
Tony Grasso  
Memorial Day Committee





*Board of Appeals, L to R: Anthony R. Rizzo, John C. Smith, Chairman and John B. Rodgers.*

## BOARD OF APPEALS

The Board of Appeals acts under the Zoning Bylaws of requests for Variances, Special Permits or Site Plan Approvals. The Board currently meets in the Voting Room of the Town Hall on the first Tuesday of each month to act on all cases submitted four weeks prior to the hearing.

This year the Board had our busiest year in history. During an average year the Board hears 35-40 petitions. This year we held 98 hearings which included 70 new cases and 28 continuances, an all time record indeed.

The priorities of residential homeowners from those of commercial enterprises were never more apparent than this year. There was a substantial increase in growth and expansion of business particularly along Route 1 which surfaced differences between a quality of life for homeowners and the needs of businesses to maintain a competitive position in an increasingly competitive market. The Board of Appeals worked very hard to merge the two distinctively different neighborhood priorities.

In order to make the petition process more "user friendly", a new package of information is now available at the Town Hall. Diane Hammerbeck, secretary to the Board is also available at the Town Hall to assist you.

The Board wishes to extend our sincere appreciation to all participants for their cooperation in working together on these matters.

The Board acted on 70 cases in 1998 disposing them as follows:

Granted	63
Withdrawn w/o Prejudice	5
Denied	0
Denied w/o Prejudice	1
Pending	1

The procedural rules and all decisions of the Board are a matter of public record and are on file with the Town Clerk. Any person aggrieved by a decision of the Board is entitled to appeal the Superior Court within (20) twenty days of the filing of the decision.

John C. Smith, Chairman  
John B. Rodgers, Member  
Anthony R. Rizzo, Member  
Terrance Kennedy, Alternate  
John Thomas, Alternate  
Respectively Submitted,  
Diane M. Hammerbeck, Secretary

## L.I.F.E. INCORPORATED

This year I want to emphasize on our residents who are living at Center village and Essex village.

Our residents are very varied; They are married, living alone, coming with histories of different backgrounds, different cultural backgrounds - melding into a community of acceptance by all.

Some residents are still in the work force and others retired. They are all leading busy, active lives, playing golf, bridge, aerobics, and pretty much as they lived in their former large homes.

Since buying a condo unit with L.I.F.E., Inc. they have so much more time to do what they want. As everyone should know, all maintenance, landscaping, snow drudgery, etc. is provided by L.I.F.E.

Residents are very proud of their complexes. L.I.F.E. will see that their pride continues by always improving the appearance of each complex.

Remember, if interested in learning how you may someday purchase a unit, call Mrs. Jo Buchanan at 781-334-6066.

Mrs. Buchanan serves as the Executive Director for Joseph Maney, Janet Ricci, and John Redman, the Board of Directors of L.I.F.E. Inc.



## LYNNFIELD HOUSING AUTHORITY

For the past 22 years, the Lynnfield Housing Authority has owned and operated Colonial Gardens - a 64 unit apartment complex for the elderly and disabled. Colonial Gardens is located on Ross Drive off of Salem Street. The Housing Authority also owns a residence for the developmentally disabled located on Main Street. This home is managed by the Massachusetts Department of Mental Health.

The Housing Authority serves a vital need in the Lynnfield community by providing affordable housing for Lynnfield's elderly and disabled. To be eligible, an applicant must be 60 years of age or older; or be handicapped, and earn less than \$31,700 per year (\$36,250 for a two member household). In 1998 seven Lynnfield seniors found housing here. Other Lynnfield applicants on our waiting list will likely be offered an apartment here within the next six to twelve months.

In May the Housing Authority and its residents said good-bye to Susan T. Monahan who served as Executive director since 1996. Eva G. Foley has replaced her.

The Colonial Gardens Tenant Association continues to be active, holding regular business meetings with educational and social programs, fund raising events and holiday parties.

The Housing Authority is preparing for parking lot improvements.

We are thankful for the hard work of the Department of Public Works for keeping the driveway plowed and sanded; and for the support of the Police and Fire Departments for their quick response to our calls.

For more information about the Housing Authority, we urge you to contact Eva G. Foley, our Executive Director at 781-581-5783, or drop by the Housing Authority Office on Ross Drive.

Respectfully submitted,  
John K. Harrigan, Chairperson  
Gary R. Leach, Assistant Treasurer  
Lillian Ross, Vice-Chairperson  
Robert A. Johnson, Treasurer  
Helen C. Healy, Secretary



*Council on Aging, L to R, back row: John Woods, Janice L. Funai, Jane Lavender, Director and Betty Hayter. L to R, front row: Alice Pezzella, Terrence E. Gibbons, Chairperson and Charlene Terranova.*

## COUNCIL ON AGING

The mission of the Lynnfield Council on Aging is to provide outstanding services to seniors and enhance the quality of their life by: welcoming all to our Senior Center; providing a warm, congenial atmosphere; treating people with respect and dignity; providing supportive services for medical, nutritional, recreational, social, mental, and physical needs; promoting independent lifestyles; and providing outreach to seniors in the community.

The year 1998 met the goals of our mission statement. Our center is averaging one hundred and fifty people per day attending for classes, lunch, trips and other activities. The start of some additional evening programs has added to the increase in attendance as well. Twice a month, we now offer Friday evening dances. These have been very well received and the band has had excellent reviews. Our evening Tai Chi class has brought new members to the Center as well as the dances. Our regular activities scheduled Monday through Friday have grown as well. For example, we now offer bridge classes three afternoons per week instead of once a week due to its popularity.

Another new addition to our Center, is Friday morning breakfast. Under the direction of volunteer Barbara Gibbons, we offer a huge array of breakfast foods for a donation of \$1.00! This has become one of our best social activities of the week. With an on-site chef, Margaret Greenlaw, now cooking in our kitchen, our lunches are better than ever and we



have had an increase in attendees.

We have restructured our staff to better handle the increase in activities at the senior center. Mary English now handles our volunteer programs as well as supervising the day to day activities schedule. Alice Pezzella handles our outreach program and our trips. Gladys Thompson, our newest employee, is our receptionist and handles our lunch program. Joanne Gallant, our driver, continues to handle requests for a myriad of transportation needs. We were also fortunate enough to have a police car donated to us this year from the Lynnfield Police Department. The car is driven by a dedicated group of volunteers who escort people on medical appointments. This has enabled us to better serve those in need of rides, especially outside the community. Words cannot express the caring and dedication that our staff exhibits every moment they are at work. Their concerns for the seniors carries itself far beyond the workplace and they are often making calls, sending cards, and giving of themselves after work hours as well. It is a team of professionals that are highly regarded and loved by all those they serve.

Our volunteer recruitment program has been a great benefit to the center. We have volunteer telephone coverage every afternoon, volunteer kitchen help, drivers, and assistants in a variety of areas. Our board, under the direction of Terry Gibbons, has been extremely supportive and continues to work closely with the Director.

The Council on Aging and the Senior Center look forward to a continued, positive growth as we approach the millenium and welcome the changes and challenges that lie ahead.

Respectfully submitted,  
Jane L. Lavender, Director

## LYNNFIELD CULTURAL COUNCIL

The Lynnfield Cultural Council (LCC) is a group of interested residents, appointed by the Selectmen, in order to inform the public, qualify applicants, and disperse funds allocated by the Massachusetts Cultural Council (MCC), a state agency. The budget of the MCC is determined by the state legislature. The source of funds for the MCC is the Megabucks lottery game.

The purpose of the LCC is to grant state funds for community-based arts, humanities, and interpretive sciences projects and activities to benefit the residents of the town. The LCC also funds PASS program

requests. These requests are for the purchase of tickets for arts, humanities, and interpretive science programs for children in grades K- 12, including those in special needs or after-school programs.

Grant and PASS decisions are subject to the final approval of the MCC. Further information regarding the funding process is available at the Library and at the Town Clerk's office.

This year the Lynnfield Cultural Council was funded and dispersed \$3,825.00. 19 local Cultural Council grant applications and 2 PASS grant applications were received. Grants were awarded to 8 local applicants and 2 PASS applicants.

Each year notice of the October deadline for applications is printed several times in the local newspapers and appears on the local cable station. Massachusetts-based individuals, artists, non-profit community groups, cultural institutions, and schools with a particular activity related to the arts, humanities or interpretive sciences and has public benefit may apply. The proposals must individually or collectively benefit wide segments of the local population, including segments traditionally underserved by cultural activities. They also should be valid and varied as to artistic, humanistic or scientific content.

There currently are openings on the Lynnfield Cultural Council. If you are interested, please contact the Selectmen's office.

Respectfully submitted,  
Susan Christian, Chairperson

## CONSERVATION COMMISSION

The main role of the Lynnfield Conservation Commission (LCC) in the Town's government is to enforce the Commonwealth's Wetland Protection Act. The Act sets forth a public review and decision making process of all activities in or near the following areas: any bank, any freshwater wetland, any marsh, or any swamp bordering on a creek, a river, a stream, a pond or a lake, land under any of the water bodies listed above and land subject to flooding. Such activities are regulated in order to contribute to the following interests: protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of fisheries and protection of wildlife habitat. Any activity proposed within these areas of the Town within 100 feet requires a filing with the Lynnfield Conservation Commission.



Under the jurisdiction of the Wetlands Protection Act, the LCC is responsible for holding public hearings on Notices of Intent and Requests for Determination, as well as issuing Certificates of Compliance, Extension Permits and Enforcement Orders. Over 200 site visits were held during the year throughout the town.

The LCC has created an Open Space and Recreational Plan for Lynnfield and is awaiting final acceptance by the state. Once approved by state officials, the Town may apply for State money to purchase land. Copies of the completed Plan will be available for review at the Library, Senior Center and Town Hall.

Reedy Meadow has been an active area for educational purposes again this year. The schools have been using Partridge Island as a real life laboratory. A Community Service Day, coordinated by the LCC and the Lynnfield Public Schools, was held on November 14th. Over 50 residents volunteered to clear overgrown vegetation from the boardwalk. Plans are in process for rebuilding the observation tower at the end of Partridge Island Trail. The Town is fortunate to be able to offer our children an opportunity to study science in a natural setting.

Tours of Conservation lands are held each year. Public awareness education has become a goal of the



*Conservation Commission, L to R, back row: Peter V. Caleshu and Margaret Silvern. L to R, front row: Betty Adelson and John A. Roberts. Missing: Patricia Fabbri, Gina Noto, Robin Reed and Denise M. Young.*

LCC as a result of the Open Space Survey. The Conservation Administrator has facilitated historical and current conservation practices in both elementary schools, coordinated activities with the science department of the Lynnfield Public Schools and conducted presentations to civic organizations. New signs for three conservation areas are near completion.

The Commission is always interested in obtaining additional parcels of land to help protect our valuable water resources in Lynnfield. We appreciate the community's ongoing support, retaining and protecting the environmental integrity of our town.

Margaret Reilly Silvern, Chairman  
Peter Caleshu, Vice chairman  
Patty Fabbri  
Gina Noto  
Robin Reed  
John Roberts  
Denise Young  
Betty Adelson, Conservation  
Administrator

## FLOOD COMMITTEE REPORT

Activities during 1998 consisted of working with the Saugus River Watershed Committee to develop and implement flood control measures for the upper Saugus River, Beaver Dam Brook and Reedy Meadow area. The ultimate goal is to alleviate water problems experienced by homeowners in Lynnfield

Edward R. Baud  
Chairman

## METROPOLITAN AREA PLANNING COUNCIL

MAPC is the regional planning agency that serves 101 communities in the metropolitan Boston area. It was created by an act of the state legislature in 1963 and has been serving its communities since that time. The Council is composed of one representative from each of the 101 communities appointed by the Chief Elected Officials (CEOs) of each of these cities and towns. In addition there are 21 gubernatorial appointees and 14 agency (such as the DEM, Mass Port and MBTA) appointees on the Council. The 25 member elected Executive Committee meets 11 times a year. The full council meets three times a year. Meetings are held at various localities throughout the region.



The NSPC special project for the year was an update of the water supply maps previously done in 1992. This special project resulted in two GIS maps for use by the communities and a technical memorandum. NSPC also began an ongoing relationship with the Executive Office of Environmental Affairs (EOEA) Watershed Initiative through regular communication with the four basin team leaders.

Two projects in the NSPC subregion were approved for the Transportation Enhancement program for FY 1998. The two were: the North Suburban Bike Path project in North Reading and the Tri-Community Bikeway in Woburn, Stoneham and Winchester. Each year MAPC through a committee process evaluates and recommends projects for inclusion in the funding program. They then work with the communities to help get the projects implemented. Additionally, two projects from the subregion were advertised in the Transportation Improvement Program (TIP) for FY 1998. They were Route 28 project (Main St./North Street) in North Reading and the Route 28 signalization project in Reading.

On the region wide scale the agency is involved with so many programs and issues that it is not possible to mention them all. However, the following list should give some idea of the breadth of activities, responsibilities and challenges the agency has met over the past year. Among the most active initiatives for 1998 were the following four:

#### Build-Out Analysis

The agency developed and refined its methodology this past year as it worked on build out reports for 12 communities.

#### Master Plans

The agency worked with a record number of communities on local master plan studies.

#### Innovative Project Awards

The agency received two new types of major grants from federal organizations — a 'Welfare to Work' grant funded by the US Department of Labor and an Environmental Protection Agency (EPA) grant to look at sustainable taxation policies.

#### Major Multi-Organization Collaborations

The agency worked closely with other Regional Planning Agencies (RPAs), citizens, legislators, business community members, and non-profits on such projects as Southeastern Massachusetts Vision 2020; The I-495 Technology Corridor Initiative/Campaign for Shared Solutions; and several separate Essex County initiatives that included working with the Essex County Selectmen's Association, Salem State College, and the municipal administrators joint service effort.

#### During the past year MAPC

Played major roles in planning, organizing and hosting the national American Planning Association

(APA) annual meeting that was held in Boston in April. Over 4,600 planners attended this conference which was last held in the city 17 years ago.

Worked with others to produce a special video on the importance of trees in the protection of a local watershed. The 28-minute video is called *Shedding Water*.

Hosted several free ArcView geographic information system training sessions for town representatives.

Participated in a collaborative effort with Mass Audubon North Shore and Coastal Zone Management (CZM) North Shore to facilitate conservation subdivision design options.

Participated on the Advisory Board of the statewide Citizen Planner Training Collaborative that provides a training curriculum for members of local Planning Boards and Zoning Boards of Appeals.

Completed several school enrollment studies.

Provided mapping support for the Middlesex Canal commission, a group working to restore parts of the historic canal.

Developed, as part of a Municipal Incentive Grants (MIGS) program, a video to help communities deal with electric deregulation.

Created the second annual Council report that incorporated a series of maps in calendar format as part of the document. Each month's map is devoted to a different regional demographic subject.

Developed a build out analysis for six I-495 communities combined with a report on the infrastructure capacity of present water, sewer and roadway conditions.

Completed a Nonpoint Source Management Plan for one of the subregions.

Introduced the practice of writing bimonthly newsletters for each of the subregions.

Worked as a facilitator with a local committee that is developing a master plan for a major local open space and drinking water reservoir area.

Brought national speakers such as Myron Orfield and Jane Holtz Kay to the Council to inform and challenge local thinking on planning issues.

Continued working with Boston's Cardinal Law on Challenge to Leadership effort now called Metropolitan Affairs Coalition.

Strengthened its ties with environmental groups and the national park service on its Boston Harbor Island National Recreational Area project.

Received, processed and distributed to the appropriate communities over 200 Environmental Impact Reports (EIRS) and /or Environmental Notifica-



tion Forms (ENFS) during the past year. Completed an in depth review, analysis, discussion, and tracking of four EIRS, and wrote comments on another 48.

Applied for and received an Environmental Protection Agency (EPA) Sustainable Development Grant to look at sustainable tax policy, looking at models across the country of tax sharing and mechanisms for enhancing interlocal cooperative agreements in the context of their political feasibility.

Received a US Dept of Labor grant for \$4.1 million to work on the 'welfare to work' issue. MAPC set up a collaborative of eight partners — non-profits, regional employment boards and businesses to address the issue.

Solicited, reviewed and recommended projects for inclusion in the Transportation Improvement Program (TIP). Worked closely with local members of the Metropolitan Planning Organization (MPO).

Conducted an inventory and review of all 25 wastewater treatment facilities in the region.

Updated the Community Profiles data department publication, completed a five-year Overall Economic Development Program (OEDP) report and embarked on a second five-year program.

Completed and distributed a report on fish processing in the state. The project was funded by Massachusetts Office of Business Development (MOBD).

Finished designing software for two towns to track their Title 5 permitting programs.

Provided a workshop for city and town clerks to help prepare them for the upcoming 2000 census. These sessions known as Local Update Census Addresses (LUCA) workshops were held in cooperation with the US Census Bureau.

Held three metropolitan forums on the Mass Watershed Initiatives program to help bring information about the program to local officials through out the region.

Coordinated with the SuAsCo Watershed group to develop a watershed community council.

Collaborated with a multi-agency organization that reviewed and commented on the MWRA's Combined Sewer Overflow (CSO) plan.

Tracked and supported more than 15 bills in the state legislature. Engaged in an extensive letter writing campaign in support of the creation of the Office of Geographic and Environmental Information.

Lobbied hard for the restoration of funding for the Municipal Incentive Grants (MIGS) program.

Held monthly Legislative committee meetings where members heard speakers from a wide range of governmental agencies and committees discuss relevant legislative initiatives.

Worked to help communities with their ISTEA Transportation Enhancement program applications. Organized the committee that acted on the staff recommendations for funding priorities.

Functioned as staff for Mass Highway System (NMS) Advisory Board that among other efforts reviewed the proposal to develop two air rights parcels over the Mass Turnpike at Mass Ave. in Boston.

Participated in a wide variety of forums, workshops, seminars, etc. as featured speakers, panel members, facilitators, researchers, hosts, sponsors, conveners, organizers, etc.

Had three staff members pass the American Institute of Certified Planners (AICP) exam.

Continued to work with the local communities on the reuse plan for the South Weymouth Naval Air Station. Completed a study on the potential impact of the recently accepted reuse plan on the streets and neighborhoods of Rockland and Hingham.

Helped to complete the Mass Bay Commons publication that was prepared by students at Harvard Graduate School of Design. Distributed the document and promoted the regional open space concept at various meetings and through a variety of organizations' newsletters.

Continued to respond to requests from communities for information on zoning, land use, environmental regulations, data and planning.

Worked with Billerica and the Northern Middlesex Council of Governments and three MAPC towns to study the impacts of defense contract reductions and the tools local governments have available to prepare for and mitigate these impacts. The project team convened focus groups and a major forum and published a report.

Encouraged communities to consider concentrating development around transportation nodes. Created a design guideline booklet illustrating how this could fit into a community setting at a proposed commuter train terminus.

Worked with municipal administrators to look into the idea of organizing subregional committees for the purpose of shared services.

Cooperated with Executive Office of Environmental Affairs (EOEA) on informing the public about the new Watershed Basin Team project.



## LYNNFIELD PUBLIC LIBRARY

The Lynnfield Public Library strives to meet the needs of each member of the community in their search for knowledge, information and entertainment. Each month over eleven thousand people enter our doors in pursuit of these resources. With the expanding availability of electronic resources, the Library is increasingly called upon to assist patrons in determining the validity of information.

### Children's & Young Adult Services Department

This year a total of 3,332 people attended 116 children's programs. Storytime, Books & Babies and preschool craft continue to be the staples of the Children's Room services. In February, the Gerwick Puppets conducted a workshop demonstrating how to make a simple puppet with wonderful creations of youthful imagination as a result.

In March and April, fourth grade classes visited the Library for pointers on looking up and finding materials in the catalog. They also discovered how to use many reference sources in preparation for moving on to fifth grade.

The Summer Reading program theme for this year was "Unlock the Mystery-Read!" Program highlights included: a Yo-yo champion, a magician, and an end of summer concert on the Commons. Ongoing events were a mystery writing contest, a weekly detective club and a book discussion group. Children had fun following the clues to locate the missing Frankenstein, who was eventually returned to his Library home.

In the Fall, a party featuring Marc Brown's familiar character, Arthur, was held. The participants listened to "Arthur" stories, made "Arthur" bow ties and played "Arthur" games. "Exploring India", the first in a series of multi-cultural programs was held in October, featuring Indian cuisine and crafts. In December, the Library held its annual Holiday Happenings with a puppet sale and cookie decorating.

The children's circulating CD-ROM and audio book collections continue to grow, with audio books being added to the Young Adult section as well.

### Circulation Department

The circulation department strives to maintain a high level of service while checking in and out over

a hundred thousand items this year. This remarkable front line staff also reserve museum passes, can recommend a good mystery or coordinate a mini book sale at the Geranium Fest, promote the successful Food for Fines drive in November as they assist patrons on the telephone and keep the copier up and running.

This year saw the retirement of Therese Smith who began her career at the South Branch Library over 12 years ago. Patricia Hoover resigned to take a job in the medical field and Mary Puleo is now the Children's Librarian at a nearby Library. Nathan Penny resigned from his page position to concentrate on school activities. Pauline Silva and Diane Farrell joined the circulation staff this year, and Jason Cotting and Shauna Dineen joined the staff as pages.

### Information Department

The Information Services Department assisted patrons with 17,339 reference questions this year, an increase of 21 % over last year and borrowed 5,048 books from other libraries, a 5% increase. In an effort to provide better access to electronic resources a second workstation was added and computer classes were revised and expanded. Computer instruction proved popular, with fifty-nine patrons attending thirty-nine classes, all filled within days of the announcement.

Visit the Lynnfield Public Library web page at <http://www.noblenet.org/lynnfield>, developed this year by Carolina Barton and Nancy Ryan.

The Homework Center completed its first full year by assisting 391 students with 468 questions. A result of successful collaborative efforts with the Lynnfield school administrators, teachers and media specialists, the Center was funded by a \$6,000 grant administered by the Massachusetts Board of Library Commissioners. The Homework Center, staffed by trained volunteer coaches, helped students utilize Library resources to complete homework assignments and research projects.

Members of the Library staff worked closely with teachers and media specialists to support an author visit at the Middle School.

### Adult Services

Programming efforts for adults increased significantly this year. In the spring, "Two Mornings with





*Board of Library Trustees*

*L to R, back row: E. Seavey Bowdoin, Dr. William C. Wiswall, L to R, front row: Ruth I. Gove, Secretary, Janice L. Funai, Chairman and Ernestine J. Rose.*

Charles Dickens", and in the fall a three part series entitled, "Financial Health: We've Got the Rx For You" were presented. An evening series began this fall and offered programs about advertising, will preparation and estate planning, financing a college education and ending with a holiday concert featuring the Middle and High School choruses. The Library book discussion group, held monthly in the evening continued into its second year. The second annual bus trip to Tanglewood was held on July 5

Many Town and Library activities were promoted with displays of their work throughout the year. Displays included: Townscape's display for the Geranium Fest, the Lynnfield Garden Club welcomed Spring, the Library Summer Reading Program-4 "Unlock the Mystery", the promotion of Banned Books Week in October and National Library Week in April.

#### Technical Services Department

The Technical Services Department provided processing for 3,420 items including books, cassettes, CD-ROMS, CD's, videos and museum passes. Despite staffing shortages in this department, books and audio/visual items were mended and returned to the shelves for use.

Each summer the Library receives hundreds of books from the Middle and High School media centers from the Summer Reading List. This department barcodes and enters these titles into our database in order to provide access to these materials to stu-

dents during the summer.

As a result of a preservation survey, completed in the spring, by the Northeast Document Conservation Center a preservation program for the Library has been developed. This year, with the assistance of Warren Falls, the oral history collection was evaluated and work began to duplicate and preserve many items. The Library began efforts to implement a disaster preparedness plan and has in place two kits containing necessary equipment to begin to salvage our valuable collection in the event of a disaster.

#### North of Boston Library Exchange (NOBLE)

NOBLE provides local access to over two and a half million items in 25 area libraries. NOBLE membership has enabled the Library to become a 24-hour information source via the Internet. Our Library catalog, as well as access to EBSCO, a database of over 2,000 full text magazine articles in general interest areas as well as health, business and newspaper resources are updated daily and available to NOBLE cardholders at [www.noblenet.org](http://www.noblenet.org). NOBLE also provides members with staff development and training opportunities, PC support, cataloging services and circulation management. NOBLE provides monthly reports on the size, age and circulation patterns of a variety of areas of the collection. This valuable information assists us in choosing materials for the Library.

#### Northeast Massachusetts Regional Library System (NMRLS)

This year there was a major change in the organization of statewide library service. For the first time each region now includes public, school, academic and special libraries. As a member of the Northeast Region, the Lynnfield Public Library receives support services including: the daily delivery of materials between libraries, enhanced inter-library loan, extended reference support, participation in a cooperative purchasing program and continuing education opportunities. NMRLS membership also provides electronic access to the Dialog, Contemporary Authors, SIRS Researcher and SIRS Discover databases.

#### Friends of the Library

*"The only way to have a friend is to be one.  
(Ralph Waldo Emerson)*

The "Friends of the Lynnfield Library" continue to concentrate their time and efforts on projects that directly impact the quality of the Library. This year's annual fall book sale featured a Friends preview night when members were offered the opportunity to shop



early. The book sale and the ongoing video rental program enable the Library to provide additional services to the community. The Friends sponsor the popular youth summer reading program, adult programming efforts, museum passes as well as the summer concert series on the Commons. This fall during the annual membership drive this group was recognized for their efforts at a reception held at the Library.

### Volunteers

Community members volunteer their time and effort to assist staff throughout the year. Under the continued guidance of Helen Ogilvie, assisted by Jean McCormick these individuals are busy assisting patrons in the New Book Section, mending materials in Technical Services or straightening materials in various sections of the Library. The Homework Center at the Library is staffed with volunteer "coaches" trained by Assistant Director, Nancy Ryan to help students with homework assignments.

This committed group of individuals provides an invaluable service to the Library.

### Local History and Genealogy

The Local History/Genealogy collection of the Library is maintained by the Essex Society of Genealogists. The collection includes extensive



*Library Staff*

*L to R, standing: Pauline Silva, Carolina Barton, Beverly Levy, Head of Circulation Services, Jennifer MacKenzie, Marianne Minghella, Marjorie Potter, Betty Whelan. L to R, seated: Nancy Ryan, Assistant Director, Sue Koronowski, Director, Leslie Todd, Head of Youth Services. Missing: Avis Evans, June Hutchinson, Head of Technical Services, Diane Farrell, Patricia Kelly.*

holdings in Essex County materials, over 3,000 individual genealogies and 2,000 histories of local towns and cities. Volunteers are often available to assist patrons with their research and help them locate materials.

### STATISTICS - 1998

	1948	1998
Attendance in library		135,417
Circulation of library materials	9,416	132,513
Reference transactions		17,339
Inter-Library Loans		
Borrowed from other libraries		5,110
Loaned to other libraries		2,833
Items added to collection	621	3,420
Magazine subscriptions	17	214

### Board of Library Trustees

Janice L. Funai, Chair	Ernestine J. Rose
E. Seavey Bowdoin	Dr. William C. Wiswall
Kerry E. Haughney	

### Library Staff

Sue A. Koronowski Library Director  
 Nancy D. Ryan, Assistant Director/Head of Information  
 June P. Hutchinson, Head of Technical Services  
 Beverly Levy, Head of Circulation  
 Leslie Todd, Head of Children's & Young Adult Services  
 Carolina Barton, Information Services Librarian  
 Marjorie Potter, Staff Librarian, Children's  
 Avis Evans, Senior Library Technician, Technical Services  
 Diane Farrell, Senior Library Technician, Circulation  
 Ruth Gove, Secretary to Board of Trustees  
 Patricia Kelly, Library Technician, Circulation  
 Jennifer MacKenzie, Staff Library, Technical Services  
 Marianne Minghella, Library Technician, Circulation  
 Marjorie Potter, Staff Librarian, Children's  
 Pauline Silva, Library Technician, Circulation  
 Betty Whelan, Library Technician, Circulation  
 Jason Cotting, Page  
 Shauna Dineen, Page  
 Amy Rival, Page

Respectfully submitted,  
 Sue Koronowski  
 Library Director



## SCHOOL COMMITTEE

In April, 1998 Jack Adelson stepped down from the School Committee after completing two terms totaling four years. Filling Jack's seat was Dorothy Presser, Summer Street School parent and member of the School Council. Despite the loss of a key Committee member who was instrumental in providing leadership to the School Committee at a critical juncture, the Committee continued to aggressively address issues for school improvement.

Under the leadership of chairman Janice Confalone, the Committee began the 1998-1999 school year by focusing on six areas: Class Size, School Hours, School Calendar, Mandatory Summer School for Middle School Failures, Assessment, and Time and Learning. Despite this challenging agenda, in the fall of 1998, the School Committee approved new class size guidelines, a mandatory summer school requirement for student's failing at the Middle School, a change in the High School hours for the 1999-2000 school year and higher standards to achieve Honor Roll at the Middle School. The Committee also voted approval of an updated district Policy Manual.

Superintendent Dr. Richard J. Palermo had the opportunity to continue to build his administrative team with the hiring of Elaine Mead as Huckleberry Hill Principal and Francine Goldstein as Summer Street Principal. Both educators have a solid background in curriculum and instruction.

The FY99 Budget process was marked with much open discussion and debate. Working closely with all town boards the School Committee presented a budget to town meeting that was 4.8% greater than the previous year. The budget was unanimously approved. The people also approved a \$145,000 warrant article for school technology.

1998 was a very successful year for the school system. New programs, a "Global Classroom" technology initiative and full implementation of the curriculum leadership reorganization began to show results. Test scores continued to rise and our graduates continue to be accepted at excellent colleges and universities. By working collaboratively with all the different constituencies, the school system under the leadership of Dr. Palermo continues to move toward excellence.

## SUPERINTENDENT'S REPORT

In 1998 significant changes were made in personnel and programs that ensured continued success and addressed identified areas of weakness. During the 1998-1999 school year we began to see the results of our curriculum leadership reorganization which was approved by the School Committee in January, 1997. The Lynnfield Curriculum Council, consisting of the Principals and the curriculum leaders of the district, addressed curriculum and instruction needs mandated by the Education Reform Act. Peter Manoogian, our Director of Curriculum and Technology, provided leadership for establishing a framework for the development of Mastery Objectives for each subject area and the alignment of our curriculum with the state frameworks. He also led a very successful "Global Classroom" technology initiative, which was funded by a \$145,000 special warrant article. Additional funding for technology was secured by aggressively pursuing grant opportunities. Two new programs were implemented in 1998. An early intervention Reading program which provides reading support to students reading below grade level at the early elementary level, and an alternative ninth grade program designed to assist those students entering High School who are identified as "at risk". Both programs have seen immediate positive results.

In September, 1998, Margery Daniels returned to her role as full time Director of Special Services after having served as Huckleberry's Interim Principal and Director of Special Services for one year. In June Elaine Mead, Elementary Curriculum Coordinator in the Wellesley Public Schools, was hired as Huckleberry's Principal. Francine Goldstein, Director of



*School Committee*

*L to R, back row: James Dillon, George Rockas, Dr. Richard Palermo, Superintendent of Schools. L to R, front row: Pam Scantalides, Janice Confalone, Chairman, Dorothy Presser*



Reading in Swampscott, was hired to replace Janis Rennie who left to take an elementary principalship in Danvers.

The FY 99 budget process was similar to the one used for the past several years. Through close scrutiny of our needs and constant dialogue with staff members, parents, town officials and other members of the community, we presented a budget to the people that resulted in an increase of 4.8% for FY99.

Measuring performance continued to be a major focus for the schools. Following mandates of the Education Reform Act of 1993, the Massachusetts Comprehensive Assessment System Test was given in grades four, eight and ten in May, 1998. We were pleased with our results which placed us twenty-first in the state overall, fifth at the elementary level. Our standardized testing program continues to use the highly competitive Education Records Bureau (ERB) test in grades five and eight. We are pleased to report that Scholastic Aptitude Test (SAT) scores continue to exceed state and national averages and over ninety percent of the students in the class of 1998 went on to college.

Special thanks for the continued help and support from the Lynnfield Athletic Association, Lynnfield Educational Trust, the Lynnfield Business Coalition for Better Schools, the PTO's from all four schools, and from my friends and neighbors for your continued help and support.

In closing, 1998 has been a very successful year marked by aggressive improvement efforts throughout the school system. I look forward to working with our entire school community to address the challenges we face in providing an exemplary education for the children of Lynnfield.

Dr. Richard J. Palermo  
Superintendent of Schools

## LYNNFIELD HIGH SCHOOL

Judith A. Evans, Principal

The past year has brought many new programs, faculty members, and course offerings to Lynnfield High School as part of our efforts to continuously improve student performance. Initiatives to address student learning included the following:

- Senior staff members initiated a new teacher mentor program to assist and encourage newly hired professional staff
- An alternative program for at-risk ninth graders was established to ease the transition to high school
- Several new Advanced Placement courses were added to the LHS program of studies to provide additional academic challenges for our students.

The class of 1998's achievement was reflected in average SAT scores of 540 verbal and 540 math, both of which were well above the state and national average. Over 98% of our students took the SAT, and over 90% went on to some form of higher education. Our students continue to be accepted at some of the finest post-secondary institutions in the country.

Our grade 10 students did very well on the first round of MCAS testing in English/Language Arts, Math, and Science & Technology, scoring well above the state average in all areas. For example, 70% of LHS sophomores were found to be proficient or advanced in English/Language Arts, as compared to 38% state-wide. In Math, 40% of LHS students were proficient/advanced, compared to 24% at the state level. In Science & Technology, 44% were proficient/advanced, compared to 22% at the state level.

Faculty members have spent considerable time this year to analyze the MCAS test results to ensure that our curriculum matches the content tested. Additional focus areas for the past year included preparing for the self-study required to complete the NEASC reaccreditation process and revising the LHS Mission Statement.

On the athletic fields, our students conducted themselves with great sportsmanship and team spirit. Especially successful were the following 1997-98 teams, all of which won league championships: Baseball, Boys Basketball, Volleyball, Boys Soccer, Golf, Hockey, Softball, Girls Tennis, and Girls Soccer. Girls Tennis was also named Division II State Champion, and Volleyball was Division II North Champion.

Assistant Principal Robert Hassett and I continued to work together with teachers and staff to maintain a safe, welcome school environment where all students are encouraged to work to their maximum potential. We are committed to offering Lynnfield High School students the finest educational opportunity possible, and look forward to a terrific 1999.



## LYNNFIELD MIDDLE SCHOOL

Mr. Douglas A. Russell, Principal

1998 was another good year "On The Road To Success..." for the Lynnfield Middle School. Our focus remains: What we do here every day is important, every student can learn and behave appropriately, and teachers and parents will never give up on helping students to become more successful, nor will they allow students to give up on themselves. Several transitions took place in 1998. In June and over the summer months we said good-bye to four members of our staff: Mrs. Cathy Saporito, grade 8 Special Needs, who moved with her family to North Carolina; Ms. Heather Pierce, Language Based Program, who accepted a position at another school; Mrs. Elise Hoblitzelle who chose not to return after a one year leave of absence; and Mrs. Deborah Tierney, Keyboarding, who accepted a full time position at the high school. We also said good-bye to our graduating eighth graders and hello to our incoming fifth graders. We said "See you later" to Mrs. Susan Engelke who chose to take a year's leave of absence to teach overseas and to Mrs. Susan O'Leary, our long time permanent substitute who accepted a one year math position at the Lynnfield High School. For the 1998-99 school year we welcomed a new 5th grade teacher, a new 6th grade special needs teacher, a new 8th grade special needs teacher, a new permanent substitute teacher and we welcomed back a former teacher for our Language Based Program. We added

media classes for our 7th and 8th grade students and keyboarding instruction for our sixth graders. As you can see, much of the summer was spent interviewing candidates. Again, the investment in time was well worth it as evidenced by the background, qualifications and skills of the staff members we eventually hired.

Teaming continues to be the hallmark of the middle school, with each team of students and teachers having a defined space within our building facilitating easy transitions between classes, and promoting interdisciplinary teaching as well as stronger learning and social development.

All middle school students continue to have the opportunity to take part in a variety of extra curricular activities which include: the math team, which competes with other middle schools; the student council; the middle school peers program; the jazz band; the Action Committee, an environmentally focused group; the Pioneer Singers, a choral group; the school play (Bye Bye Birdie was presented in the Spring to rave reviews); the school store; evening roller skating parties; and dances, not to mention a wide variety of Artworks and intramural sports programs including the Middle School Ski Club and the Middle School Golf Club, offered through the Lynnfield Community Schools.

Again this year, in our continuing effort to make the world a little better place for everyone, middle school students, parents, and staff purchased, packed, and delivered more than 300 gift wrapped holiday packages to the families serviced by Bridge House, a part of the Lynn Shelter Association.

Our School Council, formed under the Education Reform Act of 1993, completed the formulation of our fourth school improvement plan and presented it to the School Committee in November. This plan will take effect in September of 1999. Throughout the year we have continued to implement the recommendations included in the previous school improvement plan. Staff and parents have continued to be involved as we continue to emphasize the Core Values that the middle school community decided should be reflected throughout the school. The Council has reviewed the proposed FY-2000 middle school budget, and will continue to help refine it as the town-wide budget process continues.

The Lynnfield Middle School PTO continues to support students and staff through its fund raising and enrichment activities. The PTO's annual magazine drive which again netted record profits allows it



*School Administrators*

*L to R, back row: Peter Manoogian, Director of Curriculum and Technology, Douglas Russell Principal, Lynnfield Middle Schools; Elaine Mead, Principal, Huckleberry Hill School; Gerard Raines, Director of Finance. L to R, front row: Francine Goldstein, Principal, Summer Street School; Judith Evans, Principal, Lynnfield High School; Margery Daniels, Director of Special Services.*



to sponsor more activities, cultural programs, and field studies for students. It also enabled the PTO to provide funds to purchase agenda/assignment books for each middle school student and teacher. This very important resource also contains the middle school handbook. Also through the generosity of the PTO we were able to purchase a new video projection system to be used for various presentations throughout the school year.

Each new year gives us an exciting opportunity to continue to try to provide the best experiences for the intellectual, social, physical, and emotional growth and enhancement of our students. I continue to consider it a privilege to do what I love to do most in a community composed of such dedicated professionals, enthusiastic students, and caring and committed parents and townspeople.

## **HUCKLEBERRY HILL SCHOOL**

Elaine Mead, Principal

Huckleberry Hill School began the 1998-99 school year with 373 students in 18 regular education classrooms and two special education classes. This year we were able to eliminate the need for sectoring and incoming Kindergarten students were all able to attend Huckleberry Hill. Three new teachers were hired this year as well as a new principal, Elaine Mead. Ms. Jennifer Cuzzo is teaching Special Education. Mrs. Mary Vardaro was hired as our new Reading Resource Coordinator. Mrs. Lori Hill is teaching Grade 4 after the retirement of Mrs. Nancy Cutter.

In 1998 a new circulation desk was built in our media center. Thanks to our supportive Parent Teacher Organization, this new circulation desk is a beautiful, major modification to our media center. This year a reading program to assist young emerging readers who need extra support was started. Diane Stivers and Mary Sanborn were trained as tutors for these students. The computer lab was converted into a Reading Room for this program. Since improving reading skills of the early readers has been the main focus of the reading and language arts curriculum, the P.T.O. has also supplemented the school's literary collection by purchasing a very large supply of books for primary classrooms.

The Huckleberry Hill School Council is working on the 1998/1999 School Improvement Plan, as mandated by the Ed Reform Law. The areas that the council is focusing on are: school safety, handwriting, study skills, homework and technology. This year the council welcomed the new principal and new members, Liz Lund, teacher, Julie Tsirkirgis, parent, and Melissa Zavalia, parent.

Through a collaborative effort of systemwide technology funding and the P.T.O., our classrooms are quickly moving into the twenty-first century. We were able to establish and implement Global Classrooms within each of our fourth grades and we acquired additional technology equipment such as scanners, digital cameras and a number of printers and PC computers for use in the media center and other grade level classrooms. The school building has been totally wired for "the net" and the beginning of a home page has been established. We utilize the dual platforms of Macintosh and PC based systems. Existing computers were distributed into classrooms for teacher and student use.

Thanks to the added support of our P.T.O. we have been able to provide a variety of enrichment programs which compliment the state curriculum frameworks. These include all school assemblies and classroom programs. Each grade level is hosting a Family Math/Science night for parents and students.

## **SUMMER STREET SCHOOL**

Francine Goldstein, Principal

This report reflects activities at Summer Street School beginning in July, 1998, after I was hired as the new principal. The summer of 1998 was a busy one here at Summer Street. As a new principal I was learning all that I could about the school and community. The summer was also marked by a major renovation project. A new heating and cooling system was installed in the building.

On Thursday, September 3, school opened for 387 students, kindergarten through grade four. There are 18 classrooms. Some teachers transferred to new grade levels, and there were new staff members. Kim Meaney transferred to kindergarten. Abby Cole-Benedix transferred to first grade. Laura Malatesta was hired to teach fourth grade. Linda Larratt joined Summer Street as the guidance counselor. Cindy Brierley became the first grade art teacher. Two teachers, Michelle Robert and Cheryl Sanderson were recipients of Global Classroom grants. Their classrooms were each equipped with five computers, a TV monitor, a printer and scanner to bring technology into the curriculum.

A new early intervention program to help children with reading was implemented under the direction of Mary Vardaro. Sophia Hennessey was hired and trained by Mary Vardaro to support primary grade students in reading.



There were some changes on the School Council also. Kristen Sperling was elected to a two year position as a teacher representative. Barbara Arsnow was elected to a one year position as a parent representative. Maria Piazza was elected to a two year position. Parent elections were held at Open House on September 16. The council immediately began its work on a School Improvement Plan which was presented to and approved by the School Committee in November.

In October, Tim Gravelese, a former Summer Street student, painted a computer key board on the hard top and repainted the existing map, four square courts, and basketball courts. On October 3, the PTO sponsored the annual Pumpkin Fair, and on October 20 it sponsored an evening at Roller World. On October 23, the staff participated in a Professional Development Day on which they met to investigate a number of educational issues. The annual Halloween Costume Parade was held on October 30.

In November, a Guided Reading Study group was formed under the direction of JoAnne Rogers and Bette Shoreman. Many teachers from Summer Street and Huckleberry Hill registered for the year long study group. On November 9, a Family Math night was held for third grade children and their parents. Report cards were distributed in November, and parent-teacher conferences were held in December.

## **NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT**

Dr. Paul Anderson, Lynnfield Representative  
North Shore Regional Vocational School  
District Committee

Edmund W. Barry, Jr., Superintendent-Director  
North Shore Regional Vocational School District

North Shore Technical High School, operated by the North Shore Regional Vocational School District, is in its seventh year of operation in its Middleton facility. The District administrative offices are located adjacent to the high school. The gymnasium is also a separate building located behind the school. The facility also includes a transportation building.

Student enrollment as of October 1, 1998 was 434. There continues to be a strong interest in vocational education and in the small, homelike atmosphere offered by North Shore. The school, however, continues to experience space shortages in classrooms, shop areas, the library, the cafeteria, and an auditorium is needed.

A Building Need Committee was established and issued a report which was accepted by the School Committee on March 31, 1998. An architectural firm, Mount Vernon Group, Inc. Architects and Planners, is working with the Building Facilities Committee, and a School Expansion Feasibility Study is due the middle of February 1999. It is anticipated that the North Shore Regional Vocational School District will be requesting bonding approval of the communities this Spring, 1999.

The Transportation Department provided transportation for 405 students on a daily basis to and from school. Also provided were four late buses, four days a week, to transport students home that stayed after school for various reasons. Sports buses were provided to bring the students to and from practice fields as well as to all of the games. Four buses were provided on a daily basis to bring sports players home after games or practice.

The Ninth Grade Exploratory Program has students explore each vocational/technical area on a rotating basis and their performance is evaluated by the shop teachers to assist in proper student course selection for grade 10.



**SPECIAL  
SECTION**



# **PRESENTING OUR TOWN MODERATORS 1900 - 1998**



staff photo by Michael Galvin,  
Lynnfield-West Peabody Shoppers News,  
May 1, 1986

"Only two more needed for a quorum,"  
Town Moderator H. Joseph Maney (right)

announced at 8:35 P.M. at Monday's  
Town Meeting, as Selectman John Red-  
man (left) looked on. Within minutes,  
two more eligible voters registered and  
the 1986 spring Annual Town Meeting  
began.





**A** quorum being present, the meeting was called to order by the moderator who read the call for the meeting and the Constables Return . . .

YEAR	NAME	ADDRESS	PROFESSION
1900			
1901			
1902			
1903			
1904			
1905			
1906			
1907			
1908			
1909			
March 8, 1910	John M. Danforth		*found under Town Clerk's statistics
Feb. 1, 1911	John M. Danforth		
Feb. 6, 1911	Benjamin A. Ingraham		
Feb. 13, 1911	Rutherford Endicott Smith		
July 17, 1911	John M. Danforth		
Dec. 18, 1911	John M. Danforth		
March 11, 1912	Rutherford E. Smith	'of Lowell Street'	Lawyer
Feb. 1, 1913	Rutherford E. Smith		
1914	Rutherford E. Smith		
1915	Rutherford E. Smith		
1916	Rutherford E. Smith		
1917	Rutherford E. Smith		
March 11, 1918	Rutherford E. Smith		
Aug. 22, 1918	Joseph McBrien (Special Meeting)		
March, 1919	Rutherford E. Smith		
March, 1920	Rutherford E. Smith		
1921	Rutherford E. Smith		
1922	Rutherford E. Smith		
1923	Rutherford E. Smith		
1924	Nelson B. Todd	'of Summer Street'	Lawyer
1925	Nelson B. Todd		
1926	Nelson B. Todd		
1927	Nelson B. Todd		
March 14, 1928	Nelson B. Todd		
Dec. 19, 1928	Joseph Franklin Smith		Husbandry
Jan. 2, 1929	Joseph F. Smith	'of Lowell Street'	
March, 1929	Joseph F. Smith	'of Lowell Street'	

YEAR	NAME	ADDRESS	PROFESSION
1930	Joseph F. Smith	154 Lowell Street	
1931	Joseph F. Smith		
1932	Joseph F. Smith		
1933	Joseph F. Smith		
1934	Joseph F. Smith		
1935	Joseph F. Smith		
1936	Joseph F. Smith		
1937	Joseph F. Smith		
1938	Joseph F. Smith		
1939	Joseph F. Smith		
1940	Joseph F. Smith		
1941	Joseph F. Smith	154 Lowell Street	
1942	Joseph F. Smith		
1943	Joseph F. Smith		
1944	Joseph F. Smith		
1945	Joseph F. Smith		
1946	Joseph F. Smith		
1947	Harry K. Jackson	Chestnut Street	Lawyer
1948	Harry K. Jackson		
1949	Gordon H. Millar		
March, 1950	Gordon H. Millar		
1951	Gordon H. Millar		
1952	Gordon H. Millar		
1953	Gordon H. Millar	159 Forest Hill Avenue	
March, 1954	Gordon H. Millar	159 Forest Hill Avenue	
1955	Gordon H. Millar	159 Forest Hill Avenue	
1957	Gordon H. Millar	159 Forest Hill Avenue	
1956	Gordon H. Millar	159 Forest Hill Avenue	
March 3, 1958	John H. Kimball	345 Chestnut Street	Lawyer
1959	John H. Kimball	345 Chestnut Street	
1960	John H. Kimball	345 Chestnut Street	
March 6, 1961	John H. Kimball	641 Main Street	
March 5, 1962	John H. Kimball	345 Chestnut Street	
March 4, 1963	John H. Kimball	345 Chestnut Street	
March 2, 1964	John H. Kimball	345 Chestnut Street	
March 1, 1965	John H. Kimball	345 Chestnut Street	
March 7, 1966	John H. Kimball	345 Chesnut Street	
March 6, 1967	John H. Kimball	345 Chestnut Street	
March 4, 1968	John H. Kimball	641 Main Street	
March 3, 1969	John H. Kimball	641 Main Street	
March 2, 1970	Harry C. Wendt	33 Thomas Road	Engineer
Feb. 8, 1971	Harry C. Wendt (Special Meeting)		
March 1, 1971	Harry C. Wendt	33 Thomas Road	
April 10, 1972	Harry C. Wendt	33 Thomas Road	
April 9, 1973	Harry C. Wendt	33 Thomas Road	
April 8, 1974	H. Joseph Maney	18 Old Town Road	Marketing
April 14, 1975	H. Joseph Maney	12 Pocahontas Way	Manager



YEAR	NAME	ADDRESS	PROFESSION
April 12, 1976	H. Joseph Maney	12 Pocahontas Way	
April 11, 1977	H. Joseph Maney	5 Wymon Way	
April 10, 1978	H. Joseph Maney	5 Wymon Way	
1979	H. Joseph Maney	5 Wymon Way	
1980	H. Joseph Maney	5 Wymon Way	President,
1981	H. Joseph Maney	5 Wymon Way	SPS, Inc.
1982	H. Joseph Maney	5 Wymon Way	
1983	H. Joseph Maney	5 Wymon Way	
1984	H. Joseph Maney	5 Wymon Way	
1985	H. Joseph Maney	5 Wymon Way	
1986	H. Joseph Maney	5 Wymon Way	
1987	H. Joseph Maney	5 Wymon Way	
1988	H. Joseph Maney	5 Wymon Way	
1989	H. Joseph Maney	5 Wymon Way	
April 9, 1990	H. Joseph Maney	5 Wymon Way	
April 8, 1991	H. Joseph Maney	5 Wymon Way	
April 13, 1992	John E. Redman	8 Windsor Road	Director of
April 12, 1993	John E. Redman	8 Windsor Way	Sales
1994	John E. Redman	8 Windsor Way	
1995	John E. Redman	8 Windsor Way	
1996	John E. Redman	8 Windsor Way	
1997	John E. Redman	8 Windsor Way	
1998	John E. Redman	8 Windsor Way	

**. . . All articles in the Warrant having been acted upon, the meeting was declared adjourned “Sine Die” by the Moderator.**

*Information for the foregoing list was found in the reading of the Town Report books of 1900-1997.*

*—E.J.R.*

Chapter 2 from Town Charter 19\_\_ .

#### **Section 5 Presiding Officer**

2-5-1 A moderator shall be elected for a term of one year. He shall preside at all sessions of the town meeting and shall serve without compensation.

2-5-2 The moderator shall appoint:

(a) six members of an eleven member finance committee, for overlapping terms of three years, who shall serve without compensation; and

(b) any **ad hoc** committee created by the town meeting unless another appointive authority shall be specified in the language of the article establishing such committee.

(c) appoints the Town’s representative to the North Shore Regional Vocational School.



# BEHIND THE PODIUM



**JOHN  
M.  
DANFORTH**

March 8, 1910  
February 1, 1911  
July 17, 1911  
Dec. 18, 1911

John was a member of the Danforth family living at what is now no. 165 Summer Street. Records indicate he served as Auditor, 1898-1907; and a Selectmen in 1885-1896.



**BENJAMIN  
A.  
INGRAHAM**

February 6, 1911

Benjamin was Park Commissioner 1906-1914.



**RUTHERFORD  
E.  
SMITH**

Feb. 13, 1911  
March 11, 1912-1918  
March 1919-1923

Rutherford was active in many town groups including the Lynnfield Center Civic League that helped bring in the introduction of electric lights. He also was the first appointee to the position of Town Counsel in 1914, serving until 1932. Rutherford was elected Selectman in 1911 and 1912 and in 1913 was chairman of the committee to arrange for a Centennial Celebration in 1914.

Rutherford set a high standard of civic service and loving family relationships as told by a niece and nephew:

My father's older brother, Uncle Rutherford, was my very very favorite person. If you met them both you would know they were certainly brothers. Not only did they look alike, both being tall, with fair complexion but their mannerisms were the same 'old yankee' style with a splendid air of dignity. Rutherford was a practicing lawyer most of his life. He had his law firm in Boston, moving to Newton in the late 1920's with his wife Bertha and two children — a daughter Ruth who is still living at this writing and a son Endicott who recently passed away. Endicott joined his father's law firm after graduating from Harvard Law.

In retrospect I remember Uncle Rutherford as the older man in the family. He was so kind and yet firm. He enjoyed his summers on the Cape where he had time to read and be with the family. I was so fortunate to have been invited to be with him there and to spend time with my loving uncle.

**L. Marie (Smith) Vazzana  
163 Lowell Street, Lynnfield**



### Addendum:

I am now living in the old Smith ancestral homestead built by my great, great grandfather Jonathan Hart Smith in the 1840's. My father, Joseph and Uncle Rutherford were born there in the birthing room as were the other children. That room is still honored.

I, myself was born and raised across the street at 154 Lowell Street in the Smith family farmhouse. My father, Joseph, had built that in the 1920's. He also established the Pocahontas Spring Water Co. which is still ongoing and I can see it from my kitchen window.

One memory comes to mind about how everyone laughed and enjoyed humorous tales of happenings during my father's years as moderator. It seems there was a question on action to be taken. One person stood to say that the State wouldn't allow it ... where upon, father said "since when does the State control Lynnfield"? Motion passed. — L. Marie Vazzana

My Great Great Grandfather of six generations ago settled in Lynnfield in 1640. His parcel of land consisted of 640 acres located from Main and Lowell Streets in Lynnfield to substantial acreage in West Peabody, a grant from King Charles I of England.

Two Smith brothers, Rutherford and Joseph (my uncle and father respectively) were very active in Lynnfield affairs during the early 1900's. In fact, there may have been a little sibling rivalry, not unusual since there wasn't that much else to do. Inasmuch as family funds were sufficient to send only one son to higher education, Rutherford, the eldest son was selected to go to law school and would later become a prominent attorney and senior partner in a prestigious law firm on State Street, Boston. His younger brother Joseph was destined to hold many offices and departments in Town Government, considering temporary tenures.

Rutherford was first elected to Town Moderator in 1911 and was re-elected each year through 1923. Nelson B. Todd, another up and coming attorney challenged Rutherford for Moderator in 1923 and lost by a vote of 20 to 3. The following year however, Mr. Todd finally prevailed and served as Town Moderator from 1924 to 1928. Then along came Joseph F. Smith and defeated Mr. Todd on December 19, 1928 at a Special Town Meeting. Joseph served consecutively from January 2, 1929 through 1946, the longest record in the history of Lynnfield. Like all records they are made to be broken and H. Joseph Maney was on the scene ready to oblige. Joe Maney served admirably from 1974 to 1992, long enough to be the current record holder.

In early times when life was simpler, the annual town meeting was without question the best entertainment of the year. Sharp tongues and wit were always at their best - if you couldn't take a "zing" in good humor, best you stay home. The Town Moderator not only had to administer parliamentary procedures, the easy part of his duties, but was often called upon to control strong independent tempers particularly when it came to any potential infringement of personal freedom. That's where the "buck stopped" in the old days.

Great times, great ideas, and great people. We live well because of them.

**Respectfully, John C. Smith**



**NELSON  
B.  
TODD**

1924 - March 14, 1928

TODD, Nelson Barnard. b. Lynn, 1 Apt. 1883; s. Herbert and Rose (Cashman) Todd; m. Edna Harriet Peale, 30 Sep 1908; ch: Barnard, Charles, David; Educ: Northeastern Law; Occ: Attorney; Org: Sev'l bar assns.; Golden Fleece Lodge AF & AM; Com: Sch. Com.; Town Coun.; Moderator; Zoning Com.; Sel. Serv. Bd.; Plan'ng Bd.; Fin. Com. Home: 6 Burnham Rd., Wenham. — from A Heritage Preserved, p. 330



Nelson is remembered as a very proper man. Sorrowfully he lost two sons in WWII, Charles N. and David B.

Todd Hall in the Center Congregational Church bears his name.



## JOSEPH FRANKLIN SMITH

Dec. 19, 1928

Jan. 2, 1929

March 1929-1946

Joseph was a townsman who served his town during the era that followed WWI through WWII. He was Selectman 1924-29, 1932, Board of Appeals 1932, Finance Committee 1915-19, and, even serving as Field Driver, Pound Keeper and Wood Measurers in 1954.

He cared for the large family he belonged to and his own family taking pride in their accomplishments.

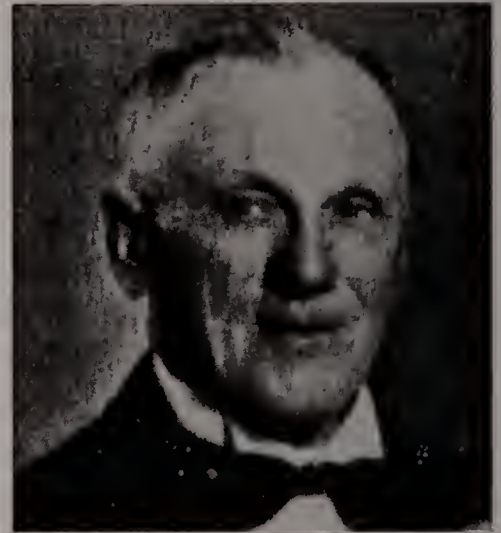
The following remembrances would please him:

When asked about memories of my father, I would have to preface my remarks by saying while growing up he was my hero. He was kind and gentle but he had great strength of character. A quiet man by nature, he chose his words carefully. When he spoke, people did listen. He had great wisdom and an abundance of "Yankee common sense". His dry sense of humor passed over the heads of many, but those who understood, admired his wit and intelligence.

I greatly enjoyed being with him whenever I had the opportunity ... whether it was riding on a tractor, hay bailer or doing chores in the barn.

Though his chosen profession was that of a farmer (and he certainly loved nature in all aspects), my father had an air of gentility and dignity few men possess. I am proud to be his daughter and proud to call him Father.

**L. Marie Vazzana**



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### By Gertrude Hatch

In its town report this year, the people of Lyniifield pay tribute to Joseph F. Smith of Lowell St, one of its oldest citizens and a life-long resident, a man who has contributed much to the community over the past eight decades.

He was born on April 9, 1881 to Henry E. and Mary L. (Bassett) Smith in the family homestead built by his grandfather, Jonathan Smith, who fought in the Revolutionary War. He is perhaps the only Lynnfield native who can trace his family ancestry to 1640 when King Charles I of England granted 640 acres of land to his great-grandfather, John Smith. The original grant comprised what is now the Sagamore Spring Golf Club, Willis Meadow, part of South Middleton and the less than 100 acres which now remain in the family.

"Joe" attended the Center School when classes were held in the original part of the present library building. After completing his early education, he attended Wakefield High School graduating in the Class of 1900. Following graduation, he worked for a short time at Salem Commercial School, but his interests lay in dairy farming, and most of his adult life has been spent in operating his own dairy farm and raising prize Holstein cattle, a business which he gave up last year because of ill health. At that time, he sold 135 head of cows and 12 horses.



Looking over the family's extensive holdings in 1902 when he was 21 years of age, "Joe" re-discovered the boiling or bubbling spring which had caused his great-aunt, Lucy Smith, to be jailed as a witch. (She escaped hanging only when orders from the King of England forbade any more killings.) The crystal clear spring water had the capacity to produce 100 gallons a minute and after gaining official approval of its purity, "Joe" wisely established the Pocahontas Spring Water Company, which is today operated by one of his six sons.

He recalls with amusement his first day in the spring water business when he filled several jugs of water, and with horse and wagon traveled to Salem to sell the water. His prospective customers regarded him with skepticism for they felt water and air were gifts from "above" and not to be sold. Only the Mayor of Salem was willing to part with thirty cents for one of the jugs of marvelous water. On his way back to Lynnfield despondent "Joe" dumped the remaining jugs, one by one, to lighten the load.

In the great Salem fire of 1913, the People of Salem were only too glad to have "Joe" supply them with pure drinking water, and when marshal law was declared, he was one of the few people allowed into the area of Lafayette and Lee Streets to help fight the fire. When it was over, it was "Joe" Smith who drove the first team of horses through the streets, and he remembers how his horses lifted their feet very high because the pavement was so hot.

In the same year, "Joe" cut down many trees on his land and hauled them by horse and wagon to North Reading where they were sawed and cut into boards for the construction of the 20-room house at 154 Lowell Street, which has been his home for nearly 50 years.

In the year 1928, "Joe" built Pocahontas Tavern for use as a tea room but the depression years and the gasoline rationing during World War II put an end to what promised to be a successful business. Since then the building has been used for private parties, and more recently as a recreation area for barbecues and organizational outings during the summer months. The same location was also used for a miniature golf course and the clubhouse is still standing.

Not many Lynnfield residents can remember, as "Joe" does, attending town meetings when they were held in the Old Meeting House on the Common, nor can they recall the building of the town hall in 1898 and remember how a portion of it was used to house Lynnfield's first library with Elizabeth Warren Green its first librarian.

Always a busy man, Joseph Smith found time to serve the town in many capacities. He was elected a selectman in 1924 and served that board in the posts of chairman and secretary. He also served on the finance board, and for nearly 20 years he was the town moderator, retiring from that post in the late 1940's. He is a past chief of the call fire department, a former special policeman, chairman of the Republican Town Committee for 20 years, a former delegate to the Massachusetts Republican Convention, town pound keeper, wood measurer and field driver, a post which he still holds. As an agriculturalist, he served on many Essex County agricultural committees for both state and federal governments. It was not unusual during these years for a town official to hold more than one job, and he held several.

His interest in sports was evidenced in 1908 when he organized a town baseball, football and hockey team. He joined the Wakefield Elks in the early 1930's and became its exalted ruler in 1936. He also holds an honorary membership in the Lynnfield Historical Society.

His children by his first wife, Marion (Preston) Smith, who died in 1921 are: Henry F. Smith, an attorney of Harwich; J. Warren of Lowell Street, operator of the Pocahontas Spring Water Company; Leonard P. of Middleton, Wendell W. of West Peabody; Sumner



T. of Main Street, Lynnfield and Mrs. Eleanor S. Samuels, Saugus. Children by his second wife, Della (Rich) Smith, a former principal and teacher of the Center School are: John Calvin of Saunders Road and Mrs. Marie Vazanna of Lynn. Joe also has 19 grandchildren and seven great grandchildren.

Here is the story of a man of four-score years who could well enliven and bring up to date the history of Lynnfield with his keen Yankee sense of humor and his broad knowledge of town events which have taken place during his lifetime.

— Town Report Book, 1961



**HARRY  
K.  
JACKSON**

1947-1948

It is known that Harry was a member of the Center Congregational Church. His wife Thelma played the organ and gave piano lessons. They had two sons and one daughter and removed to Laconia, N.H. in 1971.



**GORDON  
H.  
MILLAR**

March 1949-1957

For ten years Mr. Millar, calm, patient, yet deliberate, has served as Lynnfield's moderator. A forty-one year resident he has decided to relinquish the gavel after having served the town during its critical growth. His Northeastern Law degree, membership in the Massachusetts Bar Association, and important responsibilities at United Shoe Machinery Corp. have provided the experience so necessary in good government. With many of the new citizens coming from cities, Mr. Millar took great care to protect the citizens' rights and privileges under the town form of government.



— Town Report Book, 1957, p. 11



**JOHN  
H.  
KIMBALL**

March 3, 1958-1969

KIMBALL, John Hancock, b. Melrose, 28 May 1912; s. Henry and Edith (Hancock) Kimball; m. Virginia Doughty, 9 Mar 1937; ch: Marilyn, John, Jr., David; Educ: Mddlsx Sch.; Harv. Coll.; Harv. Law Sch.; Northeastern U. Sch. of Law; Occ: Lawyer & Trustee; Org.: Mass. Charitable Fire Soc.; Rotary; Fidelity Lodge AF & AM; Lfd. Lodge AF & AM; Com: A.F.S.; Clrk-Ctr. Water Dist.; Lfd. Town Moderator.

— from a Heritage Preserved, pg. 321

John is presently active in his Law Office on Main Street.





## HARRY C. WENDT

March 2, 1970 - 1973

Harry C. Wendt was Moderator for the Town of Lynnfield from 1970 to 1974. These years were preceded by three years on the Finance Committee and six years as a Selectman. In 1977 and 1978 he was the State Representative in the Legislature for the 17th Essex District (Lynnfield and North Reading).

He is a past president of the Essex County Selectmen's Association, a life member of the Massachusetts Selectman Association and a past chairman of the Lynnfield Republican Town Committee.

Mr. Wendt is a native of Madison, Wisconsin, graduating from the University of Wisconsin with BS and MS degrees in Electrical Engineering. He was employed by the General Electric Company for 39 years retiring in 1976. During his career he was the recipient of many patents in the field of Aerospace Instrumentation. He is an Associate Fellow of the American Institute of Aeronautics and Astronautics.



He is a past president of the General Electric Old Timers Association. He is also a Past Master of Lynnfield Lodge, a past District Deputy Grand Secretary of the Melrose 7th Masonic District, and a Shriner.

Currently, he is happily withering on the vine at 33 Thomas Road (but his wife Edith adds he's too, too busy with Men's Club, golfing and volunteering to ever stay put).

—Edith Wendt



## H. JOSEPH MANEY

April 8, 1974 - 1991

Joe Maney was born in Lynn, Massachusetts on February 25, 1936, the oldest of eight children of Henry E. and Mary C. Maney. His father Henry and his grandfather James P. Maney were also born in Lynn. His mother, Mary C. (Harrington) Maney was born in Bere Island, County Cork, Ireland.

Joe attended St. Mary's school and graduated from St. Mary's Boys High School in 1953. He received a B. S.B. A. in Accounting from Merrimack College in 1957; a Juris Doctor from Boston College Law School in 1963; and a M.B.A. from Northeastern University in 1971.

Joe had two stints in the U. S. Army; the first was 6 months at Fort Dix, New Jersey, between college and law school; and the second was 10 months at Fort Bragg, North Carolina, when President Kennedy called up the reserves for the Berlin blockade. That 10 months delayed his law school by a year.



Maney's vocation and his avocation ran a parallel path for many years until they converged in 1991. He started his private industry career in 1960 with Raytheon in Andover, Mass, where he was a Contract Administrator. He joined GTE Sylvania in Needham in 1963 where he served as Contract Manager, Program Manager and Product Marketing Manager. In 1971, Joe and three engineers from GTE started a new company, Signal Processing Systems, Inc. in Waltham, MA. There he started as V.P. of Operations and was President in 1986 when the company was sold to Pacer Systems, Inc. of Billerica, MA. He worked for Pacer until March of 1991, when he was named the Town Administrator of Lynnfield by the Board of Selectmen.

Joe married Ann Murphy from Stoneham on August 20, 1960 and Ann and Joe had five children, Karen, Joe, Michael, Ann and Lauren. They graduated from five different colleges and embarked on their individual careers. Tragically, Michael died in a one car automobile accident in 1991 at the age of 22.

Maney's avocation started in 1966 when he was appointed by the Selectmen to the Capital Outlay Committee, a position he held for two years. In 1967, he and four other Attorneys were named to the By-Law Revision Committee and also in 1967 he ran for the office of Selectman losing in three way race to Myles Burke, Jr. of Sylvan Circle.

In 1968, Maney ran for Selectman again in a rigorous campaign against Attorney John Gilbertson of Essex Street. He ran for re-election in 1971 against the late Arthur Tewksbury of Main Street in a contest that was fueled by the pros and cons of a new Town Charter. Maney had been the principal proponent of a Charter for the Town and the opposition camp took up the other side. Maney won handily but the Charter survived a recount and passed by only 69 votes out of 2,700 cast.

When Harry Wendt decided that his allergies were bothering him too much to feel comfortable moderating a spring town meeting, he decided to give up the Moderator position. That was 1974, the same year Maney was finishing his second term as Selectman and he decided to run for the open Moderator position. For eighteen consecutive years, Maney ran unopposed for Moderator.

Maney recalls that at his very first meeting, a call firefighter lieutenant who shall remain nameless, challenged his ability to control the meeting by repeatedly hollering from the back of the Middle School Auditorium, "Mr. Moderator, Point of Order". Someone else who challenged his ability to maintain decorum was Allen Rideout, who had passionate feelings on several issues. Another interesting memory was Donald Harris taking the opposite side of an argument from his father John. That did not happen very often. Jim Thompson, the long-time Park and Cemetery Commissioner and Electrical Inspector generated laughs a few times when people laughed at something he said. He would respond, "its no laughing matter" and they would laugh all the harder. A couple of times at least during Maney's tenure he recalls the attendance being over 1,000 people and the gym was full as well as the Auditorium. One time that he remembers was the time Mike Melch tried to get the Pocahontas area rezoned for condominiums. These meetings with many people in the gym generated some funny moments also. After many minutes of debate, all coming from the Auditorium, a voice would appear to come out of the wilderness, saying, "Mr. Moderator, we are still in the gym and some people here have questions to ask." Dr. Tom Devaney, Donald Ross and John Smith ably assisted the Moderator at these times.

Maney says being Moderator was a wonderful experience; not much heavy lifting but a good way to stay involved in the Town government. When Dave Rodham was called by Governor Weld in 1991 to head up the Massachusetts Emergency of Management Agency, the opening was a terrific opportunity for Maney to merge his avocation with his vocation. He was excited to accept the appointment from the Board of Selectmen, a position he continues to hold through 1998.

Signed, H. Joseph Maney, 3-98

*Mr. Maney — Joe — is certainly a man for all seasons and his public is waiting to hear about his years as Selectman — and of his present days as Town Administrator. The hours you give do not go unnoticed.*

*E.J.R.*







## JOHN E. REDMAN

April 13, 1992 -

Mr. Redman is one of those tall gracious men whose leadership qualities are easily recognized. He has earned the public's trust as shown through the positions of honor and responsibilities he has held in the business world and in his home town. His re-election to the office of Town Moderator is a sample of his many abilities and to the fact that he not only takes care of the big issues but attends to the small requests as shown in the following letter:

Please accept my apologies for not getting back to you until now; I have been travelling on business and away from my computer.

I thought of three events at Town Meeting that might be meaningful to include with my biography if you so choose. Two of these took place while I served as moderator; the other when I was a selectman.

My second Town Meeting as moderator was the Fall meeting in October 1992. The meeting had been adjourned to Thursday, October 22d as we had failed to achieve a quorum the prior Monday. We had waited an hour on Monday before adjourning to Thursday. The Thursday meeting was rolling along with little discussion on the articles and all votes had been unanimous. As we were getting to the end, Ralph Dwight was recognized and he remarked "Mr. Moderator, I would like to point out that all the votes have been unanimous." I thanked him for that information and knowing Ralph had a sense of humor I asked him to sit down which brought laughs from the town meeting.

The following year I felt I was a seasoned veteran having presided over two town meetings. I opened the meeting and then the Selectman Chairman read the preliminary motion. That was passed and I stood there waiting for something to happen after that. Quickly, Joe Maney turned to me and reminded me "John, you have to read the article". I said to Joe afterwards that I might have been a little too smug regarding my expertise.

My most memorable experience was at the April 1990 Town Meeting which would be my last town meeting as selectman. The meeting was proceeding routinely when during a discussion on an article Dave Drislane turned to me, covered the mike and told me earlier that day he had been diagnosed with prostate cancer. Dave and I have been close friends going back to my campaign in 1984 and had subsequently served together as selectmen for several years. I was devastated in learning Dave had been diagnosed with cancer and continuing town meeting from that point on was one of the most difficult things I have had to do in my life. Fortunately, Dave's treatments were successful and he has since spent countless hours counseling others diagnosed with cancer.

I hope that this information will be helpful in your article. Please call me if you have any further questions.

Very truly yours, John E. Redman



### JOHN REDMAN BIOGRAPHY

- Resident of Lynnfield since 1970
- Married to Susan Redman; parent of two children: Jeffrey age 24 and Mark age 21.
- Town Government:
  - Finance Committee 1980-85 (Chairman 1983-94)
  - Board of Selectmen 1985-91 (Chairman 1988 & 1991)
  - LIFE, Inc. Director 1993-present (President 1995 & 1998)
  - Town Moderator 1992-present



# To the Public of the Town of Lynnfield in the County of Essex, Greetings:

*In the name of the Town Report Committee, you are hereby notified and invited to attend the presentation of the Town Report Book of 1998 honoring our Town Moderators, past and present 1900-1998. Friends and families will gather as well as invited guests: Edward "Chip" Clancy, Jr., Senator in General Court; Kevin M. Burke, District Attorney; Brian M. Cresta, Representative in General Court; Richard Tisei, Senator in General Court; and past Representative David Rodham.*

*A copy of the invitation is included. This completes the action taken on all articles. The Special Edition is now 'adjourned sine die.'*

*You are cordially invited  
to attend the  
Presentation & Program  
of the  
1998 Lynnfield Town Report  
spotlighting the past and present  
Town Moderators  
on Thursday, April 15, 1999  
10:00 a.m.  
the Old Meeting House  
Lynnfield, Massachusetts  
— Town Report Committee*

## Moderators of 1970-1998



Redmond  
(1992 -

Maney  
(1974-1992)

Wendt  
(1970-1974)





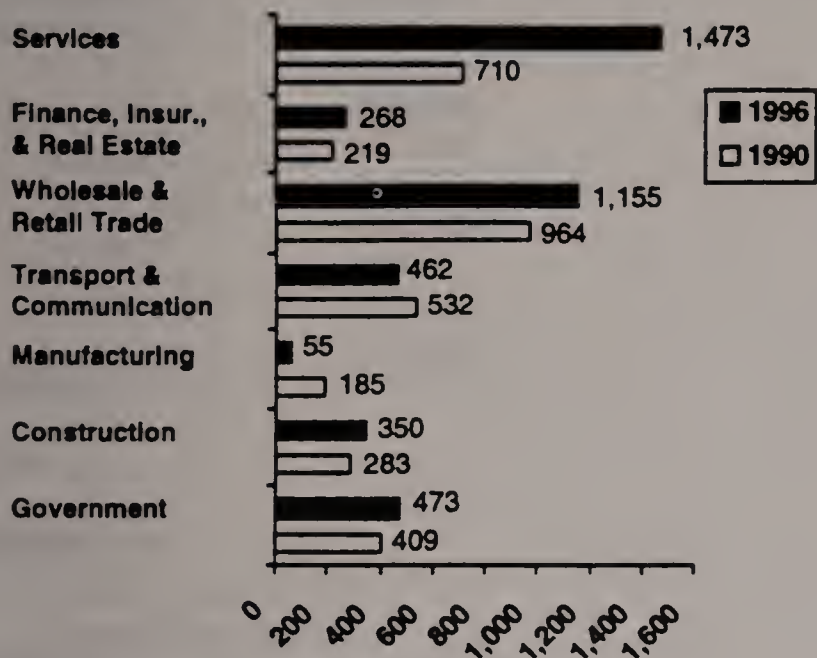
# LYNNFIELD COMMUNITY PROFILE

Prepared by the Metropolitan Area Planning Council  
60 Temple Place, Boston, MA 02111 (617) 451-2770  
October 1998



## JOBS BY INDUSTRY SECTOR

(MA Dept. of Employment and Training)



Mining and agricultural jobs are not presented

## BIRTHS AND PUBLIC SCHOOL ENROLLMENT BY GRADE

(MA Departments of Public Health and Education)

	Total Births	K - 6*	7 - 8	9 - 12	Total Public
1990	121	1,001	230	476	1,707
1991	113	1,021	243	427	1,691
1992	112	1,019	247	424	1,690
1993	116	1,009	274	382	1,665
1994	113	1,049	259	403	1,711
1995	121	1,043	290	458	1,791
1996	117	1,011	309	452	1,772
1997	N/A	1,006	309	486	1,801
1998	N/A	1,062	299	504	1,865

\* K - 6 enrollment includes ungraded students  
1998 enrollment as taken on October 1, 1997  
N/A - Not Available

## EMPLOYMENT OF RESIDENTS

(MA Dept. of Employment and Training)

	1990	1995	1996	1997
Labor Force	5,994	5,910	5,943	6,128
Employed	5,770	5,693	5,796	5,972
Unemployed	224	217	147	156
Unemployment Rate	3.7 %	3.7 %	2.5 %	2.5 %

## TAX RATE PER THOUSAND DOLLARS OF ASSESSED VALUATION

(MA Dept. of Revenue)

	1990	1995	1996	1997
Residential	9.30	14.78	13.82	13.84
Open Space	N/A	N/A	N/A	N/A
Commercial	9.30	14.78	13.82	13.84
Industrial	9.30	14.78	13.82	13.84
Personal Property	9.30	14.78	13.82	13.84

N/A - Not Available

## SCHOOL REPORT CARD

(MA Dept. of Education)

	1995	1996	1997	1998
Iowa Scores*			80	
SAT Scores	1,086		1,073	
Planning College	85 %	91 %	94 %	
Dropout Rate	1 %	3.2 %	2 %	
Per Pupil Expenditures	\$5,799	\$5,984		
Teacher's Salaries Low	\$27,818			\$29,513
High	\$50,834			\$53,930

\* Grade 3 Reading Test, percentile rank of national average

## CRIME

(MA State Police)

	1980	1985	1990	1994	1995
Total Crime	277	220	199	122	N/A
Property Crime	267	214	191	113	N/A
Violent Crime	10	6	8	9	N/A

N/A - Not Available

**TOWN OF LYNNFIELD  
BALANCE SHEET  
JUNE 30, 1998**

**ASSETS**

**CASH:**

GENERAL CASH	\$5,434,963	
TRUSTS IN CUSTODY OF TREASURER	1,212,366	
PETTY CASH	5,300	\$6,652,629

**ACCOUNTS RECEIVABLE:**

REAL ESTATE TAXES	255,245	
PERSONAL PROPERTY TAXES	28,775	
MOTOR VEHICLE EXCISE TAXES	152,014	
BOAT EXCISE TAX	406,590	
TAX LEINS AND FORECLOSURES	5,445	
TAXES IN LITIGATION	(140,608)	
RESERVE FOR ABATEMENTS & EXEMPTIONS	681,761	
DUE FROM OTHER GOVERNMENTS		1,389,222

**PREPAID EXPENSES**

14,037

**AMOUNT TO BE PROVIDED FOR BOND PAYMENT**

2,815,000

**DEFICIT REVOLVING ACCOUNT:**

EXTRA WORK DETAIL		15,045
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**TOTAL ASSETS**

\$10,885,933

**LIABILITIES AND FUND BALANCE**

**WARRANTS PAYABLE**

\$301,355

**PAYROLL WITHHOLDINGS**

125,887

**BONDS PAYABLE**

2,815,000

**AGENCY ACCOUNTS**

156,935

**DEFERRED REVENUE:**

TAX TITLE AND POSSESSION	\$ 406,590	
REAL ESTATE AND PERSONAL PROPERTY	148,857	
MOTOR VEHICLE EXCISE	152,014	
		707,461

**FUND BALANCE:**

RESERVE FOR ENCUMBRANCES	1,732,193	
RESERVE FOR EXPENDITURES	450,000	
RESERVE FOR PETTY CASH	200	
RESERVE FOR SPECIFIC PURPOSE:		
DEFICITS	(27,455)	
TRUSTS	1,212,366	
DESIGNATED	2,069,934	
UNDESIGNATED	1,342,057	

6,779,295

**TOTAL LIABILITIES AND FUND BALANCE**

\$10,885,933



# TOWN OF LYNNFIELD

## FISCAL 1998 CASH RECEIPTS SUMMARY

<b>TAXES</b>			
Personal Property		\$	166,897
Real Estate (net of refunds)			14,082,337
Tax Leins			117,199
<b>TOTAL PROPERTY TAXES</b>			<b><u>\$14,366,433</u></b>
<b>LOCAL RECEIPTS</b>			
MOTOR VEHICLE EXCISE (net of refunds)			\$1,496,727
<b>PENALTIES AND INTEREST</b>			
Property Taxes	\$	25,680	
Motor Vehicle		12,369	
Leins		49,666	
<b>TOTAL PENALTIES</b>			<b>\$ 87,715</b>
<b>PAYMENTS IN LIEU OF TAXES</b>			<b>\$ 197,942</b>
<b>FEES</b>			<b>\$ 18,685</b>
<b>RENTALS</b>			
Salem Street School	\$	95,234	
South Hall/Post Office		36,581	
South Hall Lower Level		6,600	
Parking Lot		7,820	
<b>Total Rentals</b>			<b>\$ 146,235</b>
<b>DEPARTMENTAL REVENUE</b>			
Selectmen	\$	2,487	
Assessors		1,899	
Treasurer		1,935	
Tax Collector		8,046	
Town Clerk		9,755	
Conservation		38	
Planning Board		2,046	
Board of Appeals		4,686	
Police		25,729	
Fire		9,227	
Zoning Enforcement		100	
School		33,802	
Public Works		17,400	
Cemetery		28,965	
Board of Health		25,574	
Recreation		17,596	
<b>TOTAL DEPARTMENTAL REVENUES</b>			<b>\$ 189,285</b>
<b>LICENSES AND PERMITS</b>			
Selectmen	\$	55,790	
Town Clerk		7,434	
Police		2,107	
Fire		4,303	
Zoning Enforcement		107,330	
Board of Health		34,459	
<b>TOTAL LICENSES AND PERMITS</b>			<b>\$ 211,423</b>

FINES AND FORFEITS		
Town Clerk	\$ 1,215	
Police	60,438	
Library	6,293	
Dog Officer	114	
TOTAL FINES AND FORFEITS		\$ 68,060
MISCELLANEOUS REVENUES		\$ 10,144
INVESTMENT INCOME		\$ 201,558
<b>TOTAL LOCAL RECEIPTS</b>		<b><u>\$2,627,774</u></b>
<b>INTERGOVERNMENTAL RECEIPTS</b>		
STATE "CHERRY SHEET" RECEIPTS		
Exemption Reimbursements	\$ 35,643	
State Owned Land	21,578	
Additional Assistance	455,892	
Lottery	612,443	
Chapter 70 School Aid	1,162,567	
Transportation Reimbursement	108,800	
State Ward Tuition	3,150	
Highway - Chapter 81	68,794	
Veterans Benefits	3,290	
TOTAL "CHERRY SHEET" RECEIPTS		\$2,472,157
EXPENDITURE REIMBURSEMENTS		
Municipal Medicaid	\$ 12,740	
METCO Sped Reimbursement	9,140	
TOTAL GOVERNMENT REIMBURSEMENT		\$ 21,880
<b>TOTAL INTERGOVERNMENTAL RECEIPTS</b>		<b><u>\$2,494,037</u></b>
<b>SPECIAL REVENUES</b>		
FEDERAL GRANTS		
Drug Free Schools	\$ 8,977	
SPED Supporting Access	8,004	
Title VI — Chapter II	5,239	
94-142 Inclusion Education	73,509	
Title II — Math/Science training	5,369	
School Lunch	42,126	
Early Childhood	16,170	
Council On Aging	1,000	
Library	7,000	
TOTAL FEDERAL GRANTS		\$ 167,394
STATE GRANTS		
Arts Council	\$ 2,728	
D.E.P. Pond Restoration	9,200	
Police Community Policing	23,000	
Metco	105,204	
Fire S.A.F.E. Grant	5,087	
Police D.A.R.E. Grant	9,700	
Juvenile Justice-Youth Center	6,996	
Health Protection	30,956	
Board of Health Title V	2,000	
P.A.L.M.S. (Math/Science)	1,737	
Technology	53,340	
Community Partnership	6,132	
Chapter 90 Highway	369,427	
Elderly Programs	8,136	
Library	14,045	
TOTAL STATE GRANTS		\$ 647,688



**REVOLVING FUNDS**

Conservation Design Review Fees	\$ 11,893	
Planning Bd Design Review Fees	3,200	
Insurance Reimb Under \$20,000	3,710	
Council on Aging Programs	33,692	
Athletics	35,934	
Community Schools	281,938	
Book Damage	10,076	
Activity Fee	44,810	
School Lunch	293,747	
Redmond Pension	10,139	
Youth Center Programs	3,657	
<b>TOTAL REVOLVING FUNDS</b>		<b>\$ 732,796</b>

**RECEIPTS RESERVED FOR APPROPRIATION**

Conservation Notice of Intent	\$ 1,786	
Sale of Real Estate	1,001,250	
Cemetery Lots	15,950	
<b>TOTAL RECEIPTS RESERVED</b>		<b>\$1,018,986</b>

**GIFTS**

Newhall Park Upgrade	\$ 50,000	
Middle School Sound System	1,000	
Historical Book Proceeds	56	
Computer Technology Gifts	13,200	
Unified Arts Gifts	10,765	
Scoreboard	3,585	
School Administration Misc.	10,554	
Scholarships	730	
Parks & Recreation Gift	2,230	
Library Gifts	550	
<b>TOTAL GIFTS</b>		<b>\$ 92,670</b>

**TOTAL SPECIAL REVENUES****\$2,659,534****TRUSTS****TRUST FUND INVESTMENT INCOME**

Legion Memorial	\$ 682	
L.I.F.E.	1,819	
Lynnfield Tricentennial	167	
Peabody Memorial	1,989	
Stabilization Fund	45,752	
Conservation Land	2,112	
Keustenmacher Scholarship	4,736	
M.A. Maney Scholarship	385	
Cemetery Perpetual Care	24,243	
Library	2,143	
<b>TOTAL TRUST FUND INCOME</b>		<b>\$ 84,028</b>

**TRUST FUND PRINCIPAL**

Keustenmacher Scholarship	\$ 2,368	
M.A. Maney Scholarship	20,339	
Cemetery Perpetual Care	18,525	
<b>TOTAL TRUST FUND PRINCIPAL</b>		<b>\$ 41,232</b>

**TOTAL TRUST FUND RECEIPTS****\$ 125,260**

# TOWN OF LYNNFIELD

## FISCAL 1998 OPERATING BUDGET SUMMARY

Detail Description	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Selectmen</b>							
Board Salaries	\$0	\$2,250	\$0	\$0	\$0	\$2,250	\$0
Town Administrator Salary	0	66,015	0	0	0	66,005	10
Other Salaries	0	40,076	0	0	0	38,093	1,983
General Town Insurance	0	110,000	0	0	0	96,180	13,820
Town Reports	0	4,000	0	0	0	3,850	150
Professional Services	18,818	48,000	0	0	13,000	45,055	8,763
Expenses	1,970	10,268	0	0	406	11,192	640
Contingency Fund	0	16,891	0	16,890	0	0	1
<b>Selectmen</b>	<b>\$20,788</b>	<b>\$297,500</b>	<b>\$0</b>	<b>\$16,890</b>	<b>\$13,406</b>	<b>\$262,625</b>	<b>\$25,367</b>
<b>Finance Committee</b>							
Other Salaries	\$0	\$3,487	\$0	\$0	\$0	\$2,920	\$567
Reserve Fund	0	45,000	0	33,499	0	0	11,501
Town Reports	0	3,340	700	0	0	3,986	54
Expenses	0	480	0	0	0	376	104
<b>Finance Committee</b>	<b>\$0</b>	<b>\$52,307</b>	<b>\$700</b>	<b>\$33,499</b>	<b>\$0</b>	<b>\$7,282</b>	<b>\$12,226</b>
<b>Town Accountant</b>							
Director Salaries	\$0	\$48,720	\$0	\$0	\$0	\$48,714	\$6
Other Salaries	0	29,477	950	0	0	30,420	7
Expenses	0	1,905	0	0	500	1,400	5
<b>Town Accountant</b>	<b>\$0</b>	<b>\$80,102</b>	<b>\$950</b>	<b>\$0</b>	<b>\$500</b>	<b>\$80,534</b>	<b>\$18</b>
<b>Board of Assessors</b>							
Board Salaries	\$0	\$15,965	\$0	\$0	\$0	\$15,965	(\$0
Other Salaries	0	53,914	1,650	0	0	53,264	2,300
Revaluation	0	9,700	0	0	0	6,200	3,500
Professional Services	0	12,000	0	0	0	2,700	9,300
Expenses	0	11,550	0	0	300	5,317	5,933
<b>Board of Assessors</b>	<b>\$0</b>	<b>\$103,129</b>	<b>\$1,650</b>	<b>\$0</b>	<b>\$300</b>	<b>\$83,445</b>	<b>\$21,034</b>
<b>Town Counsel</b>							
Town Counsel Salaries	\$0	\$15,450	\$0	\$0	\$0	\$15,450	\$0
Professional Services	0	20,000	11,000	0	716	30,284	0
Expenses	0	2,000	0	0	440	1,560	0
<b>Town Counsel</b>	<b>\$0</b>	<b>\$37,450</b>	<b>\$11,000</b>	<b>\$0</b>	<b>\$1,156</b>	<b>\$47,294</b>	<b>\$0</b>
<b>Personnel Board</b>							
Other Salaries	\$0	\$2,097	\$0	\$0	\$0	\$1,759	\$338
Professional Services	0	8,400	5,000	0	0	12,009	1,391
Expenses	0	175	0	0	0	148	27
<b>Personnel Board</b>	<b>\$0</b>	<b>\$10,672</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,916</b>	<b>\$1,756</b>
<b>Conservation Commission</b>							
Other Salaries	\$0	\$23,821	\$700	\$0	\$700	\$23,795	\$26
Professional Services	0	5,750	0	0	2,111	1,617	2,022
Expenses	0	1,000	0	0	0	983	17
<b>Conservation Commission</b>	<b>\$0</b>	<b>\$30,571</b>	<b>\$700</b>	<b>\$0</b>	<b>\$2,811</b>	<b>\$26,396</b>	<b>\$2,064</b>
<b>Planning Board</b>							
Other Salaries	\$0	\$20,846	\$0	\$0	\$0	\$11,412	\$9,434
Expenses	0	2,471	0	0	0	2,005	466
<b>Planning Board</b>	<b>\$0</b>	<b>\$23,317</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,416</b>	<b>\$9,901</b>
<b>Board of Appeals</b>							
Expenses	\$0	\$2,089	\$0	\$0	\$0	\$1,083	\$1,006
<b>Board of Appeals</b>	<b>\$0</b>	<b>\$2,089</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,083</b>	<b>\$1,006</b>
<b>General Government</b>	<b>\$20,788</b>	<b>\$637,137</b>	<b>\$20,000</b>	<b>\$50,389</b>	<b>\$18,173</b>	<b>\$535,991</b>	<b>\$73,372</b>



Detail Description	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Finance &amp; Administration</b>							
Director Salaries	\$0	\$11,656	\$0	\$0	\$0	\$11,654	\$2
<b>Finance &amp; Administration</b>	<b>\$0</b>	<b>\$11,656</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,654</b>	<b>\$2</b>
<b>Treasurer</b>							
Other Salaries	\$0	\$62,288	\$900	\$0	\$0	\$59,123	\$4,065
Expenses	560	13,260	0	0	0	10,809	3,011
<b>Treasurer</b>	<b>\$560</b>	<b>\$75,548</b>	<b>\$900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$69,932</b>	<b>\$7,076</b>
<b>Tax Collector</b>							
Other Salaries	\$0	\$34,174	\$0	\$0	\$0	\$34,169	\$5
Tax Title Expenses	0	18,500	0	0	0	12,358	6,143
Expenses	0	9,820	0	0	436	9,016	368
<b>Tax Collector</b>	<b>\$0</b>	<b>\$62,494</b>	<b>\$0</b>	<b>\$0</b>	<b>\$436</b>	<b>\$55,542</b>	<b>\$6,516</b>
<b>Operation Support</b>							
Other Salaries	\$0	\$67,926	\$2,100	\$0	\$0	\$70,014	\$12
Expenses	0	23,000	0	0	0	22,230	770
<b>Operation Support</b>	<b>\$0</b>	<b>\$90,926</b>	<b>\$2,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$92,244</b>	<b>\$782</b>
<b>Data Processing</b>							
Other Salaries	\$1,001	\$9,360	\$4,000	\$0	\$0	\$11,807	\$2,554
Expenses	5,060	25,795	0	0	680	24,250	5,925
<b>Data Processing</b>	<b>\$6,061</b>	<b>\$35,155</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$680</b>	<b>\$36,057</b>	<b>\$8,480</b>
<b>Town Clerk</b>							
Other Salaries	\$0	\$34,174	\$0	\$0	\$0	\$34,169	\$5
Election Expense	0	5,760	0	0	0	5,631	129
Registration Expense	1,183	3,425	0	0	0	3,845	762
Expenses	0	2,600	0	0	0	2,298	302
<b>Town Clerk</b>	<b>\$1,183</b>	<b>\$45,959</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$45,943</b>	<b>\$1,199</b>
<b><u>Finance &amp; Administration</u></b>	<b>\$7,804</b>	<b>\$321,738</b>	<b>\$7,000</b>	<b>\$0</b>	<b>\$1,116</b>	<b>\$311,372</b>	<b>\$24,054</b>
<b>Police Department</b>							
Chief Salary	\$0	\$65,039	\$50	\$0	\$0	\$65,082	\$7
Patrolman Overtime	0	204,335	0	0	0	204,265	70
Patrolman Training	0	43,082	0	0	0	42,963	119
Other Salaries	0	1,001,095	0	23,500	0	964,245	13,350
Expenses	714	104,131	0	0	150	104,439	256
<b>Police Department</b>	<b>\$714</b>	<b>\$1,417,682</b>	<b>\$50</b>	<b>\$23,500</b>	<b>\$150</b>	<b>\$1,380,994</b>	<b>\$13,802</b>
<b>Fire Department</b>							
Chief Salary	\$0	\$12,814	\$0	\$0	\$0	\$12,809	\$5
Firefighter Salaries	0	323,786	18,000	0	0	340,819	967
Call Firefighter Salaries	0	198,481	25,000	0	0	223,481	0
Fire Alarm Salaries	0	11,188	0	0	0	11,187	1
Expenses	0	49,625	0	0	59	49,398	168
Fire Alarm Expenses	0	7,321	0	0	0	7,280	41
Hydrant Rental	0	21,190	0	0	0	21,735	175
<b>Fire Department</b>	<b>\$0</b>	<b>\$625,125</b>	<b>\$43,000</b>	<b>\$0</b>	<b>\$59</b>	<b>\$666,709</b>	<b>\$1,356</b>
<b>Zoning Enforcement/Inspec.</b>							
Director Salary	\$0	\$26,000	\$0	\$0	\$0	\$20,800	\$5,300
Other Salaries	0	29,400	2,000	0	0	31,343	57
Expenses	0	3,630	0	0	0	3,631	299
<b>Zoning</b>	<b>\$0</b>	<b>\$59,030</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$55,774</b>	<b>\$5,656</b>
<b>Civil Defense</b>							
Director Salary	\$0	\$250	\$0	\$0	\$0	\$250	\$0
Expenses	0	1	0	0	0	0	1
<b>Civil Defense</b>	<b>\$0</b>	<b>\$251</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250</b>	<b>\$1</b>

Detail Description	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Dog Officer</b>							
Director Salary	\$0	\$9,270	\$0	\$0	\$0	\$9,270	\$0
Expenses	46	925	0	0	52	856	63
<b>Dog Officer</b>	<b>\$46</b>	<b>\$10,195</b>	<b>\$0</b>	<b>\$0</b>	<b>\$52</b>	<b>\$10,126</b>	<b>\$63</b>
<b>Public Safety</b>	<b>\$760</b>	<b>\$2,112,683</b>	<b>\$45,050</b>	<b>\$23,500</b>	<b>\$261</b>	<b>\$2,113,854</b>	<b>\$20,878</b>
<b>Treasurer</b>							
North Shore Voke	\$0	\$170,000	\$0	\$0	\$0	\$162,759	\$7,241
<b>Treasurer</b>	<b>\$0</b>	<b>\$170,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$162,759</b>	<b>\$7,241</b>
<b>School Administration</b>							
School Committee	\$2,000	\$26,268	\$6,330	\$81	\$4,905	\$34,490	(\$4,878)
Superintendent's Office	2,619	161,657	101	1,527	1,744	161,038	68
Administrative Salaries	392	145,672	570	2,967	1,024	142,276	367
Administration Technology	975	0	18,045	4,000	15,029	6,591	(6,600)
Curriculum & Technology	0	0	82,500	10,350	753	72,970	(1,573)
Instructional	0	26,118	56,250	0	200	76,498	5,670
Professional Development	7,536	69,990	6,795	50,731	1,085	31,382	1,122
Professional Dues	0	14,500	0	0	0	13,761	739
Guidance	175	2,535	0	0	0	2,649	60
Food Service	0	0	15,500	0	509	14,045	947
Utilities	0	5,200	0	0	80	6,177	(1,057)
Maintenance of Equipment	3,155	12,431	0	3,545	398	14,464	(2,821)
Unemployment	0	5,000	2,500	0	0	5,172	2,328
Rental Payments	0	2,700	1,000	0	0	0	3,700
<b>School Administration</b>	<b>\$16,852</b>	<b>\$472,071</b>	<b>\$189,591</b>	<b>\$73,201</b>	<b>\$25,726</b>	<b>\$581,514</b>	<b>(\$1,928)</b>
<b>Special Education</b>							
Supervision	\$6,683	\$142,598	\$28,333	\$10,654	\$7,265	\$160,367	(\$671)
Instructional	4,489	88,360	30,368	32,864	8,452	89,255	(7,354)
Professional Development	135	0	0	0	75	135	(75)
Professional Dues	0	750	0	175	0	404	171
Professional Publications	162	0	0	0	0	162	0
Textbooks	49	2,000	0	0	0	1,110	939
Instructional Equipment	312	0	1,000	0	0	312	1,000
Instructional Technology	0	0	200	0	0	131	69
Guidance	29	2,300	1,603	0	827	3,082	24
Psychological	9,284	190,128	10,372	38,581	25,766	110,873	34,564
Pupil Transportation	6,701	151,012	0	38,010	30,176	86,763	2,763
Utilities	0	698	1,162	0	72	1,821	(33)
Maintenance of Equipment	0	2,500	0	750	344	740	666
Programs with Others	2,858	533,286	1,000	53,735	67,164	389,122	27,124
<b>Special Education</b>	<b>\$30,702</b>	<b>\$1,113,632</b>	<b>\$74,038</b>	<b>\$174,769</b>	<b>\$140,140</b>	<b>\$844,278</b>	<b>\$59,185</b>
<b>Summer Street School</b>							
Principal's Office	\$1,047	\$113,096	\$575	\$357	\$75	\$115,308	(\$1,022)
Instructional	40,670	1,060,215	37,074	25,489	56,752	1,040,400	15,319
Professional Development	477	53,820	540	27,762	99	26,121	855
Professional Dues	0	0	0	0	0	0	0
Professional Publications	61	527	0	0	0	646	(58)
Textbooks	98	3,213	0	950	2,672	2,213	(2,525)
Instructional Equipment	0	2,510	0	1,410	0	1,010	90
Instructional Technology	0	0	1,000	0	69	863	68
Library Services	0	52,272	1,468	710	0	53,026	4
Audio/Visual	502	3,900	1,000	0	600	4,188	614
Guidance	0	35,557	0	1,464	5,228	28,605	260
Health Services	49	15,216	506	0	0	15,722	49
Utilities	0	4,326	7,000	1,000	0	9,035	1,291
Maintenance of Equipment	271	4,263	600	0	469	5,352	(687)
<b>Summer Street School</b>	<b>\$43,173</b>	<b>\$1,348,915</b>	<b>\$49,763</b>	<b>\$59,142</b>	<b>\$65,963</b>	<b>\$1,302,489</b>	<b>\$14,256</b>



Detail Description	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Huckleberry Hill School</b>							
Principal's Office	\$1,059	\$105,346	\$2,739	\$0	\$654	\$62,288	\$46,202
Instructional	16,225	1,222,116	117,920	55,098	54,792	1,243,517	2,854
Professional Development	190	54,279	0	28,582	0	25,016	871
Textbooks	0	3,346	0	1,823	363	1,541	(381 )
Instructional Equipment	0	0	2,000	380	0	1,620	(0 )
Instructional Technology	0	0	800	0	298	936	(433 )
Library Services	997	40,871	1,992	0	0	43,865	(5 )
Audio/Visual	1,652	3,460	0	213	715	4,262	(78 )
Guidance	0	54,612	300	220	0	54,565	127
Health Services	0	15,279	356	0	47	15,735	(147 )
Utilities	0	4,456	8,226	2,800	0	9,361	521
Maintenance of Equipment	1,371	4,481	0	0	369	5,534	(51 )
<b>Huckleberry Hill School</b>	<b>\$21,495</b>	<b>\$1,508,246</b>	<b>\$134,333</b>	<b>\$89,116</b>	<b>\$57,238</b>	<b>\$1,468,238</b>	<b>\$49,482</b>
<b>Middle School</b>							
Principal's Office	\$1,488	190,932	6,411	223	912	197,902	(\$206 )
Office Technology	0	0	307	0	0	307	0
Instructional	33,212	1,959,555	34,823	87,223	62,952	1,871,318	6,096
Professional Development	0	31,742	9,070	16,168	0	20,390	4,254
Professional Dues	0	1,817	0	0	85	1,427	305
Professional Publications	0	520	0	0	0	122	398
Textbooks	2,748	34,444	666	0	24,926	38,085	(25,153 )
Instructional Equipment	0	0	0	0	9,336	0	(9,336 )
Instructional Technology	0	0	140	0	5,500	132	(5,492 )
Library Services	848	62,874	0	255	3,610	63,164	(3,307 )
Audio/Visual	1,997	5,160	0	0	1,609	6,312	(764 )
Guidance	10,125	102,186	996	1,858	13,511	98,099	(161 )
Health Services	0	31,423	1,037	0	165	32,296	(1 )
Utilities	0	4,355	3,145	0	5,355	4,688	(2,543 )
Maintenance of Equipment	532	8,523	0	0	781	7,997	277
<b>Middle School</b>	<b>\$50,949</b>	<b>\$2,433,531</b>	<b>\$56,595</b>	<b>\$105,727</b>	<b>\$128,742</b>	<b>\$2,342,239</b>	<b>(\$35,633 )</b>
<b>High School</b>							
Principal's Office	\$4,058	\$243,786	\$5,345	\$4,821	\$4,310	\$245,453	(\$1,395 )
Office Technology	0	0	2,500	0	139	2,263	98
Instructional	37,458	1,901,023	87,961	105,979	49,409	1,855,165	15,889
Professional Development	304	5,756	6,205	0	1,373	10,645	248
Professional Dues	0	2,152	719	459	330	2,206	(124 )
Professional Publications	108	457	0	95	0	247	222
Textbooks	21,295	20,426	547	3,212	29,171	27,451	(17,566 )
Instructional Equipment	2,111	3,799	0	0	1,429	4,221	261
Instructional Technology	0	0	4,678	0	2,943	5,157	(3,422 )
Library Services	378	55,885	4,352	0	781	59,221	613
Audio/Visual	321	9,694	0	0	105	9,742	168
Guidance	950	177,567	2,695	200	125	181,107	(221 )
Attendance	635	19,378	3,110	0	0	22,247	876
Health Services	0	35,971	2,111	788	301	36,444	549
Athletics	7,251	240,422	39,715	3,843	4,750	273,345	5,449
Utilities	0	4,326	4,674	0	72	8,264	664
Maintenance of Equipment	6,313	7,880	641	0	854	13,788	193
<b>High School</b>	<b>\$81,180</b>	<b>\$2,728,522</b>	<b>\$165,254</b>	<b>\$119,397</b>	<b>\$96,091</b>	<b>\$2,756,965</b>	<b>\$2,503</b>
<b>School System-wide</b>							
Instructional	\$0	\$19,300	\$3,900	\$0	\$9,512	\$21,633	(\$7,945 )
Instructional Technology	0	6,695	0	6,695	0	0	0
Performing Arts	1,443	13,260	496	0	1,286	13,747	166
Maintenance of Equipment	1,555	7,855	670	0	699	10,454	(1,073 )
Networking/Telecommuni	0	0	15,450	0	0	14,514	936
<b>School System-wide</b>	<b>\$2,998</b>	<b>\$47,110</b>	<b>\$20,516</b>	<b>\$6,695</b>	<b>\$11,497</b>	<b>\$60,348</b>	<b>(\$7,916 )</b>
<b>Education</b>	<b>\$247,348</b>	<b>\$9,822,027</b>	<b>\$690,090</b>	<b>\$628,047</b>	<b>\$525,398</b>	<b>\$9,518,829</b>	<b>\$87,191</b>

Detail Description	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Municipal Buildings</b>							
Other Salaries	\$0	\$121,237	\$0	\$0	\$0	\$121,191	\$46
Expenses	13,745	197,000	0	0	9,918	178,336	22,491
<b>Municipal Buildings</b>	<b>\$13,745</b>	<b>\$318,237</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,918</b>	<b>\$299,527</b>	<b>\$22,537</b>
<b>School Buildings</b>							
Other Salaries	\$0	\$620,327	\$19,500	\$0	\$0	\$638,859	\$968
Expenses	830	223,388	0	0	5,706	217,697	816
Energy Supply	0	297,340	2,660	0	9,571	284,554	5,875
<b>School Buildings</b>	<b>\$830</b>	<b>\$1,141,055</b>	<b>\$22,160</b>	<b>\$0</b>	<b>\$15,277</b>	<b>\$1,141,109</b>	<b>\$7,659</b>
<b>Youth Center</b>							
Other Salaries	\$0	\$10,426	\$0	\$0	\$0	\$6,864	\$3,562
Expenses	1,350	2,730	0	0	105	3,239	736
<b>Youth Center</b>	<b>\$1,350</b>	<b>\$13,156</b>	<b>\$0</b>	<b>\$0</b>	<b>\$105</b>	<b>\$10,103</b>	<b>\$4,298</b>
<b>Public Works Admin.</b>							
Director Salary	\$0	\$59,293	\$0	\$0	\$0	\$59,287	\$6
Other Salaries	0	83,732	0	0	0	83,732	0
Expenses	0	750	0	0	0	505	245
Motor Fuel/Oil	1,300	55,000	649	0	0	56,949	0
<b>Public Works Admin.</b>	<b>\$1,300</b>	<b>\$198,775</b>	<b>\$649</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,473</b>	<b>\$251</b>
<b>Highway</b>							
Other Salaries	\$0	\$226,783	\$0	\$0	\$0	\$224,891	\$1,892
Expenses	1,147	85,283	0	0	0	86,407	23
<b>Highway</b>	<b>\$1,147</b>	<b>\$312,066</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$311,298</b>	<b>\$1,915</b>
<b>Snow &amp; Ice</b>							
Expenses	\$0	\$75,000	\$0	\$0	\$0	\$94,668	(\$19,668)
<b>Snow &amp; Ice</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$94,668</b>	<b>(\$19,668)</b>
<b>Street Lights</b>							
Expenses	\$0	\$131,000	\$0	\$0	\$1,475	\$122,178	\$7,348
<b>Street Lights</b>	<b>\$0</b>	<b>\$131,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,475</b>	<b>\$122,178</b>	<b>\$7,348</b>
<b>Rubbish Removal</b>							
Expenses	\$1,212	\$479,640	\$0	\$0	\$25,144	\$421,445	\$34,262
<b>Rubbish Removal</b>	<b>\$1,212</b>	<b>\$479,640</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,144</b>	<b>\$421,445</b>	<b>\$34,262</b>
<b>Cemetery &amp; Parks</b>							
Other Salaries	\$0	\$284,763	\$0	\$0	\$0	\$277,609	\$7,154
Expenses	0	41,400	0	0	0	41,373	27
<b>Cemetery &amp; Parks</b>	<b>\$0</b>	<b>\$326,163</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$318,982</b>	<b>\$7,181</b>
<b>Public Works</b>	<b>\$19,583</b>	<b>\$2,995,092</b>	<b>\$22,809</b>	<b>\$0</b>	<b>\$51,920</b>	<b>\$2,919,782</b>	<b>\$65,783</b>
<b>Board of Health</b>							
Other Salaries	\$0	\$22,253	\$500	\$0	\$0	\$22,286	\$467
Expenses	400	6,550	0	0	0	3,711	3,239
<b>Board of Health</b>	<b>\$400</b>	<b>\$28,803</b>	<b>\$500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,997</b>	<b>\$3,706</b>
<b>Council on Aging</b>							
Other Salaries	\$0	\$55,256	\$600	\$0	\$0	\$55,789	\$67
Expenses	0	8,000	0	0	0	7,716	284
<b>Council on Aging</b>	<b>\$0</b>	<b>\$63,256</b>	<b>\$600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$63,505</b>	<b>\$351</b>
<b>Veterans Agent</b>							
Director Salary	\$0	\$4,944	\$0	\$0	\$0	\$4,221	\$723
Veterans Benefits	0	7,000	250	0	0	7,233	17
Expenses	0	600	0	0	0	511	89
<b>Veterans Agent</b>	<b>\$0</b>	<b>\$12,544</b>	<b>\$250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,965</b>	<b>\$829</b>
<b>Human Services</b>	<b>\$400</b>	<b>\$104,603</b>	<b>\$1,350</b>	<b>\$0</b>	<b>\$0</b>	<b>\$101,467</b>	<b>\$4,887</b>



Detail Description	Carry Forward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Veterans Agent</b>							
Memorial Day	\$0	\$975	\$0	\$0	\$0	\$905	\$70
<b>Veterans Agent</b>	<u>\$0</u>	<u>\$975</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$905</u>	<u>\$70</u>
<b>Library</b>							
Director Salary	\$0	\$48,156	\$0	\$0	\$0	\$41,576	\$6,580
Other Salaries	0	249,215	600	0	0	246,898	2,917
Expenses	158	98,260	0	0	2,500	95,917	1
<b>Library</b>	<u>\$158</u>	<u>\$395,631</u>	<u>\$600</u>	<u>\$0</u>	<u>\$2,500</u>	<u>\$384,391</u>	<u>\$9,498</u>
<b>Recreation Commission</b>							
Other Salaries	\$0	\$22,268	\$0	\$0	\$0	\$22,267	\$1
Expenses	0	7,510	0	0	725	2,445	4,340
<b>Recreation Commission</b>	<u>\$0</u>	<u>\$29,778</u>	<u>\$0</u>	<u>\$0</u>	<u>\$725</u>	<u>\$24,713</u>	<u>\$4,340</u>
<b>Historical Commission</b>							
Expenses	\$192	\$500	\$0	\$0	\$90	\$404	\$198
<b>Historical Commission</b>	<u>\$192</u>	<u>\$500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$90</u>	<u>\$404</u>	<u>\$198</u>
<b><u>Culture &amp; Recreation</u></b>	<u>\$350</u>	<u>\$426,884</u>	<u>\$600</u>	<u>\$0</u>	<u>\$3,315</u>	<u>\$410,412</u>	<u>\$14,107</u>
<b>Treasurer</b>							
Long-term Principle	\$0	\$55,000	\$0	\$0	\$0	\$55,000	\$0
Debt-Exclusion	0	250,000	0	0	0	250,000	0
Debt-Exclusion Bond	0	196,750	0	0	0	196,750	0
Long-term Interest	0	15,068	0	0	0	11,068	4,001
<b>Treasurer</b>	<u>\$0</u>	<u>\$516,818</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$512,818</u>	<u>\$4,001</u>
<b>Tax Collector</b>							
Short-term Interest	\$0	\$0	\$0	\$0	\$0	\$1,967	(\$1,967 )
<b>Tax Collector</b>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,967</u>	<u>(\$1,967 )</u>
<b><u>Debt &amp; Interest</u></b>	<u>\$0</u>	<u>\$516,818</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$514,784</u>	<u>\$2,034</u>
<b>Selectmen</b>							
Other Employee Benefits	\$0	\$6,000	\$0	\$0	\$0	\$1,206	\$4,794
<b>Selectmen</b>	<u>\$0</u>	<u>\$6,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,206</u>	<u>\$4,794</u>
<b>Treasurer</b>							
Retirement Contribution	\$0	\$668,449	\$0	\$0	\$0	\$668,449	\$0
Worker's Compensation	0	85,000	686	26,810	0	52,040	6,835
Unemployment	0	8,000	8,000	0	0	14,989	1,011
Insurance Benefits	0	900,000	0	15,550	0	866,647	17,803
FICA	0	113,500	0	0	0	102,874	10,626
<b>Treasurer</b>	<u>\$0</u>	<u>\$1,774,949</u>	<u>\$8,685</u>	<u>\$42,360</u>	<u>\$0</u>	<u>\$1,704,999</u>	<u>\$36,275</u>
<b><u>Employee Benefits</u></b>	<u>\$0</u>	<u>\$1,780,949</u>	<u>\$8,685</u>	<u>\$42,360</u>	<u>\$0</u>	<u>\$1,706,205</u>	<u>\$41,069</u>
<b>TOTALS</b>	<u><u>\$297,034</u></u>	<u><u>\$18,717,931</u></u>	<u><u>\$744,296</u></u>	<u><u>\$795,584</u></u>	<u><u>\$600,182</u></u>	<u><u>\$18,132,697</u></u>	<u><u>\$333,373</u></u>

**TOWN OF LYNNFIELD**  
**FISCAL 1998 CAPITAL OUTLAY AND SPECIAL ARTICLES**

Detail Description	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
<b>Selectmen</b>							
Public Address System	\$0	\$5,000	\$0	\$0	\$0	\$5,000	\$0
Pillings Pond E.P.A. Ruling	76,516	0	0	0	0	76,516	0
Capital Planning Study	0	100,000	0	0	87,835	12,165	0
Summer Sctreet Schl Heating	0	375,000	0	0	370,500	4,500	0
<b>Selectmen</b>	<b>\$76,516</b>	<b>\$480,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$458,335</b>	<b>\$98,182</b>	<b>\$0</b>
<b>Assessors</b>							
Computers	\$4,000	\$0	\$0	\$0	\$4,000	\$0	\$0
<b>Assessors</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Conservation Commission</b>							
Wetland Law Enforcement	\$0	\$11,680	\$0	\$10,210	\$614	\$856	\$0
Pillings Pond Mgmt Plan	0	0	6,400	0	4,480	1,920	0
Land Purchase	44,420	0	0	0	43,025	1,395	0
<b>Conservation Commission</b>	<b>\$44,420</b>	<b>\$11,680</b>	<b>\$6,400</b>	<b>\$10,210</b>	<b>\$48,119</b>	<b>\$4,171</b>	<b>\$0</b>
<b>Planning Board</b>							
Master Plan Development	\$0	\$20,000	\$0	\$0	\$4,414	\$15,586	\$0
<b>Planning Board</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,414</b>	<b>\$15,586</b>	<b>\$0</b>
<b>Finance &amp; Administration</b>							
Furniture	\$0	\$1,500	\$0	\$0	\$0	\$1,500	\$0
Senior Work Program-R/E tax	0	2,000	0	0	0	1,835	165
<b>Finance &amp; Administration</b>	<b>\$0</b>	<b>\$3,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,335</b>	<b>\$165</b>
<b>Data Processing</b>							
Modem — Building Llnks	\$7,650	\$0	\$0	\$0	\$0	\$0	\$7,650
<b>Data Processing</b>	<b>\$7,650</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,650</b>
<b>Police</b>							
Radar Equipment	\$0	\$2,000	\$0	\$0	\$1,142	\$858	\$0
Computer Imaging Equipment	0	4,000	0	0	4,000	0	0
Computers	2,376	0	0	0	2,376	0	0
Cruisers	0	52,000	0	0	52,000	0	0
Furniture	(1,436 )	0	0	0	0	2,136	(3,572)
Interior Repair & Paint	5,884	0	0	0	0	0	5,884
Electric & Light Upgrade	1,162	0	0	0	0	0	1,162
Intercom Extension	631	0	0	0	0	0	631
Radio Upgrade	2,500	6,000	0	0	1,287	7,213	0
Defibrillator	5,000	6,000	0	0	11,000	0	0
<b>Police</b>	<b>\$16,117</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$71,805</b>	<b>\$10,207</b>	<b>\$4,106</b>
<b>Fire</b>							
Hurst Tool Accessories	\$0	\$2,200	\$0	\$0	\$2,200	\$0	\$0
Deluge Gun	0	2,500	0	0	33	2,467	0
Turnout Gear upgrade	0	5,000	0	0	2,692	2,308	0
Breathing Apparatus	18,000	7,000	0	0	8,055	16,945	0
Vehicle	0	26,000	0	0	26,000	0	0
Aerial Tower Truck	25,000	0	0	0	21,5000	3,500	0
Nozel Replacement	0	3,000	0	0	0	3,000	0
Smoke Filtration	0	9,900	0	0	1,072	8,828	0
<b>Fire</b>	<b>\$43,000</b>	<b>\$55,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$61,552</b>	<b>\$37,048</b>	<b>\$0</b>
<b>Zoning Enforcement/Insp</b>							
Prior Year Bill	\$0	\$139	\$0	\$0	\$0	\$139	\$0
Computer	\$0	\$2,500	\$0	\$0	\$0	\$2,494	\$6
<b>Zoning Enforcement/Insp</b>	<b>\$0</b>	<b>\$2,639</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,633</b>	<b>\$6</b>



Detail Description	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
<b>School Administration</b>							
Public Address System	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0
Playground Improvements	0	1,050	0	0	1,050	0	0
Bass Drum & Stand	0	1,100	0	0	1,100	0	0
Furniture	0	16,570	0	0	4,604	11,966	0
Computer Peripherals	0	2,500	0	0	801	1,699	0
Copier	0	10,440	0	0	870	9,570	0
Prior Year Bill	0	12,900	0	0	0	12,900	0
<b>School Administration</b>	<b>\$0</b>	<b>\$45,560</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,425</b>	<b>\$36,135</b>	<b>\$0</b>
<b>Municipal Buildings</b>							
South Hall Plumbing	\$987	\$0	\$0	\$0	\$0	\$0	\$987
Library Parking Lot	2,500	0	0	0	2,500	0	0
Town Hall Security System	0	5,000	0	0	5,000	0	0
Town Hall Renovations	0	5,000	0	0	1,053	3,947	0
Fire Station Bay Doors	0	23,140	0	0	1,882	21,258	0
South School Parking	0	5,000	0	0	2,015	2,985	0
South School Renovations	0	5,000	0	0	3,536	1,464	0
Library Painting	0	2,500	0	0	14	2,486	0
Library Renovations	0	1,500	0	0	13	1,487	0
South Hall Painting	0	4,000	0	0	50	3,950	0
Town Hall Plumbing	6,197	0	0	0	1,671	0	4,526
Electrical	(306)	0	0	0	0	0	(306)
South School Kitchen	0	0	10,000	0	9,982	18	0
Town Hall Doors	473	0	0	0	0	163	310
Town Hall Security	8,160	0	0	0	0	7,381	779
South Hall Renovations	234	0	0	0	0	181	52
Town Hall Flooring	2,500	0	0	0	0	1,250	1,250
Town Hall Renovations	(1,484)	0	0	0	0	6,369	(7,853)
<b>Municipal Buildings</b>	<b>\$19,260</b>	<b>\$51,140</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$27,716</b>	<b>\$52,939</b>	<b>(\$255)</b>
<b>School Buildings</b>							
Gym Separator Doors	\$310	\$0	\$0	\$0	\$0	\$0	\$310
Bleachers	(1,139)	0	0	0	0	0	(1,139)
Cafeteria Tables	0	20,000	0	0	5,600	14,400	0
Bells/Clocks	0	5,000	0	0	5,000	0	0
Auditorium Seating	0	10,600	0	0	8,162	2,537	(99)
Lockers	0	2,500	0	0	0	2,449	51
Middle School Press Box	20,498	0	0	0	0	20,498	0
Middle School Driveway	0	70,000	0	0	7,484	62,516	0
Windows	34,872	250,000	0	0	278,563	6,315	(6)
Plumbing Repairs	(975)	15,000	0	0	0	15,271	(1,246)
Roof Repair	(445)	5,000	0	0	0	5,550	(995)
Carpet	841	5,000	0	0	0	4,564	1,277
Lighting/Electrical Maintenance	234	10,000	0	0	0	9,056	1,179
Bus	2,050	47,000	0	0	0	46,250	2,800
Painting	3,363	5,000	0	0	0	8,866	(503)
Boiler Maintenance	(2,028)	5,000	0	0	0	5,512	(2,540)
Flooring	2,863	0	0	0	0	0	2,863
Renovations	4,302	10,000	0	0	589	15,663	(1,950)
<b>School Buildings</b>	<b>\$64,746</b>	<b>\$460,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$305,398</b>	<b>\$219,447</b>	<b>\$1</b>
<b>Public Works Administration</b>							
Energy Manager	\$57,860	\$0	\$0	\$0	\$48,539	\$9,321	\$0
<b>Public Works Administration</b>	<b>\$57,860</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48,539</b>	<b>\$9,321</b>	<b>\$0</b>

Detail Description	Carry Forward	Appropriation	Transfers In	Transfers Out	Continuing	Expenditures	Returned Surplus
<b>Highway</b>							
Chapter 90 Road	\$583,507	\$279,519	\$0	\$550,098	\$0	\$296,771	\$16,158
Snow Plow Replacement	530	0	0	0	0	0	530
Bombadier Overhaul	905	0	0	0	0	950	(45)
Automatic Truck Chains	1,284	0	0	0	0	1,175	109
Sander	0	12,000	0	0	11,888	0	112
Truck Upgrade	(417)	5,000	0	0	0	5,111	(528)
Radio Upgrade	73	0	0	0	0	277	(204)
Sander Overhaul	1,324	0	0	0	0	1,254	69
Plow Overhaul	(43)	0	0	0	0	0	(43)
Truck Replacement	0	33,000	0	0	0	33,000	0
<b>Highway</b>	<b>\$587,165</b>	<b>\$329,519</b>	<b>\$0</b>	<b>\$550,098</b>	<b>\$11,888</b>	<b>\$338,539</b>	<b>\$16,159</b>
<b>Cemetery &amp; Parks</b>							
Cemetery Maintenance	\$2,415	\$0	\$0	\$0	\$2,415	\$0	\$0
Cemetery Roads	5,000	0	0	0	5,000	0	0
Glen Meadow Park	8,793	0	0	0	1,177	7,617	0
Town Field Upgrades	0	30,000	0	0	30,000	0	0
Lawn Mowers	1,505	0	0	0	177	1,328	0
Field Lighting and Irrigation	45,332	0	0	0	20,976	24,356	0
<b>Cemetery &amp; Parks</b>	<b>\$63,045</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$59,745</b>	<b>\$33,300</b>	<b>\$0</b>
<b>Library</b>							
Microfilm Reader	\$7,500	\$0	\$0	\$0	\$6,800	\$0	\$700
Shelving	2,000	2,000	0	0	0	4,000	0
Telephone System	0	5,500	0	0	6,274	0	(774)
Computers	463	2,500	0	0	0	1,976	987
Printers	0	1,000	0	0	0	990	10
Computer Ports	6,600	0	0	0	0	6,600	0
Sprinkler System	0	8,000	0	0	8,000	0	0
<b>Library</b>	<b>\$16,563</b>	<b>\$18,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,074</b>	<b>\$12,576</b>	<b>\$913</b>
<b>CAPITAL AND SPECIAL ARTICLES</b>	<b>\$1,000,343</b>	<b>\$1,577,738</b>	<b>\$16,400</b>	<b>\$560,308</b>	<b>\$1,132,010</b>	<b>\$873,418</b>	<b>\$28,745</b>
<b>Municipal Buildings</b>							
Town Building Renovations	\$31,945	0	\$0	\$20,000	\$0	\$1,358	\$10,587
<b>Municipal Buildings</b>	<b>\$31,945</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$1,358</b>	<b>\$10,587</b>
<b>Data Processing</b>							
Unix Computer System	\$2,850	\$0	\$0	\$2,850	\$0	\$0	\$0
<b>Data Processing</b>	<b>\$2,850</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,850</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Police</b>							
Ambulance & Accessories	\$97,500	\$0	\$0	\$0	\$97,500	\$0	\$0
<b>Police</b>	<b>\$97,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$97,500</b>	<b>\$0</b>	<b>\$0</b>
<b>Fire</b>							
Engine 3 Replacement	\$23	\$0	\$0	\$23	\$0	\$0	\$0
Fire Alarm Truck	11	0	0	11	0	0	0
Aerial Tower Truck	125,000	0	0	0	125,000	0	0
<b>Fire</b>	<b>\$125,034</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Highway</b>							
4 Truck Replacements	\$5,342	\$0	\$0	\$0	\$5,342	\$0	\$0
<b>Highway</b>	<b>\$5,342</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,342</b>	<b>\$0</b>	<b>\$0</b>
<b>Board of Health</b>							
Septic Loan Program	\$0	\$200,000	\$0	\$0	\$200,000	\$0	\$0
<b>Board of Health</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Capital Projects from Loans</b>	<b>\$262,671</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$22,884</b>	<b>\$427,842</b>	<b>\$1,358</b>	<b>\$10,587</b>
<b>TOTALS</b>	<b>\$1,263,014</b>	<b>\$1,777,738</b>	<b>\$16,400</b>	<b>\$583,192</b>	<b>\$1,559,852</b>	<b>\$874,776</b>	<b>\$39,332</b>



# TOWN OF LYNNFIELD

## FISCAL 1998 SPECIAL REVENUE SUMMARY

Detail Description	Carry Forward	Receipts or Grant Amount	Transfers In	Transfers Out	Expenditures	Encumbrances	Balance
<b>Current Year Federal Grants</b>							
Drug Free Schools	\$0	\$11,088	\$0	\$0	\$5,217	\$3,804	\$2,067
Chapter I	0	5,239	0	0	5,239	0	0
Title II	0	5,369	0	0	3,987	185	1,197
SPED Supporting Access	0	8,004	0	0	2,438	3,953	1,614
Title VI-Inclusive Education	0	98,010	0	0	73,408	23,933	669
Early Childhood	0	16,170	0	0	10,950	4,279	941
C.O.A. Personal Safety Units	0	1,000	0	0	210	0	790
Library Homework Center	0	6,000	0	0	4,313	0	1,687
Library Preservation	0	1,000	0	0	1,000	0	0
<b>Current Year Federal Grants</b>	<b>\$0</b>	<b>\$151,880</b>	<b>\$0</b>	<b>\$0</b>	<b>\$106,762</b>	<b>\$36,153</b>	<b>\$8,964</b>
<b>Prior Year Federal Grants</b>							
Drug Free Schools	\$3,121	\$0	\$0	\$0	\$3,121	\$0	\$0
Chapter II	1,670	0	0	0	1,670	0	0
Goals 2000	2,888	0	0	0	2,888	0	0
Title II	1,698	0	0	0	1,698	0	0
Chapter I	2	0	0	0	2	0	0
Title VI Inclusive Education	24,468	0	0	0	24,468	0	0
Early Childhood	448	0	0	0	448	0	0
<b>Prior Year State Grants</b>	<b>\$34,296</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,296</b>	<b>\$0</b>	<b>\$0</b>
<b>Current Year State Grants</b>							
D.E.M. Rivers & Harbors	\$57,446	\$0	\$0	\$0	\$31,030	\$0	\$26,417
D.E.M. Pond Restoration	100,000	0	0	0	53,313	908	45,779
D.E.M. Pond Management Plan	0	9,200	0	0	0	0	9,200
Extended Polling Hours	3,216	0	0	0	2,118	0	1,098
Community Policing	0	23,000	0	0	5,809	0	17,191
Police Vests	0	0	0	0	0	0	0
D.A.R.E. Grant	0	9,700	0	0	5,881	0	3,819
S.A.F.E. Grant	0	5,087	0	0	3,960	0	1,127
METCO	0	105,204	0	23,400	79,431	2,268	105
State Technology Grant	0	53,340	0	0	8,288	33,655	11,397
P.A.L.M.S.	0	2,937	0	0	1,745	1,192	0
Health Protection	0	41,274	0	0	35,521	75	5,678
Community Partnership	0	6,132	0	0	135	5,997	0
Juvenile Justice-Youth Center	0	25,000	0	0	10,679	0	14,321
Chapter 90 Highway	0	279,519	0	279,519	0	0	0
Chapter 90 Highway FY 1995	0	0	65,614	0	0	0	65,614
Chapter 90 Highway FY 1996	0	0	37,260	0	14,412	0	22,848
Chapter 90 Highway FY 1997	0	0	259,624	89,612	1,940	2,472	165,600
Chapter 90 Highway FY 1998	0	0	433,649	156,437	127,505	0	149,707
Septic Management	15,242	2,000	0	0	10,148	0	7,095
Elderly Programs	0	8,136	0	0	8,136	0	0
Library State Aid	20,988	14,045	0	0	7,894	0	27,138
Arts Lottery Council	3,144	2,728	0	0	5,150	0	722
<b>Current Year State Grants</b>	<b>\$200,036</b>	<b>\$587,301</b>	<b>\$796,146</b>	<b>\$548,967</b>	<b>\$413,094</b>	<b>\$46,567</b>	<b>\$574,855</b>
<b>Prior Year State Grants</b>							
Community Policing	\$5,131	\$0	\$0	\$0	\$0	\$0	\$5,131
D.A.R.E.	1,536	0	0	0	1,536	0	(0)
Fire Safety	1	0	0	0	0	0	1
METCO	5,677	0	0	0	5,677	0	0
Curriculum Framework	269	0	0	0	269	0	0
P.A.L.M.S.	2,064	0	0	0	2,064	0	0
Health Protection	5,238	0	0	0	5,238	0	0
Elderly Programs	304	0	0	0	304	0	0
<b>Prior Year State Grants</b>	<b>\$20,219</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,088</b>	<b>\$0</b>	<b>\$5,132</b>

Detail Description	Carry Forward	Receipts or Grant Amount	Transfers In	Transfers Out	Expenditures	Encumbrances	Balance
<b>Revolving Accounts</b>							
Redmond Pension	\$13,171	\$10,140	\$0	\$0	\$13,171	\$0	\$10,140
Conservation Design Review Fee	0	11,893	0	0	3,693	0	8,200
Planning Board Deposits Forfeited	1,000	3,200	0	0	4,200	0	0
Deposits Forfeited to Planning	2,425	0	0	0	0	0	2,425
Police Ins Reimb Under 20k	434	1,023	0	0	776	0	682
Law Enforcement Trust	2,172	0	0	0	0	0	2,172
Athletic Revolving	17,479	35,934	0	0	40,162	2,963	10,288
School Activity Fees	55	44,810	0	41,000	645	0	3,221
School Book Damage-SS	519	543	0	0	285	0	777
School Book Damage-HH	708	267	0	0	273	0	702
School Book Damage-MS	5,293	3,779	0	0	6,364	0	2,709
School Book Damage-HS	9,180	5,487	0	0	3,568	2,475	8,624
Community Schools-Adult Ed	0	24,468	0	0	20,804	0	3,664
Community Schools-Art Works	0	10,378	0	0	6,363	0	4,015
Community Schools-Extended Day	0	143,966	0	0	87,416	1,952	54,598
Community Schools-Intramurals	0	35,120	0	0	21,499	3,680	9,941
Community Schools-Support	65,060	0	0	5,645	52,167	969	6,279
Community Schools-Summer	0	54,748	0	0	36,414	1,863	16,470
Community School-Summer	0	13,258	0	0	8,628	104	4,526
School Lunch System Wide	6,541	41,898	0	0	45,089	0	3,350
School Lunch Summer Street	0	78,791	0	0	78,716	0	75
School Lunch Huckleberry	0	41,238	0	0	43,673	0	(2,435)
School Lunch Middle School	0	79,755	0	0	78,789	0	967
School Lunch High School	0	93,963	0	0	95,900	0	(1,937)
Schl Bldg Ins Reimb Under 20k	3,762	0	0	0	186	0	3,576
Youth Center-After School	6,310	3,657	0	0	3,004	0	6,963
DPW Ins Reimb Under 20k	1,108	2,687	0	0	3,742	0	53
C.O.A. Activities Account	2,055	33,692	0	0	29,631	0	6,115
<b>Revolving Accounts</b>	<b>\$137,271</b>	<b>\$774,694</b>	<b>\$0</b>	<b>\$46,645</b>	<b>\$685,156</b>	<b>\$14,006</b>	<b>\$166,158</b>
<b>Receipts Reserved For Approp.</b>							
Sale of Real Estate	\$41,546	\$1,001,250	\$0	\$30,000	\$0	\$0	\$1,102,796
Con Comm Notice of Intent	12,155	1,786	0	11,680	0	0	2,261
Sale of Cemetery Lots	77,137	15,950	0	20,000	0	0	73,087
<b>Receipts Reserved For</b>	<b>\$130,838</b>	<b>\$1,018,986</b>	<b>\$0</b>	<b>\$61,680</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,088,144</b>
<b>Gifts</b>							
Middle School PA System	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0
Newhall Park Upgrade	0	50,000	0	0	486	0	49,514
Wakefield Saving Public Safety	1,234	0	0	0	1,166	0	68
Special Education	0	4,500	0	0	2,500	0	2,000
Math/Science Gift	(312 )	466	0	0	823	0	(668 )
D.A.R.E. Gift	1,978	550	0	0	1,076	0	1,453
L.E.A.C. Ed Reform Updates	526	0	0	0	0	0	526
Physical Education	129	0	0	0	129	0	0
Substitute Teacher/Nynex-Lesley	(661 )	911	0	0	448	0	(198)
Substitute Teacher Gift	86	597	0	0	474	0	209
"Safe Homes" Gift	0	100	0	0	0	0	100
Middle School Aliance subs	553	770	0	0	438	0	886
Nurse Substitutes	0	160	0	0	160	0	0
Technology Gifts	0	13,200	0	0	7,132	5,764	304
Lion Club-Summer Street School	75	0	0	0	0	75	(1)
Lion Club-Huckleberry Hill	0	1,000	0	0	721	279	0
Middle School Misc gifts	350	0	0	0	0	0	350
Arts gift - Middle School	4,620	10,265	0	0	8,229	1,117	5,540
Ayassee Memorial Scholarship	2,399	61	0	0	250	0	2,210
Wilson Memorial Scholarship	9,358	669	0	0	500	0	9,526
High School Misc Gifts	0	1,500	0	0	1,500	0	0
Art Gift - High School	1,428	500	0	0	0	741	1,188
Bulletin Board	0	3,585	0	0	3,585	0	0
Public Works Engineering Study	10,000	0	0	0	0	0	10,000



Detail Description	Carry Forward	Receipts or Grant Amount	Transfers In	Transfers Out	Expenditures	Encumbrances	Balance
Public Works Traffic Mitigation	20,000	0	0	0	1,919	0	18,081
Parks and Recreation Gifts	0	2,230	0	0	2,155	0	75
Lynnfield Common Lighting	1,782	0	0	0	347	0	1,435
Misc Library Gifts	0	550	0	0	0	0	550
Historical Book Proceeds	486	56	0	0	0	0	542
Arts Council Gift	1,385	0	0	0	0	0	1,385
<b>Gifts</b>	<b>\$55,417</b>	<b>\$92,670</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,037</b>	<b>\$7,975</b>	<b>\$105,074</b>
<b>TOTALS</b>	<b>\$578,077</b>	<b>\$2,625,532</b>	<b>\$796,146</b>	<b>\$657,292</b>	<b>\$1,289,433</b>	<b>\$104,701</b>	<b>\$1,948,328</b>

## TOWN OF LYNNFIELD FISCAL 1998 TRUST FUND SUMMARY

Detail Description	Carry Forward	Receipts	Transfers In	Transfers Out	Expenditures	Balance
<b>Expendable Trust Funds</b>						
Cemetery Perpetual Care	\$77,127	\$24,243	\$0	\$20,000	\$0	\$81,370
Library	8,630	2,143	0	0	0	10,774
Legion Memorial	12,941	682	0	0	0	13,622
L.I.F.E.	34,547	1,819	0	0	0	36,366
Lynnfield Tricentennial	3,164	167	0	0	0	3,331
Peabody Memorial	28,144	1,989	0	0	839	29,294
Kuestenmacher Scholarship	6,597	4,736	0	0	4,645	6,688
Conservation Trust	37,593	2,112	0	0	0	39,705
Stabilization Fund	1,029,596	45,752	0	672,716	0	402,632
M. A. Maney Scholarship Fund	0	385	0	0	0	385
<b>Expendable Trust Funds</b>	<b>\$1,238,339</b>	<b>\$84,030</b>	<b>\$0</b>	<b>\$692,716</b>	<b>\$5,485</b>	<b>\$624,168</b>
<b>Non-Expendable Trust Funds</b>						
Cemetery Perpetual Care	\$382,975	\$18,525	\$0	\$0	\$0	\$401,500
Library	22,400	0	0	0	0	22,400
Peabody Memorial	10,000	0	0	0	0	10,000
Kuestenmacher Scholarship	131,591	2,368	0	0	0	133,959
M. A. Maney Scholarship Fund	0	20,339	0	0	0	20,339
<b>Non-Expendable Trust Fund</b>	<b>\$546,966</b>	<b>\$41,232</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$588,198</b>
<b>TOTALS</b>	<b>\$1,785,300</b>	<b>\$125,261</b>	<b>\$0</b>	<b>\$692,716</b>	<b>\$5,485</b>	<b>\$1,212,366</b>

**RECORD OF ACTION TAKEN AT THE  
ANNUAL TOWN MEETING  
APRIL 27, 1998 IN THE  
MIDDLE SCHOOL AUDITORIUM**

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium on Monday, April 27, 1998. A quorum being present (365 present - 232 required) the meeting was called to order by Mr. John E. Redman, Moderator at 7:40 P.M.

Prior to the reading of the Warrant, non-registered voters were given permission to attend the meeting as spectators and were seated on the stage.

The Moderator read that part of the warrant preceding the articles and with the consent of the voters, omitted the reading of the articles which would be read at the time they were taken up for action. the close of the warrant was read including the names of the Board of Selectmen as was the Constable's return of service.

On motion of Mr. John E. Redman, duly seconded, it was VOTED that this Town Meeting be adjourned for the duration of the Special Town Meeting which is scheduled for 8:45 P.M. in the Middle School Auditorium and the Gymnasium, if need be, and further move that this Town Meeting be adjourned to Thursday, April 30th, 1998 at 7:30 P.M. in the Middle School Auditorium and Gymnasium, if need be, should the business of the meeting not be completed.

ARTICLE 1      On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to accept the reports of Town Officers and Special Committees, as published.

ARTICLE 2      On motion of Mr. Mark B. McDonough, duly seconded, it was

VOTED to appoint Robert W. Davis, Roger H. Gerry, and R. Gabriel Zavala field Drivers, to appoint Jon Procurot as pound keeper and that Peter E. Lennon, Carol A. Cashman and R. Gabriel Zavala be appointed wood measurers.

ARTICLE 3      On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to fix the annual compensation of each of the elective officers of the Town as required by General Laws, Chapter 41, Section 108 as follows:

Board of Selectmen	Chairman	\$ 850
	Member	\$ 700
Board of Assessors	Chairman	\$5,820
	Member	\$5,290

Said compensation to be paid in installments so long as said officer holders hold office and perform the duties of their office.

ARTICLE 4      On motion of Mr. Mark B. McDonough, duly seconded, it was

VOTED to appropriate \$4,000. for the "Senior Citizen Real Estate Tax Payment Program" for services rendered by senior citizens to Town departments.

ARTICLE 5      On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to raise and appropriate the sums of money for the necessary Town charges and expenses, except for those which are to be transferred from available funds, and to give authority to credit the value of old equipment to be turned in toward the purchase price of new equipment: said sums of money to be expended under the direction of the respective boards, committees, or officers of the town and in compliance with M.G.L. C.30B as amended in the amounts and limited to the purposes as recommendations of the Finance Committee, and as part of said appropriations, transfer from available funds, the sum of \$20,000. from the sale of lots and graves account, the sum of \$20,000. from the perpetual care account, the sum of \$175,000. from overlay surplus and all other sums to be raised in the tax levy.

ARTICLE 6      On motion of Mr. David w. Drislane, duly seconded, it was

VOTED to raise and appropriate in the tax levy the sums of money for the purchase of various equipment and items in the nature of capital expenditures, and to give authority to credit the value of various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town Boards, Committees, or officers in the amounts as totaled by department and limited to the purposes as recommended in the Selectmen's budget which is printed with the recommendations of the Finance Committee.

ARTICLE 7      On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to raise and appropriate in the tax levy, the sum of \$145,000. for the purchase of "Technology Equipment, Services and Supplies", said sum to be expended by the School Department.

ARTICLE 8      On motion of Mr. David W. Drislane, duly seconded, it was

VOTED To raise and appropriate the sum of \$275,000. by transfer from available funds - free cash, for the purchase of land at 65 Main Street and Partridge Lane in Lynnfield under the Intermodal Surface Transportation Act of 1991 and, further move that the Town authorize the Board of Selectmen to purchase said land for a total amount of \$310,000. and such other terms as determined by the Board to be in the best interests of the Town.



# RECORD OF ACTION TAKEN AT THE SPECIAL TOWN MEETING ON APRIL 27, 1998

A quorum being present, the meeting was called to order by Mr. John E. Redman, Moderator

The Moderator read that part of the warrant preceding the article and with the consent of the voters omitted the reading of the Article which would be read at the time it was taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the Constable's return of service.

ARTICLE 1 On motion of Mr. Joseph W. Jennings, III, duly seconded, it was

VOTED to amend Chapter 3 of the Bylaws of the Town entitled "Classification of Employment", by establishing certain hourly and annual pay rates and classifications in accordance with the schedule recommended for Fiscal Year 1998 by the Personnel Board for the Union and Non-Union Clerical, School Custodians and Bus Drivers, and Librarians and Library Staff.

## UNION AND NON-UNION CLERICAL PAY SCALE

Three year contracted increases FY 98 3.25% FY 99 2.75% FY 00 2.75%							
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
1. Clerk	\$8.76	\$9.19	\$9.55	\$9.89	\$10.34	\$10.72	\$11.06
2. Senior Clerk	\$9.81	\$10.18	\$10.60	\$10.99	\$11.33	\$11.77	\$12.21
3. Principal Clerk	\$11.13	\$11.50	\$11.97	\$12.30	\$12.75	\$13.27	\$13.74
4. Administrative Clerk	\$12.75	\$13.21	\$13.55	\$13.98	\$14.54	\$14.98	\$15.44
5. Department Secretary	\$14.19	\$14.65	\$15.02	\$15.57	\$16.01	\$16.49	\$16.93

## SCHOOL CUSTODIANS AND BUS DRIVERS

Three year contracted increases FY 98 3.25% FY 99 2.75% FY 00 2.75%					
	Step 1	Step 2	Step 3	Step 4	Step 5
1. Custodian	\$10.52	\$10.68	\$11.35	\$12.02	\$12.60
2. Bus Driver	\$11.05	\$11.40	\$11.92	\$12.62	\$13.23
3. Elem. Head Cust.	\$11.36	\$11.73	\$12.26	\$12.98	\$13.61
4. Other Head Cust.	\$11.47	\$11.84	\$12.37	\$13.10	\$13.73

## LIBRARIANS AND LIBRARY STAFF

	Step 1	Step 2	Step 3	Step 4	Step 5
Library Technician	\$9.56	\$9.79	\$10.03	\$10.28	\$10.55
Sen. Libr. Tech	\$10.86	\$11.10	\$11.39	\$11.68	\$11.98
Staff Librarian	\$12.41	\$12.72	\$13.05	\$13.35	\$13.69
Dept. Head	\$27,709.	\$28,540.	\$29,396.	\$30,278.	\$31,186.
Asst. Director	\$30,536.	\$31,452.	\$32,397.	\$33,369.	\$34,369.

ARTICLE 2 On motion of Mrs. Gail LaPointe, duly seconded, it was

VOTED to transfer from available funds appropriated in the FY'98 budget the following sums of money to supplement certain accounts in the current 1998 Fiscal Year:

FROM	Office of Selectmen	
Line Item 5	Payrate Increase Fund	\$16,890.
	Police Department	
Line Item 48	Other Salaries	23,500.

	Employee Benefits	
Line Item 108	Health Life Disability Ins.	15,550.
Line Item 110	Workers Compensation Ins.	10,410.
TOTAL		66,350.

TO	Town Accountant	
Line Item 10	Clerical Salary	950.

	Division of Finance & Administration	
Line Item 16	Operations Support - Salaries	2,000.
Line Item 18	Data Processing - Salaries	4,000.
Line Item 22	Treasurer - Salaries	900.

	Board of Assessors	
Line Item 30	Other Salaries	1,650.

	Police Department	
Line Item 47	Chief's Salary	50.

	Fire Department	
Line Item 54	Full Time Salaries	18,000.
Line Item 55	Call Department Salaries	21,000.

	Department of Public Works	
Line Item 76	School Maint. & Buses Salaries	17,200.

	Library	
Line Item 94	Other Salaries	600
TOTAL		\$66,350.

ARTICLE 3 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to raise and appropriate by transfer from available funds, the Stabilization Fund, the sum of \$375,000. for the "Summer Street School Heating System and Windows Program" said funds to be expended under the direction of the Capital Needs Committee.

ARTICLE 4 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to raise and appropriate by transfer from available funds, the sale of Real Estate Account, the sum of \$30,000. for the upgrade of Town Fields, said sum to be expended under the direction of the Department of Public Works.

ARTICLE 5 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED TO INDEFINITELY POSTPONE action on special Maintenance Activity of Town Fields.

ARTICLE 6 On motion of Mr. Mark B. McDonough, duly seconded, it was

VOTED to raise and appropriate by transfer from available funds, \$10,000. from line item 1.10, Workers' Compensation insurance of the FY'98 Annual Budget, for the pur-



chase and installation of a "grease trap" and associated sinks and plumbing at the South School building, said sum of money to be expended under the direction of the Department of Public Works.

ARTICLE 7 On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to raise and appropriate by transfer from available funds, \$6,400. from line item 110 of the FY'98 annual budget, for the Town's matching share of a grant from the Department of Environmental Management, for Pillings Pond Management Plan, said sum to be expended under the direction of the Conservation Commission.

ARTICLE 8 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED to raise and appropriate, by transfer from available funds -free cash, the sum of \$50,000., to be used by the Capital Needs Committee for the continuation of the facility planning, engineering and architectural studies related to Town buildings.

With the completion of action on Article 8 of the Special Town Meeting, on motion of Mr. David W. Drislane, duly seconded, it was VOTED TO ADJOURN the Special Town meeting sine die.

Adjourned at 9:28 P.M.

ARTICLE 9 On motion of Mr. Mark B. McDonough, duly seconded, it was

UNANIMOUSLY VOTED to authorize the establishment of a revolving fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Council on Aging, limited to \$50,000., without further appropriation during FY'99, to pay expenses and contractual services required to operate Senior Center activities and field trips; said fund to be credited with all fees and charges received during FY'99 from persons taking part in said activities and, field trips.

ARTICLE 10 On motion of Mr. Mark B. McDonough, duly seconded, it was

VOTED to authorize the establishment of a revolving fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Youth Center Committee, limited to \$25,000., without further appropriation during FY'99, to pay expenses and contractual services required to operate Youth Center activities; said fund to be credited with all fees and charges received during FY'99 from persons taking part in said activities.

ARTICLE 11 On motion of Mr. David W. Drislane, duly seconded it was

VOTED TO INDEFINITELY POSTPONE action on the article noted below:

To see if the Town will vote to authorize the Board of Selectmen to continue the agreement with the Town of Wakefield for the purpose of sharing the costs and services of a building inspector, pursuant to M.G.L. c.40, S4A, or what action it will take thereon.

ARTICLE 12 On motion of Mr. H. Joseph Maney, duly seconded, it was

VOTED TO INDEFINITELY POSTPONE action on the article noted below:

To see if the Town will vote to authorize the Board of Selectmen to purchase a portion of the land owned by John J. and Kelly Ann O'Brien, being parcel number 848 on map 36, and being adjacent to Walsh Road, Willow Road and Birch Road and to sell a portion of land to said John J. and Kelly Ann O'Brien, being parcel 875 on map 36, both the purchase and sale to be made for prices and terms and conditions, in the best interest of the Town, as determined by the Board of Selectmen, or what action it will take thereon.

ARTICLE 13 On motion of Mr. H. Joseph Maney, duly seconded, it was

UNANIMOUSLY VOTED to authorize the Board of Selectmen to sell a parcel of land on Moulton Drive, containing approximately 9,000 square feet, having a frontage on Moulton Drive of upwards to 300 feet and abutting parcels 2771, 2745, and 2751 on map 47, said sale to be limited to abutters only with a restriction that it cannot be used as a building lot, also, said sale to be offered as two separate parcels, on approximately 100 feet by 30 feet and the other being the balance, the sale of said land being at a minimum price of \$10,500. total and subject to such other terms and conditions as determined by the Board of Selectmen to be in the best interests of the Town.

ARTICLE 14 On motion of Mr. Alan K. Dresios, duly seconded, it was

UNANIMOUSLY VOTED to accomplish the goal of closing off and abandoning a portion of Mansfield Road and acquiring a new access to said Mansfield road over Indian Road, so called by the following means:

Voted that the Town acquire by gift or purchase, the rights of others in easements of passage over the portions of Rock Road, Oakwood Road, Park Road and Lakeview Terrace which are located in Lynnfield and further vote to abandon or sell those rights to the abutters of said land to each roadway; and

Voted that the Town acquire by gift or purchase the rights of others in easements of passage over the portion of Indian Road that is in Lynnfield and Saugus, which road connects to a new road to be known as Gianna Drive, and

Voted that the Town acquire by gift or purchase, a portion of parcel number 851 on Lynnfield Assessors map number 59 for the purpose of constructing a turnaround



area on a portion of Mansfield Road, which is to be retained; and

Voted that the Town sell portions of Mansfield Road which is to be abandoned, to the abutters of said land; and

Voted that the Town sell all or portions of parcels 1335 and 1419 on Lynnfield Assessors map number 58; and

Voted that each of said sales and purchases described above be for one dollar and such other valuable consideration and under such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town; and

Voted that the Selectmen be instructed to file a special bill in the Massachusetts Legislature for an act authorizing the Town to accomplish the above and achieve the goals as stated at the beginning of this motion.

ARTICLE 15 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED TO INDEFINITELY POSTPONE action on the article noted below:

To see if the Town will instruct its Board of Selectmen to file a bill in the legislature requesting a Special Act Amendment to the Lynnfield Town Charter as follows:

1. Section 2-1-2 be deleted and in place thereof, the following section be inserted:

"Section 2-1-2. The quorum necessary for the conduct of business at all town meetings shall be 150 persons. Upon the challenge of the presence of the established quorum, a smaller number than the established quorum, however, shall adjourn any such meeting forthwith to a stated date, time, and place."

2. This amendment to become effective after acceptance by Lynnfield voters in response to a question at its next regular election.

ARTICLE 16 On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED TO INDEFINITELY POSTPONE action on the article noted below:

To see if the Town will vote to amend Chapter 6, Zoning Bylaws by adding the following:

Under 6. Sign Regulations:

It is the intent and purpose of this Bylaw to provide for the manner in which signs, billboards, and advertising devices shall be constructed, altered, and displayed in the Town of Lynnfield.

Within the context of the above general intent and purpose, additional purposes of the Bylaw are as follows:

1. To restrict private/public signs which overload the public's capacity to receive information, which violate privacy, or which increases the probability of accidents by distracting attention or obstructing vision.

2. To encourage signing and other private/public communications that aid orientation, identify activities, express local history and character or serve other educational purposes.

3. To reduce conflict among private signs and between the private and public environmental information systems.

After 6.7 Signs in Office Park Districts, add the following new sections:

#### 6.8 Event Signs

All signs including banners and posters covering social, seasonal, holiday, town, and religious events, including garage sales, shall be referred to the Board of Selectman for approval and issuance of a temporary permit. Temporary signs and banners must be firmly attached to a supporting device and present no undue hazard to the public. Said signs are limited to a 35 day time period.

#### 6.9 Public Signs

Public signing and communications, which aid orientation, express local history and character or serve educational purposes, shall be referred to the Board of Selectmen for approval and issuance of a temporary permit.

#### 6.10 Prohibited Devices - The following are prohibited:

1. No sign or light shall move, flash, or make noise. Such shall include commercial balloon devices and high-powered searchlights (Indicators of time or temperature may move).

2. Colored lights and illuminated signs employing colors in use in traffic signal lights within the view of any signalized intersection.

3. Any imitation of official traffic signs or signals or use of such words as "stop", "look", "danger", "go slow", "caution", or "warning" are prohibited.

4. No red or green lights or any lighting effect utilizing such colors used on any sign if, in the opinion of the Chief of Police, such light or lighting would create a hazard to the operation of motor vehicles.

5. Portable signs with or without replaceable letters, which may be moved from one location to another.

6. Signs on unregistered vehicles, which are visible from nearby public rights-of-way (except for temporary "For Sale" signs).

7. Signs on the inside or outside surface of display



windows shall not cover more than 10% of the display window area and shall be lighted only by building illumination (white non-flashing).

Under Section 2, Definitions, in appropriate alphabetic order:

#### Sign

Includes any letter, word, symbol, drawing, picture, design, device, article, and/or object that advertises, calls attention to, or indicates any premises, person, or activity whatever the nature of the material and manner of composition or construction.

or what action it will take thereon.

ARTICLE 17 On motion of Mr. Patrick J. Sullivan, duly seconded, it was

VOTED TO INDEFINITELY POSTPONE action on the article noted below:

To see if the Town will vote to amend Section 11, Chapter 6 of the Town's Bylaws entitled "Planning and Zoning", by revising Section 7.1.2, subsection 4, under subsection 4, under Limited Business District, to read "Parking lots for patrons, customers and employees", or what action it will take thereon.

ARTICLE 18 On motion of Mr. Patrick J. Sullivan, duly seconded, it was

VOTED UNANIMOUSLY to amend Section 11, Chapter 6, Zoning Bylaws of the Town of Lynnfield, by adding the following to Section 13. Zoning Administrator The Board of Appeals, in accordance with Chapter 40A, Section 13, of the Massachusetts General Laws as amended may appoint, subject to confirmation by the Board of Selectmen, a Zoning Administrator, to serve at the pleasure of the Board of Appeals, who may but need not be the Director of Zoning Enforcement & Inspection or the Building Inspector. The Board of Appeals may delegate by unanimous vote to the Zoning Administrator some of its powers and duties. Any person aggrieved by a decision or order of the Zoning Administrator may appeal to the Board of Appeals in accordance with MGL Chapter 40A, Section 14.

ARTICLE 19 On motion of Mr. Patrick J. Sullivan, duly seconded, it was

VOTED UNANIMOUSLY to amend the Zoning Bylaws of the Town of Lynnfield by adding a new section 9.4, Wireless Communications District, as a new overlay district under Section 9. as follows-

#### 9.4 WIRELESS COMMUNICATIONS DISTRICT

##### 9.4.1 Purpose

The purpose of the Bylaw, in addition to the purposes

enumerated in the preamble to these Bylaws, is to establish general guidelines for the siting of wireless communication towers and facilities. The goal of the Bylaw is to,

1. Encourage the location of towers on municipal land or general business, commercial, or limited industrial zoned land.

2. Minimize the total number of towers throughout the community.

3. Require the co-location of new and existing facilities.

4. Encourage users of towers and facilities to locate them, to the extent possible, in areas where the adverse impacts on adjacent properties (including visual) to the community is minimal.

5. Encourage users of towers and facilities to configure them in a way that minimizes the adverse impact of towers and facilities and in furtherance thereof, due to the nature of divided highways.

6. Enhance the ability of the providers of communications services to provide such services to the community effectively and efficiently.

7. To make available all wireless communication tower locations to local municipal agencies.

##### 9.4.2 Location

The Wireless Communication District shall be construed as an overlay district. The location of said district is as follows:

1. All land owned by the Town of Lynnfield, which is held in the care, custody, management, and control of the Board of Selectmen and land owned by the Water Districts regardless of underlying zoning district.

2. All land located in the General Business, Commercial, or Limited Industrial Districts.

3. Those existing guyed towers, lattice tower, monopole, electric utility transmission tower, fire tower, church steeple, clock tower, or water tower regardless of the underlying zoning districts provided that the following are complied with:

(a) Facade-Mount Antennas must not extend above the top of the building wall or parapet;

(b) Roof mounted antennas must not extend more than fifteen (15) feet above the highest point of the building;

(c) All antennas must not detract, based upon a written finding from the Massachusetts Historical Commission, from the historic significance of a structure on, or eligible for listing on, the National or Massachusetts Registers of Historic Places; and,

(d) All antennas must be painted so as to blend in with the existing structure as much as possible.

(e) Wireless communication facilities placed on existing buildings, and any equipment associated with the facility, shall be camouflaged or screened and designed to be harmonious and architecturally compatible with the building.



#### 9.4.3 Relationship to Other Zoning Districts

Regardless of location all requirements of the underlying zoning district shall remain in full force and effect, except as may be specifically superseded herein.

#### 9.4.4 General Requirements

1. No wireless communications facility, which includes, but are not limited to, monopoles, satellite dish(es) over three (3) feet in diameter or antenna, shall be erected or installed except in compliance with the provisions as set forth herein. Unless otherwise noted herein, a Special Use Permit is required from the Zoning Board of Appeals (the "Board").

2. Any proposed extension in the height, or construction of a new or replacement of a facility shall be subject to a new application for a Special Use Permit.

3. Whenever possible, wireless communications facilities shall be located in non-residential zoning districts and shall be suitably screened from abutting and residential neighborhoods.

4. Whenever possible, wireless communications facilities shall be located on existing structures as permitted in the underlying districts. When not possible, only free standing monopoles, with associated antennae and/or panels, shall be allowed as specified under the "Design Guidelines" subsection below. Lattice style towers and similar facilities requiring three or more legs and/or guy wires for support are not allowed.

5. Panels, antennae and associated equipment may be approved as accessory uses in residential zoning districts as specified and limited in the "Location", previous section. The intent of this provision is to allow such facilities to be located in or on structures appropriately screened and/or camouflaged pursuant to this Section. When possible the facility shall be mounted inside an existing structure, modification of a structure may be required.

6. To the extent feasible all network interconnections from the communication site shall be via landlines.

7. Structures shall be removed within six (6) months of cessation of use. If applicable, annual certification demonstrating continuing compliance with the standards of the Federal Communications Commission, Federal Aviation Administration and the American National Standards Institute and required maintenance shall be filed with the Zoning Enforcement Officer by the Special Use Permit holder.

8. Antennae and directly related facilities used exclusively for communication for the purpose of federally licensed amateur radio operators shall be exempt from this Section.

9. Every Special Use Permit shall be issued with such conditions as may be deemed necessary by the board to

protect the interests of the neighborhood in which a facility is located. Every Permit shall be conditioned upon a requirement that the facility owner shall make available to a number of other telecommunications companies use of the facility equal to the number determined to be the maximum number technologically practical under Paragraph 5 of Section 9.4.7 of this Bylaw on commercially reasonable rates and terms, which take into consideration the cost of the facility. The proposed rates and terms shall show plainly all requisite detail fully to explain the basis of such charges and terms; in the event of disagreement between the Permit holder and the proposed lessee, the matter shall be submitted for resolution to the Massachusetts Department of Energy and Telecommunications ("DTE") pursuant to 220 CMR 5.00, as amended, and any other applicable law and compliance with the decision of the DTE shall be compliance with this provision of this Bylaw.

#### 9.4.5 Special Use Permit Review

1. Applications for Special Use Permits shall be approved or approved with conditions if the petitioner fulfills the requirements of this Bylaw to the satisfaction of the Board.

2. Applications for Special Use Permits may be denied if the petitioner does not fulfill or address the requirements of these regulations to the satisfaction of the Board.

3. When considering an application for a wireless communication facility, or for an antenna or dish proposed to be placed on a structure, the Board shall place great emphasis on the proximity of the facility to residential dwellings and its impact on these residences. New facilities shall only be considered after a finding that existing (or previously approved) facilities cannot accommodate the proposed use.

#### 9.4.6 Application Process

All applications for wireless communications facilities, antenna, panel, or satellite dishes shall be made and filed on the applicable application form in compliance with the Board of Appeals instructions. In addition to the requirements of the site plan specified in subsection 7.4 the following information shall also be submitted to be considered complete:

1. A locus plan at a scale of 1"=100' which shall show all property lines, the exact location of the proposed structure(s), streets, landscape features, residential dwellings and neighborhoods and all buildings within five-hundred (500) feet of the subject property.

2. If the facility includes the erection of a monopole, a color photograph or rendition of the proposed monopole with its antenna and/or panels shall be submitted. For satellite dishes or residential antenna, a color photograph or rendition illustrating the dish at the proposed location is required. A rendition shall also be prepared illustrating a



view of the monopole, dish or antenna from the nearest street or streets.

(a) The confirmation that the monopole complies with all applicable Federal and State standards.

3. The following information prepared by one or more professional engineers:

(a) describe the capacity of the facility including the number and type of panels, antenna and/or transmitter/receivers that it can accommodate and the basis for these calculations. To the extent technologically practicable, the applicant shall provide information concerning the foreseeable industry growth needs for the facility's use for the succeeding ten (10) years.

(b) Demonstrate that no existing facility can accommodate the applicants proposed facility. Evidence submitted to demonstrate such shall consist of the following:

(i) No existing facility is located within the geographic area, which can meet the applicant's engineering requirements.

(ii) Existing facilities are not of sufficient height to meet the applicant's engineering requirements.

(iii) Existing facilities do not have sufficient structural strength to support the applicant's proposed antenna and related equipment

(vi) The fees, costs, or contractual provisions required by an owner in order to share an existing facility or to adapt an existing facility for sharing are determined to be unreasonable. The total cost to construct a new independent facility, which meets the requirements of this section, is presumed to be unreasonable.

(v) The applicant demonstrates that there are other limiting factors that render existing facilities unsuitable.

(c) Demonstrate that all municipal owned property in the geographic area was considered. If said properties were rejected as the site for the proposed facility, the reasons for rejection shall be provided.

(d) Provide an alternative analysis that considers the tradeoffs between location, height, capacity, number, separations, and economic factors of the proposed facility.

(e) Provide an inventory of existing facilities that are either within the jurisdiction of the governing authority or within ten (10) miles of the border thereof. Said inventory shall include information about the location, height, design, and capacity of each facility.

4. If applicable, a written statement that the proposed facility complies with, or is exempt from applicable regulations administered by the Federal Aviation Administration (FAA), Federal Communications Commission (FCC), Massachusetts Aeronautics Commission and the Massachusetts Department of Public Health.

5. The applicable review & advertising fees as noted in the application guidelines.

6. Applicants proposing to erect facilities on municipally owned land or structure shall provide evidence of contractual authorization from the Town to conduct wireless communication services on said property.

#### 9.4.7 Design Guidelines

The following guidelines shall be used when preparing plans for the siting and construction of all wireless communications facilities.

1. All monopoles shall be designed to be, constructed at the minimum height necessary to accommodate the anticipated and future use. The setback of a monopole from a residential property line of the lot on which it is located shall be at least equal to the height of the monopole. All other setbacks shall comply with the respective zoning district.

2. No monopole, or attached accessory antenna or other device on a monopole, shall exceed 120 feet in height as measured from ground level at the base of the pole. No monopole shall be constructed which requires guy wires. Monopoles shall not be located on structures.

3. All wireless communications facilities shall be sited in such a manner that the view of the facility from adjacent abutters, residential neighbors and other areas of Town shall be as limited as possible. All monopoles and dishes shall be painted or otherwise colored so they will blend in with the landscape or the structure on which they are located. A different coloring scheme shall be used to blend the structure with the landscape below and above the tree or building line.

(a) The height of antenna or dishes located on residential buildings or in the yards of residential structures shall not exceed the tree line on the lot.

4. Satellite dishes and/or antenna shall be situated on or attached to a structure in such a manner that they are screened, preferably not being visible from abutting streets. Free standing dishes or antenna shall be located on the landscape in such a manner so as to minimize visibility from abutting streets and residences and to limit the need to remove existing vegetation. All equipment shall be colored, molded and/or installed to blend into the structure and/or the landscape.

5. Wireless communications facilities shall be designed to accommodate the maximum number of users technologically practical. The intent of this requirement is to reduce the number of facilities, which will be required to be located within the community.

6. All monopoles shall be located a minimum of 500 feet from the nearest residential structure.

7. Fencing, a minimum of six (6) feet in height, shall be provided to control access to wireless communications facilities and shall be compatible with the scenic character of the Town and shall not be of razor wire.



8. There shall be no signs, except for announcement signs, no trespassing signs and a required sign giving a phone number where the owner can be reached on a twenty-four (24) hour basis. All signs shall conform with the "Sign Regulations" Section of the Zoning Bylaws.

9. Night lighting of towers shall be prohibited unless required by the Federal Aviation Administration. Lighting shall be limited to that needed for emergencies and/or as required by the FAA. Or other State or Federal agencies having jurisdiction of the same.

10. There shall be a minimum of one (1) parking space for each facility, to be used in connection with the maintenance of the site, and not to be used for the permanent storage of vehicles or other equipment.

11. Existing on-site vegetation shall be preserved to the maximum extent practicable.

12. Traffic associated with the tower and accessory structures and facilities shall not adversely affect abutting ways.

13. Every provision of this Bylaw is intended to be severable, and the invalidity or illegality of any portion of said section shall not affect the validity or legality of the remainder hereof.

ARTICLE 20 On motion of Mr. Patrick J. Sullivan, duly seconded, it was

VOTED UNANIMOUSLY to amend the Zoning Bylaws of the Town of Lynnfield by adding to Section 2 thereof, the following:

2.12 WIRELESS COMMUNICATION FACILITY A free-standing tower or monopole, or an antenna array attached to the roof or highest point of an existing building or structure, including accessory antennas, structures, cables and equipment, if any, which facilitate the provision of wireless communication services.

2.13 WIRELESS COMMUNICATION SERVICES The provision of the following types of services: cellular telephone service, personal communications and enhanced specialized mobile radio service.

2.14 FACADE-MOUNT ANTENNAS One or more antennas or panels mounted on the facade of an existing building or structure, including accessory equipment and cables, if any, which facilitate the provision of wireless communications services.

Or what action it will take thereon.

ARTICLE 21 On motion of Mr. James MacLoud, duly seconded it was

VOTED UNANIMOUSLY to amend Section 17 of Chap-

ter 5 of the Town's Bylaws by adding to subsection 2 thereof, the following:

No person owning, harboring or having custody and control of a dog or other animal shall suffer, permit or allow such a dog or other animal to leave feces in any park, playground, beach, public common, municipal recreation area, street, sidewalk, public area or any private property of someone other than the owner within the Town. Any person having custody and control of a dog or other animal in any park, playground, beach, public common, municipal recreation area, street, sidewalk, public area or any private property of someone other than the owner within the Town shall remove and dispose of any feces left thereon by his or her dog. Any person having custody or control of a dog or other animal in any park, playground, beach, public common, municipal recreation area, street, sidewalk, public area or any private property of someone other than the owner within the Town, shall carry with him or her proper equipment for the removal of such feces. For purposes of this section the means of removal shall be any tool, implement or other device carried for the purpose of picking up and containing such feces. This paragraph shall not apply to a guide dog accompanying a disabled person.

and, by deleting subsection 5 of section 17 and replacing it with the following:

The first violation of this Bylaw within a calendar year shall be punishable By a \$25.00 fine; the second and subsequent violations within the calendar year by a \$50.00 fine.

ARTICLE 22 On motion of Mr. Harry LeCouras, duly seconded, it was

VOTED to request the Board of Selectmen to reconsider its decision to maintain the existing "No Right Turn" traffic regulation on Brook Drive and Maple Street.

With completion of action on all Articles of the Town Meeting Warrant, on a motion of Mr. David W. Drislane, duly seconded, it was VOTED to Adjourn Sine Die.

The Meeting was adjourned at 11:55 P.M.

Carol A. Cashman  
Town Clerk

**APPROPRIATIONS FOR THE FISCAL YEAR  
JULY 1, 1998 TO JUNE 30, 1999,  
VOTED AT THE ANNUAL TOWN MEETING  
APRIL 27,1998**

**ARTICLE 4**

To raise and appropriate a sum of  
money for "Senior Citizen Real Estate  
Tax Payment Program 4,000.

**ARTICLE 5**

To raise and appropriate the sums of  
money for the necessary Town  
charges and expenses 19,404,703.

**ARTICLE 6**

Capital Expenditures 448,225.

**ARTICLE 7**

Purchase of Technology Equipment,  
Services and Supplies 145,000.

**ARTICLE 8**

Purchase of land at 65 Main St. and  
Partridge Ln. 275,000.

**TOTAL \$20,276,928.**

**APPROPRIATIONS VOTED TO BE RAISED  
IN TAX LEVY AT ANNUAL TOWN MEETING  
APRIL 27,1998**

**ARTICLE 4**

From Tax Levy for "Senior Citizen Real  
Estate Tax Payment Program" 4,000.

**ARTICLE 5**

From Tax Levy for Town charges  
and expenses 19,189,703.

**ARTICLE 6**

From Tax Levy for capital expenditures 448,225.

**ARTICLE 7**

From Tax Levy for Technology Equipment,  
Services and Supplies 145,000.

**TOTAL \$19,786,928.**

**APPROPRIATIONS VOTED TO BE RAISED  
BY TRANSFER AT ANNUAL TOWN MEETING  
APRIL 27,1998**

**ARTICLE 5**

Transfer from sale of lots and graves account 20,000.  
Transfer from the perpetual care account 20,000.  
Transfer from the overlay surplus 175,000.

**ARTICLE 8**

Transfer from free cash for purchase of  
land at 65 Main Street and Partridge Lane. 275,000

**TOTAL 490,000.**

**OFFICE OF THE SELECTMEN**

1 - Selectmen's Salaries	\$ 2,250
2 - Town Administrator's Salary	69,582
3 - Clerical Salary	40,680
4 - Professional Services	40,000
5 - Payrate Increase Fund	26,000
6 - Town Report	4,000
7 - Property & Liability Insurance	100,000
8 - Other Expenses	8,000
	<u>\$ 290,512</u>

**TOWN ACCOUNTANT**

9 - Accountant's Salary	\$ 51,352
10 - Clerical Salary	32,252
11 - Expenses	1,955
	<u>\$ 85,559</u>

**TOWN COUNSEL**

12 - Counsel's Salary	\$ 16,200
13 - Professional Services	10,000
14 - Other Expenses	1,200
	<u>\$ 27,400</u>

**DIVISION OF FINANCE AND ADMINISTRATION**

15 - Director's Salary	\$ 12,288
Operation's Support	
16 - Salaries	71,983
17 - Expenses	23,720
Data Processing	
18 - Salary	20,000
19 - Expenses	25,395
Tax Collector	
20 - Salary	36,039
21 - Expenses	9,985
Treasurer	
22 - Salaries	66,042
23 - Expenses	13,385
Town Clerk	
24 - Salary	36,039
25 - Expenses	2,200
Board of Registrars	
26 - Expenses	3,250
Other Expenses	
27 - Tax Title Proceedings	12,500
28 - Elections	14,600
	<u>\$ 347,426</u>

**BOARD OF ASSESSORS**

29 - Board Salaries	\$ 16,400
30 - Other Salaries	58,246
31 - Professional Services	6,000
32 - Assessment Up-date	47,000
33 - Expenses	7,000
	<u>\$ 134,646</u>

**PLANNING BOARD**

34 - Salary	\$ 22,183
35 - Expenses	2,190
	<u>\$ 24,373</u>

**BOARD OF APPEALS**

36 - Expenses	\$ 2,089
	<u>\$ 2,089</u>

**CONSERVATION COMMISSION**

37 - Salary	\$ 24,870
38 - Expenses	1,250
39 - Professional Services	2,000
	<u>\$ 28,120</u>



## PERSONNEL BOARD

40 - Salary	\$ 2,221
41 - Professional Services	10,000
42 - Expenses	<u>175</u>
	\$ 12,396

## FINANCE COMMITTEE

43 - Salary	\$ 3,394
44 - Expenses	500
45 - Finance Committee Report	3,825
46 - Reserve Fund	<u>45,000</u>
	\$ 52,719

## TOTAL GENERAL GOVERNMENT

\$ 1,005,240

## POLICE DEPARTMENT

47 - Chief's Salary (incl. holidays)	\$ 68,330
48 - Other Salaries (incl. holidays)	1,011,887
49 - Officers' Overtime	205,000
50 - Officers' Training	40,000
51 - Ambulance Expense	0
52 - Other Expenses	<u>106,000</u>
	\$ 1,431,217

## FIRE DEPARTMENT

53 - Chief's Salary (incl. holidays)	\$ 13,503
54 - Full-Time Salaries (incl. holidays)	330,906
55 - Call Department Salaries	201,690
56 - Fire Alarm Salaries	11,496
57 - Fire Department Expenses	47,988
58 - Fire Alarm Expenses	7,322
59 - Hydrant Rental	<u>21,980</u>
	\$ 634,885

## DIVISION OF ZONING ENFORCEMENT AND INSPECTION

60 - Director's Salary	\$ 0
61 - Other Salaries	20,400
62 - Professional Services	22,740
63 - Expenses	<u>4,230</u>
	\$ 47,370

## CIVIL DEFENSE

64 - Director's Salary	\$ 250
65 - Expenses	<u>1</u>
	\$ 251

## DOG OFFICER

66 - Dog Officer's Salary	\$ 9,720
66 - Expenses	<u>905</u>
	\$ 10,625

## TOTAL PUBLIC SAFETY

\$ 2,124,348

## DEPARTMENT OF PUBLIC WORKS

## General and Administrative

68 - Director's Salary	\$ 62,503
69 - Other Salaries	89,242
70 - Motor Fuel & Oil	55,000
71 - Other Expenses	750

## Highway Construction

72 - Salaries	47,363
73 - Expenses	85,283

## Snow and Ice Removal

74 - Salaries and Expenses	75,000
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## Street Lighting

75 - Expenses	131,000
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## Rubbish Collection and Disposal

76 - Expenses	485,900
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## School Maintenance and Buses

77 - Salaries	648,924
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78 - Energy Supply	320,000
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79 - Expenses	234,968
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## Municipal Building Maintenance

80 - Salaries	126,058
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81 - Expenses	194,500
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## Cemeteries, Parks and Trees

82 - Salaries	303,228
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83 - Expenses	41,400
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## After-School Program

84 - Salaries	9,700
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85 - Expenses	<u>2,730</u>
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## TOTAL PUBLIC WORKS AND FACILITIES

\$ 3,113,619

## BOARD OF HEALTH

86 - Salaries	\$ 22,372
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87 - Expenses	<u>6,730</u>
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\$ 29,102

## COUNCIL ON AGING

88 - Salary	\$ 61,045
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89 - Expenses	8,000
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90 - Professional Services	<u>0</u>
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\$ 69,045

## VETERANS' SERVICES

91 - Director's Salary	\$ 5,160
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92 - Expenses	600
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93 - Veterans' Benefits	<u>7,000</u>
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\$ 12,760

## TOTAL HUMAN SERVICES

\$ 110,907

## LIBRARY

94 - Director's Salary	\$ 50,582
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95 - Other Salaries	256,252
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96 - Expenses	<u>103,062</u>
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\$ 409,896

## RECREATION COMMISSION

97 - Salaries	\$ 9,799
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98 - Expenses	<u>7,675</u>
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\$ 17,474

## HISTORICAL COMMISSION

99 - Expenses	\$ 500
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## MEMORIAL DAY OBSERVANCES

100 - Expenses	\$ 1,000
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## TOTAL CULTURE AND RECREATION

\$ 428,870

## EDUCATION

101 - NET Salaries and Expenses	\$ 10,116,275
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102 - North Shore Technical High School	<u>170,744</u>
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## TOTAL EDUCATION

\$ 10,287,019

## DEBT AND INTEREST

103 - Short-Term Interest	\$ 100
104 - Long-Term Principal	55,000
105 - Long-Term Interest	11,878
106 - Long-Term Principal (Debt Excl.)	250,000
107 - Long-Term Interest (Debt Excl.)	<u>180,250</u>

TOTAL DEBT SERVICE \$ 497,228

## EMPLOYEE BENEFITS

108 - Pension Contributions	\$ 699,970
109 - Health/Life/Disability Insurance	945,000
110 - Medicare - F.I.C.A.	113,500
111 - Workers' Compensation Insurance	65,000
112 - Other	6,000
113 - Unemployment Compensation	<u>8,000</u>

TOTAL EMPLOYEE BENEFITS \$ 1,837,472

TOTAL \$ 19,404,703

## CAPITAL OUTLAY

## ARTICLE 6

From Tax Levy \$ 448,225

## POLICE DEPARTMENT

Cruisers (2)	<u>56,000</u>
Radio Replacement	62,000

## FIRE DEPARTMENT

Replace Hose	6,000
Replace radios	4,500
Smoke Filtration System (2)	9,000
Turn Out gear (5 sets)	<u>5,000</u>
	24,5000

## SCHOOL DEPARTMENT

Furniture	44,290
Whiteboard	2,850
Cannon Copiers (12)	3,480
Upgrade Telephone System	12,000
Other	<u>505</u>
	63,125

## LIBRARY

Computer Printers (4)	5,800
Book Drop	2,000
Atlas Stand	0
Preservation Management	<u>500</u>
	9,600

## FINANCE &amp; ADMINISTRATION

Treasurer	
Computer & Printer	1,500
Workstation	<u>1,500</u>
	3,000

## DEPARTMENT OF PUBLIC WORKS

Highway	
Trucks - Upgrade	33,500
Parks/Cemetery	
Equipment Upgrade	1,500
Snow & Ice	
Sanders Overhauls	4,000
Plow Overhauls	3,500
Bombardier Overhaul	<u>4,000</u>
	46,500

## MUNICIPAL BUILDINGS

Electric	2,000
Painting	3,000
Renovation	2,000
Security	3,000
Vent	2,500
Lighting	3,000

## LIBRARY

Electric	1,500
Painting	2,500
Renovations	1,500

## SOUTH HALL

Parking Expansion	5,000
Renovations	5,000
Heat/Vent	7,500

## DPW GARAGE COMPLEX

Ventilation	5,000
Heat/Energy	1,500
Electrical	2,500
Plumbing	1,000
Renovations/Upgrade	<u>1,000</u>
	51,000

## SCHOOL BUILDINGS

Windows/Doors	10,000
Plumbing	15,000
Painting	15,000
Flooring	10,000
Roofing	5,000
Electric	20,000
Renovations	10,000
Carpet	5,000
Boilers	15,000
Small Equipment	2,000
Auditorium Seating	20,000
Lockers	<u>5,000</u>
	132,000

## SCHOOL GROUNDS

Asphalt/Grounds	5,000
Track	<u>2,500</u>
	7,500

## BUSES

49,000

SUB TOTAL SCHOOL \$ 188,500

TOTAL DEPARTMENT PUBLIC WORKS \$ 286,000

TOTAL FY 1999 CAPITAL BUDGET \$ 448,225



# RECORD OF ACTION TAKEN AT THE ANNUAL TOWN MEETING OCTOBER 19, 1998 IN THE MIDDLE SCHOOL AUDITORIUM

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium on Monday, October 19, 1998. A quorum being present (265 present - 227 required) the meeting was called to order by Mr. John Redman, Moderator at 7:40 P.M.

Prior to the reading of the warrant, non-registered voters were given permission to attend the meeting as spectators and were seated on the stage.

The Moderator read that part of the warrant preceding the articles and with the consent of the voters, omitted the reading of the articles which would be read at the time they would be taken up for action. The close of the warrant was read including the names of the Board of Selectmen as was the Constable's return of service.

On motion of Mr. John E. Redman, duly seconded, it was VOTED that this Town Meeting be adjourned to Thursday, October 22, 1998 at 7:30 P.M. in the Middle School Auditorium and Gymnasium, if need be, should the business not be completed.

ARTICLE 1 On motion of Mrs. Gail A. LaPointe, Town Accountant, duly seconded, it was

UNANIMOUSLY VOTED to raise and appropriate the sum of \$1,378.79 to pay overdue bills of a prior fiscal year.

ARTICLE 2 On motion of Mr. Mark B. McDonough, duly seconded, it was

VOTED UNANIMOUSLY to accept the provisions of the Massachusetts General Laws Chapter 41, Section 108L, commonly referred to as the "Quinn Bill", a career incentive pay program for the Lynnfield Police Department.

ARTICLE 3 On motion of Mr. Joseph W. Jennings, III, Chairman of Personnel Board, duly seconded, it was

UNANIMOUSLY VOTED to amend Chapter 3 of the Bylaws of the Town entitled "Classification of Employment", by establishing Classifications and Pay Plans and certain part-time annual salaries in accordance with the schedule recommended for Fiscal Year 1999 by the Personnel Board, or what action it will take thereon.

## POLICE DEPARTMENT CLASSIFICATION & PAY PLAN FISCAL YEAR 1999

Grade	Step 1	Step 2	Step 3	Step 4
1. Patrolman	\$29,583.95	\$31,556.22	\$33,310.39	\$35,396.46
2. Sergeant	\$34,021.53	\$36,287.78	\$38,307.44	\$40,706.38

## LIBRARY CLASSIFICATION AND PAY PLAN FISCAL YEAR 1999

### Non-Professional Classifications (Hourly)

Grade	Step 1	Step 2	Step 3	Step 4	Step 5
Library Technician	\$9.82	\$10.08	\$10.34	\$12.03	\$10.86
Sr. Library Technician	\$11.18	\$11.44	\$11.73	\$12.03	\$12.34
Staff Librarian	\$12.78	\$13.10	\$13.44	\$13.75	\$14.10
Information Svcs Librarian	\$13.78	\$14.10	\$14.44	\$14.75	\$15.10

### Professional Classifications (Annual)

	Step 1	Step 2	Step 3	Step 4	Step 5
Assistant Director	\$31,453	\$32,395	\$33,368	\$34,370	\$35,399
Department Head	\$28,540	\$29,397	\$30,278	\$31,186	\$32,122

ARTICLE 4 On a motion of Mr. Alan Dresios, duly seconded it was

UNANIMOUSLY VOTED to amend its Fiscal Year 1999 annual budget adopted under Article 5 of the Annual Town Meeting held on April 27, 1998.

By transfer of certain sums from:

### OFFICE OF SELECTMEN

Line Item 5 Pay rate Increase Fund \$26,000

### EMPLOYEE BENEFITS

Line Item 109 Health/Life/Disability Insurance \$2,000

Line Item 111 Worker's Compensation Insurance \$5,000

To the following:

### OFFICE OF SELECTMEN

Line Item 2 Town Administrator's Salary \$2,000

### POLICE DEPARTMENT

Line Item 48 Other Salaries \$18,800

### LIBRARY

Line Item 95 Other Salaries \$7,200

### EMPLOYEE BENEFITS

Line Item 95 Unemployment Compensation \$5,000

To raise and appropriate the sum of \$15,040 to be added to

### PUBLIC WORKS AND FACILITIES

Line Item 73 - Highway Construction & Maintenance Expenses \$10,000

### Council on Aging

Line Item 88 - Salary \$5,040

ARTICLE 5 On motion Mr. David W. Drislane, duly seconded, it was



UNANIMOUSLY VOTED to authorize the Board of Assessors to use up to \$600,000 of free cash in computing the Tax Rate for Fiscal Year 1999.

ARTICLE 6 On motion of Mr. Mark B. McDonough, duly seconded, it was

VOTED to raise and appropriate the sum of \$280,211 for highway design, construction and maintenance and for all other purposes which are authorized by law and to fund such effort with so-called Chapter 90 money approved for said use by the Commonwealth of Massachusetts.

ARTICLE 7 On motion of Mr. David W. Drislane, duly seconded, it was

VOTED TO INDEFINITELY POSTPONE action on the article noted below:

To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or otherwise, a sum of money, to be used by the Capital Needs Committee for a continuation of the facility planning, engineering, and architectural studies related to Town buildings, or what action it will take thereon.

ARTICLE 8 On motion of Mr. Alan K. Dresios, duly seconded, it was

UNANIMOUSLY VOTED to change the description of an item included in the Town's Fiscal Year 1997 Capital Article 8 of the April 29, 1996 Annual Town Meeting, under ASSESSORS from Personal Computers to Printers with no change in the dollar amount of \$4,000.00.

ARTICLE 9 On motion of Mr. Alan Dresios, duly seconded, it was

VOTED to rescind its action taken under Article 3 of the Special Town Meeting held on October 17, 1994 as it relates to the appropriation and authorization to borrow \$97,500. for an ambulance and associated equipment.

ARTICLE 10 On motion of Mr. Mark McDonough, duly seconded, it was

UNANIMOUSLY VOTED to authorize the Board of Selectmen to purchase 2,900 square feet of land owned by John J. and Kelly Ann O'Brien, being parcel number 848 on map 36, and being adjacent to Walsh Road, Willow Road and Birch Road for a price of \$17,400., and to raise and appropriate said sum by transfer from available funds - the Sale of Real Estate Account, and to authorize the Board of Selectmen to sell 4,950 square feet of land to John J. and Kelly Ann O'Brien, being a portion of parcel 875 on map 36 and being adjacent to Walsh Road and Willow Road for a price of \$24,997.50, and further that the parties will share equally, the engineering, surveying, legal and recording costs.

ARTICLE 11 On motion Chief Paul N. Romano, duly seconded, it was

VOTED TO INDEFINITELY POSTPONE action on the article below.

To see if the Town will vote to amend its Bylaws by adding new sections as follows:

1) Amend Chapter 5 - Regulations Regarding Persons and Property, by adding a new section 27 entitled "Noise Control" as follows:

#### 27. Noise Control

##### 27.1 Certain Noises prohibited generally.

It shall be unlawful for any person to make, continue, or cause to be made or continued any loud, unnecessary or unusual noise or any noise which:

1) Endangers or injures the safety or health of humans or animals, or

2) Annoys or disturbs a reasonable person of normal sensitivities, or

3) Endangers or injures personal or real property, which noise shall be termed a "noise disturbance" for the purposes of this chapter.

Noncommercial public speaking and public assembly activities conducted on any public space or public right-of-way shall be exempt from the operation of this section.

##### 27.2 Noises enumerated.

The following acts, among others and the causing thereof are declared to be loud disturbing and unnecessary noises and to be in violation of this chapter, but said enumeration shall not be deemed to be exclusive, namely;

1) Radios, television sets, musical instruments and similar devices, operating, playing or permitting the operation or playing of any radio, television, phonograph, drum, musical instrument sound amplifier or similar device which produces, reproduces or amplifies sound:

a) Between the hours of 11:00 p.m. and 7:00 a.m., the following day in such manner as to create a noise disturbance as set out in section 27-1 across a real property boundary except for activities open to the public and for which a permit has been issued by Board of Selectmen in Lynnfield.

b) In such a manner as to create a noise disturbance at fifty (50) feet, fifteen (15) meters from such device, when operated in or on a motor vehicle on a public way or public space, or in a boat on public waters.

c) In such a manner as to create a noise disturbance to any person other than the operator of a device, when operated by any passenger on a common carrier.



d) This subsection shall not apply to noncommercial spoken language covered under section 27-1.

2) Loudspeakers/public address systems.

a) Using or operating for any noncommercial purposes any loudspeaker, public address system, or similar device between the hours of 10:00 p.m. and 8:00 a.m. the following day, such that the sound therefrom creates a noise disturbance across a residential real property boundary.

b) Using or operating for any commercial purpose any Loudspeakers, public address system or similar device such that the sound therefrom creates a noise disturbance across a real property boundary between the hours of 6:00 p.m. and 10:00 a.m. the following day on a public right-of-way or public space.

3) Animals and birds. Owning, processing or harboring any animal or bird which frequently or for continued duration, makes sounds which create a noise disturbance across a residential real property boundary.

4) Loading and unloading, manufacturing activities. Loading, unloading or other handling of boxes, crates, containers, or building materials or similar objects and the engaging in manufacturing activities between the hours of 11:00 p.m. and 7:00 a.m. the following day in such a manner as to cause a noise disturbance across a residential real property boundary.

5) Construction and blasting. Operating or permitting the operation of any tools or equipment used in construction or demolition work between the hours of 6:00 p.m. and 7:00 a.m. the following day on weekdays or at any time on Sundays or holidays (such that the sound therefrom creates a noise disturbance across a residential real property boundary) or the operation of drilling and/or blasting equipment used in construction, reconstruction, repair, or demolition work between the hours of 6:00 p.m. and 7:00 a.m. the following day on weekdays or at any time on Sundays, or holidays, except for emergency work of public service utilities.

6) Vehicle or motorboat repairs and testing. Repairing, rebuilding, modifying or testing any motor vehicle, motorcycle or motorboat in such a manner as to cause a noise disturbance across a residential real property boundary.

7) Class B & C Explosives, firearms and similar devices. The use or firing of Class B & C explosives, firearms or similar devices which create impulsive sound so as to cause a noise-disturbance across a real property boundary or on a public space or right-of-way, without first obtaining a special permit issued by the Board of Selectmen.

8) Vibration. Operating or permitting the operation of any device that creates vibration which is above the vibration perception threshold of an individual at or beyond the property boundary of the source if on private property or at one hundred (100) feet from the source if on a public

space or public right-of-way. For the purposes of this subsection, "vibration perception threshold" means the minimum ground or structure borne vibration motion necessary to cause a normal person to be aware of the vibration by such direct means, as, but not limited to, sensation by touch or visual observation of moving objects.

9) Horns, signaling devices, etc.. The sounding of horn or signaling device on any automobile, motorcycle, street-car or other vehicle on any street or public place of the Town, except as a warning of danger; the creation by means of any such signaling device of any unreasonably loud or harsh sound; and the sounding of any such device for an unnecessary and unreasonable period of time. The use of any signaling device except one operated by hand or electricity; the use of any horn, whistle or other device operated by engine exhaust; and the use of any such signaling device when traffic is for any reason held up.

10. Automobile alarms. Unnecessary use of automobile alarms by remote control or any faulty or sensitive system.

27.3 Penalties.

(a) Any person who violates any provision of this chapter shall be fined for each offense not more than twenty-five dollars (\$25.00).

(b) Any person who Willfully or knowingly violates any provision of this chapter shall be fined for each offense a sum of not less than one hundred dollars (\$100.00) and not more than two hundred dollars (\$200.00).

(c) Each day of violation of any provision of this chapter shall constitute a separate offense.

27.4 Other remedies.

No provision of this chapter shall be construed to impair any common law or statutory cause of action, or legal remedy therefrom, of any person for injury or damage arising from any violation of this chapter or from other law.

27.5. General prohibitions; penalties for violations.

No person shall play any radio, music player such as a "boom box", tape cassette, disc player or television, audio system or musical instrument or any other type of sound service upon any public road, street, highway, or private property in the Town in a manner or at a volume as to disturb the quiet, comfort or repose of other persons. An exception is made for organized events, which have received a valid permit from the Town for such event.

The following penalties shall apply for:

1st offense: A mandatory fine of fifty dollars (\$50.00).

2nd offense: Thereafter, a mandatory fine of one hundred dollars (\$100.00).



27.6 Sound devices in motor vehicles; penalties for violations.

No person shall play any radio, music player or an audio system in a motor vehicle at such volume as to disturb the quiet, comfort or repose of other persons or at a volume which is plainly audible to persons other than the occupants of said vehicle

The following penalties shall apply for:

1st offense: A mandatory warning citation.

2nd offense: A mandatory fine of fifty dollars (\$50.00).

3rd offense and thereafter: A mandatory fine of one hundred dollars (\$100.00).

27.7 Police authority to seize amplification devices causing excessive noise.

The Lynnfield Police shall have authority to seize amplification devices including "boom boxes" so-called, installed in motor vehicles, or carried on the public ways, when used to violate noise ordinances. Authorities shall extend to impoundment of the vehicle if sound-producing equipment cannot be easily detached.

In Lynnfield, the police or the court shall have authority to notify the registrar of motor vehicles when there has been failure to pay a fine by a person using a "boom box" or other amplification device attached to or in a motor vehicle. Upon receipt of two (2) or more such notices, the registrar of motor vehicles shall not renew the driving license of the person or persons violating the noise ordinances and shall not renew the registration of the vehicle used to transport the noise-making equipment, until all fines have been paid.

When the determination is made to seize any noise-producing equipment, the police shall obtain the identity of the owner or person operating the equipment and give that person a receipt listing and describing items seized. In the event equipment used in violation of noise ordinances is to be seized but cannot easily be removed from the motor vehicle, police shall have authority to impound the vehicle with all its contents, major items of which shall be inventoried on a list kept by police, a copy of which to be supplied to the owner.

In the event the motor vehicle seized is owned by a different person or business entity, police shall send notice of seizure and receipt identifying the vehicle confiscated and its contents to said owner.

Equipment seized and impounded shall be kept in custody until fines are paid or judicial process involving the case has been completed.

In instances of repeat offenses or a flagrant violation of the noise ordinance, police may seek permission in the court for disposition or destruction of the equipment.

Refusal of an offender to give his or her true name and address when requested by a police officer shall be

grounds for taking the person into custody until his or her identity has been established.

27.8 Loud parties/music on residential premises.

No person shall play any radio, music player such as a "boom boxes", tape cassette, disc player, television, audio system or musical instrument or any other type of sound device in a manner or at a volume as to disturb the quiet, comfort or repose of neighboring inhabitants or at a volume which is plainly audible to persons other than those who are in the room in which such device or instrument is played and who are voluntary listeners thereto.

The landlord or owner of the premises, if not among the offenders, shall also receive notice of the offense.

The following penalties shall apply for:

1st offense: A warning citation or a fine of fifty dollars (\$50.00).

2nd offense: A fine of fifty dollars (\$50.00) or one hundred dollars (\$100.00).

3rd offense and thereafter: A fine of one hundred dollars (\$100.00).

Amend Chapter 8 - Penalties under Bylaws by adding to section 3 - Non-Criminal Disposition of Violations of Bylaws or Rules and/or Regulations, a new subsection 8. thereof as follows:

8. Noise Control Bylaw	(Chapter 5)
Fine	\$50.00
Enforcement Agent	Police Officers

or what action it will take thereon.

Submitted by POLICE DEPARTMENT

ARTICLE 12 On motion of Mr. David W. Drislane, duly seconded, it was

The Article listed below was DEFEATED.

To see if the Town will instruct its Board of Selectmen to file a bill in the legislature requesting a Special Act Amendment to the Lynnfield Town Charter as follows:

1. Section 2-1-2 be deleted and in place thereof, the following section be inserted:

"Section 2-1-2. The quorum necessary for the conduct of business at all town meetings shall be 150 persons. Upon the challenge of the presence of the established quorum, a smaller number than the established quorum, however, shall adjourn any such meeting forthwith to a stated date, time and place."

2. This amendment to become effective after acceptance by Lynnfield voters in response to a question at its next regular election.

or what action it will take thereon.

Submitted by BOARD OF SELECTMEN



ARTICLE 13 On motion of Mrs. Denise Young, duly seconded, it was

VOTED TO INDEFINITELY POSTPONE action on the article noted below:

To see if the Town will vote to amend its Bylaw as follows:

1. To amend Chapter 9 (Environmental Laws) by adding the following Sections:

E. The provisions of Mass. Gen. Laws CH. 131, S. 40, as amended from time to time, are adopted as Section E of this Chapter 9 of the Bylaws of the Town of Lynnfield.

F. The regulations adopted by the "Commissioner of Environmental Protection" under the authority of Mass. Gen. Laws CH. 131, S. 40, as amended from time to time and as published in the Code of Massachusetts Regulations, are adopted as Section F of this Chapter 9 of the Bylaws of the Town of Lynnfield, and the same shall be referred to by the number of the respective regulation preceded by "9F", e.g., "9F 310 CMR 10.00".

2. To amend Section 3 of Chapter 8, "Non-Criminal Disposition of Violations of Bylaws or Rules and/or Regulations" by adding subsection 9 thereto as follows:

9. Environmental Laws	(Chapter 9)
Fine	\$50.00
Enforcement Agent:	Conservation Agent
	Police Officers

or what action it will take thereon.

Submitted by CONSERVATION COMMISSION

ARTICLE 14 On motion of Mr. Alan K. Dresios, duly seconded, it was

UNANIMOUSLY VOTED to amend the Zoning Bylaws of the Town of Lynnfield as follows:

By adding to Section 11.2 "Existing Buildings" the following:

3. Wireless communications facilities specified in the Wireless Communication District may, by special permit issued by the Zoning Board of Appeals, also be placed on guyed towers, lattice towers, monopoles, electric utility transmission towers, fire towers, church steeples, clock towers, or water towers which are otherwise lawful in the zoning district in which they are located, provided that the following requirements are complied with:

(a) Facade-Mount antennas must not extend above the top of the building wall or parapet;

(b) Roof mounted antennas must not extend more than fifteen (15) feet above the highest point of the building;

(c) All antennas must not detract, based upon a written finding from the Massachusetts Historical Commission, from the historic significance of a structure on, or eligible for listing on, the National or Massachusetts Registers of Historic Places; and

(d) All antennas must be painted so as to blend in with the existing structure as much as possible.

(e) Wireless communication facilities placed on existing buildings, and any equipment associated with the facility, shall be camouflaged or screened and designed to be harmonious and architecturally compatible with the building.

And further that all requirements and procedures specified under the Wireless Communications District are followed.

ARTICLE 15 On motion of Mr. Alan K. Dresios, duly seconded, it was

VOTED to amend the Zoning Bylaws of the Town of Lynnfield as follows:

Amend Section 7.4 "Special Permit" by: (1) changing title to "Site Plan Approval" and (2) Changing all references to "special permit; to "site plan approval" and to delete the words "its approval of" from the second sentence of the third from the last paragraph of said section 7.4.

ARTICLE 16 On motion of Mr. Patrick J. Sullivan, Chairman of Planning Board, duly seconded, it was

VOTED (138 Yes - 27 No) to amend the Zoning Bylaws of the Town of Lynnfield as follows:

(1) By adding the following new section 8.5 under Section 8, Special Permits.

8.5 Adult Uses.

This section regulates adult uses and adult entertainment facilities within the Town of Lynnfield.

8.5.1 Purpose and Intent.

The purpose and intent of this section is to address and mitigate the secondary effects of the adult uses and businesses referenced herein. The provisions of this section are not intended to impose a limitation or restriction on the content of any communicative matter or materials, including sexually oriented matter or materials. Also, the provisions of this section are not intended to restrict or deny access by adults to adult uses and to sexually oriented matter or material protected by the Constitution of the United States of America and of the Commonwealth of Massachusetts, nor to restrict or deny rights that distributors or exhibitors of such matter or materials may have to sell, rent, distribute, or exhibit such matter or materials. Neither is it the purpose or intent of this section to legalize the



sale, rental, distribution, or exhibition of obscene or other illegal matter or materials.

## 8.5.2 Definitions

Adult Bookstore. An establishment having as a substantial or significant portion of its stock in trade, books, magazines, and other matter which are distinguished or characterized by their emphasis depicting, describing or relating to sexual conduct or sexual excitement as defined in Massachusetts General Laws Chapter 272, Section 31.

Adult Motion Picture Theater. An enclosed building used for presenting material distinguished by an emphasis on matter depicting, describing, or relating to sexual conduct or sexual excitement as defined in Massachusetts General Laws Chapter 272, Section 31.

Adult Paraphernalia Store. An establishment having as a substantial or significant portion of its stock devices, objects, tools, or toys which are distinguished or characterized by their association with sexual activity, including sexual conduct or sexual excitement as defined in Massachusetts General Laws Chapter 272, Section 31.

Adult Video Store. An establishment having a substantial or significant portion of its stock in trade, videos, movies, or other film material which are distinguished or characterized by their emphasis depicting, describing, or relating to sexual conduct or sexual excitement as defined in Massachusetts General Laws Chapter 272, Section 31.

Adult Club. An establishment which provides live entertainment for its patrons, which includes the display of nudity, as that term is defined in Massachusetts General Laws Chapter 272, Section 31; also, an establishment offering activities or goods or providing services where employees, entertainers or patrons are engaging in nudity, sexual conduct or sexual excitement as defined in Massachusetts General Laws Chapter 272, Section 31.

Substantial or Significant Portion. The term "substantial or significant portion" as used in this section shall mean twenty-five percent (25%) or more of any one or more of the following: business inventory or stock of merchandise for sale, rental, distribution, or exhibition during any period of time; annual number of gross sales, rentals, or other business transactions; annual gross business revenue; hours during which the establishment is open.

## 8.5.3 Special Permit

8.5.3.1 Authority. No adult use shall be allowed except by a Special Permit granted by the Board of Appeals. Said Board may impose such conditions, as it deems appropriate for the protection of public health, safety, and welfare in any district permitting such use. Said Special Permit shall only be issued following a public hearing held within sixty-five (65) days after filing of an application with the Board of Appeals, a copy of which shall forthwith be given to the Town Clerk by the applicant.

8.5.3.2 Location. An adult use may not be located within four hundred (400) feet of (a) a boundary line of a residential zoning district, (b) any other adult bookstore or adult motion picture theater, or (c) any establishment licensed under the provisions of Chapter 138, Section 12

8.5.3.3 Application. The application for a Special Permit for an Adult Use shall include the following information: name and address of the legal owner of the proposed establishment; name and address of all persons having a lawful ownership, equity or security interest in the proposed establishment; a sworn statement that neither the applicant, owner, nor any person having a lawful ownership, equity or security interest in the proposed establishment has been convicted of violating the provisions of Massachusetts General Laws Chapter 119, Section 63 or Chapter 272, Section 28; name and address of the manager of the proposed establishment; proposed provisions for security; number of employees; and proposed physical layout of the interior of the proposed establishment.

8.5.3.4 Signage. All signs must meet the requirements of Section 6, Sign Regulations, of the Zoning Bylaws of the Town of Lynnfield. In addition, no advertisement, display or other promotional material which contains sexually explicit graphics or sexually explicit text shall be visible to the public from any public way including, but not limited to, sidewalks, pedestrian walkways or highways.

8.5.3.5 Zoning Bylaw Requirements. The proposed Adult Use shall comply with all requirements of the Zoning Bylaws of the Town of Lynnfield for the district proposed for location of such Adult Use.

(2) By revising Section 4.4.1, Uses Authorized by Board of Appeals (for Commercial District Uses), to read as follows: "If authorized by the Board of Appeals, any other lawful business, service, storage, light manufacturing use, or adult use, provided ... etc."

ARTICLE 17 On motion of Mr. Patrick J. Sullivan, duly seconded, it was

VOTED (136 Yes - 3 No) to amend the Zoning Bylaws of the Town of Lynnfield as follows:

(1) By adding the following new section 8.6 under Section 8, Special Permits.

## 8.6 Assisted Living Residence

### 8.6.1 Purpose and Intent.

The purpose of this section is to promote the availability of services for elderly or disabled persons in a residential environment and to recognize that assisted living residences are an important part of the spectrum of living alternatives for the elderly. Assisted living residences must be operated and regulated as residential environments with supportive services and not as medical or nursing facilities. Assisted living residences are certified by the



Commonwealth of Massachusetts Executive Office of Elder Affairs under the provisions and requirements of MGL Chapter 19D (Chapter 354 of the Acts of 1994).

#### 8.6.2 Definitions

Assisted Living. A special combination of housing, personalized supportive services, and health care designed to respond to the individual needs of those who need help in activities of daily living. Care is provided in a way that promotes maximum independence and dignity for each resident and encourages the involvement of a resident's family, neighbors and friends. It is intended as an alternative to unnecessary and costly institutionalization for those elders who cannot or choose not to live alone but do not need the skilled medical care provided by a nursing home. Facilities shall provide a range of supportive services including, but not limited to, 3 meals a day, housekeeping services, laundry, 24-hour security and staffing, maintenance and repairs, utilities, emergency call systems in each living unit, health, exercise and recreational programs, medication management, transportation, assistance with activities of daily living such as eating, bathing, dressing, grooming and walking.

An Assisted Living Residence. Any entity, however organized, whether conducted for profit or not for profit, which meets all of the following criteria: (1) provides room and board; and (2) provides, directly by employees of the entity or through arrangements with another organization which the entity may or may not control or own, assistance with activities of daily living for three or more adult residents who are not related by consanguinity or affinity to their care provided; and (3) collects payments or third party reimbursements from or on behalf of residents to pay for the provision of assistance with the activities of daily living or arranges for the same. This definition shall be in accordance with MGL Chapter 19D.

Resident. An adult who resides in an assisted living residence and who receives housing and personal services and, when the context requires or permits, such individual's legal representative.

#### 8.6.3 Special Permit

8.6.3.1 Authority. No assisted living residence shall be allowed except by a Special Permit granted by the Board of Appeals in accordance with the requirements of Site Plan Approval of the Zoning Bylaws. Said Board may impose such conditions as it deems appropriate for the protection of public health, safety, and welfare in any district permitting such use.

8.6.3.2 Number of Residents. Said Special Permit may be granted for an Assisted Living Residence which shall provide for a maximum of twelve (12) residents.

8.6.3.3 Location. By Special Permit, an Assisted Living Residence may be located within any of the residential zones (RA, RB, RC, or RD) provided that said Residence shall comply with all of the following conditions:

1. All side yard, rear yard, and setback provisions shall apply for the particular zone.

2. The Residence shall be situated on contiguous land. In Single Residence Districts A, B, C, and D, and in tracts of land which otherwise qualify for "Green Belt Zoning" under the Bylaw, land which lies within a Flood Plain District or a Wetlands as defined in G. L. C. 131 S40, as amended, shall not be used to meet the minimum area required for lots in each of such districts. The minimum area required shall be the sum of

(a) 10,000 square feet for each unit (including staff or caretaker unit), (b) 2,500 square feet per unit for parking and accessory needs, and (c) ten percent (10%) of the sum of (a) and (b).

8.6.3.4 Other Requirements. At its discretion, the Board of Appeals shall have the authority to review and approve all aspects of the site plan presented, including, but not limited to, parking, traffic, signage, landscaping, structural design, septic system, drainage, and maintenance of the integrity of abutting properties. All approvals shall be granted in a manner calculated to maintain a residential environment, which will blend comfortably with the surrounding area.

(2) By revising Section 4.1.1, Uses Authorized by Board of Appeals (for Single Residence District Uses), to add the following: 9. Assisted Living Residence in Single Residence A, B, C, and D Districts, which is authorized under the Special Permit Subsection entitled Assisted Living Residence.

ARTICLE 18 On motion of Mr. Patrick J. Sullivan, duly seconded, it was

UNANIMOUSLY VOTED to amend the Zoning Bylaws of the Town of Lynnfield as follows:

(1) By adding to Section 3 "districts":

#### 15. WIRELESS COMMUNICATION DISTRICT

(2) By adding subsection to Section 9.4.6 "Application Process" a new subsection.

7. An undertaking, secured by bond appropriate in form and amount, to maintain the facilities and removal of same within 6 months of cessation of operation of said facility or such other activity, which may be appropriate to prevent the structures from becoming a nuisance or aesthetic blight.

With completion of action on all Articles of the Town Meeting Warrant, on a motion of Mr. David Drislane, duly seconded, it was VOTED to Adjourn Sine Die.

The meeting was adjourned at 9:15 P.M.

Carol A. Cashman  
Town Clerk

**APPROPRIATIONS FOR THE FISCAL YEAR  
JULY 1, 1998 TO JUNE 30, 1999  
VOTED AT THE  
SPECIAL TOWN MEETING  
OCTOBER 19, 1998**

ARTICLE 1 To raise and appropriate to pay overdue bills from prior Fiscal Year. \$1,378.79

ARTICLE 4 To raise and appropriate \$15,040

**PUBLIC WORKS AND FACILITIES**

Line Item 73- Highway Construction & Maintenance Expenses \$10,000

Council of Aging  
Line Item 88 - Salary \$5,040

ARTICLE 6 to raise and appropriate sum for highway design, Construction and all other purposes with Chapter 90 money.

\$280,211  
TOTAL \$296,629.79

**FREE CASH VOTED AT THE  
SPECIAL TOWN MEETING  
OCTOBER 19, 1998**

ARTICLE 5 To be used by Board of Assessors in computer Tax Rate for Fiscal Year 1999. \$600,000

TOTAL \$600,000

**APPROPRIATIONS VOTED TO BE RAISED  
BY TRANSFER AT SPECIAL TOWN MEETING  
OCTOBER 19, 1998**

ARTICLE 4  
By transfer from:

Office of Selectmen  
Lien Item 5 - Pay Rate Increase Fund \$26,000

Employee Benefits \$2,000  
Line Item 109 - Health/Life/Disability \$5,000

TOTAL \$33,000

to the following:

Office of Selectmen  
Line Item 2 - Town Administrator's Salary \$2,000

Police Department  
Line Item 48 - Other Salaries \$18,800

Library  
Line Item 95 - Other Salaries \$7,200

Employee Benefits  
Line Item 113 - Unemployment Compensation \$5,000

TOTAL \$33,000

**ARTICLE 10**

By transfer from:

From The Sale of Real Estate Account \$17,400

To:

Purchase parcel 848 on map 36 \$17,400

TOTAL \$50,400

**OTHER APPROPRIATION INFORMATION  
VOTED AT THE SPECIAL TOWN MEETING  
OCTOBER 19, 1998**

ARTICLE 8 To change description of Town's Fiscal Year 1997 Capital Budget Article 8 on April 29, 1996 under Assessors from Personal Computers to Printers.

\$4,000

ARTICLE 9 To rescind action taken under Article 3 of the Special Town Meeting held on October 17, 1994, as it relates to appropriation and authorization to borrow for an ambulance.

\$97,500  
TOTAL \$101,500



COMMONWEALTH OF MASSACHUSETTS  
TOWN OF LYNNFIELD  
TOWN ELECTION

Election of Town Officers Held April 13, 1998

Election Officers Serving:

Precinct 1 & 4  
Susan Jodice  
Beverly Merritt  
Carol Maddison  
Alberta McMahon  
Marlene Koslow  
Harry Wendt  
Joe Boushell  
Earl Richard  
Al Farnsworth  
Nancy Chadbourne  
Connie Capone  
Lucille Wallace  
Jean Fiscus  
Judy Andelman  
Beverly Anderson  
Nancy Loyd  
Mary Riley  
Edith Wendt  
Martha Lennon  
Ethel Leonard

Precinct 2 & 3  
John Gaythwaite  
Janet Colclough  
Lew Batchelder  
Margaret Markham  
Hilary Eaton  
Barbara Horwood  
Helen Healy  
Gail Foley Purtz  
Jeanne Fullerton  
Richard Eaton  
Carolyn Furey  
Ruth Marconi  
Raymond Dion  
Jill Giugliano  
Julia Hallenborg  
Janice Lisi  
Arthur Lisis

POLICE OFFICERS

Gordon Pepper  
Paul Tomich  
Neal Cavanagh  
Joe Dunn

Sean Kilroy  
Sgt. John McGonnell  
Sgt. Vincent Macchia  
Steve Macchia

TOTAL VOTE	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
	588	571	545	578	2282

BOARD OF SELECTMEN

FOR THREE YEARS					
Arthur J. Bourque III 40 Chatham Way	234	217	178	335	964
Mark Brian McDonough 167 Bourque Road	344	337	361	237	1279
Write-ins	1	0	0	1	2
Blanks	9	17	6	5	37

BOARD OF ASSESSORS

FOR THREE YEARS					
Leo M. Flynn 4 Wirthmore Lane	218	200	142	240	800
Ronald V. Patton 84 Locksley Road	345	350	381	310	1386
Write-ins	0	0	0	2	2
Blanks	25	21	22	26	94

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
HOUSING AUTHORITY					
FOR FIVE YEARS					
Gary R. Leach 39 Apple Hill Lane	447	406	403	421	1677
Write-ins	3	0	0	3	6
Blanks	138	165	142	154	599
LIBRARY TRUSTEES					
FOR THREE YEARS					
Ernestine J. Rose 6 Saunders Road	456	411	395	439	1701
William C. Wiswall 15 Cortland Lane	447	398	371	420	1636
Write-ins	0	0	1	2	3
Blanks	273	333	323	295	954
PLANNING BOARD					
FOR FIVE YEARS					
John A. Roberts 463 Lowell Street	452	403	402	439	1696
Write-ins	2	0	0	3	5
Blanks	134	168	143	136	581
SCHOOL COMMITTEE					
FOR THREE YEARS					
James S. Dillon 25 Sylvan Circle	345	367	336	355	1403
Dorothy M. Presser 49 Edward Avenue	423	361	382	386	1552
Write-ins	2	0	0	2	4
Blanks	405	414	372	413	1604
MODERATOR					
FOR ONE YEAR					
John E. Redman 8 Windsor Rd.	469	419	416	457	1761
Write-ins	4	1	0	5	10
Blanks	115	151	129	116	511



COMMONWEALTH OF MASSACHUSETTS  
TOWN OF LYNNFIELD  
STATE PRIMARY  
SEPTEMBER 15, 1998

Election Officers Serving:

Precinct 1 & 4  
Constance Capone, Warden  
Alberta McMahon, Deputy Warden  
Al Farnsworth  
Carol Maddison  
Judith Andelman  
Pegeen Koschier  
Josephine Boushell  
Marlene Koslow  
Lucille Wallace  
Edith Wendt  
Ethel Leonard  
Nancy Loyd  
Earl Richard  
Cheri Currie  
Dorothea Gesamondo  
Marie Ryan

Precinct 2 & 3  
Lillian Ross, Warden  
Janet Colclough, Deputy Warden  
Phyllis Bosworth  
Mimi (Asimo) Lecouras  
Virginia Laing  
Jeanne Dalton  
Lew Batchelder  
Helen Healy  
Ernestine June Rose  
Gail Foley  
Carolyn C. Furey  
Hilary Eaton  
Ruth Marconi  
Barbara Horwood  
Raymond Dion  
Margaret Markham  
Karin M. Cammarata  
Mary Conte  
Jill Giugliano  
Arthur Lisi  
Janice Lisi  
Julie Hallenborg  
Linda Barbaro

POLICE OFFICERS

John Conley  
Sean Kilroy  
David Madden  
David Donegan

Charles Peabody  
Steve Garland  
Vincent Macchia

TOTAL VOTE	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Democrats	261	312	250	268	1091
Republicans	<u>371</u>	<u>299</u>	<u>298</u>	<u>377</u>	<u>1345</u>
	632	611	548	645	2436

*Includes Absentee Ballots*

DEMOCRATIC PARTY

		GOVERNOR			
Brian J. Connelly	34	43	30	29	136
44 Cobbs Grv., Dennis					
Scott Harshbarger	124	161	118	140	543
439 Sandy Valley Rd., Westwood					
Patricia McGovern	94	100	86	91	371
12 William St., Andover					
Write-ins	0	0	1	0	1
Blanks	9	8	15	8	40

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>LIEUTENANT GOVERNOR</b>					
Dorothy A. Kelly Gay 1 Avon St., Somerville	88	114	86	106	394
Warren E. Tolman 30 Stoneleigh Cir., Watertown	118	139	106	109	472
Write-ins	0	0	0	2	2
Blanks	55	59	58	51	223
<b>ATTORNEY GENERAL</b>					
Lois G. Pines 40 Helene Rd., Newton	102	120	118	114	454
Thomas F. Reilly 60 Palfrey St., Watertown	147	179	122	146	594
Write-ins	0	0	0	1	1
Blanks	12	13	10	7	42
<b>SECRETARY OF STATE</b>					
William Francis Galvin 46 Lake St., Boston	184	221	180	174	759
Write-ins	0	1	0	1	2
Blanks	77	90	70	93	330
<b>TREASURER</b>					
Shannon P. O'Brien 6 Danecca Dr., Whitman	178	217	177	170	742
Write-ins	1	0	0	1	2
Blanks	82	95	73	97	347
<b>AUDITOR</b>					
A. Joseph DeNucci 119 Warwick Rd., Newton	195	222	181	179	777
Write-ins	0	0	1	1	2
Blanks	66	90	68	88	312
<b>REPRESENTATIVE IN CONGRESS</b>					
John F. Tierney 15 Linden Ave., Salem	209	245	194	213	861
David A. Francoeur 26 Summer St., Marblehead	26	45	23	28	122
Write-ins	0	0	0	1	1
Blanks	26	22	33	26	107
<b>COUNCILLOR</b>					
Patricia A. Dowling 60 Jefferson St., Lawrence	59	55	49	42	205
Michael K. Callahan 247 Humphrey St., Marblehead	20	22	15	14	71
Christopher T. Casey 14 Currier Rd., Lynn	41	78	49	53	221
Mary-Ellen Manning 80 Lowell St., Peabody	61	67	52	84	264
John F. McCarthy 26 Abbott St., Lawrence	20	40	31	17	108
Write-ins	0	0	0	1	1
Blanks	60	50	53	58	221
<b>SENATOR IN GENERAL COURT</b>					
Edward J. "Chip" Clancey, Jr. 20 Harmon St., Lynn	183	225	189	188	785
Write-ins	1	0	1	1	3
Blanks	77	87	60	79	303



	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
REPRESENTATIVE IN GENERAL COURT					
Steven Angelo 14 Prospect St., Saugus		223			223
Write-ins	0	1	0	0	1
Blanks	0	88	0	0	88
DISTRICT ATTORNEY					
Kevin M. Burke 3 Windham Ln., Beverly	188	228	176	187	779
Write-ins	0	1	1	1	3
Blanks	73	83	73	80	309
SHERIFF					
Neil J. Harrington 26 Surrey Rd., Salem	88	97	72	83	340
John J. Harty 29 Brooklawn Ter., Lynn	34	43	42	29	148
Michael T. Phelan 21 Gregory Island Rd., Essex	67	100	68	81	316
Tex Teixeira 31 Pierpont St., Peabody	16	13	16	31	76
Write-ins	0	1	0	0	1
Blanks	56	58	52	44	210
COUNTY COMMISSIONER					
Christie Chris Ciampa, Jr. 50 Bristow St., Saugus	114	130	121	122	487
James P. Mahoney 42 Ritchie Rd., Lynn	76	113	71	79	339
Write-ins	0	1	1	0	2
Blanks	71	68	57	67	263
REPUBLICAN PARTY					
GOVERNOR					
Argeo Paul Cellucci 2 Brigham St., Hudson	207	174	166	199	746
Joseph D. Malone 271 Florence Rd., Waltham	158	119	128	169	574
Write-ins	1	0	1	1	3
Blanks	5	6	3	8	22
LIEUTENANT GOVERNOR					
Janet E. Jeghelian 161 Pleasant Valley Rd.	166	137	132	177	612
Jane Maria Swift 28 Beacon St., North Adams	175	134	143	165	617
Write-ins	1	0	0	0	1
Blanks	29	28	23	35	115
ATTORNEY GENERAL					
Brad Bailey 12 Sussex Rd., Winchester	254	207	199	259	919
Write-ins	2	1	0	2	5
Blanks	115	91	99	116	421
SECRETARY OF STATE					
Dale C. Jenkins, Jr. 34 Wildmeadow Rd., Boxford	245	202	192	246	885
Write-ins	1	0	1	1	3
Blanks	125	97	105	130	457

Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total	
TREASURER					
Robert A. Maginn 14 Farwell Pl., Cambridge	235	189	183	241	848
Write-ins	1	0	2	1	4
Blanks	135	110	113	135	493
AUDITOR					
Michael T. Duffy 14 Lawrence St., Boston	238	191	179	239	847
Write-ins	1	0	1	1	3
Blanks	132	108	118	137	495
REPRESENTATIVE IN CONGRESS					
Paul McCarthy 12 Lakeview Dr., Lynnfield	147	130	148	150	575
Peter G. Torkildson 12 Spruce St., Danvers	207	157	141	218	723
Write-ins	2	0	0	1	3
Blanks	15	12	9	8	44
COUNCILLOR FIFTH DISTRICT					
Write-ins	21	19	22	19	81
Blanks	350	280	276	358	1264
SENATOR IN GENERAL COURT					
Robert W. Wofford 69 Gardiner St., Lynn	230	181	165	224	800
Write-ins	1	0	1	0	2
Blanks	140	118	132	153	543
REPRESENTATIVE IN GENERAL COURT (Twenty-Second Middlesex District, Precincts 1, 3, 4)					
Brian M. Cresta 41 Sycamore Rd., Wakefield	291		214	288	793
Write-ins	0		84	88	172
Blanks	80		0	1	81
REPRESENTATIVE IN GENERAL COURT (Ninth Essex District, Precinct 2)					
Write-ins		14			14
Blanks		285			285
DISTRICT ATTORNEY					
Write-ins	14	15	11	14	54
Blanks	357	284	287	363	1291
SHERIFF					
Frank G. Cousins, Jr. 18 Cherry St., Newburyport	184	152	146	205	687
Charles J. Chisholm 122 Bridge St., Beverly	54	42	44	51	191
Theodore E. Harvey 15 Belleau Rd., Salem	59	43	40	48	190
Write-ins	0	0	0	0	0
Blanks	74	62	68	73	277
COUNTY COMMISSIONER					
Timothy F. Sullivan 3 Deer Run, Topsfield	231	184	178	232	825
Write-ins	1	1	1	1	4
Blanks	139	114	119	144	516



COMMONWEALTH OF MASSACHUSETTS  
TOWN OF LYNNFIELD  
STATE ELECTION  
NOVEMBER 3, 1998

Election Officers Serving:

Precinct 1 & 4

Constance Capone, Warden  
Alberta McMahon, Deputy Warden  
Al Farnsworth  
Karen Cammarata  
Judith Andelman  
Pegeen Koschier  
Josephine Boushell  
Marlene Koslow  
Lucille Wallace  
Robert McGowan  
Ethel Leonard  
Jean Fiscus  
Earl Richard  
Cheri Currie  
Dorothea Gesamondo  
Beverly Anderson  
Nancy Chadbourne  
Phyllis Bosworth  
Marie Dion

Precinct 2 & 3

Lillian Ross, Warden  
Janet Colclough, Deputy Warden  
Joanna Belmonte  
George Laing  
Virginia Laing  
Jeanne Dalton  
Lew Batchelder  
Helen Healy  
Helen Sparkes  
Gail Foley  
Carolyn C. Furey  
Hilary Eaton  
Ruth Marconi  
Barbara Horwood  
Raymond Dion  
Margaret Markham  
David Conte  
Mary Conte  
Jill Giugliano  
Arthur Lisi  
Janice Lisi  
Julie Hallenborg  
Pam Harris  
Beverly Anderson  
June Hutchinson

POLICE OFFICERS

Sgt. John McGonnell  
Gordon Pepper  
Paul Tomich

Charles Peabody  
Hartley Boudreau  
Joe Dunn

TOTAL VOTE	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
	1331	1293	1116	1350	5090

*Includes Absentee Ballots*

GOVERNOR AND LT. GOVERNOR

Cellucci and Swift	860	762	692	891	3205
Harshbarger and Tolman	446	489	376	418	1729
Cook and Israel	12	18	22	17	69
Write-ins	1	0	0	1	2
Blanks	12	24	26	23	85

ATTORNEY GENERAL

Brad Bailey	632	516	475	635	2258
Thomas F. Reilly	642	701	589	665	2597
Write-ins	2	0	0	0	2
Blanks	55	76	52	50	233

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
SECRETARY OF STATE					
William Francis Galvin	637	681	586	628	2532
Dale C. Jenkins, Jr.	581	486	430	597	2094
David L. Atkinson	29	39	34	38	140
Write-ins	1	0	0	1	2
Blanks	83	87	66	86	322
TREASURER					
Bob Maginn	718	587	521	714	2540
Shannon P. O'Brien	504	576	494	522	2096
Merton B. Baker	29	32	26	30	117
Write-ins	0	0	0	2	2
Blanks	80	98	75	82	335
AUDITOR					
A. Joseph DeNucci	649	684	572	625	2530
Michael Duffy	547	460	397	574	1978
Carla A. Howell	66	71	77	70	284
Write-ins	0	0	0	0	0
Blanks	69	78	70	81	298
REPRESENTATIVE IN CONGRESS					
John F. Tierney	488	572	483	504	2047
Peter G. Torkildsen	775	654	591	777	2797
Randal C. Fritz	37	30	21	34	122
Write-ins	0	0	0	0	0
Blanks	31	37	21	35	124
COUNCILOR					
Patricia A. Dowling	800	786	672	758	3016
Write-ins	12	0	0	12	24
Blanks	519	507	444	580	2050
SENATOR IN GENERAL COURT					
Edward J. "Chip" Clancey, Jr.	638	722	622	652	2634
Robert W. Wofford	572	445	405	549	1971
Write-ins	0	0	0	0	0
Blanks	121	126	89	149	485
REPRESENTATIVE IN GENERAL COURT (Twenty-Second Middlesex District, Precincts 1, 3, 4)					
Brian Cresta	1058		794	1023	2875
Write-ins	6		0	5	11
Blanks	267		322	322	911
REPRESENTATIVE IN GENERAL COURT (Ninth Essex District, Precinct 2)					
Steven Angelo		840			840
Write-ins		2			2
Blanks		451			451
DISTRICT ATTORNEY					
Kevin M. Burke	864	842	722	843	3271
Write-ins	14	0	0	9	23
Blanks	453	451	394	498	1796



	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
SHERIFF					
Frank G. Cousins, Jr.	679	558	523	702	2462
Michael T. Phelan	411	512	402	414	1739
Bryan Dellolio	36	44	30	31	141
Kevin Leach	86	66	74	70	296
Write-ins	1	0	0	1	2
Blanks	118	113	87	132	450

COUNTY COMMISSIONER					
James P. Mahoney	440	543	442	434	1859
Timothy F. Sullivan	710	558	526	703	2497
Write-ins	2	0	0	2	4
Blanks	179	192	148	211	730

QUESTION 1 Setting Compensation on State Legis.					
Yes	845	782	676	824	3127
No	420	398	333	430	1581
Blanks	66	113	107	96	382

QUESTION 2 Public Campaign Financing					
Yes	792	741	629	767	2929
No	453	435	370	462	1720
Blanks	86	117	117	121	441

QUESTION 3 Tax Rate on Interest & Dividend Income					
Yes	1104	1059	879	1113	4155
No	146	145	137	138	566
Blanks	81	89	100	99	369

QUESTION 4 Electric Utility Industry Restructuring					
Yes	876	810	679	830	3195
No	393	385	348	428	1554
Blanks	62	98	89	92	341

QUESTION 5 Capital Punishment					
Yes		809			809
No		297			297
Blanks		187			187

## TOWN REPORT COMMITTEE

1998, the Year of the Tiger, was a year of political and emotional turmoil within our nation. The affairs of the country, including the projected Y2K problems were felt in all corners of the states. Lynnfield too had its challenges and changes, one of which was the announcement by Mr. David W. Drislane not to seek reelection as Selectman in the April 12, 1999 election. Mr. Drislane, who was first elected in April 6, 1987, has served with distinction and has been a steadying force for the community. He will be missed and will be remembered for his years of leadership.

The Town Report acts as the historian of our times by publishing the annual reports of each department. These reports serve to tell of the progress, plans, policies and goals of the town departments. The reports become valued references and research material. In addition to the reports of departments, this 1998 edition highlights the elected position of Town Moderator.

The information for the listing of the Town Moderators was found in the records of Town Elections and Town Meetings. The research brought out several interesting facts beside those in the won and lost columns, namely, most moderators held business and leadership positions, were church and family men, had a background in law and were elected annually for an average of 8-10-12 years. They also continued after serving as Moderator to take active parts in the towns government and social life. Their leadership was and is exemplary and worthy of notice.

The Town Report Committee would like to commend the town departments for their helpfulness and attention to scheduling dates. Highest of praises go



*Town Report Committee  
L to R: Bette A. Williams and Ernestine J. Rose,  
Chairman*

to Bette Williams in the General Service office for her skills, direction and friendliness. The Committee would be lost without her.

Finally, the oncoming year of 1999 guilefully beckons to us luring us with a silent force as we lift pen to record the past. This next millennium that once seemed as distant as the Milkyway is now at hand. It is but a few days away and there is much to envision and much to be remembered and documented. May our records and reports continue to show a Lynnfield proud to ensure life, liberty and the pursuit of happiness for all its citizens.

Respectfully Submitted,  
Ernestine J. Rose, Chair



# AUTOGRAPHS OF THE DAY

THURSDAY, APRIL 15, 1999



## *Of Historical Note:*



The seal of Essex County is a monogram for "Essex." Over the monogram is a duck, wings close, a spray in bill, and beneath it is a fleur-de-lis, each charge between two groups of six dots around a center dot, which may have been intended for roses. The original seal, or die, was first designed for the Interior Court of Common Pleas. It is now used as the seal of the Essex Board of County Commissioners. Of the fourteen Commonwealth counties, original seals exist for only seven, and of these original seals, only two are in use today: Worcester County and Essex County. An inlaid tile replica of the Essex County Seal is on the floor of the Court house at Salem.

Permission to use the Essex County Seal was granted to the Essex Society of Genealogist by unanimous vote of the Essex County Commissioners on 21 October, 1980.

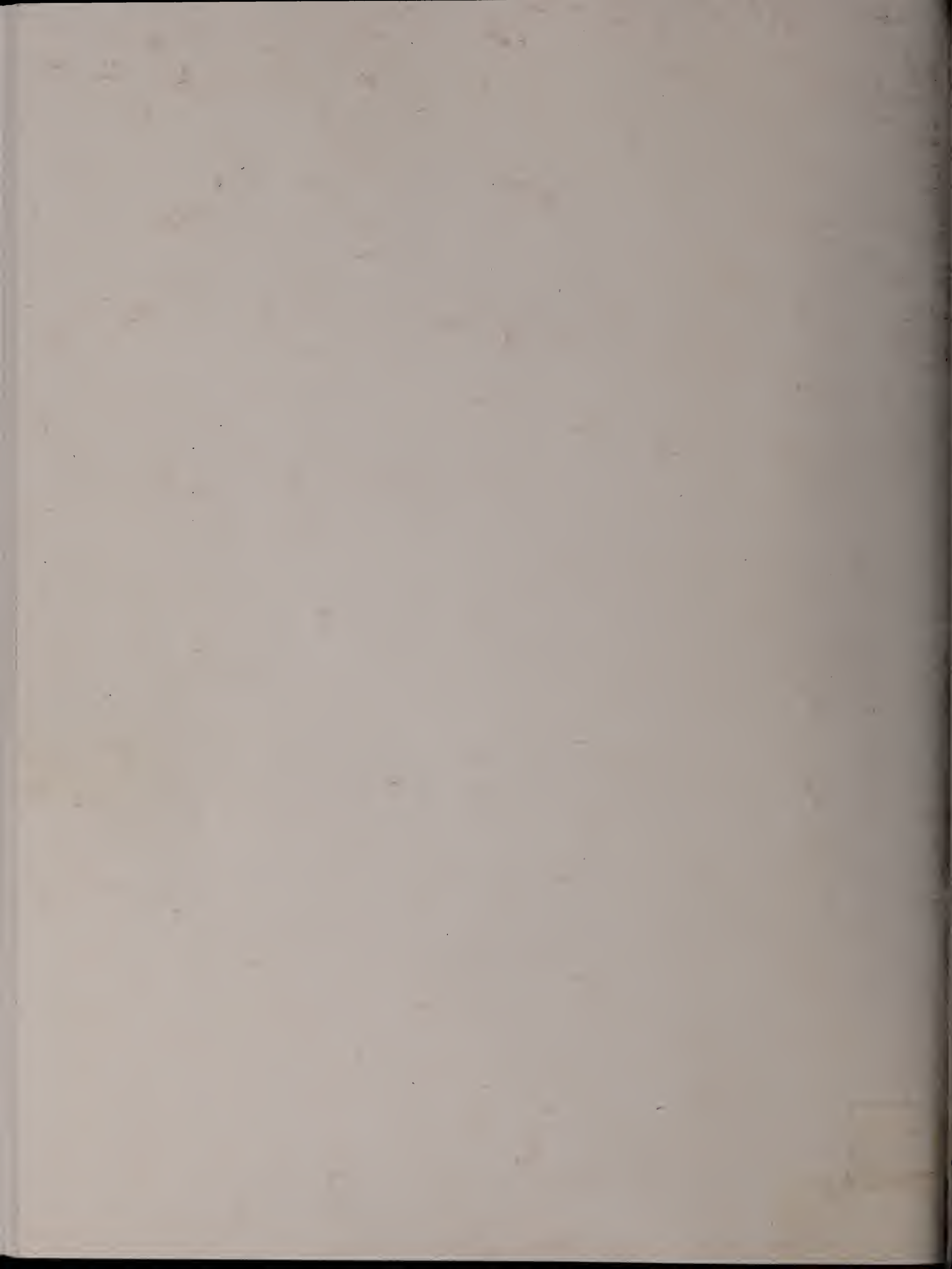
The Essex County government is set to go out of business on July 1, 1999. There are 19 towns affected by this legislation, Lynnfield being one of them. Also will be the use of the Essex County Seal except in special cases and provisions.

### CREDITS:

*Photos:* Joseph Hakey, Images, Wakefield, MA.

*Printing:* The Item Press, Wakefield, MA, Glenn Dolbeare, President

*Cover Design:* Ernestine J. Rose, Lynnfield, MA 01940-1730





# LYNNFIELD



ANNUAL  
TOWN  
REPORT

1999

**CREDITS:**

*Photos:* Joseph Hakey, Images, Wakefield, MA.

*Printing:* The Wakefield Item Company, Wakefield, MA.

*Cover Design:* Ernestine J. Rose, Lynnfield, MA 01940-1730 (see Editorial Note, page 88)





TOWN OF LYNNFIELD

# *1999 Annual Report*

PRESENTED TO THE TOWN, APRIL 11, 2000  
AT THE MEETING HOUSE AT 10:00 A.M.



FOR YEAR ENDING  
DECEMBER 31, 1999

ESSEX COUNTY  
COMMONWEALTH OF MASSACHUSETTS  
UNITED STATES OF AMERICA

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## LYNNFIELD AT A GLANCE

Town of Lynnfield, Essex County, Massachusetts  
Incorporated: July 3, 1782

Governor: Argeo Paul Cellucci

Sixth Congressional District U.S. Representative: John F. Tierney

First Essex District Massachusetts State Senate: Edward J. Clancy

Twenty-Second Middlesex District Massachusetts State Representative: Brian M. Cresta  
Ninth Essex District: Steven V. Angelo

Government:	Three member Board of Selectmen New England Open Town Meeting
Location:	12 miles north of Boston, bordered by North Reading on the north and northwest, by Reading on the west, Middleton, Peabody and Lynn on the east, and Saugus and Wakefield on the south.
Area:	10.22 square miles
Elevation of Town Hall:	Approximately 98 feet above mean sea level.
Population:	11,829
Tax Rate:	\$12.70. All homes are assessed at 100% fair market value.
Total Assessed Value:	1999 Real Estate and Personal Property \$1,193,571,551.
Miles of Roads:	Approximately 76.
Water:	Two water districts, Lynnfield Center Water District and Lynnfield Water District.
Sewer:	No Town sewerage.
Electricity:	Peabody Municipal Light and Reading Municipal Electric.
Gas:	Available to 70% of the Town.
Recreational Facilities:	Playgrounds, Tennis Courts, Golf Courses, many active Clubs and Organizations and a Recreation Commission.
Zoning:	Protection by comprehensive zoning and planning regulations to insure controlled growth of residential and commercial areas.
Churches:	Calvary Temple, Assembly of God; Church of Jesus Christ of Latter-Day Saints, Mormon; Congregational Community Church; Centre Congregational Church; Trinity Baptist; Messiah Lutheran; Our Lady of Assumption; St. Maria Goretti; St. Paul's Episcopal.
Shopping:	Shopping Centers - The Centre at Lynnfield and the Currier Plaza at Post Office Square.
Registered Voters:	Precinct 1 - 2,050 As of December, 1999 Precinct 2 - 1,954 Precinct 3 - 1,728 Precinct 4 - 2,062 Total Voters 7,794 Democrats: 1,642, Republicans: 1,754, Unenrolled: 4,381, Others: 17

Dog License:	Due May 31 1st of each year.
Tax Bills:	Due August 1st, November 1st, February 1st and May 1st of each year.
Motor Excise:	Due 30 days from date of issue.
Committee Meetings: (except Summer schedules)	<p>SELECTMEN meet every Monday at 7:30 p.m., Town Hall</p> <p>SCHOOL COMMITTEE meets first and third Tuesday at 7:00 p.m., High School Media Center</p> <p>PLANNING BOARD meets first and third Monday, 7:30 p.m., Town Hall.</p> <p>FINANCE COMMITTEE meets first Tuesday at 7:30 p.m., Town Hall.</p> <p>BOARD OF APPEALS meets first Tuesday at 7:30 p.m., Town Hall</p> <p>BOARD OF ASSESSORS meets Monday at 7:00 p.m., Town Hall</p> <p>BOARD OF HEALTH meets third Tuesday at 5:00 p.m., Town Hall.</p> <p>PERSONNEL BOARD meets third Thursday at 7:30 p.m., Town Hall.</p> <p>CONSERVATION COMMISSION meets 2nd &amp; 4th Tuesday at 7:00 p.m., Town Hall.</p> <p>LYNNFIELD HISTORICAL COMMISSION meets 2nd Tuesday at 1:30 p.m., Town Hall.</p> <p>RECREATION COMMITTEE Meets 2nd Monday at 7:30 p.m., Town Hall</p> <p>COUNCIL ON AGING meets 3rd Tuesday at 7:30 p.m., Town Hall.</p> <p>HOUSING AUTHORITY meets 3rd Tuesday at 7:30 p.m. at "Authority's Meeting Room," 600 Ross Drive.</p> <p>BOARD OF LIBRARY TRUSTEES meets 1st Tuesday at 7:00 p.m., at Library, Elizabeth Green Room</p>
Town Election:	2nd Monday in April
Town Meetings:	Last Monday in April and Third Monday in October. Special Town Meetings may be called with 200 signatures of registered voters.

## Addendum Memoriam are omitted as for 1994

The Director of the Registry of Vital Records and Statistics has requested that Town Clerks not publish any vital statistics in their Town Reports. The Clerks were informed that: "information contained in Town Reports allows access for those who would illegally try to assume another's identity. It is against Mass. State law to give any information for children 17 years old and under."

Town Clerk

For general interest:

### POPULATION GROWTH OF LYNNFIELD

1875: 769	1981: 11,247
1925: 1,331	1994: 11,691
1950: 3,925	1996: 11,751
1955: 5667	1997: 11,793
1961: 8398	1998: 11,827
1979: 11,961	1999: 11,829

Of historical interest: Population of Lynnfield in 1969 was 8,595,  
the year man first walked on the moon — 30 years ago.



**TOWN OF LYNNFIELD**  
**MEMBERS LISTING OF BOARDS, COMMITTEES, AND DEPARTMENTS**  
**Effective 08-25-99**

\*Denotes Chairman

Board or Committee	Name & Address	Term Expires	Appointed By
ADA COORDINATOR (Americans with Disabilities Act)	Roy, Dennis R. Director, Public Works	—	Selectmen
ADMINISTRATOR, Town (2 yr. term)	Maney, H. Joseph 5 Wymon Way	03/18/2001	Selectmen
ACCOUNTANT, Town (2 yr. term)	LaPointe, Gail A.	2001	Selectmen
AGING, Council On (3 yr. terms) 525 Salem Street	Daniels, Ruper 605 Essex Village	2002	Selectmen
	Funai, Janice L. 10 Saunders Road	2000	Selectmen
	Gibbons, Terence E.* 21 Elmwood Road	2000	Selectmen
	Hayter, Betty J. 1402 Essex Village	2001	Selectmen
	Levander, Jane, Director 14 Oakland Street, Melrose	—	Committee
	Walsh, Eileen 33 Partridge Lane	2002	Selectmen
	Walsh, Joseph A. 33 Partridge Lane	2000	Selectmen
	Woods, John 8 Richards Road	2002	Selectmen
APPEALS, Board of (3 yr. terms)	Hammerbeck, Diane Secretary	—	Board
Zoning Administrator Jack Roberto app'd 12/21/98	OPENING: Alternate	2002	Selectmen
	Kennedy, Terrence 3 Stafford Lane	2002	Selectmen
	Miller, David E. 32 Cortland Lane	2001	Selectmen
	Rodgers, John B., Alt. 191 Essex Street	2000	Selectmen
	Smith, John C.* 531 Lowell Street	2000	Selectmen
	Thomas, John J., Alt. 9 Summer Avenue	2001	Selectmen

ASSESSORS, Board of (elected 3 yr. terms)	Festa, Gaetano J.* 995 Salem Street	2000	Elected
	Patton, Ronald V. 84 Locksley Road	2001	Elected
	Simmons, Richard D. 47 Beaver Avenue	2003	Elected
BUDGET COMMITTEE	Ashton, Robert. L. Finance Committee	—	Selectmen
	Confalone, Janice E. School Committee	—	Selectmen
	Dresios, Alan K. Board of Selectmen	—	Selectmen
	Festa, Gaetano J. Chairman, Assessors	—	Selectmen
	Funai, Janice Council on Aging	—	Selectmen
	LaPointe, Gail Accountant	—	Selectmen
	Maney, H. Joseph Administrator	—	Selectmen
	Roy, Dennis R. Director, DPW	—	Selectmen
	cc: Dr. Palermo, Supt. Schools Sue Koronowski, Director Library	—	Selectmen
	Sullivan, Patrick J. Planning Board	—	Selectmen
BUILDING INSPECTOR	Roberto, Jack Zoning, Enf Dept.	2000	Selectmen
CAPITAL NEEDS COMMITTEE	Cusick, Robert L.* 12 Suntaug Street	—	Selectmen
	Inglese, Susan Kendall 23 Huckleberry Road East	—	Selectmen
	Larson, Thomas N. 8 Timberhill Lane	—	Selectmen
	LeCours, Harry (Fin Com) 5 Alderney Lane	—	Selectmen
	Lieb, Allen M.* 9 Archer Lane	—	Selectmen
	McDonald, Robert J., Jr. 7 Nottingham Road	—	Selectmen
	Meehl, Dr. Christopher B. 70 Main Street	—	Selectmen
	Platcow, Daniel J. 7 Westway	—	Selectmen
	Rockas, George C. (School) 10 Mirabeau Lane	—	Selectmen



COMMUNICATION ADVISORY COMMITTEE (3 yr. terms)	Antalik, Richard E. 12 Melch Road	2001	Selectmen
	Carakatsane, Michael* 25 Longbow Circle	2000	Selectmen
	Cataldo, Ignatius V. 30 Bishops Lane	2000	Selectmen
	Celimli, Suleyman D. 17 Wildewood Drive	2000	Selectmen
	Leffler, Alan D. 18 Tophet Road	2001	Selectmen
	Zagarri, Philip 513 Walnut Street	2000	Selectmen
CLERK, Town	Cashman, Carol A. 544 Salem Street	2000	Selectmen
CONSERVATION COMMISSION (3 yr. terms)	Adelson, Elizabeth A. Conservation Administrator	—	Commission
	Bellucci, Robert J., Alt. 38 Edgemere Road	2001	Selectmen
	Caleshu, Peter V., Vice Chair 7 Hampton Court	2001	Selectmen
	Fabbri, Patricia 344 Pillings Pond Road	2002	Selectmen
	Noto, Gina 9 Elizabeth Way	2002	Selectmen
	Reed, Robin E. 357 Summer Street	2001	Selectmen
	Roberts, John A. 463 Lowell Street	2000	Selectmen
	Silvern, Margaret R.* 32 Bishops Lane	2000	Selectmen
	Young, Denise M. 81 Perry Ave.	2001	Selectmen
CONSTABLES	Cavallaro, Charles J. P.O. Box 732, 350 Edgemere Road	2000	Selectmen
	Donegan, David T. 562 Salem Street	2000	Selectmen
	Ruehrwein, John J. 32 Pine Street, Wakefield	2000	Selectmen
COUNSEL, Town (2 yr. term)	Gorshel, S. Peter 20 New England Business Center Andover, MA 01810	2001	Selectmen
	Cohen, Donna Assistant Town Counsel	2001	Selectmen

CULTURAL CENTER	Carbone, Agnes, President 4 Herrick Lane	—	—
	Decker, Shirley, Secretary 6 Cooks Farm Lane	—	—
	Thorngren, Richard H. 938 Salem Street	—	—
CULTURAL COUNCIL (formerly Council for Arts) (3 yr. terms) State mandates members not allowed to serve two consecutive terms.	<u>OPENING</u>  Campbell, Dawn (2nd term) 21 Lovell Road  Christian, Susan A. 2 Timberhill Terrace  <u>OPENING</u>  Inglese, Susan Kendall 23 Huckleberry Road East  <u>OPENING</u>  <u>OPENING</u>	  2001  2001  2001  2002	  Selectmen  Selectmen  Selectmen  Selectmen
DEMOLITION COMMITTEE	Roy, Dennis R. Director, DPW  Roberto, Jack Building Inspector  Romano, Paul N. Fire Chief	—  —  —	Selectmen  Selectmen  Selectmen
DOG OFFICER	Procurot, Jon A. 5 Grove Court  Procurot, Jean M. Assistant Dog Officer	2000  2000	Selectmen  Selectmen
DRAINAGE COMMITTEE	Roy, Dennis R. Director, DPW	—	Selectmen
EMERGENCY MANAGEMENT DIRECTOR	Romano, Paul N.	2000	Selectmen
FINANCE & ADMINISTRATION DIRECTOR	Maney, H. Joseph 5 Wymon Way	—	Selectmen
FINANCE COMMITTEE (3 year terms)	Ashton, Robert L.* 11 East Huckleberry  Cagnina, Shannon D. 8 Willowby Way  Kent, Elizabeth Anne 3 Herrick Road  LaRussa, Joseph John 6 Tedford Lane  LeCours, Harry 5 Alderney Way  Moore, Patricia A. 6 Currie Circle  Moynihan, John J. 34 Doncaster Circle	2000  2002  2000  2001  2002  2001  2002	Selectmen  Moderator  Moderator  Moderator  Selectmen  Moderator  Moderator



FINANCE COMMITTEE (cont.)	Rizzo, G. Francis 11 Cortland Lane	2000	Selectmen
	Sanford, Jodene D. 10 Newhall Road	2002	Selectmen
	Taschner, A. Mary 525 Lowell Street	2001	Selectmen
	Whalen, Robert M. 10 Kenniston Road	2000	Moderator
	Williams, Bette A., Secretary	—	Committee
FIRE CHIEF	Romano, Paul N.	—	Selectmen
FLOOD COMMITTEE (3 yr. term)	Baud, Edward R. 3 Dale Road	2000	Selectmen
GAS INSPECTOR	Katz, Martin S. 4 Roundy Road	2000	Selectmen
	Holmes, Edwin M., Jr. Assistant Gas Inspector 5 Glen Drive	2000	Selectmen
HEALTH, Board of (3 yr. terms)	Hatfield, Richard K. 90 Chestnut Street	2001	Selectmen
	Lanpher, Maureen Secretary	—	Board
	Peinert, Richard, M.D. 3 Rourke Lane	2000	Selectmen
	American Home Care Registered Nurse	—	Board
	Shactman, Alan J.* 4 October Lane	2002	Selectmen
HISTORICAL COMMISSION (3 yr. term - 5 members per Bylaw)	Borg, Mary L. 28 Bancroft Street	2002	Selectmen
	Borg, James D.* 28 Bancroft Street	2002	Selectmen
	Drozek, Barbara A. 702 Essex Village	2001	Selectmen
	Morris, Elizabeth I. 359 Salem Street	2002	Selectmen
	Richard, Edith M. 85 Beaver Ave.	2000	Selectmen
	Rose, Ernestine J. 6 Saunders Road	2001	Selectmen
HISTORICAL SOCIETY (formed 1954)	Borg, Mary L., President* 28 Bancroft Street	—	State
	Richard, Edith M., Vice President 85 Beaver Avenue	—	State
	LaCoste, Richard S. 19 Beaver Avenue	—	State
	Rose, Ernestine J. 6 Saunders Road	—	State

HOUSING AUTHORITY (5 yr. elected terms))	Healy, Helen C. 508 Ross Drive	2004	Elected
	Johnson, Robert A. 30 Howard Ave.	01/23/2001	State
	Leach, Gary R.* 39 Apple Hill Lane	2003	Elected
	Executive Director 600 Ross Drive	—	Authority
	Harrigan, John K. 16 Fernway	2000	Elected
	Ross, Lillian G. 10 Lakewood Road	2002	Elected
INFORMATION TECHNOLOGY SYSTEMS <u>MANAGER</u>	Bongiorno, Joseph D. 161 Nahant Road Nahant, MA 01908	Indef.	Selectmen
INFORMATION TECHNOLOGY ADVISORY COMMITTEE (5) members - 3 at-large (1) school & (1) selectmen	Kochocki, Joseph Alfred 9 Pine Street	—	Selectmen
	Mayerson, David 67 Lincoln Avenue	—	Selectmen
	Pronevitz, Gregory 75 Bourque Road	—	Selectmen
	Dresios, Alan K. Selectmen member	—	Selectmen
	Manoogian, Peter School member	—	Selectmen
	member Fire/Police Departments	—	Selectmen
INSURANCE SAFETY COMMITTEE	Cardavelli, Linda, Selectmen	—	Selectmen
	Rand, Christ, Public Works Dept. member, School Department	—	Selectmen
IPSWICH RIVER WATER SHED ADVISORY BOARD	Pezzella, Jerry R. 780 Main Street	2000	Selectmen
L.I.F.E. Inc. Directors (Lynnfield Initiatives for Elders) (3 yr. terms)	Buchanan, Josephine A. Director's Assistant 101 Essex Village, Lynnfield, MA 01940	—	Directors
	Maney, H. Joseph 5 Wymon Way	2000	Selectmen
	Redman, John E. 8 Windsor Road	2001	Selectmen
	Ricci, Janet E.* 2 Heritage Lane	2002	Selectmen
LIAISONS:			
Accountant	Miller, Marc J.		Selectmen
Aging, Council	Miller, Marc J.		Selectmen
Appeals, Board	Miller, Marc J.		Selectmen
Assessors, Board	Dresios, Alan K.		Selectmen
Conservation Commission	Miller, Marc J.		Selectmen
Dog Officer	McDonough, Mark B.		Selectmen
DPW	Dresios, Alan K.		Selectmen



## LIAISONS (Cont.)

Essex County Advisory Board	Dresios, Alan K.		Selectmen
Essex County Selectmen Assoc.	Dresios, Alan K.		Selectmen
Finance Committee	McDonough, Mark B.		Selectmen
Health, Board	McDonough, Mark B.		Selectmen
Housing Authority	McDonough, Mark B.		Selectmen
Library	McDonough, Mark B.		Selectmen
MAPC - NSPC	Dresios, Alan K.		Selectmen
MBTA Advisory	Dresios, Alan K.		Selectmen
MWRA	Kenerson, Bruce E.	April election	Selectmen
Personnel Board	Miller, Marc J.		Selectmen
Planning Board	McDonough, Mark B.		Selectmen
Police/Fire	Miller, Marc J.		Selectmen
Recreation Commission	Dresios, Alan K.		Selectmen
Septage Committee	McDonough, Mark B.		Selectmen
School	Miller, Marc J.		Selectmen
Zoning Enforcement	McDonough, Mark B.		Selectmen
LIBRARY TRUSTEES (elected 3 yr. terms)	Bowdoin, E. Seavey 468 Main Street	2000	Elected
	Funai, Janice* 10 Saunders Road	2003	Elected
	Haughney, Kerry Ellen 16 Longbow Circle	2000	Elected
	Koronowski, Sue, Director	—	Trustees
	Rose, Ernestine J. 6 Saunders Road	2001	Elected
	Wiswall, William C., Dr. 15 Cortland Lane	2001	Elected
LOCK-UP KEEPER	Romano, Paul N., Chief	2000	Selectmen
LYNNFIELD BICYCLE COMMITTEE	Caleshu, Peter V.		Selectmen
	Fullerton-Elliott, Jeanne*		Selectmen
	Harriss, Donald		Selectmen
	Jensen, Paul		Selectmen
	Murphy, Dennis		Selectmen
	Wester, Tom		Selectmen
MEMORIAL DAY PARADE COMMITTEE (3 yr. terms)	Grasso, Tony* 112 Ross Drive, Bldg. 1	2000	Selectmen
	Restani, Neil F. 15 Hart Road	2000	Selectmen
MODERATOR, Town (elected annually)	Redman, John E. 8 Windsor Road	2000	Elected
N.S. REGIONAL VOKE SCHOOL (3 yr. term) (phone 978-762-0001)	Anderson, Paul D. 61 Pillings Pond Road	01/14/2002	Moderator appoints School Committee confirms
PEABODY MEMORIAL FUND COMMITTEE	Chair, Council On Aging	Indef.	Selectmen
	Director of Council On Aging	Indef.	Selectmen
	Selectman Liaison to Council On Aging	Indef.	Selectmen
PERSONNEL BOARD (3 yr. terms — 5 members per Bylaws) (MEMBER <u>CAN NOT</u> SERVE MORE THAN 2 CONSECUTIVE TERMS)	Adelson, Elizabeth A., Secretary 9 Yorkshire Drive		Board
	Finch, Julie A. 394 Summer Street	2000	Selectmen

PERSONNEL BOARD (cont.)	Jennings, Joseph W., III 25 Huckleberry Road	2000	Selectmen
	MacIntyre, Gertrude E. 30 Stillman Road	2001	Selectmen
	<u>Opening</u>		
	<u>Opening</u>		
PLANNING BOARD (5 yr. elected terms)	Dresios, Alan K. 64 Bourque Road, P.O. Box 124	2001	Elected
	Harriss, Donald G. 603 Lowell Street	2004	Elected
	O'Neil, Richard J., Jr. 1 Windsor Road	2002	Elected
	Randele, Kathy L., Secretary 55 Carter Road	—	Board
	Roberts, John A. 463 Lowell Street	2003	Elected
	Sullivan, Patrick J.* 787 Main Street	2000	Elected
PLUMBING INSPECTOR	Katz, Martin S. 4 Roundy Road	2000	Selectmen
ASSISTANT PLUMBING INSPECTOR	Holmes, Edwin M., Jr. 5 Glen Drive	2000	Selectmen
POLICE CHIEF	Romano, Paul N.	—	Civil Service
POLICE SPECIAL OFFICERS	Boudreau, Hartley	2000	Selectmen
	Caproni, Albert	2000	Selectmen
	Cleary, Edward G.	2000	Selectmen
PUBLIC WORKS DIRECTOR	Roy, Dennis R. 53 Christopher Road Rowley, MA 01969-2305	—	Selectmen
ASSISANT DIRECTOR PUBLIC WORKS DEPT.	Lilley, Leonard L., Jr. P.O. Box 143, Lynnfield, MA	—	Selectmen
ASSISTANT DIRECTOR OF FACILITIES	Rand, Chris	—	Selectmen
PUBLIC WORKS SUPPORT COMMITTEE (3 yr. terms)	Giannetti, Anthony P. P.O. Box 91	2000	Selectmen
	Marino, Leo 71 Stillman Road	2002	Selectmen
	Santangelo, Fred J.* 5 Tophet Road	2001	Selectmen
READING MUNICIPAL LIGHT CITIZEN ADVISORY BOARD	Gehret, Joseph B., Jr. 51 Homestead Road	—	Selectmen
RECREATION COMMISSION	Canty, Luann, Clerk 19 Clark Road	—	Commission
	Cox, Robert A. 8 Putney Lane	2000	Selectmen
	Craffey, Michael J. 11 Magnolia Drive	2001	Selectmen



RECREATION COMMISSION (cont.)	Hatfield, Susan E. 90 Chestnut Street	2001	Selectmen
	Papagni, Susan L. 22 Birchwood Road	2000	Selectmen
	Sullivan, Kevin P. 986 Main Street	2002	Selectmen
	Yannone, John 15 Village Row	2001	Selectmen
	White, Kathleen A.* 658 Main Street	2002	Selectmen
REGISTRARS, Board of (3 yr. terms)	Cashman, Carol A. 544 Salem Street	—	Selectmen
	Donegan, Eileen D. 569 Salem Street	2002	Selectmen
	Holappa, Dorsey A.* 9 Hart Road	2001	Selectmen
	Rodgers, Barbara S. 191 Essex Street	2000	Selectman
SANITARY INSPECTOR (annual)	Nugent, James 511 Pearl Street Reading, MA 01867	2000	Bd. Health
SCHOOL COMMITTEE (3 yr. elected term)	Confalone, Janice E. 15 Candlewood Road	2002	Elected
	Dillion, James S. 25 Sylvan Circle	2001	Elected
	Presser, Dorothy M. 49 Edwards Ave.	2001	Elected
	Rockas, George C. 10 Mirabeau Lane	2000	Elected
	Scantalides, Pamela A. 450 Chestnut Street	2000	Elected
SCHOOL SUPERINTENDENT	Palermo, Richard J., Dr. 66 Bourque Road	01/2004	Committee
SEALER/WEIGHTS & MEASURES	Michaliski, Edward J. 120 Derby Road Revere, MA 02151	—	Civil Service
SELECTMEN, Board of (3 yr. elected terms)	Dresios, Alan K. P.O. Box 298	2000	Elected
	McDonough, Mark B. 167 Bourque Road	2001	Elected
	Miller, Marc J. 22 Wildwood Drive	2002	Elected
STREET LIGHTING ENGINEER	Roberts, John A. 463 Lowell Street	—	Selectmen
TAX COLLECTOR	McGarrahan, Karen B. 28 Bancroft Street	2000	Selectmen

TOWN REPORT COMMITTEE	Rose, Ernestine J. 6 Saunders Road	2000	Selectmen
TREASURER	O'Sullivan, Christine	2000	Selectmen
<u>PRETAX PLAN ADMINISTRATOR</u>	O'Sullivan, Christine	2000	Selectmen
VETERANS SERVICE AGENT	Restani, Neil F. 15 Hart Road	2000	Selectmen
WATER COMMISSIONERS <u>LYNNFIELD CENTER</u> (3 yr. elected terms) (334-3901) 83 Phillips Road	Maddison, David G. 1 North Hill Drive	2002	Elected
	Smith, John C. 531 Lowell Street	2001	Elected
	Taschner, Stefan S.* 525 Lowell Street	2000	Elected
LOCAL WATER RESOURCES MANAGEMENT OFFICIAL	Burnham, Kenneth H. 23 Carter Road	—	Selectmen
WATER COMMISSIONERS <u>LYNNFIELD DISTRICT</u> (3 yr. elected terms) (598-4223) 842 Salem Street	Finegan, James F. 7 Fletcher Road	2000	Elected
	Harrigan, John K.* 16 Fernway	2001	Elected
	Howe, Stephen R. 8 Dunstan Road	2001	Elected
	Kenerson, Bruce E. 2 Nottingham Road	2002	Elected
WIRE INSPECTOR	Furey, Steven W. 80 Canterbury Road	2000	Selectmen
ASSISTANT WIRE INSPECTOR	Cohen, Theodore A. 16 Trickett Road	2000	Selectmen
LYNNFIELD YOUTH CENTER COMMITTEE	Adamczyk, Thomas S. 180 Main Street	—	Selectmen
	Havener, Rita A. 559 Chestnut Street	—	Selectmen
	Hodges, Richard Middle School Representative	—	Selectmen
	Johnson, Karen 550 Chestnut Street	—	Selectmen
	Kimball, John H., Jr. 590 Main Street	—	Selectmen
	Macchia, Vincent, Sgt. Police Department	—	Selectmen
	<u>Director of Center</u>	—	Committee
	Vigliotte, Susan L. 11 Highland Ave.	—	Selectmen





Selectman  
Mark Brian McDonough



Selectman Alan Kent Dresios  
Chairman



Selectman  
Marc J. Miller

## BOARD OF SELECTMEN

As Chairman of the Lynnfield Board of Selectmen I'm pleased to report on what the Board has done to make Lynnfield a better community. Many of the problems faced over the year were the same that every Board faced. The Board has undergone a subtle change - we still handle every day problems, however significant effort is now being devoted to planning for the future.

The budget process has been expanded to include a long range Financial Plan, thus giving the Board the ability to evaluate the impacts of expansion and/or new services. Quarterly reporting of major activities from department heads are now being received to assure that their activities fit into the Financial Plan. Technology has been placed under one department to realize the efficiency of a single implementation plan.

The recent completion of the Capital Building Plan has clearly shown the expenses the Town faces over the next 20 years. The April election will determine if the Town desires to plan for much needed building improvements under a predicable cost or return back to a philosophy of don't fix it until it breaks with its associated unpredictable costs.

The Board of Selectmen has also tended to be pro-active. These efforts include the curing of Lynnfield's worst safety problem at Mansfield Road, at no cost to the Town; securing \$275,000 in federal funding to purchase Reedy Meadow land; and the first comprehensive study of Rt. 1/95/Salem St. area, funded entirely by State.

New Year's day found Town Officials at Town Hall wondering what the Y2K fuss was all about and saw the return of the Ambulance Service under the Fire Department.

The Public Works Department lost long time employee, Allen Caproni to the private sector at fiscal year's start. The selection of our new Director, Dennis Roy, wasn't completed until the end of the summer. Even with that handicap the sidewalk program was started, major sections on Lowell and Chestnut Streets where paved, cemetery roads started, and a four-way stop sign was added to Main/Lowell. Cuts in highway funding and increased expenses resulted in the cancellation of three intersection designs, Salem/Summer, Walnut/Salem, and Main/Rt.128.

Five new committees were formed; Open Space Committee, Comprehensive Planning Committee, Center Planning Committee, Technology Committee, and Recycling Support Committee. The Open Space Committee has already identified sensitive environmental land to purchase. The Technology Committee issued a number of computer standards for the Town to follow.

As an executive board member of the Essex County Selectmen Association and Metropolitan Area Planning Council I speak with a large cross section of Town/City Officials about our respective communities. I have found that things we do and the workers we have in Lynnfield are envied by others. Lynnfield truly is a better community.

Respectfully submitted,  
Alan Kent Dresios,  
Chairman



## TOWN ADMINISTRATOR



*H. Joseph Maney, Town Administrator*

The role of Town Administrator, as outlined by the Town Charter, is to be the principal administrative officer of the Town and as such to be the liaison between the Board of Selectmen and all other elected officials, appointed officials and Committee members.

The duties and obligations of the Town Administrator are numerous and varied carrying a wide variety of responsibilities, including the assembly and presentation of the annual budget of the town to the Board of Selectmen. He is ably assisted by Linda A. Cardavelli, Administrative Assistant.

In the calendar year of 1999 the major procurement activities were in assisting the Capital Needs and Building Committee in engaging the services of Architects and other professionals for recommendations on upgrading or replacing Town, School and other buildings. Also, we conducted a procurement for over 100 computers for the school development, police department and other administrative needs

which saved a considerable amount of money compared to what individual purchases would have cost.

Another major activity was to negotiate a termination of the ambulance service contract, with the assistance of Town Counsel, on terms favorable to the Town. We were forced to do this under a threat of a law suit and of course this led to the Town taking over direct responsibility for emergency ambulance service in the Fire Department under the leadership of the Fire Chief.

Important hirings during the year were a new director of public works and new manager of information service.

Although the Board of Selectmen have the final say as the appointing authority of the DPW Director, the effort to develop a current job description, prepare appropriate advertisements, conduct interviews and make recommendations was significant. The chairman of the DPW Advisory committee made a significant contribution to this effort and the Town has a new director who has made a very positive impact on the Town in his first few months on the job.

Because of another retirement, the Town needed to find a new manager of information systems and after an appropriate search was able to hire a very capable person with municipal experience as well as very strong computer hardware and software skills.

A few of the other activities which took place during the year included attending monthly meetings at Camp Curtis Guild to stay informed on the planned use of the National Guard facility, and coordinating some of the planning in preparation for the Y2K concern, which we are delighted to say went very well and as we all know, was not as much of a concern as some people feared. Also, attending meetings for the planning of a new regional consortium with several other Towns, which was started during the year, but will not have any payoff until next year at the earliest.

Many other activities took place during the year in response to citizen requests for information, projects initiated by Selectmen and simple responses to problems which occurred from time to time.

A large amount of time is spent responding to citizen concern on a multitude of issues while another time consuming task is the responsibility associated with being the Chief Procurement Officer of the Town.

H. Joseph Maney  
Town Administrator





L to R: Maureen M. Lampier, Bette A. Williams, Diane M. Hammerbeck

## PUBLIC SERVICE OFFICE

The Public Service Office is a concept of the 21st century. It was created in the early 1990's as the demand for services outgrew one single segment. The clerks in this office are familiar with all the departments and are able to interact within areas of service thereby providing full service to the townspeople at all times.

The residents of Lynnfield can pay their taxes, get a building permit, license their dog and obtain a marriage certificate as well as birth and death certificates. They can also obtain a well permit, a Board of Appeals application, a hunting, fishing or sporting license as well as other needed papers here at the same counter of the Public Service office.

The Public Service Office consists of the Town Clerk, Tax Collector, Zoning office, Board of Appeals and the Board of Health. This office is the heart of the Town Hall and in the language of the day man walked on the moon in 1969 . . . the Public Service Office could reply "this is Houston—."

## TOWN CLERK

The Town Clerk is an appointed position by the Board of Selectmen for a one year term. The primary duties of the Town Clerk are...

### Chief Election Official

Oversees election officers, polling places and the general conduct of all elections. Colates, verifies the order and figures of all elections and prepares the records thereof for publication.

Directs preparation of ballots, polling places, voting machines, voting lists, administers campaign finance laws, certifies nomination papers and initiative petitions and serves as Clerk on the Board of Registrars.

Supervises voter registration and absentee balloting and prepares, records and reports official election results to the Secretary of State.

Conducts and reports the annual Town census as well as the State and Federal census to governmental agencies.

### Recording Officer

Records and certifies all official actions of the Town, including Town Meeting legislation and appropriations, Planning and Zoning Board decision, signs all notes for borrowing, and keeps the Town Seal. Keeps the storage of these vital records in safety controlled town vault.

Records State Tax Liens and Uniform Commercial Code filings in volumes conveniently stored for reference in the Clerks office.

### Registrar of Vital Statistics

Registers all vital events in bound volumes that within the Town of Lynnfield and those events occurring elsewhere to Lynnfield residents.

Records and preserves original birth, marriage and death records providing the basis for the Com-



Carol A. Cashman



monwealth's central vital registration system.

Marriages	56	For 1999
Births	121	
Deaths	66	

#### Public Records Office

Administers the oath of office to all elected and appointed members of the local committees and boards and keeps a record thereof in official notebooks.

Provides access to public records in compliance with State Public Records Law and corresponding regulations. Helps and informs the public as to their rights and responsibilities.

The above listing outlines the duties of my office as Town Clerk. It does not however tell of the personal pleasure gained in rendering services that benefit, help or assist the people of Lynntield with their needs. It is with great appreciation that I thank all who aid me in the performance of my duties, duties that allow me to be an integral part of our town.

Carol A. Cashman  
Town Clerk

## TOWN ACCOUNTANT

Massachusetts General Laws set specific requirements of Town Accountants, one of which is a requirement to report all of the expenditures of the town for the past financial year. In order to generate these reports, the accounting office records payment and prints checks for over 9000 invoices. We also review and record payroll for approximately 500 weekly and bi-weekly employees. The payroll department generates over 15,000 paychecks.

Back in 1899, the Treasurer paid cash to the vendors and employees based on an "Order for Payment" signed by the Town Clerk who acted as the Town's Accountant. That year, 389 "Orders for Payment" were written. They included all payrolls, which consisted mainly of bi-monthly amounts to elementary school teachers, labor to maintain gravel on the roads and an occasional person for fire watch. There were annual amounts to the Selectmen, Superintendent, Town Clerk and the Police Officer. The most frequent expenditures were for the cost of road gravel, elementary school supplies, cus-

tomodial services and bimonthly state welfare payments to residents.

It was interesting to read the description of the goods or services that were being provided. Back then, we had to pay someone for "lighting lanterns on the B.D. Bridge." Today we pay Reading Electric for the electricity to run streetlights. One "Order for Payment" was for the ink for pens. Today we pay for ink cartridges for our computer printers. Coal and wood was purchased to heat the schools. Air conditioning was accomplished by opening the windows, so some "mosquito netting" was purchased for the selectmen's room that summer.

The amount spent on expenses of operating the town at that time was less than \$9000 for the whole year. Some of the larger expenditures were \$725 for High School Tuition to Town of Wakefield, \$500 for the Essex County Tax and \$354 for the State Assessment. Only once during the year was there a payment to the Board of Library Trustees to reimburse them for all expenses, which amounted to \$163.

After reviewing many old journals, debits and credits haven't changed. The volume of activity reflects the largest area of change. Methods of record keeping have changed through the years from ink and paper, to posting machines, to computers. Each advance in technology has made it possible to keep up with the increased volume.

Gail A. LaPointe  
Town Accountant



Town Accountant Gail A. LaPointe





*Treasurer Christine O'Sullivan*

## TREASURER

The Treasurer is appointed by the Board of Selectmen.

The Treasurer receives, takes charge of, and accounts for all monies belonging to the Town. Custodian of the stabilization funds, pensions funds, and trust funds, maintains breakdown of all receipts, disbursements and cash balances.

Responsibility to make provision for adequate funds to cover current obligations including safe-keeping of all funds and issuing of all long-term and short-term debt. In addition, invests funds to ensure maximum yield on investments while maintaining adequate availability of cash.

- Fund and account for all amounts due for salaries and wages.
- Receives, accounts and disburses all payroll and personnel deduction amounts for taxes, retirement, insurance and annuities.
- Maintains all payroll and personnel records and acts as liaison between employees, retirement board and insurance vendors.
- Acts as custodian and administrator of the unemployment compensation program.
- Assures compliance with the provisions of local personnel bylaws and union contracts.
- Manage funds of the municipality so that all

obligations such as payroll, bills, bonds, notes and all other remittances can be paid in a timely manner.

- Familiarity with the provisions of various sections of Chapter 60 of the General Laws regarding tax titles and tax foreclosures.

Prepare various reports, including a reconciliation of treasurer's cash, monthly report of all receipts and balances, reports of payroll deductions (federal, state, retirement funds, group insurance, credit union dues, annual report, including a statement of debt, trust funds, report to the Bureau of Accounts for reconciliation of treasurer's cash and annual report of cash management achievements.

Supervises preparation of the payroll for all town and school employees. Working closely with the school business office. The payroll department processed 746 W2's for 1999.

Christine O'Sullivan  
Treasurer

## TAX COLLECTOR

In March of 1990, the position of Tax Collector was separated from the Director of Finance and Administration position. The Tax Collector position is appointed by the Board of Selectmen for a one year term.

In the same year, the town meeting decided to change its method of collection from biannually to quarterly. The town fathers decided to make this change in order to alleviate the interest charges which added a substantial amount to the town budget and affected the tax rate. The quarterly tax sys-



*Tax Collector Karen B. McGarahan*



tem has allowed the town to have use of its collected moneys without borrowing. We are now in our ninth year of the quarterly tax collection.

In an effort to make the billing process more efficient and cost effective, this year we have converted all bills, excise, real estate and personal property to the same size thus allowing not only a savings in bill form cost but also envelope costs.

The primary duties and responsibilities of the office are:

The collection of all moneys concerning taxes as committed by the Board of Assessors, these include real estate, personal property and excise taxes.

Preparation of certificates of municipal liens. These are legal documents which are filed at the Registry of Deeds when a house is sold or refinanced.

Safeguarding the Town's interest for unpaid real estate taxes by tax taking in a timely manner. A tax taking places a lien against the tax payer's property so that it may not be sold or transferred until the tax obligation is met.

Reconciliation of moneys collected with the Town Accountant

Coordination of the Senior Volunteers Program.

In fiscal year 1998, a Senior Volunteer Program was established by Town Meeting. The Public Service office became the first office to use this program. We have added the Conservation Commission to our list of departments using our seniors. The Senior Volunteer Program allows the usage of our senior citizen's talents in the everyday goings on at the Town Hall. This program was initiated to help our seniors defray the cost of ongoing increases in taxes with set incomes staying the same. Applications are accepted in the spring between April 1 and May 15th. This year the state has made a local option general law, which with the approval of Town Meeting, will allow this amount now to be abated and thus number of people who can be chosen to work and receive credit against their taxes may increase. The Senior Volunteer Coordinator became part of the tax collector's duties.

The Senior Volunteer Program has been a great success. Congratulation Seniors and keep up the good work.

Karen B. McGarahan  
Tax Collector



*Board of Registrars: L to R, back: Eileen D. Donegan, Dorsey A. Holappa, Chairman. Front: Carol A. Cashman*

## BOARD OF REGISTRARS

The year 1999 ended with a Lynnfield population of 11,829.

A total of 7,575 Lynnfield residents were registered to vote in the April Town Election. The 36 percent turnout of 2,748 registered voters represented one of the highest Town Election votes in Lynnfield history.

The Board of Registrars conducts voter registration before Elections and Town Meetings. Elections and town Meetings are Board Certified..

Present voter registration figures are as follows:

Precinct	Democrat	Republican	Unenrolled	Other	Total
1	405	518	1124	3	2050
2	496	396	1057	5	1954
3	367	347	1008	6	1728
4	374	493	1192	3	2062
Totals	1642	1754	4381	17	7794

Dorsey Holappa, Chairman  
Colleen Donegan  
Barbara Rodgers  
Carol A. Cashman, Town Clerk



## BOARD OF ASSESSORS

Total Amount to be Raised	\$ 22,208,379.70
Total Estimated Receipts and Revenue from other Sources	- (7,050,021.00)
Net Amount to be Raised by Taxation	\$ 15,158,358.70
Real Property Valuation	1,180,582,631.00
Personal Property Valuation	<u>12,988,920.00</u>
Total Assessed Real Estate and Personal Property Valuation	\$1,193,571,551.00

### FISCAL 1999 TAX RATE: \$12.70

Real Estate Property Tax	\$ 14,993,399.41
Personal Property Tax	<u>164,959.28</u>
Total Taxes Levied on Property	\$ 15,158,358.70

### ABATEMENTS ISSUED IN FY99

FY 99 Real Estate Abatements	\$ 46,316.33
FY 99 Exemptions on Real Estate	64,824.34
FY 98 in 99 Real Estate Abatements	2,415.09
FY 99 in 99 Personal Property	95.12
FY 98 in 99 Personal Property	<u>1,469.64</u>
Total	\$ 115,120.52

### LYNNFIELD WATER DISTRICT

Total Amount to be Raised	\$ 694,817.72
Total Estimated Receipts and Revenue from other sources	<u>(405,270.00)</u>
Net Amount to be Raised by Taxation	\$ 289,547.72
Real Property Valuation	\$383,332,600.00
Personal Property Valuation	<u>7,948,100.00</u>
Total Assessed Real Estate and Personal Property Valuation	\$ 391,280,700.00

### FISCAL 1999 TAX RATE: .74

Real Estate Property Tax	\$ 283,666.12
Personal Property Tax	<u>5,881.59</u>
Total Taxes Levied on Property	\$ 289,547.72



Board of Assessors: L to R: Richard D. Simmons, Gaetano J. Festa, Ronald V. Patton



Board of Assessors Office: L to R: Department Secretary Robin Nolan, Clerk Dale B. Hoban

### ABATEMENTS ISSUED IN FY 99

FY 99 Real Estate Abatements	\$ 577.14
FY 99 in 99 Personal Property	<u>5.02</u>
Total	\$ 582.16

### LYNNFIELD CENTER WATER DISTRICT

Total Amount to be Raised	\$ 952,100.59
Total Estimated Receipts and Revenue From Other Sources	- (451,078.00)
Net Amount to be Raised by Taxation	501,022.59
Real Property Valuation	777,947,343.00
Personal Property Valuation	<u>4,900,460.00</u>
Total Assessed Real Estate and Personal Property Valuation	\$782,847,803.00

### FISCAL 99 TAX RATE: .64

Real Estate Property Tax	\$ 497,886.30
Personal Property Tax	<u>3,136.29</u>
Total Taxes Levied on Property	\$ 501,022.59

### ABATEMENTS ISSUED IN FY 99

FY 99 Real Estate Abatement	\$ 1,686.97
FY 98 in 99 Real Estate Abatement	<u>91.82</u>
Total	\$ 1,778.79

### MOTOR VEHICLE EXCISE COMMITMENTS

Levy of 1999 in 1999	\$ 1,571,553.43
Levy of 1998 in 1999	34,053.73
Rebills in 1999	51.25
Dealer Plates in 1999	<u>4,400.00</u>
Total	\$ 1,610,058.41



#### MOTOR VEHICLE EXCISE ABATEMENTS

Levy of 1999 in 1999	\$	42,198.96
Levy of 1998 in 1999		9,510.85
Levy of 1997 in 1999		137.92
Levy of 1995 in 1999		28.75
Total	\$	51,876.48

Guy J. Festa, Jr., MAA, Chairman  
Richard D. Simmons, Jr., Member  
Ronald V. Patton, Member

## LAW DEPARTMENT

In keeping with the theme of "a giant step", we feel it appropriate to comment on some of the many new areas of municipal law with which this department has dealt since 1966 when this office was first appointed Town Counsel. We assume that most, if not all, are familiar to the townspeople and we do not represent the list be all-inclusive; we're sure we must have missed some.

1. Laws pertaining to the environment are the Inland Wetland Act, the Rivers Act (G.L. c. 131 §40 and 310 Code of Massachusetts Regulations 10.00 et sq.), Environmental Hazardous Waste Act (G.L. c. 21E), Title 5 requiring the replacement of failed septic systems and Flood Plain Zoning.

2. The Town's power to govern its density of development has been severely limited by the Anti-Snob Zoning Act under which developers can apply for Comprehensive Permits free of zoning regulation.

3. The right of the Town to regulate and prohibit signs by its zoning bylaw has been drastically reduced by Supreme Court decisions dealing with freedom of speech and particularly political free speech.

4. The power of the Town to raise revenue by taxation was limited by the enactment of "Propositions 2 1/2".

5. The administration and financing of the Schools was dramatically impacted by the Education Reform Act.

6. The sovereign immunity from damages arising out of injuries caused by Town agents which municipalities once enjoyed was abolished and replaced with a "cap" on damages of \$100,000.

7. The actions of public officials became regu-

lated by a code of ethics intended to assure honesty in government and the State Ethics Commission was created with a requirement that whenever they prepare to perform an act which could give even the appearance of impropriety.

8. The Americans with Disabilities Act and the development of Anti-Discrimination laws and Civil Rights law have impacted the Town's employment relations.

9. The Federal Telecommunications Act has placed pressure on municipalities to approve towers and transmitting facilities, sometimes in aesthetically undesirable locations.

Like most new areas of law, many of these new laws are continually being developed through the decisions of case law and statutory, including regulatory, amendment.

We continue to enjoy the work, the town officials and town residents. It is their cooperation that makes it possible for us to keep up with these constantly growing areas of municipal law. We thank one and all.

S. Peter Gorshel, Town Counsel  
Donna B. Gorshel, Assistant Town Counsel

## POLICE DEPARTMENT

In July of 1999, long-time Town employee Theodora Alexander retired from her position as the Confidential Secretary to the Chief of Police. Mrs. Alexander held this position for the last fourteen years. Prior to transferring to the Police Department, Mrs. Alexander was the Executive Secretary to the Town Administrator, serving in that position since 1975. Teddy was a very efficient and pleasant person to work with and never hesitated to perform extra duties whenever a need existed. Mrs. Paula Venza was selected to replace Mrs. Alexander, bringing extensive knowledge of Town operations with her, which made for a very smooth transition.

The Department has continued to receive assistance from the Commonwealth in the form of the DARE grant that funds classroom instruction in the middle school grade levels, we also received a Community Policing grant that provides for selective traffic enforcement and additional services to our Senior population. The District Attorney's Office sponsors a DARE camp each summer in which local children are selected to participate.





*Paul N. Romano  
Police and Fire Chief*

The Department continues to train its officers in a multitude of disciplines that all police officers are expected to be proficient in. Training is done in firearms, self-defense, non-lethal force, emergency medical services, defibrillator, domestic violence, drug interdiction, motor vehicle enforcement and law updates. In addition, each officer attends in-service training at the Criminal Justice Training Center in Reading.

The Department installed a replacement computer system that provides Computer Aided Dispatch and Records. The data that we include each year is in a little different format as we have modified our record keeping to comply with the Federal Bureau of Investigations' Incident/Offense Based Reporting System. I would like to acknowledge the tremendous effort put forth by Joseph Bongiorno, the town's Data Processing Manager, Patrolman David Mayerson and Dispatcher Diane Williams for all of their work in installing and formatting the new system.

The Department appreciates the support of our citizens and the assistance that we receive from all other Town Departments. I would like to extend my appreciation to all Department employees for their dedication to duty and their willingness to serve.

Respectfully submitted,

Paul N. Romano  
Chief

## POLICE DEPARTMENT

CHIEF OF POLICE  
Paul N. Romano

CAPTAIN  
Stephen L. Garland

SERGEANTS  
Paul A. Madden Vincent J. Macchia, Jr.  
Joseph A. Dunn John A. McGonnell

PATROLMEN  
William B. Aldenberg David L. Mayerson  
Gordon F. Pepper Richard Lamusta  
David T. Donegan Paul S. Totilich  
Charles Peabody Sean Kilroy  
John E. Conley David J. Breen  
Leonard F. Rothwell Neil Cavanagh  
Margaret M. Cassidy

SPECIAL OFFICERS  
Albert J. Caproni Edward G. Cleary

SECRETARY CHAPLAIN  
Paula Venza Father Kevin O'Leary

PUBLIC SAFETY DISPATCHERS  
Carol A. Cashman Maura P. O'Brien  
Anne M. Romano Diane E. Williams  
Charlotte M. Peterson

MATRONS  
Carol A. Cashman Carol L. Kilroy  
Maura P. O'Brien

SCHOOL TRAFFIC SUPERVISORS  
Doris Gaythwaite Carol L. Kilroy  
Charlotte M. Peterson Anne M. Romano  
Caren Ells

Offenses by IBR Code	
Kidnapping/abduction	1
Robbery	1
Assault (all)	31
Burglary/Breaking & Entering	
All including motor vehicle	52
Shoplifting	2
Theft from building	3
Larceny	145
Motor vehicle theft	7
Credit card misuse	1
Receiving stolen property	2
Destruction/damage/vandalism	88
Drug/narcotic violations	13
Weapon law violations	3



Bad checks	3
Disorderly conduct	7
Driving under the influence	8
Family offenses-nonviolent	3
Liquor law violations	21
Trespass	1
Other misc offenses	61
All motor vehicle offenses	320
Accidents	285
Ambulance transports	444
Auto thefts	7
Breaks & attempts	40
Burglar alarms answered	1321
Court appearances	470
Fire alarms answered	485
Total 911 calls	1716

Respectfully submitted,  
Paul N. Romano  
Police Chief

## FIRE DEPARTMENT

During 1999, long-time employee Robert J. Henderson retired from his position of Firefighter/Investigator. Firefighter Henderson had served the Department in a full-time position since 1971, having been one of the Town's first permanent firefighters. Prior to that, Firefighter Henderson had been a call firefighter, serving since 1964. During his tenure, Bob was appointed to the position of Arson Investigator and was elected to serve as President of the State Association of Arson Investigators.

The Department's activity remained at a high level, responding to 1,047 total incidents in 1999. The Department's newly acquired Aerial Platform was placed into service replacing our 1956 ladder truck. The new Platform, purchased from Baldwin, L. I., NY at a total cost of \$150,000, was replaced by a comparable new Platform which cost approximately \$750,000. It will greatly improve department operations and efficiency.

At the end of 1999, the Department started providing Basic Life Support ambulance service to the Town. The prior provider, Cataldo Ambulance Service, had been providing Advanced Life Support ambulance service to the town for the prior three and one half years, but found the operation to be costing them too much to continue without a substantial subsidy from the Town. The last three months of 1999 were very busy as the Department conducted extensive training and equipment replacement to prepare for the assumption of the ambulance service. As of this writing, the service has been very successful but

has been busy far beyond our initial expectations. In the first two months of operations, over 120 ambulance responses had been made. This compares to our last experience of municipal ambulance operations where we averaged about 350 runs per year. Department members have enthusiastically assumed this duty and have been working very hard to provide services to our residents. The EMS response comprises Police EMT's and Fire EMT's responding together with Advanced Life Support services being sent when required after call triage by our Public Safety Dispatchers. Residents having a medical emergency should dial 9-1-1 for the fastest response.

All Department members devote many hours to required training in a multitude of topics relating to firefighting, rescue, hazardous materials and emergency medical services.

I would like to acknowledge the support that we receive from all other Town agencies and employees. Their constant assistance is much appreciated.

Respectfully submitted,  
Paul N. Romano, Chief of Dept.

### 1999

The following is a report of the number of alarms responded to by the Lynnfield Fire Department during the year 1998:

Fires	Emergencies
54 Stove Fires	308 Medical Aids
42 Mutual Aid	140 Auto Accidents
31 Brush Fires	69 Faulty Alarms
30 Vehicle Fires	60 Accidental
21 Smoke Investigations	36 Lock Outs
16 Outside Fires	26 Carbon Monoxide Det.
13 Electrical Fires	22 Water Programs
11 Burning Complaints	20 Broken Water Pipes
11 Arcing Wires	16 Investigations
8 Oil Burner Fires	15 Assist Occupant
8 Inside Fires	14 Gas Odor
6 Smoke in Building	10 Flammable Liquid Spills
2 Lightning Strikes	10 Wires Down
2 Building Fires	10 False Alarms
2 Chimney Fires	5 Line Boxes
2 Gas Grill Fire	5 Tree on Road/House
2 Transformer Fires	3 Assist P.D.
1 Second Alarm	2 Good Intent
1 Pole Fire	1 Brake Problem
	1 Rescue
	1 Bomb Scare
	1 Steam for Smoke
	1 Spklr. Problem
263 Total Fires	784 Total Emergencies



Comparison with Other Years:

Year	Fires	Emergs.	Total
1999	263	784	1047
1998	196	819	1005
1997	225	613	838
1996	236	943	1179
1995	295	506	802
1994	250	510	760
1993	242	563	805
1992	234	524	758
1991	247	503	750
1990	293	492	785

1999	
Still Alarms	806
Box Alarms	241
Total Alarms	1047

	1999
Inspections Performed	Permits Issued
211 Home Fire Alarm Inspections	987 Burning Permits
137 Fire Prevention Inspections	162 Fire Alarm Certificates
34 Oil Burner Inspections	29 Dumpster Permits
6 Blasting Inspection/Standby	34 Tank Removal Permits
34 Tank Removal Inspections	17 Oil Burner Permits
7 Misc.	6 Blasting Permits
8 LP Gas Inspections	4 LP Gas Permits
2 Tank Truck Inspections	2 Tank Truck Permits
439 Total Inspections	0 Gun Powder Permits
	3 Sprinkler Plans
	1244 Total Permits



Fire Department, L to R: Capt. Harold Hall, FF Alan MacDonald

ROSTER

Chief of Department  
\*Paul N. Romano

Allison, Lt.	Hall, Capt.
Diorio, Kim	Hammerbeck, K.
Lennon, Deputy	Henderson, Lt.
MacKendrick, A/C	Johnson, Jim
McGonnell, Pete	Kiley, Kevin
Alexander, Jim	Kilroy, Sean
Blackman, Eric	Lingel, Capt.
Bogart, Thomas	MacDonald, Al
Borseti, Mike	Massone, Joe
Burnham, Lt.	McGonnell, K.
Carter, Ken	McMahon, Steve
Cataldo, Ron	Mutti, Kevin
Conley, Jack	Perkins, John
Conley, Stephen	Procurot, Lt.
Coukos, Harry	Robey, Keith
Davis, Glen	Romano, Anne
Dillon, Kevin	Sawin, Jeff
Feinberg, Michael	Shechtman, S.
Finos, Bill	Wallace, Jim
Furey, Steve	Walsh, John
Gauvreau, Keith	

MASSACHUSETTS EMERGENCY  
MANAGEMENT AGENCY

The Office of Emergency Management formally known as the Town's Civil Defense Department has been described as lying dormant until a manmade or natural disaster requires its activation. However, that belies the facts that continued training and updating of skills and knowledge have made possible the successes in times such as the blizzard of '92, the floods of '95 and the recent ice and wind storms of '96-97 that are so reminiscent of the storm of February 8, 1969, our space walk year. I quote from the report in the 1969 Town Report book on page 11 by Lawrence Edward Austin, Civil Defense Directory (as the agency was known as then).

"Civil Defense started an active year 1969 with the snowstorm the weekend of February 8, 1969. Lynnfield was responsible for the housing and feeding of over 1200 transit motorists from buses and automobiles stranded on routes 1 and 128. With the able assistance of Mr. Leonard Nihan, Principal of the Jr. High School we were able to open the school and adequately feed and accommodate 95% of the stranded people in the Jr. High School. The response of the stranded people in helping each other and working together to provide for themselves made the requirements of Mr. Nihan and the C.D. organization



much easier. Ken and Ireta Worthen will always be remembered for their many trips in the police cruiser to open the store during the night to make available food for the various town departments working and the stranded people."

Fortunately we have not been victims of such storms or of the tornadoes that have ripped apart so many sections of our country this year.

Today's training and readiness to manage natural or manmade disasters has widened in scope since those days in 1969 when the Auxiliary Police and the Auxiliary Fire Department fulfilled their usual busy schedule during the year with their weekly training schedules and performing as required in emergencies. Training today must include not only readiness to manage the natural but manmade disasters and an increasing variety of incidents. The Emergency Management Agency is also responsible to warn and protect the public when conditions effecting their lives and property place them in danger.

The Office of Emergency Management continues to update the training of the Police and Fire Departments as well as the Town's other safety agencies.

Respectfully submitted,  
Paul N. Romano, Director

## CONSTABLE

Police Officer David T. Donegan was first elected to the Office of Constable for the Town of Lynnfield in 1968. This was the last time that the Constable was elected. In 1971, the Town's Charter was changed and this change allowed for the appointment of the Constable by the Town's Board of Selectmen. Under the Charter change, Officer Donegan was the first to be appointed to serve as a Constable, and he has served honorably and continuously to the present.

The Board of Selectmen appointed two other constables, John J. Ruehrwein and Charles "Chuck" Cavallo, a former Animal Control Officer, who unfortunately passed away at the time of this writing (March 4, 2000).

Among the many duties and responsibilities performed by the Constable, two of the most important are the posting of the Town Warrant and the Town's elections. Other duties include, but are not limited to, the serving of all civil processes, writs, real estate attachments, supplementary processes, small claims notices



*Constable David T. Donegan*

and other civil matters in the District, Superior and Supreme Judicial Court of the Commonwealth of Massachusetts.

Lastly, it should be noted that prior to any Town meeting, the Town's warrant is served and attested to by Constable David T. Donegan.

## PUBLIC WORKS DEPARTMENT

This being the final Town Report of the century, for me it has a special meaning. It is not only the end of a century and the beginning of a new millennium but it ends my public works career in Lynnfield. I am retiring after 21 years and moving on to the private sector. It took a tremendous effort "offer I couldn't refuse" to get me to leave for I have totally enjoyed my tenure here. Ironically it comes to the day that my daughter Jennifer leaves the library staff after 10 years in order to secure her masters at L.S.U. I couldn't think of a better person to leave with.

I am going to take a moment and just reflect for a little bit. The department has grown from a road maintenance operation to an all-encompassing organization. Public Works builds and maintains the roads and sidewalks you drive and walk on daily, it builds and maintains your recreation facilities, it busses your children and maintains the building they are housed in. It main-



tains your elderly facility and all leased property. Public Works has always strived to serve the community as a whole not just for some self-serving individual or group. I am confident this practice will continue under the watchful eye of the new director, Dennis Roy. I am proud of what has been accomplished the employee's that accomplished it and the manner in which it was done. While accomplishing much, the most important aspect has been the proper handling and spending of the communities tax dollars. It has been said time and time again that what we do is the "best bang for the buck" and the entire department is proud of it.

Finally, there have been so many great people along the way that I choose not to mention names for fear of omitting someone. It has made Lynnfield a great place to work for the past 21 years leaving me with fond memories and no regrets. Lynnfield is great community with a history of solid government. Even when administrations weren't the best everything always worked out for the best. I couldn't think of a better community to have served in these past 21 years.

To my replacement, Dennis Roy, who comes from us from Middleton. I leave you with a good solid department, with good employees, a good budget, all heading in a good direction. I feel confident you will guide public works well into the future, good luck.

With this I will say goodbye and thank you all. You will be greatly missed and thought of often.

Allen Caproni

Now the "rest of the story."

It was another successful year in public works. The budget went well, the public works committee has made its impact. Through their support, program acceptance and budget needs were met. Truck, equipment, and bus replacement schedule were accepted. Finally facilities were made a priority with much needed increases coming, something that is long overdue. We finally have a good working budget to support our goals and objectives.

Winter was normal, whatever normal is. Most thought it light but we received some 40+ inches of snow, which is around average. Winter finished up early with the last storm being a 6" job on March 15th.

Much was accomplished in park, cemetery, tree and school grounds. The biggest being completion of New Hall Park, now a first class facility. Secondly the building of a new varsity field hockey field that was long overdue but finally done. Lastly the baseball field at the high school was totally renovated. Varsity games are



*Public Works Department, Dennis B. Roy, Director*

no longer played at the middle school; The nice part everything was performed and completed by public works. Nice job.

The big push in road construction was the starting of 3 phases of construction on Lowell and Chestnut Streets. The first section of Lowell Street is complete while the first section of Chestnut Street is half way there. I am confident that Dennis and crew will complete this project in fine style.

There is much to say, but space is limited we are now in September and my time is up. I will now turn the final chapter over to my capable replacement Dennis Roy. Again thank you and goodbye.

As your new Director for the new millennium I must pick up and continue the "giant steps" that my predecessor started taking for the Department. Allen Caproni has been a great leader for the Department and has accomplished many "giant steps" in his 21 - year tenure.

But as the torch is turned over to me I find my new challenge an exciting time to make even greater "strides" into the new millennium.

What more challenging a time could there be but



to come when a major capital needs improvement proposal is before the Town that will determine our Towns' future for at least the first half of this millennium.

I gladly accept the challenge to bring new and fresh ideas to Lynnfield and hopefully I will leave it even better than I found it.

The Department's giant step will be the challenge to keep our schools, roads, cemeteries, parks and other municipal buildings in good shape with the limited funds that are available.

By the time you read this report the Capital Needs proposal will have been decided and the results, whatever they are, will be the Public Works "giant steps" to the future because this will effect our Department in every way on how we maintain our schools and other Town buildings.

My immediate goals are to make a "giant step" towards improvements to our recycling center, our DPW building and our equipment. I would also like to step up our road improvement and sidewalk repair programs along with continuing to improve our athletic facilities.

To accomplish any of these and the many other goals of the Department I will need the support of other Departments, Town Officials, the citizens of Lynnfield and especially the men and women of the Department who are truly the people who make things happen. Keep up the good work.

Resectfully submitted,

Allen B. Caproni (former Director)  
and  
Dennis R. Roy  
Director of Public Works

## INSPECTOR OF WIRES

The year 1999 concludes the first century where the National Electrical Code has been utilized in our daily lives.

As the Electrical industry leaps into the 21st century and the Globalized adoption of the National Electrical Code becomes a standard for the practical safeguarding of persons and property from the use of electricity.

Highlight of the year was a new state of the art 4-

story office building and a new dining and entertainment facility both located off of Salem Street. The community antenna television was upgraded with 30 new power supply amplifiers installed among our neighborhoods. Also two environmental recovery well systems were installed.

The office of the Inspector of Wires issued 385 permits with fees totaling \$44,757.00 for the year as follows:

New Homes	17
Additions, renovations, alterations	111
Air Conditioning and Heating Systems	26
Service Upgrades	108
Swimming Pools	19
Temporary Services	13
Garages	6
Well Pumps, Sewerage Pumps	10
Alarm Systems	38
Office Buildings	1
Restaurants	1
Environmental Systems	2
Fuel Dispensing	3
Miscellaneous/General Repairs	30

Faithfully Submitted  
Steven W. Furey, Inspector of Wires  
Theodore A. Cohen, Assistant Inspector  
Diane M. Hammerbeck, Secretary

## GAS & PLUMBING DEPARTMENTS

The Plumbing and Gas Department were once again busy doing inspections, making sure all work performed was done to Massachusetts State Code.

The issuance of permits and inspections are used to make sure that all work is done properly for the homeowners benefit.

### 1999 TOTAL PLUMBING PERMITS

New Homes	17
Backflow Preventors (Irrigation)	5
Fixture Replacements	33
Kitchen Remodels	20
Bathroom Remodels	58
New Additions	16
Commercial	7
Septic Drain Relocations	11
Hot Water Tanks	24
Total Plumbing Permits Issued	191
Total Plumbing Permit Fees Collection	\$7,451.00



## 1999 TOTAL GAS PERMITS ISSUED

Heating boilers	25
Water Heaters	27
Direct Vent Heaters	11
Fireplace Inserts	15
Gas Ranges	18
Furnaces	10
Pool Heaters	16
New Houses	10
Commercial Installations	5
Retest Piping	4
Storage Tank (Underground)	1
Outdoor Grills	2
Total Gas Permits Issued	144
Total Gas Permit Fees Collected	\$3,427.00

Respectfully submitted,  
 Martin S. Katz, Gas & Plumbing Inspector  
 Edwin M. Holmes, Assistant Inspector  
 Diane M. Hammerbeck, Secretary

## BUILDING INSPECTOR

The Building Department issued 2463 Building Permits in 1999 as follows:

Purpose	# of Permits	Estimated Cost	Permit Fees
Dwellings	16	\$ 5,185,765.00	\$41,334.00
Foundations	3	31,000.00	278.00
Add/Alters	136	3,404,504.00	30,511.00
Comm-Add Alters	11	1,363,850.00	11,168.00
Pools	19	252,400.00	2,446.00
Wood Stoves	5	11,600.00	212.00
Roofing	35	269,644.00	2,496.00
Siding	11	179,364.00	1,131.00
Accessory Bldg	11	142,800.00	1,405.00
Demolitions	10	82,050.00	864.00
Signs	6	20,875.00	302.00
TOTALS	263	\$10,943,852.00	\$92,147.00
January	13	\$ 684,600.00	\$ 5,695.00
February	10	140,500.00	1,345.00
March	26	2,073,100.00	16,731.00
April	28	1,831,522.00	14,587.00
May	19	300,875.00	2,879.00
June	24	798,749.00	6,769.00
July	35	1,126,315.00	9,848.00
August	28	771,800.00	6,833.00
September	23	781,200.00	6,855.00
October	13	1,112,981.00	9,256.00
November	27	759,250.00	6,903.00
December	16	562,960.00	4,446.00
	263	\$10,943,852.00	\$92,147.00

Respectfully submitted,  
 John Roberto, Building Inspector  
 Diane M. Hammerbeck, Secretary

## PLANNING BOARD

A primary role of the Planning Board is to administer the application and public hearing process for subdivision of land into residential lots, and that process is guided by the Subdivision Control Law and The Board's Subdivision Rules and Regulations. Eight subdivisions under construction were discussed throughout the year: Elizabeth Way (Meadowview Estates); Gianna Drive (Hidden Valley Estates) only the roadway is located in Lynnfield, the lots are located in Saugus; Lil's Way; Greenmeadow Drive; Stagecoach Lane (The Village at Lynnfield); Tappan Court (formerly Tappan Way Extension) and Taylor Terrace.

A secondary role of the Board is to review various applications for site plans which have been submitted to the Board of Appeals for Special Permits. In 1999, the Board reviewed and made recommendations to the Board of Appeals on 26 such applications. Eleven Subdivision Approval Not Required (ANR) plans were reviewed by the Board and approved. ANR plans do not require a full subdivision review process since lot frontage is on an existing roadway.

Twenty-six meetings were held by the Board this year, and extensive, far-reaching discussion were held on the following current issues and concerns: (1) outdoor lighting, (2) assisted living facilities, (3) provisions to control adult entertainment use; and (4) continue to work with the Master Plan to meet the needs of the community today. The Master Plan review committee met with the objective of prioritizing the Town of Lynnfield Master Plan Goals and Policies Statement. Three Zoning Bylaw amendments, Extension of Non-conforming Use, Lighting Provisions, Commercial District Uses and one amendment to the Zoning District Map were considered at the April Annual Town Meeting. One Zoning Bylaw amendment, Sign Regulations, was considered at the October Special Town Meeting.

The above closed out the 20th century, now let us look back over those years and note the significant planning moves that have produced today's Lynnfield.

The Town Meeting of November 1929 adopted a Zoning Bylaw and a Zoning Map. The bylaw was brief and made provisions for residential, business and industrial zones with uses and restrictions proscribed. The map showed Lynnfield as residential except for the following. One industrial zone which was about 300 by 1,400 feet running east along the north side of the railroad from what is now the end of Underhill Road. Designated as business zones were large areas in the vicinity of the present Kernwood, Christ-



mas Tree Shop and the east side of the Turnpike south of the Square. Small business zones were shown around the square, at Salem and Summer, Pillings Pond, NE/SW corners at Lowell and Main, and finally where Chestnut meets Lowell. Permitted residential uses were what one would expect in 1929. There were set back and sideline restrictions, 25% maximum coverage, and 5,000 square foot minimum lot size requiring 50 feet of frontage. In 1929 there were only about 1,400 citizens occupying a town of 10 square miles yet it was apparent to them that there was something special about Lynnfield as a residential and farming community that was worth protecting and preserving.

There are two significant changes that must be mentioned. The first was a zoning bylaw amendment in 1936 that sought to control gravel pits through the Board of Appeal. Lynnfield has excellent deposits of glacial tin and thus was vulnerable to large scale excavation. Perhaps this bylaw was inspired by a pit that provided Suffolk Downs with its fill - remains of which can still be seen as one climbs the ramp off 128 into the Square. What the town did not realize was that the real value of this law was to be realized when Logan Airport expanded with millions of yards of fill from West Peabody and Middleton, leaving great scars that took many years to heal. The other important change occurred in 1940 when minimum lot size was increased to 10,000 square feet with 100 feet of frontage. With the town showing signs of growth it was wise to prevent crowding and increase the area for waste disposal.

The last half of this century changed Lynnfield from a quiet town of 3,900 souls to a relatively quiet town of 11,800. There was a giant step taken in 1955 which locked Lynnfield into the residential character that was foreseen in 1929. This step was the adoption of a Master Plan with a whole new set of zoning bylaws. In doing this the citizens of Lynnfield were far ahead of the majority of similar towns in the Commonwealth and were able to get a firm grip over growth before it got out of hand. This is essentially in the provision of the zoning bylaws that a town's present and future course is charted. Lynnfield accepted non-residential zones that reflected where commerce was all ready established and where it would minimally derogate from residential values and enjoyment. There was also consideration of business zones that would serve the needs of the community. The primary concern, however, was the orderly development of housing for all classes of society and the governmental services that would require. Consequently the Master Plan divided Lynnfield into four residential zones requiring lot sizes of 15,000; 30,000; 40,000 and 60,000 square feet respectively. This range sought to satisfy those that needed an 'affordable' lot for their home, to those

that sought space and low density. This was hardly 'snob zoning' as we know it today. Lynnfield was very definitely established as a town of single family residences and for 45 years has adhered to this basic principal with some interesting consequences.

The refinement to the Master Plan have come mostly in the form of zoning amendments. The most significant changes are here noted. In 1968, and at subsequent dates, large Flood Plain Zones were adopted wherein building was prohibited. Regardless of the reasons, this action resulted in the protection of much of Lynnfield's wetland well ahead of the recognition of environmental needs. In 1974 Green Belt Zoning was established. This allows the subdivision of a tract of land 25 acres or more with reduced lot size and frontage and the provision for an area or areas for open space or passive recreation under a perpetual conservation restriction and easement. In 1982 the zoning bylaws were amended to establish Housing for the Elderly District which led to the building of Center and Essex Villages. In 1989 the Office Park District was established expressly for business or professional buildings. In 1993 Groundwater Protection Districts were added to the zoning map under the initiative of the Lynnfield Center Water District. Restrictions were thus placed on construction and uses within these areas so as to protect Lynnfield's well fields.

But all of history is preamble. It has brought us to the relatively quiet town of today mentioned above. In spite of the fact that two very major highways dissect us; in spite of the fact that the growth of neighboring towns has given us rush hour headaches; in spite of the fact that three car families are almost the rule, we have a social community that is made up of people who are here by choice and are eager to see it continue on its established way. Lynnfield sits 12 miles as the crow flies from the State House and yet every household is able to maintain its own waste treatment system and 60% of the households receive water that is drawn from the ground within the town. But we are hardly living on the edge. Just this situation by itself says much about the orderly growth of the town and its government.

The Board continues to provide a strong leadership role in regard to this most important concern and looks forward to a productive year ahead.

Respectfully submitted,  
Patrick J. Sullivan, Chairman  
Donald G. Harriss, Vice Chairman  
Richard J. O'Neil, Clerk  
Alan K. Dresios  
John A. Roberts





*Lynnfield Historical Commission: L to R, Barbara A. Drozek, Secretary, Edith M. Richards, Mary L. Borg, James D. Borg, Chairman, Ernestine J. Rose. Missing: Elizabeth I. Morris*

## HISTORICAL COMMISSION

The Lynnfield Historical Commission is charged with interpreting changes and/or additions to the laws issued by the Massachusetts Historical Commission in the interest of preservation of a towns' historic properties. To this end, the Lynnfield Historical Commission has guided several applicants who have had residential problems.

Ongoing within the Town is the placement of plaques that identify qualified residences as historic properties.

The Lynnfield Historical Commission is grateful that many of their members are also members of the Lynnfield Historical Society - both groups work well together.

A pending project, which the Lynnfield Historical Commission feels will benefit the Town, is to qualify the three historical cemeteries within the town for registration on the National Register. Many visitors to Lynnfield use the cemeteries for documentation as well as for research.

The Lynnfield Historical Commission watches over the designated "historic area" of the town.

Should any commercial entity within the area need guidance so as to help maintain the prestigious status - it is given.

This past year, a memorial service was held at 75 Salem Street, Lynnfield. Johnathan Tarbell was honored. A bronze plaque was placed at the site where he is buried, and the service was conducted by North Parish Militia members, with the Lynnfield Historical Commission in attendance, as well as the residents of the property. Tarbell was one of the "missing" men who did not die during the battle of the Revolutionary War, but some time afterward.

The Massachusetts Historical Commission, in conjunction with the town Historical Commission, is readily available to extend assistance should a situation arise.

They are helpful where historic buildings are in danger of being destroyed and will work with the town for the best solution to whatever project is within the jurisdiction of the Commission.

The Lynnfield Historical Commission is starting an avid search for past secretarial or other records of the Lynnfield Commission which appear to be "missing". Should you have any knowledge of the whereabouts of these records - please contact any of the members:

Mary Borg,, 28 Bancroft Street  
 Barbara A. Drozekl 702 Essex Village  
 Elizabeth I. Morris, 359 Salem Street  
 Edith Richard, 85 Beaver Avenue  
 Ernestine J. Rose,, 6 Saunders Road  
 or James D.Borg,, Chairman, 28 Bancroft Street

## LYNNFIELD 2000

The Historical Commission, along with the duties of preservation, initiated the "Lynnfield 2000" program and celebration co-chaired by James D. and Mary Borg with H. Joseph Maney,, Town Administrator, as Honorary Chairman.

The Committee members were Susan McDonough, Shirley Decker, Barbara Drozek, Edith and Earl Richard, Patricia A. Campbell, Ernestine J. Rose, Judith Angus,, Frank Evans, Marie Vazzanna and Burton Page.

Activities for the celebration were self-funded. Buttons were designed for the events and funds raised were used for admission to the Town Picnic and for



the Trolley rides on May 15th. The Salem Trolleys were brought to Lynnfield and Shirley Decker narrated the historic tour of the Town. The picnic was held at the Meeting House and on the Common where people had an opportunity to socialize and enjoy Rene Rancor, a well known professional musician, as the guest performer.

Plans were also made to sponsor a program that included the burying of a Time Capsule for the Town. Details as to place, time and "inclusions" such as the following listing of our honored servicemen provided by Neil F. Restani, Veterans Service Agent, will be announced in May. Ernestine J. Rose is chairman of this event.

WAR	NO. OF PARTICIPANTS	KIA
REVOLUTION	33 Lynnfield part of LYNN DANIEL TOWNSEND - WM. FLINT THOMAS HADLEY/ 11 WOUNDED	3
WAR OF 1812	10	
MEXICAN WAR	1 GEORGE WASHINGTON WELLMAN ENLISTED DIED IN MEXICO 1848	1
CIVIL WAR	138 ENROLLED WELLMAN HIST. OF LYNNFIELD 35 FALLEN HEROES	4
WW I	64 WILLARD J. FREEMAN BENJAMIN 3. MITCHELL JOHN F. LAMMERS	3
WW II	310 RALPH C. CUSHMAN HERBERT K. DOW JOHN E. HARRISS JR. ROY J. LAFRENIER PAUL. W. PINKHAM RICHARD R. POETON WILLIAM N. SPARKES CHARLES N.TODD DAVID B. TODD CHARLES W. TUTTLE LLOYD A. ELWELL RICHARD F. CROOKER BENJAMIN KOMACK???	13
KOREAN WAR	69 RONALD J. FOGLIETTA DAVID R. HARDY	2
VIETNAM WAR	290 ALLAN H. JORDAN ERIC THOMPSON	1

PERSIAN  
GULF WAR 10

SOURCE -- HISTORY OF LYNNFIELD (WELLMAN) TOWN MONUMENT

THE ABOVE ARE APPROXIMATE FIGURES NEEDED: ORAL HISTORY ABOUT CONDITIONS IN LYNNFIELD WWI. WARREN H. FALLS "IN AGES OF AMERICA" LYNNFIELD

\* \* \* \* \*

The Flower Workshop of Lynnfield proudly sponsored the town-wide Millennium Holiday Door Decorating Contest in December 1999. All the business families and individuals were invited to create doorways that celebrated the spirit and excitement of entering a new millennium. The Flower Workshop hosted a meeting on October 13th with local floral designer, Judy Barry, to which the public was invited to gain ideas and inspiration for the contest. Ann Cody, Past President of the Middleton Garden Club, and Judy Barry of Lynnfield meticulously carried out judging duties on December 10th. All winners and Lynnfield residents were invited to the old Meeting



Winning Doorways: 1st Place: 12 Moran Road.





*Winning Doorways: 2nd Place: 186 Chestnut Street*

House for the awards ceremony on Saturday, December 11th. Attendees were treated to festive holiday music and refreshments while Alan Dresios, Chairman of the Board of Selectmen, and Co-Chairs Ernestine J. Rose and Faith Honer-Coakley announced the prizes.

The first prize was awarded to Mrs. Andrew Orr Jr. (Shirley Ann), 12 Moran Road whose decor captured the spirit of the contest with instant recognition and personification. Mrs. Orr wrote on her entry form under special information for judges... "doors are for the peace I hope will be in our world and in our hearts".

The second prize went to Mrs. Nicky J. Ingacio-la (Carolyn T.), 186 Chestnut Street for creative and beautiful use of color with symbolism of the character of America.

The third prize was given to Mrs. David G. Gow (Deborah), 4 Townsend Road for the use of natural materials, creativity and use of design and artistic use of blue lightings.

One of the honorable mentions was awarded to Mr. and Mrs. Matthew I. Larovere, 14 Pocahontas Way, for its entertainment and spirit of the season as created by their three sons, ages 4, 7 and 8 who entered the contest as a family project to celebrate 'this special time of the year.' Their handiwork and award will live long into the new millennium and in their hearts, which was an added dimension to the intended purpose of the contest.

The Flower Workshop wishes to thank the community for their support and interest in this event. The members have been urged that this will be the start of a new tradition in Lynnfield at Christmas time, a tradition that will continue to celebrate the millennium as we remember our 1900's. (Faith Honer-Coakley)

The Lynnfield 2000 celebration ended the year of 1999 with a formal dinner held at the Hillview Country Club on New Year's Eve with music by the well known orchestra "Horizons".



*Winning Doorways: 3rd Place: 4 Townsend Road*



## PERSONNEL BOARD

The Personnel Board serves in an advisory capacity to the Board of Selectmen in all personnel related matters. These responsibilities include contract negotiations with multiple municipal unions, grievance review, classification studies and review of all salary rates and classification changes for union or non-union employee or position. The Board develops a salary and rate schedule for the Town and makes recommendations for any changes which it deems necessary to maintain a pay scale representing satisfactory and proper remuneration for work performed. The Board also works with all department heads and the Selectmen to develop appropriate Personnel Policies and Procedures for all Town employees. The Personnel Board does not have statutory jurisdiction over the School Department.

During the past year, the Personnel Board worked diligently on updating the Personnel Bylaw and presented a final draft to the Board of Selectmen for their review. Due to timing constraints the final review and approval was postponed until the year 2000.

Due to term limitations, resignations and relocation, the Board ceased to exist for the second half of the year. The Town Administrator undertook the duties for the balance of the year until a new Board could be appointed by the Selectmen. The Selectmen also designated the Town Administrator to be the negotiator for the expiring union agreements.

The newly appointed Personnel Board is expected to present the amended Personnel Bylaw to the Selectmen and the Town Meeting for approval in 2000 and continue their role as advisors to the Selectmen on matters relating to compensation and personnel policy.

H. Joseph Maney  
Town Administrator  
Betty Adelson, Clerk

## FINANCE COMMITTEE

In Fiscal Year 1999 the tax rate issue was somewhat overshadowed by the revaluation process. While the actual tax rate dollar number came down, from \$14.26 in 1998 to \$12.70 in 1999, many taxpayers experience larger tax bills based on the revaluation of their land and house values.

In 1999 the Actual Tax Levy increased by 4.5% and the Unused Levy amount continued to decline. This

continuing decline of our Unused Levy represents a disturbing trend. Another troubling aspect of our final tax rate number was the continuing process of using excessive amounts of free cash to reduce this number. A widely used rule of thumb states that a town should have a free cash balance of 5% of its Operating and Capital Budget number. In 1999 Lynnfield's percentage was 1.2%. Keep in mind that this erosion of our Cash Reserves and Unused Levy comes during an unprecedented period of Prosperity.

As always the Finance Committee would like to express its thanks to the many hardworking and dedicated members of our town government. Lynnfield is very fortunate to have the high level of expertise found in the management ranks of this community. Of course our task of representing, as well as presenting what we deem to be the best balance between growth and a reasonable tax rate, for all the tax payers in this wonderful town is made easier by your continued support and approval of our efforts.

1999 was clearly a year of transition for your Finance Committee. We lost five very capable and experienced members. Those who stepped off the committee were Don Gray, Louis Bertolami, Salvatore Gesamondo, Francis Rizzo and Lawrence Vazana. All will be sorely missed. Enough can not be said about the outstanding dedication and service provided to this town by Don Gray. To say that Don (Mr. Finance Committee) will be missed would be a classic understatement.

1999 will also be remembered for another FIRST. For the first time, and one would hope its not the last time, we have five women serving on the committee. The committee was indeed very fortunate to



*Finance Committee, L to R, back row: Robert Whalen, Mary A. Taschner, Bette A. Williams, Secretary, Joseph LaRussa, . Front row: John L. Moynihan, Patricia A. Moore, Ernest Wronka, Robert L. Ashton, Chairman, Jodene Sanford, Elizabeth Kent, Harry LeCours. Missing: Shannon Cagnina.*



welcome the following new members - Shannon Cagnina, Elizabeth Kent, Jodene Sanford, Robert Whalen and Ernest Wronka.

- Robert L. Ashton, Chairman
- John J. Moynihan, Vice-Chairman
- Shannon D. Cagnina
- Elizabeth Anne Kent
- Joseph John Larussa
- Harry LeCours
- Patricia A. Moore
- Jodene D. Sanford
- Mary A. Taschner
- Robert M. Whalen
- Ernest Wronka

BOARD OF HEALTH

The Board of Health meets once a month on the third Tuesday at 5:30 p.m., in the upper level Conference Room. All meetings are open to the public.

The Board concerns itself with all matters of Health affecting the Town and its inhabitants. These matters include the installation and repair of septic systems, licensing of installers and haulers. Inspecting and issuing of all licenses to restaurants and health clubs in Lynnfield.

The Title V Loan Program has been very successful, enabling families to install new systems with low interest loans. We have loaned \$200,000.00, with this program, and we are hoping to be able to continue with the Loans for a second phase.

The Tobacco Program, administered by Adrienne Rains, RN, Program Director, along with the Board of Health, has adopted new rules and regulations regarding the use of tobacco in public areas. As of January 2, 2000, the new rules and regulations are in full effect.

The Annual Flu Clinic

<u>65 and over</u>	<u>50-64</u>	<u>30-49</u>	<u>19-29</u>	<u>Pneumonia</u>
457	164	106	10	44

Immunization Distributed to  
Local Physician/Health Agencies:

<u>Types</u>	<u>Doses</u>
Hepatitis B	780 Adolescent 333 Pediatric

DT	30
POLIO	500
HIB	435
MMR	310
DTP	435
TD	80

Receipts for 1999

Animal Permits	\$ 250.00
Carbonated Water	105.00
Food Service Permit	1,890.00
Haulers Permits	440.00
Health Club	370.00
Installers Permits	2,640.00
Massage Permits	1,155.00
Milk License	475.00
Perc Test	20,705.00
Pool Permits	400.00
Retail Food Service	300.00
Septic System and Repairs	36,395.00
Tanning Permits	125.00
Tobacco Permits	275.00
Well Permits	650.00
Loan Application Fees	1,050.00
TOTAL RECEIPTS FOR 1999	\$67,225.00

- Alan J. Shactman, Chairman
- Richard Peinert, MD
- Richard Hatfield
- James J. Nugent, Jr., R.S., C.H.O.
- Dr. Prathima Reddy, Health Officer
- Maureen M. Lanpher, Secretary

ANIMAL CONTROL

Jon and I were appointed in October 1991 to the position of Animal Control Officers. In the nine years in office, we have had the usual barking dog complaints, the lost dog and happily have been able to reunite most dogs with their owners.

The wildlife calls through the years have been the fox and coyote crossing people's backyards or perhaps stopping to rest in a neighborhood backyard. Also we receive calls for assistance when a bat or squirrel has decided to take up residence in neighboring homes.

We would like to take this opportunity to offer homeowners some useful tips to avoid the stray raccoon or bird from going down your chimney.

- Keep your doors and garage doors closed!



- Be sure your pets inoculations against rabies are current!

- Take your updated rabies certificate to Town Hall to license your dog. This is the only way we can return your dog to you should he wander away without waiting for an owner to call.

If you need to reach the Animal Control Officer, please call 334-5211 and leave a detailed message.

Thank you.

Jon A. Procurot  
Jean M. Procurot  
Animal Control Officers

## VETERANS' SERVICES

The Veterans' Services office had a very busy year, processing seventy-seven referrals. Most of my time was spent in providing various services for our Veterans and their dependents. This office provided service to several veterans with their claims, (medical), with the Veterans Affairs office at the Boston Government Center. The State Legislature extended the yearly annuity of \$1500.00 to the Gold Star spouses.

The graves of our veterans are in excellent condition. Each grave was marked with an American Flag attached to a plaque for the Memorial Day observances.



*Veterans' Services, Neil F. Restani, Director*

This office continues to service our veterans at the Senior Center two days each month.

There was a large attendance for our Veterans Day program that was held at the War Memorial on the Common at 11 o'clock, November 11th. The firing squad consisted of members from the Fire and Police Department, the Department of Public Works and American Legion Post 131. The High School and Middle School bands gave an outstanding performance. My thanks to H. Joseph Maney, Chief Paul Romano, and the Board of Selectmen.

Respectfully submitted,  
Neil F. Restani, Director  
Veterans Services

## MEMORIAL DAY PARADE COMMITTEE

Lynnfield had the usual two parades to commemorate Memorial Day 1999. There were formal ceremonies at the South Burying Ground and the Willow cemetery. The second portion of the parade visited the West Burying Ground, The Olde Burying Ground, and the Forest Hill Cemetery. We concluded with formal ceremonies at the Lynnfield Common.

The Lynnfield Historical Society held an open house at the Meeting House. Colonel Charles Richardson was the Parade Marshall. Mr. Alan Dresios, Chairman of the Board of Selectmen, gave the main address and fifth grade student, Martha Durant, recited the Gettysburg Address.

The High School and Middle School bands performed very well as did our firing squad. Many of our Town and School officials participated as parade marchers as well as the Fire, Police and D.P.W. members. There was a large contingent of scouts with their leaders as well as State Representative Brian Cresta. Refreshments were served by Town Clerk, Carol Cashman and members of the Department of Public Works Department.

I wish to thank the Board of Selectmen and Town Hall staff for their cooperation, as well as the Fire, Police, and School departments.

Respectfully submitted,  
Neil F. Restani  
Tony Grasso  
Memorial Day Committee



## BOARD OF APPEALS

The Board of Appeals acts under the Zoning Bylaws of requests for Variances, Special Permits or Site Plan Approvals. The Board currently meets in the Voting Room of the Town Hall on the first Tuesday of each month to act on all cases submitted four weeks prior to the hearing.

This year the Board had another busy case load. During the average year the Board hears 35-40 petitions. This year the Board heard 60 cases.

The priorities of residential homeowners from those of commercial enterprises were again apparent this year. There was a substantial increase in growth and expansion of business particularly along Route 1.

The members of the Zoning Board of Appeals unanimously voted to appoint the Building Inspector to also serve as the town's Zoning Administrator. By State Statute the Board has the authority to delegate certain administrative duties in regard to non conforming structures to the Zoning Administrator. This enables the Board to simplify the standard process for homeowners seeking very minor relief under certain conditions. Moreover there will be no added cost to the town by the appointment of a Zoning Administrator, merely a simple and faster method for homeowners to obtain a building permit under specific circumstances.

In order to make the petition process more "user friendly", a new package of information is now available at the Town Hall. Diane Hammerbeck, secretary to the Board is also available at the Town Hall to assist you.

The Board wishes to extend our sincere appreciation to all participants for their cooperation in working together on these matters.

The Board acted on 60 cases in 1999 disposing them as follows:

Granted	48
Withdrawn w/o Prejudice	8
Denied	4
Denied w/o Prejudice	0
Pending	0

The procedural rules and all decisions of the Board are a matter of public record and are on file with the Town Clerk. Any person aggrieved by a decision of the Board is entitled to appeal the Superior Court with-

in (20) twenty days of the filing of the decision.

Respectively Submitted,  
John C. Smith, Chairman  
Terrence W. Kennedy, Member  
David E. Miller, Member  
John Thomas, Alternate  
Paul Marchionda, Alternate  
Diane M. Hammerbeck, Secretary

## L.I.F.E. INCORPORATED

From a whisper of an idea, through the years and nays of the townspeople, months of hard work, meetings upon meetings, would it be an advantage to our town and for our people? Where and what to build? The cost factor is a very serious consideration, and then on to the vote of the citizens of Lynnfield at Town Hall Meetings.

In 1983, the first residents of Center Village began taking residence in the units as they were completed. These courageous people were the pioneers. Shortly all 60 of Center Village units were occupied. Life's waiting list began growing.

It became apparent that a second complex was needed. Again, the long meetings, real hard work by



*L.I.F.E., Inc., Josephine B. Buchanan,  
Director's Assistant*





*Typical units in Essex Village*

volunteers taking surveys, the actual plans for the style and size of a second complex ... would it be accepted and as successful for future residents as it is at Center Village?

In 1987 the moment of truth arrived. Essex Village, LIFE's second complex was built in complimentary traditional style of the town's ambience, and its first residents moved into the 66 units as they were completed.

The maintenance of these complexes is excellent. The landscaping is maintained and yearly improved to ensure its enhancement to the pleasure of the residents and to the town of Lynnfield.

It is now year 2000. LIFE, Incorporated is well managed, financially sound, and all its residents are comfortable and content to be fortunate to live in Center and Essex Village.

And, the list of persons who want future residency grows and grows.

Jo Buchanan  
Executive Director

## LYNNFIELD HOUSING AUTHORITY

For the past 23 years, the Lynnfield Housing Authority has owned and operated Colonial Gardens - a 64 unit apartment complex for the elderly and disabled. Colonial Gardens is located on Ross Drive off of Salem Street. The Housing Authority also owns a residence for the developmentally disabled located on Main Street. This home is managed by the Massachusetts Department of Mental Health.

The Housing Authority serves a vital need in the Lynnfield community by providing affordable housing for Lynnfield's elderly and disabled. To be eligible, an applicant must be 60 years of age or older; or be handicapped, and earn less than \$31,700 per year (\$36,250 for a two member household). In 1999 two Lynnfield seniors found housing here. Other Lynnfield applicants on our waiting list will likely be offered an apartment here within zero to six months.

In June the Housing Authority completed parking lot improvements and residents seemed very pleased with the expansion.

The Organization will continue to be active, holding regular business meetings with educational and social programs, fund raising events and holiday parties.

We are thankful to the Department of Public Works for the Colonial Garden sign at the corner of Ross and Salem and keeping the driveway plowed and sanded. The Housing Authority is grateful to the Police and Fire Departments for their quick response to our calls.

For more information about the Housing Authority, we urge you to contact Eva G. Foley, our Executive Director at 781-581-5783, or drop by the Housing Authority Office on Ross Drive.

Respectfully submitted,  
John K. Harrigan, Chairperson  
Gary R. Leach, Assistant Treasurer  
Lillian Ross, Vice-President  
Robert A. Johnson, Treasurer  
Helen C. Healy, Secretary

## COUNCIL ON AGING

In this millennium year, the Lynnfield Council on Aging looks ahead with anticipation and visions of an expanded Senior Center. To think, that less than a few years ago, a group of senior began meeting in the Voting Room at Town Hall; later moving to the Knights of Columbus in South Lynnfield. These seniors shared a common interest and that was to enrich the lives of the seniors in our community and to enable them to have a support system within the town. Within a very few years, the Senior Center grew and even their new location was not sufficient for the number of people enjoying activities and programs.

In 1995, the Town of Lynnfield renovated the South School and the seniors were able to move into one wing of this building, sharing space with the SEEM Collaborative. They hired a new director, new staff, and have been off and running ever since.



Thanks to the vision of its past director, Sally Ross and current director, Jane Lavender, we look forward to an exciting future. The number of seniors in the community is expected to triple within the next few years, the baby boomers becoming the senior boomers! We anticipate additional space where seniors can enjoy dancing, exercising, woodworking, and computer classes as well as a host of other activities. We anticipate more evening programs, trips, and professional services. Under the direction of our current Chairman, Tom Carmichael and past chairman, Terry Gibbons, we anticipate a center that will be a model to other communities. Historically, for years people buy homes in a community because of its schools. This will continue in Lynnfield but, in addition, people will be buying homes in this town because of its Senior Center.

The people are what truly makes a center unique. A building is simply brick and mortar, the staff is what brings it all together. Our Director, Jane Lavender, with Activities Director, Mary English; Outreach Worker, Alice Pezzella; Receptionist, Gladys Thompson; and Van Driver, Joanne Gallant continually strive to work together in the best interests of the Lynnfield Seniors.

Our Mission Statement reflects the true feeling of the Lynnfield Senior Center: a warm, caring and welcoming environment is to be provided for our seniors. Every single day at this center, not only "one giant step for mankind" is made, but many giant steps are taken in providing the best services possible. All of us are enthused and amazed at our continued growth and thank all those people in the Town of Lynnfield that support the Senior Center.

Respectfully submitted,  
Jane L. Lavender, Director

## LYNNFIELD CULTURAL COUNCIL

The Lynnfield Cultural Council is now entering its 20th year regranting funds obtained from the Megabucks lottery and funneled through the Massachusetts Cultural Council to us in the community. Over the years the committee name has changed from Arts to Cultural Council to acknowledge the addition of humanities and interpretive science topics to its funding options. The types of proposals accepted, programs ideas and ticket subsidy requests, have remained constant.

This year the LCC will be regranting \$3,568.00 for

ten projects accepted from various sources including the elementary and middle schools, senior center, and Lynnfield library and area cultural groups. The Council will also be sponsoring a design competition for a new logo. The participants will be drawn from the Lynnfield High School Art program and an award will be presented to the artists whose design will be accepted.

The ongoing work of the Council could not be done without the contribution of time, talent and energy of the volunteers appointed by the town's Selectmen. This year's committee members are Paula Monte Aquila, Kendall Inglese, Andrea Malcolm, Elaine Motta, Noel Smith, and Jennifer Welter.

To participate in the next funding cycle, stop by the Town Hall or Library for guidelines' literature and to obtain an application, attend an orientation coffee sponsored by the Council in both the spring and the fall, or visit the following online addresses: [www.massculturalcouncil.org/applications/lccapp.html](http://www.massculturalcouncil.org/applications/lccapp.html) or [www.massculturalcouncil.org/applications/passapp.html](http://www.massculturalcouncil.org/applications/passapp.html).

Respectfully submitted,  
Susan Christian, Chairperson

## CONSERVATION COMMISSION

As we enter the new millennium, the Lynnfield Conservation Commission (LCC) continues its role in the Town's government enforcing the Commonwealth's Wetland Protection Act. The creative energies of numerous citizens in 1961 set the stage for the implementation of the Wetlands Protection Act in Lynnfield. One Commission member, John Roberts, has provided Lynnfield with over thirty years of objective and insightful leadership.

The Act sets forth a public review and decision-making process of all activities in or near the following areas: any bank, any freshwater wetland, any marsh, or any swamp bordering on a creek, a river, a stream, a pond or a lake, land under any of the water bodies listed above and land subject to flooding. Such activities are regulated in order to contribute to the following interests: protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of fisheries and protection of wildlife habitat. Any activity proposed within these areas of the Town within 100 feet requires a filing with the Lynnfield Conservation Commission.

Under the jurisdiction of the Wetlands Protection Act, the LCC is responsible for holding public hear-



ings on Notices of Intent and Requests for Determination, as well as issuing other documents. Constant changes in the regulations to include stormwater management and rivers protection, necessitate the need for further training, as well as the hiring of professional consultants. Over 200 site visits were held during the year throughout the town.

The LCC has created an Open Space and Recreational Plan for Lynnfield which was approved and accepted by the Commonwealth in 1999. Copies of the Plan are available for review at the Library, Senior Center and Town Hall. The Selectmen appointed an Open Space Committee committed to implementing the goals and objectives in the Plan.

Reedy Meadow has been an active area for educational purposes again this year. The schools have been using Partridge Island as a real life laboratory. Plans are in process for rebuilding the observation tower at the end of Partridge Island Trail. This "hands on" science lab in a natural setting is a great asset for our youth.

Public awareness education has become a goal of the LCC as a result of the Open Space Survey. The Conservation Administrator has facilitated historical and current conservation practices in both elementary schools, coordinated activities with the science department of the Lynnfield Public Schools and conducted presentations to civic organizations. The Lynnfield Eagle Scouts and other scouting troops have undertaken several repair and beautification projects at numerous Conservation lands.

The Board of Selectmen approved the formation of the Pillings Pond Management Subcommittee. This committee was charged with the task of coordinating future plans for the pond, including public access, creation of Pillings Pond Park, improving stormwater, managing pond aquatics, wildlife, etc. As a result of the diligent efforts of this energetic group, a Pillings Pond Appreciation Day was held September 26, 1999. The purpose of the day was to share the beauty and natural resources of Pillings Pond with all Lynnfield residents. Because of the success of this day, plans are underway to make this annual event.

An additional project the Commission is undertaking includes a pesticide awareness component. Utilizing media resources, alternate methods to pesticides will be explored and presented to the community.

The Commission is always interested in obtaining additional parcels of land to help protect our valuable water resources in Lynnfield. We appreciate the

community's ongoing support, retaining and protecting the environmental integrity of our town.

Margaret Reilly Silvern, Chairman	Gina Noto
Peter Caleshu, Vice Chairman	Robin Reed
Bob Bellucci	John Roberts
Patty Fabbfi	Denise Young
Betty Adelson, Administrator	

## FLOOD COMMITTEE REPORT

Activities during 1999 consisted of working with the Saugus River Watershed Committee to develop and implement flood control measures for the upper Saugus River, Beaver Dam Brook and Reedy Meadow wetland areas. The ultimate goal is to alleviate water problems experienced by homeowners in Lynnfield.

Edward R. Baud  
Chairman

## METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is the regional planning agency that serves 101 communities in the metropolitan Boston area. It was created by an act of the state legislature in 1963 and has been serving its communities in a variety of ways since that time. The Council is composed of one representative from each of the 101 communities appointed by the CEOs of each of these cities and towns. In addition there are 21 gubernatorial appointees and 14 agency (such as the DEM, Mass Port and MBTA) appointees on the Council. The 25 member elected Executive Committee meets 11 times a year. The full Council meets three times a year. Meetings are held at various localities throughout the region.

In order to serve its communities better, MAPC has organized eight subregions. These groups are composed of representatives from the member communities and a MAPC staff planner. The subregions meet on a regular basis to discuss and work on issues of local concern. Burlington, Lynnfield, North Reading, Reading, Stoneham, Wakefield, Wilmington, Winchester and Woburn are the North Suburban Planning Council (NSPC). The NSPC met seven times during 1999 with most meetings primarily focused on transportation. As with the other subregions who went to a schedule of bimonthly meetings, NSPC experimented with publishing a newsletter, "North Suburban Notes" to keep members informed about



important subregional issues. This newsletter was discontinued when NSPC resumed meeting monthly.

NSPC members worked to develop a process for reviewing and prioritizing projects on the TIP. Following presentations from each community on the merits of the projects and group discussion, NSPC reached a consensus on project priorities. Eleven projects were ranked as high priority and seven were rated as medium priority. The remaining ten projects were deemed low priority. Route 62 was recognized as a significant regional corridor and projects in several communities were among those rated as high priority. These priorities were forwarded to the MPO so that subregional needs can be taken into consideration when future drafts of the TIP are developed.

In September NSPC began to develop a FY 2000 work program that would add land use topics back to a schedule that had been almost exclusively transportation. The work program was adopted in October and elections were held for officers.

On behalf of three communities in the NSPC region (Stoneham, Winchester and Woburn), MAPC secured a grant from DEM to develop a web site to be used as an outreach tool for the Tri-Community Bikeway/Greenway project.

On the region wide scale MAPC is involved with so many programs and issues that it is not possible to mention them all. However, the following list should give some idea of the breadth of activities, responsibilities and challenges the agency has met over the past year.

#### Buildout Analysis Projects

MAPC is continuing its work with local communities on Buildout Analysis. Last year MAPC developed a GIS methodology for these community buildouts. This work came to the attention of EOEA who saw it as a good tool to help communities focus on their local growth potential. Subsequently, EOEA decided to fund buildouts for all Massachusetts communities. They have contracted with MAPC and other agencies to do the work. Everyone is using the MAPC methodology. "MAPC expects to complete 47 buildouts this fiscal year. The work on the remaining communities will be done the following year.

The purpose of a buildout study is to create an approximate "vision" in quantitative terms, of the potential future growth permitted and encouraged by a community's bylaws. Using maps, a buildout analysis can describe the level, type, and location of such potential future growth. The result is only an estimate of a possi-

ble future for the communities, but it helps residents and public officials to develop an understanding of the implications of current zoning regulations. If the level or type of potential future development shown in the buildout analysis is not consistent with the community's goals or vision for the future, the residents may choose to make appropriate changes to the regulations.

#### Regional Service Initiative

MAPC has worked with local officials to establish three consortia in the North Shore, the North Suburban, and the South Shore areas. The groups have applied for state funding, but at this point the project is supported totally by local funds. The North Shore and North Suburban are sharing the services of a regional coordinator who has an office in Salem State College. The South Shore has a part time coordinator who works out of the Hingham Town Hall. Initially, regional coordinators will concentrate on joint purchasing of supplies and services. These joint purchases are expected to show immediate and significant savings. Municipal managers have expressed interest in regional human resources services, including training. Gradually many other municipal services will become likely candidates for regional delivery approaches.

#### Southeastern Massachusetts Vision 2020

MAPC is continuing its work with the Old Colony Planning Council and the Southeastern Regional Planning and Economic Development District on the initiative to address uncontrolled sprawl and improve management of the rapid changes occurring in this region of the Commonwealth. The project recognizes that important choices lie ahead for the communities of southeastern Massachusetts and that a clear vision for the future will lead to more effective decision-making.

The group has prepared a report: Vision 2020: An Agenda for the Future. This report deals with the facts, trends and issues confronting the region, ending with a strategy for action. The report was finished this spring. The committee is now making the contents of the report known throughout the region by the way of a slide show.

#### Comprehensive Economic Development Strategy

MAPC is responsible for producing a Comprehensive Economic Development Strategy (CEDS) for the Boston region, in order to meet the requirements of the federal Economic Development Administration (EDA).

MAPC communities have this opportunity to identify an economic development vision, and an



action plan and implementation steps which include local and regional, priority projects. The completed CEDS will be the blueprint for future economic development projects and funding from a wide variety of public, nonprofit and private sources. The strategy will also address economic development-related issues such as transportation and housing projects and the environmental impacts of development.

#### I-495 Initiative

Through the I-495 Initiative, MAPC continues to work cooperatively with the Massachusetts Technology Collaborative, legislators, and companies and communities near the fast-growing I-495 Corridor. The Project is funded in part by the U.S. Department of Economic Development. The goal is to develop innovative solutions to the challenges of growth, business competitiveness, local fiscal stability, and resource protection. This year, the Initiative hosted its second major regional conference, achieved \$250,000 in federal funding for a regional transportation study and ridesharing incentives, began a web-based clearinghouse and virtual technical assistance center, assisted in the formation of a six-community Assabet River Consortium, and facilitated public-private dialogue about alternative technologies, reverse commuting, and more predictable permitting.

#### Welfare to Work

MAPC is the grant recipient of a US Department of Labor Welfare-to-Work Grant. MAPC brings an innovative and collaborative approach to assisting low-income job seekers overcome systemic transportation barriers. By linking employers, workforce development agencies, and transportation providers, the project has improved access to existing mass transit, identified major employment centers that lack access, and offered innovative support where public transportation is not feasible. "MAPC has convened a unique collaboration that provides employment transportation for low-income communities.

#### Metropolitan Affairs Coalition

MAPC is serving as the staff of the Metropolitan Affairs Coalition, (MAC). MAC grew out of the Challenge To Leadership, a twelve year effort initiated by Cardinal Law. Church leaders along with business, labor, academic, public sector, and other non-profit organizations help define a civic agenda for the city and the region. The MAC is designed to give a depth and an on-going presence to issues that have a metropolitan scope. The initial issue that the MAC is addressing is housing in the metropolitan region.

## LYNNFIELD PUBLIC LIBRARY

The most significant "giant step" in the history of the Library has been the introduction of computers to library services. In 1980, Town Meeting appropriated \$13,279 allowing the Library to join Peabody, Danvers, Beverly and Wakefield to establish the first library network in Massachusetts. In August of 1981, the Lynnfield Public Library went "on-line" having entered our materials into the database and began checking out items with a computer. These computers have made available to the residents of Lynnfield resources from neighboring towns and around the world.

While computers may have changed the way we provide service to users, it is important to note that the Library's role in the community remains the same. The majority of the children and adults who enter our doors still come in search of a good book to read or an answer to a question.

#### Youth Services Department

The Youth Services Department had a busy year serving patrons and their families, offering 136 programs with 2,944 participants. The department hosted a variety of Preschool Story Times for children from birth to five years old. These story times are often the first exposure to the public library and the many services it has to offer to the members of the community of all ages. The department also offered a wide array of programs for school age children. Seasonal story times, as well as programs featuring a specific theme provided educa-



Lynnfield Public Library, L to R: Sue A. Koronowski, Director, Nancy D. Ryan, Assistant Director



tional and cultural enrichment for the children of the community.

*Funny Things Happen When You Read* was the theme of the statewide summer reading program with 431 children participating during the six-week program. Children kept track of the total number of hours they read and earned Funny Money to spend at the Library store. Additionally, a variety of weekly events featuring special performers such as storytellers and puppeteers were held. The program ended with a celebration on the Common with a performance by magician, Steve Rudolph with 250 attending. The Friends of the Lynnfield Public Library generously supported the Summer Reading Program.

In an effort to meet the informational needs of our youth, the department has added a youth reference desk that is staffed on weekday afternoons. In 1999, the children's room provided assistance to 1,544 youth. This year the Homework Center was moved to the Young Adult area outside the Children's Department and provided assistance to elementary and middle school students in finding information and materials to complete school assignments. We are grateful for the volunteer efforts of our Homework Center coaches, Meg Kerber and Callie Gavrilles.

The Youth Services Department provides community outreach to a large number of Community groups and works closely with the Information Services staff to maintain and strengthen our relationship with local school librarians and teachers. The fourth grade classes from both Summer Street and Huckleberry Hill Schools came for a library orientation in the spring. Story times, tours, and library instruction were conducted for local preschools, public schools, the Cub Scouts, and Girl Scouts.

#### Circulation Department

The circulation staff works diligently to serve the public with promptness and politeness. The staff has had a busy year as we upgraded our computer skills and trained for the new Circulation system, implemented in December. This was accomplished as we checked out over 120,000 items, renewed books, placed reserves on popular materials, answered the phone and maintained the copier. The paperback collection has been upgraded this year and videos now circulate for seven days. New books are selected and highlighted on new display units in the New Book area. We have added books on CD to our growing collection of audio books.

#### Information Services Department

The Information Services Department continues to be one of the busiest departments in the library. In 1999, we handled 19,666 reference questions, representing an overall increase of 14 % over last year. We borrowed and loaned a total of 6,818 items from NOBLE member libraries, other Massachusetts networks and from places as far away as California.

In response to the increased availability of excellent electronic resources and strong patron interest, there are now six PCs in the reference area. They provide access to the Internet, selected web sites, and online indexes for a wide variety of different databases, many with full text. A number of these databases and the online catalog as well can be accessed from home and office through the NOBLE web site at [www.noblenet.org](http://www.noblenet.org). We encourage anyone with Internet access to e-mail us at [lfid@noblenet.org](mailto:lfid@noblenet.org) with reference questions.

Patron demand for instruction in the use of the Internet and the World Wide Web and the online catalog remains high. The Information Services staff provided three introductory sessions of eight to ten weeks each session, with a waiting list for each session.

Technology and the changes that it brings continue to have the greatest impact on the Information Department and the services we provide to our patrons.

#### Local History and Genealogy

The Essex Society of Genealogists continues to provide volunteers to assist with the use of the materials in our Local history/Genealogy collection. As people become increasingly interested in tracing their family's roots, this area of the Library grows in popularity.

#### Staff Changes

This year Leslie Todd, Head of Youth Services, left to assume a similar position in a larger library, Jennifer MacKenzie, Staff Librarian, left to pursue graduate studies, Carolina Barton, Information Services Librarian, took a position as systems administrator at a local college and page, Amy Rival left to concentrate on her studies.

We welcomed to our staff Mary Puleo, Head of Youth Services, Bethany Cove, Staff Librarian, Peggy, Lynne, Bethany, Mary Pulco, Patricia Kelly, Information Services Librarian, Peggy O'Keefe and Lynne Querzoli, Circulation.



### North of Boston Library Exchange (NOBLE)

In May, the Massachusetts Board of Library Commissioners awarded NOBLE a substantial federal and state funded grant for a complete system upgrade. Innovative Interfaces Inc. was chosen as the vendor and implementation of the windows based system called the "Millennium Project" began in earnest last summer with the installation of new telecommunications equipment and the conversion of all our terminals to personal computers. The twenty-eight libraries of the NOBLE consortium came up on the new system on December 20.

### Northeast Massachusetts Regional Library System (NMRLS)

The region provides many services to all public, academic, special and school library members. Currently, they provide access to the following electronic databases: Archives USA, Boston Globe, Electric Library, Infotrac, Sirs Discover and Sirs Researcher. NMRLS also contracts for both general and specialized health and legal reference services and provides daily materials delivery service between member libraries.

### Friends of the Library

The annual book sale, held in October and coordinated by Helen Ogilvie with the help of many "Friends" and volunteers was a great success. For the second year, a Friend's member preview was held the evening before the sale. The Library video collection, funded by the Friend's continues to grow and remains very popular. The rental fees from this collection, the proceeds from the book sale, and the annual membership drive fund all Library programming efforts.

Assistant Director, Nancy Ryan coordinates all adult programming for the Library. National Library Week, April 13-19, brought Jessa Piaia portraying Amelia Earhart in "Amelia Earhart: First Lady of the Air." John Durkin delighted us once again in the spring with his series called "William Shakespeare: The Bard of Avon." Our evening series included programs as varied as antique Victorian jewelry, Lynnfield history and women's health topics. The Library book discussion group continues to meet one evening a month for the third year.

This year the Friends of the Lynnfield Library sponsored trips to Art In Bloom '99 at the Museum of Fine Arts, Tanglewood to hear the Boston Symphony Orchestra, Lowell National Historic Park and a holiday concert by the Boston Pops at Symphony Hall.

It is through the generosity of the Friends that the Library offers passes to the Children's Museum, Isabella Stewart Gardner Museum, Museum of Fine Arts, Museum of Science and the Peabody Essex Museum. When it was announced this year that the Friend's would no longer be able to fund the entire Summer Concert Series on the Common, many residents came forward to help. With individual and corporate donations the Friend's were able to continue the series and its future looks secure.

### Volunteers

This year marks the thirtieth year that Helen Ogilvie has coordinated the very successful volunteer program here at the Library. This year, 25 volunteers donated almost 2,000 hours.

### Statistics-1999

Attendance in Library	126,799
Circulation	129,514
Reference Transaction	19,666
Inter Library Loans	
From other libraries	4,203
To other libraries	2,615

### Board of Library Trustees

Janice L. Funai, Chair  
E. Seavey Bowdoin  
Kerry E. Haughney  
Ernestine J. Rose  
Dr. William C. Wiswall

### Library Staff

Sue Koronowski, Director  
Naticy Ryan, Assistant Director/Head of Information  
June Hutchinson, Head of Technical Services  
Beverly Levy, Head of Circulation  
Mary Puleo, Head of Youth Services  
Bethany Cove, Technical Services  
Avis Evans, Technical Services  
Diane Farrell, Circulation & Technical Services  
Irene Gorevitz, Information Services  
Ruth Gove, Secretary to the Board  
Marianne Minghella, Circulation  
Margaret O'Keefe, Circulation  
Patricia Kelly, Information Services  
Jennifer Pedone, Circulation  
Marjorie Potter, Youth Services  
Lynne Quertzoli, Circulation  
Pauline Silva, Circulation  
Betty Whelan, Circulation & Technical Services  
Jason Cotting, Page  
Erin Dineen, Page  
Shatina Dineen, Page  
Andrew Guralnick, Page



## SCHOOL COMMITTEE

In April 1999 Janice Confalone was reelected to the School Committee and elected by her peers to remain as Chairman. James Dillon was reelected Vice Chairman. Under Mrs. Confalone's leadership, the School Committee continued to aggressively identify and address issues for school improvement. The Committee began the 1999-2000 school year by focusing on six areas: College Preparatory I and II, Math/Science Curriculum Alignment, English/Social Studies Curriculum Alignment, Academic Support/Intervention - MCAS, Professional Development, and School Safety. In addition, the Committee appointed a review committee made up of citizens and staff members to evaluate the METCO Program. This study resulted in the establishment of five new policies for the program. The new policies addressed the number of entering students, host families, grade entrance, academic standards and student selection.

The FY 2000 budget process was marked with a great deal of open discussion and debate. Despite the fact that the Board of Selectman, Finance Committee and School Committee could not reach consensus on a school budget recommendation, Town Meeting voted in favor of the School Committee's recommendation of a 6.2% budget increase for 1999-2000. The people also approved the second year of a \$145,000 warrant article for school technology. Just prior to Town Meeting, the School Committee settled a three-year contract with the Lynnfield Teachers' Association.



*School Committee: L to R: James Dillon, Supt. Dr. Richard Palermo, Janice Confalone, Chairman, Dorothy Pressor, George Rockas, Missing, Pam Scantalides*

1999 was a very challenging year for the school system. New programs, a continuation of the "Global Classroom" technology initiative and full implementation of the Curriculum Leadership Reorganization began to show results. Despite ranking thirty-fourth out of one hundred and thirty school districts in Massachusetts on the second year of MCAS testing, the School Committee was disappointed in the results. However, aggressive MCAS Improvement Plans were implemented and we are confident that MCAS scores will improve. Scholastic Aptitude Test (SAT) test scores continued to rise and our graduates continue to be accepted into excellent colleges and universities. By working collaboratively with all the different constituencies, the school system under the leadership of Dr. Palermo continues to move toward excellence.

## SUPERINTENDENT'S REPORT

Dr. Richard J. Palermo

For the first time during Dr. Palermo's tenure as Superintendent of Schools, the school year began with stability in building level leadership at all four schools. This consistent leadership allowed the district to make significant progress on school improvement initiatives during the 1998-1999 school year.

The Curriculum Leadership Team addressed curriculum and instruction needs mandated by the Education Reform Act. Peter Manoogian, Director of Curriculum and Technology, provided leadership for the establishment of Mastery Objectives for each subject area and the continued alignment of our curriculum with the state frameworks. A \$145,000 special Technology Warrant Article funded our very successful "Global Classroom" technology initiative for the second year. Additional technology was acquired from community donations and by aggressively pursuing grant opportunities. An early intervention Reading program and an Alternative Ninth Grade program established in 1998 have made a positive impact.

As in the past, Dr. Palermo and the School Committee continued to address programs and practices identified as needing improvement. Five Focus Areas were addressed as well as the METCO program. The METCO Review Committee's evaluation of the METCO program resulted in five new policies addressing areas such as, host families, grade entrance, academic standards, and student selection. In August, Adreenne Law Hampton resigned as METCO Coordinator and Robert Hassett, High School Assistant Principal, was appointed Interim METCO Coordinator. In September, Lelo Masamba was hired as our new METCO Coordinator.



The development of the FY 2000 budget followed a similar process as the past several years. Through close scrutiny of our needs and constant dialogue with staff members, parents, town officials and other members of the community, we presented a budget to the people which resulted in an increase of 6.2% for FY 2000. In September 1999 Nancy Rooney joined the Business Office staff as the part-time Budget Analyst. This position was created to replace the full-time Director of Finance after a comprehensive evaluation of our business operation.

Measuring performance continued to be a major focus for the schools in 1999. Following mandates of the Educational Reform Act of 1993, the Massachusetts Comprehensive Assessment System Test (MCAS) was given in May 1999 for the second year in grades four, eight and ten. Although we placed thirty-fourth out of one hundred and thirty school districts in Massachusetts, we were not pleased with our results. In February 2000 each principal presented a detailed MCAS Improvement Action Plan to the School Committee. Our standardized testing program continues to use the highly competitive Education Records Bureau (ERB) test in grades five and eight. We are pleased to report that Scholastic Aptitude Test (SAT) scores continue to exceed state and national averages and reached a five-year high in 1999. Over ninety percent of the students in the class of 1999 went on to college.

Special thanks for the continued help and support from the Lynnfield Athletic Association, Lynnfield Educational Trust, the Lynnfield Business Coalition for Better Schools, the PTO's from all four schools, and from my friends and neighbors for your continued help and generous support.



*School Department, L to R: Myra S. Vernon, Executive Secretary, Dr. Richard J. Palermo, Marcia A. Waugh, Executive Secretary*

In closing, 1999 has been a very challenging year marked by aggressive improvement efforts throughout the school system. I look forward to working with our entire school community to address the challenges we face in providing an exemplary education for the children of Lynnfield.

## LYNNFIELD HIGH SCHOOL

Judith A. Evans, Principal

The 1998-99 school year was a highly successful one for the students, faculty, and staff of Lynnfield High School. Our students have excelled both academically, athletically, and artistically, and we celebrate the effort and commitment involved in their many achievements.

The class of 1999's achievements were reflected in our highest ever average SAT scores: 546 verbal and 555 math, both significantly above the state and national average. Over 98% of our students took the SAT, and 85% went on to four-year colleges, while 4% went on to two-year colleges. Several students from the class of 1999 went on to prep schools to take an additional year of instruction before starting college. Our students were accepted to over 90 colleges and universities, including some of the finest post-secondary institutions in the country. Four members of the class of 1999 were named National Merit commended students, and three members of the class of 1998 were named AP scholars.

On the athletic fields, our students conducted themselves with great sportsmanship and team spirit. Especially successful were the following teams: Cape Ann Division Two Champions Boys Soccer, Girls Soccer, and Field Hockey. Cross Country won the CAL league meet. The Volleyball team's great season ended with a State Division II Semi-finalist status. The Golf team won the Division II State Championship, while the Hockey team won CAL Division III honors. The Boys Basketball team won CAL, North Sectional, and State Semi-finalist Division Honors. Finally, the Girls Tennis team was CAL and Division II State Champion.

Our art and music departments have been incredibly busy and successful during the 1998-99 school year. The music department expanded to include over 100 students involved in in-school band



and choral group, and the musical "How to Succeed in Business" was a huge hit in the spring. Several art students were recognized for excellence with gold and silver keys or honorable mentions in the Scholastic Art awards. Additionally, several art students won awards in statewide and national contests, including Jen Brown, who won the grand prize in the Sixth Congressional District High School Art Exhibition and Peter Kesting, who won the state's top award in the Wildlife Federation Duck Stamp Contest.

The start of the school year brought several new faculty members at LHS. We were glad to welcome new Media Specialist Janice Alpert, science teachers Ena Arel, Sara Ahern and Peter Howard, math teachers Steve Smith and Karen Spezzaferro, social studies teacher Michael Boulay, and special education teacher Kim Monahan to our faculty.

Every ten years the New England Association of Schools and Colleges requires member high schools to undergo a self-study, which identifies the school's strengths and weaknesses according to NEASC standards. As part of this process, we reviewed and revised our school's mission statement and have been actively engaged in committee work in preparation for the visiting team visit in 2001.

Assistant Principal Bob Hasseft and I thank the many wonderful students, parents and community members for the support and encouragement you have shown in the past year and look forward to a terrific 2000-2001 school year.

## LYNNFIELD MIDDLE SCHOOL

Mr. Douglas A. Russell, Principal

1999 was another successful year for the Lynnfield Middle School, its students, parents and faculty. Our focus remains: What we do here every day is important, every student can learn and behave appropriately, and teachers and parents will never give up on helping students to become more successful, nor will they allow students to give up on themselves. Several transitions took place in 1999. In June and over the summer months we said good-bye to six members of our staff: Mrs. Suzanne Howland, 8th grade special needs, who followed her husband to his new dental practice in another state; Mrs. Rita-marie Macadino, academically talented program teacher, who wanted to devote more time to her family; Mr. Matthew Guyette, guidance counselor; Mrs. Janet Jehle, 7th grade language arts; and Mr. Eric Donaldson, health, each of whom accepted positions

in other communities. We also said good-bye and good luck to our graduating eighth graders and hello to our incoming fifth graders. We said "See you later" to Mrs. Susan Engelke, special needs, who chose to take another year's leave of absence to teach overseas, as well as to Mrs. Catherine Lindsay, 7th grade language arts and reading, who took a one year leave of absence to raise her new son, and to Mrs. Ellen Penafiel, special needs, who went on a maternity leave until the end of November to be with her new daughter. For the 1999-2000 school year we welcomed a new guidance counselor, a new health teacher, a new 8th grade special needs teacher, a long term 6th grade special needs teacher substitute and two new seventh grade language arts/reading teachers. We also welcomed a new teacher for our academically talented program, a special needs teacher for a new, substantially separate, special needs program, the SEEM program back to the middle school, and five new special needs instructional aides. After the year was under way, we also had to say good-bye to Mr. Stephen Lambert, 7th grade math, who decided to accept a position in industry. As you can see, much of the summer was spent interviewing candidates. Again, the investment in time was well worth it as evidenced by the background, qualifications and skills of the staff members we eventually hired.

Teaming continues to be the hallmark of the middle school, with each team of students and teachers having a defined space within our building facilitating easy transitions between classes, and promoting interdisciplinary teaching as well as stronger learning and social development.

All middle school students continue to have the opportunity to take part in a variety of extra curricular activities. These include: the math team, which competes with other middle schools; the student council; the middle school peers program; the jazz band; the Action Committee, an environmentally focused group; the Pioneer Singers, a choral group; the school play (Gilbert and Sullivan's *The Gondoliers* was presented in the Spring to rave reviews); the school store; evening roller skating parties; ski trips; and dances, not to mention a wide variety of Artworks and intramural sports programs including the Middle School Ski Club and the Middle School Golf Club, offered through the Lynnfield Community Schools.

Again this year, in our continuing effort to reach out to the community, 7th grade students under the direction of teacher, Mr. Arthur McManus, distributed decorated pumpkins to the Centre Village, Essex Village and Ross Drive Elderly Living Complexes. It is



also our plan to collect and donate canned goods to a local food pantry late in the winter season.

Our School Council, formed under the Education Reform Act of 1993, completed the formulation of our fifth school improvement plan and presented it to the School Committee. This plan went into effect in September. Throughout the year we continue to implement the recommendations included in this school improvement plan. Staff, students and parents continue to be involved as we emphasize the Core Values that the middle school community recommended be reflected throughout the school. The Council has reviewed the proposed FY-2001 Middle School Budget, and will continue to help refine it as the town-wide budget process continues. The Council has also reviewed the proposed Middle School Capital Needs Plan and will continue to provide input and suggestions as that project progresses. The Council conducted a needs survey during the fall parent conferences and will use this data to construct the School Improvement Plan for the 2000-2001 school year, which will be presented to the School Committee later in the year.

The Lynnfield Middle School PTO continues to generously support students and staff through its fund raising and enrichment activities. The PTO's annual magazine drive, which again netted record profits, allows it to sponsor more activities, cultural programs, and field studies for students. It also enabled the PTO to provide funds to purchase agenda/assignment books for each middle school student and teacher. This very important resource also contains the middle school handbook. The PTO also does much to support the staff and the curriculum by purchasing materials unable to be funded through the regular school budget.

Each new year gives us a renewed opportunity to continue to try to provide the best experiences for the intellectual, social, physical, and emotional growth and enhancement of our students. I continue to consider it a privilege to do what I love to do most in a community composed of such dedicated professionals, enthusiastic students, and caring and committed parents and townspeople.

## HUCKLEBERRY HILL SCHOOL

Elaine Mead, Principal

Huckleberry Hill School began the 1999-2000 school year with 368 students in 18 regular education classrooms and one special education class. There are

four kindergartens, three first grades, four second grades, three third grades and four fourth grades. We welcomed fifteen kindergarten students from Summer Street School this year as we added a fourth Kindergarten to our school. In addition, 24 new families came into Huckleberry Hill School, including five families from Boston as a part of the METCO program. Several new teachers joined the faculty this year. Mr. Robert Young, special educator, Ms. Katie Fehrenbach, fourth grade teacher, Ms. Faye Kolin, kindergarten, and Ms. Cindy Preveft, grade one art. Ms. Kristine Percoskie was hired under a Class Size Reduction Grant as a Grade One - Co-teacher. We also began the year with two long-term substitutes: Tasney Mazzarino (Music) and Patricia Gorham (SPED). Through the Title I Grant we were able to provide reading assistance for students in the primary grades.

The Huckleberry Hill School Council added new parent members, Georgann Leib & Faith VanDusen and a new teacher representative, Ms. Debra Firicano. The Council continues to work on the School Improvement Plan that has established the following focus areas: communication, art, music and world language curriculum, systematic review of materials, appropriate use of technology, study skills, test taking strategies and the evaluative use of test scores. A survey was taken to assess the potential use of the Internet as a communication tool. The results are being reviewed to determine the next steps to improve the web page.

Statewide student achievement test results continue to guide our efforts. The teachers at Huckleberry Hill School have dedicated significant professional development time to improving student writing. Reviewing test results and refining and upgrading the curriculum are on-going processes.

We have a Student Council that helps to promote service and school spirit. They work on theme days, help with recycling, and school beautification projects. In the spring of 1999, they raised money and purchased plantings for the front entrance. With the guidance and assistance of parents and the Student Council mentoring teachers, the students cleaned the flowerbeds and planted a variety of perennials on the school grounds.

Our PTO has been instrumental in directing other community service projects, leading the way to help students understand the value of giving. This year our school community donated large boxes of food and turkeys to various local shelters and food pantries, ran a very successful coat drive, prepared a special luncheon and decorated seasonal placemats for the senior center.



Through a collaborative effort of technology grant funding and the P.T.O., our classrooms have smoothly moved into the twenty-first century. Grade three and grade two teachers wrote Global Classroom proposals that were selected for funding. As a result, we now have new PC's in grades 2-4 as well as Internet access throughout the building. Technology volunteer, Kathleen Dario, was recognized recently at the state level as contributing a large amount time and resources to implement and advance the technology in our school. As a direct result of her efforts, the Massachusetts Software Council has awarded one thousand dollars to Huckleberry Hill School to purchase additional technology equipment. Computers are used as tools to support learning across the curriculum.

We are very fortunate to have a large group of parents who unselfishly offer their time and assistance volunteering at Huckleberry Hill School. Collaboration among parents, staff and students helps to promote a healthy learning environment. Parents assist in the classrooms with reading, writing, mathematics, computers and special projects. Parents and staff collaborate to facilitate Lunch Bunch reading groups daily and have assisted in implementing grade level "Family Math Nights". During 1999, the PTO has funded a variety of enrichment programs which support the Massachusetts Curriculum Frameworks. "Explore the Ocean World" with Ellen Goethel and "Chem Fun" (K), "Pharaohs & Pyramids" and Discovery Museum's "Magnets"(Gr.1), "Fossils & Dinosaurs" and "Tidepools" (Gr.2), "Art Quest: Native Americans" and "Bay Colony Educators" (Gr. 3) and "Edison's Workshop" and "Mythmasters" (Gr. 4), are but a sampling of the type and caliber of programs which were made available. Through an L.E.T. Grant our students had the opportunity to "Make Multicultural Books" over several days. Also, in collaboration with Summer Street School and the Middle School, our P.T.O. purchased a "Star Lab" to complement and enhance the science curriculum.

## SUMMER STREET SCHOOL

Francine Goldstein, Principal

In 1999 we saw an influx of technology use in our school. A number of computers and periphery hardware were donated to our school. Kristen Sperling, Leigh Hoadley, and Peter Miele were awarded Global Classroom Grants. In addition, Cheryl Sander-son was awarded a Lighthouse Grant, making our school a beacon for technology development. To maintain a firm grasp on the appropriate use of technology, students, teachers, and parents where appropriate, signed off on an acceptable use policy for the Lynnfield Public Schools. Summer Street School also

used technology as a tool for education with Picture Tel, a tool that enabled our students to experience virtual field trips to places such as the Johnson Space Center, the Indianapolis Zoo and Liverpool England.

Helping our children develop strategies for deflecting pressure from peers, school and society continues to be a focus at Summer Street School. In January, Colleen Dolan addressed parents, providing strategies for helping children use homework as an effective educational tool. Stephanie Meegan also spoke to parents in January about "Deflecting Peer Pressure". Students are using the CAPS model for resolving conflicts.

We endeavor to provide opportunities for our children to grow socially, emotionally, intellectually, and physically. We pursue opportunities that will enhance our children's education beyond the scope of the traditional curricula. Through a Project Best Grant secured by Bob Simmons, our second grade students worked with children from the Tobin School in Cambridge to learn about ponds in Lynnfield and in Cambridge. Thanks to LET funding, PTO funding, and Lynnfield funding, we have been able to offer a number of programs that complimented and enhanced our curriculum. Some of these programs included: "Amelia Earhart" author Andrew Clements, Bay Colony educators, "Adventures in Jazz", "Hansel and Gretl", and "Toys with Science". With LET and PTO funding we also purchased Star Lab with the Lynnfield Middle School and Huckleberry Hill School. This is a portable planetarium that is used across curricula. Through parent involvement, a number of our children participated in Odyssey of the Mind, a program designed to help children learn to think creatively and efficiently. We are proud to announce that our children won the OMER Award for their teamwork in this endeavor as well as the second place award in the competition.

At Summer Street School we continue to value community involvement and input. Therefore, in March the School Council conducted a survey of parents, students, and teachers. The result of that survey will guide the Council in developing the next School Improvement Plan. A book swap in which children and parents exchanged books was held. The PTO sponsored TV Turn-off Week in April during which activities were offered to children in lieu of watching TV. Parents also led Literature for Lunch Bunch groups throughout the year. Such small discussion groups gave children opportunities to discuss literature informally.

Professional development is always a priority for keeping our school at the forefront of education. In



1999, our teachers participated in many after-school workshops as well as the Lynnfield Summer Institute. They also participated in the Collins Writing Workshop training. Our kindergarten teachers and Title One/reading intervention tutors were trained to use the Wisnia-Kapp Program for early reading. Teachers from grades one, two, and three collaborated with teachers from Huckleberry Hill School to develop social studies units in those grades.

The Student Council, under the direction of Colleen Dolan and Leigh Hoadley in the 98-99 school year, and under the direction of Stacey Dalton and Vicki Permatteo in the 99-00 school year, has given our children opportunities for leadership in our school. They sponsored events such as Pajama Day and raised money through a can recycling project to buy playground equipment (balls, jump ropes, chalk).

We have had some staff changes this year. Irene Argonish, our office aide, retired. Rosane Osmani is now our office aide. Dave Mahoney retired as our head custodian and Joe Campbell moved into that position. Nathan Shiverdecker is our night custodian. Anne Page took a family leave for the 99-00 school year. Debbie Guenard returned from a leave of absence. Debbie teaches second grade with Judi Lucia, Margie O'Donnell, and Lorie Kelly. Lisa Forrest also returned from a leave of absence. She teaches fourth grade with Peter Miele, Michelle Robert, and Befte Shoreman. Diana Glynn joined our staff as a speech and language specialist.

Finally, we have also had changes in our School Council. Josephine Markey and Susan Lambe join Maria Piazza as our parent representatives. Lorie Kelly joins Kristen Sperling as a teacher representative. Marge Cole is our community representative.

\* \* \* \* \*

*And now taking a step back to 1969 - when the space program successfully landed man on the moon, the following, from the 1969 School Department Report, is of interest. It speaks of two developing giant steps taken.*

*The following is quoted from the School Committees' report (p.32) - "the updating and addition to the Huckleberry Hill and Summer Street elemental schools relieved the situation in the lower grades, and allowed the Junior High School to get back to its normal 3 classes.... During the past year one major policy decision was to change the grade structure to 1-5, 6-8 and make the high school a 9-12 .... "*

*Thomas F. Devaney, DDS, Chairman, Louis D. Savage, M.D., William J. Schultz, Mrs. Barbara B. Tufts and Carl F. Van Bennekom, School Committee.*

*In addition, the report on p. 40 (1969) Center School, by Dr. Nancy C. Santeusanio, Principal points to the reasons our education system born on its' firm foundation has been able to take the giant steps necessary to continue to grow and develop for the benefit of our Lynnfield students.*

## CENTER SCHOOL

Dr. Nancy C. Santeusanio, Principal

If you were a resident of Lynnfield in 1913, you would have read the following description of the Centre School: "Among other attractions is our Centre School. It is situated on Main Street not far from the Common. The building contains two rooms on the ground floor and an unfinished room on the second story reserved for a laboratory for future generations. The rooms are well lighted, well heated and well furnished. The chairs and desks are adjustable, thus allowing large-sized gigglers to occupy front seats and small-sized saints the back seats."

For a resident of Lynnfield in 1969, over half a century later, the number of classrooms has increased to ten. The building is well lighted and heated, and the adjustable chairs and desks have now become moveable furniture permitting a flexible room arrangement which varies from room to room. In 1913 forty-two pupils were divided into nine grades varying from two to twelve in a grade. Today's class size and pupil enrollment has increased to 263 pupils divided into ten classrooms.

In 1913 people moving into town were requested to bring "Rooseveltian" families since more enthusiasm could be generated in large classes. The Rooseveltian families have arrived, and the 1913 teaching corps of "fast growing gray in the service" has been two women increased to ten teachers with two school aides, a school secretary, full-time supervising principal and specialists in many areas.

The original school library was set up in 1962 with a collection of 488 volumes given in memory of Mildredth Parkhurst Rourke, a former teacher at Center School. The library has now been transformed into a Media Center with many innovations. The Media Center is staffed with volunteer workers, and children are free to go to the Media Center to browse, select books, to listen to stories on cassette tape recorders, and to view filmstrips and film loops. Over



one hundred children spent some time in the Media Center each day.

Parents are involved in the school program on a daily basis. They serve in varying capacities ranging from collecting lunch money in first grade classrooms, working in the Media Center, and volunteering as aides in the preparation of materials for teachers to use in the classroom.

Pupils in grades one and two at Center School are using The Bookmark Reading Series, a new basal reading program with a strong Word Service or phonics program. Sound-letter relationships are learned through carefully developed sequence and applied immediately to reading. One of the major goals in teaching reading is to help children understand what reading is and to transfer their newly acquired reading skills into more opportunities for reading on their own. In addition to the Media Center, classrooms are equipped with a variety of supplementary readers and story "rugs" for children's reading pleasure. From the beginning, children learn that the purpose of reading can be for pure enjoyment as well as for getting information. They begin to understand the reading process and that learning to read leads to reading to learn.

Probably the most exciting day of the 1969 school year was April 17, the day of the Center School Pet Show. The Show was sponsored by the Center School P.T.A. under the presidency of Mr. and Mrs. Barry Plunkett and Pet Show Chairmen, Mr and Mrs. Bernard Caniff. Entries ranged from dogs, cats, and horses to turtles and chameleons, to a boa constrictor and an ant farm! This was a true "blue ribbon" day which will be long remembered as a highlight of the 1969 school year.

## **NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT**

Dr. Paul Anderson, Lynnfield Representative  
North Shore Regional Vocational School  
District Committee

Edmund W. Barry, Jr., Superintendent-Director  
North Shore Regional Vocational School District

North Shore Technical High School, operated by the North Shore Regional Vocational School District, is in its eighth year of operation in its Middleton facility. The District administrative offices are located adjacent to the high school. The gymnasium is also

a separate building located behind the school. The facility also includes a transportation building.

Student enrollment as of October 1, 1999 was 423. There continues to be a strong interest in vocational education and in the small, homelike atmosphere offered by North Shore. The school, however, continues to experience space shortages in classrooms, shop areas, the library, the cafeteria, and an auditorium is needed.

### School Expansion Feasibility Study and Schematic-Design Study

The School Expansion Feasibility and Schematic Design Study was completed by Mount Vernon Group Architects and Planners, of Stoneham, MA in February 1999. The School Committee accepted the Study in February 1999. It was widely distributed among all the communities in the District. The School Committee adopted a warrant article for 32.8 million for the projected costs of this project. Individual cost to each community based on student enrollment on October 1, 1998 and a Level Debt Service 5.5% Bond Interest, 4% Short Term Interest and a 24-Year Average were included in each warrant article. (Table 1)

The School Committee voted on March 25, 1999 to withdraw the warrant article based on District communities desire that North Shore Regional Vocational School District enter into a study of possible merge with Essex Agricultural and Technical High School and the readmittance of Peabody into the District.



*North Shore Regional Vocational School District,  
Dr. Paul D. Anderson, Lynnfield Representative*



This study passed by the State Legislature is just getting started in December 1999 - January 2000 under the auspices of the Massachusetts Department of Education.

#### New England Association of Schools & Colleges, Inc., High School Accreditation

North Shore Technical High School is in the process of being accredited. The self-study component of this process is being done this school year (1999-2000). The visiting team from the New England Association of Schools and Colleges is scheduled to visit and evaluate the school and programs in October 2000.

#### Curriculum

In response to MCAS scores, the administration of North Shore Technical High School dramatically altered the delivery of instruction in grade nine. All students now attend academic classes everyday. With this new schedule students will not begin an alternating vocational/academic schedule until their sophomore year. This change allows for a more efficient delivery of instruction and greater continuity.

Additionally, a new ninth grade science class was developed. In keeping with the frameworks, all students will now receive three years of science at North Shore Technical High School.

In an attempt to improve the writing skills of all students, the academic and vocational teachers attended multiple workshops designed to facilitate writing across the curriculum. All teachers will now require writing as part of the classroom shop curriculum. Students are required to respond in writing, to open ended questions culled from the NICAS test.

After a thorough survey of results of the 1998 MCAS test the mathematics department adjusted their curriculum through the addition of pre-algebra courses in both the ninth and tenth grade and the removal of applied mathematics in grade ten. Additionally, we continually adjust the curriculum of the fundamental of mathematics and the geometry courses after monitoring the content of the MCAS test.

The exploratory program, which offers exposure to all vocational programs to all freshmen, is now part of the freshman student's daily schedule. Students participate in exploratory three periods out of eight periods daily.

#### MCAS Summer Program - 1999

After identifying high-risk students through the use of standardized scores, we invited sixty (60) incoming freshmen to participate in the MCAS remedial summer program.

Instructionally, the academic and vocational teachers believe the program was successful and hope that the program will be offered and possibly expanded again next summer.

#### School Council

The School Council, made up of faculty members, parents, business people and a student, met monthly with the principal. In addition to review of the budget, updating the handbook, the council advised the principal on the curriculum changes stated in this report.

#### General and Program Advisory Committees

The General and Program Advisory committees met the evening of Thursday, October 21, 1999. The General Advisory Committee is comprised of the chairman of each Program Advisory Committee. The Program Advisory Committee, in each vocational area, is made up of representatives of local business and industry related to the vocational program area, organized labor, parents and students.

The main topics and focus of the Program Advisory Committees were, the purchase of new equipment in the vocational areas, technology needs in the various vocational areas, VICA, and industry needs.

The next meetings of the General and Program Advisory Committees are scheduled for Thursday May 4, 2000.

#### Carpentry/Masonry - Outside Projects

The carpentry project is a 2200 square foot, three-bedroom house at 9 Ashland Place, Gloucester.

The masonry project is a 50' x 90' concrete block addition to the Middleton Department of Public Works building.

These projects accomplish several of North Shore Tech's goals, most notably, giving the students practical job experience, while providing a service to the community.

#### Machine Technology

The Machine Technology shop has received three new machines and updated two existing machines. The new acquisitions include a Bridgeport EZ Trak 3-Axis C.N.C. (computer-numerical-control) milling machine and two EZ Path Romi C.N.C. lathes also manufactured by the Bridgeport Company. Two existing C.N.C. milling machines were retrofitted with new Anilam 1100 computer controls. In addition to this shop equipment the students have access to a C.A.M. (com-



puter-aided-machining) drafting program that creates programs that control the new C.N.C. shop equipment.

This equipment is "state of the art" and will give Machine Technology students training that will prepare them for today's workplace.

#### Co-Operative Education Work Program

The Co-operative Education Work Program allows qualified students to work at their trade prior to Graduation.

#### Technology

North Shore Regional Vocational School District continues to make improvements in the area of Technology. During the year approximately ten (10) classrooms/administrative areas were wired for connection to the local area network. About 90% of the classrooms are currently connected to the LAN with access to the Internet. Ninety-five to one hundred percent (95-100%) of our classrooms will be connected to the LAN with Internet access, by the end of the school year.

#### Special Education Department

Throughout this past year, there have been a number of legal changes in special education at both the state and federal levels, resulting in newly required policies and procedures. The special education staff is being provided with ongoing training in order for them to learn to implement the new requirements. Some of the changes include a new Individualized Education Plan (IEP) to be implemented in September of 2000, a new IEP process, increased frequency for the reporting of student progress, and a greater focus on transition planning. With regard to MCAS, new changes focus on ensuring that students have access to the general curriculum, and that all students with disabilities participate in state and district-wide assessments.

The total enrollment in special education for this year is 179 students, which is approximately 43% of the students at North Shore Technical High School. The breakdown according to prototype is as follows:

72%	Classified as 502.2	Up to 25% of time in a separate program
17%	Classified as 502.3	Up to 25-60% of time in a separate program
11%	Classified as 502.4	Substantially separate program

#### Athletic Department

All of the athletic field's onsite are now open and it has made life a little easier for all involved with fall and spring athletics.

The concession stand opened this fall and the boosters made good use of it during the football and

soccer games. Work has also started on the press box and will be completed in the spring. Portable bleachers were purchased and erected on the football/soccer field. They have been broken down for the winter and spring seasons.

#### Transportation Department

The Transportation Department provided transportation to approximately 400 students to and from school on a daily basis. Last year we increased the number of late buses and sports late buses from three to four. This has worked very well. Some of the student's ride home was reduced by up to a half an hour. The number of students using the sports buses continues to increase. This continues to put a high demand on the Transportation Department.

#### Adult Education

Adult Evening Education at North Shore is a self-supporting program that offers more than 54 vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The Program serves nearly one thousand adult students participating in a wide variety of courses. Popular fields of study include, computers, health, construction, welding, culinary, automotive and business skills. A number of courses have state approval for professional and trade license preparation.

The Adult Education Programs continue to enjoy a reputation of providing quality vocational-technical education to a demanding client that faces an every changing work place. As part of our on-going effort to provide competitive and progressive programming more than twenty-five (25) percent of the current year's course offerings are new or greatly modified.

Adult Education at North Shore provides a much-needed service and is embraced by the community as an outstanding educational opportunity.

#### North Shore Regional Vocational School District Committee

Beverly	Paul F. McDonald
Boxford	Philip J. Holden
Danvers	T. Frank Tyrrell, Jr.
Essex	George R. Harvey, Secretary
Gloucester	Robert F. Parsons, Sr., Chairman
Hamilton	David W. Ketcham
Lynnfield	Paul Anderson
Manchester-by-the-Sea	Dorothy S. Anderson
Marblehead	R. Edward Clisby
Middleton	Roger Drysdale
Nahant	Thomas F. Johnson
Rockport	Vacant
Salem	William D. Wilkins
Swampscott	Mary Marrs, Vice Chairman
Topsfield	Richard Darrah
Wenham	William O. Nichols



TABLE I

## NORTH SHORE TECHNICAL HIGH SCHOOL EXPANSION CONCEPTUAL DESIGN

COMMUNITY COSTS, \$32.8 Million Project  
 Level Debt Service 5.5% Bond Interest, 4% Short Term Interest  
 (24-Year Average - Beginning Fiscal Year 2001)

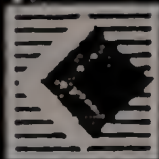
Cities/Towns	Students (10/1/98)	Net Debt Service	Average Cost Per Year	Average Impact on Tax Rate	Average Annual Impact on Median House
Beverly	98	\$5,558,385	\$231,599	\$0.12	\$20.66
Boxford	5	\$282,551	\$11,773	\$0.01	\$4.54
Danvers	49	\$2,779,192	\$115,800	\$0.08	\$15.50
Essex	5	\$282,551	\$11,773	\$0.04	\$8.66
Gloucester	53	\$3,006,160	\$125,257	\$0.08	\$13.51
Hamilton	7	\$396,035	\$16,501	\$0.03	\$5.79
Lynnfield	16	\$907,869	\$37,828	\$0.03	\$8.98
Manchester	6	\$340,451	\$14,185	\$0.02	\$4.98
Marblehead	6.5	\$368,243	\$15,343	\$0.01	\$1.72
Middleton	13	\$736,486	\$30,687	\$0.07	\$13.54
Nahant	7.5	\$426,143	\$17,756	\$0.06	\$13.77
Rockport	16	\$907,869	\$37,828	\$0.05	\$11.57
Salem	101	\$5,725,136	\$238,547	\$0.16	\$26.40
Swampscott	15.5	\$877,762	\$36,573	\$0.04	\$8.19
Topsfield	5	\$282,551	\$11,773	\$0.02	\$5.52
Wenham	5	\$282,551	\$11,773	\$0.03	\$9.09
Totals	408.5	\$23,159,935			

Information provided by Bank of Boston, 64% state aid.

The net cost reflects state reimbursement and interest.

The actual apportionment of the bond costs will vary from year to year based on each communities student enrollment. The District Agreement of 5 minimum student costs apportionment is reflected above. The local community bond rating also impacts the apportionment of costs.





# LYNNFIELD COMMUNITY PROFILE

Prepared by the Data Center of the Metropolitan Area Planning Council  
60 Temple Place, Boston, MA 02111 (617) 451-2770  
January 1997



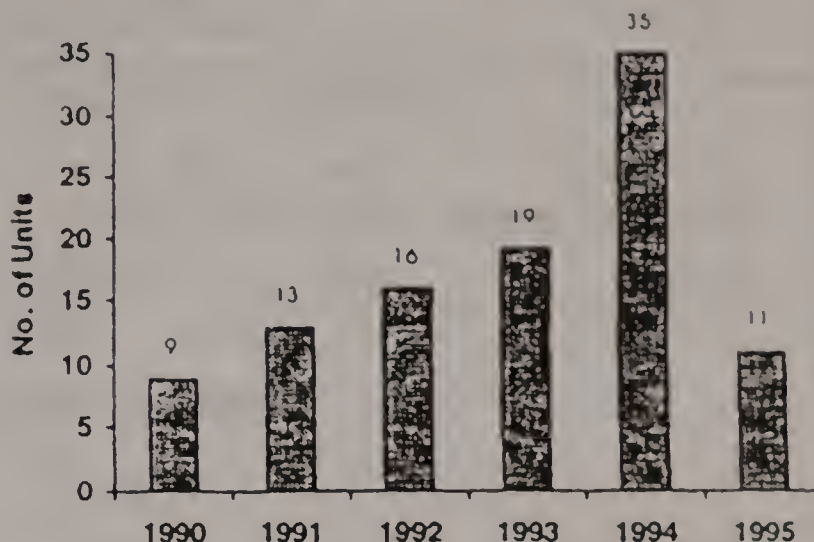
## POPULATION AGE GROUP FORECASTS

(1996, MAPC)

AGE	1990	2000	2010
0 - 4	616	592	548
5 - 9	739	711	658
10 - 14	695	864	859
15 - 19	766	727	722
20 - 24	717	407	523
25 - 29	652	399	391
30 - 34	728	682	400
35 - 44	1,876	2,032	1,644
45 - 54	1,583	1,816	2,033
55 - 59	703	818	972
60 - 64	586	670	795
65 - 74	1,060	806	967
75 +	553	734	659
<b>Total</b>	<b>11,274</b>	<b>11,258</b>	<b>11,171</b>

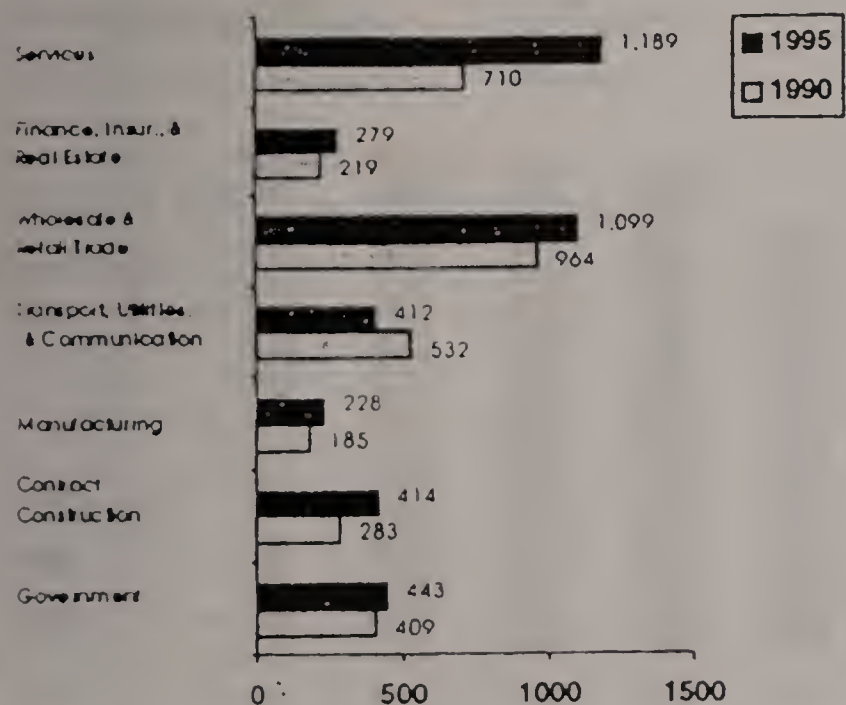
## HOUSING PERMITS ISSUED

(1996, U.S. Bureau of the Census)



## EMPLOYMENT IN COMMUNITY

(1996, MA Dept. of Employment and Training)



## EMPLOYMENT, HOUSEHOLD & HOUSEHOLD SIZE FORECASTS

(1996, MAPC)

	1990	2000	2010
Employment	3,337	4,100	4,400
Households	3,916	4,034	4,149
Average Household Size	2.88	2.81	2.72

## MEDIAN FAMILY INCOME

(1995, MAPC and Northeastern University)

	1989	1994
	\$64,195	\$72,234

## EMPLOYMENT OF RESIDENTS

(1996, MA Dept. of Employment and Training)

	1990	1995		1990	1995
Total Employment	3,337	4,094	Labor Force	6,023	5,999
Total Annual Payroll (\$M)	85,405	130,242	Employed	5,800	5,781
Average Annual Wage (\$)	25,592	31,821			



## LYNNFIELD

### POPULATION FORECAST

	1980	1990	2000	2010	2020
TOTAL POPULATION	11,267	11,274	11,258	11,170	11,095

### PERCENT CHANGE

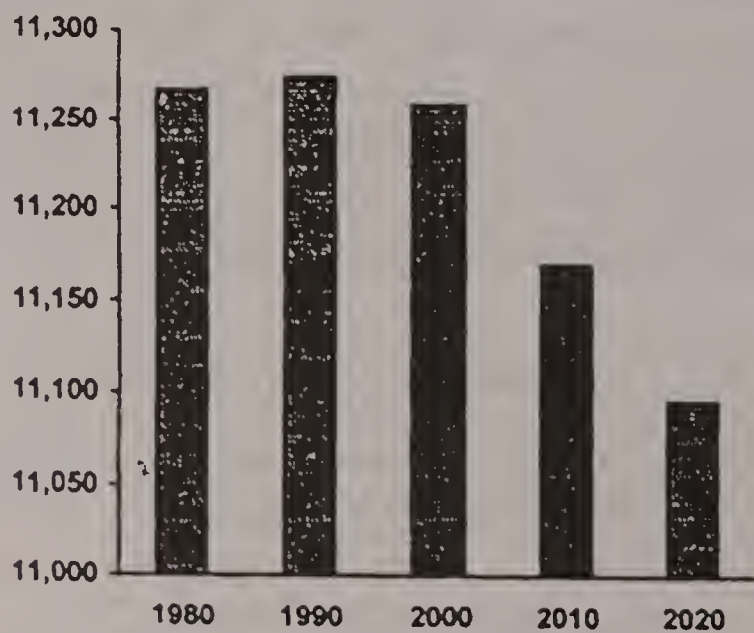
	1980-1990	1990-2000	2000-2010	2010-2020	1990-2020
LYNNFIELD	0.06	-0.14	-0.79	-0.67	-1.59
MAPC REGION	1.33	2.96	1.29	0.85	5.18
NSPC	-0.25	2.83	1.32	0.78	4.99

### HOUSEHOLD FORECAST

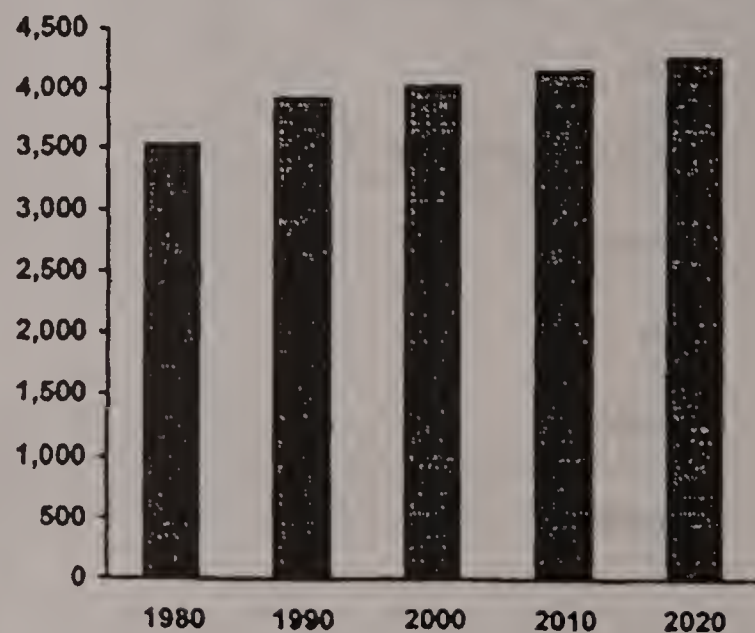
	1980	1990	2000	2010	2020
HOUSEHOLDS	3,525	3,916	4,034	4,149	4,269
PERSONS PER HH	3.20	2.88	2.81	2.72	2.64

### PERCENT CHANGE

	1980-1990	1990-2000	2000-2010	2010-2020	1990-2020
LYNNFIELD	11.09	3.01	2.85	2.89	9.01
MAPC REGION	7.40	5.47	3.97	3.71	13.72
NSPC	10.53	6.03	4.96	4.33	16.10



Total Population



Total Households



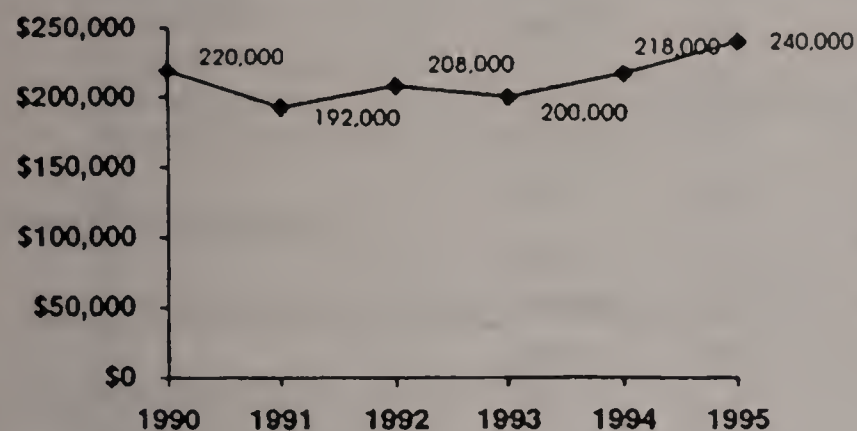
## 1996 TAX RATE PER THOUSAND OF ASSESSED VALUATION

(1996, MA Department of Revenue)

Residential	\$13.82
Commercial	\$13.82
Composite	\$13.82

## MEDIAN NON-CONDOMINIUM SALES PRICE

(1996, Banker & Tradesman)



## MEDIAN MONTHLY CONTRACT RENT

(1996, PHH Technology Services)

1 Bedroom Apartment	Not Available
2 Bedroom Apartment	Not Available
3 Bedroom Apartment	Not Available
Single Family House	Not Available

## PUBLIC SCHOOL ENROLLMENT

(1996, MA Department of Education)

	K - 6*	7 - 8	9 - 12	Total Public
1991	1,021	243	427	1,691
1992	1,019	247	424	1,690
1993	1,009	274	382	1,665
1994	1,049	259	403	1,711
1995	1,026	310	442	1,778

\* K - 6 enrollment includes ungraded students

## PUBLIC SCHOOL ENROLLMENT BY RACE AND ETHNICITY

(1996, MA Department of Education)



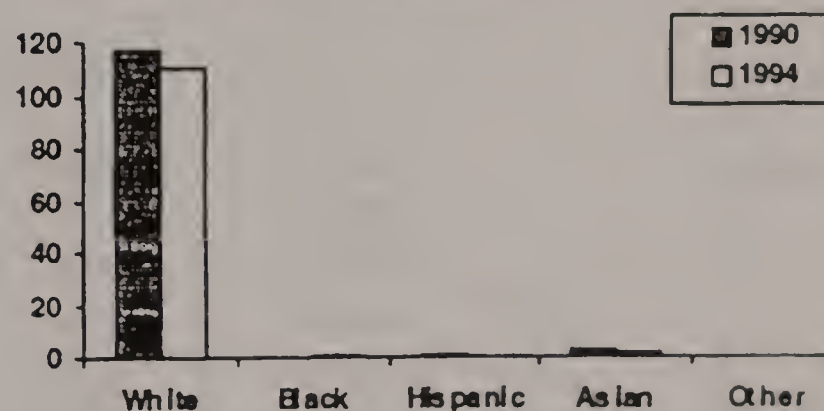
White Black Hispanic Asian Other

White Black Hispanic Asian Other

	White Non-Hispanic	Black	Hispanic	Asian	Other	Total
1991	1,650	1	0	40	0	1,691
1992	1,646	9	3	32	0	1,690
1993	1,623	6	6	30	0	1,665
1994	1,671	8	5	27	0	1,711
1995	1,735	7	3	33	0	1,778

## RESIDENT BIRTHS BY RACE AND ETHNICITY

(1996, MA Department of Public Health)



	White Non-Hispanic	Black	Hispanic	Asian	Other	Total
1990	117	0	1	3	0	121
1991	110	1	0	2	0	113
1992	107	0	1	4	0	112
1993	113	0	1	2	0	116
1994	110	1	0	2	0	113

MAPC REPRESENTATIVE Arthur J. Bourque, III



## LYNNFIELD

### POPULATION AGE GROUP FORECAST

AGE GROUP	1980	1990	2000	2010	2020
0 TO 4	484	616	592	548	494
5 TO 9	758	739	711	658	593
10 TO 14	1,187	695	864	859	827
15 TO 19	1,210	766	727	722	695
20 TO 24	745	717	407	523	541
25 TO 29	432	652	399	391	405
30 TO 34	814	728	682	400	535
35 TO 44	1,593	1,876	2,032	1,644	1,253
45 TO 54	1,422	1,583	1,816	2,033	1,712
55 TO 59	865	703	818	972	1,135
60 TO 64	717	586	670	795	928
65 TO 74	711	1,060	806	967	1,202
75 +	329	553	734	659	776
TOTAL	11,267	11,274	11,258	11,170	11,095

### PERCENT OF TOTAL

0 TO 4	4.30	5.46	5.26	4.91	4.42
5 TO 9	6.73	6.55	6.31	5.89	5.31
10 TO 14	10.54	6.16	7.68	7.69	7.40
15 TO 19	10.74	6.79	6.45	6.46	6.22
20 TO 24	6.61	6.36	3.62	4.68	4.84
25 TO 29	3.83	5.78	3.55	3.50	3.62
30 TO 34	7.22	6.46	6.06	3.58	4.79
35 TO 44	14.14	16.64	18.05	14.72	11.22
45 TO 54	12.62	14.04	16.13	18.20	15.33
55 TO 59	7.68	6.24	7.27	8.70	10.16
60 TO 64	6.36	5.20	5.95	7.12	8.31
65 TO 74	6.31	9.40	7.16	8.66	10.76
75 +	2.92	4.91	6.52	5.90	6.95



Town of Lynnfield  
Balance Sheet  
June 30. 1999

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**ASSETS**

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<b>CASH:</b>			
GENERAL CASH	\$5,032,251		
TRUSTS IN CUSTODY OF TREASURER	\$1,277,691		
PETTY CASH	\$8,800	\$6,318,742	
<b>ACCOUNTS RECEIVABLE:</b>			
REAL ESTATE TAXES	\$256,635		
PERSONAL PROPERTY TAXES	\$20,449		
MOTOR VEHICLE EXCISE TAXES	\$274,916		
SPECIAL ASSESSMENTS	\$124,866		
TAX LEINS AND FORECLOSURES	\$368,510		
TAXES IN LITIGATION	\$10,551		
RESERVE FOR ABATEMENTS AND EXEMPTIONS	(\$270,629)		
DUE FROM OTHER GOVERNMENTS	\$676,449	\$1,461,747	
<b>PREPAID EXPENSES</b>		\$10,679	
<b>AMOUNT TO BE PROVIDED FOR BOND PAYMENT</b>		\$3,020,000	
<b>DEFICIT REVOLVING ACCOUNT:</b>			
EXTRA WORK DETAIL		\$41,768	
<b>TOTAL ASSETS</b>			<b>\$10,852,936</b>

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**LIABILITIES AND FUND BALANCE**

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<b>WARRANTS PAYABLE</b>		\$364,033	
<b>PAYROLL WITHHOLDINGS</b>		\$128,843	
<b>BONDS PAYABLE</b>		\$3,020,000	
<b>AGENCY ACCOUNTS</b>		\$165,504	
<b>DEFERRED REVENUE:</b>			
TAX TITLE AND POSSESSION	\$368,510		
REAL ESTATE AND PERSONAL PROPERTY	\$76,435		
MOTOR VEHICLE	\$274,916		
SPECIAL ASSESSMENTS	\$124,866	\$844,727	
<b>FUND BALANCE:</b>			
RESERVE FOR ENCUMBRANCES	\$1,227,895		
RESERVE FOR EXPENDITURES	\$43,530		
RESERVE FOR PETTY CASH	\$8,800		
RESERVE FOR SPECIFIC PURPOSE :			
DEFICITS	(\$73,109)		
TRUSTS	\$1,277,699		
DESIGNATED:			
SPECIAL REVENUE FUNDS	\$2,120,978		
CAPITAL PROJECT FUNDS	\$143,929		
UNDESIGNATED	\$1,580,107	\$6,329,829	
<b>TOTAL LIABILITIES AND FUND BALANCE</b>			<b>\$10,852,936</b>

# Town of Lynnfield

## Fiscal 1999 Cash Receipts Summary

### TAXES

Personal Property	\$172,146	
Real Estate (net of refunds)	\$14,806,046	
Tax Leins	\$103,630	
<b>TOTAL PROPERTY TAXES</b>		<b>\$15,081,822</b>

### LOCAL RECEIPTS

MOTOR VEHICLE EXCISE (net of refunds)	\$1,393,896
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### PENALTIES AND INTEREST

Property Taxes	\$28,875	
Motor Vehiele	\$12,839	
Leins	\$49,404	
<b>TOTAL PENALTIES</b>		<b>\$91,118</b>

PAYMENTS IN LIEU OF TAXES	\$191,863
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FEES	\$20,850
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### RENTALS

Salem Street School	\$156,998	
South Hall/Post office	\$39,906	
School Building Rental	\$950	
South Hall Lower level	\$7,875	
Parking lot	\$6,900	
<b>Total Rentals</b>		<b>\$212,629</b>

### DEPARTMENTAL REVENUE

Selectmen	\$3,872	
Assessors	\$1,693	
Treasurer	\$1,424	
Tax Collector	\$8,228	
Town clerk	\$7,362	
Conservation	\$61	
Planning Board	\$3,920	
Board of Appeals	\$7,050	
Police	\$22,350	
Fire	\$6,156	
Zoning Enforcement	\$0	
School	\$41,266	
Public Works	\$21,053	
Cemetery	\$26,320	
Board of Health	\$23,480	
<b>TOTAL DEPARTMENTAL REVENUES</b>		<b>\$174,235</b>

### LICENSES AND PERMITS

Selectmen	\$54,872	
Town Clerk	\$7,153	
Police	\$2,208	
Fire	\$4,241	
Zoning Enforcement	\$186,232	
Board of Health	\$43,693	
<b>TOTAL LICENSES &amp; PERMITS</b>		<b>\$298,399</b>

### FINES AND FORFEITS

Town Clerk	\$270	
Police	\$54,717	
Library	\$7,123	
Dog Officer	\$0	
<b>TOTAL FINES &amp; FORFEITS</b>		<b>\$62,110</b>



# Town of Lynnfield

## Fiscal 1999 Cash Receipts Summary

MISCELLANEOUS REVENUES		\$48,082	
INVESTMENT INCOME		\$239,026	\$2,732,208
<b>TOTAL LOCAL RECEIPTS</b>			<u><u></u></u>
<b>INTERGOVERNMENTAL RECEIPTS</b>			
STATE "CHERRY SHEET" RECEIPTS			
Exemption Reimbursements	\$10,548		
State Owned Land	\$25,705		
Additional Assistance	\$455,892		
Lottery	\$682,365		
Chapter 70 School Aid	\$1,343,450		
Transportation Reimbursement	\$105,440		
State Ward Tuition	\$47,127		
Highway - Chapter 81	\$68,794		
Veterans Benefits	\$4,783		
<b>TOTAL "CHERRY SHEET" RECEIPTS</b>		\$2,744,104	
EXPENDITURE REIMBURSEMENTS			
Minicipal Medicaid	\$21,440		
METCO Sped Reimbursement	\$4,292		
Miscellaneous State Reimbursements	\$1,686		
<b>TOTAL GOVERNMENT REIMBURSEMENT</b>		\$27,418	
<b>TOTAL INTERGOVERNMENTAL RECEIPTS</b>			<u><u>\$2,771,522</u></u>
<b>SPECIAL REVENUES</b>			
FEDERAL GRANTS			
Drug Free Schools	\$11,726		
SPED Supporting Access	\$8,087		
Title VI - Chapter II	\$5,304		
Tech Literacy Challenge	\$40,000		
Mass Parent Involvement	\$5,000		
94-142 Inclusion Education	\$132,021		
Title II - Math/Science training	\$6,178		
School Lunch	\$37,789		
Early Childhood	\$16,387		
Council On Aging	\$500		
Library	\$6,000		
<b>TOTAL FEDERAL GRANTS</b>		\$268,992	
STATE GRANTS			
Arts Council	\$4,916		
Gifted & Talented Students	\$7,460		
Advanced Placement	\$5,000		
Police Community Policing	\$25,000		
Metco	\$109,585		
Fire S.A.F.E. Grant	\$4,634		
Police D.A.R.E. Grant	\$9,700		
Jouvenile Justice-Youth Center	\$15,689		
Health Protection	\$52,161		
Lunch Program	\$712		
P.A.L.M.S. (Math/Science)	\$3,241		
Technology training	\$27,975		
Extended Polling Hours	\$2,075		
Chapter 90 Highway	\$235,330		
Elderly Programs	\$11,225		
Library	\$13,689		
<b>TOTAL STATE GRANTS</b>		\$528,392	
REVOLVING FUNDS			

# Town of Lynnfield

## Fiscal 1999 Cash Receipts Summary

Conservation Design Review Fees	\$11,691		
Planning Bd Design Review Fees	\$7,275		
Insurance Reimb Under \$20,000	\$23,488		
Council on Aging Programs	\$35,266		
Athletics	\$38,278		
Community Schools	\$309,017		
Book Damage	\$7,668		
Activity Fee	\$35,250		
School Lunch	\$293,298		
Redmond Pension	\$9,273		
Youth Center Programs	\$175		
<b>TOTAL REVOLVING FUNDS</b>		\$770,679	
<b>RECEIPTS RESERVED FOR APPROPRIATION</b>			
Conservation Notice of Intent	\$2,671		
Sale of Real Estate	\$0		
Cemetary Lots	\$28,875		
Septic Betterment receipts	\$22,699		
<b>TOTAL RECEIPTS RESERVED</b>		\$54,245	
<b>GIFTS</b>			
Newhall Park Upgrade	\$15,375		
Special Education	\$2,000		
Math/Science k-8	\$671		
D.A.R.E.	\$250		
Project Best/Lesley Subs	\$11,150		
Unified Arts	\$2,145		
M.S. Alliance Substitutes	\$600		
Nurse Substitutes	\$128		
Technology Gifts	\$21,696		
Middle School Arts Gifts	\$32,040		
Scholarships	\$611		
High School Arts Gifts	\$655		
Parks & Recreation	\$1,290		
Senior Center Gifts	\$615		
Library Gifts	\$2,485		
Historical Book Proceeds	\$40		
<b>TOTAL GIFTS</b>		\$91,751	\$1,714,059
<b>TOTAL SPECIAL REVENUES</b>			<u><u></u></u>
<b>TRUSTS</b>			
<b>TRUST FUND INVESTMENT INCOME</b>			
Legion Memorial	\$680		
L.I.F.E.	\$1,815		
Lynnfield Tricentennial	\$166		
Peabody Memorial	\$1,843		
Stabilization Fund	\$18,865		
Conservation Land	\$2,066		
Kuestenmacher Scholarship	\$4,537		
M.A. Maney Scholarship	\$809		
Cemetary Perpetual Care	\$24,279		
Library	\$2,006		
<b>TOTAL TRUST FUND INCOME</b>		\$57,066	
<b>TRUST FUND PRINCIPAL</b>			
Kuestenmacher Scholarship	\$2,269		
M.A. Maney Scholarship	\$452		
Cemetary Perpetual Care	\$33,475		
<b>TOTAL TRUST FUND PRINCIPAL</b>		\$36,196	
<b>TOTAL TRUST FUND RECEIPTS</b>			\$93,262



# Town of Lynnfield

## Fiscal 1999 Operating Budget Summary

Detail Description	Carryforward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
<b>Selectmen</b>							
Selectmen salary	\$0	\$2,250	\$0	\$0	\$0	\$2,250	\$0
Town Administrator Salary	\$0	\$69,582	\$2,000	\$0	\$0	\$71,569	\$13
Other Salaries	\$0	\$40,680	\$0	\$0	\$0	\$40,520	\$160
General Town Insurance	\$0	\$100,000	\$0	\$0	\$0	\$90,144	\$9,856
Town Reports	\$0	\$4,000	\$0	\$0	\$0	\$4,000	\$0
Professional Services	\$13,000	\$42,000	\$0	\$0	\$12,218	\$42,141	\$641
Expenses	\$406	\$8,000	\$1,000	\$0	\$0	\$9,255	\$151
Contingency Fund	\$0	\$26,000	\$0	\$26,000	\$0	\$0	\$0
<b>Selectmen</b>	<b>\$13,406</b>	<b>\$292,512</b>	<b>\$3,000</b>	<b>\$26,000</b>	<b>\$12,218</b>	<b>\$259,880</b>	<b>\$10,820</b>
<b>Finance committee</b>							
Other Salaries	\$0	\$3,394	\$0	\$0	\$111	\$1,094	\$2,189
Reserve Fund	\$0	\$45,000	\$0	\$33,100	\$0	\$0	\$11,900
Town Reports	\$0	\$3,825	\$0	\$0	\$0	\$3,632	\$193
Expenses	\$0	\$500	\$0	\$0	\$0	\$249	\$252
<b>Finance committee</b>	<b>\$0</b>	<b>\$52,719</b>	<b>\$0</b>	<b>\$33,100</b>	<b>\$111</b>	<b>\$4,975</b>	<b>\$14,533</b>
<b>Town Accountant</b>							
Director Salaries	\$0	\$51,352	\$0	\$0	\$0	\$51,343	\$9
Other Salaries	\$0	\$32,252	\$0	\$0	\$0	\$32,245	\$7
Expenses	\$500	\$1,955	\$0	\$0	\$200	\$2,202	\$53
<b>Town Accountant</b>	<b>\$500</b>	<b>\$85,559</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200</b>	<b>\$85,790</b>	<b>\$69</b>
<b>Board of Assessors</b>							
Board Salaries	\$0	\$16,400	\$0	\$0	\$0	\$16,400	\$0
Other Salaries	\$0	\$58,246	\$0	\$0	\$0	\$56,762	\$1,484
Revaluation	\$0	\$47,000	\$0	\$0	\$0	\$46,800	\$200
Professional Services	\$0	\$6,000	\$0	\$0	\$0	\$3,500	\$2,500
Expenses	\$300	\$7,000	\$0	\$0	\$0	\$7,177	\$123
<b>Board of Assessors</b>	<b>\$300</b>	<b>\$134,646</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,639</b>	<b>\$4,307</b>
<b>Town Counsel</b>							
Town Counsel Salaries	\$0	\$16,200	\$0	\$0	\$0	\$16,200	\$0
Professional Services	\$716	\$15,000	\$0	\$0	\$0	\$12,651	\$3,065
Expenses	\$440	\$1,200	\$0	\$0	\$0	\$850	\$790
<b>Town Counsel</b>	<b>\$1,156</b>	<b>\$32,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,701</b>	<b>\$3,855</b>
<b>Personnel Board</b>							
Other Salaries	\$0	\$2,221	\$0	\$0	\$156	\$1,390	\$675
Professional Services	\$0	\$10,000	\$0	\$0	\$0	\$9,374	\$626
Expenses	\$0	\$175	\$0	\$0	\$0	\$156	\$19
<b>Personnel Board</b>	<b>\$0</b>	<b>\$12,396</b>	<b>\$0</b>	<b>\$0</b>	<b>\$156</b>	<b>\$10,920</b>	<b>\$1,319</b>
<b>Conservation Commission</b>							
Other Salaries	\$700	\$24,870	\$0	\$0	\$0	\$25,550	\$20

# Town of Lynnfield

## Fiscal 1999 Operating Budget Summary

Detail Description	Carryforward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
Professional Services	\$2,111	\$2,000	\$0	\$0	\$1,429	\$2,634	\$48
Expenses	\$0	\$1,250	\$0	\$0	\$14	\$1,189	\$46
<b>Conservation Commission</b>	<b>\$2,811</b>	<b>\$28,120</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,443</b>	<b>\$29,372</b>	<b>\$115</b>
<b>Planning Board</b>							
Other Salaries	\$0	\$22,183	\$0	\$0	\$0	\$19,486	\$2,697
Expenses	\$0	\$2,190	\$100	\$0	\$0	\$2,199	\$91
<b>Planning Board</b>	<b>\$0</b>	<b>\$24,373</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,685</b>	<b>\$2,788</b>
<b>Board of Appeals</b>							
Expenses	\$0	\$2,089	\$0	\$0	\$0	\$1,382	\$707
<b>Board of Appeals</b>	<b>\$0</b>	<b>\$2,089</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,382</b>	<b>\$707</b>
<b><u>General Government</u></b>	<b>\$18,173</b>	<b>\$664,814</b>	<b>\$3,100</b>	<b>\$59,100</b>	<b>\$14,129</b>	<b>\$574,343</b>	<b>\$38,515</b>
<b>Finance &amp; Administration</b>							
Director Salaries	\$0	\$12,288	\$0	\$0	\$0	\$12,286	\$2
<b>Finance &amp; Administration</b>	<b>\$0</b>	<b>\$12,288</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,286</b>	<b>\$2</b>
<b>Treasurer</b>							
Other Salaries	\$0	\$66,042	\$0	\$0	\$0	\$60,063	\$5,979
Expenses	\$0	\$13,385	\$0	\$0	\$2,000	\$6,185	\$5,200
<b>Treasurer</b>	<b>\$0</b>	<b>\$79,427</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000</b>	<b>\$66,248</b>	<b>\$11,179</b>
<b>Tax Collector</b>							
Other Salaries	\$0	\$36,039	\$0	\$0	\$0	\$36,031	\$8
Tax title expenses	\$0	\$12,500	\$0	\$0	\$0	\$11,083	\$1,418
Expenses	\$436	\$9,985	\$0	\$0	\$668	\$9,341	\$412
<b>Tax Collector</b>	<b>\$436</b>	<b>\$58,524</b>	<b>\$0</b>	<b>\$0</b>	<b>\$668</b>	<b>\$56,455</b>	<b>\$1,837</b>
<b>Operation Support</b>							
Other Salaries	\$0	\$71,983	\$900	\$0	\$0	\$72,917	(\$34)
Expenses	\$0	\$25,220	\$0	\$0	\$0	\$24,883	\$337
<b>Operation Support</b>	<b>\$0</b>	<b>\$97,203</b>	<b>\$900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$97,800</b>	<b>\$303</b>
<b>Data Processing</b>							
Other Salaries	\$0	\$24,500	\$6,000	\$0	\$0	\$30,117	\$383
Expenses	\$680	\$25,395	\$0	\$0	\$1,000	\$23,948	\$1,127
<b>Data Processing</b>	<b>\$680</b>	<b>\$49,895</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$54,065</b>	<b>\$1,510</b>
<b>Town Clerk</b>							
Other Salaries	\$0	\$36,039	\$0	\$0	\$0	\$36,031	\$8
Election Expense	\$0	\$14,600	\$0	\$0	\$0	\$10,682	\$3,918
Registration Expense	\$0	\$3,250	\$0	\$0	\$0	\$2,360	\$890



# Town of Lynnfield

## Fiscal 1999 Operating Budget Summary

Detail Description	Carryforward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
Expenses	\$0	\$2,200	\$0	\$0	\$0	\$1,563	\$637
<b>Town Clerk</b>	\$0	\$56,089	\$0	\$0	\$0	\$50,636	\$5,453
<b><u>Finance &amp; Admin</u></b>	\$1,116	\$353,426	\$6,900	\$0	\$3,668	\$337,491	\$20,283
<b>Police Department</b>							
Chief Salary	\$0	\$68,330	\$0	\$0	\$0	\$68,319	\$11
Patrolman Overtime	\$0	\$214,000	\$45,000	\$0	\$0	\$258,917	\$83
Patrolman Training	\$0	\$48,500	\$0	\$0	\$0	\$47,029	\$1,471
Other Salaries	\$0	\$1,011,887	\$18,800	\$45,000	\$1,625	\$979,312	\$4,750
Expenses	\$150	\$106,000	\$0	\$0	\$1,365	\$104,614	\$171
<b>Police Department</b>	\$150	\$1,448,717	\$63,800	\$45,000	\$2,990	\$1,458,191	\$6,486
<b>Fire Department</b>							
Chief Salary	\$0	\$13,503	\$0	\$0	\$0	\$13,490	\$13
Firefighter Salaries	\$0	\$348,906	\$0	\$0	\$0	\$348,894	\$12
Call Firefighter Salaries	\$0	\$245,690	\$8,000	\$0	\$0	\$253,685	\$5
Fire Alarm Salaries	\$0	\$11,496	\$0	\$0	\$0	\$11,494	\$2
Expenses	\$59	\$47,988	\$0	\$0	\$0	\$48,047	\$1
Fire Alarm Expenses	\$0	\$7,322	\$0	\$0	\$0	\$7,311	\$11
Hydrant Rental	\$0	\$21,980	\$0	\$0	\$0	\$21,805	\$175
<b>Fire Department</b>	\$59	\$696,885	\$8,000	\$0	\$0	\$704,726	\$219
<b>Zoning Enforcement/Inspection</b>							
Director Salary	\$0	\$26,100	\$0	\$0	\$0	\$20,800	\$5,300
Other Salaries	\$0	\$35,400	\$6,000	\$0	\$0	\$38,719	\$2,681
Professional Services	\$0	\$22,740	\$0	\$0	\$638	\$21,700	\$402
Expenses	\$0	\$4,230	\$100	\$0	\$0	\$4,275	\$55
<b>Zoning Enforcement/Inspection</b>	\$0	\$88,470	\$6,100	\$0	\$638	\$85,494	\$8,438
<b>Civil Defense</b>							
Director Salary	\$0	\$250	\$0	\$0	\$0	\$250	\$0
Expenses	\$0	\$1	\$0	\$0	\$0	\$0	\$1
<b>Civil Defense</b>	\$0	\$251	\$0	\$0	\$0	\$250	\$1
<b>Dog Officer</b>							
Director Salary	\$0	\$9,720	\$0	\$0	\$0	\$9,720	\$0
Expenses	\$52	\$905	\$0	\$0	\$0	\$873	\$83
<b>Dog Officer</b>	\$52	\$10,625	\$0	\$0	\$0	\$10,593	\$83
<b><u>Public Safety</u></b>	\$261	\$2,244,948	\$77,900	\$45,000	\$3,628	\$2,259,253	\$15,227
<b>Treasurer</b>							
North Shore Voke	\$0	\$170,744	\$0	\$0	\$0	\$170,619	\$125
<b>Treasurer</b>	\$0	\$170,744	\$0	\$0	\$0	\$170,619	\$125

# Town of Lynnfield

## Fiscal 1999 Operating Budget Summary

Detail Description	Carryforward	Transfers In	Transfers Out	Encumbrances	Returned		
	Appropriation				Surplus	Expenditures	
<b>School Administration</b>							
School Committee	\$4,905	\$23,474	\$22,854	\$0	\$10,000	\$41,145	\$88
Superintendent's Office	\$1,744	\$168,612	\$727	\$0	\$2,256	\$168,600	\$226
Administrative Salaries	\$1,024	\$147,400	\$150	\$1,862	\$593	\$145,140	\$979
Administration Technology	\$15,029	\$0	\$4,044	\$0	\$839	\$15,834	\$2,399
Curriculum & Technology	\$753	\$88,620	\$1,593	\$500	\$125	\$89,865	\$475
Instructional	\$200	\$27,031	\$34,407	\$3,127	\$320	\$58,990	(\$799)
Professional Development	\$1,085	\$26,716	\$225	\$995	\$1,403	\$27,903	(\$2,274)
Professional Dues	\$0	\$14,899	\$550	\$0	\$0	\$15,435	\$14
Guidance	\$0	\$2,535	\$445	\$500	\$0	\$2,706	(\$226)
Food Service	\$509	\$0	\$0	\$0	\$0	\$509	\$0
Utilities	\$80	\$5,350	\$1,000	\$1,300	\$200	\$4,612	\$318
Maintenance of Equipment	\$398	\$10,660	\$0	\$3,500	\$405	\$4,854	\$2,299
Unemployment Compensation	\$0	\$8,500	\$0	\$8,000	\$0	\$748	(\$248)
Rental Payments	\$0	\$2,000	\$0	\$800	\$0	\$0	\$1,200
<b>School Administration</b>	<b>\$25,726</b>	<b>\$525,797</b>	<b>\$65,995</b>	<b>\$20,584</b>	<b>\$16,141</b>	<b>\$576,341</b>	<b>\$4,453</b>
<b>Special Education</b>							
Supervision	\$7,265	\$160,084	\$21,669	\$772	\$8,130	\$179,311	\$804
Instructional	\$8,452	\$100,694	\$2,134	\$8,994	\$9,185	\$77,720	\$15,380
Professional Development	\$75	\$0	\$100	\$0	\$2,036	\$75	(\$1,936)
Professional Dues	\$0	\$771	\$0	\$0	\$0	\$654	\$117
Professional Publications	\$162	\$0	\$0	\$0	\$0	\$162	\$0
Textbooks	\$0	\$2,055	\$0	\$0	\$991	\$653	\$411
Instructional Equipment	\$0	\$1,000	\$0	\$1,000	\$0	\$0	\$0
Instructional Technology	\$0	\$0	\$8,785	\$0	\$2,306	\$7,385	(\$906)
Guidance	\$827	\$2,363	\$0	\$0	\$553	\$2,657	(\$21)
Psychological	\$25,766	\$168,000	\$19,051	\$75,966	\$5,918	\$146,867	(\$15,934)
Pupil Transportation	\$30,176	\$131,943	\$0	\$20,000	\$10,350	\$118,653	\$13,117
Utilities	\$72	\$717	\$1,200	\$0	\$128	\$2,142	(\$281)
Maintenance of Equipment	\$344	\$2,569	\$0	\$1,940	\$250	\$549	\$174
Programs with Others	\$67,164	\$514,678	\$62,194	\$10,211	\$21,020	\$580,763	\$32,042
<b>Special Education</b>	<b>\$140,302</b>	<b>\$1,084,874</b>	<b>\$115,133</b>	<b>\$118,883</b>	<b>\$60,868</b>	<b>\$1,117,591</b>	<b>\$42,967</b>
<b>Summer Street School</b>							
Principal's Office	\$75	\$116,766	\$1,918	\$3,061	\$1,131	\$114,651	(\$84)
Principal's Office Technology	\$0	\$0	\$0	\$0	\$750	\$0	(\$750)
Instructional	\$56,752	\$1,185,039	\$41,342	\$26,019	\$64,912	\$1,182,870	\$9,331
Professional Development	\$99	\$25,831	\$150	\$402	\$685	\$25,109	(\$117)
Professional Dues	\$0	\$142	\$0	\$142	\$0	\$0	\$0
Professional Publications	\$0	\$527	\$142	\$0	\$38	\$565	\$66
Textbooks	\$2,672	\$4,683	\$2,760	\$265	\$0	\$9,076	\$774
Instructional Equipment	\$0	\$0	\$0	\$0	\$3,684	\$0	(\$3,684)
Instructional Technology	\$69	\$0	\$2,150	\$0	\$818	\$2,734	(\$1,334)
Library Services	\$0	\$54,776	\$300	\$128	\$0	\$54,758	\$190



# Town of Lynnfield

## Fiscal 1999 Operating Budget Summary

Detail Description	Carryforward	Transfers In		Encumbrances		Returned Surplus
	Appropriation	Transfers Out	Expenditures			
Audio/visual	\$600	\$3,450	\$0	\$300	\$83	\$3,780 (\$113)
Guidance	\$5,228	\$26,275	\$16,829	\$2,727	\$0	\$45,009 \$596
Health Services	\$0	\$16,138	\$0	\$39	\$0	\$16,104 (\$5)
Utilities	\$0	\$4,445	\$0	\$1,000	\$57	\$3,095 \$293
Maintenance of Equipment	\$469	\$5,374	\$0	\$0	\$1,025	\$5,863 (\$1,045)
<b>Summer Street School</b>	<b>\$65,963</b>	<b>\$1,443,446</b>	<b>\$65,591</b>	<b>\$34,083</b>	<b>\$73,183</b>	<b>\$1,463,615 \$4,120</b>
<b>Huckleberry Hill School</b>						
Principal's Office	\$654	\$110,486	\$6,006	\$457	\$3,388	\$115,473 (\$2,172)
Principal's Office Technology	\$0	\$0	\$0	\$0	\$1,236	\$0 (\$1,236)
Instructional	\$54,792	\$1,335,060	\$36,687	\$96,285	\$62,518	\$1,256,199 \$11,538
Professional Development	\$0	\$27,401	\$300	\$352	\$1,218	\$25,698 \$433
Textbooks	\$363	\$4,498	\$1,771	\$271	\$203	\$5,422 \$736
Instructional Equipment	\$0	\$0	\$0	\$0	\$1,301	\$0 (\$1,301)
Instructional Technology	\$298	\$0	\$2,500	\$1,000	\$369	\$3,114 (\$1,685)
Library Services	\$0	\$43,481	\$2,249	\$104	\$6,386	\$45,209 (\$5,969)
Audio/visual	\$715	\$3,863	\$109	\$349	\$0	\$3,927 \$411
Guidance	\$0	\$47,433	\$2,625	\$8,008	\$103	\$41,959 (\$12)
Health Services	\$47	\$16,666	\$154	\$39	\$30	\$16,727 \$70
Utilities	\$0	\$4,456	\$0	\$1,000	\$57	\$3,014 \$386
Maintenance of Equipment	\$369	\$4,481	\$1,000	\$0	\$2,742	\$3,678 (\$570)
<b>Huckleberry Hill School</b>	<b>\$57,238</b>	<b>\$1,597,825</b>	<b>\$53,401</b>	<b>\$107,865</b>	<b>\$79,550</b>	<b>\$1,520,420 \$629</b>
<b>Middle School</b>						
Principal's Office	\$912	\$203,940	\$4,329	\$3,261	\$1,615	\$203,357 \$948
Office Technology	\$0	\$0	\$0	\$0	\$0	\$234 (\$234)
Instructional	\$62,678	\$2,041,785	\$30,534	\$57,862	\$83,535	\$1,996,220 (\$2,620)
Professional Development	\$0	\$16,277	\$945	\$2,024	\$600	\$14,808 (\$210)
Professional Dues	\$85	\$1,860	\$0	\$0	\$0	\$1,505 \$440
Professional Publications	\$0	\$170	\$0	\$0	\$0	\$100 \$70
Textbooks	\$24,926	\$23,295	\$0	\$19,563	\$8,588	\$26,766 (\$6,697)
Instructional Equipment	\$9,336	\$0	\$330	\$0	\$1,628	\$9,391 (\$1,353)
Instructional Technology	\$5,500	\$0	\$2,150	\$0	\$129	\$8,520 (\$999)
Library Services	\$3,610	\$64,068	\$0	\$3,947	\$223	\$63,190 \$318
Audio/visual	\$1,609	\$5,187	\$0	\$1,421	\$594	\$4,709 \$72
Guidance	\$13,511	\$104,110	\$9,601	\$8,131	\$14,469	\$104,782 (\$160)
Speech Therapist	\$0	\$0	\$53,191	\$131	\$0	\$53,061 (\$1)
Health Services	\$165	\$32,874	\$0	\$79	\$47	\$32,682 \$231
Performing Arts	\$0	\$0	\$3,024	\$0	\$156	\$2,853 \$15
Utilities	\$5,355	\$4,475	\$0	\$0	\$200	\$9,987 (\$357)
Maintenance of Equipment	\$781	\$8,756	\$450	\$1,000	\$1,875	\$8,366 (\$1,254)
<b>Middle School</b>	<b>\$128,468</b>	<b>\$2,506,797</b>	<b>\$104,554</b>	<b>\$97,419</b>	<b>\$113,659</b>	<b>\$2,540,530 (\$11,790)</b>
<b>High School</b>						
Principal's Office	\$4,310	\$257,232	\$4,825	\$6,715	\$5,488	\$255,215 (\$1,051)
Office Technology	\$139	\$0	\$0	\$0	\$0	\$139 \$0

# Town of Lynnfield

## Fiscal 1999 Operating Budget Summary

Detail Description	Carryforward	Appropriation	Transfers In	Transfers Out	Encumbrances	Expenditures	Returned Surplus
Instructional	\$49,409	\$2,020,819	\$148,538	\$86,768	\$45,449	\$2,067,933	\$18,616
Professional Development	\$1,373	\$5,606	\$3,965	\$1,710	\$494	\$8,828	(\$88)
Professional Dues	\$330	\$3,097	\$4	\$4	\$69	\$2,900	\$458
Textbooks	\$29,171	\$19,085	\$500	\$16,340	\$14,816	\$32,752	(\$15,153)
Instructional Equipment	\$1,429	\$1,335	\$0	\$0	\$3,210	\$2,497	(\$2,943)
Instructional Technology	\$2,943	\$0	\$5,004	\$0	\$1,953	\$8,927	(\$2,933)
Library Services	\$1,056	\$60,924	\$252	\$46,078	\$89	\$13,356	\$2,709
Audio/visual	\$200	\$8,811	\$0	\$600	\$217	\$2,418	\$5,776
Guidance	\$125	\$185,270	\$18,385	\$15,656	\$7,294	\$181,306	(\$476)
Attendance	\$0	\$23,959	\$2,119	\$3,488	\$1,083	\$22,467	(\$960)
Health Services	\$301	\$37,519	\$456	\$536	\$118	\$36,010	\$1,612
Athletics	\$4,655	\$250,902	\$46,769	\$10,769	\$6,595	\$281,606	\$3,356
Performing Arts	\$0	\$0	\$1,980	\$0	\$0	\$1,874	\$106
Utilities	\$72	\$9,000	\$0	\$1,000	\$200	\$6,750	\$1,122
Maintenance of Equipment	\$854	\$8,580	\$531	\$0	\$2,778	\$9,488	(\$2,301)
<b>High School</b>	<b>\$96,366</b>	<b>\$2,892,139</b>	<b>\$233,327</b>	<b>\$189,664</b>	<b>\$89,854</b>	<b>\$2,934,465</b>	<b>\$7,850</b>
<b>School System-wide</b>							
Instructional	\$9,512	\$21,200	\$1,334	\$3,400	\$24	\$25,890	\$2,732
Instructional Technology	\$0	\$6,695	\$0	\$6,695	\$0	\$0	\$0
Performing Arts	\$1,286	\$12,991	\$0	\$5,003	\$95	\$8,540	\$638
Maintenance of Equipment	\$699	\$9,331	\$0	\$3,315	\$4,238	\$6,793	(\$4,316)
Networking/Telecommunicatio	\$0	\$21,875	\$900	\$6,000	\$982	\$16,522	(\$729)
<b>School System-wide</b>	<b>\$11,497</b>	<b>\$72,092</b>	<b>\$2,234</b>	<b>\$24,413</b>	<b>\$5,339</b>	<b>\$57,745</b>	<b>(\$1,675)</b>
<b><u>Education</u></b>	<b>\$525,560</b>	<b>\$10,293,714</b>	<b>\$640,236</b>	<b>\$592,912</b>	<b>\$438,592</b>	<b>\$10,381,327</b>	<b>\$46,678</b>
<b>Municipal Buildings</b>							
Other Salaries	\$0	\$126,058	\$0	\$0	\$0	\$120,168	\$5,890
Expenses	\$9,918	\$194,500	\$0	\$0	\$7,000	\$184,402	\$13,016
<b>Municipal Buildings</b>	<b>\$9,918</b>	<b>\$320,558</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,000</b>	<b>\$304,571</b>	<b>\$18,905</b>
<b>School Buildings</b>							
Other Salaries	\$0	\$663,924	\$2,300	\$0	\$0	\$663,934	\$2,290
Expenses	\$5,706	\$234,968	\$0	\$0	\$0	\$232,094	\$8,580
Energy supply	\$9,571	\$320,000	\$2,660	\$0	\$4,000	\$257,456	\$70,775
<b>School Buildings</b>	<b>\$15,277</b>	<b>\$1,218,892</b>	<b>\$4,960</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$1,153,483</b>	<b>\$81,646</b>
<b>Youth Center</b>							
Other Salaries	\$0	\$9,770	\$0	\$0	\$0	\$8,541	\$1,230
Expenses	\$105	\$2,730	\$0	\$0	\$0	\$2,282	\$553
<b>Youth Center</b>	<b>\$105</b>	<b>\$12,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,823</b>	<b>\$1,782</b>
<b>Public Works Admin</b>							
Director Salary	\$0	\$62,503	\$0	\$0	\$0	\$62,491	\$12
Other Salaries	\$0	\$89,242	\$0	\$0	\$0	\$89,150	\$92



# Town of Lynnfield

## Fiscal 1999 Operating Budget Summary

Detail Description	Carryforward	Transfers In		Transfers Out		Encumbrances		Expenditures		Returned Surplus
		Appropriation								
Expenses	\$0	\$750	\$0	\$0	\$0	\$0	\$722	\$28		
Motor fuel/Oil	\$0	\$55,000	\$0	\$0	\$0	\$0	\$44,745	\$10,255		
Public Works Admin	\$0	\$207,495	\$0	\$0	\$0	\$0	\$197,109	\$10,386		
Highway										
Other Salaries	\$0	\$247,363	\$0	\$0	\$0	\$0	\$247,004	\$359		
Expenses	\$0	\$95,283	\$0	\$0	\$0	\$0	\$93,143	\$2,141		
Highway	\$0	\$342,646	\$0	\$0	\$0	\$0	\$340,146	\$2,500		
Snow & Ice										
Expenses	\$0	\$75,000	\$0	\$0	\$0	\$0	\$98,397	(\$23,397)		
Snow & Ice	\$0	\$75,000	\$0	\$0	\$0	\$0	\$98,397	(\$23,397)		
Street Lights										
Expenses	\$1,475	\$131,000	\$0	\$0	\$0	\$0	\$117,239	\$15,236		
Street Lights	\$1,475	\$131,000	\$0	\$0	\$0	\$0	\$117,239	\$15,236		
Rubbish Removal										
Expenses	\$25,144	\$485,900	\$0	\$0	\$42,800	\$434,871	\$33,374			
Rubbish Removal	\$25,144	\$485,900	\$0	\$0	\$42,800	\$434,871	\$33,374			
Cemetery & Parks										
Other Salaries	\$0	\$303,228	\$0	\$0	\$0	\$301,084	\$2,144			
Expenses	\$0	\$41,400	\$0	\$0	\$750	\$40,649	\$1			
Cemetery & Parks	\$0	\$344,628	\$0	\$0	\$750	\$341,733	\$2,145			
Public Works	\$51,920	\$3,138,619	\$4,960	\$0	\$54,550	\$2,998,371	\$142,577			
Board of Health										
Other Salaries	\$0	\$23,872	\$0	\$0	\$0	\$23,238	\$634			
Expenses	\$0	\$6,730	\$500	\$0	\$0	\$5,259	\$1,971			
Board Of Health	\$0	\$30,602	\$500	\$0	\$0	\$28,497	\$2,605			
Council on Aging										
Other Salaries	\$0	\$66,085	\$3,500	\$0	\$0	\$69,424	\$161			
Expenses	\$0	\$8,900	\$0	\$0	\$0	\$8,811	\$89			
Council on Aging	\$0	\$74,985	\$3,500	\$0	\$0	\$78,235	\$250			
Veterans Agent										
Director Salary	\$0	\$5,160	\$0	\$0	\$0	\$5,160	\$0			
Veterans Benefits	\$0	\$7,000	\$1,000	\$0	\$0	\$7,888	\$112			
Expenses	\$0	\$600	\$0	\$0	\$0	\$582	\$18			
Veterans Agent	\$0	\$12,760	\$1,000	\$0	\$0	\$13,630	\$130			
Human Services	\$0	\$118,347	\$5,000	\$0	\$0	\$120,363	\$2,984			

# Town of Lynnfield

## Fiscal 1999 Operating Budget Summary

Detail Description	Carryforward	Transfers In	Transfers Out	Encumbrances	Returned		
	Appropriation				Surplus	Expenditures	
<b>Veterans Agent</b>							
Memorial Day	\$0	\$1,000	\$0	\$0	\$0	\$936	\$64
<b>Veterans Agent</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$936</b>	<b>\$64</b>
<b>Library</b>							
Director Salary	\$0	\$50,582	\$0	\$0	\$0	\$50,573	\$9
Other Salaries	\$0	\$256,252	\$7,200	\$0	\$0	\$260,069	\$3,383
Expenses	\$2,500	\$103,062	\$0	\$0	\$2,335	\$102,691	\$536
<b>Library</b>	<b>\$2,500</b>	<b>\$409,896</b>	<b>\$7,200</b>	<b>\$0</b>	<b>\$2,335</b>	<b>\$413,333</b>	<b>\$3,928</b>
<b>Recreation commission</b>							
Other Salaries	\$0	\$9,799	\$0	\$0	\$0	\$7,769	\$2,030
Expenses	\$725	\$7,675	\$0	\$0	\$350	\$2,305	\$5,745
<b>Recreation commission</b>	<b>\$725</b>	<b>\$17,474</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350</b>	<b>\$10,073</b>	<b>\$7,776</b>
<b>Historical Commission</b>							
Expenses	\$90	\$500	\$0	\$0	\$350	\$178	\$62
<b>Historical Commission</b>	<b>\$90</b>	<b>\$500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350</b>	<b>\$178</b>	<b>\$62</b>
<b><u>Culture &amp; Recreation</u></b>	<b>\$3,315</b>	<b>\$428,870</b>	<b>\$7,200</b>	<b>\$0</b>	<b>\$3,035</b>	<b>\$424,521</b>	<b>\$11,829</b>
<b>Treasurer</b>							
Long-term Principle	\$0	\$55,000	\$0	\$0	\$0	\$55,000	\$0
Debt- Exclusion BondPrinciple	\$0	\$250,000	\$0	\$0	\$0	\$250,000	\$0
Debt- Exclusion Bond Interest	\$0	\$180,250	\$0	\$0	\$0	\$180,250	\$0
Long-Term Interest	\$0	\$11,878	\$0	\$0	\$0	\$7,878	\$4,001
<b>Treasurer</b>	<b>\$0</b>	<b>\$497,128</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$493,128</b>	<b>\$4,001</b>
<b>Tax collector</b>							
Short-term Interest	\$0	\$100	\$0	\$0	\$0	\$226	(\$126)
<b>Tax collector</b>	<b>\$0</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$226</b>	<b>(\$126)</b>
<b><u>Debt &amp; Interest</u></b>	<b>\$0</b>	<b>\$497,228</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$493,354</b>	<b>\$3,874</b>
<b>Selectmen</b>							
Other Employee Benefits	\$0	\$6,000	\$0	\$0	\$0	\$4,202	\$1,798
<b>Selectmen</b>	<b>\$0</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,202</b>	<b>\$1,798</b>
<b>Treasurer</b>							
Retirement Contribution	\$0	\$699,972	\$0	\$0	\$0	\$699,972	\$0
Worker's Compensation	\$0	\$65,000	\$685	\$5,000	\$0	\$45,965	\$14,720
Unemployment Compensation	\$0	\$8,000	\$5,000	\$0	\$0	\$10,243	\$2,757
Insurance Benefits	\$0	\$945,000	\$0	\$2,000	\$0	\$917,879	\$25,121



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Town of Lynnfield  
Fiscal 1999 Operating Budget Summary

Detail Description	Carryforward		Transfers In		Encumbrances		Returned Surplus
	Appropriation		Transfers Out		Expenditures		
FICA	\$0	\$113,500	\$1,000	\$0	\$0	\$114,470	\$30
Treasurer	\$0	\$1,831,472	\$6,685	\$7,000	\$0	\$1,788,529	\$42,628
<u>Employee Benefits</u>	\$0	\$1,837,472	\$6,685	\$7,000	\$0	\$1,792,731	\$44,426
<div>TOTALS</div>	\$600,344	\$19,577,438	\$704,012	\$751,981	\$517,603	\$19,381,753	\$326,395

# Town of Lynnfield

## Fiscal 1999 Capital Outlay and Special Articles

Detail Description	Carryforward	Appropriation	Transfers In	Transfers Out	Continuing Appropriation	Expenditures	Returned Surplus
<b>Selectmen</b>							
Prior Year Bills	\$0	\$2,383	\$0	\$0	\$0	\$2,167	\$216
Land - parcel 838 map36	\$0	\$17,400	\$0	\$0	\$17,400	\$0	\$0
Capital Planning Study	\$87,835	\$0	\$0	\$0	\$7,201	\$80,634	\$0
Summer Street Schl Heating	\$370,500	\$0	\$0	\$0	\$8,605	\$385,895	(\$24,000)
<b>Selectmen</b>	<b>\$458,335</b>	<b>\$19,783</b>	<b>\$0</b>	<b>\$0</b>	<b>\$33,206</b>	<b>\$468,695</b>	<b>(\$23,784)</b>
<b>Assessors</b>							
Printer	\$4,000	\$0	\$0	\$0	\$0	\$3,022	\$978
<b>Assessors</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,022</b>	<b>\$978</b>
<b>Conservation Commission</b>							
Wetland Law Enforcement	\$614	\$0	\$0	\$0	\$97	\$517	\$0
Pillings Pond Mgmt Plan	\$4,480	\$0	\$0	\$0	\$0	\$4,480	\$0
Land Purchase	\$43,025	\$275,000	\$0	\$0	\$317,650	\$375	\$0
<b>Conservation Commission</b>	<b>\$48,119</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$317,747</b>	<b>\$5,372</b>	<b>\$0</b>
<b>Planning Board</b>							
Master Plan Development	\$4,414	\$0	\$0	\$0	\$3,926	\$488	\$0
<b>Planning Board</b>	<b>\$4,414</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,926</b>	<b>\$488</b>	<b>\$0</b>
<b>Finance &amp; Administration</b>							
Computer & Printer	\$0	\$1,500	\$0	\$0	\$0	\$1,266	\$234
Furniture	\$0	\$1,500	\$0	\$0	\$0	\$1,520	(\$20)
Senior Work Program-R/E tax	\$0	\$4,000	\$0	\$0	\$0	\$2,500	\$1,500
<b>Finance &amp; Administration</b>	<b>\$0</b>	<b>\$7,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,286</b>	<b>\$1,714</b>
<b>Police</b>							
Radar Equipment	\$1,142	\$0	\$0	\$0	\$1,142	\$0	\$0
Computer Imaging Equipment	\$4,000	\$0	\$0	\$0	\$4,000	\$0	\$0
Dictaphone Callcheck	\$0	\$0	\$5,000	\$0	\$5,000	\$0	\$0
Computers	\$2,376	\$0	\$0	\$0	\$0	\$0	\$2,376
Cruisers	\$52,000	\$56,000	\$0	\$0	\$56,246	\$51,754	\$0
Radio Upgrade	\$1,287	\$6,000	\$0	\$0	\$7,287	\$0	\$0
Defibrillator	\$11,000	\$0	\$0	\$0	\$6,000	\$0	\$5,000
<b>Police</b>	<b>\$71,805</b>	<b>\$62,000</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$79,675</b>	<b>\$51,754</b>	<b>\$7,376</b>
<b>Fire</b>							
Hurst Tool Accessories	\$2,200	\$0	\$0	\$0	\$1,833	\$0	\$367
Deluge Gun	\$33	\$0	\$0	\$0	\$0	\$0	\$33
Radio Upgrade	\$0	\$4,500	\$0	\$0	\$0	\$4,300	\$200
Turnout Gear upgrade	\$2,692	\$5,000	\$0	\$0	\$643	\$7,512	(\$463)
Breathing Apparatus	\$8,055	\$0	\$0	\$0	\$0	\$9,536	(\$1,481)
Vehicle	\$26,000	\$0	\$0	\$0	\$0	\$26,000	\$0
Hose Replacement	\$0	\$6,000	\$0	\$0	\$6,000	\$0	\$0
Aerial Tower Truck	\$21,500	\$0	\$0	\$0	\$17,792	\$3,528	\$180



# Town of Lynnfield

## Fiscal 1999 Capital Outlay and Special Articles

Detail Description	Carryforward	Appropriation	Transfers In	Transfers Out	Continuing Appropriation	Expenditures	Returned Surplus
Smoke Filtration	\$1,072	\$9,000	\$0	\$0	\$0	\$8,728	\$1,344
Fire	\$61,552	\$24,500	\$0	\$0	\$26,268	\$59,604	\$180
<b>School Administration</b>							
Public Address System	\$1,000	\$0	\$0	\$0	\$1,000	\$0	\$0
Playground Improvements	\$1,050	\$0	\$0	\$0	\$1,050	\$0	\$0
Bass Drum & Stand	\$2,025	\$0	\$0	\$0	\$1,100	\$925	\$0
Telephone	\$0	\$12,000	\$0	\$0	\$5,706	\$6,294	\$0
Whiteboard	\$0	\$2,850	\$0	\$0	\$2,470	\$380	\$0
Furniture	\$2,879	\$44,795	\$0	\$0	\$6,084	\$41,590	\$0
Computer Peripherals	\$1,601	\$0	\$0	\$0	\$0	\$1,601	\$0
Copier	\$870	\$3,480	\$0	\$0	\$846	\$3,504	\$0
Technology Global Classrooms	\$0	\$145,000	\$0	\$0	\$16,421	\$128,579	\$0
School Administration	\$9,425	\$208,125	\$0	\$0	\$34,676	\$182,873	\$0
<b>Municipal Buildings</b>							
Library Parking Lot	\$2,500	\$0	\$0	\$0	\$0	\$0	\$2,500
Town Hall Security System	\$5,000	\$3,000	\$0	\$0	\$6,927	\$1,073	\$0
Town Hall Renovations	\$1,053	\$2,000	\$0	\$0	\$0	\$3,053	\$0
Fire Station Bay Doors	\$1,882	\$0	\$0	\$0	\$1,117	\$765	\$0
South School Parking	\$2,015	\$5,000	\$0	\$0	\$7,015	\$0	\$0
South School Renovations	\$3,536	\$5,000	\$0	\$0	\$3,087	\$4,403	\$1,045
Library Painting	\$14	\$2,500	\$0	\$0	\$2,500	\$0	\$14
Library Renovations	\$13	\$1,500	\$0	\$0	\$1,337	\$163	\$13
South School Heat/Vent	\$0	\$7,500	\$0	\$0	\$7,206	\$294	\$0
Town Hall Electric	\$0	\$2,000	\$0	\$0	\$275	\$1,725	\$0
Town Hall Painting	\$0	\$3,000	\$0	\$0	\$3,000	\$0	\$0
Town Hall Ventilation	\$0	\$2,500	\$0	\$0	\$0	\$2,490	\$10
Garage Ventilation	\$0	\$5,000	\$0	\$0	\$4,597	\$403	\$0
Garage Heat/Energy	\$0	\$1,500	\$0	\$0	\$1,500	\$0	\$0
Garage Electrical	\$0	\$2,500	\$0	\$0	\$1,569	\$932	\$0
Garage Plumbing	\$0	\$1,000	\$0	\$0	\$381	\$619	\$0
Garage Renovation	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0
South Hall Painting	\$50	\$0	\$0	\$0	\$0	\$54	(\$4)
Town Hall Plumbing	\$1,671	\$0	\$0	\$0	\$0	\$1,960	(\$289)
South School Kitchen renovation	\$9,982	\$0	\$0	\$0	\$0	\$9,982	\$0
Town Hall Lighting	\$0	\$3,000	\$0	\$0	\$3,000	\$0	\$0
Library Electric	\$0	\$1,500	\$0	\$0	\$1,350	\$150	\$0
South Hall/Fire Renovations	\$0	\$1,500	\$0	\$0	\$0	\$2,579	(\$1,079)
Municipal Buildings	\$27,716	\$51,000	\$0	\$0	\$45,862	\$30,644	\$2,211
<b>School Buildings</b>							
Cafeteria Tables	\$5,600	\$0	\$0	\$0	\$5,600	\$0	\$0
Bells/Clocks	\$5,000	\$0	\$0	\$0	\$590	\$4,410	\$0
Auditorium Seating	\$8,162	\$20,000	\$0	\$0	\$19,919	\$8,243	\$0
Lockers	\$0	\$5,000	\$0	\$0	\$4,168	\$832	\$0

# Town of Lynnfield

## Fiscal 1999 Capital Outlay and Special Articles

Detail Description	Carryforward	Appropriation	Transfers In	Transfers Out	Continuing Appropriation	Expenditures	Returned Surplus
School Grounds/Asphalt	\$0	\$5,000	\$0	\$0	\$5,000	\$0	\$0
Small Equipment	\$0	\$2,000	\$0	\$0	\$0	\$1,885	\$115
Middle School Driveway	\$7,484	\$0	\$0	\$0	\$6,688	\$797	\$0
Windows	\$278,563	\$0	\$0	\$0	\$15,528	\$262,535	\$500
Plumbing Repairs	\$0	\$15,000	\$0	\$0	\$0	\$15,591	(\$591)
Roof Repair	\$0	\$5,000	\$0	\$0	\$0	\$5,050	(\$50)
Carpet	\$0	\$5,000	\$0	\$0	\$831	\$3,474	\$695
Lighting/Electrical Maintenance	\$0	\$20,000	\$0	\$0	\$0	\$19,949	\$51
Bus	\$0	\$49,000	\$0	\$0	\$0	\$47,000	\$2,000
Painting	\$0	\$15,000	\$0	\$0	\$11,208	\$3,792	\$0
Boiler Maintenance	\$0	\$15,000	\$0	\$0	\$4,021	\$10,979	\$0
Doors/Windows	\$0	\$10,000	\$0	\$0	\$0	\$11,242	(\$1,242)
Flooring	\$0	\$10,000	\$0	\$0	\$4,528	\$5,472	\$0
Renovations	\$589	\$10,000	\$0	\$0	\$0	\$11,568	(\$979)
Running Track	\$0	\$2,500	\$0	\$0	\$2,025	\$475	\$0
<b>School Buildings</b>	<b>\$305,398</b>	<b>\$188,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,106</b>	<b>\$413,293</b>	<b>\$500</b>
<b>Public Works Administration</b>							
Energy Management	\$48,539	\$0	\$0	\$0	\$12,209	\$36,329	\$0
<b>Public Works Administration</b>	<b>\$48,539</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,209</b>	<b>\$36,329</b>	<b>\$0</b>
<b>Highway</b>							
Sander	\$11,888	\$0	\$0	\$0	\$0	\$10,932	\$956
Truck Upgrade	\$0	\$33,500	\$0	\$0	\$25,125	\$8,375	\$0
<b>Highway</b>	<b>\$11,888</b>	<b>\$33,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,125</b>	<b>\$19,307</b>	<b>\$956</b>
<b>Snow &amp; Ice</b>							
Bombadier Overhaul	\$0	\$4,000	\$0	\$0	\$0	\$3,128	\$872
Sander Overhaul	\$0	\$4,000	\$0	\$0	\$0	\$4,500	(\$500)
Plow Overhauls	\$0	\$3,500	\$0	\$0	\$1,504	\$2,367	(\$372)
<b>Snow &amp; Ice</b>	<b>\$0</b>	<b>\$11,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,504</b>	<b>\$9,996</b>	<b>\$0</b>
<b>Cemetery &amp; Parks</b>							
Cemetery Maintenance	\$2,415	\$0	\$0	\$0	\$0	\$0	\$2,415
Cemetery Roads	\$5,000	\$0	\$0	\$0	\$3,232	\$1,771	(\$3)
Equipment Upgrade	\$0	\$1,500	\$0	\$0	\$0	\$1,439	\$61
Glen Meadow Park	\$1,177	\$0	\$0	\$0	\$0	\$1,177	\$0
Town Field Upgrades	\$30,000	\$0	\$0	\$0	\$28,666	\$1,334	\$0
Lawn Mowers	\$177	\$0	\$0	\$0	\$0	\$174	\$3
Field Lighting and Irrigation	\$20,976	\$0	\$0	\$0	\$1,509	\$19,467	\$0
<b>Cemetery &amp; Parks</b>	<b>\$59,745</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$33,407</b>	<b>\$25,362</b>	<b>\$2,477</b>
<b>Library</b>							
Microfilm Reader	\$6,800	\$0	\$0	\$0	\$0	\$6,700	\$100
Telephone System	\$6,274	\$0	\$0	\$0	\$371	\$5,903	\$0
Book Drop	\$0	\$2,000	\$0	\$0	\$0	\$2,075	(\$75)



# Town of Lynnfield

## Fiscal 1999 Capital Outlay and Special Articles

Detail Description	Carryforward	Appropriation	Transfers In	Transfers Out	Continuing Appropriation	Expenditures	Returned Surplus
Display Stand	\$0	\$1,300	\$0	\$0	\$916	\$384	\$0
Preservation Management	\$0	\$500	\$0	\$0	\$500	\$0	\$0
Computer and printers	\$0	\$5,800	\$0	\$0	\$5,725	\$0	\$75
Sprinkler System	\$8,000	\$0	\$0	\$0	\$8,000	\$0	\$0
Library	\$21,074	\$9,600	\$0	\$0	\$15,512	\$15,062	\$100
Capital and Special Articles	\$1,132,010	\$892,008	\$5,000	\$0	\$709,224	\$1,327,087	(\$7,293)
Municipal Buildings							
Town Building Renovations	\$10,587	\$0	\$0	\$0	\$0	\$0	\$10,587
Municipal Buildings	\$10,587	\$0	\$0	\$0	\$0	\$0	\$10,587
Fire							
Aerial Tower Truck	\$125,000	\$0	\$0	\$0	\$0	\$66,789	\$58,211
Fire	\$125,000	\$0	\$0	\$0	\$0	\$66,789	\$58,211
Highway							
4 Truck replacements	\$5,342	\$0	\$0	\$0	\$0	\$0	\$5,342
Highway	\$5,342	\$0	\$0	\$0	\$0	\$0	\$5,342
Board of Health							
Septic Loan Program	\$200,000	\$0	\$0	\$0	\$0	\$130,211	\$69,789
Board of Health	\$200,000	\$0	\$0	\$0	\$0	\$130,211	\$69,789
Capital Projects from Loans	\$340,929	\$0	\$0	\$0	\$0	\$197,000	\$143,929
TOTALS	\$1,472,940	\$892,008	\$5,000	\$0	\$709,224	\$1,524,087	\$136,637

## Town of Lynnfield Fiscal 1999 Special Revenue Summary

Detail Description	Carryforward	Receipts or Grant amount	Transfers In	Transfers Out	Expenditures	Encumbrances	Balance
<b>Current Year Federal Grants</b>							
Drug Free Schools	\$0	\$11,726	\$0	\$0	\$8,568	\$3,494	(\$336)
Title VI/Chapter II	\$0	\$5,304	\$0	\$0	\$5,304	\$0	\$0
Tech Literacy Challenge	\$0	\$40,000	\$0	\$0	\$37,668	\$717	\$1,615
Mass Parent Involvement	\$0	\$5,000	\$0	\$0	\$282	\$875	\$3,843
Title II Math Science Training	\$0	\$6,178	\$0	\$0	\$5,820	\$350	\$8
SPED Supporting Access	\$0	\$8,087	\$0	\$0	\$5,895	\$2,193	\$0
Title VI-Inclusive Education	\$0	\$107,520	\$0	\$0	\$105,073	\$2,447	\$0
Early Childhood	\$0	\$16,387	\$0	\$0	\$16,387	\$0	\$0
C.O.A. Personal Safety Units	\$0	\$500	\$0	\$0	\$303	\$0	\$198
Health Information	\$0	\$6,000	\$0	\$0	\$1,644	\$0	\$4,356
<b>Current Year Federal Grants</b>	<b>\$0</b>	<b>\$206,702</b>	<b>\$0</b>	<b>\$0</b>	<b>\$186,943</b>	<b>\$10,075</b>	<b>\$9,684</b>
<b>Prior Year Federal Grants</b>							
Drug Free Schools	\$5,871	\$0	\$0	\$0	\$4,155	\$0	\$1,715
Title II Math Science Training	\$1,382	\$0	\$0	\$0	\$1,382	\$0	\$0
SPED Supporting Access	\$5,567	\$0	\$0	\$0	\$5,567	\$0	\$0
Title VI Inclusive Education	\$24,602	\$0	\$0	\$0	\$23,918	\$684	\$0
Early Childhood	\$5,220	\$0	\$0	\$0	\$5,220	\$0	\$0
C.O.A. Personal Safety Units	\$790	\$0	\$0	\$0	\$210	\$0	\$580
Library Homework Center	\$1,687	\$0	\$0	\$0	\$1,687	\$0	\$0
<b>Prior Year Federal Grants</b>	<b>\$45,118</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$42,138</b>	<b>\$684</b>	<b>\$2,295</b>
<b>Current Year State Grants</b>							
D.E.M. Rivers & Harbors	\$26,417	\$0	\$0	\$0	\$23,369	\$0	\$3,048
D.E.M. Pond Restoration	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D.E.M. Pond Manangement Plan	\$9,200	\$0	\$0	\$0	\$9,200	\$0	\$0
Extended Polling Hours	\$1,098	\$2,075	\$0	\$0	\$3,173	\$0	\$0
Community Policing	\$0	\$25,000	\$0	\$0	\$10,285	\$0	\$14,715
D.A.R.E. Grant	\$0	\$9,700	\$0	\$0	\$7,180	\$0	\$2,520
S.A.F.E. Grant	\$0	\$4,635	\$0	\$0	\$4,515	\$0	\$119
METCO	\$0	\$109,585	\$0	\$18,020	\$82,165	\$1,716	\$7,684
Gifted & Talented	\$0	\$7,460	\$0	\$0	\$6,563	\$1,100	(\$203)
Tech Training	\$0	\$27,975	\$0	\$0	\$23,662	\$4,464	(\$151)
P.A.L.M.S.	\$0	\$2,041	\$0	\$0	\$1,309	\$50	\$682
Health Protection	\$0	\$41,843	\$0	\$0	\$34,825	\$544	\$6,474
Advanced Placment	\$0	\$5,000	\$0	\$0	\$3,205	\$1,645	\$150
Jouvenile Justice-Youth Center	\$0	\$16,988	\$0	\$0	\$16,693	\$0	\$295
Chapter 90 Highway FY 1999	\$0	\$280,211	\$0	\$0	\$7,014	\$0	\$273,197
Chapter 90 Highway FY 1995	\$65,614	\$0	\$0	\$0	\$0	\$0	\$65,614
Chapter 90 Highway FY 1996	\$31,695	\$0	\$0	\$0	\$31,695	\$0	\$0



# Town of Lynnfield

## Fiscal 1999 Special Revenue Summary

Detail Description	Carryforward	Receipts or Grant amount	Transfers In	Transfers Out	Expenditures	Encumbrances	Balance
Chapter 90 Highway FY 1997	\$98,094	\$0	\$0	\$0	\$98,094	\$0	\$0
Chapter 90 Highway FY 1998	\$210,838	\$0	\$0	\$0	\$0	\$0	\$210,838
Elderly Programs	\$0	\$11,225	\$0	\$0	\$10,225	\$0	\$1,000
Library State Aid	\$27,138	\$13,689	\$0	\$0	\$8,259	\$0	\$32,568
Arts Lottery Council	\$722	\$4,916	\$0	\$0	\$3,550	\$0	\$2,088
<b>Current Year State Grants</b>	<b>\$470,815</b>	<b>\$562,342</b>	<b>\$0</b>	<b>\$18,020</b>	<b>\$384,980</b>	<b>\$9,519</b>	<b>\$620,639</b>
<b>Prior Year State Grants</b>							
D.E.M. Pond Restoration	\$46,687	\$0	\$0	\$0	\$5,502	\$0	\$41,185
Community Policing	\$22,322	\$0	\$0	\$0	\$1,646	\$0	\$20,676
D.A.R.E.	\$3,819	\$0	\$0	\$0	\$3,109	\$0	\$710
Fire Safety	\$1,128	\$0	\$0	\$0	\$1,128	\$0	\$0
METCO	\$2,373	\$0	\$0	\$0	\$2,373	\$0	\$0
Technology	\$45,052	\$0	\$0	\$0	\$44,882	\$0	\$170
P.A.L.M.S.	\$1,192	\$0	\$0	\$0	\$1,192	\$0	\$0
Health Protection	\$5,753	\$0	\$0	\$0	\$5,753	\$0	\$0
Community Partnership	\$5,997	\$0	\$0	\$0	\$5,997	\$0	\$0
Jouvenile Justice-Youth Center	\$6,907	\$0	\$0	\$0	\$6,907	\$0	\$0
W.P.A.T. Septic Loan Program	\$7,095	\$0	\$0	\$0	\$6,338	\$0	\$757
<b>Prior Year State Grants</b>	<b>\$148,325</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$84,827</b>	<b>\$0</b>	<b>\$63,499</b>
<b>Revolving Accounts</b>							
Redmond Pension	\$10,140	\$9,273	\$0	\$0	\$10,875	\$0	\$8,537
Conservation Design Review Fee	\$8,200	\$11,691	\$0	\$0	\$12,091	\$0	\$7,800
Planning Board Deposits Forfeited	\$0	\$7,275	\$0	\$0	\$7,275	\$0	\$0
Deposits Forfeited to Planning	\$2,425	\$0	\$0	\$0	\$0	\$0	\$2,425
Police Ins Reimb Under 20k	\$682	\$12,589	\$0	\$0	\$0	\$0	\$13,271
Law Enforcement Trust	\$2,172	\$0	\$0	\$0	\$0	\$0	\$2,172
Athletic Revolving	\$13,251	\$38,278	\$0	\$0	\$27,681	\$12,558	\$11,291
School Activity Fees	\$3,221	\$35,250	\$0	\$36,000	\$448	\$0	\$2,022
School Ins Reimb Under 20K	\$0	\$1,428	\$0	\$0	\$1,428	\$0	\$0
School Book Damage-SS	\$777	\$596	\$0	\$0	\$587	\$78	\$709
School Book Damage-HH	\$702	\$340	\$0	\$0	\$122	\$0	\$919
School Book Damage-MS	\$2,709	\$233	\$0	\$0	\$132	\$0	\$2,810
School Book Damage-HS	\$11,099	\$6,499	\$0	\$0	\$5,684	\$2,451	\$9,463
Community Schools-Adult Ed	\$0	\$29,687	\$0	\$0	\$34,035	\$18,222	(\$22,569)
Community Schools-Art Works	\$0	\$10,860	\$0	\$0	\$5,186	\$0	\$5,674
Community Schools-Extended Day	\$0	\$156,905	\$0	\$0	\$99,672	\$321	\$56,913
Community Schools-Intramurals	\$0	\$34,095	\$0	\$0	\$25,458	\$2,720	\$5,918
Community Schools-Support	\$108,062	\$0	\$0	\$5,645	\$59,373	\$834	\$42,210
Community Schools-Summer Camp	\$0	\$64,687	\$0	\$0	\$34,960	\$4,663	\$25,065

## Town of Lynnfield Fiscal 1999 Special Revenue Summary

Detail Description	Carryforward	Receipts or Grant amount	Transfers In	Transfers Out	Expenditures	Encumbrances	Balance
Community School-Summer School	\$0	\$12,783	\$0	\$0	\$9,248	\$40	\$3,495
School Lunch System Wide	\$19	\$30,441	\$0	\$0	\$50,584	\$0	(\$20,124)
School Lunch Summer Street	\$0	\$65,269	\$0	\$0	\$57,069	\$0	\$8,200
School Lunch Huckleberry	\$0	\$37,408	\$0	\$0	\$38,953	\$0	(\$1,545)
School Lunch Middle School	\$0	\$73,852	\$0	\$0	\$68,523	\$0	\$5,329
School Lunch High School	\$0	\$94,295	\$0	\$0	\$89,051	\$0	\$5,244
School Lunch South School	\$0	\$22,474	\$0	\$0	\$16,786	\$0	\$5,688
Schl Bldg Ins Reimb Under 20k	\$3,576	\$71	\$0	\$0	\$971	\$0	\$2,676
Youth Center-After School Program	\$6,963	\$175	\$0	\$0	\$656	\$0	\$6,482
DPW Ins Reimb Under 20k	\$53	\$9,401	\$0	\$0	\$6,225	\$0	\$3,228
C.O.A. Activities Account	\$6,115	\$35,266	\$0	\$0	\$39,429	\$0	\$1,951
<b>Revolving Accounts</b>	<b>\$180,164</b>	<b>\$801,121</b>	<b>\$0</b>	<b>\$41,645</b>	<b>\$702,502</b>	<b>\$41,885</b>	<b>\$195,253</b>
<b>Receipts Reserved For Approp</b>							
Sale of Real Estate	\$1,012,796	\$0	\$0	\$17,400	\$0	\$0	\$995,396
Con Comm Notice of Intent	\$2,261	\$2,671	\$0	\$0	\$0	\$0	\$4,932
Sale of Cemetery Lots	\$73,087	\$28,875	\$0	\$20,000	\$0	\$0	\$81,962
W.P.A.T. Septic Loan Program	\$0	\$22,699	\$0	\$0	\$0	\$0	\$22,699
<b>Receipts Reserved For Appro</b>	<b>\$1,088,144</b>	<b>\$54,245</b>	<b>\$0</b>	<b>\$37,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,104,989</b>
<b>Gifts</b>							
Newhall Park Upgrade	\$49,514	\$15,375	\$0	\$0	\$64,889	\$0	\$0
Wakefield Saving Public Safety	\$68	\$0	\$0	\$0	\$0	\$0	\$68
Special Education	\$2,000	\$2,000	\$0	\$0	\$4,000	\$0	\$0
Math/Science Gift	(\$668)	\$671	\$0	\$0	\$0	\$0	\$2
D.A.R.E. Gift	\$1,453	\$250	\$0	\$0	\$874	\$0	\$828
L.E.A.C Ed Reform Updates	\$526	\$0	\$0	\$0	\$0	\$0	\$526
Substitute Teacher\Nynex-Lesley C	(\$198)	\$11,150	\$0	\$0	\$6,893	\$614	\$3,445
Substitute Teacher Gift	\$209	\$0	\$0	\$0	\$0	\$0	\$209
Middle School Alliance Subs	\$886	\$600	\$0	\$0	\$927	\$0	\$558
Nurse Substitutes	\$0	\$128	\$0	\$0	\$128	\$0	\$0
Technology Gifts	\$6,068	\$21,696	\$0	\$0	\$25,913	\$150	\$1,702
Lion Club-Summer Street School	\$75	\$0	\$0	\$0	\$75	\$0	\$0
Lion Club-Huckleberry Hill School	\$279	\$0	\$0	\$0	\$250	\$0	\$29
Middle School Misc gifts	\$350	\$1,000	\$0	\$0	\$0	\$0	\$1,350
Arts gift - Middle School	\$6,656	\$33,185	\$0	\$0	\$34,514	\$370	\$4,957
Ayassee Memorial Scholarship	\$2,210	\$62	\$0	\$0	\$0	\$0	\$2,272
Wilson Memorial Scholarship	\$9,526	\$549	\$0	\$0	\$500	\$0	\$9,576
Arts gift - High School	\$1,928	\$655	\$0	\$0	\$895	\$0	\$1,688
Bulletin Board	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Works Engineering Study	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000



## Town of Lynnfield Fiscal 1999 Special Revenue Summary

Detail Description	Carryforward	Receipts or Grant amount	Transfers In	Transfers Out	Expenditures	Encumbrances	Balance
Public Works Traffic Mitigation Stu	\$18,081	\$0	\$0	\$0	\$2,282	\$0	\$15,799
Parks and Recreation Gifts	\$75	\$1,290	\$0	\$0	\$1,190	\$0	\$175
Lynnfield Common Lighting	\$1,435	\$0	\$0	\$0	\$239	\$0	\$1,196
C.O.A. Senior Center Gifts	\$0	\$615	\$0	\$0	\$626	\$0	(\$11)
Misc Library Gifts	\$550	\$2,485	\$0	\$0	\$0	\$0	\$3,035
Historical Book Proceeds	\$542	\$40	\$0	\$0	\$0	\$0	\$582
Arts Council Gift	\$1,385	\$0	\$0	\$0	\$0	\$0	\$1,385
<b>Gifts</b>	<b>\$112,949</b>	<b>\$91,751</b>	<b>\$0</b>	<b>\$0</b>	<b>\$144,194</b>	<b>\$1,134</b>	<b>\$59,372</b>
<b>TOTALS</b>	<b>\$2,045,516</b>	<b>\$1,716,161</b>	<b>\$0</b>	<b>\$97,065</b>	<b>\$1,545,584</b>	<b>\$63,297</b>	<b>\$2,055,731</b>

## Town of Lynnfield Fiscal 1999 Trust Fund Summary

Detail Description	Carryforward	Receipts	Transfers In	Transfers Out	Expenditures	Balance
<b>Expendable Trust Funds</b>						
Cemetery Perpetual Care	\$81,370	\$24,279	\$0	\$20,000	\$0	\$85,649
Library	\$10,774	\$2,006	\$0	\$0	\$736	\$12,044
Legion Memorial	\$13,622	\$680	\$0	\$0	\$0	\$14,302
L.I.F.E.	\$36,366	\$1,815	\$0	\$0	\$0	\$38,181
Lynnfield Tricentennial	\$3,331	\$166	\$0	\$0	\$0	\$3,497
Peabody Memorial	\$29,294	\$1,843	\$0	\$0	\$2,669	\$28,468
Kuestenmacher Scholarship	\$6,688	\$4,537	\$0	\$0	\$4,533	\$6,692
Conservation Trust	\$39,705	\$2,066	\$0	\$0	\$0	\$41,771
Stabilization Fund	\$402,632	\$18,865	\$0	\$0	\$0	\$421,497
M. A. Maney Scholarship F	\$385	\$809	\$0	\$0	\$0	\$1,194
<b>Expendable Trust Fund</b>	<b>\$624,168</b>	<b>\$57,067</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$7,938</b>	<b>\$653,297</b>
<b>Non-Expendable Trust Fund</b>						
Cemetery Perpetual Care	\$401,500	\$33,475	\$0	\$0	\$0	\$434,975
Library	\$22,400	\$0	\$0	\$0	\$0	\$22,400
Peabody Memorial	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Kuestenmacher Scholarship	\$133,959	\$2,269	\$0	\$0	\$0	\$136,228
M. A. Maney Scholarship F	\$20,339	\$452	\$0	\$0	\$0	\$20,791
<b>Non-Expendable Trust</b>	<b>\$588,198</b>	<b>\$36,196</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$624,394</b>

# **RECORD OF ACTION TAKEN AT THE SPECIAL TOWN MEETING APRIL 26, 1999**

A quorum being present, the meeting was called to order by Mr. John Redman, Moderator

The Moderator read that part of the Warrant preceding the article and with the consent of the voters omitted the reading of the article which would be read at the time it was taken up for action. The close of the Warrant was read including the names of the Board of Selectmen as was the constable's return of service.

ARTICLE 1      On motion of Mrs. Gail LaPointe duly seconded, it was

VOTED voted to transfer from available funds appropriated in the FY'99 budget the following sums of money to supplement certain accounts in the current 1999 Fiscal Year.

FROM	Police Department	
Line Item 48	Other Salaries	\$45,000
Free Cash		124,900
TOTAL		\$169,900
TO	Office of Selectmen	
Line Item 4	Professional Services	\$2,000
	Town Counsel	
Line Item 13	Professional Services	5,000
	Finance and Administration	
Line Item 17	Operation Support, Expenses	1,500
Line Item 18	Data Processing, Salary	5,500
	Police Department	
Line Item 49	Officers' Overtime	54,000
Line Item 50	Officer's Training	8,500
	Fire Department	
Line item 54	Full Time Salaries	18,000
Line Item 55	Call Department Salaries	44,000
	Zoning Enforcement & Inspection	
Line Item 61	Other Salaries	15,000
	Public Works and Facilities	
Line Item 77	School Maint. & Buses	
	-Salaries	15,000
	Board of Health	
Line Item 86	Salaries	1,500
	Council on Aging	
Line Item 89	Expenses	900
TOTAL		\$169,900

## **APPROPRIATIONS VOTED TO BE RAISED BY TRANSFER AT ANNUAL TOWN MEETING APRIL 26, 1999**

ARTICLE 7

Transfer from sale of lots and graves account	25,000
Transfer from the perpetual care account	40,000

ARTICLE 8	
Transfer from Article 5, 1997 Town Meeting	5,342
ARTICLE 16	
Transfer from free cash for facility planning, engineering and architectural studies	25,000
ARTICLE 17	
Transfer from free cash for operation of regional services consortium	6,000
ARTICLE 18	
Transfer from free cash for Saugus River Watershed Committee	6,250
ARTICLE 19	
Transfer from free cash for North Suburban Bicycle Transportation Plan	6,280
TOTAL	\$113,872

### OFFICE OF SELECTMEN

1 - Selectmen's Salaries	2,250
2 - Town Administrator's Salary	74,370
3 - Clerical Salary	41,108
4 - Professional Services	39,000
5 - Payrate Increase Fund	0
6 - Town Report	4,000
7 - Property & Liability Insurance	100,000
8 - Other Expenses	7,800
	268,528

### TOWN ACCOUNTANT

9 - Accountant's Salary	53,406
10 - Clerical Salary	33,142
11 - Expenses	1,930
	88,478

### TOWN COUNSEL

12 - Counsel's Salary	16,920
13 - Professional Services	19,620
14 - Other Expenses	1,200
	37,740

### DIVISION OF FINANCE AND ADMINISTRATION

15 - Directoes Salary Operations Support	12,783
16 - Salaries	77,932
17- Expenses	25,860
Data Processing	
18 - Salary	24,000
19 - Expenses	25,000
Tax Collector	
20 - Salary	37,524
21- Expenses	9,785
Treasurer	
22 - Salaries	68,343
23 - Expenses	12,585
Town Clerk	
24 - Salary	37,524
25 - Expenses	2,200
Board of Registrars	
26 - Expenses	4,850
Other Expenses	
27 - Tax Title Proceedings	9,400
28 - Elections	16,670
	364,456



ARTICLE 2      On motion of Mr. H. Joseph Maney,  
                    duly seconded, it was

VOTED UNANIMOUSLY to raise and appropriate by transfer from available funds \$1,004.00 to pay overdue bills of a prior fiscal year.

With the completion of action on Article 2 of the Special Town Meeting, on motion of Mr. Alan K. Dresios, duly seconded, it was VOTED TO ADJOURN SINE DIE.

Adjourned at 8:52 P.M.

Carol A. Cashman  
Town Clerk

APPROPRIATIONS FOR THE FISCAL YEAR  
JULY 1, 1999 TO JUNE 30, 2000,  
VOTED AT THE ANNUAL TOWN MEETING  
APRIL 26,1999

ARTICLE 4

To raise and appropriate a sum of money for "Senior Citizen Real Estate Tax Payment Program"      4,000.

ARTICLE 7

To raise and appropriate from tax levy and transfer from available funds, Monies for necessary Town charges and expenses      20,340,695.

ARTICLE 8

To raise and appropriate from tax levy and transfer from available funds, Monies for Capital Expenditures      740,634.

ARTICLE 9

To raise and appropriate from tax levy for purchase of Technology Equipment, Services and Supplies      145,000.

ARTICLE 16

By transfer from free cash for planning, engineering and architectural studies      25,000.

ARTICLE 17

By transfer from free cash for operating expenses of regional services consortium      6,000.

ARTICLE 18

By transfer from free cash for Saugus River Watershed Committee      6,250.

ARTICLE 19

By transfer from free cash for North Suburban Bicycle Transportation Plan      6,280.

TOTAL      21,273,859.

APPROPRIATIONS VOTED TO  
BE RAISED IN TAX LEVY AT  
ANNUAL TOWN MEETING  
APRIL 26,1999

ARTICLE 4

From Tax Levy for 'Senior Citizen Real Estate Tax Payment Program'      4,000.

ARTICLE 7

From Tax Levy for Town charges and expenses      20,275,695.

ARTICLE 8

From Tax Levy for capital expenditures      735,292.

ARTICLE 9

From Tax Levy for Technology Equipment, Services and Supplies      145,000.

TOTAL      21,159,987.

BOARD OF ASSESSORS

29 - Board Salaries      16,400  
30 - Other Salaries      61,603  
31 - Professional Services      8,000  
32 - Assessment Up-Date      9,000  
33 - Expenses      7,000  
102,003

PLANNING BOARD

34 - Salary      22,911  
35 - Expenses      1,940  
24,851

BOARD OF APPEALS

36 - Expenses      2,060  
2,060

CONSERVATION COMMISSION

37 - Salary      25,870  
38 - Expenses      1,240  
39 - Professional Services      1,709  
28,819

PERSONNELBOARD

40 - Salary      2,301  
41 - Professional Services      5,915  
42 - Expenses      175  
8,451

FINANCE COMMITTEE

43 - Salary      4,149  
44 - Expenses      450  
45 - Finance Committee Report      4,150  
46 - Reserve Fund      45,000  
53,749

TOTAL GENERAL GOVERNMENT      979,135

POLICE DEPARTMENT

47 - Chief's Salary (incl.. Holidays)      71,710  
48 - Other Salaries (incl.. Holidays)      1,066,512  
49 - Officers' Overtime      210,638  
50 - Officers' Training      48,500  
51 - Ambulance Expense      0  
52 - Other Expenses      107,220  
1,504,580

FIRE DEPARTMENT		School Maintenance and Buses	
53 - Chiefs Salary (include. Holidays)	14,043	79 - Salaries	707,773
54 - Full-Time Salaries (include. Holidays)	339,592	80 - Energy Supply	320,000
55 - Call Department Salaries	207,239	81 - Expenses	234,788
56 - Fire Alarm Salaries	11,813		<u>1,262,561</u>
57 - Fire Department Expenses	47,268		
58 - Fire Alarm Expenses	7,220	Municipal Building Maintenance	
59 - Hydrant Rental	<u>21,980</u>	82 - Salaries	129,296
	649,155	83 - Expenses	<u>192,600</u>
			321,896
DIVISION OF ZONING ENFORCEMENT AND INSPECTION		Cemeteries, Parks and Trees	
60 - Director's Salary	0	84 - Salaries	311,380
61 - Other Salaries	20,400	85 - Expenses	<u>41,400</u>
62 - Professional Services	23,400		352,780
63 - Expenses	<u>3,950</u>		
	47,750	Cemetery Renovations & Upgrade	
		86 - Salaries	1,250
CIVIL DEFENSE		87 - Expenses	<u>23,750</u>
64 - Directors Salary	250		25,000
65 - Expenses	<u>1</u>		
	251	After-School Program	
		88 - Salaries	9,700
251 DOG OFFICER		89 - Expenses	<u>2,730</u>
66 - Dog Officer's Salary	10,109		12,500
66 - Expenses	<u>800</u>		
	10,909	TOTAL PUBLIC WORKS AND FACILITIES	
			3,259,531
TOTAL PUBLIC SAFETY	2,212,645		
DEPARTMENT OF PUBLIC WORKS		BOARD OF HEALTH	
68 - Director's Salary	64,976	90 - Salaries	22,372
69 - Other Salaries	93,434	91 - Expenses	<u>6,430</u>
70 - Motor Fuel & Oil	50,000		28,802
71 - Other Expenses	<u>1,000</u>	COUNCIL ON AGING	
	209,410	92 - Salary	76,954
		93 - Expenses	8,900
Highway Construction & Maintenance		94 - Professional Services	<u>0</u>
72 - Salaries	250,116		85,854
73 - Expenses	<u>85,283</u>		
	335,399	VETERANS' SERVICES	
		95 - Directors Salary	5,400
Sidewalk Construction & Maintenance		96 - Expenses	600
74 - Salaries	0	97 - Veteran's Benefits	<u>6,870</u>
75 - Expenses	<u>70,000</u>		12,870
	70,000	TOTAL HUMAN SERVICES	
			127,526
Snow and Ice Removal		LIBRARY	
76 - Salaries and Expenses	<u>75,000</u>	98 - Directors Salary	52,618
	75,000	99 - Other Salaries	273,510
		100 - Expenses	<u>109,200</u>
Street Lighting			435,328
77 - Expenses	<u>125,000</u>		
	125,000	RECREATION COMMISSION	
		101 - Salaries	9,723
Rubbish Collection and Disposal		102 - Expenses	<u>7,530</u>
78 - Expenses	<u>469,985</u>		17,253
	469,985		



HISTORICAL COMMISSION	
103 - Expenses	495
	<u>495</u>
MEMORIAL DAY OBSERVANCES	
104 - Expenses	990
	<u>990</u>
TOTAL CULTURE AND RECREATION	454,066
SCHOOL DEPARTMENT	
105 - Net Salaries and Expenses	10,739,044
106 - North Shore Technical High School	156,622
107 - Essex Agricultural	23,009
	<u>10,918,675</u>
TOTAL EDUCATION	
DEBT AND INTEREST	
108 - Short -Term Interest	100
109 - Long - Term Principal	65,000
110 - Long - Term Interest	9,868
111 - Long - Term Principal (Debt Excl.)	250,000
112 - Long - Term Interest (Debt Excl.)	110,308
	<u>435,276</u>
TOTAL DEBT SERVICE	
EMPLOYEE BENEFITS	
114 - Pension Contributions	803,841
115 - Health/Life/Disability Insurance	956,000
116 - Medicare - F.I.C.A.	115,000
117 - Workers' Compensation Insurance	60,000
118 - Other	6,000
119 - Unemployment Compensation	13,000
	<u>1,953,841</u>
TOTAL EMPLOYEE BENEFITS	
TOTAL OPERATING BUDGET	\$20,340,695
ARTICLE 8	
CAPITAL OUTLAY	
POLICE DEPARTMENT	
Cruisers	30,000
Computer Systems	27,700
	<u>57,700</u>
FIRE DEPARTMENT	
Replace M-1 Chassis	30,000
Radio System Upgrade	48,000
	<u>78,000</u>
TOWN ACCOUNTANT	
Personal Computer	800
Tape Drive for backups	250
Software Licenses & upgrades	450
	<u>1,500</u>
CONSERVATION COMMISSION	
Furniture	1,100
	<u>1,100</u>

FINANCE & ADMINISTRATION	
Copier	4,535
Postage Meter	6,225
Furniture	1,600
	<u>12,360</u>
LIBRARY	
Computer workstations/printers	11,700
Shelving	2,000
Preservation management	500
	<u>14,200</u>
DEPARTMENT OF PUBLIC WORKS	
Highway	
Trucks - Upgrade	30,000
Upgrade small equipment	2,600
New truck	80,000
	<u>112,500</u>
Parks /Cemetery	
Mowers	5,000
Lowering Device	3,000
Equipment Upgrade	1,100
	<u>9,100</u>
Tree	
Chipper overhaul	2,500
	<u>2,500</u>
SCHOOL BUILDINGS	
Windows/Doors	10,000
Plumbing	10,000
Painting	5,000
Roofing	10,000
Electric	20,000
Renovations	25,000
Stage Refinishing	8,400
Carpet/Floors	8,000
Boilers	5,000
Outside Light Upgrade	8,000
Small Equipment	2,000
Auditorium Seating	10,000
Lockers	5,000
Heating	10,000
	<u>136,400</u>
SCHOOL GROUNDS	
Asphalt/Grounds	10,000
Athletic Fields-Field Hockey	25,000
Bus Replacement	54,000
	<u>89,000</u>
SUB TOTAL SCHOOL	225,400
TOTAL DEPARTMENT PUBLIC WORKS	494,100
SCHOOL DEPARTMENT	
ADMINISTRATION	
Canon 4050 Purchased FY99	1,200
Canon 655I Purchased FY99-M.S.	3,480

Canon 6551 Purchased FY00 -H.S.	4,080
Upgrade H.S. Telephone System	13,650
OPTEC 2000 Vision Machine	1,245
	<u>23,655</u>

#### SPED

Student laptops (2)	3,400
	<u>3,400</u>

#### SUMMER STREET SCHOOL

Student chairs grade 4 & replace broken (30)	1,050
Student desks grade 4 & replace broken (30)	3,000
	<u>4,050</u>

#### HUCKLEBERRY HILL SCHOOL

Student chairs (50)	2,500
Student desks (25)	1,500
Jasper Library chairs	600
File cabinets	400
Six Foot Tables (2)	1,400
Chair for Reference Desk	150
Computer Table for Classrooms (8)	1,600
White Boards (4)	1,900
Teacher Desk	400
	<u>10,450</u>

#### SNOW & ICE

Sander (small)	3,500
Auto, Chain	3,000
Plow overhauls	3,500
Sidewalk blower overhauls	3,000
Sidewalk plow overhauls	3,000
	<u>16,000</u>

#### Municipal Buildings

##### Town Hall/Police/Fire Complex

Plumbing	1,500
Electric	2,500
Painting	10,000
Flooring	3,000
Renovation	5,000
Doors/Ways	2,500
Security	2,500
Ventilation	3,000
Lighting	2,700

#### LIBRARY

Plumbing/Heat	2,500
Electric	2,500
Painting	6,500
Flooring	5,000
Renovations	1,400
Doors	2,500
Security	5,000

#### SOUTH HALL/SOUTH FIRE

Plumbing/Heating	3,500
Electric	2,000
Doors	1,500
Renovations	2,500

#### SOUTH SCHOOL

Parking expansion	5,000
Renovations	5,000
Paint	5,000
Electric	3,500
Plumbing/Heat	5,000
Doors/Windows	5,000

#### DPW GARAGE COMPLEX

Fencing	3,500
Doors	3,000
Ventilation	5,000
Paint	1,500
Heat/Energy	1,500
Electrical	1,500
Renovations/Upgrade	2,000
Security	5,000
	<u>118,600</u>

#### MIDDLE SCHOOL

Student desks and chairs (100)	8,500
PC Computers with CQ-ROM Drive (2)	1,950
Printer networked to Main Office PCs	450
Vented Chemical Storage Cabinet	1,100
	<u>12,000</u>

#### HIGH SCHOOL

Student tables - classroom (84)	14,700
Student chairs - classroom (144)	7,200
Student Lab Stool (28.8)	1,584
Cafeteria tables (6.5)	1,625
Cafeteria chairs (43)	3,010
	<u>28,119</u>

#### TOTAL SCHOOL DEPARTMENT

81,774

#### TOTAL FY 2000 CAPITAL BUDGET

740,634



COMMONWEALTH OF MASSACHUSETTS  
TOWN OF LYNNFIELD  
TOWN ELECTION

Election of Town Officers Held April 12, 1999

Election Officers Serving:

Precinct 1 & 4  
Constance Capone  
Alberta McMahon  
Beverly Anderson  
Phyllis Bosworth  
Josephine Boushell  
Al Farnsworth  
Jean Fiscus  
Dorothea Gesamondo  
Marlene Koslow  
Linda LaGreca  
Nancy Loyd  
Carole Maddison  
Earl Richards  
Edith Wendt

Precinct 2 & 3  
Lillian Ross  
Janet Colclough  
Helen Sparkes  
Helen Healey  
Barbara Horwood  
Jeanne Dalton  
Jeanne Fullerton  
Margaret Markham  
Evelyn E. Nelson  
Ernestine June rose  
Gail Foley  
Barbara A. Furey  
Loretta Gibbons  
Joanna Belmonte  
John Gaythwaite  
Eileen Eaton  
Richard Eaton  
Mary Conte  
David Conte  
Jill Giugliano  
Arthur Lisi  
Janice Lisi  
Julie Hallenborg

POLICE OFFICERS

Paul Madden  
Dave Breen  
Richard LaMusta

Joe Dunn  
Charles Peabody  
Margaret Cassidy

TOTAL VOTE	Prec. 1 737	Prec. 2 659	Prec. 3 625	Prec. 4 727	Total 2748
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BOARD OF SELECTMEN

FOR THREE YEARS					
Philip M. Buchek 7 Old Towne Road	405	296	253	346	1300
Marc J. Miller 22 Wildewood Drive	309	352	364	370	1395
Write-ins	3	1	0	1	5
Blanks	20	10	8	10	48

BOARD OF ASSESSORS

FOR THREE YEARS					
Richard D. Simmons, Jr. 42R Summer Street	573	488	454	540	2055
Write-ins	1	1	0	3	5
Blanks	163	170	171	184	688

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
HOUSING AUTHORITY					
FOR FIVE YEARS					
Helen C. Healey	551	489	473	528	2401
508 Ross Drive					
Write-ins	1	0	0	3	4
Blanks	185	170	152	196	703
LIBRARY TRUSTEE					
FOR THREE YEARS					
Janice L. Funai	558	483	473	533	2047
10 Saunders Road					
Write-ins	4	1	0	2	7
Blanks	175	175	152	192	694
PLANNING BOARD					
FOR FIVE YEARS					
Donald G. Harriss	574	479	448	540	2041
603 Lowell Street					
Write-ins	3	5	0	6	14
Blanks	160	174	177	181	692
SCHOOL COMMITTEE					
FOR THREE YEARS					
Janice E. Confalone	424	379	322	431	1556
15 Candlewood Road					
Write-ins	267	236	250	263	1016
Blanks	46	31	53	33	163
MODERATOR					
FOR ONE YEAR					
John E. Redman	555	458	458	536	2007
8 Windsor Rd.					
Write-ins	3	9	0	6	18
Blanks	179	158	167	185	689



## TOWN REPORT COMMITTEE

The Town Report Committee is responsible for collecting, collating and publishing the yearly reports of all the town agencies. This is done in accordance with the Town Charter and in keeping with the request of the Board of Selectmen. The format of the Town Report publication has varied but little over the past years yet notable changes can be found.

In researching the holdings of the Town Reports it was interesting to note that the early records of the 1800's were published in single 6" x 8" brown covered booklets that have been bound into volumes for security, ease of reference work and conservation of our public accounts. At that time the Town Clerk was responsible for the preparation and publication of the yearly reports. Example: Report of 1895 in the volume of 1895 - 1911 lists Eben Parsons, Clerk. Treasurer and Tax Collector, J. Winslow Perkins; Auditor, J. M. Danforth, Citizen and Banner office, Wakefield, MA 1899 printer.

The account of that year 1895 - 104 years ago - provides points for comparison. For instance, \$120.30 expended by the Board of Library Trustees, \$1,750.94 for the Schools, \$269.16 Soldiers Relief and to T.E. Brown for care of tramps \$68.00. Also logged were the lists of Marriages, Births and Deaths. The death list included cause, if known, as well as age, birthplace, parents and condition.

Change in the form of a giant step was taken between the printed 6" x 8" brown booklets and the large 16" x 12 1/2" lined ledger volumes containing handwritten accountings by the Town Clerk. This giant step is found in one such volume, the earliest I found within my time frame was a 1913-1930 ledger. Handly and reading these reports one realizes the value of the handwritten record. The script tells a tale of high standards of quality, of practice to make perfect, of pride in accuracy and in presentation. The value of these volumes cannot be over estimated nor should they be allowed to sit and decay.

In this book of 1913-1930, records of 1914 show the following for furtherance of comparison. The Town Meeting voted the following, Article 10 voted \$100 for Memorial Day. Article 11 voted to raise \$2500 for repairs of highway and oiling for the ensuing year. Article 12 voted \$5,800 for the support of schools, includes high school tuition and transportation of scholars; Article 24 to see what can be done towards obtaining motor equipment for the Fire Department and report at some future meeting.

The last change, or giant step occurred around 1974 when the publication of the Town Report was made by a Town Report Committee. The format changed to become a printed booklet of 8.5" x 11" page size on white 50 lb. Smooth offset for inside pages, colored 65 lb. Weight, saddle stitched cover.

Photographs of committees and boards were included as well as local scenery. The covers became a design point of interest as they depicted an important aspect of the year being report. Of particular interest this year is the Report Book of 1969. The cover that year featured the town map of 1872 as many of the Town Meet-



Town Report Committee L to R: Bette A. Williams and Ernestine J. Rose, Chairman

ing articles dealt with land acquisition. That year, 1969 was also the year Apollo 11 with astronauts Edwin Aldrin, Neil Armstrong, commanding and Michael Collins, pilot, made the famous landing on the moon, July 20 that 4:14 pm. Reference to those special times of 1969 (30 years ago) is being made by the Town Report Committee by asking those available who held public office and served the Town on committees to be Special Guests at the Presentation of the 1999 Report Book on April 11th, 2000 at 10:00 a.m. the Meeting House. It is hoped that each guest in attendance will respond with their ideas of the giant steps taken by our town.

The Town Report Books are not just a record of accounts but are a *state of the town* report to its citizens. The formats may vary and change but their content remains as our valued historical accountings. These reports are an ever present resource of information in our town archives. Care and vigilance in keeping these reports must be ongoing and provisions made for their preservation.

The Town Report Committee realizes the importance and significance of their work. It is not taken lightly. To accomplish the undertaking of publishing the Annual Town Report requires cooperation of all town agencies. It also needs dedicated help and assistance. In particular, it needs someone who cares enough to take those small steps and giant leaps - that someone to help and assist that special person I found in the Public Service office, namely, Mrs. Bette Williams. Applause, cheers and huzza for Bette. We couldn't do without her.

With additional plaudits to our Town Clerk Carol A. Cashman, I close out my term of Town Report Committee Chair.

Ernestine J. Rose

February 29, (leap year) 2000

P.S. I would be remiss not to credit the help and advice I have received from the staff at the Wakefield Item Press. Their care and guidance have been immeasurable. (Thanks Glenn)

E.J.R.



## *Editorial Note*

The cover design for the 1999 Town Report Book was based on photos shown in *THE BEST OF LIFE: TIME-LIFE BOOKS OF 1973 COVERING 1936-1972 ON PAGES 126-127*. The design interprets the earthrise as a vision of transition from the years of our 1900's into the next millennium of the 2000's. The earthrise photos were taken in May 1969 when astronauts Thomas Stafford, Gene Cernan and John Young were orbiting the moon close to its surface saw the earth appear above the lunar horizon. This view continues to be the most moving sight in all of space: the cloud-swirled orb, glowing blue with oceans, that holds all life known to exist. Our world, the place of our small steps and giant leaps, from this view became affectionately known as the blue marble.

The theme for this Town Report Book of 1999 develops the thoughts of an earthrise as we move into the 2000's. What steps have been taken in life's procession since the people of 1899 were looking forward to the 1900's. What giant steps have we, as a town, taken? The Town Report Committee suggested to all reporting agencies that they include in their reports happenings that they judged to be giant-steps-taken over the past years by their group or the town that changed or enhanced their work.

The giant step theme itself furthers the unfolding of thoughts of the earthrise just as the success of Apollo 11 in July 1969 was based on the findings of Apollo 10 in May of that year. The Apollo 10 mission was the ultimate step in our lunar space program. The knowledge gained from those programs gave us our computers, cellular phones, digital television, aircraft, medicine, foods and more as we know them today. It was on that date of July 20, 1969 at 4:17 p.m. EDT that Apollo 11, with Neil A. Armstrong, the command pilot, radioed earthward the historic words - "THE EAGLE HAS LANDED". Mission Control in Houston replied with ill suppressed excitement: "We copy you on the ground...". The feeling of relief and jubilation was echoed around the world. And then, the world waited ... and waited ... waited to see the two astronauts, Armstrong and Aldrin open the hatch, aiming the T.V. camera at the steps leading down to the surface of the Sea of Tranquility. Again, the world waited, listened, watched, then heard Neil Armstrong say "I'm at the foot of the ladder. I'm going to step off the L.M. now. That's one small step for man, a giant leap for mankind. The surface is fine and powdery. I can pick it up loosely with my toe." That moment, that step, is etched in the golden pages of history.

Today the story of our lunar travels and developments continues to fascinate us and the words "a giant step . . ." have become entwined in our daily lives. Thus, the earthrise design depicts and provides us with the light and inspiration to take giant steps adventurously while simultaneously providing us with the light to record our steps taken here at home base in 1999.



# VOYAGE TO THE MOON

BY ARCHIBALD MACLEISH

PRESENCE among us,

wanderer in our skies,

dazzle of silver in our leaves and on our  
waters silver.

O

silver evasion in our farthest thought —  
“the visiting moon” . . . “the glimpses of the moon” . . .

and we have touched you!

From the first of time,

before the first of time, before the  
first men tasted time, we thought of you.  
You were a wonder to us, unattainable,  
a longing past the reach of longing,  
a light beyond our light, our lives — perhaps  
a meaning to us . . .

Now

our hands have touched you in your depth of night.

Three days and three nights we journeyed,  
steered by farthest stars, climbed outward,  
crossed the invisible tide-rip where the floating dust  
falls one way or the other in the void between,  
followed that other down, encountered  
cold, faced death — unfathomable emptiness . . .

Then, the fourth day evening, we descended,  
made fast, set foot at dawn upon your beaches,  
sifted between our fingers your cold sand.

We stand here in the dusk, the cold, the silence . . .

and here, as at the first of time, we lift our heads.  
Over us, more beautiful than the moon, a  
moon, a wonder to us, unattainable,  
a longing past the reach of longing,  
a light beyond our light, our lives — perhaps  
a meaning to us . . .

O, a meaning!

over us on these silent beaches the bright  
earth,  
presence among us

*As it appeared in the front page of the  
New York Times, Monday, July 21, 1969*

